Warren Soil & Water Conservation District
Board Meeting Minutes
October 8, 2019

Board Members Attending
Herman Collier, Chairman
Mike Hight, Sec/Treasurer
Peter Hight, Member
Charles Lynch, Vice-Chairman
Thomas Traylor, Member

Staff Attending
Gary Holtzmann, ACST
Vickie Ryder, Admin Assistant
Allie Dinwiddle, Regional Coordinator

The regular scheduled board meeting for Warren SWCD was held Tuesday, October 8, 2019 at 7:30 p.m. in the multi-purpose room. All members and staff were in attendance except Larry West. Chairman Herman Collier called the meeting to order at 7:30 p.m. and Peter Hight gave the invocation for the evening.

The minutes from the September 10, 2019 board meeting were presented for approval. Peter Hight made a motion to approve the minutes. Mike Hight seconded the motion, the motion passed. The minutes will be filed as such.

Mike Hight presented the financial report for approval. Charles Lynch made a motion to approve the report and Peter Hight seconded the motion. The motion passed and the financial report will be filed as such.

Vickie Ryder was next on the agenda, she presented the Board with one check for approval: $5.54 for Gary Holtzmann, reimburse travel/meals. A motion was made by Mike Hight to approve the check, Charles Lynch seconded the motion. The motion passed.

Allie Dinwiddle was next on the agenda, she gave Board her introduction/background. Next she gave Division of Soil and Water updates that the Division is implementing a new procedure to update the average cost for all its cost share programs. Allie also informed Board of upcoming events such as CET Training, Fall Meeting, and State Fair Booth for anyone that was interested in attending.

Gary Holtzmann was next on the agenda. There was one request for contract extension. The applicant expressed to the Board he reasons for his request. A motion was made by Thomas Traylor to approve contract extension, Charles Lynch seconded the motion. The motion passed.

There were (2) two ACSP Contracts to consider and approve:
CS-93-2020-008-13  5 year sod-based (repair) $ 634
CS-93-2020-009-13  Cover Crop $ 3,012
The applicant for NCCSP contract number CS-93-2020-008-13 is a family member of the current Warren SWCD Chairman, Herman Collier. To avoid conflict of interest, Warren SWCD Vice-Chairman, Charles Lynch temporarily presided over the portion of the meeting and presented application numbers CS-93-2020-008-13 for approval. Mike Hight made motion to consider these applications. Peter Hight seconded the motion, the motion passed. Mike Hight made a motioned to approve contacts CS-93-2020-008-13. Peter Hight seconded the motion. Motion passed. Herman Collier abstained from acting on CS-93-2020-008-13. At this point, Herman Collier resumed presiding over the Warren SWCD meeting. Mike Hight made a motion to consider/approve the remaining application number CS-93-2020-009-13. Charles Lynch seconded the motion, the motion passed.

There were no ACSP request for payment:

That concluded Gary’s portion of the agenda.

There was no further business to bring before the board and Herman Collier adjourned the meeting at 8:00 p.m.

Next meeting November 12, 2019 at 7:00 p.m.

[Signature]

Chairman

[Signature]

Date