

AGENDA
WARREN COUNTY BOARD OF ELECTIONS
JANUARY 9, 2020-9:00 AM
501 US Hwy 158 BUS. E.-WARRENTON, NC 27589

- I. Call to order Chair Esther Terry
ACTION: _____
- II. Pledge of Allegiance
- III. Citizen Comment:
ACTION: _____
- IV. Approval of Minutes of December 12, 2019
ACTION: _____
- V. Director's Report
ACTION: _____
- VI. Resolution for Counting of mail absentee ballots 3-3-2020
ACTION: _____
- VII. Approval Ballots for the 3-3-2020 Presidential Preference Primary (Pending)
ACTION: _____
- VIII. Appointment of Secretary for Board:

ACTION: _____
- IX. Other Concerns

ACTION: _____
- X. Adjourn
ACTION: _____

**MINUTES
REGULAR MEETING
WARREN COUNTY BOARD OF ELECTIONS
309 N. MAIN STREET-WARRENTON NC
DECEMBER 12, 2019-9:00 AM**

PRESENT: Esther Terry, David Woodson, Steven Mullenix (by phone), Debbie Formyduval, Robin Irby, Thomas Vandiford.

Chair Esther Terry called the meeting to order at 9:08 AM.

CITIZEN COMMENT: No citizens were present for public comment.

David Woodson made a motion to approve the minutes of November 15, 2019 as presented. The motion was seconded by Steven Mullenix and passed 3-0.

Steven Mullenix made motion to accept the Directors Report as presented. The motion was seconded by David Woodson and passed 3-0.

Director Formyduval presented a recommendation from the SBOE for Board action. In a motion by Steven Mullenix the Board authorized Director Formyduval to be the signatory on Candidate Filing forms. The motion was seconded by David Woodson and passed 3-0.

Director Formyduval presented for Board approval invoicing for Macon, Norlina and Warrenton for conducting the November 5, 2019 Municipal Election. Steven Mullenix made a motion to approve the invoices as presented. The motion was seconded by David Woodson and passed 3-0.

Steven Mullenix made a motion to approve the following legal notices for advertisement and posting for the March 3, 2020 Presidential Election:

- a. Schedule of Absentee Meetings
- b. Polling Place Buffer Zone
- c. C. Notice of Appointment of Precinct Officials
- d. UOCAVA Election Notice
- e. Notice of Election

The motion was seconded by David Woodson and passed 3-0.

Being no further business before the board, Chair Esther Terry adjourned the meeting at 9:20 AM.

(Seal)

Respectfully submitted,

In the absence of a secretary

**DIRECTORS REPORT
WARREN COUNTY BOARD OF ELECTIONS
PERIOD -DECEMBER 01, 2019-DECEMBER 31, 2019
PREPARED BY DEBBIE FORMYDUVAL-DIRECTOR**

Election Programming: During this period staff have completed the following:

1. Inventory of supplies and disposition of obsolete forms. Ordering of new forms and mailers in preparation for 2020 Presidential.
2. Conducted candidate filing and started the ballot preparation and approval process with the SBOE and Print-elect.
3. Reviewed candidate folders and forwarded campaign finance documents to the SBOE.
4. Conducted 30 day counts for municipal elections and made upload to sboe.
5. Packed loaner equipment in preparation for pickup by vendor.
6. Thomas Vandiford completed precinct visits and accessibility surveys (required prior to countywide elections). Uploaded to NCSBOE.
7. Ongoing upgrades to one stop voting area in preparation for equipment delivery.
8. Submit request for replacement of copier unit. (note-following service call in which there have been recurring issues)
9. Setup workflow site for ballot proofing.
10. Make monthly removals of felons, duplicate records to other counties and deceased voters from database.
11. Place order for new computer system for election night reporting.
12. Complete pre-election workflow updates.
13. Received delivery of new voting systems, unpacked and stored partially at BOE office due to space limitations and partially at another county site.
14. Work with staff to develop protocols for new voter systems use including inventory management and security.
15. Begin Preparation for NCOA mailing in early January in addition to pre-election notices as required by statute.
16. Participate in weekly SBOE web trainings.

Budget and Finance: All budget tracking is current and all invoices have been submitted to the finance office for payment.

Meetings and Trainings for this Period:
12/12/2019 Regular Board meeting

Statistics: See attached NVRA Report for period.

WARREN COUNTY BOARD OF ELECTIONS

NVRA REPORT

Reporting Period: 12/1/2019 - 12/31/2019

Totals

Active	11,025
Inactive	1,863
Total Registration	12,888

REPORTING PERIOD

Registrations Approved	126
Total Registrations Removed	50
Inactive Registrations Removed	12

New Registrations

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	75
06 - Mail-in	3
07 - In-person	1
08 - Library & High School	4
09 - Spanish Language Application	0
17 - Registration Drives	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
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Duplicates

00 - No Application Source	0
01 - Public Assistance	1
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	21
06 - Mail-in	2
07 - In-person	3
08 - Library & High School	3
09 - Spanish Language Application	0
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0
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Changes of Information

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	28
06 - Mail-in	2
07 - In-person	7
08 - Library & High School	1
09 - Spanish Language Application	0
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0
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Verifications

# of 1st & 2nd verification mailings sent	116
# of 1st NCOA mailings sent	0
# of 1st verification returned undeliverable	5
# of verification returned by voter	0

Confirmations

# of confirmations returned by voter	0
# of confirmations sent	1
# of confirmations returned undeliverable	0
# of confirmations not returned at all	0

COUNTY STATISTICAL

Constitution	2
Democratic	8,550
Green	1
Libertarian	40
Republican	1,850
Unaffiliated	2,445
American Indian	543
Asian	23
Black	6,696
Multi-Racial	49
White	5,121
Other	115
Undesignated	341
Hispanic	70
Not Hispanic	8,973
Undesignated	3,845
Female	6,870
Male	5,738
Undesignated	280

Unprocessed Registrations - Incomplete Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

Unprocessed Registrations - Archive Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

Unprocessed Registrations - Review Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
17 - Registration Drives	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0