

MINUTES FROM A 2nd PUBLIC HEARING FOR 2005 COMMUNITY DEVELOPMENT BLOCK GRANT DEMONSTRATION HOOK-UP GRANT PROGRAM HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON OCTOBER 3, 2005 AT 6:45 PM.

The Public Hearing was called to order by Chairman Ulysses S. Ross. Other Commissioners present: H.E. Luke Lucas, Janet Humphries and Barry M. Richardson. Others in attendance: Linda T. Jones, Interim County Manager and Susan W. Brown, Finance Officer.

Notice of public hearing was read by the Clerk. There were no citizen comments.

Ms. Dera Adair, CDBG Administrator for Kerr Tar Regional Council of Governments gave the Board and public a brief overview of the grant program.

County Attorney Michael Williams and Commissioner Clinton G. Alston arrived at 6:50 pm

Chairman Ross adjourned the Public Hearing at 7:05 pm.

Angelena Kearney-Dunlap

Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON OCTOBER 3, 2005 AT 7:00 PM.

The meeting of the Board of County Commissioners was called to order by Chairman Ulysses S. Ross. Other Commissioners present: Clinton G. Alston, Janet Humphries, H.E. Luke Lucas, and Barry M. Richardson. Others in attendance: Linda T. Jones, Interim County Manager, Michael A. Williams, County Attorney and Susan W. Brown, Finance Officer.

A moment of silence was followed by Citizen Comments:

William Cox, Warren County Fireman's Association - invited Board Members and Interim County Manager to the Association's annual dinner at Warren County High School, October 11, 2005.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt the October 3, 2005 Agenda with the following amendments:

Added **Item 11A** - Replacement of Heat Pump at Detention Center

Item 14G - Reconsider Public Works request to include work intended for Water & Sewer District II, as change order in Water & Sewer District III, Phase II

Item 15A - Library Use National Guard Armory with fee waived for Book Sale.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, consent agenda item # 5A was approved:

Minutes of September 6, 2005 - Public Hearing-CDBG Demonstration Hook-Up Grant

Minutes of September 6, 2005 - Regular Board Meeting

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve consent agenda Item 5B Tax Collector's & Interest Income Reports for August 2005, as follows:

**TAX COLLECTOR'S REPORT
TO THE
BOARD OF COUNTY COMMISSIONERS**



| | |
|------------------------------------|------------|
| 2005 Taxes Collected August | 704,741.46 |
| 2005 Taxes Collected To Date | 782,441.27 |
| Percentage of 2005 Taxes Collected | 6.92 |
| Other August Collections: | |
| Delinquent Taxes and Penalties | 131,256.22 |
| Advance Payments | 0 |
| Total August Collections: | 835997.68 |
| Percentage as of August 2004 | 6.65 |

Respectfully submitted 10/3/2005

Susan W. Brown
Susan W. Brown
Tax Collector

WARREN COUNTY OFFICE OF FINANCE AND TAX - COLLECTION
Susan W. Brown, Finance Officer - Tax Collector
(252) 257-1778 (Finance) (252) 257-3337 (Tax) (252) 257-6523 (Fax)
P. O. BOX 185
WARRENTON, NORTH CAROLINA 27589

**INTEREST INCOME REPORT
Month Of August 2005**

| FUND | AUGUST INCOME | FISCAL YEAR TO - DATE |
|-------------------------------------|------------------|--------------------------|
| General | 18,546.02 | 37,235.96 |
| Revaluation | 707.15 | 1,373.14 |
| E 911 Telephone System | 592.48 | 1,168.88 |
| E 911 Wireless | 444.97 | 836.75 |
| Admin Off Bld Cap Reserve Fund | 223.40 | 433.80 |
| Buck Spring Project | 716.69 | 1,395.88 |
| Recreation Complex | 9.23 | 9.23 |
| Regional Water Enterprise Fund | 661.53 | 1,320.83 |
| District 1 Enterprise Fund | 688.57 | 1,320.08 |
| Solid Waste | 173.60 | 458.10 |
| District II Enterprise Fund | 772.81 | 1,489.21 |
| District III Capital Project Fund | 1,126.27 | 2,738.93 |
| District III Phase II | 7.24 | 14.06 |
| Soul City Pump Station Improvements | 125.76 | 244.20 |
| District II Phase II | 125.72 | 244.12 |
| | 24,921.44 | 50,283.17 |

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve consent agenda Item 5C - Tax Releases Over \$100 as presented by Tax Assessor/Interim Manager Linda T. Jones:

TAX RELEASE REQUESTS OVER \$100
9/23/2005

QJSR
 Approved by BOC
 Date: _____

ERROR CORRECTION RELEASES:

| <u>NAME</u> | <u>ACCT#</u> | <u>RECORD #</u> | <u>AMOUNT</u> | <u>REASON</u> |
|--------------------------|--------------|-----------------|---------------|---------------------------------------|
| Allen, James & Kerry | 21586-104 | 55567 | 639.55 | D/W repossessed Apr-03 |
| Haislip, Kathy S. | 16822-101 | 39360 | 162.27 | M/H listed by John & Connie Salmon |
| Haislip, Kathy S. | 16822-100 | 37767 | 175.25 | M/H listed by John & Connie Salmon |
| Haislip, Kathy S. | 16822-99 | 36398 | 189.62 | M/H listed by John & Connie Salmon |
| Haislip, Kathy S. | 16822-98 | 35202 | 189.84 | M/H listed by John & Connie Salmon |
| Haislip, Kathy S. | 16822-98 | 34124 | 200.02 | M/H listed by John & Connie Salmon |
| Haislip, Kathy S. | 16822-96 | 33139 | 208.72 | M/H listed by John & Connie Salmon |
| Haislip, Kathy S. | 16822-95 | 32347 | 231.69 | M/H listed by John & Connie Salmon |
| Hargrove, Charles L. | 17201-103 | 46296 | 135.88 | M/H was destroyed in 1989 |
| Hargrove, Charles L. | 17202-102 | 42499 | 141.46 | M/H was destroyed in 1989 |
| Hargrove, Charles L. | 17201-101 | 39366 | 153.15 | M/H was destroyed in 1989 |
| Hargrove, Charles L. | 17201-100 | 37771 | 162.53 | M/H was destroyed in 1989 |
| Hargrove, Charles L. | 17201-99 | 36404 | 169.94 | M/H was destroyed in 1989 |
| Hargrove, Charles L. | 17201-98 | 35207 | 170.18 | M/H was destroyed in 1989 |
| Hargrove, Charles L. | 17201-97 | 34129 | 112.13 | M/H was destroyed in 1989 |
| Hargrove, Heirs of James | 17303-300 | 5237 | 228.88 | S/W M/H assessed in error |
| Harris, Ethel B. | 17833-303 | 13554 | 186.10 | Parcel not in City Limits |
| Town of Norlina | 1981-321 | 7632 | 317.88 | Parcel is Exempt |
| Town of Norlina | 1981-320 | 13857 | 155.24 | Parcel is Exempt |
| Town of Norlina | 1981-319 | 13858 | 147.34 | Parcel is Exempt |

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| | | | | |
|-----------------|---------|-------|---------------|----------|
| Williams, Vince | 280-102 | 45732 | 150.39 | M/H Sold |
| Williams, Vince | 280-101 | 42000 | 165.29 | M/H Sold |
| Williams, Vince | 280-100 | 39030 | 179.74 | M/H Sold |
| Williams, Vince | 280-99 | 37503 | 190.67 | M/H Sold |
| Williams, Vince | 280-98 | 36161 | <u>191.15</u> | M/H Sold |

SUB-TOTAL ERROR CORRECTIONS: 4,954.91

MOTOR VEHICLE RELEASES:

| | | | | |
|---------------------|------------|-------|--------|--|
| Boyd, Kristen H. | 9046-2364 | 59999 | 125.80 | Sold Vehicle |
| Boyetette, Ricky D. | 11093-2314 | 56930 | 109.27 | Not in Town of Warrenton |
| Debrady, Leonard | 13838-1785 | 61187 | 119.35 | Traded Vehicle |
| Febel, Joel W. | 3447-1877 | 61279 | 150.54 | Traded Vehicle |
| Fessenden, Duane | 16515-2673 | 60308 | 124.50 | Sold Vehicle |
| Jones, Linda Tally | 22804-2756 | 63964 | 320.12 | New Tag Issued in Error Old Tag Transferred to New Vehicle & Billed in 8/05 |

| | | | | |
|---|------------|-------|-----------------|----------------------|
| Vitale, Vito A. | 26402-104 | 51662 | 141.00 | Sold Vehicle |
| Weingarten, Harry | 42909-1942 | 61344 | <u>210.32</u> | Sold Vehicle |
| SUB-TOTAL MOTOR VEHICLE RELEASES: | | | 1,300.90 | |
| <u>LANDFILL USER FEE RELEASES:</u> | | | | |
| Neal, Claude E. | 13068-300 | 6494 | 105.00 | House Burned in 2002 |
| SUB-TOTAL LFUF RELEASES | | | 105.00 | |
| SUB-TOTAL ERROR CORRECTIONS: | | | 4,954.91 | |
| SUB-TOTAL MOTOR VEHICLE RELEASES: | | | <u>1,300.90</u> | |
| TOTAL RELEASES: | | | <u>6,360.81</u> | |

Abbreviation Key:
 D/W = Doublewide
 LFUF = Landfill User Fee
 M/H = Mobile Home
 S/W = Singlewide

Since Tax Assessor is also serving as Interim Manager, Chairman of the Board approved Releases under \$100:

TAX RELEASE REQUESTS UNDER \$100
 09/23/05

Approved: 9/23/05
 Date: 10-3-05

ERROR CORRECTION RELEASES:

| <u>NAME</u> | <u>ACCT#</u> | <u>RECORD #</u> | <u>AMOUNT</u> | <u>REASON</u> |
|---|--------------|-----------------|---------------|-----------------------|
| Sustainable Forests | 20960-426 | 2542 | 16.51 | M/H assessed in error |
| Town of Norlina | 1981-322 | 7624 | <u>29.40</u> | Parcel is Exempt |
| SUB-TOTAL ERROR CORRECTION RELEASES: | | | 45.91 | |

MOTOR VEHICLE RELEASES

| <u>NAME</u> | <u>ACCT#</u> | <u>RECORD #</u> | <u>AMOUNT</u> | <u>REASON</u> |
|------------------------|--------------|-----------------|---------------|--|
| Alexander, Joseph | 325-1017 | 70603 | 26.32 | Vehicle Sold |
| Alexander, Robert, Jr. | 9314-9999 | 31585 | 9.60 | Vehicle Sold |
| Alston, Rosaline B. | 17469-2247 | 61649 | 22.50 | Vehicle Sold |
| Barber, Anthony C. | 11250-2269 | 59904 | 3.48 | Active Military TN State of Residence |
| Burnette, Joseph | 6022-1851 | 60694 | 9.71 | Vehicle Totaled |
| Clark, Michael | 4182-2395 | 57011 | 32.06 | Moved to VA |
| Eaves, Paul E. | 1841-1403 | 74510 | 13.05 | Vehicle Sold |
| Edwards, Melvin | 1389-1510 | 69810 | 2.02 | Vehicle Sold |
| Fessenden, Laura | 16515-2076 | 73265 | 63.00 | Vehicle Sold |
| Henry, John P. | 27082-200 | 31761 | 74.35 | Trailer Tagged & Boat Value Incorrect |
| Holtzman, Ann Marie | 3985-2145 | 61547 | 75.80 | Vehicle Sold |
| Lee, Josephine Burt | 27190-2506 | 61908 | 23.22 | Released to Halifax Co. |
| Light, Margaret | 25437-1833 | 74940 | 42.00 | Vehicle Sold |
| Liles, Sammy Reid | 25506-2774 | 73963 | 40.08 | Vehicle Sold |
| Parker, Daniel A. | 38831-2217 | 61619 | 93.63 | Not in Town of Norlina |
| Robinson, Rachel | 10688-2781 | 57397 | 34.32 | Vehicle Traded |
| Schronce, Jerry | 27160-1787 | 61189 | 25.28 | Released to Richmond County |
| Short, Michael | 37237-1237 | 60639 | 6.80 | Vehicle Sold |

| | | | | |
|--|------------|-------|------------------------|--------------------|
| Sibley, Arlen | 20248-2116 | 61518 | 94.10 | Vehicle Given Away |
| Tunstall, Vanessa | 41030-1464 | 69764 | 8.61 | Vehicle Sold |
| Vitale, Vito A. | 26402-1529 | 56145 | 27.50 | Vehicle Sold |
| Vitale, Vito A. | 26402-104 | 52701 | 32.80 | Vehicle Sold |
| Vitale, Vito A. | 26402-104 | 52344 | 78.66 | Vehicle Sold |
| West, Marsha C. | 43039-1161 | 58796 | 11.14 | Vehicle Sold |
| Wilson, Robert F. | 2680-104 | 50757 | <u>26.78</u> | Vehicle Turned In |
| SUB-TOTAL MOTOR VEHICLE RELEASES: | | | \$876.81 | |
| SUB-TOTAL ERROR CORRECTIONS: | | | <u>45.91</u> | |
| TOTAL RELEASES | | | <u>\$922.72</u> | |

ABBREVIATION KEY:
M/H = Mobile Home

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Proclamation Declaring October 9-15, 2005 "Fire Prevention Week" was adopted.

Having held a required public hearing on Monday, October 3, 2005 at 6:45 pm to hear citizen comments regarding CDBG Demonstration Infrastructure Hook-Up Grant Fund Program, the Board took the following action.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, a "Resolution of the Warren County Board of Commissioners Approving An Application for Community Development Block Grant Funds" for CDBG Demonstration Hook-Up Program was adopted:



WARREN COUNTY BOARD OF COMMISSIONERS
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589
Telephone: (252) 257-3115 Fax: (252) 257-5971
www.warrencountync.com

Ulysses S. Ross, Chairman
H.E. Luke Lucas, Vice Chairman
Clinton G. Alston
Barry Richardson
Janet W. Humphries

Loria D. Williams
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

County of Warren
State of North Carolina

**RESOLUTION OF THE
WARREN COUNTY BOARD OF COMMISSIONERS
APPROVING AN APPLICATION FOR COMMUNITY DEVELOPMENT
BLOCK GRANT FUNDS**

WHEREAS, The North Carolina Division of Community Assistance is administering the Community Development Block Grant Program and has invited local governments to apply for such funds;

WHEREAS, the County of Warren has prepared an Application requesting \$75,000 of Community Development Block Grant Funds for a Water/Sewer Hook-Up Project; and

WHEREAS, all requirements have been met in the preparation of said application, including public hearings and citizen participation.

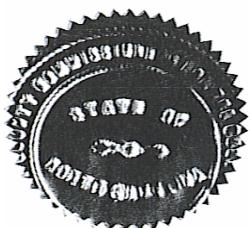
**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE
COUNTY OF WARREN THAT:**

1. The Chairman is hereby authorized and directed to execute and submit to the North Carolina Division of Community Assistance an application for Community Development Block Grant Funds, in the amount of \$75,000.00 for the Water/Sewer Hook-Up Project;
2. The Chairman is hereby authorized and directed to act on behalf of the County of Warren in connection with the Community Development Block Grant Application for the Water/Sewer Hook-Up Project to provide such additional information as may be required, and to execute any and all documents related to said application; and
3. The Board of County Commissioners hereby acknowledges compliance with the Federal Certification and the State CDBG Program Standards contained in the County's Water/Sewer Hook-Up Application.

ADOPTED THIS THE 3rd DAY OF OCTOBER, 2005

Ulysses S. Ross, Chairman
Warren County Board of Commissioners

Attest:
Angelena Kearney-Dunlap, Clerk to Board



On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Amendment # 5 to the 2005-06 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2005/2006
(Amendment No. 5)**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

| | |
|------------------------------|-------------------|
| County Attorney | \$ 350 |
| Emergency Medical Services | 85,032 |
| Sheriff's | 40,201 |
| Detention Facility | 88,541 |
| Finance Office | 4,341 |
| Tax Collection | 4,117 |
| Miscellaneous Appropriations | 1,500 |
| Contingency | <u>(10,308)</u> |
| Total | \$ 213,774 |

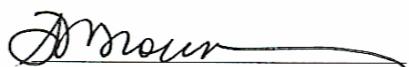
Increase/(Decrease) Appropriations:

| | |
|-----------------------|-------------------|
| Miscellaneous Revenue | <u>\$ 213,774</u> |
| Total | \$ 213,774 |

This amendment:

- Appropriates funds to the County Attorney budget for the registration fee for the County Attorney to attend the Introduction to Public Employment Law course offered by the NC School of Government. This appropriation was approved at the September 6, 2005 meeting.
Source of Funding: Contingency
- Appropriates funds to Emergency Medical Services for the purchase of a new Ford E-450 Type III Ambulance.
Source of Funding: Proceeds Installment Purchase
- Appropriates funds to the Sheriff's Department for the purchase of two (2) 2006 Ford Crown Victoria Police Sedans.
Source of Funding: Proceeds Installment Purchase
- Appropriates funds to the Detention Facility for the replacement of the graphic security control panel, PLC, and CCTV upgrades.
Source of Funding: Proceeds Installment Purchase
- Appropriates funds to the Finance Office budget for the job reclassification and increased hours approved at the September 6, 2005 meeting.
Source of Funding: Contingency
- Appropriates funds to the Tax Collectors budget for costs associated with increasing the part-time position, from 20% to 50%. This change in hours was approved at the September 6, 2005 meeting.
Source of Funding: Contingency
- Appropriates funds to Miscellaneous Revenues for the Lake Gaston Water Safety Council for boating safety (\$1,000) and to the Ron Aycock Scholarship Fund (\$500). These appropriations were approved at the September 6, 2005 meeting.
Source of Funding: Contingency

Respectfully Submitted 09/06/05


Susan W. Brown, Finance Officer

Royster Washington, Judicial District 9 Manager with Division of Community Corrections presented annual report to the Board.

CJPP Population and Services

Between July 1, 2004 and June 30, 2005, 92 offenders were served at the VWGF Resource Center. The VWGF Resource Center provided a wide array of treatment, education and employment services to sentenced offenders. These services are listed in the table below.

| CJPP Service Description | Number of Offenders Served |
|---|-----------------------------------|
| Intensive Outpatient Substance Abuse Treatment | 26 |
| Substance Abuse Treatment | 57 |
| GED/High School Classes | 33 |
| Life Skills Training | 54 |
| Employment | 2 |
| Job Placement Services | 1 |
| Adult Basic Education Classes | 49 |
| Other Services | 21 |

The "Other Services" category contains a wide variety of services provided to offenders. These include educational counseling, sex offender referrals, residential substance abuse treatment, halfway house stays, and vocational rehabilitation referrals.

2004-2005 Exits from Criminal Justice Partnership Programs

During fiscal year 2004-2005, there were 71 exits from the CJPP Sentenced Offender program. Of those exits, 100% (71 offenders) had services recorded during their enrollment in the programs.

Of the 2004-2005 CJPP exits, 24 (34%) were successful completions of the program. This figure is pretty much in line with Probation completions. Offenders are enrolled for a minimum of six (6) months. Another frequent type of exit from the partnership program is when an offender is removed for inadequate performance 34 (48%). This is an unsuccessful exit and occurs when an offender is not adequately participating in or reporting to the programs. The "Other" category includes 13 (18%) offenders that transferred from the program, never reported to program, were inappropriate for the program, or released for medical reasons.

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On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, in accordance with NC GS 160A-269 "Negotiated Offer" of \$1,500 (with required 5% deposit of \$75) from Cool Springs Community Club for purchase of 1.2 +/- acres at Water and Sewer District I water tower was approved:



WARREN COUNTY BOARD OF COMMISSIONERS

POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589
Telephone: (252) 257-3115 Fax: (252) 257-5971
www.warrencountync.com

STATE OF NORTH CAROLINA

COUNTY OF WARREN

Resolution Authorizing Upset Bid Process

WHEREAS, the County of Warren owns certain property (1.2 +/- acres) adjacent to the Warren County Water & Sewer District I Water Tower known as "Cool Springs School Property"; and

WHEREAS, North Carolina General Statute 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the described property; and

WHEREAS, all bidders have paid the required five percent (5%) deposit on their offer:

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners of the County of Warren resolves that:

1. The Board of Commissioners authorizes sale of the described property through the upset bid procedure of North Carolina General Statute 160A-269,
2. The county clerk shall cause a notice of the proposed sale to be published. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
3. Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the county clerk within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the county clerk shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
4. If a qualifying higher bid is received, the county clerk shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners.

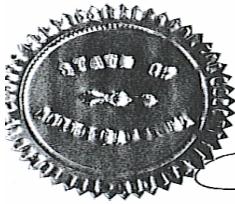
Ulysses S. Ross, Chairman
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Clerk to the Board

5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, check, cashier's check, or certified check. The county will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The county will subtract deposit of the final high bidder at closing, from the total purchase price of property.
7. The terms of the final sale are that:
 - * the Board of Commissioners must approve the final high offer before the sale is closed, which it will do within 45 days after the final upset bid period has passed, and
 - * the buyer must pay with cash at the time of closing,
 - * the buyer is responsible for survey of purchased property.
8. The county reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate county officials are authorized to execute the instruments necessary to convey the property.

Adopted this the 3rd day of October, 2005.



Warren County Board of Commissioners

ATTEST:

Angelena Kearney-Durlop
 Angelena Kearney-Durlop, Clerk

Ulysses S. Ross

Ulysses S. Ross, Chairman

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to appoint Mary Catherine Joyner Harris to the Jury Commission for a two year term.

Bids for replacement of Graphic Control Panel and upgrades to other equipment at Warren County Detention Center were received as follows:

| | | |
|----|--|-----------|
| 1) | Norment Security Group, Inc. | \$88,541 |
| 2) | Grayco Detention Equipment, Inc. | \$55,295 |
| | Amend #1 - upgrade closed circuit camera | \$5,971 |
| | Amend #2 - Install UPS system | \$5,431 |
| | Amend #3 - Full one(1) year warranty | \$6,306 |
| 3) | Engineered Systems & Installation Tech. | \$101,480 |

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, bid for replacement of Graphic Control Panel and upgrades to other equipment at Warren County Detention Center was awarded to Norment Security Group, Inc at \$88,541.

Bids were received for replacement of roof mounted heat pump at the Warren County Detention Center as follows:

| | | |
|----|---|----------|
| 1) | Comfort Engineers, Inc. Durham, NC | \$10,615 |
| 2) | Owen E. Gupton Roofing, Inc. Henderson, NC | \$10,000 |

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, bid for replacement of roof mounted heat pump at the Warren County Detention Center was awarded to Owen E. Gupton Roofing, Inc. at \$10,000.

Motion was made by Commissioner Lucas to table Contract between County of Warren and NC DENR for Recreation Complex Phase II funding grant.

Motion died for lack of second.

On motion of Commissioner Alston, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to enter into Contract between County of Warren and NC Department of Environment and Natural Resources (DENR) for Warren County Recreation Complex - Phase II funding grant. Chairman to the Board and County Manager were authorized to sign NC Parks & Recreation Trust Fund Project Agreement and related documentation. Period of Agreement: October 1, 2005 to October 1, 2008 in the amount of \$500,000 (with a \$573,500 required local match).

Emergency Management Director David Askew appeared before the Board with a request to amend the "Standard Policy - Advance Life Support Intercept" adopted at the September 6, 2005 Board meeting:

Current wording: The Warren County EMS ALS technician will get on the Ambulance that required the "ALS intercept" with the appropriate equipment and/or Supplies to complete the transport to the Medical Facility with the Patient.

Proposed wording: The Warren County EMS ALS ambulance crew will transfer the patient from the ambulance that requested the "ALS intercept" as quickly and safely as possible to complete the transport to the medical facility with the patient.

Commissioner Humphries expressed strong opposition to the proposed amendment.

Motion was made by Commissioner Richardson to adopt proposed amendment to the Advance Life Support Intercept Policy.

Motion died for lack of second.

Macon Robertson, Public Works Director appeared before the Board to present the following items:

- * Request to Amend Warren County's Fleet Management Policy
- * Approval to withhold liquidated damages from Final Pay Estimate for Byrd Brothers, Inc.
- * Approval of Final Adjusting change order Byrd Brothers, Inc. - VDOT
- * Amendment # 4 - Capital Project Ordinance for I-85 VA Welcome Center Water and Sewer District as prepared by Finance Officer, Susan W. Brown
- * Approval of Amendment # 3 to Engineering Agreement between County & Rivers & Associates Preliminary Engineering Phase - District III, Phase II
- * Agreement for Sale between Blue Sky Timber and Warren County
- * During September 6, 2005 Board meeting, it was authorized to tentatively incorporate Water and Sewer District II, Phase II Water System Improvements project as a change order into the Water District III, Phase I project. Information was presented.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was authorized to include Public Works Director and Operator in Responsible Charge (on-call personnel on an as needed basis) in the Warren County Fleet

Management Policy (Section IV, Item C) as departmental personnel authorized to drive a county vehicle home to provide emergency evening and weekend response.

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was authorized to withhold liquidated damages from the Final Pay Estimate for Byrd Brothers, Inc. in the amount of \$3,405.28 related to Virginia Department of Transportation (VDOT) project.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, Final Adjusting change order for Byrd Brothers, Inc. for the VDOT project was approved.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Amendment # 4 to the Capital Project Ordinance for the I-85 Virginia Welcome Center Water & Sewer Project was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR THE
I-85 VIRGINIA WELCOME CENTER WATER AND SEWER PROJECT
(Amendment No. 4)**

Section 3 of the above-referenced capital project ordinance shall be amended as follows:

Increase Revenues:

| | |
|-------------------------|--------------|
| Grant from Virginia DOT | \$ 3,405 |
| Total | 3,405 |

Section 4 of the above-reference capital project ordinance shall be amended as follows:

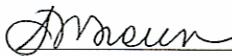
Increase (Decrease) Appropriations:

| | |
|------------------------|-----------------|
| Construction | \$ (3,406) |
| Land and Rights of Way | <u>1</u> |
| Total | \$ 3,405 |

Explanation:

This amendment adjusts the original ordinance to actual costs and closes the project.

Respectfully Submitted 10/3/05


Susan W. Brown
Finance Officer

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Amendment # 3 to the Engineering Agreement with Rivers & Associates which covers Preliminary Engineering Phase Services to incorporate Ridgeway Booster Station Improvements for Water District III, Phase II was approved.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was authorized to enter into Agreement for Sale (NC 5318) 1.0 acre in Roanoke Township for Public Works infrastructure, with Blue Sky Timber Properties, LLC in the amount of \$7,000.

Motion was made by Commissioner Richardson, which was seconded by Commissioner Alston to approve incorporation of Water and Sewer District II, Phase II Water System Improvements project as a change order into the Water District III, Phase I project.

Commissioner Richardson withdrew his motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to table incorporation of Water and Sewer District II,

Phase II Water System Improvements project as a change order into the Water District III, Phase I project. Said project will be opened to the bidding process.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, Cooperative Extension Family and Consumer Science Agent was authorized to conduct an "Aging with Gusto Senior Program" on November 1, 2005 at the Warren County National Guard Armory with all fees waived.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, Chief Librarian and Friends of Warren County Memorial Library were authorized to conduct a "Book Sale" at the Warren County National Guard Armory with all fees waived. Scheduled activities:

| | |
|------------|---------------------|
| Set-up: | October 27th & 28th |
| Book Sale: | October 29th & 30th |

Katherine Williamson, Human Resources Manager appeared before the Board with the following departmental personnel requests: Reclassify Solid Waste and Animal Control job positions as follows:

- 1) Current Positions (2) - Solid Waste Operator - Salary Grade 12
Reclassify 1st employee to Solid Waste Operator I - Salary Grade 12
Reclassify 2nd employee - to Solid Waste Operator II - Supervisor/Lead worker - Salary Grade 14
- 2) Current Positions (2) - Animal Control Officer - Salary Grade 12
Reclassify 1st employee to Animal Control Officer I - Salary Grade 12
Reclassify 2nd employee to Animal Control Officer II - Supervisor/Lead worker - Salary Grade 14

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to reclassify solid waste and Animal Control job positions as requested.

Chairman Ross called a five (5) minute recess.

Bids for Administration of 2005 CDBG Scattered Sites Program were tabled from August 17, 2005 Special Meeting to allow County Attorney time to research General Statute pertaining to corrections to sealed bids. This item was then tabled from September 6, 2005 Regular Meeting on County Attorney's recommendation because corrections to sealed bids are not allowed. Bids were received for a second (2nd) time on September 26th and were presented, as follows: Holland Consulting Planners, Inc. - \$50,940 and Red Earth Development Corp. - \$40,000

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to award bid for 2005 Community Development Block Grant Scattered Site Program Administration to Red Earth Development Corporation in the amount of \$40,000.

After advertising in the local paper and submitting requests for bids on two (2) occasions to area dealerships for a 2006 Ford F250 4X4 with Tommy lift to be used by Warren County Solid Waste, no responses were received for either solicitation of bids. Therefore, the following quotes were presented for Board's consideration:

| | |
|---------------------------|-------------|
| Advantage Ford, Henderson | \$27,182.19 |
| Capital Ford, Raleigh | \$23,988.80 |
| Griffin Ford, Louisburg | \$32,221.83 |

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to purchase a 2006 Ford F250 4X4 with Tommy lift vehicle for Solid Waste Department from Capital Ford of Raleigh at a quoted price of \$23,988.80.

The following items relative to the proposed Animal Shelter Project were presented for Board's consideration:

- * Award Bid for Survey of property:

| | |
|----------------------------------|---------|
| Harry M. Williams III, Warrenton | \$3,200 |
| Bobbitt Surveying, Henderson | \$1,000 |
- * Funding of color rendering of proposed facility:
 - One (1) color rendering - \$750
 - One (a) copy - \$150
- * Animal Shelter Groundbreaking Ceremony - select date for event

Motion was made by Commissioner Lucas to move award of bid for survey of animal shelter property to Agenda Item 19A.

Commissioner Lucas withdrew his motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to award bid for survey of Animal Shelter site to Bobbitt Surveying of Henderson, NC at the bid price of \$1,000.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries, it was ordered to purchase:

- * One (1) 16x20 color rendering of proposed animal shelter facility at \$750
- * One (1) copy of rendering at \$150

Funding source - Contingency.

Votes were as follows: Ayes: Lucas, Humphries, Richardson and Ross
 Nays: Alston

Motion carried.

Motion was made by Commissioner Lucas, which was seconded by Commissioner Humphries to schedule the Animal Shelter Groundbreaking for Thursday, November 3, 2005 at 1:00 pm.

Commissioner Lucas withdrew his motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, it was ordered to schedule Animal Shelter Groundbreaking Ceremony for Wednesday, November 2, 2005 at 1:00 pm.

Votes were as follows: Ayes: Lucas, Humphries, Richardson and Ross
 Nays: Alston

Motion carried.

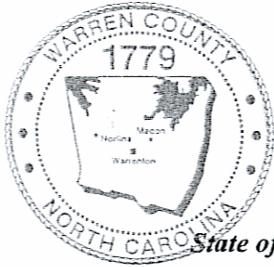
On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to reschedule October 19, 2005 work session from 5:00 pm to 2:00 pm in order to accommodate Kerr-Tar HUB Project presentation.

Tabled from the June 2, 2003 meeting to a work session, thermostat control for County buildings was again submitted for Board's discussion. Stated during original discussion, thermostat controls should be regulated to no higher than 74 degrees in winter and no lower than 77 degrees in summer for all buildings. During the above referenced discussion it was noted that older buildings may require extra heat in winter and extra air conditioning in summer because of poor insulation.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to deny requiring county departments to set controls for heat and air conditioning to no higher than 74 degrees in winter and no lower than 77 degrees in summer for all buildings.

County Manager was authorized to enact conservation measures for all county facilities as warranted.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was recommended to appoint Commissioner H.E. Luke Lucas to serve on the Medicaid Study Commission. Per resolution:



WARREN COUNTY BOARD OF COMMISSIONERS

POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589
Telephone: (252) 257-3115 Fax: (252) 257-5971
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State of North Carolina

County of Warren

Ulysses S. Ross, Chairman
H.E. Luke Lucas, Vice Chairman
Clinton G. Alston
Barry Richardson
Janet W. Humphries

Loria D. Williams
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

RESOLUTION

**SUPPORTING APPOINTMENT TO THE
"MEDICAID STUDY COMMISSION"**

WHEREAS, delivery of Medicaid service directly effect the quality and quantity of other much needed services offered to the public because of a lack of locally available funds; and

WHEREAS, Warren County's current allocation for local Medicaid costs for services to eligible citizens is \$1,325,000 which represents 6% of its general fund expenditures; and

WHEREAS, North Carolina is the only state in the nation that requires counties to pay a share of Medicaid services costs, with the counties share of Medicaid reimbursements increasing over 67 per cent in the last five years and now totals approximately \$440 million; and

WHEREAS, in Warren County local Medicaid costs have increased over 51% in the last five years with a current year's allocation equivalent to .11 cents of the tax rate; and

WHEREAS, there is a proposed "Medicaid Study Commission" to implement a study of participation in the costs of Medicaid and find ways to provide relief from the heavy local financial burden for providing Medicaid.

NOW, THEREFORE, BE IT RESOLVED THAT the Warren County Board of Commissioners supports and recommends the appointment of H.E. Luke Lucas, Warren County Commissioner to the "Medicaid Study Commission" to represent Warren County and the interests of small local governments.

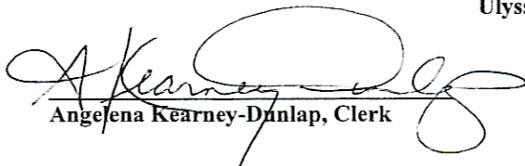
Adopted this the 3rd day of October, 2005.

Warren County Board of Commissioners

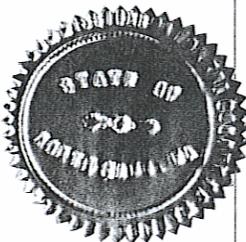


Ulysses S. Ross, Chairman

ATTEST:



Angelena Kearney-Dunlap, Clerk



On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to refer discussion of possible repercussions of Department of Labor inquiry to Closed Session.

County Manager's Report was given by memo:

MEMORANDUM

TO: Warren County Board of Commissioners

FROM: Linda T. Jones, Interim County Manager 

DATE: September 28, 2005

RE: September Status Report

Following is a recap of my work activities for the month of September:

Administration

- Bid Opening for Phase I Recreation Complex (9/1/05)
- Meeting with Rep Michael Wray (9/1/05)
- Prepared for and attended Board of Commissioners Meeting (9/6/05)
- Meeting with Scott Casey (Dept. of Revenue) and Bob Pearson (Pearson's Appraisal Service) re: Tax Appeal (9/6/05)
- Meeting with EMS Director, Health Director, and Social Services Director, re: Hurricane Katrina Update (9/6/05)
- Meeting with representatives from Finance Office, Health Dept., EMS, and Library re: Participation in the Debt Set-Off Program (9/7/05)
- Kerr-Tar Hub Working Group Meeting, Henderson, NC (9/8/05)
- Attended Civil Superior Court for Hearing on Motion in Nolan vs. Warren Co. Case (9/8/05)
- Manager Search Committee Meeting (9/12/05)
- Meeting with Cathy Lawrence, Warren Family Institute, re: Housing Summit (9/13/05)
- Meeting with Susan Brown, Tax Collector, and Jeanette Walker re: tax dispute (9/13/05)
- Housing Initiative Meeting to discuss Housing Summit/Fair (9/14/05)

MEMORANDUM

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- Conducted Department Head Meeting (9/14/05)
- Meeting with Deira Adair to discuss 2005 Scattered Sites CDBG Grant (9/15/05)
- Meeting with Cool Springs Community Club to answer questions re: sale of county property (9/15/05)
- Meeting with Atty. Michael Williams to discuss pending legal issues (9/16/05)
- Conducted County Manager interviews with Manager Search Committee (9/19/05)
- Conducted County Manager interviews with Manager Search Committee (9/20/05)
- Attended Region K Manager's Meeting in Granville County (9/21/05)
- Meetings with two Department Heads to discuss issues of concern (9/26/05)
- Bid Openings for Vehicle, CDBG Administrative Proposals, Animal Shelter Survey (9/26/05)
- Meeting with Interim Planner and Code Enforcement Administrator to discuss concerns in Planning Department (9/27/05)
- Housing Initiative Meeting to discuss Housing Summit/Fair (9/28/05)
- Meeting with McDonald Yancey, Warren Co. Schools Transportation Director, to discuss county vehicle repair contract (9/28/05)
- Kerr Tar Hub Board Meeting, Henderson, NC (9/29/05)

Activities

- Attended Senator Berger's Town Hall Meeting (9/8/05)
- Attended Hero of the Day Aids Bike Riders ceremony on Courthouse Square (9/16/05)
- Attended the Plummer Hook & Ladder Museum Kick-Off Celebration (9/18/05)
- Attended and participated in the Warren County Schools Zone Health Kick-Off at Northside Elementary School (9/20/05)
- Attended Vance-Warren Comprehensive Health Plan's Public Health Fair at the HealthCo Medical Clinic (9/20/05)
- Attended Kerr-Tar COG Annual Awards Banquet (9/22/05)
- Attended Community Memorial Health Center Luncheon to meet two new OB/GYN Medical Staff members at Whistle Stop Restaurant in Norlina (9/26/05)

Project Updates

National Guard Armory

Rep. Michael Wray announced during the 9/6/05 Board of Commissioners Meeting that our legislative delegation was successful in appropriating \$50,000 for the Warren County National Guard Armory for asbestos and lead abatement.

**MEMORANDUM
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Phase I Recreation Project

- Project construction bids were received and opened for this project on 9/1/05. All bids exceeded the amount budgeted for the construction phase. The Project Engineer will meet with the Board of Commissioners at the 10/19/05 Work Session to discuss possible ways the project may be scaled back to determine if it is feasible to negotiate with the low bidder.

Tax Assessor's Office

- I am continuing to work in the Assessor's Office to answer citizen's inquiries, make necessary corrections to property records, and direct office functions.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with GS 143-318.11 to discuss Personnel Matters and items protected by Attorney/Client Privilege.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to return to the regular meeting.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to table discussion of Consultant to assist with the Department of Labor inquiry regarding EMS pay.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to schedule a special meeting on October 19, 2005 at 1:45 pm to discuss: County Attorney Agreement, Department of Labor Inquiry, and any other business deemed necessary.

Votes were as follows: Ayes: Lucas, Humphries, Richardson and Ross
 Nays: Alston

Motion carried, special meeting was scheduled for October 19, 2005 at 1:45 pm.

With no further business to discuss and on motion of Commissioner Lucas which was seconded by Commissioner Humphries the Board of Commissioners meeting was adjourned.

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk