SUGGESTED AGENDA
Regular Monthly Meeting
in the
Armory Civic Center Meeting Room
501 US Hwy 158 Business E., Warrenton, NC

6:00 pm

Call to Order Regular Monthly Meeting – Chairman or Designee

Moment of Silence, Prayer & Pledge

Warren County Arts Council & Warren County Emergency Services Presentation of Artwork representing Warren County
To
Mike Sprayberry of the
NC Office of Emergency Management

ITEM # 1 ADOPT SUGGESTED AGENDA

Conflict of Interest Disclosure Statement

"Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

- **In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.**
- **Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?**
- **If so, please identify the conflict and refrain from any undue participation in the particular matter involved.**

ITEM # 2 CITIZEN COMMENTS - REGULAR BOARD MEETING

Time set aside to allow individuals to address the Board of Commissioners on issues of concern pertaining to the County.

Special Instructions

Due to COVID-19 restrictions, the public will be limited in attending the September 14th Warren County Board of Commissioners Meeting. No more than 25 individuals will be admitted on a first come first serve basis. Face coverings will be required and social distancing will be observed.
The meeting will be live streamed on Facebook Live and citizens may follow the guidelines below to submit Citizen Comments.
Rules for Citizen Comments for the September 14th Warren County Board of Commissioners Meeting. Time set aside to read aloud individual citizen comments submitted via email. Please submit your comments to WCGOV@warrencountync.gov by Monday, September 14th at 3:00 pm.

Citizens are allowed to submit one comment per person. Comments are not to exceed 350 words. Any comments submitted after 3 pm on September 14th will not be read aloud by the Clerk to the Board of Commissioners. If you desire a response to your written comments from the County Manager and/or a particular Board member, indicate to whom your comments are addressed. Board of Commissioners' Meetings are recorded, therefore comments will be read into the record.
Video of this meeting will be live streamed in real time via: Facebook Live @WarrenCountyNCOfficial footage will be made available after the live stream ends.

Warren County Board of Commissioners

ITEM # 3 CONSENT AGENDA

A. Approve minutes: August 3rd regular monthly meeting and August 19th Work Session / Meeting
B. Tax Collector's Report for July 2020 presented for Board's information in accordance with NCGS 105-350 (John Preston, Tax Administrator.)
C. Tax Release Requests (over & under $100) in accordance with NCGS 105-381 "Taxpayer's Remedies" as information only (J. Preston, Tax Admin.)
D. Proclamation September 15 – October 15, 2020 National Hispanic Heritage Month
E. Adopt Resolution Declaring Surplus Property – three tax foreclosed properties & Motorola radios:

A4-22E	**$3,633.41**	**4.46 acres off Ridgeway Drewry Rd, Nutbush VFD**
F6A-25	**$1,681.69**	**50F - 95D E Spring Valle Street, Central Warren**
F6-86	**$3,573.48**	**3 acres in Central Warren Fire District**

(4) Motorola XTS 2500 Portable Radios for trade in allowance to be applied towards the purchase of 4 New APX 8000 Motorola Portable Radios. (Disposal Serial Numbers: 205CJB0230, 205CKZ7482, 205CKZ7327, 205CKZ7483).

ITEM # 4 FOLLOW-UP TO AUGUST 19TH WORK SESSION

A. Broadband Update, Presentation and Discussion, by Joe Freddoso, COO Mighty River LLC & Charla Duncan, Senior Assistant to the County Manager
B. Economic Adjustment Assistance (EDA) CARES Act Grant Proposal Presentation and Discussion

ITEM # 5 COUNTY MANAGER'S UPDATE – Vincent Jones

A. Emergency Management – COVID-19 Update
B. Update - Kerr Lake Regional Water System Upgrade and Expansion Project
C. Warren County Hazard Pay Policy
D. 2020-21 NCACC Legislative Goals Submission

ITEM # 6 FINANCE OFFICE - Katherine Brafford, Finance Officer

Amendment #2 to the FY 2021 Warren County Budget Ordinance: 1) Increase Finance Dept budget by $4,200 to re-budget funds supporting services with Tyler Technologies assist implementation of leave accruals into the financial software system. 2) Decreases Contingency Funds in Buildings & Grounds budget by $9,850; increase maintenance budget in Board of Elections, funds used to replace old sidewalk/handicap ramp at main entrance. 3) Increase Animal Control budget by $2,500 for grant funds received from the N.C. Veterinary Medical Association, purchase cat cages. 4) Increase EDC budget by $7,000 cover cost of a Consultant to assist with the submission of Economic Adjustment Assistance (EDA) CARES Act Grant, leading to a marketing plan for redevelopment of Soul City and Resiliency Plan for Warren County. 5) Increases Health Dept budget by $180,489 for COVID-19 Grant. Part represents a carryforward of unspent grant funds from FY 2020 ($28,796 – COVID 619 Grant) and the remaining amount represents three additional Grants received/awarded in FY 2021 ($20,000 – NCCU Grant); ($20,447 – COVID 539 Grant); and ($111,246 – COVID 543 Grant). 6) Increase DSS – Administration budget by $1,283.62 as a result of increased funding for the Duke Energy Progress – Energy Neighbor Fund.

ITEM # 7 CONSIDER APPROVAL OF RE-SUBMISSION OF EPA BROWNFIELD Assessment Grant in the amount of $300,000 – Charla Duncan, Senior Assistant to the County Manager

ITEM # 8 TAX FORECLOSED PROPERTY – Clerk to the Board

Consider Bid for Tax Foreclosed Property, parcel was awarded during August 3, 2020 board meeting but winning bidder failed to follow-through with payment. Therefore, item is submitted for further consideration of 2nd highest bid for $2,002 from Lisa Alston (received July 2020).

ITEM # 9 BOARD / COMMITTEE / COMMISSION APPOINTMENTS

(Vacancies were advertised in July 17, 2019 issue of the Warren Record Newspaper):

A. Appoint Carl Victor Tucker, Fireman to a three-year term on the Fire Commission, term expires June 30, 2023.
B. Appoint Julia Torain and Greg Cox to the Zoning Board of Adjustment. Three-year terms expire June 30, 2023.

ITEM # 9 BOARD / COMMITTEE / COMMISSION APPOINTMENTS (Cont'd)

C. Item tabled from August 3 regular meeting and August 19th work session, it is now presented to appoint either April Williams or Dianna Talley to the Social Services Board of Trustees for a term expiring June 30, 2023.

ITEM # 10 REQUEST TO SCHEDULE TWO (2) PUBLIC HEARINGS DURING October 5, 2020 Regular Monthly Board Meeting - by Ken Krulik, Planner/ Zoning Administrator

A. Request to amend the Warren County Zoning Ordinance – Table II-1 Dimensional Requirements (increased height maximum for the LB, NB, HB, LI and HI zoning districts) and Table of Permitted Uses Conditional Use Permits (PUD-CR)

B. Petition for Re-Zoning (residential to commercial) RZ-2020-01: one parcel (1.57 +/- acres) from Agricultural Residential [AR] to Neighborhood Business [NB] at Tax Map A4-13 on Jacksontown Road in Nutbush Township

ITEM # 11 CONSIDER APPROVAL OF RECOMMENDATIONS FOR AWARD OF Parks & Recreation Renovation Contracts for $246,604.50 PARTF Grant funds and Authorize the County Manager to Execute Agreements, Upon Review by the County Attorney by Richard "Dickie" Williams, Director

ITEM # 12 BOARD OF COUNTY COMMISSIONERS' UPDATES

ITEM # 13 CLOSED SESSION IN ACCORDANCE WITH NCGS *§143-318.11(a)(4)&(6)* *for Location and/or Expansion of Industries and Personnel Matters*

ITEM # 14 ADJOURN SEPTEMBER 14, 2020 BOARD MEETING

ITEM # 2

CITIZEN COMMENTS - REGULAR BOARD MEETING

Time set aside to allow individuals to address the Board of Commissioners on issues of concern pertaining to the County.

Special Instructions

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Warren County Board of Commissioners

ITEM # 3-A

CONSENT AGENDA

Approve minutes of:
August 3rd regular monthly meeting and
August 19th Work Session / Meeting

Minutes have been provided to Board of Commissioners in a separate e-mail.

ITEM # 3-B

CONSENT AGENDA

Tax Collector's Report for July 2020 presented for Board's information in accordance with NCGS 105-350
By: John Preston, Tax Administrator.

Tax Collector's Report
to the Warren County Board of Commissioners
For the Month July 2020

2020-2021

Current Year Collections

Tax Year	Charge	Collected in July	Collected to Date	Balance Outstanding	Percentage Collected
July 2020 FY21	$18,349,948	$74,250	$74,250	$18,275,697	0.40
July 2019 FY20	$17,816,047	$0	$0	$17,816,047	0.00

Delinquent Collections

2019	$636,873	$59,950	$59,950	$576,923	9.41
2018	236,303	7,234	7,234	$229,069	3.06
2017	166,168	4,702	4,702	$161,466	2.83
2016	121,396	2,367	2,367	$119,028	1.95
2015	91,501	650	650	$90,851	0.71
2014	77,139	330	330	$76,809	0.43
2013	106,457	796	796	$105,661	0.75
2012	82,247	-	-	$82,247	0.00
2011	62,878	200	200	$62,678	0.32
2010	58,019	-	-	$58,019	0.00
Total Delinquent Years	$1,638,981	$76,229	$76,229	$1,562,751	

Other July Receipts		
County Penalties	$ 7,740	$ 7,740
Landfill User Fees	$ 19,231	$ 19,231
Municipalities	$ 4,097	$ 4,097
Fire District Taxes	$ 7,083	$ 7,083
Advance Taxes	$ 138	$ 138
JULY GRAND TOTAL	$188,768	$188,768

John Preston, Tax Administrator 8/14/2020
John Preston, Tax Administrator

ITEM # 3-C (Pg 1 of 5)

CONSENT AGENDA

Tax Release Requests over $100 in accordance with NCGS 105-381 "Taxpayer's Remedies" for Board's approval.
By: S. Beatty, Tax Admin.

Over $100 9/3/2020 CO MGR INITIALS:_____ Date:_____

ERROR CORRECTION RELEASES:

ABBOTT MILDRED F	2020	00119-301	C9-61C	24571	$180.95 VALUE INCORRECT ON BILL
ALBERT LEWIS B & REBECCA J	2020	33858-302	C6-46	14285	$1,005.87 BILL INCORRECT/REBILL
ALSTON ANDRE	2020	37513-200		27156	$201.47 MH REPOSSED 2019
ALSTON ANGELA DANICE	2020	40580-300	D5-108	24817	$358.78 WRONG VALUE ON PROPERTY
BARRETT MICHAEL J	2020	49052	L2C132	740	$445.58 DID NOT RECEIVE AGE EXEMPT
BIAGIOTTI RICHARD	2020	41568-300	E1-48G	19689	$226.25 DID NOT RECEIVE AGE EXEMPT
BOYD EARLY HEIRS OF	2017	04028-300	E5-169	1299	$4,130.75 OVERASSESSED/REVAL ERROR
BOYD EARLY HEIRS OF	2018	04028-300	E5-169	1299	$4,008.87 OVERASSESSED/REVAL ERROR
BROOKS BURKE G JR	2020	2458-300	D5-46	882	$409.50 DID NOT RECEIVE AGE EXEMPT
BROWN FRED T JR	2020	1028		28610	$255.49 SOLD BOAT 2019
BULLOCK BRONSON & CELIA	2019	37369-300		1907735	$177.65 COUNTY TAX DOUBLE/NO LATE FEE
BULLOCK THEODORE	2020	05818-300	I6-69	1883	$481.29 DID NOT RECEIVE AGE EXEMPT
BURWELL RUBY COOK	2013	06319-200		48587	$205.78 MOBILE HOME REMOVED
CARLSON KETIH & CAROL	2020	19098-300	I2A-13	8331	$1,458.00 OVERASSESSED/BIS ERROR
CARPENTER ALFRED E	2020	13994-300	I3B53	18396	$105.27 DOES NOT OWN BOATS
CARTER STEPHAINE ANN	2020	41616-900		30632	$540.62 DWMH DOUBLE BILLED
CLAIBORNE HENRY L	2020	00770-301	B1-9A	1814	$217.38 DID NOT RECEIVE AGE EXEMPT
CLAYTON BRIGHT CAMILLA	2020	4481-305	L2B-54J	21652	$193.58 NO MH HOOK ON PROP
COPELAND HAZEL H	2013	09508-200		48638	$210.84 DOUBLE BILLED
COPELAND HAZEL H	2016	09508-200		57135	$192.99 DOUBLE BILLED
COPELAND HAZEL H	2020	09508-200		27913	$163.29 DOUBLE BILLED
CRUZ MARIO D & ZULMA M TAPIA	2020	40398-300	C10-43	4065	$253.86 CORRECT BILL/DISCOVER DWELL
DAVIS CEDRIC	2011	30661-200		42352	$220.79 SOLD MH IN 2011/NEVER LISTED
DAVIS CEDRIC	2012	30661-200		45500	$214.09 SOLD MH IN 2011/NEVER LISTED
DAVIS CEDRIC	2013	30661-200		48819	$210.13 SOLD MH IN 2011/NEVER LISTED
DAVIS CEDRIC	2014	30661-200		51441	$197.34 SOLD MH IN 2011/NEVER LISTED
DAVIS CEDRIC	2015	30661-200		54233	$186.75 SOLD MH IN 2011/NEVER LISTED
DAVIS CEDRIC	2016	30661-200		57363	$192.20 SOLD MH IN 2011/NEVER LISTED
DAVIS CEDRIC	2017	30661-200		29656	$202.56 SOLD MH IN 2011/NEVER LISTED
DAVIS CEDRIC	2018	30661-200		29656	$188.54 SOLD MH IN 2011/NEVER LISTED
DAVIS CEDRIC	2019	30661-200		26642	$171.90 SOLD MH IN 2011/NEVER LISTED
DAVIS CEDRIC	2020	30661-200		26823	$163.61 SOLD MH IN 2011/NEVER LISTED
DAVIS GLADYS H	2007	25753-200		33950	$204.29 DISCHARGED FROM BANKRUPTCY
DAVIS GLADYS H	2008	25753-200		36171	$252.25 DISCHARGED FROM BANKRUPTCY
DAVIS GLADYS H	2009	25753-200		38561	$223.27 DISCHARGED FROM BANKRUPTCY
DUNCAN CHARLA A	2020	42072-300	E3-13	9230	$119.44 OVERASSESSED/BIS ERROR
FEREBEE CURTIS W & PATRICIA	2020	09545-300	B1-18	19071	$965.14 BILL INCORRECT/REBILLED
FLANAGAN TOM	2019	231		27872	$355.62 BOAT LOCATED IN VA
FLANAGAN TOM	2020	231		28027	$315.45 BOAT LOCATED IN VA
GRANT MARK	2018	309		32173	$416.88 PAID IN DURHAM CO
GRANT MARK	2019	309		1908052	$346.13 PAID IN DURHAM CO
GOMEZ JORGE E	2020	00711-200		28327	$244.86 SOLD BOAT DEC 2019

ITEM # 3-C **(Pg 2 of 5)**

CONSENT AGENDA

Tax Release Requests over $100 in accordance with NCGS 105-381 "Taxpayer's Remedies" for Board's approval. By: J. Preston, Tax Admin.

HALL DERRICK SCOTT & AMY M	2020	37342-306	C8-5F	23763	$249.32 CORRECT BILL/DISCOVER DWELL
HICKS SHIRLEY C	2020	00372-300	D7A-30	6926	$322.35 DID NOT RECEIVE AGE EXEMPT
HITT RANDY	2020	963		28551	$181.87 PAID IN VA
JENKINS ALICE BOLTON	2020	42139-300	D117A	25124	$223.13 BILLED INCORRECTLY/BIS ERROR
JENKINS ALICE BOLTON	2020	42139-300	D117A	2000028	$1,196.08 BILLED INCORRECTLY/REBILLED
JONES GLENN	2020	1001		28587	$420.43 PAID NORTHAMPTON COUNTY
KERSEY GLENN D	2020	49006	H6-77A	6984	$112.63 BILLED INCORRECTLY/REBILLED
KERSEY GLENN D	2020	49005	H6-77A2	21088	$117.42 COMBINED WITH ANOTHER PARCEL
LOCKE RONALD & GAYLE T	2020	05568-301	K3D212	17958	$583.46 OVERASSESSED/BIS ERROR
MACON UNITED METH CHURCH	2020	03597-301	G5D-29	18134	$138.95 CORRECTED BIS BILLING ERROR
MARSHALL JOHN B	2019	37353-200		26487	$312.84 COUTY TAX DOUBLED
MOSELEY MINGO HEIRS	2020	28101-300	A2B112	10182	$901.52 LAND OVERASSESSED/REBILLED
NEWLL FAMILY FARM LLC	2020	50153	E6-83	8190	$1,938.30 PUV NOT ON BILL/BIS ERROR
NIELSEN L B JR & MISTY L M	2020	14885	I3C-34	14885	$647.20 WRONG VALUE ON PROPERTY
ODOM CHARLIE JR	2020	936		28524	$202.91 PAID IN NASH COUNTY
OLIVER RUSSELL & JESSIE	2020	29338-338	K2A-43	8471	$150.30 OVERASSESSED/BIS ERROR
OLIVER RUSSELL & JESSIE	2020	29338-339	K2A-44	8472	$347.79 OVERASSESSED/BIS ERROR
OLIVER RUSSELL & JESSIE	2020	29338-340	K2A-45	8473	$150.30 OVERASSESSED/BIS ERROR
OWENS THOMAS & PATRICIA	2020	11222-302	F7-29D	175000	$158.52 AGE EXEMPTION ERROR/REBILLED
OWENS THOMAS & PATRICIA	2020	11222-301	F7-29S	22061	$678.57 AGE EXEMPTION DUE/REBILLED
PATTISON BOB & KASSIE	2020	38768-200		28504	$237.34 PAID IN WAKE COUNTY
PAYNTER RUBY	2020	30332-300	E3-102	8887	$333.97 DID NOT RECEIVE AGE EXEMPT
PONTIUS BRIAN	2020	48939	L3B-62	8843	$490.12 OVERASSESSED/BIS ERROR
POWERS BERTA AYCOCK	2020	23761-300	C9-39B	18625	$128.35 CORRECT BILL/DISCOVER DWELL
REED ANNIE DAVIS	2020	17176	E5-102	10055	$227.25 DID NOT RECEIVE AGE EXEMPT
ROBERTS REGINALD	2020	34504-301	F9-89	1210	$382.50 DID NOT RECEIVE AGE EXEMPT
ROSE DENNIS A	2020	35215-316	J2C6	12487	$196.46 BILLED IN ERROR/BIS/REBILLED
SILVER BETTY R	2019	37427-327	I10-26A	11523	$321.18 DOUBLE BILLED
SPITZ WILLIAM A	2020	38005-300		27175	$100.20 SOLD MARCH 2019
ST SING ROBERT & KARLEEN	2020	4668-303	I4-24A	24175	$244.36 BIS/CAMA CORRECTION
STEGALL JOHN H	2020	34692-900	C10-71-1X	25385	$365.40 SOLD IN 2018
SWOFFARD SUSAN	2020	8623-300	J2B-161	2835	$375.25 DID NOT RECEIVE AGE EXEMPT
TOWNES CLARENCE & MARIE	2020	1517-300	D8-42	2199	$141.89 WRONG VALUE ON PROPERTY
TOWN OF NORLINA	2020	1981-328	D4D213	9101	$2,565.05 EXEMPT PROP/NO BILL
VARNEY RICHARD	2020	29344-300	I3D-272	8982	$307.07 DID NOT RECEIVE AGE EXEMPT
WARREN COUNTY	2020	49082	H1A38	289	$128.25 COUNTY OWNED PROP/EXEMPT
WILLIAMS JOSEPH A	2020	629		28261	$405.74 SOLD BOAT OUT OF STATE 2019
WOOD EARNESTINE R	2018	06481-300		32569	$376.45 DOUBLE BILLED
WOOD EARNESTINE R	2019	06481-300		27667	$345.44 DOUBLE BILLED
WOOD EARNESTINE R	2020	06481-300		27764	$316.62 MH DOUBLE BILLED
TOTAL ERROR CORRECTIONS:					**$37,838.08**
MOTOR VEHICLE RELEASES:					
ALSTON MILTON SYLVESTER	2013	01406-113		V-48422	$179.63 PLATES TURNED IN 2015
SUB-TOTAL MOTOR VEHICLE RELEASES:					**$179.63**
SUB-TOTAL CORRECTION RELEASES:					**$37,838.08**
Total Releases					**$38,017.71**

ITEM # 3-C **(Pg 3 of 6)**

CONSENT AGENDA

Tax Release Requests over $100 in accordance with NCGS 105-381 "Taxpayer's Remedies" for Board's approval. By: J. Preston, Tax Admin.

MOTOR VEHICLE RELEASES:

ALSTON MILTON SYLVESTER	2013 01406-113		V-48422	$179.63 PLATES TURNED IN 2015

SUB-TOTAL MOTOR VEHICLE RELEASES:	**$179.63**
SUB-TOTAL CORRECTION RELEASES:	**$37,838.08**
Total Releases	**$38,017.71**

LANDFILL USER FEE RELEASES:

AYCOCK MICHAEL B	2020 02019-302	D8-5	616	$150.00 NO ELECTRIC
BIGLER CLARENCE & BRENDA	2020 18043-302	H1B-95	7750	$150.00 NO MH ON PROPERTY
BRISCOE PATRICIA	2020 36376-300	E4-9	8690	$150.00 VACANT PROPERTY
CLAIBORNE HENRY L	2020 00770-302	B1-9	6172	$150.00 AGE EXEMPT EXCLUDED ERROR
CLARK JOES M	2020 39278-302	D9-43	2744	$150.00 NO DWELLING ON PROP
FIELDS WILMA L	2020 27086	D6119	3647	$150.00 NO ELECTRIC/HSE UNLIVABLE
HARRISON STAFFORD S	2020 19392-300	D3-14	7118	$150.00 VACANT LAND ONLY
HAWKINS CHARLES D	2018 18720-200		29092	$150.00 MH VACANT/NO ELEC
HAWKINS CHARLES D	2019 18720-200		26301	$150.00 MH VACANT/NO ELEC
HAWKINS CHARLES D	2020 18720-200		26405	$150.00 MH VACANT/NO ELEC
LANE ANGELA	2020 49481	I631B	19393	$150.00 NO HOUSE ON PROP
MILAM JOHN HEIRS	2020 27406-300	I5-30	9480	$150.00 DWELLING NOT LIVABLE
MOSS JESSIE	2020 33716-200		26973	$150.00 NO ELECTRICITY
NEWELL ROBERT	2020 6160-304	D5-37	11975	$150.00 SWMH MOVED OFF PROP
OROORKUMA EMMA J	2020 13376-300	B10-8	6503	$150.00 DWELLING NOT LIVABLE
RICHARDSON JESSIE D & OTHERS	2020 02651-300	C10-59	10520	$150.00 LFUF DOUBLE CHARGED
SLATTUM KENNETH L	2020 50216	I3D183	13273	$150.00 NO DWELLING ON PROP
WARREN COUNTY	2020 49298	D1125	450	$150.00 COUNTY OWNED PROP
WARREN COUNTY	2020 02267-420	E5D561X	22194	$150.00 COUNTY OWNED PROP
WARREN COUNTY BOARD OF ED	2020 02267-440	D453B	23266	$150.00 COUNTY OWNED PROP
WARREN COUNTY BOARD OF ED	2020 02267-439	D445	9068	$150.00 COUNTY OWNED PROP
WARREN COUNTY RESCUE SQUAD	2020 02476-300	K431	18474	$150.00 COUNTY OWNED PROP
WEBB MARVIN L	2020 25917-200		26622	$150.00 HOUSE NOT LIVEABLE

TOTAL LFUF RELEASES:	**$3,450.00**
Total Releases	**$41,467.71**

ITEM # 3-C **(Pg 4 of 5)**

CONSENT AGENDA

Tax Release Requests under $100 in accordance with NCGS 105-381 "Taxpayer's Remedies" approved by County Manager submitted for Board's information.

Under $100 9/14/2020 CO MGR INITIALS: VG Date: 9/3/2020

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
ACKLEY DANIEL T & KAREN E	2020	40265-200		28434	$ 68.69	BOAT & JET SKI OVER ASSESSED
ALSTON PEARL P HEIRS	2020	1422-300	F6-93	486	$ 47.48	REMOVE MH HOOKUP
ANDERSON NEAL R & ERIN B	2020	49328-200		28425	$ 2.51	BOAT LISTED IN ERROR
BEAZLEY DON F	2020	2928-200		26750	$ 6.27	JET SKI OVER ASSESSED
BONILLA LETICIA & MICHAEL BARROW	2020	48819	I3D153	7993	$ 2.84	REMOVE LATE LISTING
CALDWELL JOHN	2020	38018-200		27177	$ 84.01	PAID IN WAKE COUNTY
CARVER LAWRENCE	2020	17706-300		26372	$ 11.70	MOVED BOAT TO WAKE CO
COPELAND HAZEL H	2014	09508-200		51260	$ 15.97	DOUBLE BILLED
CROUCH ROBERT A	2020	40042-300	I2-15D	24369	$ 53.24	REMOVED LATE LISTING
EDWARDS LOIUS R	2017	13004-200		31720	$ 75.25	SOLD BOAT 2017
EDWARDS LOIUS R	2018	13004-200		31720	$ 18.21	SOLD BOAT 2017
EDWARDS LOIUS R	2019	13004-200		26285	$ 16.75	SOLD BOAT 2017
EDWARDS LOIUS R	2020	13004-200		26224	$ 16.01	SOLD BOAT 2017
EPPLEY RICHARD	2020	38980-200		28606	$ 63.46	BOAT OVER ASSESSED
GORHAM EARNETS W JR	2020	42173-300		28132	$ 9.62	DONATED TO FIREDEPT IN 2019
GRANT MARK	2020	309		28086	$ 4.60	SOLD BOAT 2019
HARRIS INVESTMENTS INC	2020	9198-328	D5-38	7200	$ 31.12	PARCEL COMBINED WITH D5/37
HENDERSON TOM	2020	861		28457	$ 78.91	BOAT LISTED IN HALIFAX CO
HESTER RICHARD P JR	2019	539		28067	$ 50.12	MOVED BOAT TO S CAROLINA
HESTER RICHARD P JR	2020	539		28213	$ 49.28	MOVED BOAT TO S CAROLINA
HIGHT PERTER T & KAREN P	2020	49275	H5-45	49275	$ 94.17	BILL INCORRECT/REBILLED
HYSON NICHOLAS G	2020	37291-300		27139	$ 28.20	SOLD PROP 2019/BT MOVED TO PA
JERMAN SADIE D	2020	18265-306	D4D263S	5809	$ 77.78	ONLY 1 MH HOOKUP
KEENE TERRY B & JERRY DEAN	2020	49186-200		28421	$ 16.63	WRONG FIRE DISTRICT
LAREMORE JEFFREY & VESTA	2020	514		28200	$ 66.13	SOLD BT 2019/MOVED TO TN
LIMER CATHERINE L & GARY G	2020	11143-301		26186	$ 17.64	BOAT SOLD 2019
LOUGHNEY ROBERT & THERESA	2020	49622	J3A-79	18444	$ 4.00	NO DOGS
NELSON MATT D III & SUSAN	2020	28730-300	I5-14B	8136	$ 5.01	BOATS OVER PRICED
NUEBLER KEN	2020	196		28000	$ 56.78	DOUBLE BILLED
OVERBY C KING	2020	29522-322	G10-29A	8539	$ 52.70	PARCEL COMBINED W/ANOTHER
OVERBY C KING	2019	29522-322	G10-29A	8539	$ 56.87	PARCEL COMBINED W/ANOTHER
OVERBY C KING	2018	29522-322	G10-29A	8539	$ 89.52	PARCEL COMBINED W/ANOTHER
OVERBY C KING	2017	29522-322	G10-29A	8539	$ 64.25	PARCEL COMBINED W/ANOTHER
OVERBY C KING	2016	29522-322	G10-29A	8539	$ 10.27	PARCEL COMBINED W/ANOTHER
OVERBY C KING	2015	29522-322	G10-29A	8539	$ 10.09	PARCEL COMBINED W/ANOTHER
OVERBY C KING	2014	29522-322	G10-29A	8539	$ 11.46	PARCEL COMBINED W/ANOTHER
OVERBY C KING	2011	29522-322	G10-29A	8539	$ 12.30	PARCEL COMBINED W/ANOTHER
OVERBY C KING	2008	29522-322	G10-29A	8539	$ 16.02	PARCEL COMBINED W/ANOTHER
PAYNTER DONALD R & VIRGINIA	2020	00504-306		27704	$ 7.96	DOUBLE BILLED
REED JAMES & DEANNA	2020	40942-900		27462	$ 49.57	BOAT SOLD 2019
SANCHEZ GEIDI/JOSE & OTHERS	2017	33393-300		8799	$ 17.19	HOTEL CLOSED IN 2014
SANCHEZ GEIDI/JOSE & OTHERS	2018	33393-300		8799	$ 17.80	HOTEL CLOSED IN 2014
SANCHEZ GEIDI/JOSE & OTHERS	2019	33393-300		1907720	$ 17.80	HOTEL CLOSED IN 2014
SANCHEZ GEIDI/JOSE & OTHERS	2020	33393-300		26956	$ 18.43	HOTEL CLOSED IN 2014
SCOTT MCCULLOUGH BUILDERS	2020	17692-200		28561	$ 80.40	OUT OF BUSINESS 2/2019
SMITH AUSTIN F & ASHLEY N	2020	38275-300		27188	$ 49.46	SOLD BOAT DEC 2019
STONE CHRISTOPHER C	2020	567		28230	$ 4.59	SOLD BOAT AUG 2019
TAYLOR HARVEY L	2008	2455-200		36069	$ 8.54	MOVED TO FL IN 2007
TAYLOR HARVEY L	2009	2455-200		38469	$ 5.05	MOVED TO FL IN 2007
TAYLOR HARVEY L	2010	2455-200		41052	$ 4.56	MOVED TO FL IN 2007
TAYLOR HARVEY L	2011	2455-200		41052	$ 4.41	MOVED TO FL IN 2007
TAYLOR HARVEY L	2012	2455-200		45392	$ 4.31	MOVED TO FL IN 2007
TAYLOR HARVEY L	2013	2455-200		45392	$ 4.07	MOVED TO FL IN 2007
TAYLOR HARVEY L	2014	2455-200		51351	$ 3.61	MOVED TO FL IN 2007
TAYLOR HARVEY L	2015	2455-200		54095	$ 3.60	MOVED TO FL IN 2007

ITEM # 3-C **(Pg 5 of 5)**

CONSENT AGENDA

Tax Release Requests under $100 in accordance with NCGS 105-381 "Taxpayer's Remedies" approved by County Manager submitted for Board's information.

TAYLOR HARVEY L	2016 2455-200			57243	$	3.30	MOVED TO FL IN 2007
TAYLOR HARVEY L	2017 2455-200			27864	$	3.49	MOVED TO FL IN 2007
TAYLOR HARVEY L	2019 2455-200			27397	$	3.12	MOVED TO FL IN 2007
TAYLOR HARVEY L	2020 2455-200			26567	$	2.98	MOVED TO FL IN 2007
TAYLOR WILLIAM VAUGHAN	2013 29265-300			49436	$	72.87	SOLD BOATS 2012
VALDEZ LUIS	2020	229		28026	$	13.53	REMOVE LATE LISTING
WALDREP KINCH EDWARD	2020 41197-200			27515	$	57.87	BOAT MOVED TO INDIANA 2019
WALKER GARY A	2020 42331-300		J4-8H	20061	$	43.67	MH OVER ASSESSED
WARING JON LAMONT HEIRS	2020 42322-300		A2D27	13216	$	2.00	NO DOG
WARREN COUNTY	2020 02267-471		F6A25	10819	$	25.45	COUNTY OWNED PROPERTY
WECHT JAMES M	2020	1077		28654	$	79.33	WAVIED LATE LISTING
WEITZEL ROBERT & JODY	2020 40353-300		J2B128	15551	$	4.00	REMOVED DOG TAX
WILLIAMS JOHN E BUILDER INC	2020 14938-201			26119	$	18.89	SOLD JETSKI 5 YRS AGO
SUB-TOTAL ERROR CORRECTIONS:						**$2,027.71**	
MOTOR VEHICLE RELEASES:							
ALBERT LEWIS BRICKER II	2019 CM28337			V-1908467	$	10.68	TRAILER INCLUDED IN BT VALUE
SUB-TOTAL MOTOR VEHICLE RELEASES:					**$**	**10.68**	
SUB-TOTAL CORRECTION RELEASES:						**$2,027.71**	
Total Releases						**$2,038.39**	

ITEM # 3-D (1 of 2)

CONSENT AGENDA

Resolution September 15TH – October 15TH
National Hispanic Heritage Month

++

Proclamation
September 15 – October 15, 2020
National Hispanic Heritage Month

WHEREAS, during National Hispanic Heritage Month, we honor all American citizens of Hispanic descent and celebrate their rich and vibrant traditions of faith, family, hard work, and patriotism. We are grateful for the innumerable contributions they make to our society, which are vital to our thriving Nation. We are especially grateful for the Hispanic-American men and women who have decided to make Warren County their home.
Warren County administration is continuing to create an environment in which all our citizens have the opportunity to achieve their Dream.

WHEREAS, for generations, Hispanic Americans have played a pivotal role in our country's strength and prosperity. Their spirit, energy, and leadership are woven into the culture of America, and enrich all our lives. To honor the achievements of Hispanic Americans, the Congress, by Public Law 100-402, as amended, has authorized and requested the President to issue annually a proclamation designating September 15 through October 15 as "National Hispanic Heritage Month."

NOW, THEREFORE, the Warren County Board of Commissioners, do hereby proclaim:

September 15 through October 15, 2020
National Hispanic Heritage Month

and call upon public officials, educators, librarians, and all Americans to observe this month with appropriate ceremonies, activities, and programs.

IN WITNESS WHEREOF, I have hereunto set my hand this 14th day of September, in the year of our Lord 2020.

WARREN COUNTY BOARD OF COMMISSIONERS
Tare "T" Davis, Chairman

Attest:

ITEM # 3-D **(2 of 2)**

CONSENT AGENDA

Resolution September 15TH – October 15TH

National Hispanic Heritage Month

Profile America Facts For Features: Hispanic Heritage Month

CB20-FF.07 - SEPT. 2, 2020

Hispanic Heritage Month 2020

Hispanic Heritage Month recognizes and celebrates the contributions Americans tracing their roots to Spain, Mexico, Central America, South American and the Spanish-speaking nations of the Caribbean have made to American society and culture. The observance was born in 1968 when Congress authorized the president to issue an annual proclamation designating National Hispanic Heritage Week. Just two decades later, lawmakers expanded it to a monthlong celebration, stretching from September 15 to October 15.

The timing is key. Hispanic Heritage Month — like its shorter precursor — always starts on September 15, a historically significant day that marks the anniversary of independence of five Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. The designated period is also a nod to those from Mexico and Chile, which celebrate their independence on Sept. 16 and Sept. 18, respectively.

The following facts are available thanks to the public's invaluable participation in U.S. Census Bureau surveys. We appreciate the information shared by each respondent as we continuously count and measure America's people, places and economy.

Did You Know?

60.6 million

The Hispanic population of the United States as of July 1, 2019, making people of Hispanic origin the nation's largest ethnic or racial minority. Hispanics constituted 18.5% of the nation's total population. Source: Vintage 2019 Population Estimates

12

The number of states with a population of 1 million or more Hispanic residents in 2019 — Arizona, California, Colorado, Florida, Georgia, Illinois, New Jersey, New Mexico, New York, North Carolina, Pennsylvania and Texas. Source: Vintage 2019 Population Estimates

34,358

The increase from 2018 to 2019 in the number of Hispanics in Maricopa, Arizona, the biggest jump in this population during this period. Source: Vintage 2019 Population Estimates

29.8

ITEM # 3-E (1 of 4)

CONSENT AGENDA

Adopt Resolution Declaring Surplus Property and authorize auction of same.

RESOLUTION
SALE OF SURPLUS
WARREN COUNTY PROPERTY

WHEREAS, the County of Warren has certain property which is no longer needed and/or has been foreclosed for delinquent taxes and may lawfully dispose of such property through on-line auction.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268 & 160A-270, the Warren County Board of Commissioners will sell through online auction the following tax foreclosed properties:

Property ID	Minimum Bid	Property Location
A4-22E	**$3,633.41**	**4.46 acres off Ridgeway Drewry Rd, Nutbush VFD**
F6A-25	**$1,681.69**	**50F - 95D E Spring Valle Street, Central Warren**
F6-86	**$3,573.48**	**3 acres in Central Warren Fire District**

(4) Motorola XTS 2500 Portable Radios for trade in allowance to be applied towards the purchase of 4 New APX 8000 Motorola Portable Radios. (Disposal Serial Numbers: 205CJB0230, 205CKZ7482, 205CKZ7327, 205CKZ7483).

The property will not be open for inspection and is being sold in "as is" condition with no warranties.

A minimum bid has been established per property. The Warren County Board of Commissioners reserves the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner's best interest. All questions should be directed to: Vincent Jones, Warren County Manager (252) 257-3115 (8:30 am to 5:00 pm, Monday through Friday) or e-mailed to vincentjones@warrencountync.gov.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of said property(ies) and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 14th day of September 2020.

ITEM # 3-E (pg 2 of 4)

Adopt Resolution Declaring Surplus Property and authorize auction of same.

ID # A4-22E Min bid: $3,633.41
4.46 acres off Ridgeway Drewry Rd, Nutbush VFD

ITEM # 3-E (pg 3 of 4)

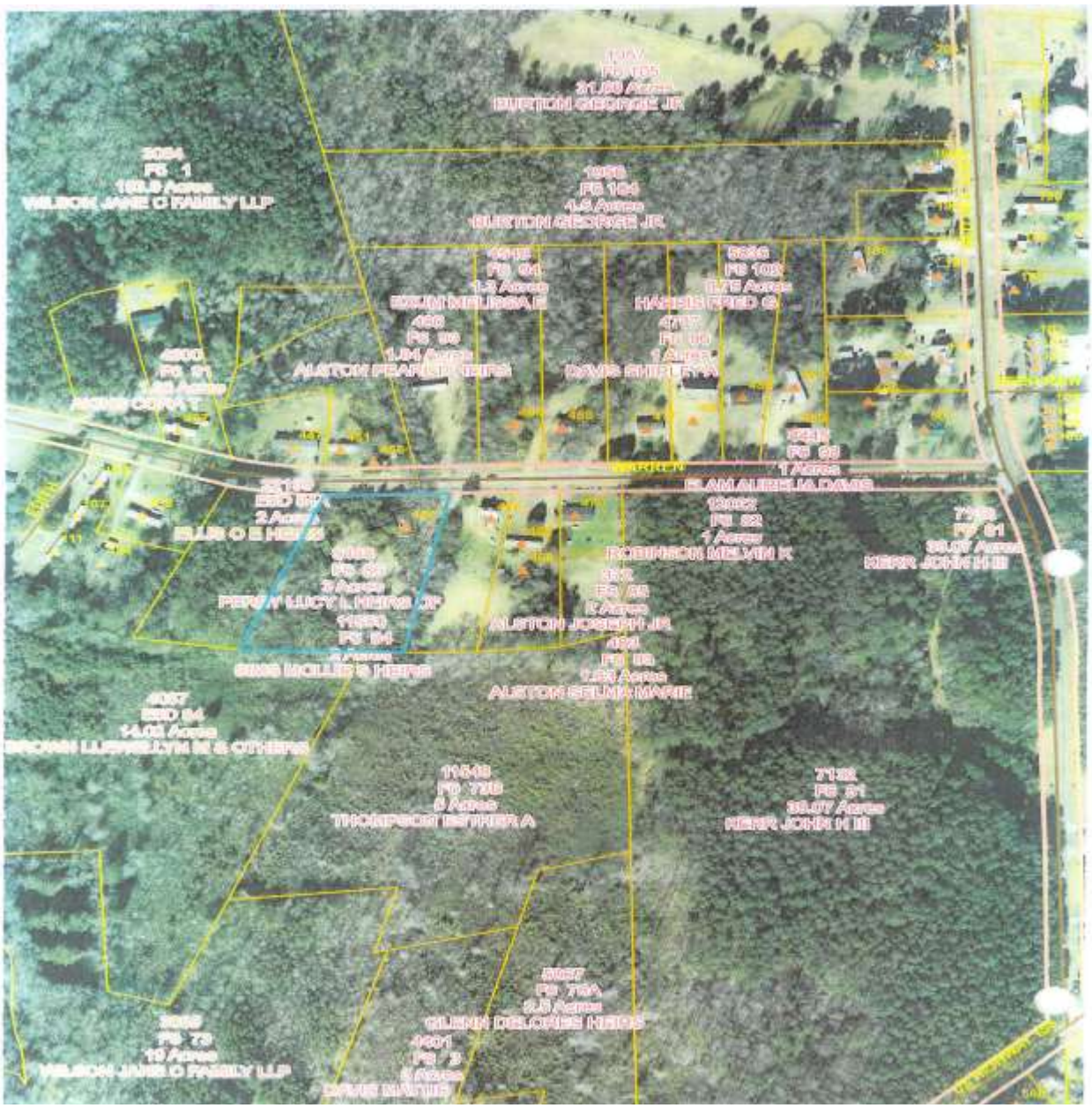
Adopt Resolution Declaring Surplus Property and authorize auction of same.

ID # F6A-25 Min bid: $1,681.69
50F - 95D E. Spring Valle Street, Central Warren

ITEM # 3-E (pg 4 of 4)

Adopt Resolution Declaring Surplus Property and authorize auction of same.

ID # F6-86 Min bid: $3,573.48
3 acres in Central Warren Fire District



ITEM # 4-A

FOLLOW-UP TO AUGUST 19TH WORK SESSION

Broadband Update, Presentation and Discussion

By

Joe Freddoso, COO
Mighty River LLC

&

Charla Duncan
Senior Assistant to the County Manager

ITEM 4-B (1 of 2)

FOLLOW-UP TO AUGUST 19TH WORK SESSION

Economic Adjustment Assistance (EDA)
CARES Act Grant Proposal
Presentation and Discussion

By

Professors Jeanne Millikin Bonds
&
Jim Johnson, UNC, Kenan-Flagler Business School

ITEM 4-B (2 of 2)

Economic Adjustment Assistance (EDA) CARES Act Grant Proposal
Presentation and Discussion

WARREN COUNTY BOARD OF COMMISSIONERS
602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

MEMORANDUM

Tare Davis, Chairman
Victor Hunt, Vice Chairman
Bertadean Baker
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

TO: Warren County Board of Commissioners

FROM: Vincent E. Jones, County Manager

DATE: July 30, 2020

RE: Approval of Economic Adjustment Assistance (EDA) CARES Act Grant submission and grant proposal

Background

The County has received a proposal from Professor Jeanne Milliken Bonds, Professor of the Practice, Impact Investment and Sustainable Finance, Kenan-Flagler Business School, University of North Carolina. Ms. Bonds has experience with the Federal Reserve and she works with Federal Legislators on national finance policies and legislation.

Because of her knowledge of Warren County and the County's history and economic prospects, she has proposed to 1) prepare an Economic Adjustment Assistance (EDA) grant proposal, aligned with regional Comprehensive Economic Development Strategy (CEDS) goals, to design and implement specific strategies to bring about economic change in response to continuous long-term structural economic challenges worsened by the COVID-19 pandemic; and, 2) Research and prepare proposals for additional opportunities from private philanthropic, corporate, government or a combination sources to support the development of a strategic marketing plan for Soul City.

Under the CARES ACT, we do not have to meet any matching requirements like a regular EDA proposal. It is hoped that the proposals will lead to a marketing plan for the redevelopment of Soul City and a Resiliency Plan for Warren County. Professor Bonds will attend your August Work Session to discuss this process in detail.

Recommendation

I recommend authorizing the County Manager to apply for the grant funds from the EDA and to use FY 21 Contingency Funds to fund the proposal of submission.

Phone: (252) 257-3115

ITEM # 5

Updates from

County Manager
Vincent Jones

A. Emergency Management – COVID-19 Update
B. Update - Kerr Lake Regional Water System Upgrade and Expansion Project
C. Warren County Hazard Pay Policy
D. NCACC Legislative Goals Submission

ITEM # 5-D

Identify 2020-2021 Legislative Goals

NCACC
Mission Statement

The NC Association of County Commissioner's Legislative Goals process is thoughtful, deliberative, inclusive and fair. The investment of time and energy, and value of full discourse, strengthens our Association as we advocate for counties. The process is designed to create an informed grassroots organization and to build cohesiveness of purpose within the organization. All counties and all county officials are invited and encouraged to participate in the Legislative Goals process.

http://www.ncacc.org/DocumentCenter/View/2538/Legislative-Goals-Handbook

ITEM # 6 **(1 of 3)**

FINANCE OFFICE

Amendment #2 to the FY 2021 Budget Ordinance

Katherine Brafford, Finance Officer

MEMORANDUM

TO: Warren County Board of Commissioners

FROM: Kathy Brafford, Finance Director

DATE: September 14, 2020

RE: Recommendation for Approval of Budget Ordinance Amendment #2

Background

Budget Amendment #2 to the FY 2021 Budget Ordinance is being presented for approval. This amendment does the follow:

1) Increases appropriations in the Finance Dept budget by $4,200 – to re-budget funds that were approved in March 2020 – but never spent. These funds are for support services with Tyler Technologies – to assist department staff with implementation of leave accruals into the financial software system.

2) Decreases appropriation of Contingency Funds in the Buildings & Grounds budget by $9,850 and increases the maintenance line item budget in the Board of Elections by this same amount. These funds will be used to cover the cost of replacing the old sidewalk and handicap ramp at the main entrance to the building which houses the Board of Elections.

3) Increases appropriations in the Animal Control budget by $2,500 to budget grant funds received from the N.C. Veterinary Medical Association. These funds will be used to purchase a set of cat cages.

4) Increases appropriations in the EDC budget by $7,000 to cover the cost of a Consultant to assist with the submission of an Economic Adjustment Assistance (EDA) CARES Act Grant – which hopefully lead to a marketing plan for the redevelopment of Soul City and a Resiliency Plan for Warren County. At its regular meeting on 8/3/2020, the Board of County Commissioners approved a consultant fee in an amount between $5,000 and a not to exceed amount of $7,000 for this purpose.

5) Increases appropriations in the Health Dept budget by $180,489 for grants related to COVID-19. Part of this represents a carryforward of unspent grant funds from FY 2020 ($28,796 – Covid 619 Grant) and the remaining amount represents three additional Grants received/awarded in FY 2021 ($20,000 – NCCU Grant); ($20,447 – Covid 539 Grant); and ($111,246 – Covid 543 Grant).

6) Increases appropriations in the DSS – Administration budget by $1,283.62 as a result of increased funding for the Duke Energy Progress – Energy Neighbor Fund.

ITEM # 6 **(2 of 3)**

FINANCE OFFICE
Amendment #2 to the FY 2021 Budget Ordinance

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2020/2021
Amendment No. 2

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Finance		4,200
Buildings & Grounds		(9,850)
Board of Elections		9,850
Animal Control		2,500
Economic Development Commission		7,000
Health Department		180,489
DSS - Administration		1,284
Contingency		(7,000)
Total	**$**	**188,473**

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Appropriated Fund Balance - General Fund		4,200
Appropriated Fund Balance - Health Dept Escrow		28,796
Restricted Intergovernmental - Other		2,500
Restricted Intergovernmental - Health		151,693
Restricted Intergovernmental - DSS 1571		1,284
Total	**$**	**188,473**

This amendment:

- Increases appropriations in the Finance Dept budget by $4,200 - to rebudget funds that were approved in March 2020 - but never spent. These funds are for support services with Tyler Technologies - to assist department staff with implementation of leave accruals into the financial software system.

  Funding Source: Fund Balance - General Fund

- Decreases appropriation of Contingency Funds in the Buildings & Grounds budget by $9,850 and increases the maintenance line item budget in the Board of Elections by this same amount. These funds will be used to cover the cost of replacing the old sidewalk an handicap ramp at the main entrance to the building which houses the Board of Elections.

  Funding Source: B & G Contingency Funds

ITEM # 6 **(3 of 3)**

FINANCE OFFICE
Amendment #2 to the FY 2021 Budget Ordinance

- Increases appropriations in the Animal Control budget by $2,500 to budget grant funds received from the N.C. Veterinary Medical Association. These funds will be used to purchase a set of cat cages.

  Funding Source: N.C. Veterinary Medical Association

- Increases appropriations in the EDC budget by $7,000 to cover the cost of a Consultant to assist with the submission of an Economic Adjustment Assistance (EDA) CARES Act Grant - which would assist with a marketing plan for the redevelopment of Soul City and a Resiliency Plan for Warren County. At its regular meeting on 8/3/2020, the Board of County Commissioners approved a consultant fee in an amount between $5,000 and a not to exceed amount of $7,000 for this purpose.

  Funding Source: Contingency Funds

- Increases appropriations in the Health Dept budget by $180,489 for grants related to COVID-19. Part of this represents a carryforward of unspent grant funds from FY 2020 ($28,796 - Covid 619 Grant) and the remaining amount represents three additional grants received/awarded in FY 2021 ($20,000 - NCCU Grant); ($20,447 - Covid 539 Grant); and ($111,246 - Covid 543 Grant).

Funding Source:	Fund Balance - Health Dept Escrow	28,796
	Restricted Intergovernmental - Health	151,693

- Increases appropriations in the DSS - Administration budget by $1.283.62 as a result of increased funding for the Duke Energy Progress - Energy Neighbor Fund.

  Funding Source: Restricted Intergovernmental - DSS 1571

Respectfully Submitted 9/8/2020

Katherine C. Brafford

Katherine C. Brafford, Finance Director

ITEM # 7 (1 of 2)

RE-SUBMISSION OF EPA BROWNFIELD ASSESSMENT GRANT IN THE amount of $300,000

By

Charla Duncan
Senior Assistant to the County Manager

The Warren County Manager's Office and Warren County Economic Development are working with Terracon, a consulting firm, to resubmit an application for the EPA's Brownfields Assessment Grant in the amount of $300,000 (no match).

The application was submitted last year, but was not awarded funding.

ITEM # 7 (2 of 2)

RE-SUBMISSION OF EPA BROWNFIELD ASSESSMENT GRANT IN THE AMOUNT OF $300,000

WARREN COUNTY BOARD OF COMMISSIONERS
602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Tare Davis, Chairman
Victor Hunt, Vice Chairman
Bertadean Baker
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

To: Warren County Board of Commissioners

Through: Vincent Jones, County Manager

From: Charla Duncan, Senior Assistant to the County Manager
Warren County Administration

Re: EPA Brownfields Assessment Grant

Background

The EPA Brownfields Assessment Grant provides funding for a grant recipient to inventory, characterize, assess, conduct a range of planning activities, develop site-specific cleanup plans, and conduct community involvement related to brownfield sites. The performance period for these grants is three years. The assessment grant is not the same as the EPA Brownfields Cleanup Grant. The U.S. Environmental Protection Agency's (EPA) Brownfields Program provides funds to empower states, communities, and other stakeholders to work together to prevent, assess, safely clean up, and sustainably reuse brownfields.

In FY 20, Warren County submitted an application to the EPA for the Brownfields Assessment Grant in the amount of $300,000 (no county match required). This grant application was done in partnership with Terracon Consultants, Inc. at no cost to the county. Warren County did not receive the grant, but did score well.

Warren County Economic Development and the County Manager's Office would like to resubmit an application with improvements for a $300,000 Brownfields Assessment Grant for the EPA's FY 21 cycle. In accordance with the Warren County Grant Policy, an application of this amount requires approval by the Warren County Board of Commissioners.

Terracon is providing their services free of fees, which would typically range from $12,000-$15,000 for grant writing services from their firm. This opportunity was offered in FY 20 and included a re-write in FY 21 if a grant was not secured in the first round.

Recommendation

Approval of Warren County's FY 21 EPA Brownfields Assessment Grant application in the amount of $300,000.

ITEM # 8 (pg 1 of 4)

AWARD BID FOR TAX FORECLOSED SURPLUS PROPERTY ID # G9-12I

BY
Angelena Kearney-Dunlap
Clerk to the Board

Consider Bids for Tax Foreclosed Property ID G9-12I

This parcel was awarded during August 3, 2020 board meeting but winning bidder failed to follow-through with payment.

Therefore, item is submitted for further consideration:

1st bid for $2,002 from Lisa Alston (received July 2020)

2nd bid for $4,000 from Sheriff Johnny Williams (incomplete form received August 2020).

ITEM # 8 (pg 2 of 4)

AWARD BID FOR TAX FORECLOSED SURPLUS PROPERTY ID # G9-12I

The Surplus Property Process:

1. Once the property taxes on a particular property have been determined to be non-collectable, the property information is sent to the County's foreclosure attorney.
2. The attorney does the necessary title work and goes through the process of contacting the owners.
3. During notification through the certified mail process the owners are given the opportunity to pay the delinquent taxes and retain ownership.
4. If the owners do not pay the delinquent taxes the attorney goes before the court to get permission to sale the property.
5. After a judge approves the sale, it is auctioned on the courthouse steps to the highest bidder.
6. If there are no bidders the County becomes the owner by having a lien against the property.
7. The property can then be declared surplus by the Commissioners and authorized to be sold.

ITEM # 8 (pg 3 of 4)

AWARD BID FOR TAX FORECLOSED SURPLUS PROPERTY ID # G9-12I
Bid from Sandy & Lisa Alston for $2002.00 received July 27, 2020

Procedure to Receive Bids on Tax Foreclosed Properties
Being Sold by Board of Commissioners

Please refer all questions regarding sell of Tax Properties to the Tax Office.

The tax office should give the individual: 1) a picture of the property they are interested in bidding on; 2) tax property card showing (tax ID # & property address) and 3) amount outstanding.

The bidder should forward this form to:
Warren County Manager's Office, PO Box 619, Warrenton, NC 27589
- or -
hand deliver to the Clerk to the Board, 602 W. Ridgeway Street, Warrenton, NC

Bid for Tax Foreclosed Property:

Name Sandy and LisA Alston
Address 5420 Green Feather Lane
Raleigh, NC 27604
Contact telephone #'s 910-527-8094
Alternate # 919-593-7448
-Or- e-mail address: Alston.sandy@gmail.com
Property Tax ID # G9 12I
Bid amount $ ~~1000.00~~ $2002.00 Two thousand two and 00/100

Attach a picture of the property.

ITEM # 9

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

(Vacancies were advertised July 3rd in the Warren Record Newspaper and July 10th in the Lake Gaston Gazette):

A. **Fire Commission**	**Carl Victor Tucker** **Fireman**	**Expires June 30, 2023.**
B. **Zoning Board of Adjustment**	**Julia Torain** **and** **Greg Cox**	**Expires June 30, 2023**
C. **Social Services Board of Trustees** **(Tabled from August 3rd regular meeting & August 19th work session)**	**April Williams** **- or –** **Dianna Talley**	**Expires June 30, 2023**

ITEM # 9 – A (1 of 3)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Fire Commission	**Carl Victor Tucker** **Fireman**	**Expires June 30, 2023.**

WARREN COUNTY FIRE COMMISSION
PO BOX 619
WARRENTON, NC 27589
(252) 257 - 2666 Office
(252) 257 - 9458 Fax

Tare Davis
Fire Commissioner

Dennis Paschall
Emergency Services

To: Warren County Board of Commissioners
From: Dennis Paschall/ Emergency Services Director
Re: Recommendation to reappoint individual to Fire Commission Board
Date: August 19, 2020

RECOMMENDATION:

At the June 16, 2020 Warren County Fire Commission Meeting, the members voted to re-appoint the following individual: Mr. Carl Victor Tucker, Fireman (2nd Term). It is recommended that the named individual above be re-appointed for membership by the Warren County Commissioners.

ITEM # 9 – A (2 of 3)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Fire Commission	**Carl Victor Tucker** **Fireman**	**Expires June 30, 2023.**

Statement of Interest to Serve

List in order of preference the Board/Committee/Commission for which you would be willing to serve. Select one:	Fire Commission
Give Name of "Fire Tax Board" of Interest. You must reside in tax district to be appointed.	*Field not completed.*

Only complete this blank if you are applying for appointment to a Fire Tax Board.

Select one	Planning Board
Applicants Name	Carl Victor Tucker
Email Address	Qcbuilders@yahoo.com
Residential Address	114 Wycoff road
City	Norlina
State	N.C.
Zip Code	27563
Phone Number	252-213-0728
Alternate Number	*Field not completed.*
Birthdate	09/15/1971
Race	Caucasian
Sex	Male
Do you live in Warren County?	Yes

ITEM # 9-A (3 of 3)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Fire Commission	Carl Victor Tucker Fireman	Expires June 30, 2023.

Job title	Self employed
Are you presently serving in an elected or appointed position? Please explain:	Warren county fir commission 2017-2020 1st term
Company / Agency & Address	*Field not completed.*
Military experience?	No Military Experience
List your Commissioner district, info available at Elections (252) 257-2114.	III - Nutbush, Smith Creek & Hawtree
Educational Background:	
Name & address of High School	Warren County High School 1989
Name & address of College attended	VGCC
Degree earned	Light construction and electrical
List all past employment and/or volunteer experience you have had which may be beneficial in evaluating your qualifications.	*Field not completed.*
Work experience	Warren county schools, maintenance tech 4 1995-2003, Vance county schools maintenance Supervisor 2003,2004, VGCC part time carpentry instructor 2001- 2009
Volunteer experience	Ridgeway Vol. fire Dept 32 years
How did you become aware of Warren County volunteer opportunities?	Other
Date this form completed	8-19-2020
I certify by my typed initials that all information given is correct to the best of my knowledge.	Cut

NOTE TO APPLICANT: This form is active for six (6) months from date of submission.

ITEM # 9–B (1 of 5)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Planning/Zoning and Code Enforcement Department
542 West Ridgeway Street
Warrenton, NC 27589
(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners and County Manager

FROM: Ken Krulik, AICP CZO - Planning and Zoning Administrator KWK

DATE: September 2, 2020

RE: Appointments to the Warren County Board of Adjustment

This memo is in reference to the appointments of two new members to fill two vacancies on the Warren County Board of Adjustment:

Due to COVid-19 protocols a phone vote was called from the current Board of Adjustment to make recommendations on Greg Cox and Julia Torain to fill the noted two vacancies (phone calls on August 25, 2020). Three of the four Members voted yes, (one did not respond to voicemail) to recommend the candidates as indicated to be forwarded to the Board of Commissioners for formal appointment.

ITEM # 9– B (2 of 5)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Zoning Board of Adjustment	Julia Torain	Expires June 30, 2023

Statement of Interest to Serve

List in order of preference the Board/Committee/Commission for which you would be willing to serve. Select one:	Zoning Board of Adjustment
Give Name of "Fire Tax Board" of Interest. You must reside in tax district to be appointed.	*Field not completed.*
Only complete this blank if you are applying for appointment to a Fire Tax Board.	
Select one	Historic Preservation Commission
Applicants Name	**Julia Torain**
Email Address	jytorain73@gmail.com
Residential Address	1025 Eaton Ferry Rd
City	Littleton
State	North Carolina
Zip Code	27850
Phone Number	2525325422
Alternate Number	*Field not completed.*
Birthdate	08/08/1973
Race	African American
Sex	female
Do you live in Warren County?	Yes
Job title	None/ student
Are you presently serving in an elected or appointed position? Please explain:	no
Company / Agency & Address	N/A

ITEM # 9– B (3 of 5)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Zoning Board of Adjustment	Julia Torain	Expires June 30, 2023

Military experience?	No Military Experience
List your Commissioner district, info available at Elections (252) 257-2114.	II - Six Pound, River & Roanoke
Educational Background:	
Name & address of High School	Burlington County Institute of Technology Westampton, NJ
Name & address of College attended	Vance Granville Community College Henderson, NC
Degree earned	n/a
List all past employment and/or volunteer experience you have had which may be beneficial in evaluating your qualifications.	*Field not completed.*
Work experience	processed, retrieved and send information with the use of multiple computer programs, submit paperwork, create and organize files, record documents, read, update and create spreadsheets, answered phones, directed calls, retrieved and sent emails ,faxes,copies, and scans. scheduling appointments, communicated information to management, communicated policies and procedures.
Volunteer experience	worked with the children at church and meals on wheels preparing and distributing food to the elderly. Helped wok on the habitat for humanity houses. Prepared and served at the food pantry and soup kitchen
How did you become aware of Warren County volunteer opportunities?	Other
Date this form completed	07/28/2020

ITEM # 9– B (4 of 5)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Zoning Board of Adjustment	Greg Cox	Expires June 30, 2023

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. BOARD OF ADJUSTMENTS
2. PLANNING BOARD
3. ABC BOARD
4.

Your full name Greg Cox
Date of Birth 10/29/63 Sex M Race W
Mailing Address 677 Robinson Ferry Rd
City and Zip Code Macon NC 27551
Street Address SAME AS ABOVE
City and Zip Code
Home Phone 252 257-3500 Work Phone 919 201-3367
Job Title MARKETING
Company or Agency MOJO
Email Address gcox@mojonc.com

Do you live in the county? Yes ☑ No ☐

Please list your County Commissioner District #2 Davis
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended SACHEM HIGH SCHOOL NY
Name and Address of College Attended UNIV. OF NORTH CAROLINA
Degree Received Bachelor of Arts

Please list any military experience N/A

ITEM # 9– B (5 of 5)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Zoning Board of Adjustment	Greg Cox	Expires June 30, 2023

If you are presently serving as an elected or appointed official, please explain: N/A

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience MARKETSMART ADVERTISING - OWNER 1990-2007
MOJO PERFORMANCE - OWNER 2002-current
OVERFLOWING HANDS - NON PROFIT - VP 2011-curr

Volunteer Experience 4 to 5 MISSION TRIPS A YEAR KTY / NICARAGUA / PR / BELARUS - HOST RUSSIAN CHILDREN - DEVELOPE FUND RAISERS FOR LOCAL CHARITIES

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper **Current Warren County Volunteer** **Other**

If other, please explain: SID CUTTS

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Gregory Cox

Date 1/22/20

Please feel free to attach a resume if so desired.

ITEM # 9- C (1 of 6)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Social Services Board of Trustees **(Tabled from August 3rd regular meeting & August 19th work session)**	**April Williams** **- or –** **Dianna Talley**	**Expires June 30, 2023**

WARREN COUNTY
DEPARTMENT OF SOCIAL SERVICES
307 North Main Street
Warrenton, NC 27589
(252) 257-5000

Fax: (252)257-1677 or (252)257-5610

Ryan Whitson
Director

MEMORANDUM

To: Angelena Kearney-Dunlap, Clerk to the Board
From: Ryan Whitson, Director
Date: 18 AUG 2020
Subject: Board of Social Services Vacancy

At its regular meeting held on 17 AUG 2020, the Board of Social Services reviewed statements of interest to serve on the Board of Social Services for a position which is appointed by the Board of County Commissioners.

The Board was impressed with the statements of interest to serve. After much consideration the Board recommends April D. Williams to fill the vacancy.

ITEM # 9- C (2 of 6)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Social Services Board of Trustees (Tabled from August 3rd regular meeting & August 19th work session)	**April Williams - or –**	**Expires June 30, 2023**

Statement of Interest to Serve

List in order of preference the Board/Committee/Commission for which you would be willing to serve. Select one:	Social Services Board of Directors
Give Name of "Fire Tax Board" of Interest. You must reside in tax district to be appointed.	*Field not completed.*
Only complete this blank if you are applying for appointment to a Fire Tax Board.	
Select one	*Field not completed.*
Applicants Name	April D. Williams
Email Address	aprildwilliams06@yahoo.com
Residential Address	315 Crowders Pond Road
City	Norlina
State	NC
Zip Code	27563
Phone Number	252-762-7967
Alternate Number	*Field not completed.*
Birthdate	August 13, 1079
Race	African American
Sex	Female
Do you live in Warren County?	Yes
Job title	School Social Worker
Are you presently serving in an elected or appointed position? Please explain:	Yes with the Warren County Community Child Protection and Child Fatality Prevention Team.
Company / Agency & Address	Warren County School 109 Cousin Lucy's Lane Warrenton, NC 27563
Military experience?	No Military Experience

ITEM # 9- C (3 of 6)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

List your Commissioner district, info available at Elections (252) 257-2114.	I - West & East Warrenton
Educational Background:	
Name & address of High School	Warren County High School 149 Campus Drive Warrenton, NC 27563
Name & address of College attended	North Carolina State University Raleigh, NC
Degree earned	BSW
List all past employment and/or volunteer experience you have had which may be beneficial in evaluating your qualifications.	*Field not completed.*
Work experience	Professional Experience School Social Worker Warren County Schools, Warrenton, NC, 252-257-3184, www.warrenk12nc.org August 2007 – present, 10 month employee My main responsibility is to work to alleviate barriers to student learning through the following functions: Advocacy, Assessment of student/family/school need, Direct Service/Service Delivery, Consultation/Collaboration, Program Planning/Implementation/Evaluation, and Accountability. I primarily serve the district's elementary schools. However, I am a district-wide employee. McKinney-Vento District Liaison Warren County Schools, Warrenton, NC, 252-257-3184, www.warrenk12nc.org August 2012 – present My main responsibility is to identify homeless children and youth to assist them in accessing school and other services that they may need to achieve academic success. I also collaborate with administration, teachers, and support staff regarding students that are identified under McKinney-Vento within the school district. I am also the School District Foster Care Point of Contact that collaborates with the Local Department of Social Services regarding children in the foster care system. I also partner with other local liaisons

ITEM # 9- C (4 of 8)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Social Services Board of Trustees (Tabled from August 3rd regular meeting & August 19th work session)	**- or – Dianna Talley**	**Expires June 30, 2023**

Statement of Interest to Serve

Select one	Social Services Board of Directors
Applicants Name	Dianna H. Talley
Email Address	dtalley1101@gmail.com
City	Warrenton
State	North Carolina
Zip Code	27589
Birthdate	11/01/1956
Race	African American
Sex	Female
Do you live in Warren County?	Yes
Job title	Retired

ITEM # 9- C (5 of 6)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Are you presently serving in an elected or appointed position? Please explain:	No
Military experience?	No Military Experience
List your Commissioner district, info available at Elections (252) 257-2114.	III - Nutbush, Smith Creek & Hawtree

Educational Background:

Name & address of High School	Norlina High, Norlina, NC
Name & address of College attended	Elizabeth City State Univ., Elizabeth City, NC
Degree earned	Business Management
List all past employment and/or volunteer experience you have had which may be beneficial in evaluating your qualifications.	*Field not completed.*

ITEM # 9- C (6 of 6)

BOARD / COMMITTEE / COMMISSION APPOINTMENTS

Work experience	Warren County Dept. Of Social Services Child Protective Services Supervisor 6 years; Supervisor of Adult Services 3 years; networking with all county & private agencies along with it's citizens of all ages. I was employed with Social Services in Warren and Vance County fo 23 years under direct supervison and regulations by the State Department of Health & Human Services,
Volunteer experience	Warren County Health Department Cardinal Innovation

ITEM # 10

REQUEST TO SCHEDLE TWO (2) PUBLIC HEARINGS During October 5, 2020 Regular Monthly Board Meeting

By

Ken Krulik
Planner/Zoning Administrator

A. 1st public hearing - 6:00 pm **Request to amend the Warren County Zoning Ordinance – Table II-1 Dimensional Requirements (increased height maximum for the LB, NB, HB, LI and HI zoning districts) and Table of Permitted Uses Conditional Use Permits (PUD-CR) per Warren County Planning Board - Planning and Zoning Administrator**
B. 2nd public hearing – 6:15 pm **Petition for Re-Zoning (residential to commercial) RZ-2020-01: one parcel (1.57 +/- acres) from Agricultural Residential [AR] to Neighborhood Business [NB] at Tax Map A4-13 on Jacksontown Road in Nutbush Township**

ITEM # 11 (1 of 3)

Parks & Recreation Renovation Contracts

By

Richard "Dickie" Williams, Director

MEMORANDUM

TO: Vincent E. Jones, County Manager

FROM: Dickie Williams, Parks and Recreation Director

DATE: September 9, 2020

RE: Recommendation for Award of contracts for park renovations

Warren County Parks and Recreation advertised an invitation for bids (IFB) using funds from the PARTF grant for the Magnolia Ernest Recreation Park. The bids were advertised in our local newspaper and the State's electronic bidding system. The bids (IFB) were due on August 10th and opened on Wednesday, August 12th. Contractors were eligible to bid the whole project or individual project elements. The scope of services was for six different elements of the project. We received at least two bids for each element except for the bath house renovations. The bath house renovation came in way over budget and the bid for that project will be rejected

I am recommending that the following bidders be selected for the project at the Magnolia Ernest Recreation Park:

1. Picnic Shelter – Bliss Products	41,564.50
2. Tennis Courts – North State Resurfacing	35,135.00
3. Pump Room – Breedlove Electric	21,290.00
4. Basketball Courts – (Asphalt work) Rightmyer Mach.	51,675.00
- goals and court paint – (North State)	31,734.00
- install additional 1" of asphalt (total -3")	11,710.00
Plus alt. 2 – Polyester System	10,625.00
5. Walking Trail – Rightmyer Machine	42,871.00
Total	$246,604.50

The total cost of the PARTF grant was for $297,540.00.

ITEM # 11 **(2 of 3)**

Parks & Recreation Renovation Contracts – Bid sheet

MAGNOLIA ERNEST RECREATION PARK

Bid Tabulation Sheet - Wednesday, August 12th - 2:00 p.m.

PICNIC SHELTER

Bidder	Total Base Bid	Total Alternate Bid
1. Bliss Products	$49,824.60	$50,375.50
2 - Carolina Recreation & Design	$68,720.19	*80,949.17*
3 - J. Kester & Rose	$68,299.00	$61,476.00
4 -		
5 -		

TENNIS COURTS REPAIR AND RESURFACING

Bidder	Total Base Bid	Total Alternate Bid
1. East Coast Seal Coating & Striping	$46,500.00	
2 - North State Resurfacing	$35,135.00	
3 -		
4 -		
5 -		

PUMP ROOM RENOVATIONS

Bidder	Total Base Bid	Total Alternate Bid
1 - Breedlove Electric	$21,290.00	
2 - J. Kester & Rose	$25,548.00	
3 -		
4 -		
5 -		

BASKETBALL COURTS REMOVAL AND RECONSTRUCTION

Bidder	Total Base Bid	Total Alternate Bid
1 - North State Resurfacing	Asphalt only - 58,872.00	#1 -ADD - 1 inch extra Asphalt - 13,775
	Surface & Goals - 42,634	#2 - ADD - Polyester System - 10,625
		#3 - DELETE - Fence - minus 10,900
2. Rightmyer Machine Rentals	Asphalt only - 51,675.00	#1 - ADD - 1 inch asphalt - 11,710

ITEM # 11 **(3 of 3)**

Parks & Recreation Renovation Contracts – Bid sheet

PAVED WALKING TRAIL

Bidder	Total Base Bid	Total Alternate Bid
1 - Rightmyer Machine Rentals	$42,871.00	$36,400.00
2. J. Kester & Rose	$28,700.00 (new trail only)	$18.700.00
3 -		
4 -		
5 -		

BATH HOUSE RENOVATIONS

Bidder	Total Base Bid	Total Alternate Bid
1 - J. Kester & Rose	$211,297.00	$139,297.00
2 -		
3 -		
4 -		
5 -		

ITEM # 12

Updates from

Warren County Board of Commissioners

ITEM # 13

CLOSED SESSION IN ACCORDANCE WITH NCGS *§143-318.11(a)(4)&(6)*

for Location and/or Expansion of Industries

and

Personnel Matters

ITEM # 14

ADJOURN

SEPTEMBER 14, 2020
BOARD MEETING