

**WARREN COUNTY, NORTH CAROLINA
CAPITAL IMPROVEMENT PROGRAM**



FY 2015 – FY 2019

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The CIP Preparation Process

Introduction

The Capital Improvement Program (CIP) is a statement of Warren County's policy regarding long-range physical development. The CIP is vital to the County because it is the principal planning tool designed to achieve growth and development. By providing a planned schedule, cost estimates, and location of public sector improvements, the CIP provides private sector decision makers with valuable information upon which to base investment decisions.

A CIP also eliminates or reduces the need for emergency/unplanned expenditures. A CIP assures that capital projects are well thought out in advance of construction, and establishes priorities in a comprehensive framework rather than through many piecemeal decisions.

In summary, the CIP provides local elected officials and the public with valuable information concerning proposed public facilities and their associated costs. Ultimately, this coordination of orderly and efficient programs of private and public investment will benefit the County.

Funding Priorities

A project will receive higher priority if one or more of the following conditions (in no particular order) apply:

- Mandated by law or official Board of County Commissioners' policy and/or goals.
- Currently funded or if specific funding sources are available.
- A separate but integral part of another project – a project whereby exclusion from the CIP diminishes the effectiveness of another project.
- Essential to the implementation of programs previously adopted by the Board of County Commissioners.
- Addresses a particular risk to public safety or health.
- Furthers the County's goals of orderly growth as set forth in the County's Comprehensive Land Use Plan.
- Totally self-supporting.
- Takes advantage of opportunities that now exist but would not be available at a later date.
- Results in more economical, efficient, or effective delivery of County services; such as projects that may have multiple uses.

Preparing Departmental Proposals

Department Heads are responsible for submitting all proposals for Capital Improvement Program Projects that fall within their jurisdiction to County Administration and the Facilities and Capital Improvement Committee for consideration and recommendation for inclusion in the CIP. This process occurs as part of the annual budget schedule.

Review and Recommendation

The Facilities and Capital Improvement Committee will review and rate all proposals submitted for inclusion in the CIP. Those projects ranked as Tier I based on the tier criteria outlined in the Facilities Committee Recommendation Form for New Equipment and Capital Requests will be recommended to the County Manager for inclusion in the CIP. (See form in the Forms Section).

General Information

Introduction

There are numerous ways to define a Capital Improvement Program Project. To ensure that all Department Heads have the same understanding, the following criteria should be used when determining which projects belong in the CIP:

Capital Improvement Program Major Non-Recurring Projects

CIP projects represent major non-recurring capital expenditures for the following types of projects:

- Construction, purchase, or major renovations of buildings, utility systems or other physical structures.
- Purchase of land.
- Stimulation of economic development and housing, including infrastructure improvements.
- Purchase of major capital equipment (\$50,000+).
- Purchase of major computer and communications systems (\$50,000+).
- Projects must have a useful life of greater than 10 years.

Capital Improvement Program Non-Major Recurring Purchases

Expenditures of \$5,000+ for non-major recurring purchases of vehicles and other motorized equipment, including automobiles, trucks, lawn maintenance equipment, etc.; computers and accessories; generators; furnishings, etc. are to be included in the CIP.

Project Categories

Projects will be categorized and placed in one of the following categories in the CIP:

- Culture and Recreation – Projects that would enhance the quality of life through recreational and cultural opportunities, includes development of satellite parks in the Recreation Master Plan.
- General County Projects – Projects related to the provision, maintenance or expansion of County buildings and facilities.
- Public Protection – Projects that improve the County's ability to protect lives, i.e. Emergency Medical Services satellite facilities.
- Technology – Projects that provide for improvements in the County's technology system.
- Water – Projects related to the expansion, maintenance or improvement of the County's public water system.
- Wastewater – Projects related to the expansion, maintenance or improvement of the County's sanitary sewage systems.
- Economic and Physical Development – Projects designed to increase the County's ability to attract and retain businesses and industries, i.e. Triangle North – Warren County site.
- Vehicles/Equipment – Major/Non-Major and Recurring/Non-Recurring expenditures for vehicles and equipment that can but are not required to be a part of a CIP project.

Elements of a Capital Improvement Project

The following elements may be part of a CIP Project:

- Planning/Design: includes architecture and engineering expenditures for the initial design and plan reviews, including environmental studies to deem the property worth constructing or renovating as planned.
- Land: all expenditures relating to the acquisition of land or the preliminary preparation of land.
- Construction: all expenditures for new structures (buildings, utility systems, and related structures, and recreational facilities) including planning, feasibility, design, architectural and engineering services, construction, landscaping, and legal expenses. This category also

includes major replacement or reconstruction in excess of \$50,000. Major repair or maintenance projects should be included if they are of a nonrecurring nature and add significantly to the usefulness of the original structure.

- Equipment and Furnishings: all expenditures for the initial equipment, furnishing, and accessories for new or renovated structures.
- Contingency: based upon costs associated with specific projects. This should be a reasonable and customary amount.

The following elements should not be a part of a CIP Project:

- Capital expenditures that are recurring in nature, which in essence are maintenance or repair costs should not be included in the CIP. These costs should be included in the departmental operating budgets. Only those costs associated with enlarging, improving, or adding to a fixed asset should be included in the CIP.

Financing the Capital Improvement Program

Long-range capital planning eliminates or reduces the need for emergency/unplanned expenditures, assures that capital projects are well thought out in advance of construction, establishes priorities in a comprehensive framework, and aids in stabilizing the tax rate. It serves as a financial management tool to identify and set aside funds for future capital needs. Sound financial policies and procedures are vital in financing capital improvement programs. Various options to finance a capital improvement program are discussed below:

Capital Reserve Funds – a capital reserve fund is a separate accounting fund that may be established only by the governing board and that is used to accumulate or save monies for future capital projects or expenditures.

Reserve Fund Balance – allows for more flexibility than a capital reserve fund in that money must be utilized for the purpose/project identified. Fund balance reserve could possibly be set as a percentage of the general fund budget which would require a policy statement by the Board of County Commissioners.

Debt Policy – 1) General obligation debt (excluding enterprise fund debt) will not exceed 8% of the assessed valuation of the taxable property of Warren County (statutory requirement); or 2) Total debt service on tax supported debt of the County will not exceed a certain percentage of the total general fund budget. Such a policy or policies would require an adopted policy statement by the Board of County Commissioners to implement.

Contingency Reserve – establish a contingency reserve to provide for unanticipated expenditures of a non-recurring nature or to meet unexpected increases in service delivery. Criteria would need to be established for these types of requests. This reserve could be budgeted as a certain percentage of the general fund budget.

**WARREN COUNTY GENERAL FUND
GENERAL OBLIGATION AND INSTALLMENT PURCHASE
DEBT SUMMARY**

GENERAL FUND

General Obligation and Installment Purchase Debt

As of 6/30/ 2014

GO

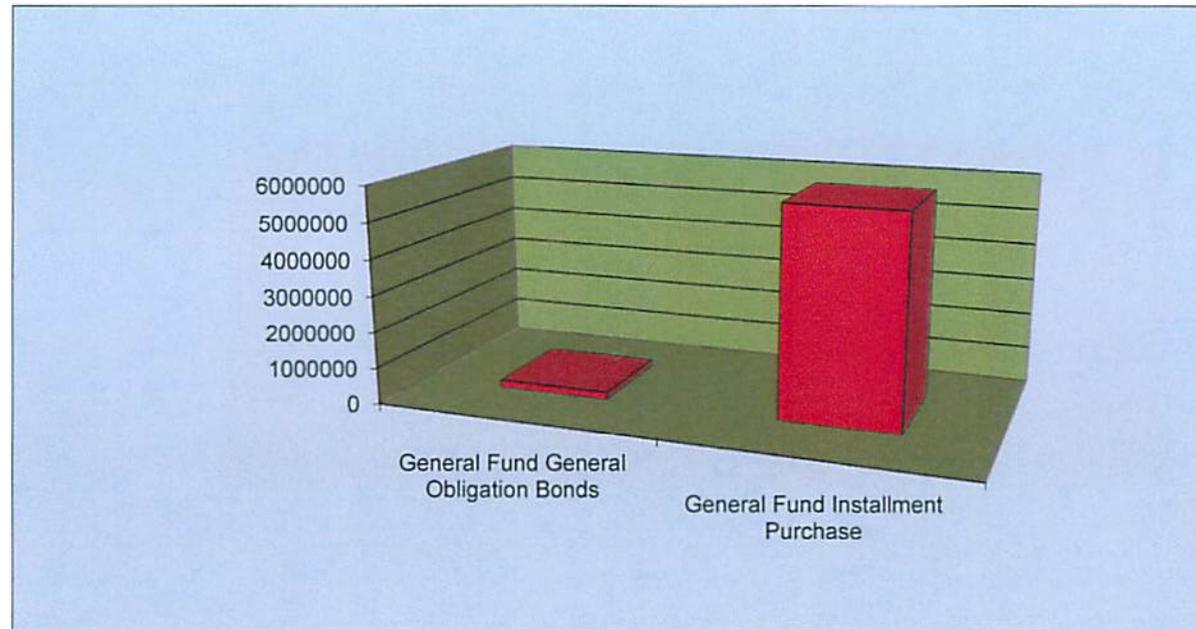
Fiscal Year	One Loan 2 Projects						One Loan 4 Projects \$669,000					Veh & Equip.	Total
	3/4/1991 USDA 6% 500,000 Pub Impv Medical Facility	3/14/2003 BB&T 3.82% 2,325,000 Law Enforcement Center Refinance 9/4/2008 Loan Modification New Rate 1.97% 10/1/2013	10/1/2006 BB&T 3.89% 322,000 Recreation Complex Phase I Refinanced 10/28/2008 Loan Modification New Rate 2.46% 10/1/2013	10/1/2006 BB&T 3.89% 628,000 Animal Control Shelter Refinanced 10/28/2008 Loan Modification New Rate 2.46% 10/1/2013	9/15/2006 RBC 4.16% 2,214,249 Recreation Complex Phase II	1/16/2008 BB&T 3.91% 2,428,520 Warren County Library	5/26/2010 BB&T 4.76% 340,000 Amb. Storage Facility Loan Modification New Rate 2.97% 10/1/2013	5/26/2010 BB&T 4.76% 200,000 National Guard Armory Loan Modification New Rate 2.97% 10/1/2013	5/26/2010 BB&T 4.76% 59,000 Old Library Building Renov. Loan Modification New Rate 2.97% 10/1/2013	5/26/2010 BB&T 4.76% 70,000 Mental Health Building Renov. Loan Modification New Rate 2.97% 10/1/2013	5/12/2010 SOUTHERN 4.56% 610,000 New Tech High School		
14/15	37,370	166,451	27,099	52,864	192,138	216,085	29,904	17,590	5,189	6,157	60,603	216,332	1,027,782
15/16	37,220	163,397	26,265	51,235	185,997	209,094	29,230	17,194	5,072	6,018	58,797	221,271	1,010,790
16/17	36,480	160,344	25,430	49,606	179,856	202,102	28,557	16,798	4,956	5,879	56,894	185,913	952,815
17/18	34,680	154,290	24,595	47,977	173,715	195,111	27,884	16,402	4,839	5,741	55,040	42,997	783,270
18/19	32,880		23,760	46,349	167,574	188,119	27,211	16,006	4,722	5,602	53,185		565,408
19/20	19,080		22,925	44,720	161,434	181,128	26,538	15,610	4,605	5,464	51,359		532,862
20/21			22,090	43,091	155,293	174,136	25,864	15,214	4,488	5,325	49,476		494,979
21/22					75,344	167,145	25,191	14,818	4,371	5,186	47,622		339,678
22/23							24,518	14,422	4,255	5,048	45,768		94,010
23/24							23,845	14,026	4,138	4,909	43,921		90,839
24/25							23,172	13,630	4,021	4,771	42,059		87,652
23/25													0
25/26													0
26/27													0
													0
	197,710	644,482	172,163	335,842	1,291,351	1,532,920	291,913	171,714	50,655	60,100	564,722	666,514	5,980,086
													5,980,086

One loan/one project

One loan/multiple projects

As of FY14	General Fd	Debt % to
Assessed Value	Debt	Assessed Value
2,596,400,669	5,980,086	0.2303%

**WARREN COUNTY GENERAL FUND
GENERAL OBLIGATION & INSTALLMENT PURCHASE DEBT SUMMARY
As of 6/30/2014**



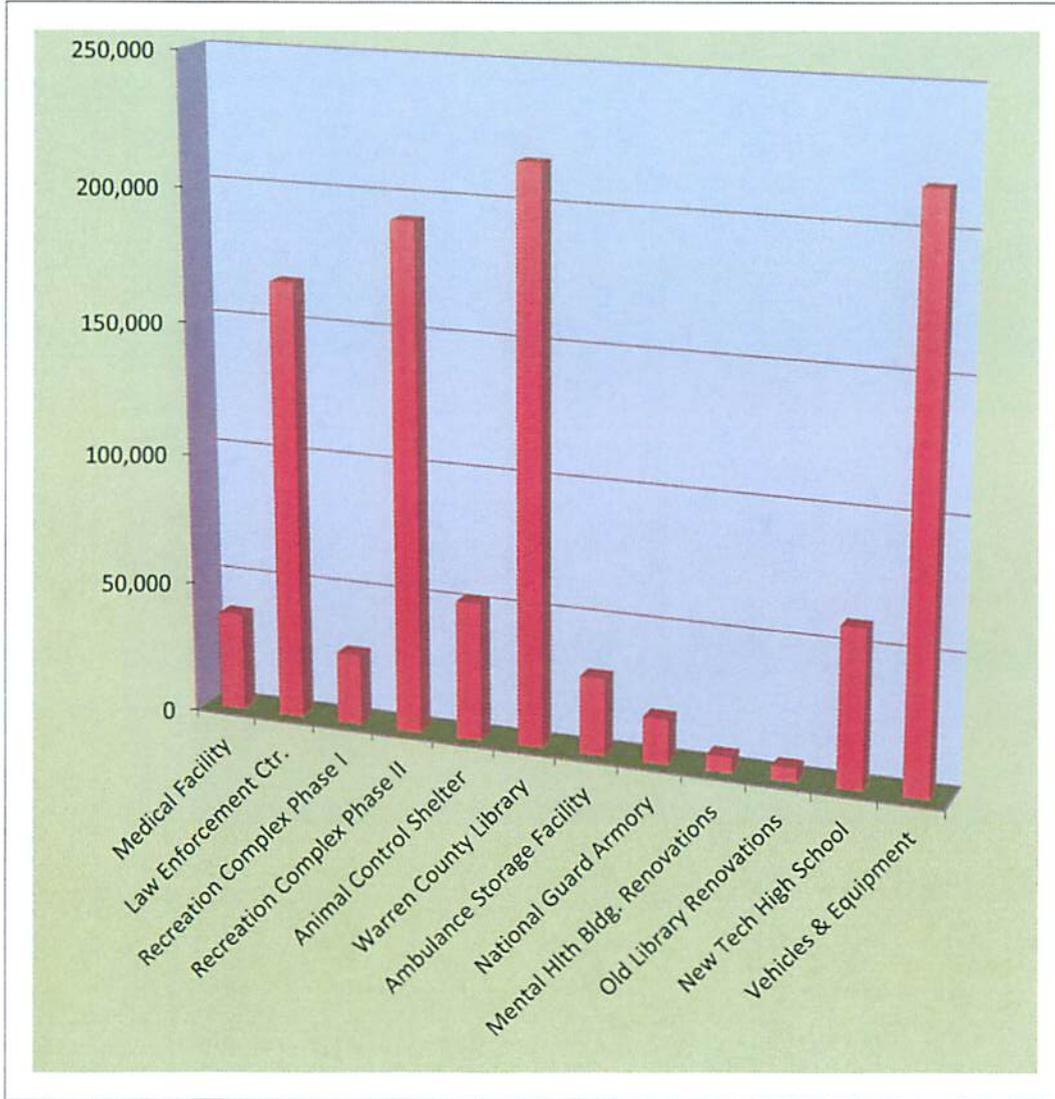
<u>CATEGORY</u>	<u>\$ AMOUNT</u>
General Fund General Obligation Bonds	197,710
General Fund Installment Purchase	<u>5,782,376</u>
Total	5,980,086

**WARREN COUNTY
GENERAL FUND DEBT SERVICE SUMMARY
FY 2015-2019**

The debt service summary shows the annual debt payments (principle and interest) associated with each debt issuance in the General Fund. This summary gives the Board some perspective of the ongoing costs associated with debt issuance as it relates to financing capital needs.

<u>Capital Projects</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
Medical Facility	37,370	37,220	36,480	34,680	32,880
Law Enforcement Center	166,451	163,397	160,344	154,290	0
Recreation Complex Phase I	27,099	26,265	25,430	24,595	23,760
Recreation Complex Phase II	192,138	185,997	179,856	173,715	167,574
Animal Control Shelter	52,864	51,235	49,606	47,977	46,349
Warren County Library	216,085	209,094	202,102	195,111	188,119
Ambulance Storage Facility	29,904	29,230	28,557	27,884	27,211
National Guard Armory	17,590	17,194	16,798	16,402	16,006
Mental Health Bldg. Renovations	6,157	6,018	5,879	5,741	5,602
Old Library Renovations	5,189	5,072	4,956	4,839	4,722
New Tech High School	60,603	58,797	56,894	55,040	53,185
Vehicles & Equipment	216,332	221,271	185,913	42,997	0
TOTALS	1,027,782	1,010,790	952,815	783,271	565,408

**WARREN COUNTY GENERAL FUND
FY 15 DEBT SERVICE SUMMARY**



<u>CATEGORY</u>	<u>\$ AMOUNT</u>	<u>%</u>
Medical Facility	37,370	3.64%
Law Enforcement Ctr.	166,451	16.20%
Recreation Complex Phase I	27,099	2.64%
Recreation Complex Phase II	192,138	18.69%
Animal Control Shelter	52,864	5.14%
Warren County Library	216,085	21.02%
Ambulance Storage Facility	29,904	2.91%
National Guard Armory	17,590	1.71%
Mental Hlth Bldg. Renovations	6,157	0.60%
Old Library Renovations	5,189	0.50%
New Tech High School	60,603	5.90%
Vehicles & Equipment	216,332	21.05%
TOTAL	\$1,027,782	100.00%

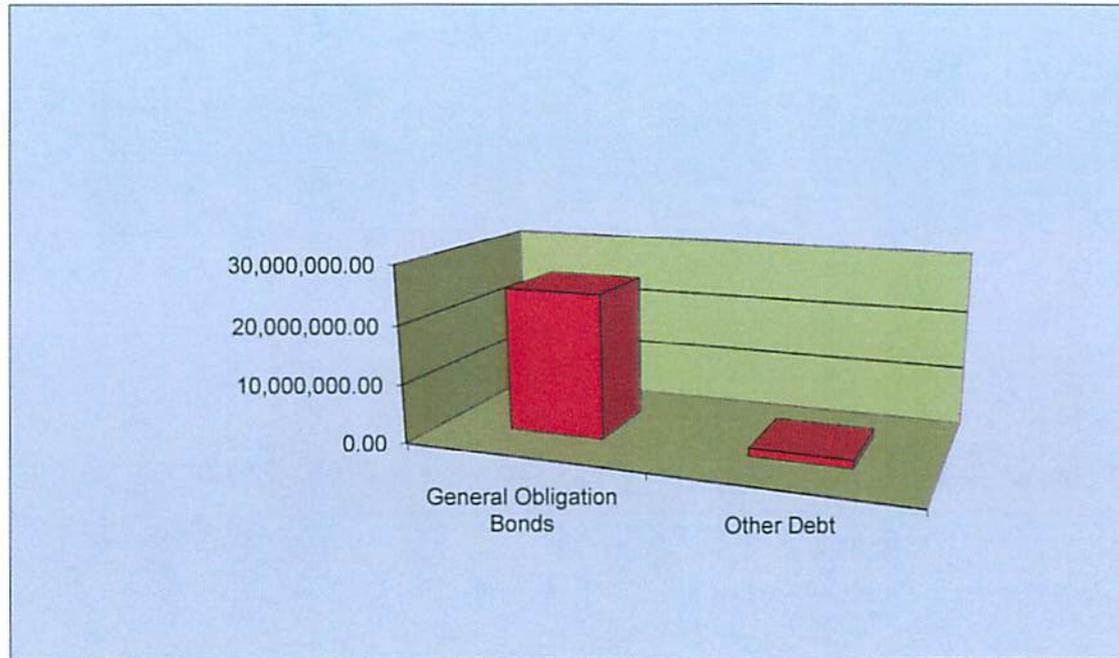
WARREN COUNTY ENTERPRISE FUNDS
GENERAL OBLIGATION AND INSTALLMENT PURCHASE
DEBT SUMMARY

ENTERPRISE FUNDS
General Obligation and Installment Purchase Debt
As of 6/30/2014

Year	Gen Obligation Bonds					FY 10 182,572 Meter Replacement Project D I (interest free)	FY12 867,500 Waste Water Treatment Plant	FY 14 233,512 Meter Replacement Project D II (interest free)	Instllmt Pur Solid Waste Vehicles & Equipment	Total Enterprise Fund
	6/1/1999 1,629,000 District 1 Water	4/15/2002 2,715,000 District II Water	9/28/2004 3,581,000 District III Water	8/13/2008 4,957,000 District III Ph 2 Water	FY 10 1,561,000 District III Ph 3					
14/15	94,608	157,105	200,195	286,912	77,788	9,129	61,769	11,676		899,181
15/16	93,040	157,373	200,810	286,968	78,038	9,129	60,735	11,676		897,767
16/17	92,473	157,520	200,290	286,880	78,250	9,129	59,701	11,676		895,918
17/18	92,858	157,051	200,680	287,650	78,425	9,129	58,667	11,676		896,135
18/19	93,148	157,486	199,935	287,230	77,563	9,129	57,633	11,676		893,799
19/20	92,343	157,279	200,100	287,668	77,700	9,129	56,599	11,676		892,492
20/21	92,490	157,453	200,130	286,915	77,800	9,129	55,564	11,676		891,157
21/22	92,543	157,484	200,025	287,020	77,863	9,129	54,530	11,676		890,270
22/23	92,500	157,373	199,785	286,935	77,888	9,129	53,496	11,676		888,781
23/24	93,363	157,119	200,410	287,660	77,875	9,129	52,462	11,676		889,693
24/25	93,083	157,223	199,855	287,148	77,825	9,129	51,428	11,676		887,366
25/26	92,708	157,160	200,165	287,445	77,738	9,129	50,394	11,676		886,414
26/27	93,238	157,431	199,295	287,505	77,613	9,129	49,360	11,676		885,246
27/28	93,625	157,013	200,290	287,328	78,450	9,129	48,326	11,676		885,836
28/29	93,870	157,428	200,060	286,913	78,213	9,129	47,292	11,676		884,579
29/30	93,973	157,129	200,650	287,260	77,938	9,129	46,258	11,676		884,012
30/31	92,933	157,140	200,015	287,323	77,625		45,224	11,676		871,935
31/32	92,798	157,438	200,200	287,100	78,275		44,190	11,676		871,676
32/33	92,520	157,498	199,160	287,593	77,850		43,155	11,676		869,452
33/34	89,100	157,320	199,940	286,753	78,388					811,501
34/35	85,680	151,905	200,450	287,628	77,850					803,513
35/36	82,260	146,490	200,690	287,123	78,275					794,838
36/37	78,840	141,075	199,660	287,285	77,625					784,485
37/38	75,420	135,660	200,405	287,068	77,938					776,491
38/39		130,245	198,835	287,470	78,175					694,725
39/40		124,830	193,040	287,445	78,338					683,653
40/41		119,415	186,200	286,993	78,425					671,033
41/42			179,360	277,113	78,438					534,911
42/43			172,520	267,233	78,375					518,128
43/44			165,680	257,353	78,238					501,271
44/45			158,840	247,473	78,025					484,338
45/46				237,593	77,738					315,331
46/47				227,713	78,375					306,088
47/48				216,833	77,900					294,733
48/49					78,350					78,350
49/50					77,688					77,688
50/51					53,950					53,950
										0
										0
										0
										0
	2,179,414	4,095,643	6,057,670	9,486,520	2,862,808	146,057	996,782	221,837	0	26,046,730

26,046,730

**WARREN COUNTY ENTERPRISE FUNDS
GENERAL OBLIGATION & INSTALLMENT PURCHASE DEBT SUMMARY
As of 6/30/2014**



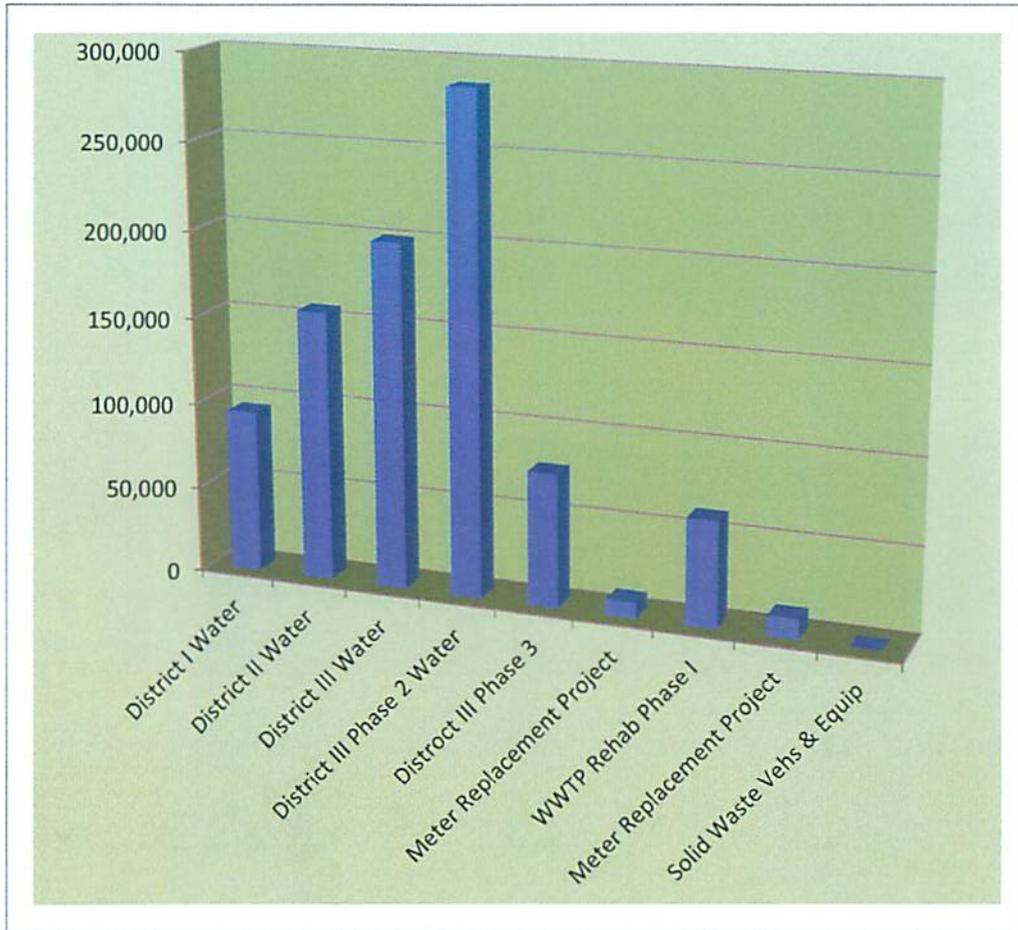
<u>CATEGORY</u>	<u>\$ AMOUNT</u>
General Obligation Bonds	24,682,054
Other Debt	<u>1,364,676</u>
Total	26,046,730

**WARREN COUNTY ENTERPRISE FUNDS
DEBT SERVICE SUMMARY
FY 2015-2019**

The debt service summary shows the annual debt payments (principle and interest) associated with each debt issuance in the Enterprise Funds. This summary gives the Board some perspective of the ongoing costs associated with debt issuance as it relates to financing capital needs.

<u>Capital Projects</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
District I Water	94,608	93,040	92,473	92,858	93,148
District II Water	157,105	157,373	157,520	157,051	157,486
District III Water	200,195	200,810	200,290	200,680	199,935
District III Phase 2 Water	286,912	286,968	286,880	287,650	287,230
District III Phase 3	77,788	78,038	78,250	78,425	77,563
Meter Replacement Project D1	9,129	9,129	9,129	9,129	9,129
WWTP Rehab Phase I	61,769	60,735	59,701	58,667	57,633
Meter Replacement Project DII	11,676	11,676	11,676	11,676	11,676
Solid Waste Vehs & Equipment	0	0	0	0	0
TOTALS	899,182	897,769	895,919	896,136	893,800

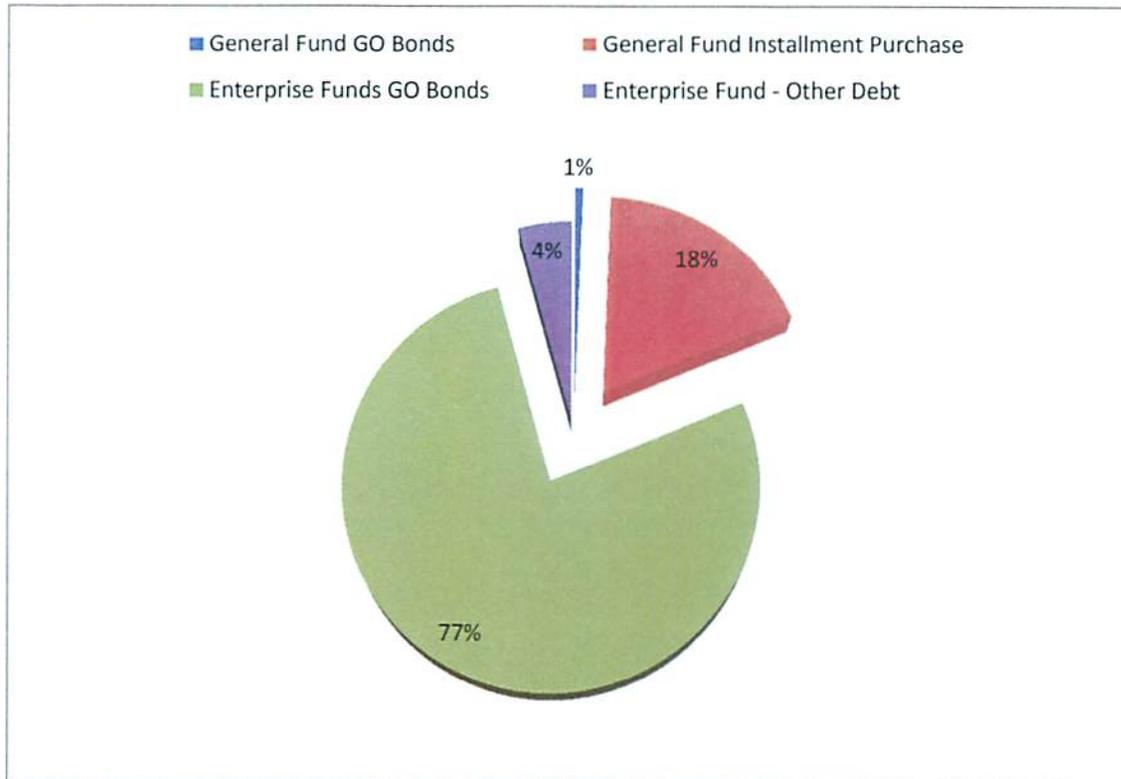
**WARREN COUNTY ENTERPRISE FUNDS
FY 15 DEBT SERVICE SUMMARY**



<u>PROJECTS</u>	<u>\$ AMOUNT</u>	<u>%</u>
District I Water	94,608	10.52%
District II Water	157,105	17.47%
District III Water	200,195	22.26%
District III Phase 2 Water	286,912	31.91%
District III Phase 3	77,788	8.65%
Meter Replacement Project	9,129	1.02%
WWTP Rehab Phase I	61,769	6.87%
Meter Replacement Project	11,676	1.30%
Solid Waste Vehs & Equip	0	0.00%
TOTAL	\$899,182	100.00%

**WARREN COUNTY
TOTAL DEBT SUMMARY**

**WARREN COUNTY
TOTAL DEBT ALL FUNDS
AS OF 6/30/14**



<u>CATEGORY</u>	<u>\$ AMOUNT</u>	<u>%</u>
General Fund GO Bonds	197,710	1%
General Fund Installment Purchase	5,782,376	18%
Enterprise Funds GO Bonds	24,682,055	77%
Enterprise Fund - Other Debt	1,364,675	4%
TOTAL	\$32,026,816	100.00%

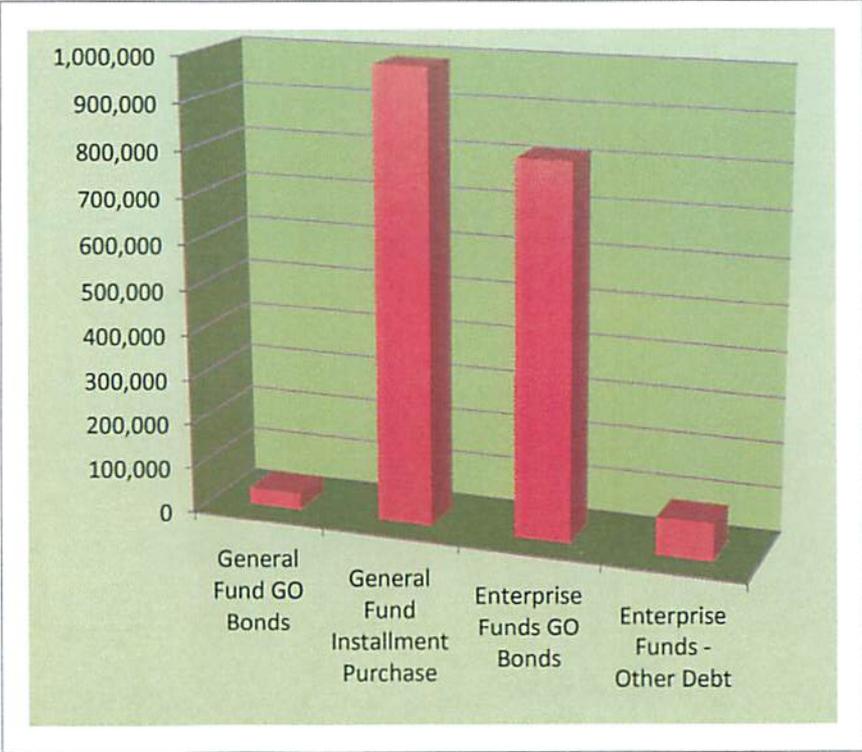
Key:
GO = General Obligation

**WARREN COUNTY
DEBT SERVICE SUMMARY FOR ALL FUNDS
FY 2015-2019**

The debt service summary shows the annual debt payments (principle and interest) associated with each debt issuance in the General Fund and the Enterprise Funds. This summary gives the Board some perspective of the ongoing costs associated with debt issuance as it relates to financing capital needs.

<u>DEBT TYPE</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>
General Fund General Obligation Bonds	37,370	37,220	36,480	34,680	32,880
General Fund Installment Purchase Financing	990,412	973,570	916,335	748,590	532,528
Enterprise Funds General Obligation Bonds	816,607	816,227	815,412	816,663	815,361
Enterprise Funds - Other Debt	82,574	81,540	80,506	79,472	78,438
TOTALS	1,926,963	1,908,557	1,848,733	1,679,405	1,459,207

**WARREN COUNTY
DEBT SERVICE SUMMARY FOR ALL FUNDS
FY 2015**



<u>DEBT TYPE</u>	<u>\$ AMOUNT</u>	<u>%</u>
General Fund GO Bonds	37,370	1.94%
General Fund Installment Purchase	990,412	51.40%
Enterprise Funds GO Bonds	816,607	42.38%
Enterprise Funds - Other Debt	82,574	4.29%
TOTAL	\$1,926,963	100.00%

WARREN COUNTY GENERAL FUND
PROPOSED CAPITAL PROJECTS
FY 2015 - 2019

WARREN COUNTY GENERAL FUND PROPOSED FY 2015-2019 CAPITAL PROJECTS

These projects meet or exceed the capital projects threshold of \$50,000 or more.

DEPARTMENT #	DEPARTMENT	PROJECT CATEGORY	DESCRIPTION OF PROJECT	FUNDING SOURCE	TOTAL COST	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
10-4160	Court Facilities	General	Chiller Replacement	General Fund	\$55,000	\$55,000				
				SUBTOTAL	\$55,000	\$55,000	\$0	\$0	\$0	\$0
10-4320	Detention Center	General	Lower Roof Replacement	General Fund	\$81,000	\$81,000				
				SUBTOTAL	\$81,000	\$81,000	\$0	\$0	\$0	
10-4170	Board of Elections	Legal Compliance	Replacement Voter Equipment	Installment Purchase Financing	\$150,000		\$150,000			
				SUBTOTAL	\$150,000	\$0	\$150,000	\$0	\$0	\$0
10-4326	Emergency Medical Services	Vehicles	EMS Unit Remount & Equipment	Installment Purchase Financing	\$110,500	\$110,500				
		Public Protection	EMS Base - Land & Building	Loan/Grant (USDA)	\$1,170,000	\$100,000	\$1,070,000			
		Vehicles	EMS Unit Replacement & Equipment	Installment Purchase Financing	\$175,000		\$175,000			
		Public Protection	EMS Satellite Facility #4 Oine	Installment Purchase Financing	\$450,000			\$450,000		
		Vehicles	New EMS Unit - Oine Satellite	Installment Purchase Financing	\$249,000			\$249,000		
		Public Protection	EMS GPS Tracking/ AVL	Installment Purchase Financing	\$75,000		\$75,000			
		Vehicles	EMS Unit Replacement & Equipment	Installment Purchase Financing	\$185,000			\$185,000		
		Vehicles	QRV & Equipment (Lake)	Installment Purchase Financing	\$110,000				\$110,000	
		Public Protection	EMS Satellite Facility #5	Installment Purchase Financing	\$500,000					\$500,000
		Vehicles	New EMS Unit - Satellite Facility #5	Installment Purchase Financing	\$269,500					\$269,500
		Equipment	Pharmaceutical Dispensers	Installment Purchase Financing	\$100,000					\$100,000
		Vehicles	EMS Unit Replacement & Equipment	Installment Purchase Financing	\$195,000					\$195,000
				SUBTOTAL	\$3,589,000	\$210,500	\$1,320,000	\$884,000	\$110,000	\$1,064,500
10-5100	Health Department	General	Roof Repair/Replacement	General Fund	\$79,600	\$79,600				
		General	Chiller Replacement	General Fund	\$52,000	\$52,000				
		Public Protection	Generator Replacement	General Fund	\$57,000			\$57,000		
				SUBTOTAL	\$188,600	\$131,600	\$0	\$57,000	\$0	\$0
10-5300	Dept. of Social Services	General	Roof Repair/Replacement	General Fund	\$100,000		\$100,000			
				SUBTOTAL	\$100,000	\$0	\$100,000	\$0	\$0	\$0
54	Simulcast Radio System Capital Project - Phase II	Public Protection	Phase II- Radio System Upgrades	General Fund & Installment Purchase Financing	\$941,224	\$326,719	\$175,313	\$168,563	\$161,813	\$155,063
				SUBTOTAL	\$941,224	\$326,719	\$175,313	\$168,563	\$161,813	\$155,063
				TOTAL ANNUAL CAPITAL IMPROVEMENTS:	\$5,104,824	\$804,819	\$1,745,313	\$1,109,563	\$271,813	\$1,219,563

Corrected: 10/23/14 (LTW)

WARREN COUNTY GENERAL FUND
PROPOSED NON-MAJOR RECURRING CAPITAL PROJECTS
FY 2015 - 2019

WARREN COUNTY GENERAL FUND PROPOSED FY 2015-2019 NON-MAJOR RECURRING CAPITAL PROJECTS

Department #	DEPARTMENT	PROJECT CATEGORY	DESCRIPTION OF PROJECT	Funding Source	TOTAL COST	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
10-4260	Buildings & Grounds	Vehicles	Replacement Trucks	General Fund	\$47,000	\$23,500		\$23,500		
			SUBTOTAL		\$47,000	\$23,500	\$0	\$23,500	\$0	\$0
10-4160	Court Facilities	General	Roof Replacement - DA's Office	General Fund	\$30,000		\$30,000			
					\$30,000	\$0	\$30,000	\$0	\$0	\$0
10-4140	Tax Office	General	Roof Repair/Replacement	General Fund	\$30,000		\$30,000			
					\$30,000	\$0	\$30,000	\$0	\$0	\$0
10-5300	Dept. of Social Services	General	Carpet Replacement	General Fund	\$30,000	\$30,000				
		General	Painting & Keyless Entry	General Fund	\$16,000	\$16,000				
		Vehicles	Replacement Vehicles	General Fund	\$72,000		\$22,500	\$23,500		\$26,000
		Technology	Servers & Switches	General Fund	\$18,000		\$18,000			
			SUBTOTAL		\$136,000	\$46,000	\$40,500	\$23,500	\$0	\$26,000
10-6120	Parks & Recreation	Recreation	Resurface Tennis & B'ball Cts at SC	General Fund	\$32,000			\$32,000		
		Vehicles	Replacement Truck	Installment Purchase Financing	\$22,000		\$22,000			
		Equipment	Zero Turn Mower	General Fund	\$7,500		\$7,500			
			SUBTOTAL		\$61,500	\$0	\$29,500	\$32,000	\$0	\$0
10-4370	Emergency Medical Ser	Equipment	Auto Pulse Battery Upgrade	General Fund	\$16,900	\$11,200	\$5,600			
		Equipment	Generator Station 4	General Fund	\$10,000		\$10,000			
		Equipment	Relocation Generator EMS HQ	General Fund	\$10,000			\$10,000		
		Vehicles	MCI Trailer with Equipment	General Fund	\$45,000			\$45,000		
		Equipment	Generator Station 5	General Fund	\$12,000					\$12,000
		Public Safety	Install Elec Switch Box (Shelter)	General Fund	\$18,000		\$18,000			
			SUBTOTAL		\$111,900	\$11,200	\$33,600	\$55,000	\$0	\$12,000
10-5100	Health Department	Vehicles	Truck Replacement	Installment Purchase Financing	\$59,000	\$19,000			\$20,000	\$20,000
		Vehicles	Car Replacement	Installment Purchase Financing	\$78,000			\$30,000	\$33,000	\$15,000
			SUBTOTAL		\$137,000	\$19,000	\$0	\$30,000	\$53,000	\$35,000
10-4310	Sheriff's Office	Vehicles	Replacement Vehicles		\$285,000	\$73,500	\$94,000	\$117,500		
		General	HVAC Unit Replacement		\$85,000	\$17,000	\$34,000	\$34,000		
			SUBTOTAL		\$370,000	\$90,500	\$128,000	\$151,500	\$0	\$0
10-4380	Animal Control	General	Parking Lot Repairs	General Fund	\$3,500	\$3,500				
		General	Building Repairs	General Fund	5,500	\$5,500				
		Equipment	Animal Control Units for Vehicles	General Fund	\$24,000		\$12,000	\$12,000		
		Vehicles	Replacement Trucks	Installment Purchase Financing	\$44,000		\$22,000	\$22,000		
			SUBTOTAL		\$77,000	\$9,000	\$34,000	\$34,000	\$0	\$0
			TOTAL ANNUAL COSTS:		\$1,000,400	\$199,200	\$325,600	\$349,500	\$53,000	\$73,000

WARREN COUNTY
WATER & SEWER DISTRICTS ENTERPRISE FUNDS
PROPOSED CAPITAL PROJECTS
FY 2015 - 2019

WARREN COUNTY
WATER & SEWER DISTRICTS ENTERPRISE FUNDS
PROPOSED NON-MAJOR RECURRING CAPITAL PROJECTS
FY 2015 - 2019

WARREN COUNTY
SOLID WASTE ENTERPRISE FUND
PROPOSED NON-MAJOR RECURRING CAPITAL PROJECTS
FY 2015 - 2019

WARREN COUNTY
CAPITAL IMPROVEMENT PROJECT FORMS

DEPARTMENT _____

WARREN COUNTY
CAPITAL PURCHASE JUSTIFICATION FORM
FISCAL YEAR 2014-15

Capital Purchase Request	Expansion (Y) (N)	Replacement SN#	Justification	Committee Recommendation

BUDGET LINE ITEM INFORMATION:

Account Number: _____

Amount: _____

Total Cost of Request(s): \$ _____

Will the County receive any reimbursement (revenues) for request(s)? _____. If so, please identify the source, the revenue line item, and the amount.

Revenue line item#: _____; Revenue Amount: _____.

Submitted by: _____

Date: _____



WARREN COUNTY
VEHICLE REQUEST FORM
FISCAL YEAR 2014-15

Vehicle(s) Request	Fleet Expansion (Y) (N)	Replacement SN#	Justification (mileage, condition, garage records)	Committee Recommendation

BUDGET LINE ITEM INFORMATION:

Account Number: _____

Amount: _____

Total Cost of Request(s): \$ _____

Will the County receive any reimbursement (revenues) for request(s)? _____. If so, please identify the source, the revenue line item, and the amount.

Revenue line item#: _____; Revenue Amount: _____.

Submitted by: _____ Date: _____

E

WARREN COUNTY
NEW EQUIPMENT REQUEST FORM
FISCAL YEAR 2014-15

Equipment Requested	Replacement SN#	Condition	Justification

BUDGET LINE ITEM INFORMATION:

Account Number: _____

Amount: _____

Total Cost Request(s): \$ _____

Will the County receive any reimbursement (revenues) for request(s)? _____. If so, please identify the source, the revenue line item, and the amount. Revenue

line item#: _____; Revenue Amount: _____.

Submitted by: _____ Date: _____

TIER CRITERIA

Tier I (5 points) – Must meet at least three criteria

- A. Replacement of existing equipment. Essential to operation of department and impact on safety.
- B. Any mandates (state, local, etc.) that equipment would meet
- C. How the request if granted would maintain current service levels
- D. How the request would affect the operating budget of the Department

Tier II (3 points)

- A. Service or access to services improvement
- B. Meets only two criteria of Tier I
- C. Impact on efficiency

Tier III (1 point)

- A. An expansion item that does not have an impact on the service or access to service improvement

**WARREN COUNTY
TECHNOLOGICAL REQUEST FORM
FISCAL YEAR 2014-15**

Technological Request	Replacement SN#	Condition	Justification

BUDGET LINE ITEM INFORMATION:

Account Number:	_____	Amount:	_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____

Total Cost Request(s): \$ _____

Will the County receive any reimbursement (revenues) for request(s)? _____. If so, please identify the source, the revenue line item, and the amount.

Revenue line item#: _____; Revenue Amount: _____.

Submitted by: _____ Date: _____