

MINUTES OF A PUBLIC HEARING TO HEAR CITIZEN COMMENTS REGARDING A REZONING REQUEST, HELD BY WARREN COUNTY BOARD OF COMMISSIONERS ON MONDAY, FEBRUARY 3, 2020 DURING THE 6:00 PM REGULAR MEETING IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM, WARRENTON, NC.

The public hearing was called to order at 6:00 pm by Chairman Tare Davis. Commissioners present: Bertadean Baker, Jennifer Pierce and Walter Powell. Commissioner absent: Walter Powell. Others in attendance: County Manager Vincent Jones, Finance Officer Katherine Brafford and County Attorney Hassan Kingsberry.

Clerk to the Board of Commissioners read the notice of Public Hearing:

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing on Monday, February 3, 2020 during its 6:00 PM regular meeting, in the Warren County Armory Civic Center, 501 US Hwy 158 Business East, Warrenton, NC 27589. The purpose of this hearing is to receive citizen's comments regarding:

Petition for Re-Zoning (residential to commercial) RZ-2019-01: two parcels (32.31 +/- acres total) from Agricultural Residential [AR] to Neighborhood Business [NB] at Tax Maps B5-99A and A1 on US Highway 1 in Nutbush Township.

All questions or written comments should be directed to:

Ken Krulik, Warren County Planning/ Zoning Administrator
542 West Ridgeway St, Warrenton, NC 27589
Telephone: (252) 257-7027
KenKrulik@warrencountync.gov

A map of the property is available for review in the office of the Warren County Planning and Zoning Administrator. All interested citizens are urged to attend this public hearing.

Tare "T" Davis, Chairman
Warren County Board of Commissioners

Ken Krulik, Warren County Planner/Zoning Administrator gave an overview of rezoning request.

Citizen Comments:

Yolanda Jefferson Bynum – opposed to request, she and requestor are in the middle of a divorce and property has not been divided.

Moore H. Bynum – rezoning request has nothing to do with division of property

Gilbert Jefferson – spoke in favor of his sister, Yolanda Bynum

Commissioner Pierce requested the County Attorneys' opinion on the matter.

County Attorney Kingsberry stated "Mr. Bynum was listed on the deed and as an owner he could properly apply for rezoning of the parcel. He followed the procedures set and the planning board recommended the rezoning after his application. The equitable distribution of property and ownership rights in the divorce have no bearing on the Board of Commissioners decision. A publication from the UNC School of government states, "Land use regulations must be based on land use impacts, not the identity of the land owner or applicant. Land use permits are parcel-specific – they are attached to that parcel and are not personal rights of the applicant that can be freely transferred to other parcels."

On motion of Commissioner Pierce, which was seconded by Commissioner Baker, the public hearing was adjourned at 6:25 pm.



Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, FEBRUARY 3, 2020 AT 6:00 PM.

The meeting was called to order by Chairman Tare Davis. Other Commissioners present: Bertadean Baker and Jennifer Pierce. Commissioner Absent: Walter Powell. Others in attendance: County Manager Vincent Jones, Finance Director Katherine Brafford and County Attorney Hassan Kingsberry.

Chairman Davis conducted prayer and pledge to the flag.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, February 3, 2020 Suggested Agenda was adopted.

There were no citizen comments.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Minutes of January 6, 2020 meeting was adopted.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Collector's Report for December 2019 was accepted as presented for Board's information in accordance with NCGS 105-350:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month December 2019**

2019-2020

Current Year Collections

Tax Year	Charge	Collected in December	Collected to Date	Balance Outstanding	Percentage Collected
Dec 2019 FY20	\$19,326,617	\$5,224,933	\$13,820,600	\$4,526,015	75.30
Dec 2018 FY19	\$18,001,077	\$5,325,088	\$13,625,981	\$4,375,095	75.70

Delinquent Collections

2018	\$527,969	\$35,153	\$183,613	\$344,355	34.78
2017	236,344	3,859	29,666	\$206,677	12.55
2016	155,251	1,550	13,401	\$141,850	8.63
2015	115,914	425	7,483	\$108,431	6.46
2014	95,484	415	6,177	\$89,307	6.47
2013	118,177	48	5,406	\$112,771	4.57
2012	92,671	221	4,302	\$88,367	4.64
2011	71,863	73	4,772	\$67,090	6.64
2010	62,740	49	875	\$61,865	1.40
2009	50,501	130	799	\$49,701	1.58
Total Delinquent Years	\$1,526,914	\$41,923	\$256,494	\$1,270,414	

Other December Receipts

County Penalties	\$ 10,009	\$ 47,781
Landfill User Fees	\$ 409,244	\$ 1,061,930
Municipalities	\$ 282,474	\$ 496,809
Fire District Taxes	\$ 285,363	\$ 708,428
Advance Taxes	\$ 3,226	\$ 39,126

DECEMBER GRAND TOTAL **\$11,582,240** **\$30,057,149**

John Preston, Tax Administrator
John Preston, Interim Tax Administrator

1/13/2020

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Release Requests over \$100 were approved in accordance with NCGS 105-381:

Over \$100	2/3/2020	CO MGR INITIALS: _____	Date: _____
ERROR CORRECTION RELEASES:			
DALTORIO CHRISTOPHER P	2019 03520-300	1908213	\$496.83 BOAT SOLD MAY 2018
DAVIS W S JR	2019 11621-302 E9-25	4222	\$1,023.03 SHOULD BE IN LANDUSE
FLEMING WILSON	2019 14814-317 A3-34	4127	\$112.97 GREENHOUSE LOSED IN DEC 2018
HALL JASON W & SHEENA B	2019 34948-200	1908255	\$203.81 SOLD BOAT 2018
HARRIS CAROLYN W	2019 8450-300 C5A-2	11748	\$373.54 DW DOUBLE LISTED
HARRIS E WEMYSS II	2019 06978-200	27649	\$225.58 DOUBLE BILLED
JOHNSON JOSEPH JR	2018 22119-300 F6A-9	6071	\$166.66 NO MH ON SITE/NO LFUF
JOHNSON JOSEPH JR	2019 22119-300 F6A-9	6071	\$166.66 NO MH ON SITE/NO LFUF
JOHNSON SAMUEL M	2019 24522-300 E4-41	13146	\$313.35 ASSESSED INCORRECTLY
KEARNEY GEORGE JR	2019 00564-200	27628	\$233.78 MH DOUBLE LISTED
SHEARIN OWEN & HARRIET B	2019 25655-300	1907688	\$133.13 HOUSE DOUBLE BILLED
WATSON ANTHONY	2007 02525-107	33908	\$437.33 DOUBLE BILLED
WATSON ANTHONY	2008 02525-108	36131	\$415.37 DOUBLE BILLED
WATSON ANTHONY	2009 02525-109	38522	\$322.45 DOUBLE BILLED
WATSON ANTHONY	2010 02525-110	41115	\$350.75 DOUBLE BILLED
WATSON ANTHONY	2011 02525-111	42353	\$331.40 DOUBLE BILLED
WATSON ANTHONY	2012 02525-112	45501	\$312.30 DOUBLE BILLED
WATSON ANTHONY	2013 02525-113	48820	\$294.76 DOUBLE BILLED
WATSON ANTHONY	2014 02525-114	51444	\$260.84 DOUBLE BILLED
WATSON ANTHONY	2015 02525-115	54236	\$237.86 DOUBLE BILLED
WATSON ANTHONY	2016 02525-116	57366	\$242.39 DOUBLE BILLED
TOTAL ERROR CORRECTIONS:			\$6,654.79
Total Releases			\$6,654.79
LANDFILL USER FEE RELEASES:			
HARMON DANNY	2019 15445-301 D4-75E	23988	\$150.00 LAND ONLY
HARRIS JAMIE MARIE	2019 34142-300 J10-36	5943	\$150.00 USED FOR STORAGE
LARRISON RUTH	2019 30669-300 D4-84	6866	\$150.00 LFUF CHARGED IN ERROR
ONEAL JACK & NAN	2019 29401-303 C9-60-57	8478	\$150.00 DWELLING NOT LIVEABLE
PIERCE MARGARET A & OTHERS	2019 31633-342 I6-1	9635	\$150.00 DWELLING NOT LIVEABLE
REID REBIE S	2019 33203-307 L5-64	10462	\$150.00 DWELLING NOT LIVEABLE
TALLEY ROY J	2019 39632-300 C3-13B	555	\$150.00 MH USED FOR STORAGE
TOTAL LFUF RELEASES:			\$1,050.00
Total Releases			\$7,704.79

County Manager approved Releases Under \$100 were presented for informational purposes only:

Under \$100	2/3/2020	CO MGR INITIALS: <i>VJ</i>	Date: <i>1/28/2020</i>
ERROR CORRECTION RELEASES:			
NAME	Year	ACCT#	MAP#
CHELSEA FARMS LLC	2019	282	
COUNTRY BOY EXCAVATING	2019	42278-200	
HARRIS E WEMYSS II	2019	06978-300	J10-35B
HERITAGE HOUSE FLOWERS	2015	7886-115	
HERITAGE HOUSE FLOWERS	2016	7886-116	
HERITAGE HOUSE FLOWERS	2017	7886-201	
JONES JAMES C & OTHERS	2019	28169-301	B6-21C
MORRIS ROSEMARY	2013	38581-200	
MORRIS ROSEMARY	2014	38581-200	
MORRIS ROSEMARY	2015	38581-200	
MORRIS ROSEMARY	2017	38581-200	
MORRIS ROSEMARY	2018	38581-200	
MORRIS ROSEMARY	2019	38581-200	
REED BILLIE M & GWENDOLYN	2019	40060-300	
RICHARDSON NAMON RAY	2019	33933-300	J12-22I
SUB-TOTAL ERROR CORRECTIONS:			\$511.26
MOTOR VEHICLE RELEASES:			
SEAY HARRY P	2019	DLH4575	V-1925951 \$ 9.20
WILLIAMS MAHESTER LAVERNE	2019	PCV7437	V-52608 \$ 0.09
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$ 9.29
SUB-TOTAL CORRECTION RELEASES:			\$511.26
Total Releases			\$520.55

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Resolution Recognizing February 2020 as “Black History Month” was adopted. Chairman Davis was authorized to sign same.



WARREN COUNTY BOARD OF COMMISSIONERS
602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Tare Davis, Chairman
Victor Hunt, Vice Chairman
Bertadean Baker
Jennifer Pierce
Walter Powell

Vincent Jones
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

Proclamation

*Designating February 2020
“Black History Month”*

WHEREAS, the 2020 theme for National Black History Month is "African Americans and the Vote", recognizes the struggle for voting rights among both black men AND women throughout American history, and

WHEREAS, Black History Month is the observance of a special period to recognize and honor the determination and commitment of generations of African Americans in pursuing the promises of America; and

WHEREAS, it was initiated in 1926 by Dr. Carter G. Woodson as Negro History Week; and

WHEREAS, since 1976 it has been celebrated the entire month of February; and

WHEREAS, African American leaders such as Sojourner Truth, Phyllis Wheatley, Harriet Tubman, Ida B. Wells, Rosa Parks, Shirley Chisholm, Booker T. Washington, Martin Luther King, Jr. and Leon Sullivan caused America to examine its heart and to respect the dignity and equality of all people, regardless of race; and

WHEREAS, African Americans have made significant contributions as leaders at the highest levels of the military, business, education, law, government, the arts, sports, and religion; and

WHEREAS, Barack Obama was the first man of color elected President of the United States.

NOW, THEREFORE BE IT RESOLVED, that the Warren County Board of Commissioners do hereby proclaim the month of **FEBRUARY 2020 as Black History Month** and urge all citizens of our community to give full regard to the past and continuing service of African Americans in our county, our state and our nation.

This the 3rd day of February 2020.



ATTEST:

Angelena Kearney-Dunlap, Clerk

Tare "T" Davis, Chairman
Warren County Board of Commissioners

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Resolution Conveying Surplus cell phones from Emergency Services/EMS to Infinite Possibilities Inc. & Victim Services Agency for domestic violence was adopted. Chairman Davis was authorized to sign same.



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602 WEST RIDGEWAY STREET
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Walter Powell

Vincent Jones
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

**STATE OF NORTH CAROLINA
COUNTY OF WARREN**

**Resolution Conveying Personal Property
By Private Sale**

WHEREAS, Warren County has the authority to convey property pursuant to N.C.G.S. § 159A-176, and;

WHEREAS, N.C.G.S. § 160A-279 states that a County may, in lieu of or in addition to an appropriation of funds, convey real or personal property it owns, by private sale, to any non-profit entity (Agency) which carries out a public purpose, and;

WHEREAS, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient Agency, and;

WHEREAS, notice of this private sale has been published pursuant to N.C.G.S. § 160A-267.

NOW THEREFORE BE IT RESOLVED BY THE WARREN COUNTY BOARD OF COMMISSIONERS THAT: The Warren County Manager (or designee) is hereby ordered to dispose of and convey, by private sale, surplus cell telephones to Infinite Possibilities. This agency is a 501c3 nonprofit organization based in Warren County. Agency shall pay Warren County \$1.00 for said items.

Said property shall be used by the Agency for a public purpose, in accordance with its mission statement in serving the public, as required by N.C.G.S. § 160A-279.

ADOPTED this the 3rd day of February 2020.

WARREN COUNTY BOARD OF COMMISSIONERS

ATTEST:

Angelena Kearney-Dunlap
 Angelena Kearney-Dunlap, Clerk
Tara T. Davis
 Tara T. Davis, Chairman

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UPDATE FROM COUNTY MANAGER Vincent Jones was regarding Kerr Lake Regional Water System Plant Upgrade and Expansion. County Manager provided a PowerPoint slide presentation and recommended continuing with the process.

Commissioner Victor Hunt arrived at 6:35 pm

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment #10 to the FY 2020 Budget Ordinance – General Fund \$11,498 (Increase to Commissioners, County Manager, Finance, Animal Control, Cooperative Extension, JCPC & Library Budgets) was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
 2019/2020
 Amendment No. 10**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Commissioners	3,000
County Manager	11,280
Finance Department	9,000
Buildings & Grounds Maintenance	(11,280)
Animal Control	3,500
Cooperative Extension	3,872
Juvenile Crime Prevention Council (JCPC)	3,610
Library	516

Contingency (12,000)

Total **\$ 11,498**

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Other	2,888
Miscellaneous Revenue	1,500
Appropriated Fund Balance	7,110

Total **\$ 11,498**

This amendment:

- Increases appropriations in the County Commissioners' budget by \$3,000 and decreases Contingency appropriations by that same amount - to cover the anticipated costs of the Aycock Group for services related to the Board Retreat.
 Funding Source: Contingency
- Increases appropriations in the County Manager's budget by \$11,280 to cover the cost of installing a new gas furnace in the Administration Building. H.B. Poythress & Associates performed the work - which was deemed an emergency - as the old furnace stopped working. These funds are being transferred from the Buildings & Grounds Major Building Repairs Budget.
 Funding Source: Buildings & Grounds Budget

- Increases appropriations in the Finance Department's budget by \$9,000 to cover additional costs associated with the County's annual financial audit - which is performed by Winston, Williams, Creech, Evans & Company, LLP. The original contract is being amended to cover costs associated with the errors found when conducting the medicaid compliance testing portion of the audit. We are being charged an additional \$1,000 for each group of 10 errors over the base amount of 15.

Funding Source: Contingency

- Increases appropriations in the Animal Control Department's budget by \$3,500 to purchase equipment for the shelter playground. These funds are being budgeted from fund balance resulting from private donations.

Funding Source: Fund Balance Appropriated

- Increases appropriations in the Cooperative Extension budget by \$3,872 for use in the Pesticide Container Recycling Program. These funds are being budgeted from a grant received from the N.C. Department of Agriculture and Consumer Services.

Funding Source: N.C. Department of Agriculture & Consumer Services

- Increases appropriations in the Juvenile Crime Prevention Council budget by \$3,610 to cover the amount of unspent funds from FY 2019 which are required to be refunded to the N.C. Department of Public Safety. These funds were "closed" into fund balance at the close of the fiscal year; therefore, fund balance is being appropriated to cover this expense.

Funding Source: Fund Balance Appropriated

- Increases appropriations in the Library budget by a net of \$516. This increase consists of an increase of \$1,500 from contributions coming from Friends of the Library donations; and a decrease of \$984 due to a reduction in the amount of the State Aid to Public Libraries Grant initially budgeted. The amount received from this grant in the prior fiscal year (\$81,697) was estimated when budgeting for FY 2019-2020; however notification was later received from the State Library of North Carolina that the allocation for this year was being reduced to \$80,713, resulting in a needed reduction to the budget of \$984.

Funding Source: Miscellaneous Revenue & a Reduction in the Library's Expenditure Budget

Respectfully Submitted 2/03/2020

Katherine C. Brafford

Katherine C. Brafford, Finance Director

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment # 1 to the Capital Project Ordinance for Water & Sewer Water Main Bridge Relocation Project # 44 (Revenues/Expenditures increased by \$57,597) was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY WATER & SEWER
WATER MAIN BRIDGE RELOCATION PROJECT
BRIDGE NO. 44**

(Amendment No. 1)

Section 3 of the above-referenced capital project ordinance shall be amended as follows:

Increase (Decrease) Revenues:

NC Department of Transportation Reimbursement	<u>\$57,597</u>
Total	\$ 57,597

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase (Decrease) Appropriations:

Legal & Administrative	\$ (684)
Engineering	5,042
Construction	67,514
Contingency	<u>(14,275)</u>
Total	\$57,597

This amendment adjusts the budget to the actual costs of the project and closes out the project.

Respectfully submitted 2/3/2020

Katherine C. Brafford

Katherine C. Brafford, Finance Director

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Amendment # 1 to the Capital Project Ordinance for Water & Sewer Water Main Bridge Relocation Project # 77 (Revenues/Expenditures increased by \$21,862) was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY WATER & SEWER
WATER MAIN BRIDGE RELOCATION PROJECT
BRIDGE NO. 77**

(Amendment No. 1)

Section 3 of the above-referenced capital project ordinance shall be amendment as follows:

Increase (Decrease) Revenues:

NC Department of Transportation Reimbursement	<u>\$21,862</u>
Total	\$21,862

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase (Decrease) Appropriations:

Legal & Administrative	\$ (695)
Engineering	(1,981)
Construction	34,039
Contingency	<u>(9,501)</u>
Total	\$21,862

This amendment adjusts the budget to the actual costs of the project and closes out the project.

Respectfully submitted 2/3/2020

Katherine C. Brafford
Katherine C. Brafford, Finance Director

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, amended Audit Contract with Winston, Williams, Creech, Evans & Company LLP extended to January 31, 2020; with an additional assessed fee of \$9,000 was adopted. Chairman Davis was authorized to sign same.

Having held a required public hearing to hear citizen comments regarding: Petition for Re-Zoning (residential to commercial) RZ-2019-01: two parcels (32.31 +/- acres total) from Agricultural Residential [AR] to Neighborhood Business [NB] at Tax Maps B5-99A and A1 on US Highway 1 in Nutbush Township. The Board of Commissioners took the following actions.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, request for Re-Zoning (residential to commercial) RZ-2019-01: two parcels (32.31 +/- acres total) from Agricultural Residential [AR] to Neighborhood Business [NB] at Tax Maps B5-99A and A1 on US Highway 1 in Nutbush Township was approved.

According to paragraph 7 of Warren County's Policy for Board & Committee Appointments and/or Reappointments and Board and Committee Activities "Any upcoming vacancy on a board or commission shall be placed as an item on the Board of Commissioners meeting prior to the expiration of the upcoming vacancy", the following board/committee vacancies were presented for boards information and subsequent action:

1. Aging Advisory Council Warren County (7 vacancies)
2. Citizens Advisory Council (3 vacancies: 1 Dist III, 1 Dist IV & 1 Dist V)
3. Facilities Review Ad Hoc Committee (3 vacancies)
4. Historic Preservation Commission (5 vacancies)
5. Industrial & Pollution Control Finance Authority (7 vacancies)
6. Juvenile Crime Prevention Council (5 vacancies)
7. Planning Board (1 vacancy)
8. Potentially Dangerous Dog Appeals Board (7 vacancies)
9. Recreation Commission (3 vacancies)
10. Social Services Board of Trustees (1 vacant state appointment)
11. Voluntary Agricultural District Committee (2 vacancies)
12. Zoning Board of Adjustment (1 vacancy)

On motion of Commissioner Hunt, which was seconded by Commissioner Pierce and duly carried by unanimous vote, Julian Alford was appointed to the Board of Equalization and Review (E&R) for a term of February 1, 2020 - June 30, 2023.

On motion of Commissioner Hunt, which was seconded by Commissioner Pierce and duly carried by unanimous vote, Kathy D. Harris was appointed to the Citizens Advisory Council (CAC) representing Commissioner Powell’s District V. Appointment is for the duration of Powell’s term as Commissioner.

On motion of Commissioner Pierce, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Debbie Formyduval, Elections Director was appointed to the Keep Warren County Beautiful Committee for a term: February 1, 2020–January 31, 2023.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Emma Perry, Interim Director of the Department of Social Services was appointed to the Kerr Area Rural Transportation (KARTS) Board of Directors for a term: February 1, 2020 – January 31, 2023.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, the following individuals were re-appointed to the Voluntary Agricultural District Committee for a term February 1, 2020 to January 31, 2023: E.B. Harris, B.J. Wright, Victor Hunt and Gary Holtzmann.

The Home Health Advisory Board was established in order to comply with the Centers for Medicare & Medicaid Services (CMS) Articles of Participation. Last year, CMS changed this mandate and no longer requires us to have an advisory board. Because of this and other new changes effective January 1, 2020 for home health agencies, I am recommending to dissolve the Warren County Home Health Advisory Board. Any issues requiring approval can be addressed through the Warren County Board of Health.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, the Warren County Home Health Advisory Board was dissolved on recommendation of the Board of Health and Dr. Margaret Brake, Health Director.

On motion of Commissioner Hunt, which was seconded by Commissioner Pierce and duly carried by unanimous vote, Commissioner Tare Davis was reappointed to the Lake Gaston Weed Control Council.

On motion of Commissioner Pierce, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Pete Deschenes was appointed as alternate to Commissioner Tare Davis on the Lake Gaston Weed Control Council.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, Commissioner Victor Hunt was appointed to the following Boards/Committees/Commissions for a two (2) year term expiring December 31, 2021:

Department of Transportation Planning Committee	4 th term
Economic Development Commission (EDC)	4 th term
Employee Benefits	4 th term
Franklin-Vance-Warren Opportunity, Inc Board of Directors	4 th term
Kerr-Lake Regional Water System Advisory Board	4 th term
Recreation Commission	2 nd term
Resource Conservation & Development Council (RC&D)	3 rd term Alternate
Water Committee (Meets as needed)	4 th term
Recreation Commission	2 nd term

On motion of Commissioner Hunt, which was seconded by Commissioner Pierce and duly carried by unanimous vote, Commissioner Bertadean Baker was appointed to the following Boards/Committees/Commissions for a two (2) year term expiring December 31, 2021:

EMS Peer Review Advisory	6 th term
Health Board	6 th term
Home & Community Care (through Senior Center)	5 th term
Local Emergency Planning Committee (LEPC)	6 th term
Personnel Committee	3 rd term
Social Services Board	3 rd term
Stepping Up Initiative	3 rd term

On motion of Commissioner Pierce, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Commissioner Tare Davis was appointed to the following Boards/Committees/Commissions for a two (2) year term expiring December 31, 2021:

E-911 Commission	3 rd term
Equalization & Review (E&R)	3 rd term
Finance Committee	4 th term
Fire Commission	3 rd term
Franklin-Vance-Warren Opportunity, Inc Board of Directors	4 th term
Kerr-Tar HUB Triangle North Directors	4 th term At-Large
Lake Gaston Weed Control Council <ul style="list-style-type: none"> Appointed Pete Deschenes as alternate on this committee 	4 th term
Personnel Committee	3 rd term

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Commissioner Jennifer J. Pierce was appointed to the following Boards/Committees/Commissions for a two (2) year term expiring December 31, 2021:

COG Board of Directors	5 th term
Kerr Area Rural Transportation Authority (KARTS)	3 rd term Alternate
Kerr-Tar Rural Transport Planning Committee (RPO)	3 rd term
Resource Conservation & Development Council (RC&D)	3 rd term
Vance Granville Community College - Trustees (VGCC)	2 nd term

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Commissioner Walter Powell was appointed to the following Boards/Committees/Commissions for a two (2) year term expiring December 31, 2021:

Finance Committee	3 rd term
Historic Preservation Commission	3 rd term
Juvenile Crime Prevention Council (JCPC)	3 rd term
Kerr-Tar HUB Triangle North Directors (Commissioner)	3 rd term
Kerr-Tar Rural Transport Planning Committee (RPO)	3 rd term Primary
COG Board of Directors	3 rd term
Local Foods Council, Coop Extension	2 nd term
Senior Center	2 nd term

Board of Commissioners considered a request from Carol Daye for building permit fee waiver related to a house fire at her parents' home (John & Joan Henderson).

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, request from Carol Daye for building permit fee waiver related to a house fire at her parents' home (John & Joan Henderson) was approved. Ms. Daye's request to waive water and sewer fees was referred to Public Utilities for further consideration.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, location of February 19, 2020 Board work session was changed to Buck Spring facility, to take place immediately after Board's Retreat.

On motion of Commissioner Pierce, which was seconded by Commissioner Hunt and duly carried by unanimous vote, revised contract for Warren County School Resource Officer for

July 1, 2019 to June 30, 2020 School Year at \$120,000, was approved with Chairman Davis authorized to sign same.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, NC Department of Transportation Facility Maintenance Agreement for I-85 Pump Station at Southbound NC Welcome Center – Extended for the Fifth Year of a Five-Year Contract was approved, Chairman Davis was authorized to sign same.

UPDATES TO THE PUBLIC

Citizens Advisory Council (CAC) by Mike Hairston: Announced a CAC public forum in Com. Pierce's District I – April 9, 2020 at 6pm.

Board of Commissioners:

Pierce: 1) Vance Granville Community College (VGCC) will begin CDL classes, over 30 people have expressed interest in attending the initial class.
2) VGCC Board of Trustees will hold their March meeting in Warren County.

Davis: 1) Shared that Mike Hairston is not only affiliated with CAC, but he works with Habitat for Humanity also. Habitat is in the process of building another home and will hold an information session March 7, 2020 at the County Library.
2) February 8, 2020 the movie 'Harriet Tubman' will be featured at the Courthouse.

On motion of Commissioner Pierce, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was ordered to enter into Closed Session in Accordance with NCGS §143-318.11(a)(4) to discuss Location/Expansion of Business.

On motion of Commissioner Baker, which was seconded by Commissioner Pierce and duly carried by unanimous vote, it was ordered to return to the regular monthly meeting.

With no further business to discuss and on motion of Commissioner Hunt which was seconded by Commissioner Baker and duly carried, the February 3, 2020 meeting was adjourned at 7:45 pm.



Angelena Kearney-Dunlap, Clerk