

**MINUTES FROM THE ORGANIZATIONAL MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON DECEMBER 5, 2005 AT 6:45 PM**

The organizational meeting of the Board of County Commissioners was called to order by Michael A. Williams, County Attorney. The following Commissioners were present: Clinton G. Alston, Janet Humphries, H.E. Luke Lucas, Barry M. Richardson and Ulysses S. Ross.

County Manager Linda T. Jones was administered the oath of office by Clerk of Court Richard Hunter.

Attorney Williams opened the floor for nominations for Chairman of the Board.

Commissioner Lucas nominated Commissioner Ulysses S. Ross. On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried, it was ordered to close the nominations for chairman of the Board of Commissioners.

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, Commissioner Ulysses S. Ross was re-elected as Chairman of the Board of Commissioners for a fourth (4th) term.

Chairman Ross opened the floor for nominations for Vice-Chairman of the Board.

Commissioner Humphries nominated Commissioner H.E. Luke Lucas.

No further nominations were made.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, Commissioner H.E. Luke Lucas was re-elected as Vice-Chairman of the Board of Commissioners for a fourth (4th) term.

Chairman Ross declared Commissioner Lucas elected as Vice-Chairman to the Board of Commissioners.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, Michael A. Williams was re-appointed as County Attorney.

On motion of Commissioner Alston, which was seconded by Commissioner Lucas and duly carried by unanimous vote, Angelena Kearney-Dunlap was re-appointed as Clerk to the Board of Commissioners.

On motion of Commissioner Richardson, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Evieta Hudgins was re-appointed as Deputy Clerk to the Board of Commissioners.

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, Susan W. Brown was re-appointed as Tax Collector/Finance Officer.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, Bonnie C. Andrews was re-appointed as Deputy Tax Collector.

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, Alice T. Eaves was re-appointed as Deputy Tax Collector.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, Crystal P. Burrows was re-appointed as Deputy Tax Collector.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Dianne B. Stallings was appointed as Deputy Tax Collector.

On motion of Commissioner Humphries, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Karen Towns was appointed as Deputy Tax Collector.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, First (1st) Citizens Bank & Trust Company of Warrenton, NC was designated as a depository for Warren County funds.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, Branch Banking & Trust Company of Warrenton, NC was designated as a depository for Warren County funds.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, NC Capital Management Trust of Charlotte, NC was designated as a depository for Warren County funds.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, Southern Bank of Norlina, NC was designated as a depository for Warren County funds.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, designation of position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating Account & Warren County General Fund Payroll Account were made as follows:

1. County Finance Officer
2. Chairman of the Board of County Commissioners
3. Clerk to the Board of County Commissioners

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, designation of position/individual with Authorization to Honor Facsimile Signatures for Warren County Department of Social Services Trust Fund Account were made as follows:

1. Director of Social Services - Henry Hayes
2. Administrative Officer I - Nell Moseley

On motion of Commissioner Richardson, which was second by Commissioner Alston the annual organizational meeting was adjourned.

/s/ Angelena Kearney-Dunlap.  
Angelena Kearney-Dunlap, Clerk to the Board

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON DECEMBER 5, 2005 AT 7:00 PM.**

The meeting of the Board of County Commissioners was called to order by Chairman Ulysses S. Ross. The following Commissioners were present: Clinton G. Alston, Janet Humphries, H. E. Luke Lucas, and Barry M. Richardson. Others present were Linda T. Jones, County Manager, Michael A. Williams, County Attorney, and Susan W. Brown, Finance Officer.

A moment of silence was followed by Rules of Procedure for Citizen Comments, read by Angelena Kearney-Dunlap, Clerk to the Board. Citizen Comments were as follows:

**Linda Brown**, statement on file in Clerk's office, spoke in support of building county Library according to specifications recommended by Library Board.

**Richard Stimson** - Chief Advisor & Chairman of the Board to the SEMAA Program, unofficially heard from NASA that 2005-06 program funds may not be allocated until March 06. He's an advocate for children and requested Board fund the program in anticipation of monies from NASA coming in later than usual.

**Brad Hallmark** - works with SEMAA program, Warren County is the only rural SEMAA program in the country.

Commissioner Lucas encouraged the speakers as well as other citizens to contact their state and federal representatives to let their concerns be heard regarding funding for the SEMAA Program.

**Kevin Bell** - SEMAA 8th grade student completed fall session, spoke in favor of program.

**Matthew Taylor** - statement on file in Clerk's office, 7th grade SEMAA Program student spoke in favor of continuing the program.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to add the following items to the December 5, 2005 Suggested Agenda:

- \* Consent Agenda Item # 5-D - Resolution Regarding the Low Income Energy Assistance Program
- \* Amendment to Regular Agenda Item # 11-C Attachment for Contract for Canteen Services at Detention Center
- \* Amendment to Regular Agenda Item # 12 Information from the County Finance Office relative to construction of Library and County Administration facility.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, December 5, 2005 Suggested Agenda was adopted as amended.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to adopt Consent Agenda Item 5A - Minutes of:

November 7, 2005 - Regular Meeting  
November 14, 2005 - Special Meeting

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to adopt Consent Agenda Item 5B - Tax Collector's & Interest Income Reports, submitted by Finance Officer Susan W. Brown:

**Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month October, 2005**

**Current Year Collections**

Tax Year	Charge	Collected in October	Collected to Date	Balance Outstanding	Percentage Collected	prior months YTD
2005	\$ 10,621,908	\$ 567,866	\$ 1,715,550	\$ 8,906,358	16.15%	1,147,684
FY 05 Oct. Comparison		\$ 487,595	\$ 1,537,231		14.82%	

**Delinquent Collections**

Year	Charge	Collected in October	Collected to Date	Balance Outstanding	Percentage Collected	prior months YTD
2004	660,241	24,733	176,761	483,479	26.77%	152,028
2003	292,717	4,276	29,223	263,495	9.98%	24,947
2002	317,137	4,705	19,515	297,623	6.15%	14,810
2001	257,393	2,765	16,058	241,335	6.24%	13,293
2000	144,735	759	7,657	137,078	5.29%	6,898
1999	70,901	645	4,937	65,964	6.96%	4,292
1998	61,391	435	3,416	57,975	5.56%	2,980
1997	51,786	285	2,230	49,556	4.31%	1,945
1996	39,637	391	1,546	38,092	3.90%	1,155
1995	31,983	136	1,676	30,307	5.24%	1,540
<b>Total Delinquent Years</b>	<b>\$ 1,927,921</b>	<b>\$ 39,130</b>	<b>\$ 263,019</b>	<b>\$ 1,664,904</b>		<b>\$ 223,888</b>

**Other October Receipts**

County Penalties	\$ 6,462	\$ 36,028	29,566
Landfill User Fees	\$ 56,392	\$ 198,091	141,699
Municipalities	\$ 11,565	\$ 54,630	43,065
Fire District Taxes	\$ 29,330	\$ 92,261	62,931
Advance Taxes	\$ -	\$ -	-

**October Grand Total**

\$ 710,745	\$ 2,359,579
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*Susan W. Brown* 11/28/05  
Susan W. Brown, Tax Collector Date

**WARREN COUNTY OFFICE OF FINANCE AND TAX - COLLECTION**  
Susan W. Brown, Finance Officer - Tax Collector  
(252) 257-1778 (Finance) (252) 257-3337 (Tax) (252) 257-6523 (Fax)  
P. O. BOX 185  
WARRENTON, NORTH CAROLINA 27889

**INTEREST INCOME REPORT  
Month Of October 2005**

FUND	OCTOBER INCOME	FISCAL YEAR TO - DATE
General	19,100.74	74,865.03
Revaluation	944.43	3,140.57
E 911 Telephone System	664.34	2,373.01
E 911 Wireless	538.83	1,848.32
Admin Off Bld Cap Reserve Fund	249.43	911.49
Buck Spring Project	779.83	2,889.37
Recreation Complex	52.14	109.08
Regional Water Enterprise Fund	744.37	2,803.90
District 1 Enterprise Fund	961.49	3,126.70
Solid Waste	268.78	938.59
District II Enterprise Fund	1,149.52	3,629.96
District III Capital Project Fund	14.96	3,052.28
District III Phase II	8.09	29.55
Soul City Pump Station Improvements	140.41	513.10
District II Phase II	140.37	512.95
	<b>25,757.73</b>	<b>100,743.90</b>

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to adopt Consent Agenda Item 5C - Request for Tax Releases under \$100:

TAX RELEASE REQUESTS UNDER \$100  
11/21/2005

*James J. Jones*  
11/22/05

MOTOR VEHICLE RELEASES:

NAME	ACCT #	RECORD #	AMOUNT	REASON
BUTT, GARY D	19116-2054	75161	\$ 25.76	MOVED OUT OF STATE
EDWARDS, ANICE C	13029-2426	65396	57.31	TURNED BACK IN
EVANS CHALITA D	27375-2608	63816	36.67	RELEASED TO HALIFAX CO
HARLOW, EDSEL J	659-1772	64742	5.72	SOLD VEHICLE
HARRINGTON EDWARD	730-2292	65262	69.96	VEHICLE WRECKED
HICKERSON JESSE W	24354-104	52404	33.81	TRADED IN VEHICLE
JONES, ANGEL R	15204-104	51199	21.76	TRADED IN VEHICLE
LOUISBURG HARDWOOD SMOKEHOUSE LBR CO	6906-1638	56254	5.40	VEHICLE SOLD
MIMMS, JOYCE H	18518-1143	55759	9.50	VEHICLE TRADED
MOSELEY, JOHN B	25382-2541	61943	43.47	VEHICLE SOLD
PASCHALL, DIANNE K	30206-1406	70992	3.70	VEHICLE SOLD
PHILLIPS, JAMES E	23272-1744	64714	9.60	VEHICLE SOLD
RUSSELL, RODNEY T SR	21227-2253	61655	18.40	TURNED PLATES IN
<b>SUB-TOTAL MOTOR VEHICLE CORRECTIONS:</b>			<b>\$341.06</b>	
KATZENSTEIN FARMS INC	23409-319	6272	\$11.84	COMBINED IN ANOTHER TRACT LAND
			<u>352.90</u>	

**Releases over \$100:**

TAX RELEASE REQUESTS OVER \$100  
11/21/2005

MOTOR VEHICLE RELEASES:

NAME	ACCT#	RECORD #	AMOUNT	REASON
ALFORD, LATONYA	27371-2600	63808	\$147.20	VEHICLE WRECKED
ALSTON, MAE	1306-1977	64947	141.80	MOVED OUT OF STATE
BUTT, GARY D	19116-2182	63390	125.76	MOVED OUT OF STATE
RIGGAN, WILLIAM S	27222-2737	62139	107.94	VEHICLE WRECKED
SECHREST, STACEY L.	21233-99	35921	262.80	RELEASED TO RANDOLPH
SHIPLEY BUILDERS	2063-1916	64886	245.34	VEHICLE TRADED IN
<b>SUB-TOTAL MOTOR VEHICLE CORRECTIONS:</b>			<b>\$1030.84</b>	

**ERROR CORRECTION RELEASES**

WARREN COUNTY HABITAT	11817-301	14744	\$661.37	HOUSE CHARGED TWICE ON SEPARATE LOTS
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**LANDFILL USES FEE RELEASES:**

ALEXANDER, MARGARET	336-302	21606	\$105.00	PRIVATE HAULER
ALEXANDER, MARGARET	336-301	18392	105.00	PRIVATE HAULER
ALSTON TOYIE	1620-300	496	105.00	PRIVATE HAULER
BENDER, ALBERT G	3108-300	967	105.00	PRIVATE HAULER
BERT, GEORGE C HEIRS	6571-300	2035	105.00	PRIVATE HAULER
BUKOWSKI, STEVE S	16723-300	16632	105.00	PRIVATE HAULER
BUXTON PLANTATION	17830-300	2070	105.00	PRIVATE HAULER
CARTER, DEREK	14094-300	2337	\$105.00	NO ELECTRICITY PER HEC
COURSER, RICHARD	17355-316	9795	105.00	PRIVATE HAULER
COURSER, RICHARD	17355-315	9822	105.00	PRIVATE HAULER
COURSER, RICHARD	17355-313	16196	105.00	PRIVATE HAULER
DAVIS CLARA MAE	1734-300	20885	105.00	PRIVATE HAULER
DELEO, NAOMI	46908-300	19266	210.00	NO ELECTRICITY PER HEC
DURHAM, SANDY HEIRS	32107-300	9979	105.00	PRIVATE HAULER
FLEMING, JEANETTE	10215-302	16265	105.00	PRIVATE HAULER
FORRESTER, C A JR HEIRS	15006-300	4356	105.00	PRIVATE HAULER
HARRIS, CURTIS & GLADYS	3678-300	18502	105.00	PRIVATE HAULER
HARRIS E B & ANNE	17830-342	4470	105.00	PRIVATE HAULER
JOHNSON, JAMES WILLIE	7835-300	5693	105.00	PRIVATE HAULER
JOHNSON MARIE C HEIRS	22203-300	6128	210.00	PRIVATE HAULER
JONES, CAROLYN H & JOHN	23844-300	20575	105.00	PRIVATE HAULER
JORDAN, MARY ELIZA	7784-300	14163	105.00	NO ELECTRICTY PER HEC
MOSS, VIRGINIA D	28206-300	10373	105.00	NO ELECTRIC PER HEC
RICHARDSON KENNETH	33807-300	10854	105.00	NO ELECTRICITY PER HEC
ROGERSON, JASON M	18746-300	16053	105.00	PRIVATE HAULER
SEAY, RICHARD	7766-300	9114	105.00	PRIVATE HAULER
STEGALL, BERTIE H	38910-310	12515	105.00	NO ELECTRICITY PER HEC
STINNETT, MARY H	10811-301	18715	105.00	PRIVATE HAULER
STONEHOUSE TIMBER LODGE	17355-302	10343	105.00	PRIVATE HAULER
STONEHOUSE TIMBER LODGE	17355-314	4365	105.00	PRIVATE HAULER

STONEHOUSE TIMBER LODGE 17355-312	8043	105.00	PRIVATE HAULER
STONEHOUSE TIMBER LODGE 17355-311	8042	105.00	PRIVATE HAULER
STONEHOUSE TIMBER LODGE 17355-303	7715	420.00	PRIVATE HAULER
TUCKER, EUNICE 8580-300	12354	105.00	PRIVATE HAULER
WILKINS, ANNIE MAE 14951-303	13141	105.00	NO ELECTRICITY PER HEC
WILLIAMS , H M III 44130-303	12088	105.00	NO ELECTRICITY PER HEC
WINSLOW, JACK & AMY 18708-301	21223	105.00	PRIVATE HAULER
WOODY, ROBERT E JR 45615-300	14220	105.00	PRIVATE HAULER
<b>SUB-TOTAL LANDFILL USER FEE RELEASES</b>		<b>\$4515.00</b>	

<b>TOTAL MOTOR VEHICLE RELEASE REQUEST</b>	<b>\$1030.84</b>
<b>TOTAL ERROR CORRECTION RELEASE REQUEST</b>	<b>661.37</b>
<b>TOTAL LANDFILL USER FEE RELEASE REQUEST</b>	<b>4515.00</b>
<b>TOTAL RELEASE REQUEST</b>	<b>\$6207.21</b>

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to adopt Consent Agenda Item 5C - Resolution Regarding the Low Income Energy Assistance Program.

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to adopt Amendment # 7 to the FY 2005-06 Budget Ordinance:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE  
2005/2006  
(Amendment No. 7)**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Libraries	\$ 13,220
Court Facilities	5,000
Human Resources	2,594
Building, Grounds & Maintenance	5,995
County Commissioners	371
Recreation Program	22,175
Contingency	<u>(10,199)</u>
<b>Total</b>	<b>\$ 39,156</b>

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase Revenues:

Restricted Intergovernmental	\$ 8,222
Miscellaneous Revenues	5,369
Fund Balance Appropriated	<u>25,565</u>
<b>Total</b>	<b>\$ 39,156</b>

This amendment:

- Appropriates additional funding to Libraries due to an increase in State allocations and the award of a grant from the Gates Foundation.

Source of funding: State Library Grant - \$8,222  
Gates Foundation Staying Connected Grant - \$4,998

- Appropriates funds to Court Facilities for building maintenance and repairs (etc., replace carpet). This appropriation was approved at the November 7, 2005 meeting.

Source of funding: Contingency

- Appropriates funds to Human Resources for consultant fees provided by Mark Knuckles Associates. This appropriation was approved at the November 7, 2005 meeting.

Source of funding: Fund Balance Appropriated

- Appropriates additional funds to County Commissioners for Housing Summit expenses.

Source of funding: Warren Family Institute \$171  
First Citizens Bank \$100  
BB&T \$100

- Appropriates funds to the Building, Grounds and Maintenance for the purchase of an engine analyzer machine to be used at the school bus garage. This appropriation was approved at the November 7, 2005 meeting.

Source of funding: Contingency - \$5,199  
Fund Balance Appropriated - \$796

- Appropriates funds to the Recreation Program for the Norlina satellite site expenditures (i.e., fence and playground equipment).

Source of funding: Fund Balance Appropriated – Reserved for Recreation

**Note:** At the November 7, 2005 Meeting, the Board appropriated \$50,000 to the Haliwa Saponi Tribe to be used for the pursuit of federal recognition. An appropriation was made in the FY 06 budget to the Haliwa Saponi Tribe for the Charter School, but was later rescinded. However, a budget amendment has not been done to reverse this allocation. Since an appropriation of \$50,000 remains in the FY 06 budget, no additional amendment is needed.

Respectfully Submitted 12/5/05

  
Susan W. Brown, Finance Officer

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to grant use of Buck Springs 4-H facility to "Windhund Living History Group" as follows:

<b>Fees waived for these dates:</b>	
<b>February 18-19, 2006</b>	<b>Winter Tactical Simulation</b>
<b>March 25</b>	<b>Training Date</b>
<b>July 29</b>	<b>Training Date</b>
<b>August 19</b>	<b>Training Date</b>
<b>Fees of \$225.00 will be paid for three (3) days as follows: October 27 - 29, 2006 for the 3rd Annual Fall Public Re-Enactment.</b>	

On motion of Commissioner Lucas which was seconded by Commissioner Humphries and duly carried, it was ordered to appoint Michael Humphries to serve a three (3) year term on the Recreation Commission. Term expires February 2009.

Votes were as follows:           Ayes: Lucas, Humphries and Ross  
  Nays: Alston and Richardson

Motion carried, Michael Humphries was appointed to the Recreation Commission for a three (3) year term.

By consensus, discussion of limits to Board/Commission appointments was referred to the January 2006 board work session.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to schedule Recreation Complex ground breaking ceremony for January 11, 2006 at 3:00 pm.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to add to the December 5, 2005 Agenda, appointment of Michael Palmer to the Kerr-Tar Workforce Development Commission.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to appoint Michael Palmer to the Kerr-Tar Workforce Development Commission.

On motion of Commissioner Alston, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was approved to allocate \$22,071.62 to carry the Science Engineering Mathematics Aerospace Academy (SEMAA) program through the Winter Session.

The following personnel requests were presented to the Board for consideration:

- A. Request from NC Department of Administration to increase Veteran's Service Officer Zaida White from part-time to full-time
- B. Request to grant Sheriff's Office employees Holiday Pay at time and one-half (1-1/2)
- C. Request from Ron Sapp, Health Director to adjust salary of Ketty Vargas, Public Health Nurse II for Health Promotions from \$33,317 to \$36,000 effective December 1, 2005 to correct internal equity with nursing salaries in the Health Department.

On motion of Commissioner Alston, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to increase Veteran's Service Officer Zaida White's employment status from part-time to full-time.

On motion of Commissioner Lucas which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to grant time and one-half (1-1/2) holiday pay, for Sheriff's Office employees, effective December 1, 2005.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to adjust salary of Ketty Vargas, Public Health Nurse II for Health Promotions from \$33,317 to \$36,000, effective December 1, 2005, to correct internal equity of nursing salaries in the Health Department.

On motion of Commissioner Alston, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to accept a quote for repair/restoration of exterior and interior mortar and expansion joints at the Warren County Detention Center as presented from Exterior Restoration and Waterproofing Company of Creedmoor, NC in an amount not to exceed \$1,691.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, a request for authorization to purchase a van for food distribution by Detention Center was tabled.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was authorized to enter into contract with Compass Group USA, Inc., to provide commissary services for inmates at the Warren County Detention Center.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried, it was ordered to adopt "Warren County Board of Commissioners' Resolution Supporting Development and Construction of Warren County Public Library and County Administrative Facilities.

Votes were as follows:           Ayes: Richardson, Lucas and Humphries  
  Nays: Ross and Alston

Motion carried, the following resolution was adopted.



**WARREN COUNTY BOARD OF COMMISSIONERS**

POST OFFICE BOX 619  
WARRENTON, NORTH CAROLINA 27589  
Telephone: (252) 257-3115 Fax: (252) 257-5971  
www.warrencountync.com

State of North Carolina  
County of Warren

Ulysses S. Ross, Chairman  
H.E. Luke Lucas, Vice Chairman  
Clinton G. Alston  
Barry Richardson  
Janet W. Humphries  
  
Loria D. Williams  
County Manager  
  
Angelena Kearney-Dunlap  
Clerk to the Board

**Warren County Board of Commissioners' Resolution Supporting  
Development and Construction of  
Warren County Public Library  
and  
County Administrative Facilities**

**WHEREAS**, efficient and effective delivery of needed county services directly affects the quality of life for Warren County citizens; and

**WHEREAS**, employee safety and public accessibility are prevailing issues.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Warren County Board of Commissioners strongly supports construction of a County Library and Administrative Facility identified as Suggested Option:

New one-story building with basement on old A&P site for Library 10,000 sq ft and Commissioner's meeting room 2,500 sq ft. Renovate and enlarge old library building for Tax Collection and Finance offices after new library is completed. Renovate courthouse annex (old Finance/Tax) building for County Administration after the old library is completed.

**Adopted this is the 5th day of December, 2005.**

Handwritten signature of Ulysses S. Ross in black ink.

Ulysses S. Ross, Chairman  
Warren County Board of Commissioners

**ATTEST:**

Handwritten signature of Angelena Kearney-Dunlap in blue ink.

Angelena Kearney-Dunlap, Clerk



On motion of Commissioner Alston, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to renew mental health facility lease agreement with Holly Hills Hospital for the period July 1, 2005 to June 30, 2006.

A motion was made by Commissioner Lucas to enter into lease agreement with Walker's Outpatient Services for office space in the mental health facility.

Motion died for lack of second.

On motion of Commissioner Alston, which was seconded by Commissioner Lucas and duly carried by unanimous vote, request from Walker's Outpatient Services for two (2) offices and use of conference room in mental health facility was tabled.

County Manager Linda T. Jones was directed to review office space needs of Home Health Department and make recommendation to Board of Commissioners, before space is leased to a non Warren County agency.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to schedule a public hearing for Monday, January 9, 2006 at 6:30 pm to hear citizen comments regarding a request to amend Warren County's Official Zoning Map:

Edward & Edgar Hunt requests the rezoning of a tract of land located on state road 1362 (Lizard Creek Road) in Roanoke Township, in Warren County, North Carolina from Residential (R) to neighborhood business (NB) for development by LG Ventures, LLC. The tract of land consists of 17 +/- acres and is recorded in Plat Cabinet 1 Slide 234-A in the office of the Warren County Register of Deeds.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to schedule a public hearing for Monday, January 9, 2006 at 6:45 pm to hear citizen comments regarding proposed Voluntary Agricultural Districting Ordinance.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to schedule a public forum for Wednesday, January 18, 2006 at 6:00 pm to hear citizen comments regarding a proposal to establish countywide curbside solid waste pick-up.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to adopt 2006 Board of Commissioner's meeting schedule as follows:

***The Warren County Board of Commissioner's regularly scheduled meetings are held on the first Monday of each month at 7:00 pm. Mid-monthly meetings shall be scheduled as needed. All meetings are in the Warren County Courthouse, unless otherwise posted.***

<b><i>January 9th (2nd Monday)</i></b>	<b><i>February 6th</i></b>	<b><i>March 6th</i></b>
<b><i>April 3rd</i></b>	<b><i>May 1st</i></b>	<b><i>June 5th</i></b>
<b><i>July 3rd</i></b>	<b><i>August 7th</i></b>	<b><i>September 11th (2nd Monday)</i></b>
<b><i>October 2nd</i></b>	<b><i>November 6th</i></b>	<b><i>December 4th</i></b>

**PLEASE NOTE:**

***The first Monday in January and September fall on a County observed holiday. Therefore it is suggested to meet the following Monday as indicated.***

Commissioner Humphries expressed a concern regarding meeting scheduled on July 3rd, an amendment to the meeting schedule will be addressed during the January 9, 2006 regular meeting.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to adopt 2006 Board of Commissioner's Work Session schedule as follows:

\* January 18 - Budget Goal Setting - 6:45 pm

\* Regular Board Work Sessions - 5:00 pm

February 15, April 19, June 21, August 16, October 18, December 20

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to cancel the December 14, 2005 scheduled Board work session.

County Manager's Report was given by memo:

#### Administration

- Meeting with Susan Brown, Tax Collector, and Marcus Johnson, IT Director, to discuss tax office web site upgrades (11/1/05)
- Attended Housing Initiative Committee Meeting (11/2/05)
- Attended Breakfast Meeting with Representatives from Community Memorial Hospital and local leaders to discuss CMH's desire to provide services to Warren County Citizens (11/4/05)
- Prepared for and Attended Board of Commissioners Regular Monthly Meeting (11/7/05)
- Attended Schools Health Advisory Council Meeting (11/8/05)
- Attended Emergency Management Meeting with David Askew, Emergency Services Director, State, and local Emergency Management Officials (11/8/05)
- Attended Pre-Bid Conference with Vendors to discuss County's Solid Waste RFP (11/9/05)
- Met with Deira Adair to discuss CDBG 2002 Scattered Sites Program (11/10/05)
- Attended Kerr Tar RPO Joint RTAC/RTCC Meeting (11/10/05)
- Prepared for and attended Board of Commissioners Work Session and Special Meeting (11/14/05)
- Meeting with Earl Evans and Staff of Red Earth Development, and Deira Adair, of Kerr-Tar COG, to discuss Administration of 2005 CDBG Scattered Sites Project (11/14/05)
- Attended HUB Board of Director's Meeting (11/15/05)
- Attended Public Works Monthly Meeting (11/16/05)
  
- Met with Staff and Board Members of County SEMAA Program to discuss continued funding of the SEMAA Program (11/16/05)
- Attended Kerr Tar COG Board Meeting (11/17/05)
- Met with Shelly Fearn, Librarian, to discuss county computer issues (11/21/05)
- Met with Earl Evans, of Red Earth Development, to sign CDBG Administration Contract (11/22/05)
- Attended Housing Initiative Committee Meeting (11/22/05)
- Met with Shelly Fearn, Librarian, to discuss Library Building Issues (11/23/05)
- Attended Kerr Tar Work Place Development Strategic Planning Session (11/29/05)

#### Activities

- Attended Animal Shelter Groundbreaking Ceremony (11/2/05)
- Attended Cooperative Extension Service Farm City Week Luncheon (11/16/05)
- Featured Speaker for Youth Services Bureau Parent Achievement Celebration (11/21/05)
- Attended Meeting with The Honorable Richard Burr, US Senator, other Local Officials, and Citizens to discuss Educational and other Local Concerns (11/30/05)

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to enter into closed session in accordance with GS 143-318.11 for Contract Negotiation and Personnel Matters.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to return to the regular meeting.

With no further business to discuss and on motion of Commissioner Lucas, which was seconded by Commissioner Richardson the regular meeting was adjourned at 9:30 pm.

/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk to the Board