

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON NOVEMBER 7, 2005 AT 7:00 PM.

The meeting of the Board of County Commissioners was called to order by Chairman Ulysses S. Ross. Other Commissioners present: Clinton G. Alston, Janet Humphries, H.E. Luke Lucas, and Barry M. Richardson. Others in attendance: Linda T. Jones, Interim County Manager, Michael A. Williams, County Attorney and Susan W. Brown, Finance Officer.

A moment of silence was followed by Citizen Comments:

Milo Alston - spoke in support of Area Mental Health providers by asking the board to support those providers that want to rent space in order to locate within the county.

Judy Baker - spoke about the deteriorating condition of the county library building: flooding in the basement, mud and water leaking through the walls after it rains. (Statement on file in Clerk's office.)

Will Perry - spoke in reference to the Kerr-Tar Regional Economic Development HUB project, initially he supported the project, but after learning of Interlocal Agreement he questions how the agreement is written and thinks it does not favor Warren County.

Robby Ross - Chief of Churchill Five-Forks VFD, stated there are still problems with communication that affects the whole county. Radio for fire service has experienced numerous problems in last 30 to 60 days.

On motion of Commissioner Alston, which was seconded by Commissioner Richardson and duly carried, it was ordered to add the following items to the November 7, 2005 Consent Agenda:

- 5F - Employee Performance Bond renewal for Sheriff Johnny Williams
- 5G - Employee Performance Bond renewal for Register of Deeds Elsie Weldon
- 5B - Edited copy of Tax Collector's Report

Commissioner Alston withdrew his motion, Commissioner Richardson withdrew his second to the motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, it was ordered to adopt November 7, 2005 Suggested Agenda amended as follows:

Additions to Consent Agenda:

- 5F - Employee Performance Bond renewal for Sheriff Johnny Williams
- 5G - Employee Performance Bond renewal for Register of Deeds Elsie Weldon
- 5B - Interest Income Report (edited)

Edits to existing agenda items, submitted by Clerk to the Board:

- Item # 11B - Letter from Weldon C. Capps, related to Kerr-Tar Hub Interlocal Agreement
- Item # 14 - Walk through inspection report for Allcare Ambulance Service request to lease space at Old County Jail on Macon Street
- Item # 18 - Cost estimate to lower cabinet tops for Clerk of Courts Office reorganization

Votes were as follows: Ayes: Lucas, Humphries, Ross and Alston
 Nays: Richardson

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, consent agenda item # 5A Minutes, was approved as follows:

- October 3, 2005 - Public Hearing - CDBG Demonstration Hook-Up Grant Program
- October 3, 2005 - Regular Meeting

October 19, 2005 - Special Meeting
 October 28, 2005 - Special Meeting

Votes were as follows: Ayes: Lucas, Humphries, Ross and Alston
 Nays: Richardson

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, consent agenda item # 5B Tax Collector's and Interest Income Reports was approved:

**Tax Collector's Report
 to the Warren County Board of Commissioners
 For the Month September, 2005**

Current Year Collections

Tax Year	Charge	Collected in September	Collected to Date	Balance Outstanding	Percentage Collected
2005	\$ 10,269,699	\$ 442,943	\$ 1,147,684	\$ 9,122,015	11.18%
FY 05 Sept. Comparison		\$ 632,407	\$ 1,049,636	\$ 9,126,041	10.32%

Delinquent Collections

Year	Charge	Collected in September	Collected to Date	Balance Outstanding	Percentage Collected
2004	647,245	41,135	152,028	495,217	23.49%
2003	279,251	7,306	24,947	254,304	8.93%
2002	303,672	4,757	14,810	288,862	4.88%
2001	257,423	5,071	13,293	244,130	5.16%
2000	144,775	2,732	6,898	137,877	4.76%
1999	70,944	746	4,292	66,652	6.05%
1998	61,439	779	2,980	58,459	4.85%
1997	51,838	456	1,945	49,893	3.75%
1996	39,673	245	1,155	38,518	2.91%
1995	32,025	526	1,540	30,485	4.81%
Total Delinquent Years	\$ 1,888,285	\$ 63,753	\$ 223,888	\$ 1,664,397	

Other September Receipts

County Penalties	\$ 9,941	\$ 29,566
Landfill User Fees	\$ 53,312	\$ 141,727
Municipalities	\$ 15,291	\$ 43,065
Fire District Taxes	\$ 23,066	\$ 62,931
Advance Taxes	\$ -	\$ -

September Grand Total

\$ 608,306	\$ 1,648,861
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 Susan W. Brown, Tax Collector 11/3/05
 Date

**INTEREST INCOME REPORT
 Month Of September 2005**

FUND	SEPTEMBER INCOME	FISCAL YEAR TO - DATE
General	18,528.33	55,764.29
Revaluation	823.00	2,196.14
E 911 Telephone System	539.79	1,708.67
E 911 Wireless	472.74	1,309.49
Admin Off Bld Cap Reserve Fund	228.26	662.06
Buck Spring Project	713.66	2,109.54
Recreation Complex	47.71	56.94
Regional Water Enterprise Fund	738.70	2,059.53
District 1 Enterprise Fund	845.13	2,165.21
Solid Waste	211.71	669.81
District II Enterprise Fund	991.23	2,480.44
District III Capital Project Fund	298.39	3,037.32
District III Phase II	7.40	21.46
Soul City Pump Station Improvements	128.49	372.69
District II Phase II	128.46	372.58
	24,703.00	74,986.17

Votes were as follows: Ayes: Lucas, Humphries, Ross and Alston
 Nays: Richardson

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, consent agenda item # 5C Request for Tax Releases over \$100, and under \$100, were approved:

TAX RELEASE REQUESTS OVER \$100
10/28/2005

Approved by BOC
 Date: _____

ERROR CORRECTION RELEASES:

NAME	ACCT#	RECORD #	AMOUNT	REASON
Craddox, Carrie E.	26247-300	7609	271.36	Bldgs should be Assessed on I3C 70G
Driver, Janice	14706-300	22373	275.17	M/H Incorrectly Assessed
Driver, Janice	14706-104	22373	136.31	M/H Incorrectly Assessed
Nix, Constance	1766-99	36449	500.38	M/H Listed & Assessed Twice
Nix, Constance	1766-100	37846	447.12	M/H Listed & Assessed Twice
Nix, Constance	1766-101	39528	352.45	M/H Listed & Assessed Twice
Nix, Constance	1766-102	42620	312.94	M/H Listed & Assessed Twice
Scott, Danny & Linda	7291-99	36468	<u>246.91</u>	M/H Sold in 1996
SUB-TOTAL ERROR CORRECTIONS:			2,542.64	

MOTOR VEHICLE RELEASES:

Cron, Richard & Susan	20213-300	16488	453.60	Motor Home Tagged & Listed in Error by Owner
Gower, James Alston	1965-2485	63693	170.98	Released to Wake Co.
Holtzman, Barbara K.	20502-1782	62990	133.76	Sold Vehicle
Jacobs, Bettie M.	21689-2658	63866	105.93	Released to Halifax Co.
Jones, Alpheus, Jr.	22410-2382	65352	111.35	Vehicle Not kept in City Limits
Kuykendall, Roger D.	24746-2403	63611	176.58	Active Military - Home State is TX
Lee, In Chul	27372-2570	63778	165.90	Released to Wake Co.
Moon, Victor M., Sr.	19131-1752	61154	153.09	Moved out of State
Moon, Victor M., Sr.	19131-1834	61236	113.54	Moved out of State

Riggan, Susan D.	34301-1791	62999	<u>146.43</u>	Sold Vehicle
SUB-TOTAL MOTOR VEHICLE RELEASES:			1,731.16	

LANDFILL USER FEE RELEASES:

ABF Investment, Inc.	17777-300	10128	105.00	No Electricity
Alston, John E.	1201-300	358	105.00	Private Hauler
Alston, John E.	1201-301	1465	105.00	Private Hauler
Baker, Barbara	39104-300	12643	105.00	Private Hauler
Boyd, Frank	5142-301	21078	105.00	Private Hauler
Boyd, Sadie	4017-300	1283	105.00	Private Hauler
Brodbeck, James & Lee	20791-300	11662	105.00	Private Hauler
Brown, Allen & Mary	4821-300	1537	105.00	Private Hauler
Brown, Voyette P. H.	21108-300	7919	105.00	Private Hauler
Brown, William D.	13150-200	29671	105.00	No Electricity
Bullock, Janet R.	4387-303	1718	105.00	Private Hauler
Burton, Shawn R.	22853-301	1975	105.00	Private Hauler

Campbell, Allen, Jr.	6533-333	2184	105.00	Private Hauler
Campbell, Sylvia E.	6097-301	19434	105.00	Private Hauler
Carter, Lucy S.	7315-300	2307	105.00	No Electricity
Clark, Clara M.	1558-200	27460	105.00	Private Hauler
Clary, R. Clinton, Jr.	10353-300	19324	105.00	Private Hauler
Coleman, Mary P. J.	498-300	15708	105.00	Private Hauler
Davis, Calvin	10607-300	3539	105.00	Private Hauler
Deer Run Limited	9182-300	6791	3,255.00	Private Hauler
Elkin, Lane W.	9320-301	15583	105.00	No Electricity
Ellington, Rebecca	13137-301	3931	105.00	No Electricity
Floyd, Sandra L.	5375-301	15757	105.00	No Electricity
Fuller, Gregory B.	24507-300	22431	105.00	No Electricity
Gibbs, Joseph T., Jr.	11976-300	13926	105.00	Private Hauler

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Hales, Bobby G.	5465-300	8635	105.00	Private Hauler
Harmon, Robby	17509-300	17392	105.00	Private Hauler
Harris, W. Dennis, Jr.	18325-300	6137	210.00	Private Hauler
Harrison, Levi	18517-318	6244	105.00	Private Hauler
Hauter, Ahmed S.	2562-300	16959	105.00	Private Hauler
Hayes, James A., Jr.	19037-337	6579	105.00	Used for Storage
Henderson, Mary Alice	36640-301	2277	105.00	Private Hauler
Henderson, Mary A.	36640-300	17960	105.00	Private Hauler
Holloway, James	14707-300	22372	105.00	Private Hauler
Howell, Patricia A.	20740-200	27651	105.00	No Electricity
Hux, Clifton L.	5695-300	8110	105.00	Private Hauler
Irwin, Charles & Evelyn	14593-301	1200	105.00	Private Hauler
Johnson, Annie T.	21922-300	5636	105.00	Private Hauler
Johnson, Ida C.	22103-304	6043	105.00	Private Hauler
Jones, Michael & Joan	3498-300	12158	105.00	Private Hauler
Kearney, I. S. & R.	34731-303	18480	105.00	Private Hauler
Kraft, June C.	24903-300	14661	105.00	Private Hauler
Luck, Julian A., Jr.	25736-300	9006	105.00	Private Hauler
Martin, Morris	6195-300	16183	105.00	No Electricity
Matthews, Dexter L.	26939-300	9044	105.00	Private Hauler
Myrick, Paul D.	28512-300	17450	105.00	Private Hauler
Owen, Danny M.	8082-300	19443	105.00	Private Hauler
Person, Rose M.	8219-300	18984	105.00	Private Hauler
Patel, Shantilal	7556-301	8798	105.00	Private Hauler
Patel, Shantilal	7556-300	8799	105.00	Private Hauler
Pedersen, Arthur	4027-300	19964	105.00	Private Hauler
Phillips, James E.	23272-300	9779	105.00	Private Hauler
Powell, Shirley/Margaret	7878-300	6968	105.00	No Electricity

Powell, Walter Heirs of	32323-300	10237	105.00	No Electricity
Reid, Mary P.	10369-301	21851	105.00	Private Hauler
Richardson, Roxie	7334-306	2340	105.00	1 LFUF Assesse
Rivers, Mattie A.	34340-300	11398	105.00	Private Hauler
Robinson, Helen	24373-300	21160	105.00	Private Hauler
Salem, Husam K.	26349-300	12161	105.00	Private Hauler
Shiple, Lyman	4884-327	15308	105.00	Private Hauler
Smith, Mary	38001-300	9029	105.00	Private Hauler
Smith, Mary	38001-301	10032	105.00	Private Hauler
Smith, Mary A.	38001-312	14467	105.00	Private Hauler
Smith, Mary A.	38001-322	11857	105.00	Private Hauler
Smith, Mary A.	38001-309	13272	105.00	Private Hauler
Smith, Mary A.	38001-306	10143	105.00	Private Hauler
Smith, Mary A.	38001-320	9605	105.00	Private Hauler
Somerville, Elnora	38209-300	11960	105.00	Private Hauler
Sullivan, Mark R.	9004-301	11784	105.00	Private Hauler
Sykes, Tommy	8797-300	12906	105.00	No Electricity
Vaughan, Frank, Sr.	41735-300	15495	105.00	Private Hauler
Watkins, John W.	707-300	6495	105.00	No Electricity
Wesley, Robert	15981-300	10073	105.00	Private Hauler
West, Jeanetta K. Heirs	26154-300	13682	210.00	No Electricity
Williams, David	43923-324	13627	105.00	No Electricity
Williams, Julia	4343-300	19332	105.00	Private Hauler
Williams, Molly	5481-300	16566	105.00	Private Hauler
Wright, Phyllis	45739-301	15106	105.00	No Electricity
Wright, Phyllis M.	45739-300	14333	105.00	No Electricity

Young, Karl M.	409-300	14218	<u>105.00</u>	Private Hauler
SUB-TOTAL LFUF RELEASES			11,760.00	
SUB-TOTAL ERROR CORRECTIONS:			2,542.64	
SUB-TOTAL MOTOR VEHICLE RELEASES:			1,731.16	
TOTAL RELEASES:			<u>16,033.80</u>	
Abbreviation Key:				
LFUF = Landfill User Fee				
M/H = Mobile Home				

Request for Releases Under \$100.

TAX RELEASE REQUESTS UNDER \$100
10/28/05

Approved: _____
Date: _____

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>ACCT#</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
Plummer, Carolyn	12750-101	9898	73.40	Land is Taxed in Franklin County
Plummer, Carolyn	12750-102	9898	75.13	Land is Taxed in Franklin County
Plummer, Carolyn	12750-103	9898	75.13	Land is Taxed in Franklin County
Plummer, Carolyn	12750-104	9898	76.85	Land is Taxed in Franklin County
Plummer, Carolyn	12750-300	9898	76.85	Land is Taxed in Franklin County
Shenise, Robert	6673-300	17001	19.55	Does Not Own Shed
Williams, Betty D.	44739-340	14088	<u>9.00</u>	No M/H on Property
SUB-TOTAL ERROR CORRECTION RELEASES:			405.91	

MOTOR VEHICLE RELEASES

<u>NAME</u>	<u>ACCT#</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
Bolt, Eugene F.	23526-104	50240	3.99	Does Not live in a FIRD
Bolt, Eugene F.	23526-2594	63802	3.52	Does Not live in a FIRD
Bumgarner, Suzanne	5836-2056	68919	22.62	Vehicle Wrecked
Carter, James W.	7239-1404	62612	4.51	Vehicle Sold
Clark, George K.	14574-2264	63472	12.08	Vehicle Junked
Copeland, Deborah	27573-1252	64222	18.10	Released to Halifax Co.
Copeland, Deborah	27573-1605	64575	85.59	Released to Halifax Co.
Crowe, Gladys B.	9912-2237	56853	15.10	Vehicle Value Reduced High Mileage/Wrecked
Davis, Clifton J.	6483-1428	62636	3.85	Vehicle Sold
Durocher, Thomas A.	10027-2118	61520	16.00	Vehicle Sold
Evans, Chalita D.	27375-2608	63816	35.95	Released to Halifax Co.
Evans, Sidney R.	27149-1731	62939	82.67	Released to Halifax Co.
Evans, Sidney R.	27149-2695	63903	35.95	Released to Halifax Co.
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Hehl, Mary D.	19320-1558	62766	41.76	Vehicle Sold
King, Maurine M.	24413-1731	68594	3.12	Vehicle Sold
Moon, Victor, Sr.	19131-2465	63673	6.96	Moved out of State
Mooring, Tracey M.	11601-2079	63287	44.80	Vehicle Traded
Oberg, Dale Bryce	29309-1829	63037	52.56	Moved out of State
Overby, William, Jr.	13610-1277	62485	15.84	Vehicle Sold
Provident Auto Leasing	24743-2457	63665	95.76	Vehicle Sold
Rice, Robert Harper	21729-1905	63113	3.56	Released to Vance Co.
Semones, Robert K.	15957-2238	75345	8.92	Vehicle Sold
Shearin, Richard A.	23347-1190	62398	8.03	Vehicle Given Away
Shearin, William H.	36715-1984	56600	25.26	Vehicle Given Away
Vest, Rhonda H.	26997-2402	61804	28.88	Released to Halifax Co.
Williams, Alvelon E.	27274-1110	62318	1.83	Wrong FIRD Assessed
Williams, Alvelon E.	27174-2153	61555	2.68	Wrong FIRD Assessed
Wilson, Gerald T.	4067-1785	71371	45.52	Moved out of State
Wilson, Gerald T.	4067-1446	60848	<u>25.47</u>	Moved out of State
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$750.88	
SUB-TOTAL ERROR CORRECTIONS:			405.91	
TOTAL RELEASES			<u>\$1,156.79</u>	

ABBREVIATION KEY:

FIRD = Fire District

M/H = Mobile Home

Votes were as follows: Ayes: Lucas, Humphries, Ross and Alston
 Nays: Richardson

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, consent agenda item # 5D Proclamation "Farm City Week - November 13-19, 2005" was adopted.

Votes were as follows: Ayes: Lucas, Humphries, Ross and Alston
 Nays: Richardson

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, consent agenda item # 5E, "Resolution in Recognition of Ms. Rosa Parks", was adopted.

Votes were as follows: Ayes: Lucas, Humphries, Ross and Alston
 Nays: Richardson

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, consent agenda item 5F "Annual renewal of Employee Performance Bond" for Sheriff Johnny Williams was approved.

Votes were as follows: Ayes: Lucas, Humphries, Ross and Alston
 Nays: Richardson

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, consent agenda item 5G "Annual renewal of Employee Performance Bond" for Register of Deeds Elsie Weldon was approved.

Votes were as follows: Ayes: Lucas, Humphries, Ross and Alston
 Nays: Richardson

Motion carried.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, appointment of County Manager was moved to Agenda Item # 26B.

Bids were received as follows for financing Installment Purchase Leasing of 4 vehicles and Detention Center Control Panel:

<u>Financial Institution</u>	<u>Rate</u>	<u>Interest Plus Fees</u>
Bank of America	3.69	\$ 17,759.04
RBC Centura	3.49	13,359.64
First Citizens Bank	3.53	13,261.09
Wachovia Bank	4.00	14,946.80
BB&T Gov. Finance	3.63	13,540.28

Finance Officer's recommendation was to award bid to First Citizens due to the higher fees assessed by RBC Centura.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, bid for Installment Purchase Leasing of the following, was awarded to First Citizens Bank at 3.53% for three (3) years:

- 1-Type II Ambulance
- 2-Law Enforcement Vehicles
- 1-Solid Waste Vehicle with Tommy Lift
- Detention Center Control Panel

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Resolution Approving Financing Terms for Installment Purchase Leasing of four (4) vehicles and Detention Center Control Panel was adopted.

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, the following Capital Project Ordinance for Warren County Recreation Complex Phase II, was adopted:

BE IT ORDAINED by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The project authorized is Phase II of the Warren County Recreation Complex.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the above statute and the budget contained within.

Section 3. The following revenues are anticipated to be available to complete the project:

PARTF Grant	\$ 500,000
Proceeds from Installment Purchase	<u>1,834,000</u>
Total Revenue	\$ 2,334,000

Section 4. The following amounts are appropriated for the project:

Engineering/Design	\$ 186,000
Engineering/Inspections	31,000
Legal & Administrative	5,000
Survey	5,000
Electrical Service Entrance	15,000
Construction Contract	1,902,000
Contingency	<u>190,000</u>
Total Appropriations	\$ 2,334,000

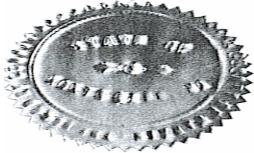
Section 5. The Finance Officer is hereby directed to maintain with the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report monthly to the Board of Commissioners on the financial status of each project element in Section 4.

Section 8. Copies of this project ordinance shall be entered into the minutes of the governing board and filed with the Finance Officer.

Adopted 7th day of November 2005.



Warren County Board of Commissioners

Ulysses S. Ross
Ulysses S. Ross, Chairman

ATTEST:

Angela Kearney-Dunlap
Angela Kearney-Dunlap, Clerk to the Board

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, Amendment # 6 to the Warren County FY 2005-06 Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2005/2006
(Amendment No.6)**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Recreation Program	\$ 900
Information Technology	(3,105)
Transfer to Other Funds:	503,105
Solid Waste Enterprise Fund - \$ 3,105	
Recreation Complex – Phase I - \$ 500,000	
Detention Facility	10,000
Building, Grounds & Maintenance – Contingency	<u>(10,000)</u>
Total	\$ 500, 900

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase Revenues:

Fund Balance Appropriated	\$ 500,000
Miscellaneous Revenue	<u>900</u>
Total	\$ 500,900

Section 6 of the Warren County Budget Ordinance, pertaining to Solid Waste Enterprise Fund operations of the County, shall be amended as follows:

Increase Appropriations

Solid Waste Program	\$ 3,105
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Section 7 of the Warren County Budget Ordinance, pertaining to Solid Waste Enterprise Fund operations of the County, shall be amended as follows:

Increase Revenues:

Transfer from Other Funds – General Fund	\$ 3,105
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Section 15 of the Warren County Budget Ordinance, pertaining to District III Water System Enterprise Fund operations of the County, shall be amended as follows:

Increase Appropriations

District III Water System	\$ 50,000
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Section 16 of the Warren County Budget Ordinance, pertaining to District III Water System Enterprise Fund operations of the County, shall be amended as follows:

Increase Revenues:

Transfer from Other Funds – District III Capital Project	\$ 50,000
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This amendment:

- Appropriates funds to Park and Recreation to be used to purchase soccer and volleyball shirts.

Source of Funding: Private Contributions:

- Glen Raven Mills - \$300
- Capps Forestry Enterprise, Inc. - \$300
- Temple Inland - \$300

- Appropriates funds to the Solid Waste Enterprise Fund to cover the cost of new software for the billing and collection of solid waste tipping fees.

Source of Funding: Information Technology Department

- Transfers funds to the Recreation Complex – Phase I.

Source of Funding: Fund Balance Appropriated

- Appropriates funds to the District III Enterprise Funds for operating and maintenance expenses.

Source of Funding: Transfer from Other Funds – District III Capital Project

- Appropriates funds to the Detention Facility for purchase and installation of a new Trane 15 Tone Package Heat Pump.

Source of Funding: Building & Grounds - Contingency

Respectfully Submitted 11/07/05



Susan W. Brown, Finance Officer

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, Amendment #3 to the Capital Project Ordinance for Warren County Recreation Complex - Phase I was adopted as follows:

Section 3 of the above-referenced capital project ordinance shall be amended as follows:

Increase Revenues

Proceeds from Installment Purchase	\$ (48,528)
Transfer from General Funds	<u>500,000</u>
Total	\$ 451,472

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Engineering, Inspection & Surveys	\$ (2,786)
Engineering/Additional Services	5,000
Legal & Administration	1,880
Subsurface Soil Investigation	(1,900)
Construction	428,531
Contingency	20,747
Total	\$ 451,472

Explanation:

This amendment adjusts the budget to the most recent costs estimate.

Respectfully Submitted 11/07/05


 Susan W. Brown, Finance Officer

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, Amendment # 4 to the Capital Project Ordinance for Warren County Water & Sewer District III Project was adopted as follows:

Section 4 of the above-reference capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Initial O & M	\$ (50,000)
Transfer to Other Funds – District III Water System Enterprise Fund	<u>50,000</u>
Total:	\$ 0

Explanation:

This amendment transfers funds to the District III Water System Enterprise Fund to cover operating and maintenance expenses.

Respectfully Submitted 11/07/05


 Susan W. Brown
 Finance Officer

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, appointments to the Warren County Department of Transportation (DOT) Planning Committee were made as recommended.

Motion was amended by Commissioner Humphries to include the appointment of Commissioner H.E. Luke Lucas to the DOT Transportation Planning Committee as Board of Commissioners representative, seconded by Commissioner Lucas, accepted and Board adopted by unanimous vote.

Appointments to DOT Planning Committee were as follows:

Planning Board Member -	Vacant
County Commissioner -	H.E. Luke Lucas
County Manager -	Linda T. Jones
Interim County Planner -	Joyce Green-Williams
Economic Development Director -	John T. Church
KARTS Director -	Diane Cox (in Vance County)
Mayor - Town of Warrenton -	Walter Gardner
Mayor - Town of Norlina -	Walter Newman
Mayor - Town of Macon -	Carroll Harris
Citizens: Cyclist -	Chuck Brown
Pedestrian -	Michael Humphries
Equestrian -	Susan Brown
NC DOT Planning Staff Member -	To be named by DOT

On motion of Commissioner Alston, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Michael D. Martin was appointed to a three (3) year term on the Recreation Commission. Term expires February 2008.

On motion of Commissioner Alston, which was seconded by Commissioner Lucas, it was ordered to appoint Michael L. Palmer to the Kerr Tar Workforce Development Commission.

Commissioner Lucas withdrew his second to the motion, therefore motion died for lack of second.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to table the appointment of Michael L. Palmer to the Kerr Tar Workforce Development Commission. This item will appear on the December 5, 2005 regular meeting in order to have Mr. Palmer presented to the public.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to adopt the following items authorizing Hawtree Volunteer Fire Department to enter into tax-exempt loan for \$250,000 to construct a fire station:

- "Certificate of Clerk RE: Approval of Tax-Exempt Loan and Written Agreement to Volunteer Fire Department by Board of Commissioners", authorizing the Warren County Manager as official board representative authority to sign same.
- Certificate of Clerk RE: Approval of Tax-Exempt Loan to Volunteer Fire Department by Board of Commissioners
- Agreement for the Provision of Fire Fighting Services

On motion of Commissioner Alston, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Rivers & Associates, Inc. proposal for Phase II engineering/inspection services for Warren County Recreation Complex Phase II was approved.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, bid was awarded to H.G. Reynolds Company, Inc. of Henderson in the amount of \$889,530.50 for Warren County Recreation Complex Phase I construction. County Manager and Chairman to the Board were authorized to sign related documentation.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with GS 143-318.11 for the discussion of Property Acquisition and Attorney Client Privileged information.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to return to the November 7, 2005 regular Board of Commissioners meeting.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was authorized to allocate \$3,000 compensation for Chip Killian of Nelson, Mullins, Riley & Scarborough, LLP for services rendered as Lobbyist to the Kerr-Tar HUB project (a one-time lump-sum payment).

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried, it was ordered to table to the December 5, 2005 meeting consideration of Interlocal Agreement for Kerr Tar HUB Project.

Votes were as follows: Ayes: Lucas, Humphries, Ross and Richardson
 Nays: Alston

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, the purchase of an engine analyzer machine at the price of \$5,995 was authorized per request from School Bus Garage Director. It is understood that Warren County retains ownership of all equipment purchased with county funds for the purpose of maintaining the county's vehicle fleet.

Board instructed County Manager to supply information regarding a request from the Warren County School Bus Garage Director for an additional vehicle maintenance employee.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, it was ordered to allocate \$50,000 to the Haliwa Saponi Indian Tribe to be used for ordinary operating expenses.

Commissioner Lucas withdrew his motion, Commissioner Humphries withdrew her second to the motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to allocate \$50,000 to the Haliwa Saponi Indian Tribe to be used in pursuit of Federal Recognition.

William Roberts dba Allcare Ambulance Service appeared before the Board to request Board approval to enter into lease agreement between County of Warren and Allcare Ambulance Service for use of the old Jail Facility on Macon Street.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston, it was ordered to deny entering into lease agreement with Allcare Ambulance Service.

Votes were as follows: Ayes: Alston and Richardson
 Nays: Lucas, Humphries and Ross

Motion did not carry.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston, it was ordered to terminate Franchise Agreement between Warren County and Allcare Ambulance Service.

Votes were as follows: Ayes: Alston and Richardson
 Nays: Lucas, Humphries and Ross

Motion did not carry, Lease Agreement between County and Allcare Ambulance Service for rental of office space in old jail on Macon Street was approved by default.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to 1) deny renewing Lease Agreement for Holly Hills Hospital, a provider of mental health services and 2) update all Lease Agreements for county office space to include adequate monthly rates to cover utilities, etc.

Votes were as follows: Ayes: Richardson, Lucas, Humphries and Ross
 Nays: Alston

Motion carried.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to grant use of the Warren County National Guard Armory on October 20-21, 2006 to the Plummer Hook & Ladder Museum, Warrenton Fire Department with all fees waived.

Consideration of Department of Labor Consultant to Warren County Emergency Medical Services, which was tabled from the October 19, 2005 special meeting, was presented for Boards review and action.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried, it was ordered to enter into Contract with Mark Knuckles Associates, Inc. as Department of Labor Consultant to Warren County Emergency Medical Services.

Votes were as follows: Ayes: Richardson, Alston, Ross, and Lucas
 Nays: Humphries

Commissioner Lucas abstained from voting which is counted in the affirmative. Motion carried.

SEMAA Director - Linda Garner appeared before the Board to provide an update on the Science Engineering Mathematics Aerospace Academy (SEMAA) Program funding situation. \$62,000 is needed to carry the program through June 2006. NASA has not allocated funds and it does not appear that funds will be forthcoming. Ms. Garner's last day with SEMAA is November 19, 2005.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, consideration of funding for Science Engineering Mathematics Aerospace Academy (SEMAA) Program was tabled to the December 5, 2005 board meeting.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to appoint Jackie Leath, SEMAA Administrative Assistant to the position of SEMAA Interim Director effective November 20, 2005 with a 10% salary increase.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was authorized to reorganize the Clerk of Courts Office to situate cash receipts desk deeper within the office, place public terminals in the vacated space, install new carpeting and lower tops on two existing office cabinets at a charge not to exceed \$5,000. Funding source: General Fund

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, update to Emergency Medical Services "Standard Policy - EMS Diversion of Emergency Response" was adopted.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried, update to Emergency Medical Services "Standard Policy Advance Life Support Intercept" as recommended by EMS Medical Director was adopted as presented.

Votes were as follows: Ayes: Richardson, Alston and Ross
 Nays: Lucas and Humphries

Motion carried.

Dr. Michael Smith, EMS Medical Director informed the Board that he had given Allcare Ambulance Franchise Services, his notice of termination as Allcare Ambulance Services' Medical Director effective November 15, 2005.

Commissioner Lucas inquired if EMS Medical Director was not under contract? County Manager and County Attorney were directed to research the situation.

Chairman Ross called a five minute recess.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Drewry Convenience Site #9 Lease Agreement renewal was approved contingent upon County Attorney and Solid Waste Coordinator including an "Opt-Out Clause". Lease terms: effective January 1, 2006, for 84 months (6 years), increased from \$150 per month to \$300 per month (50% Warren County, 50% Vance County), Opt-Out clause should include no penalty 60 day notice.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried, it was ordered to approve a request from Sheriff Johnny Williams to pay time and 1/2 to Sheriff's Office employees for work on holidays.

Commissioner Lucas withdrew his motion, Commissioner Humphries withdrew her second to the motion.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to table to the December 5, 2005 board meeting, a request from Sheriff Williams to pay time and 1/2 to Sheriff's Office employees for work on holidays.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to grant a 2% countywide salary increase for all employees except those Departments that had already received salary raises in the current year: Soil and Water Conservation, Code Enforcement and Emergency Medical Services. Raise effective January 1, 2006.

Commissioner Alston made a motion to make the salary increase retroactive to July 1, 2005. Motion died for lack of second.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to deny a request from Citizens Against Domestic Violence for funding consideration.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to consider in FY 2006-07 budget process, local funding needs to treat noxious weeds, cost to the five (5) county area of approximated \$580,000. Warren County's apportioned share would be \$116,000.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was authorized for Warren County to participate in the Direct Prescription Drug Plan, to help low-income residents get the prescription medications they need at a price they can afford. Program also makes free and low cost medications available to citizens through Patient Assistance Programs sponsored by Pharmaceutical Manufacturers.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to declare the following items as "Surplus Property":

Item	ID #	Department
1995 Chevrolet	2GCER14148F1190522	Solid Waste
Computer Monitor	DH92606325	Detention
Keyboard	30592189	
Hard Drive	003100997	
Cyber Vision Display	4U939O1360	SEMAA Lab
Apple Display	CY9041MVCVS	
Apple Keyboard	NK905O5QYF86	
Apple Mouse	None	
Apple Computer	SG913HRG90	

Cyber Vision Display	4U93900717
HP Printer	USLFO20114
2 keyboards	None
CD reader	None

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to schedule a:

- * Work session for November 14, 2005 at 5:00 pm to discuss County Office Space needs
- * Special Meeting for November 14, 2005 at 6:30 pm

County Manager's report was given my memo:

Following is a recap of my work activities for the month of October:

Administration

- Prepared for and attended Board of Commissioners Meeting (10/3/05)
 - Manager Search Committee Meeting (10/3/05)
 - Kerr-Tar Work Force Development Bd. Strategic Planning Session (10/4/05)
 - Meeting with Engineering Proposals Review Committee for WFI Ephraim Place Project (10/5/05)
 - Attended Public Works Monthly Water Meeting (10/6/05)
 - Meeting with Warren County's HUB Delegation (10/6/05)
 - Meeting of Search Committee to Interview County Manager Candidates (10/7/05)
 - Meeting with Deira Adair, Kerr-Tar COG CDBG Administrator to discuss 2002 & 2005 CDBG Scattered Site Programs (10/7/05)
 - Meeting with Earl Evans of Red Earth Development Company to discuss administration of 2005 Scattered Site CDBG Program (10/10/05)
 - Telephone conference with Ernie Pearson to discuss HUB Project (10/10/05)
 - Meeting with Marshall Brothers, Solid Waste Director, to discuss Solid Waste RFP (10/11/05)
 - Attended Schools Health Advisory Council Meeting (10/11/05)
 - Attended Housing Initiative Committee Meeting (10/12/05)
 - Attended Finance Committee Meeting with Coms. Lucas and Richardson and Susan Brown (10/12/05)
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- Meeting with Shelly Fearn to discuss Fleet Management Issues (10/13/05)
 - Meeting with VGCC Staff to discuss set-up for Housing Fair (10/13/05)
 - Met with Human Resources Committee (10/18/05)
 - Prepared for and attended Board of Commissioners Work Session (10/19/05)
 - Attended the Five County Joint Meeting with Coms. Ross & Lucas (10/20/05)
 - Attended Solid Waste RFP Pre-Bid Conference (10/24/05)
 - Meeting with John Church and Roland Beauchaine to discuss economic development issues (10/25/05)
 - Meeting with Atty. Michael Williams to discuss county legal issues (10/27/05)
 - Meeting with Cindy Ray, of Time Warner Cable, to discuss Time Warner's pending purchase of Adelpia Cable (10/27/05)
 - Attended Special Meeting of the Board of County Commissioners (10/28/05)

Activities

- Speaking Engagement at Lake Gaston Association Monthly Meeting (10/5/05)
- Attended Firemen's Association Annual Meeting at Warren County High (10/11/05)
- Attended and participated in Warren County's First Housing Summit (10/14/05)
- Attended USDA's Annual Outreach Program at Warren County High (10/18/05)
- Attended Performance Measurement in Local Government Workshop at the UNC School of Government (10/21/05)
- Attended Kerr-Tar COG Board Meeting (10/27/05)
- Attended and participated in the North Central District Association of Family & Consumer Science Agents Fall Meeting (10/28/05)

Tax Assessor's Office

- I am continuing to work in the Assessor's Office to answer citizen's inquiries, make necessary corrections to property records, and direct office functions.

