

MINUTES FROM A PUBLIC HEARING FOR 2005 COMMUNITY DEVELOPMENT BLOCK GRANT DEMONSTRATION HOOK-UP GRANT PROGRAM HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON SEPTEMBER 6, 2005 AT 6:45 PM.

The Public Hearing was called to order by Chairman Ulysses S. Ross. Other Commissioners present: Clinton G. Alston, H.E. Luke Lucas, and Barry M. Richardson. Absent: Commissioner Janet Humphries. Others in attendance: Linda T. Jones, Interim County Manager, Michael A. Williams, County Attorney and Susan W. Brown, Finance Officer.

Notice of public hearing was read by the Clerk. There were no citizen comments.

Mr. Grady Bell, of Kerr Tar Regional Council of Governments gave the Board and public a brief overview of the grant program.

Mr. Howard Smith questioned how low income was determined. Mr. Bell answered that income levels are pre-determined by the State taking into account the number in the household, etc.

Chairman Ross adjourned the Public Hearing at 6:57 pm.

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON SEPTEMBER 6, 2005 AT 7:00 PM.

The meeting of the Board of County Commissioners was called to order by Chairman Ulysses S. Ross. Other Commissioners present: Clinton G. Alston, Janet Humphries, H.E. Luke Lucas, and Barry M. Richardson. Others in attendance: Linda T. Jones, Interim County Manager, Michael A. Williams, County Attorney and Susan W. Brown, Finance Officer.

Presentation of a plaque in recognition of retired County Attorney Charles T. Johnson's over 30 years of service was received by Mrs. Johnson and her two sons in Mr. Johnson's absence.

A moment of silence was followed by Citizen Comments:

William Roberts of Allcare Ambulance Service - encouraged gas conservation and questioned Allcare Ambulances franchise conditions

Carolyn Beddingfield, Citizens for Animal Protection (CAP) - spoke in support of Warren County entering into contract with CAP for volunteer services at proposed Animal Shelter

Ernest Fleming, spoke in favor of CAPs contract with the County, it's an opportunity to create partnership.

Ruth Brown - Spoke in support of CAPs contract with the County. She is caring for pets affected by Hurricane in Louisiana.

Ruby Seaman, lives beside Interstate 85 where many people choose to abandon pets that end up at her house. She sees the need for the animal shelter and contract with CAP.

Jane Wilson - Seems to locate animals in need, simply thrown away. What do you do?

Harold Salman, Friends of the Library - need a building right away, need has been demonstrated time and time again.

Hilbert Carter, from the Lake Gaston area, supporter of Citizens for Animal Protection and thinks EMS should impose an annual fee to cover free ambulance service for everyone.

Representative Michael Wray addressed the public by announcing funding provided for several Warren County Projects:

- * \$4 million for Kerr Tar Hub Project
- * \$100,000 for Haliwa Saponi Community Building

- * \$5,000 Warren County Rescue Squad
- * \$7,500 Warrenton Rural Volunteer Fire Department
- * \$50,000 National Guard Armory for led & asbestos removal and repairs

Senator Doug Berger addressed the public, stated that the number one opportunity in the district is jobs. Protocol is being set for regional development, great strides are being made in research and education. The public was invited to attend his Town Hall meeting scheduled for Thursday - September 8th at the courthouse. Issue of the state lottery was discussed extensively.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt the September 6, 2005 Agenda with the following amendments:

- Moved** Item 24 - Cooperative Extension Service, State Granted Bonus Leave Time to Item 11C
- Added** Item 16D - NC Rural Center Grant considered change order for District III, Phase I
- Item 24A - Resolution - Warren County Recreation Complex - Phase II, Center Turn-Lane at US Highway 158
- Item 24B - Proclamation by the President: Honoring the Memory of the Victims of Hurricane Katrina

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, consent agenda item # 5A was approved:

- Minutes of August 1, 2005 - Public Hearing - Amendment to Zoning Ordinance
- Minutes of August 1, 2005 - Public Hearing - Amendment to Zoning Map
- Minutes of August 1, 2005 - Regular Board Meeting
- Minutes of August 17, 2005 - Special Meeting

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve consent agenda Item 5B Tax Collector's & Interest Income Reports as follows:

**TAX COLLECTOR'S REPORT
TO THE
BOARD OF COUNTY COMMISSIONERS**

2005 Taxes Collected July	77,699.81
2005 Taxes Collected To Date	77,699.81
Percentage of 2005 Taxes Collected	00.77
Other July Collections:	
Delinquent Taxes and Penalties	91,777.35
Advance Payments	8,260.87
Total July Collections:	177,738.03
Percentage as of July 2004	.67

Respectfully submitted 9/6/2005


Susan W. Brown
Tax Collector

INTEREST INCOME REPORT
Month Of July 2005

FUND	JULY INCOME	FISCAL YEAR TO - DATE
General	18,689.94	18,689.94
Revaluation	665.99	665.99
E 911 Telephone System	576.40	576.40
E 911 Wireless	391.78	391.78
Admin Off Bld Cap Reserve Fund	210.40	210.40
Buck Spring Project	679.19	679.19
Regional Water Enterprise Fund	659.30	659.30
District 1 Enterprise Fund	631.51	631.51
Solid Waste	284.50	284.50
District II Enterprise Fund	716.40	716.40
District III Capital Project Fund	1,612.66	1,612.66
District III Phase II	6.82	6.82
Soul City Pump Station Improvements	118.44	118.44
District II -Phase II	118.40	118.40
	25,361.73	25,361.73

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve consent agenda Item 5C - Tax Releases Over \$100 as presented by Tax Assessor/Interim Manager Linda T. Jones:

TAX RELEASE REQUESTS OVER \$100
8/26/2005

Approved by BOC
 Date: _____

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>ACCT#</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
Alston, Virginia J.	3363-200	30899	118.30	M/H assessed twice also on Acct 14244-300
Arcola Hardwood	1832-200	653	463.78	Machinery assessed twice also on Acct 1833-200
Grissom, Kenneth	15691-200	30840	157.69	M/H assessed twice also on Acct 15691-300
Hargrove, David Heirs	8993-200	31540	152.74	M/H assessed on wrong Acct Discovered on correct Acct
Johnson, Christopher	12784-200	30598	203.09	M/H assessed twice also on Acct 13522-200
Johnson, Christopher	12784-104	53294	226.33	M/H assessed twice also on Acct 13522-104
Johnson, Christopher	12784-103	46513	256.41	M/H assessed twice also on Acct 13522-200
Lynch, Brenda	4561-200	31290	235.81	M/H assessed twice also on Recn 22799
Marrow, Lillie M.	3119-96	35499	384.27	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-96	35499	384.27	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-97	39500	352.41	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-98	39501	318.50	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-99	39502	300.90	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-100	39503	278.11	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-101	39498	239.92	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-102	42600	215.94	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-103	46395	197.95	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-104	53165	177.59	M/H listed and taxed in Vance Co.
Marrow, Lillie M.	3119-200	28679	159.54	M/H listed and taxed in Vance Co.
Ramsammy, Menetha W.	15855-300	13577	197.74	M/H assessed twice also on Acct 15855-301
Richardson, Levonia	5480-300	16563	129.84	M/H sold in 2004 to M. Settlers Discovered to M. Settlers

Scott, Danny & Linda	7291-99	36468	245.70	Did not own M/H in 1999
Scott, Danny & Linda	7291-98	35272	255.97	M/H assessed twice Taxes Paid
Scott, Danny & Linda	7291-97	34198	278.85	Did now own M/H in 1997
Scott, Danny & Linda	7291-96	33201	279.94	M/H assessed twice Taxes Paid
Somerville, Mark W.	38225-101	39495	165.14	M/H repossessed in 1984
Somerville, Mark W.	38255-100	37839	177.83	M/H repossessed in 1984
Somerville, Mark W.	38225-99	36442	192.78	M/H repossessed in 1984
Somerville, Mark W.	38225-98	35245	193.98	M/H repossessed in 1984
Somerville, Mark W.	38225-97	34168	211.76	M/H repossessed in 1984
Somerville, Mark W.	38225-96	33179	217.22	M/H repossessed in 1984
Somerville, Mark W.	38225-95	32388	239.62	M/H repossessed in 1984
Vazquez, Nathanael	16135-300	3031	<u>111.78</u>	Acreage correction for 2005
SUB-TOTAL ERROR CORRECTIONS:			7,337.43	

MOTOR VEHICLE RELEASES:

Alston, Eitha H.	24233-101	38661	155.66	Released to Halifax Co.
Bartholomew, William E.	2705-1845	59480	109.01	Not in City Limits
Bennett, Charles A.	4609-300	5338	270.60	Boat assessed twice
Coleman, Richard & Lisa	26480-300	15563	142.00	Does Not Own Boat
Heroux, Kimberly A.	10482-2582	60217	174.97	Released to Halifax Co.
Lee, Tim C.	24106-200	31296	109.25	Sold Boat in 2004
Modro, Michael	25907-200	31475	194.65	Boat assessed twice
Norris, Keith M.	20124-1782	59417	145.08	Released to Davie Co.
Parham, Gladys	29937-300	8688	151.56	No Boat on Property
Shinn, Jerry	37201-9999	31773	245.91	Vehicle assessed twice in one year in error
Stallings, Tina	26787-200	31722	160.64	Boat listed and taxed in Durham Co.
Ussery, Richard & Gloria	24773-300	1480	<u>132.27</u>	Boat kept in Wake Co.
SUB-TOTAL MOTOR VEHICLE RELEASES:			1,991.60	
<u>LANDFILL USER FEE RELEASES:</u>				
Bradley, V. T., Jr.	24150-301	21357	105.00	M/H listed by Yolanda Spruill
Bullock, Lee Roy	5740-300	1842	105.00	Does not own a M/H
Bullock, Plummer, Jr.	22944-300	22264	105.00	No Value on House
Curtis, Geraldine	10101-301	8769	105.00	M/H used for storage only
Golden, Beaufort	2982-300	15117	105.00	Only one M/H on property

Harris Investments, Inc.	9198-311	7002	105.00	No house on property
McKoy, Margaret H.	9084-300	5963	105.00	House not livable
Paschall, Fletcher	26483-300	8928	105.00	Only one dwelling on property
Ryder, David L.	771-302	13101	105.00	No M/H on property
Ryder, David L.	771-104	54637	114.68	No. M/H on property
Williams, Hazel	44136-338	13658	<u>105.00</u>	No dwelling on property
SUB-TOTAL LFUF RELEASES			1,164.68	
SUB-TOTAL ERROR CORRECTIONS:			7,337.43	
SUB-TOTAL MOTOR VEHICLE RELEASES:			1,991.60	
TOTAL RELEASES:			<u>10,493.71</u>	

Abbreviation Key:

LFUF = Landfill User Fee
M/H = Mobile Home

Chairman of the Board approved Releases under \$100:

TAX RELEASE REQUESTS UNDER \$100
08/24/05

Approved: _____
Date: _____

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>ACCT#</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
Baskett, Goldie	2736-302	6156	1.20	Fire Tax Assessed in Error - In City Limits
Baskett, Clifton & Goldie	2736-301	6067	<u>1.20</u>	Fire Tax Assessed in Error - In City Limits
SUB-TOTAL ERROR CORRECTION RELEASES:			2.40	

MOTOR VEHICLE RELEASES

<u>NAME</u>	<u>ACCT#</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
Alston, Jeresa	8438-2221	56837	21.30	Vehicle Repossessed
Brannock, Garry	4504-2423	57039	33.70	Vehicle Traded
Butler, Barbara D.	14885-1702	59337	14.86	Wrong Town Tax Assessed
Champion, Carey	10255-104	50478	43.96	Vehicle Sold
Dailey, Dan	25974-2250	75357	49.84	Vehicle Sold
Davis, Linda C.	16177-103	45873	6.93	Vehicle Wrecked
Dildine, Paul E.	24481-2399	60034	43.68	Vehicle Sold
Goolsby, James L.	24273-2621	57237	41.50	Released to Vance Co.
Goolsby, James L.	24273-2633	80268	6.72	Released to Vance Co.
Hargrove, Deborah	21728-2336	59971	16.92	Vehicle Burned
Hudgins, Evieta L.	14077-2280	75387	31.57	Vehicle Totaled
King, Leon E.	4408-2552	60187	14.88	Vehicle Sold
Knight, William	24705-1364	66692	12.24	Vehicle Sold
Lake Gaston Water Safety	26981-2657	60292	23.22	Released to Northampton
Lugani, Robert Lee	25740-1891	59526	1.13	Value of Trailer Corrected
Lynch, Annie D.	26038-1039	66367	1.62	Vehicle Sold
Lynch, Quentin W.	20091-1914	59549	74.39	Released to Halifax Co.
Lynch, Reavis M.	26020-1067	55683	5.72	Vehicle Sold

Norris, Keith M.	20124-1500	56116	49.14	Released to Davie Co.
Norris, Keith M.	20124-2458	60093	70.20	Released to Davie Co.
Ostendorf, Evelyn	10448-2424	60059	1.60	Wrong FIRD Assessed
Overby, Lori	4903-1110	55726	17.36	Vehicle Traded
Panepinto, Joseph T.	7755-1936	56552	37.40	Vehicle Sold
Panepinto, John F., Jr.	3459-2466	73655	12.00	Vehicle Sold
Patel, Jaymatiben	7556-1776	68639	31.60	Moved Out of State
Poteat, Judy H.	32117-2141	56757	64.00	Vehicle Wrecked
Pope, John Thomas	32036-1546	59181	3.33	Vehicle Given Away
Renn, Clifton	33216-1029	55645	32.20	Vehicle Sold
Rose, Robert L.	3941-104	51922	35.60	Moved Out of State
Rush, Robert C.	13035-300	7782	69.73	Boat Sold 7/04
Seaman, Margaret	36310-1096	71851	4.15	Vehicle Given Away
Schuck, Sherrin	16507-1660	63732	31.72	Vehicle Sold
Smith, Jenawade G.	6641-104	52760	34.74	Vehicle Junked
Smith, Melinda	37934-2539	57155	54.54	Vehicle Traded
Stinnett, Mary	10811-2346	59981	90.72	Vehicle Repossessed
Thompson, David P.	13281-1670	56286	7.94	Wrong FIRD Charged
Thompson, Wanda	8441-2201	59836	18.63	Vehicle Wrecked
Tunstall, Keith	11581-1232	66560	10.56	Vehicle Sold
Underwood, John	41422-1827	56443	78.40	Vehicle Given Away
Voodre, Donna B.	14040-2449	60084	29.60	Vehicle Sold
Voodre, Eugene	14040-1353	69653	4.71	Vehicle Sold
Williams, David C.	14440-100	57288	4.74	Wrong FIRD Charged
Williams, Florence	14440-100	57416	5.28	Wrong FIRD Charged
Williams, Marion J.	19898-104	52852	11.62	Vehicle Wrecked
Wilson, William	579-1195	58830	18.00	Vehicle Sold
Wilson, William	579-2409	57025	35.19	Vehicle Sold
Ziesmann, Donald	295-300	15217	<u>9.00</u>	Boat Sold 5/04
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$1,317.88	
SUB-TOTAL ERROR CORRECTIONS:			<u>2.40</u>	
TOTAL RELEASES			<u>\$1,320.28</u>	

ABBREVIATION KEY:
 FIRD = Fire District

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, consent agenda Item 5D-1 was approved for submission to the NC Department of Transportation (DOT) Division of Highways, a petition request to add Birch Lane (2 miles at SR 1377 & SR 1378) in Wildwood Point Subdivision to the state maintained system.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, consent agenda Item 5D-2 was approved for submission to the NC Department of Transportation (DOT) Division of Highways, a petition request to add all streets in the Red Earth Subdivision to the state maintained system.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt Amendment # 2 to the Capital Project Ordinance Warren County Recreation Complex, Phase I:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
RECREATION COMPLEX
PHASE I**

Amendment No. 2

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase Appropriations:

Legal and Administrative	\$ 1500
Soil Investigations	<u>(1500)</u>
Total	\$ 0

Explanation:

This amendment adjusts the budget for Legal and Administrative and Soil Investigations. The original budgeted amount of 5,000 for Soil Investigations was more than the actual expenditure. The original budgeted amount of \$2,520 for Legal and Administrative does not cover the expenditures to date.

Respectfully Submitted 09/06/04


Susan W. Brown, Finance Officer

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to approve Amendment # 4 to 2005-06 Warren County Budget Ordinance:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2005/2006
(Amendment No. 4)**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Child Support Enforcement	\$ 5,588
County Manager	2,751
Library	9,460
Emergency Services	45,000
Building, Grounds and Maintenance (Contingency)	(9,460)
Contingency	<u>(51,269)</u>
Total	\$ 2,070

Increase/(Decrease) Appropriations:

Restricted Intergovernmental	<u>\$ 2,070</u>
Total	\$ 2,070

This amendment:

- Appropriates funds to the Child Support Enforcement budget to agree with the State contract.

Source of Funding: North Carolina Department of Health and Human Services, Division of Social Services (\$2,070), and Contingency (\$3,518)

- Appropriates funds to the County Manager budget to cover expenses due to advertising for a new Manager.

Source of Funding: Contingency

- Appropriates funds to the Libraries budget for building repairs and maintenance (i.e., insulation, air conditioning system, repairs to trim work and attic fans).

Source of Funding: Building, Grounds and Maintenance (Contingency)

- Appropriates funds to the Emergency Services budget to complete upgrades for a county wide Simulcast Fire Radio System per recommendation from the countywide radio study

performed by Weisenfield Engineering. This amendment was approved at the July 12, 2005 meeting.

Source of Funding: Contingency

Respectfully Submitted 09/06/05


Susan W. Brown, Finance Officer

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, in accordance with NC GS 105-332, 372 and 321:

- 1) Tax Collector/Finance Officer was authorized to make Tax Settlement of the prior year's taxes
- 2) Board approved proper bond to cover new taxes
- 3) Board adopted "Order to Collect" new taxes charged in tax records and receipts

Having held a required public hearing on Tuesday, September 6, 2005 at 6:45 pm to hear citizen comments regarding Community Development Block Grant (CDBG) Infrastructure Hook-Up Demonstration Program, the Board took the following action.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, signature authorization was granted for 2005 CDBG Demonstration Hook-Up Project Application and related documentation to the Warren County Manager and Chairman to the Board.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, a 2nd 2005 CDBG Demonstration Hook-Up Project public hearing for application and funding was scheduled for Monday, October 3, 2005 at 6:45 pm.

Having been tabled from the August 17, 2005 Special Meeting to allow County Attorney time to research General Statutes concerning receiving corrections to seal bids, it was presented to award 2005 Community Development Block Grant Scattered Sites Program Administration.

County Attorney Michael Williams presented information gained from research and conversation with legal consultant at Institute of Government, that corrections to one bid would be to the disadvantage of other bidders. Therefore corrections to sealed bids are not permitted.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to 1) table award of bid for 2005 Community Development Block Grant Scattered Sites Program Administration, 2) reopen bid process and 3) present bids on October 3, 2005 agenda for award.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, creation of and criteria for membership to Warren County Department of Transportation Planning Committee was tabled to the October 19, 2005 Board of Commissioners' work session.

Motion was made by Commissioner Lucas, which was seconded by Commissioner Richardson to appoint John T. Church, EDC Director and Tim Dean, Elberta Crate & Box Company Operations Manager to the Region K Workforce Development Board.

Commissioner Lucas withdrew his motion, Commissioner Richardson withdrew his second to the motion.

Motion was made by Commissioner Lucas, which was seconded by Commissioner Humphries to appoint Church and Dean at the October 3, 2005 Board meeting, requiring their attendance at same.

Commissioner Richardson reminded the Board members that board/commission member appointments can be made without the appointees presence in extenuating circumstances.

Commissioner Lucas withdrew his motion.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to appoint John T. Church, EDC Director and Tim Dean, Elberta Crate & Box Company Operations Manager to the Region K Workforce Development Board for two-year terms.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to appoint Ulysses S. Ross, Chairman to the Board of Commissioners and John T. Church, EDC Director to serve on the Lake Gaston Stakeholders Group as Warren County representatives.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried, it was ordered to table discussion of compensation for Board and Commission members and meeting frequency.

Votes were as follows: Ayes: Alston, Humphries, Richardson and Ross
 Nays: Lucas

Motion carried.

Motion was made by Commissioner Lucas, to compensate board and commission members \$25 per meeting attended.

Motion died for lack of second.

Discussion of compensation for Board and Commission members and meeting frequency was referred to work session for discussion.

On motion of Commissioner Alston, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to adopt Policy Statement for Board Appointment/ Reappointment for Warren County, NC as follows.

**POLICY STATEMENT FOR BOARD APPOINTMENT/REAPPOINTMENT
FOR WARREN COUNTY, NC**

The following policy will govern the appointment/reappointment of members to serve on the various boards and commissions appointed by the Warren County Board of Commissioners:

- 1. The N. C. General Statutes and/or By-Laws governing boards and commissions will take precedence in determining the manner in which the Board of Commissioners will make appointments or reappointments of individuals to serve on the various boards and commissions.**

2. All board and commission vacancies that are filled by the Board of Commissioners will be advertised quarterly by the Clerk to the Board in a local newspaper having general circulation in Warren County.
3. Statements of interest received from citizens desiring to serve on a board or commission will remain active for a period of six (6) months from the date they are received by the Clerk to the Board.
4. If no response is received for an advertised vacancy on a board or commission, the Board of Commissioners shall have the following options to address the vacancy:
 - a. If the board member currently holding a seat on a board or commission is eligible for reappointment and is desirous of continuing to serve, he or she may be reappointed by the Board of Commissioners to serve an additional term.
 - b. If the board member currently holding a seat on a board or commission is ineligible for reappointment, having served the maximum number of terms allowed by the N. C. General Statutes, By-Laws or Board of Commissioners, the Board of Commissioners and/or its representatives will make every effort to identify a willing person or persons to be considered for appointment. If permissible, until such time as a suitable replacement is found, the sitting Board member may remain on the board or commission if he or she is desirous of continuing to serve.
 - c. If a board or commission vacancy is designated for a specific representative from the community, i.e. a licensed Physician, Pharmacist, Veterinarian, Optometrist, professional Engineer, etc., and no such individual is available for appointment, the Clerk to the Board will consult the N. C. General Statutes or By-Laws governing the board or commission to determine if a general public representative may be appointed to fill the vacancy.

If appointment of a general public representative in lieu of a specific representative is permissible, the Board of Commissioners may appoint such an individual to fill the vacancy. If the N. C. General Statutes or By-Laws governing the board or commission do not allow a general public representative to fill a specific representative vacancy, the vacancy will continue on the board or commission until such time as the specific representative is found.

5. Individuals being considered for appointment to serve on a board or commission must be present at the Board of Commissioners' meeting at which time action will be taken on the appointment. This requirement may be waived at the discretion of the Board of Commissioners due to extenuating circumstances.

This policy is effective as of the 6th day of September 2005.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, it was ordered to appoint the following to serve on Ad Hoc Committee through the Agricultural Extension Service to Draft Voluntary Agricultural Districting Ordinance:

Jeff Bender - Dairy	Graham Boyd - Timber
John Church - EDC	Kent Copley - Horses
Martin Engle - Swine	E.B. Harris - Beef
Jeff Hawkins - Swine, goats	Joyce G. Williams - Planning/Zoning
Harrel Johnson - Goats, NCMGP Treasurer	CC "Red" King - Vegetables
Ricky O'Neal - Timber, tobacco	Nancy Paschall - Farm Bureau, hay
Wadie Ryan - general public	Eddie Serls - not actively farming
John Skinner - Beef, cotton, soybeans, poultry	Johnny Williams - general public

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried, it was ordered to solicit bids for a survey of approximately 1 acre of property near the Cooperative Extension Service site, to house the proposed Warren County Animal Shelter.

Votes were as follows: Ayes: Lucas, Humphries, Richardson and Ross
 Nays: Alston

Motion carried.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried, a Contract between the County of Warren and Citizens for Animal Protection was adopted relative to the proposed Warren County Animal Shelter.

Votes were as follows: Ayes: Lucas, Humphries, Richardson and Ross
 Nays: Alston

Commissioner Alston voiced his concern that the Board was giving up too much authority.

Commissioner Richardson withdrew his motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, it was approved to enter into contract with Citizens for Animal Protection (CAP) for volunteer services with Warren County Animal Shelter, contingent upon County Attorney's edits and final approval.

Votes were as follows: Ayes: Lucas, Humphries, Richardson and Ross
 Nays: Alston

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to renew contract with Dr. Amy O'Malley, Veterinarian to euthanize impounded animals in custody of Warren County Animal Control.

- * Contractor shall: purchase all drugs, sedatives, etc and render services at a minimum of 2 hrs per visit.
- * County shall: maintain records on length of stay and deposition, pay rate of \$50 per hour, \$70 per injection, and \$25 per sedative.
- * Contract term: July 1, 2005 to June 30, 2006

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, a 1991 Dodge Ram 150, vehicle ID 9915 with 235,000 miles previously used by Animal Control was declared surplus property.

Chairman Ross called a five (5) minute recess.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to sell a portion of the Cool Springs School property where the Water & Sewer District I water tower is located, to the Cool Springs Community Club in accordance with NCGS 160A-269 through the process of "Negotiated Offer, Advertisement and Upset Bid", per County Attorney's recommendation.

Requests for use of the Warren County National Guard Armory with all related fees waived were presented as follows:

- * Peter Hight, Director of Agricultural Extension Service for November 16, 2005
Farm City Week
- * Rev. Charles W. Burwell for September 28-30, 2005 to conduct a countywide
Evangelistic Crusade.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Peter Hight, Director of Agricultural Extension Service was authorized to use the National Guard Armory (fee waived) on November 16, 2005 to conduct a one-day Farm City Week event.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, Rev. Charles W. Burwell was authorized to use the National Guard Armory for September 28-30, 2005 (fee waived) to conduct a countywide Evangelistic Crusade.

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was approved to participate in the match for 2005-06 State Legislative-Granted Leave Bonus of 40 hours to the Agricultural Extension Service employees.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was approved to enter into lease agreement with Southlight, Inc., a mental health provider as follows:

Monthly rent: \$90.00 (total for year \$990)
 Lease Term: August 1, 2005 - June 30, 2006
 Area of two offices: 108 square feet

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to renew solid waste convenience site # 2 Lease Agreement with Harris Investments, Inc. for a monthly fee of \$370.83.

Having been tabled from the August 1, 2005 meeting agenda, EMS Diversion of Emergency Response and ALS Intercept Policies were re-introduced for Board consideration.

Motion was made by Commissioner Lucas, to table adoption of EMS Diversion of Emergency Response and ALS Intercept Policies.

Commissioner Lucas withdrew his motion.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried, it was ordered to adopt EMS Diversion of Emergency Response and ALS Intercept Policies and discuss same during October 3, 2005 meeting if changes are needed. County Attorney was authorized to approve the contract and Chairman to the Board was authorized to sign related documentation.

Votes were as follows: Ayes: Lucas, Humphries, Richardson and Ross
 Nays: Alston

Motion carried, EMS Diversion of Emergency Response and ALS Intercept Policies were adopted, subject to revision upon recommendation by County Attorney.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was approved to award bid for VHF Fire radio simulcast system project to the only bidder: Advanced Fire and Safety, LLC of Henderson, with a bid of \$75,265. Chairman to the Board was authorized to sign related documentation upon County Attorney's approval of contract.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt Warren County Parks and Recreation "Satellite Playground Site Lease Agreements" as approved by County Attorney, with a lease term of twenty (25) years:

NORTH CAROLINA
 WARREN COUNTY

LEASE AGREEMENT

THIS LEASE AGREEMENT, made and entered into this _____ day of _____, 2005, by and between TOWN OF _____, hereinafter called Lessor, and WARREN COUNTY, hereinafter called Lessee, both of Warren County, North Carolina.

WITNESSETH:

THAT WHEREAS, the commissioners for the Town of _____, authorized and approved the execution of this Lease Agreement, pursuant to the provisions of NCGS 160A-272, for the purposes herein specified, at a meeting held on the _____ day of _____, 200__, and

WHEREAS, Warren County Board of Commissioners authorized and approved the execution of this Lease Agreement, pursuant to the provisions of NCGS 153A-176 and NCGS 160A-272, at a meeting held on the _____ day of _____, 200__.

NOW, THEREFORE, in consideration of the agreements and covenants hereinafter set forth to be done and performed, the Lessor does hereby demise and lease unto the Lessee a certain parcel of land, lying and being in _____ Township, Warren County, North Carolina, and more particularly described as follows:

{Description}

TO HAVE AND TO HOLD said lands and premises, together with all privileges and appurtenances thereunto belonging, to said Lessee, its successors and assigns, for the term and upon the conditions hereinafter set forth:

1. TERM. This lease shall begin as of the _____ day of _____, 200__, and unless terminated as herein provided, shall exist and continue until the _____ day of _____, 2080

2. RENTAL. The rent and consideration for this lease shall be the sum of One Dollar (\$1.00), receipt of which is hereby acknowledged.

3. USE OF PREMISES. It is expressly understood and agreed between the parties hereto that the property described herein is to be used by Lessee for the operation of a public playground facility, and Lessee expressly covenants and agrees that should the said property not be used as a public playground or should it cease to be used for such purposes, then this lease shall terminate and shall become null and void, and Lessor shall be entitled to immediate possession of the leased premises, upon demand of the Lessor for possession of the premises.

It is further understood and agreed that should the said property not be used or maintained for a public playground for one (1) year, then the Lessor shall have the right and option to terminate this lease and re-enter and take possession of the premises.

If the Lessor elects to terminate this lease under the right herein given it to do so, Lessee shall surrender the premises to the Lessor, and all fixtures and improvements located thereon shall become and be the property of the Lessor. Under these conditions, the Lessee shall not have any further rights or interests in said property and shall not be entitled to compensation from the Lessor for the fixtures and improvements.

4. UPKEEP AND MAINTENANCE. It is understood and agreed that the Lessee shall be responsible for the upkeep and maintenance of the playground equipment during the term of this lease, and the Lessor shall be responsible for the upkeep and maintenance of the grounds around the playground area.

5. OPTION TO EXTEND. ² The Lessee may at its option extend this lease for an additional term of _____ years, by giving the Lessor written notice of its intention so to do not later than the _____ day of _____, 200__; and in the event of such extension, all of the terms and conditions as herein set out shall continue in full force and effect.

6. INDEMNITY. The Lessee shall keep, save, and hold harmless the Lessor from any and all damages and liability for anything and everything whatever arising from or out of the occupancy by or under, the Lessee, the Lessee's agents, servants, or invitees, and from any loss or damage arising from any fault or negligence by the Lessee, or any failure on the Lessee's part to comply with any of the covenants, terms, and conditions contained in this agreement, or otherwise, whether it is caused by, or be due to the failure of the Lessor to perform any of the covenants, expressed or implied, that are to be performed by the Lessor.

7. INSURANCE. The Lessee agrees that it will at all times during the term of this lease, at its own expense, maintain and keep in force public liability insurance against claims for bodily injury, death, or property damage occurring in or on or about the demised premises. Lessee further agrees to include the playground area in the Lessee's liability insurance plan. Lessee assumes all liability for the playground equipment upon its certification by the contractor.

8. ASSIGNMENT. The Lessee shall not assign this lease or sublet any party of the leased property without written consent of the Lessor.

IN TESTIMONY WHEREOF, the parties have executed this Lease Agreement in duplicate originals, one of which is retained by each of the parties.

TOWN OF _____
BY: _____

WARREN COUNTY
BY: _____

Richard "Dickie" Williams, Parks & Recreation Director informed the Board that the Recreation Complex Phase I bids received were all too high. The Engineer will meet with the Board during the October 2005 work session to determine if the project can be scaled back to reduce the cost submitted by the low bidder.

Motion was made by Commissioner Lucas to adopt revisions to the Warren County Travel Policy as presented.

Commissioner Lucas withdrew his motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, it was ordered to adopt amendments to the Warren County Travel Policy as follows:

- * Increase mileage reimbursement from .32 cents per mile to .405 cents per mile
- * Add reimbursement for computer hook-up to internet service, "not to exceed actual cost", during over night travel.

Votes were as follows: Ayes: Lucas, Humphries and Ross
 Nays: Richardson and Alston

Motion carried, amendments to the Warren County Travel Policy were adopted.

Motion was made by Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, to adopt revisions to the Warren County Fleet Management Policy to include Public Works Director to those employees authorized to park a county vehicle at home.

Public Works Director Macon Robertson informed the Board that on-call Public Works employees would also need authorization to park county vehicle(s) at home in order to provide emergency, week-end and evening response.

Motion was made by Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, to table to the October 3, 2005 meeting, adoption of revisions to the Warren County Fleet Management Policy to include Public Works employees to those employees authorized to park a county vehicle at home.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, proposed Water Rates for Water & Sewer District III, Phase I for those customers whose water source is Northampton County was adopted as follows: \$32.00 for first 3,000 gallons, \$3.25 for each 1,000 gallons in excess of 3,000.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, a Deed of Easement between Warren County and D.L. & Maxine Roberts conveying perpetual right-of-way, easement over and across a tract of land in Roanoke Township (described in deed dated 3/1/89 Book 493, page 190) was approved.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Engineering Agreement with Rivers & Associates, Inc. for Soul City Pump Station Improvements (Rivers file # 23077B) was adopted. Chairman of the Board was authorized to sign related documentation:

- * Preliminary Planning & Design - prepare designs, costs estimates and application for NC Rural Center Grant Funding
- * Final Design, Permits & Approvals - detailed plans & specifications and obtain necessary permits for construction from NCDENR
- * Bidding - advertise, open & evaluate bids, compile tabulation & make recommendation *
- * Construction Admin - review and approve contractor's submittals, etc.
- * Resident Project Representative - provide part-time resident project representative

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was authorized that a \$400,000 NC Rural Center Grant to add 53,000 linear feet of water mains in Water District II be added as a change order to the Water & Sewer District III, Phase I project.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, County Attorney was ordered to review for approval \$400,000 NC Rural Center Grant to add 53,000 linear feet of water mains in Water District II added as a change order to the Water & Sewer District III, Phase I project.

Human Resource Manager Katherine Williamson appeared before the Board to present the following departmental requests:

- * Approve salary and vacation accrual adjustment for Andy Smith, Environmental Health Specialist:
 - Increase salary from \$39,560 to \$43,000 effective 9-1-05

- Increase vacation accrual to 12.42 hours per month

* Reclassify and increase hours for Finance & Tax Collection offices:

- Current Position - Accounting Clerk, salary grade 12, budgeted 80% Finance and 20% Tax Collection.

- Proposed changes:

Finance Office: Reclassify position to Accounting Technician, salary grade 14, increase hours from 80% to 100%

Tax Collection Office: Change position to Deputy Tax Clerk, salary grade 12, increase hours from 20% to 50% (18.75 hours per week).

Motion was made by Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, to deny a request to adjust salary and vacation accrual for Andy Smith, Environmental Health Specialist.

Votes were as follows: Ayes: Lucas and Humphries
 Nay: Alston, Richardson and Ross

Motion to deny request did not carry.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried, it was ordered to approve a request to adjust salary and vacation accrual for Andy Smith, Environmental Health Specialist.

- Increase salary from \$39,560 to \$43,000 effective 9-1-05 (lapsed salary)
- Increase vacation accrual to 12.42 hours per month

Votes were as follows: Ayes: Richardson, Alston and Ross
 Nays: Lucas and Humphries

Motion carried.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to reclassify and increase hours for Finance & Tax Collection offices as requested (funding source: contingency):

Finance Office: Reclassify Accounting Clerk position to Accounting Technician, salary grade 14, increase hours from 80% to 100%

Tax Collection Office: Change Accounting Clerk position to Deputy Tax Clerk, salary grade 12, increase hours from 20% to 50% (18.75 hours per week)

Motion was made by Commissioner Lucas, which was seconded by Commissioner Alston to allocate \$500 per year for five (5) years to the NC Association of County Commissioner's Ronald Aycock Scholarship Fund.

Commissioner Lucas withdrew his motion, Commissioner Alston withdrew his second to the motion.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to allocate \$500 to the NC Association of County Commissioner's 2005 Ronald Aycock Scholarship Fund.

Pursuant to NC G.S. 143-129 and 160A-20, Warren County received the following bids relative to 2-Law Enforcement vehicles and 1-Solid Waste truck:

	<u>(2) Law Enforce-</u> <u>ment vehicles</u>	<u>(1) Solid Waste</u> <u>Vehicle</u>
Dick Parker Ford, Inc., Havelock		No response
Advantage Ford, Inc., Henderson		No response
Griffin Ford Mercury, Inc., Louisburg		No response
D&J Automotive, Louisburg		No response (not a Ford dealership)
Capital Ford, Inc, Raleigh	\$20,100.50	No bid

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, bid was accepted as presented, by Capital Ford, Inc. for \$20,100.50 per vehicle (total of \$40,201.00). By submitting a bid, the bidder agreed to all stipulations within the "Request for Bids" which then served as part of the Contract between the County of Warren and Capital Ford, Inc.

No bids were received for the Ford F250 truck to be used by Warren County Solid Waste therefore; the Clerk to the Board presented a quote received from Griffin Ford Mercury, Inc. of Louisburg, NC for Board's consideration.

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, award of bid for Solid Waste vehicle was tabled to the October 3, 2005 regular meeting and Clerk to the Board was ordered to re-open bid process and re-advertise for same.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Emergency Services Director David Askew was authorized to purchase a Type III Ambulance by informal bid process from Wheeled Coach of North Carolina through the Florida Sheriff's Association. Bid price \$85,032, total cost including tax, tag and radio \$89,932.96.

On motion of Commissioner Alston, which was seconded by Commissioner Lucas and duly carried by unanimous vote, County Attorney Michael Williams, was authorized to attend "Introduction to Public Employment Law" offered by NC School of Government September 26-30, 2005 (registration fee of \$350 - funding source: contingency).

On motion of Commissioner Alston, which was seconded by Commissioner Lucas and duly carried by unanimous vote, a Proclamation declaring September 27th through October 1st Fall 2005 "Litter Sweep" Roadside Cleanup was adopted.

Chairman Ross called the Board's attention to the following items:

- Lake Gaston Water Safety Council's request for funding of Boating Safety Trailer
- Schedule Five (5) County Joint meeting to discuss weed control
- Discuss solid waste curbside pick-up during October 19th work session

On motion of Commissioner Alston, which was seconded by Commissioner Humphries and duly carried, it was authorized to allocate \$1,000 to the Lake Gaston Water Safety Council for a "boating safety trailer."

Votes were as follows: Ayes: Alston, Humphries, Richardson and Ross
 Nays: Lucas

Motion carried.

On motion of Commissioner Alston, which was seconded by Commissioner Richardson and duly carried by unanimous vote, funding source for \$1,000 to purchase boating safety trailer was designated as Contingency.

On motion of Commissioner Alston, which was seconded by Commissioner Lucas and duly carried by unanimous vote, Interim County Manager Linda Jones, was directed to present two (2) available dates at October 19, 2005 work session to schedule Five (5) County Weed Control Joint Meeting.

On motion of Commissioner Alston, which was seconded by Commissioner Humphries and duly carried by unanimous vote, discussion of Solid Waste Curbside Pick-Up was added to the October 19, 2005 Board of Commissioners' work session agenda.

Motion was made by Commissioner Humphries, which was seconded by Commissioner Lucas to adopt MedAssist Direct Prescription Drug Plan.

Commissioner Humphries withdrew her motion; Commissioner Lucas withdrew his second to the motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, MedAssist Direct Prescription Drug Plan was referred to October 19, 2005 Board of Commissioner's work session for discussion.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, a Resolution declaring October 2005 "Warren County Housing Month" was adopted.

On motion of Commissioner Humphries, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Resolution - Warren County Recreation Complex - Phase II, Center Turn-Lane At US Highway 158 was adopted.

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, a "Proclamation by the President: Honoring the Memory of the Victims of Hurricane Katrina" was adopted.

County Manager's Report was given by memo:

Following is a recap of my work activities for the month of August: Administration

- *Attended Board of Commissioners' Meeting (8/1/05)*
- *Met with J. Saputo in Tax Assessor's Office to discuss property valuation (8/2/05)*
- *Met with Dera Adair, CDBG Coordinator with Kerr Tar COG to discuss 2005 Small Cities CDBG Hook-Up Program, 2002 and 2005 Scattered Site Housing Programs (8/3/05)*
- *Attended Manager's Search Committee Meeting (8/4/05)*
- *Met with David Askew, EMS Director, to discuss written communication to EMS employees regarding EMS Vacation/Sick Leave (8/4/05)*
- *Met with County Attorney Michael Williams to discuss outstanding legal issues -(8/5/05)*
- *Met with six Department Heads at their Departments to discuss issues affecting departmental operation and to address concerns/questions (8/8/05)*
- *Met with eight Department Heads at their Departments to discuss issues affecting departmental operation and to address concerns/questions (8/9/05)*
- *Met with County Attorney Michael Williams to discuss items for the 9/6/05 BOC meeting requiring legal review (8/10/05)*
- *Met with Bill Shoaf, of Sturgiss Web Services, and Marcus Johnson, IT Director, to receive update on County Web Site. Additional information is found under Project Updates below. (8/10/05)*
- *Met with four Department Heads at their Departments to discuss issues affecting departmental operation and to address concerns/questions (8/11/05)*
- *Met with McDonald Yancy, County Schools Transportation Director, to discuss his concerns regarding employee hired to work on county vehicles (8/11/05)*
- *Prepared for and attended Board of Commissioners' Special Meeting and Work Session (8/17/05)*
- *Traveled with delegation from the Cities of Henderson and Oxford to Wilmington, NC to meet with representatives of the Army Corps of Engineers to discuss the proposed Kerr Lake Regional Water System Water Storage Contract (8/18/05)*
- *Met with Foster Norman, Area Director of the Vance, Granville, Franklin. Warren Area Mental Health Authority to receive an update on service provision in Warren County (8/19/05)*
- *Met with Kaye Hall, Interim Health Director, to discuss issues affecting departmental operation and to address concerns/questions (8/22/05)*
- *Attended County Water Committee Meeting (8/23/05)*
- *Met with Atty. William Bulfer to receive an update on the Nolan case (8/25/05)*
- *Met with Atty. Michael Williams to discuss items for the 9/6/05 Board of Commissioners Meeting (8/25/05)*
- *Bid Opening for purchase of County Vehicles (8/30/05)*
- *Housing meeting to discuss upcoming Housing Summit/Housing Fair (8/31/05)*

Activities

- *Attended and participated in the Ribbon Cutting Ceremony for the County ABC Store in the Lakeside Shopping Center (8/15/05)*
- *Attended Board of Elections Swearing-in Ceremony and Board Meeting (8/16/05)*
- *Attended and participated in the Warren County Schools Convocation and Luncheon (8/24/05)*

Project Updates

National Guard Armory

- Spoke with Senator John Kerr and faxed information to him on the cost to abate asbestos and lead in the National Guard Armory building. There is, however, no guarantee he will be able to assist with appropriating funds in this legislative session. Also spoke with Rep. Michael Wray who is working with Senator Kerr to assist us with this project.

PCS Landfill Property

- Spoke with Mike Kelly, Deputy Director of the N.C. Department of Environment and Natural Resources, to get an update on the status of transfer of 20+ acre PCB site to Warren County. Mr. Kelly followed up with a letter indicating the EPA has requested additional documentation on the former landfill site prior to releasing the property.

Phase I Recreation Project

- Because only two bids were received, bids could not be opened at the bid opening scheduled for 8/18/05. A minimum of three bids was required in order to proceed with the bid opening. This project has been re-bid and a new bid opening date is scheduled for 9/1/05. If no additional bids are received, we can open the two bids previously received.

County Web Site

- Bill Shoaf, of Sturgiss Web Services, shared a report on the performance of our Web Site from Jan - May 2005. A copy of the report follows this memorandum. Mr. Shoaf has concluded that the 25,219 visitors to our site in this short time period is quite an "outstanding achievement." Please take a moment to read this report that clearly shows our County Web Site is a tremendous success!

Tax Assessor's Office

- As my schedule in the County Manager's Office allows, I am continuing to work in the Assessor's Office to answer citizen's inquiries, make necessary corrections to property records, and direct office functions.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with GS 143-318.11 to discuss Legal Issues and for Attorney/Client Privileged information.

On motion of Commissioner Humphries, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to return to the regular meeting.

With no further business to discuss and on motion of Commissioner Lucas which was seconded by Commissioner Humphries the Board of Commissioners meeting was adjourned.

Angelena Kearney-Dunlap, Clerk