MEETING NOTICE
WARREN COUNTY BOARD OF ELECTIONS
FEBRUARY 07, 2020

The regular board meeting for the Warren County Board of Elections has been rescheduled to Tuesday, February 18, 2020 at 5:15 PM. The purpose of the meeting is to conduct regular business for the Board of Elections.

For additional information, please contact the Warren County Board of Elections at 252-257-2114.

Esther Terry-Chair

AGENDA
WARREN COUNTY BOARD OF ELECTIONS
309 N. MAIN STREET-ANNEX BLDG.-WARRENTON, NC 27589
FEBRUARY 18, 2020-5:15 PM

I. Call to order   Chair Esther Terry
    ACTION: _____

II. Pledge of Allegiance

III. Citizen Comment:
    ACTION:_____

IV. Approval of Minutes of January 16, 2020
    ACTION:_____

V. Director's Report
    ACTION:_____

VI. Acceptance of Logic and Accuracy Testing for the 3-3-2020 Presidential Primary

    ACTION:_____

VII. Other Concerns
    ACTION:_____

VIII. Adjourn
    ACTION:_____

Prior to the start of the meeting, Lisa Blalock-Clerk of Court administered oaths of office for newly appointed board members Henry Durham and James Roberts. For the record, it is noted that the board has one remaining vacancy for a Republican member.

PRESENT: Esther Terry, Henry Durham, James Roberts, Steven Mullenix (by phone), Debbie Formyduval, Robin Irby, Thomas Vandiford.

Chair Esther Terry called the meeting to order at 9:00 AM.

Those present stood for the "Pledge of Allegiance".

CITIZEN COMMENT: John Mooring greeted all present with Good morning. Democratic Party Chair Yarborough Williams provided comments regarding the new appointments.

Henry Durham made a motion to appoint James Roberts as Secretary for the Board of Elections. The motion was seconded by Steven Mullenix and passed 4-0.

James Roberts made a motion to accept the minutes of the December 12, 2019 meeting as presented. The motion was seconded by Hendry Durham and passed 4-0.

James Roberts made a motion to accept the Directors Report and additional information as presented. The motion was seconded by Henry Durham and passed 4-0. (See attachment 1)

Steven Mullenix made a motion to pass the Resolution for Counting of Absentee Ballots for the March 3, 2020 Presidential Preference Primary. The motion was seconded by Henry Durham and passed 4-0. (Attachment 2)

Steven Mullenix made a motion to approve the ballots for the March 03, 2020 Presidential Preference Primary. The motion was seconded by Henry Durham and passed 4-0. (Attachment 3)

Henry Durham made a motion the approve the Note of Filing Period for Soil and Water District Super visor for the November 3, 2020 General Election. The motion was seconded by Steven Mullenix and passed 4-0. (Attachment 4)

Chair Esther Terry asked Director Formyduval to provide a tour of the Board of Elections for new board members and other interested parties.

Being no further business before the board, Chair Terry adjourned the meeting at 9:45 AM.

Respectfully submitted,

(seal)

James Roberts-Secretary

ATTEST:

_____

DIRECTORS REPORT
WARREN COUNTY BOARD OF ELECTIONS
PERIOD -January 1, 2020-January 31, 2020
PREPARED BY: DEBBIE FORMYDUVAL

ELECTION PROGRAMMING: During this period, we have completed media preparation and testing of all precincts for the March 3, 2020 Primary. The task took an entire week. Even with the assistance of a 5- member team from Print-elect in addition to BOE full time as well as part-time staff, we have tested all ballot styles (157), checked machines, prepared media for the SBOE Mock Election as well as secured the machines for election day.

We have ordered sufficient stock of ballot materials as well as printed ballots for Election Day. Having a sufficient supply of printed ballots is required by the SBOE in the event of power outages. Shipment of election day ballots is expected any day now.

We have all of the equipment in place with the exception of our new voting booths which are scheduled to arrive around the 24th of February. In the meantime, we have borrowed enough booths from Vance County to get through One stop early voting.

We have been working on the One stop space to make it more user friendly with our new voting systems. With the help of Warren County Buildings and Grounds staff we have made some changes to setup that we hope will ensure a better flow of traffic during the election and early voting.

Voter registration is up and we expect to see this continue throughout the early voting period.
Staff are processing and mailing voter cards daily.

Electronic Poll Books data has been updated with the vendor and their representative will be on site during poll worker training to train staff.

One-stop laptops have been prepared for early voting and ready. Note-the check-in system used during early voting is slightly different from the one used on election

day and is tied to our server. I am able to sit at my desk and view voter turnout as the data is uploaded to the server.

We have hired 12 temporary part-time staff for one stop operations. Training of staff will be held on Monday, February 10, 2020. Some have worked with our office previously, however, we will welcome several new persons to the one stop team. We are truly grateful for the assistance that Warren County Human Resources has provided in getting the new staff payroll information in place.

Chief Judge Manuals have been updated with new voting systems information in addition to easy steps for operation.
We completed the National Change of Address mailing which is generated by the US Postal Service and forwarded to the NC State Board of Elections. The mailing helps BOE's maintain up to date databases. When counties receive notice of someone having moved to the county, we forward a voter registration application to them so that they are able to register in our county. County boards are also able to transmit the data electronically to other counties.

Updated Multi-partisan packets have been prepared and forwarded to those persons serving on the team that visits nursing homes. The packets reflect changes in the law. The Warren BOE appointed team members in late d2019 for the Presidential Election Year.

Our staff has completed 2 updates pushed out by the SBOE on our systems during this period.

BUDGET: All budget tracking is current.

MEETINGS AND TRAININGS THIS PERIOD:

1/07/2020   Department Head Meeting
1/09/2020   Census Meeting
1/13/2020   Salary Study Meeting County Administration
1/16/2020   Regular Board Meeting
1/29/2020   ESS/Print-elect on-site training staff with voter equipment

STATISTICS: See attached NVRA Statistics Report.

Reporting Period: 1/1/2020 - 1/31/2020

Totals

Active	11,103
Inactive	1,846
Total Registration	12,949

REPORTING PERIOD

Registrations Approved	99
Total Registrations Removed	57
Inactive Registrations Removed	10

New Registrations

00 - No Application Source	0
01 - Public Assistance	5
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	80
06 - Mail-in	10
07 - In-person	6
08 - Library & High School	14
09 - Spanish Language Application	0
17 - Registration Drives	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
	115

Duplicates

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	14
06 - Mail-in	17
07 - In-person	4
08 - Library & High School	0
09 - Spanish Language Application	0
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	1
99 - Voter Change On Verification	0
	36

Changes of Information

00 - No Application Source	1
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	29
06 - Mail-in	13
07 - In-person	14
08 - Library & High School	1
09 - Spanish Language Application	0
17 - Registration Drives	0
95 - Voter Return of NCOA	7
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	1
99 - Voter Change On Verification	0
	66

Verifications

# of 1st & 2nd verification mailings sent	192
# of 1st NCOA mailings sent	87
# of 1st verification returned undeliverable	8
# of verification returned by voter	0

Confirmations

# of confirmations returned by voter	2
# of confirmations sent	4
# of confirmations returned undeliverable	0
# of confirmations not returned at all	0

COUNTY STATISTICAL

Constitution	2
Democratic	8,562
Green	1
Libertarian	40
Republican	1,876
Unaffiliated	2,468
American Indian	545
Asian	22
Black	6,715
Multi-Racial	49
White	5,135
Other	120
Undesignated	363
Hispanic	72
Not Hispanic	9,003
Undesignated	3,874
Female	6,898
Male	5,754
Undesignated	297

Unprocessed Registrations - Incomplete Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	5
06 - Mail-in	3
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
17 - Registration Drives	1
95 - Voter Return of NCOA	4
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

Unprocessed Registrations - Archive Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
17 - Registration Drives	0
95 - Voter Return of NCOA	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0
98 - Voter Change On Confirmation	0
99 - Voter Change On Verification	0

Unprocessed Registrations - Review Queue

00 - No Application Source	0
01 - Public Assistance	0
02 - Disability	0
03 - Other (ESC)	0
04 - Armed Forces	0
05 - DMV	0
06 - Mail-in	0
07 - In-person	0
08 - Library & High School	0
09 - Spanish Language Application	0
17 - Registration Drives	0
96 - Temporary FWAB Registrant	0
97 - Temporary FPCA Registrant	0