

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON OCTOBER 1, 2007 AT 10:00 A.M.**

The meeting of the Board of County Commissioners was called to order by Chairman Clinton G. Alston. Other Commissioners present: William (Bill) Davis, Ernest Fleming, Barry M. Richardson, and Ulysses S. Ross. Others in attendance: Linda T. Jones, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

There were no Citizens Comments following a moment of silence. Dr. Sue Loper, Librarian was introduced to the Board and the public.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, October 1, 2007 Suggested Agenda was adopted.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item 5A Minutes of the Regular Board of Commissioners' meeting held on September 10, 2007 were approved.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item 5B Interest Income Report for August 2007 was adopted:

**INTEREST INCOME REPORT**  
Month Of AUGUST 2007

FUND	AUGUST INCOME	FISCAL YEAR TO - DATE
General	33,015.82	68,645.36
Revaluation	1,346.83	2,676.49
E 911 Telephone System	1,475.71	2,932.59
E 911 Wireless	1,130.37	2,172.36
Buck Spring Project	1,212.74	2,410.01
Recreation Complex	131.95	262.22
Animal Control	0.00	0.00
Recreation Complex Phase II	75.23	239.58
Library Building Project Fund	281.41	559.23
Regional Water Enterprise Fund	1,305.89	2,595.13
District 1 Enterprise Fund	1,967.66	3,910.20
Solid Waste	984.90	1,957.22
District II Enterprise Fund	1,588.21	3,156.13
District III Capital Project Fund	1,238.53	2,461.26
District III Phase II	12.61	25.06
District III Enterprise Fund	47.61	94.60
Soul City Pump Station Improvements	39.02	77.55
District II Phase II	60.84	120.90
	45,915.33	94,295.89

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 5C Tax Collectors Report for August 2007 was adopted:

Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month AUGUST, 2007

Current Year Collections

Tax Year	Charge	Collected in AUGUST	Collected to Date	Balance Outstanding	Percentage Collected
2007	\$10,802,181	\$731,336	\$827,842	\$9,974,339	7.66%
FY07 AUGUST Comparison	10,514,715	695,900	775,706	9,739,009	7.38%

Delinquent Collections

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2006	\$781,321	\$75,233	\$129,441	\$ 651,880	16.57%
2005	351,188	9,391	16,930	334,258	4.82%
2004	232,194	6,901	11,592	220,603	4.99%
2003	166,281	3,081	6,362	159,919	3.83%
2002	228,508	1,073	5,007	223,501	2.19%
2001	206,161	1,805	4,150	202,010	2.01%
2000	115,382	1,323	3,237	112,145	2.81%
1999	51,789	877	1,921	49,868	3.71%
1998	47,830	1,144	2,031	45,799	4.25%
1997	39,310	934	1,605	37,705	4.08%
<b>Total Delinquent Years</b>	<b>\$ 2,219,963</b>	<b>\$ 101,762</b>	<b>\$ 182,276</b>	<b>\$ 2,037,687</b>	

Other AUGUST Receipts

Other AUGUST Receipts

County Penalties

Landfill User Fees

Municipalities

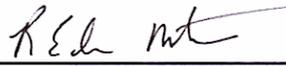
Fire District Taxes

Advance Taxes

\$ 24,806	\$ 24,806
\$ 31,293	\$ 100,857
\$ 16,570	\$ 43,217
\$ 16,138	\$ 50,961
\$ 37	\$ 37

AUGUST GRAND TOTAL

\$ 921,942	\$ 1,229,996
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 9-24-07  
R. Edwin Mitchum, Tax Collector Date

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item 5D Request for Tax Releases over \$100 was approved:

Over \$100

10/1/2007

Date: \_\_\_\_\_

Alston Clinton G	2006 820 320 D6 43	336 \$	226.58	Clerical error, MH asses-
Alston Clinton G	2007 820 320 D6 43	336 \$	209.38	Clerical error, MH asses-
Burnette Alvis	2007 6027 300 B4 3	1940 \$	105.00	No Dwelling on Property
Crump Ruth/Rubie	2007 9919 300 K5 76	3234 \$	105.00	No Dwelling on Property
Endecott Alvad & Katie T	2007 13408 308 E4 61	4198 \$	105.00	MH Assessed on anothe
Fogg Clementine	2005 14903 105 D6 43 1X	49184 \$	252.62	MH now owned by Clintc
Fogg Clementine	2006 14903 106 D6 43 1X	59017 \$	233.18	MH now owned by Clintc
Fogg Clementine	2007 14903 107 D6 43 1X	4157 \$	213.98	MH now owned by Clintc
Hameed Servietta J	2007 10585 302 C6 8B1	22812 \$	295.41	Taxpayer did not receive
Hargrove James E & Yve	2007 24193 301 F515A1	23376 \$	945.83	DW assessed on RECN
Jones George MC & Mildr	2007 22606 300 C6 8B	6535 \$	546.82	DW picked up on wrong
Johnson Effie C	2007 22488 300 F9 25C	22518 \$	105.00	Only 1 dwelling on lot
Lynch Melissa	2007 1414 106 110 18 LH	58614 \$	105.00	MH burned
Newport James L & Barb	2007 28833 301 L3B88	15304 \$	211.34	Incorrect value placed o
<b>TOTAL</b>			<b>\$ 3,660.14</b>	

**MOTOR VEHICLE RELEASES:**

Bukowski Steve S	2006 16723 241 WTX1407	65735 \$	168.89	Military LES FL
Lake Area Counseling Inc	2006 31060 272 WTT5041	66045	146.58	Exempt per IRS
Miller Deborah Nance	2007 14851 282 DEACGOL	66147	117.09	Sold vehicle

**TOTAL \$ 432.56**

**LANDFILL USER FEE RELEASES:**

Forrester C A Jr Heirs of	2007	15006 300 I9 75	4356	\$105.00	NES
Frisbee Joyce	2007	5975 300 C5A 10	15407	\$105.00	NES
Gibbs Joseph T Jr & Lind	2007	11976 300 J2A 78	13926	\$105.00	LPC
Harris Curtis & Gladys	2007	2678 300 B2 28A	18502	\$105.00	LPC
Howell Patricia A	2007	20740 200 D1 8	27651	\$105.00	NES
Hux Clifton Lee & Mary	2007	5695 300 J2A 86	8110	\$105.00	LPC
Irvin Charles E & Evelyn	2007	14593 301 H1B 38	1200	\$105.00	LPC
Johnson Catherine S & Jr	2007	29881 300 A2D 29	2456	\$105.00	NES
Johnson Effie C	2007	22488 300 F9 25C	22518	\$105.00	NES
Patel Shantilal B & Jayme	2007	7556 301 E1 27	8798	\$105.00	LPC
Patel Shantilal B & Jayme	2007	7556 300 E1 26	8799	\$105.00	LPC
Richardson Harry G	2007	30340 300 E9 1 2	3113	\$105.00	LPC
Seay Richard I & Janice M	2007	7766 300 L2B 14 15	9114	\$105.00	LPC
Strum Lawrence Richard	2007	39306 301 D4 41	8362	\$105.00	LPC
Sullivan Mark R & Jan S	2007	9004 301 L2B 12 13	11784	\$105.00	LPC
Vaughn Frank Sr	2007	41735 200 C4 37 X	27079	\$105.00	LPC

<b>SUB-TOTAL LFUF RELEASES</b>	<b>\$1,680.00</b>
<b>SUB-TOTAL ERROR CORRECTIONS:</b>	<b>\$3,660.14</b>
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>	<b>\$432.56</b>
<b>TOTAL RELEASES:</b>	<b>\$5,772.70</b>

**Abbreviation Key:**

LFUF = Landfill User Fee

NES=No Electrical Service

LPC=Licensed Private Contractor

County Manager approved Releases under \$100 were authorized:

Under \$100

10/1/2007

Date:

*LJA 9/24/07***ERROR CORRECTION RELEASES:**

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
Brown Charles F	2007	31052 200		27282	\$ 21.54	Situs
Easling Gerald T & Patric	2007	24144 300	D9 153	19534	\$ 25.41	Double listed
Eason Will W III	2007	31049 200		27285	\$ 11.85	Situs
Gallagher Tammy & Rog	2007	3220 300	D4D 344B	1494	\$ 87.44	Situs
McCullough Winfield Sco	2007	29587 300		23399	\$ 86.94	Double listed
Richardson Joseph O &C	2007	33734	J11 18E x	27006	\$ 95.01	Valuation
Sampson Larry B	2007	28911 300	J2C 70	10492	\$ 92.86	boat assessed on another account
Tillett George & Linda	2007	18751 300	I4B162	16406	\$ 81.65	Valuation

<b>SUB-TOTAL ERROR CORRECTIONS:</b>	<b>\$502.70</b>
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**MOTOR VEHICLE RELEASES:**

Bankard Donald Wayne	2006	22682 1785	RSS5087	76928	\$ 9.03	Donated to Mellwood Training
Daniel Patricia Allen	2006	651 106	VRH7334	55947	\$ 9.45	Burned
Edmonds Ashleigh Dawn	2006	31008 2311	STZ8153	65633	\$ 82.14	Franklin
Hale Jesse Macon	2006	21908 106	VWW4460	53550	\$ 8.27	Franklin
Hall Jason Wesley	2006	7131 1634	WTX2512	64955	\$ 20.90	Sold
Hall Jason Wesley	2006	7131 2688	BS27043	66009	\$ 90.08	Value
Hall John Bill III	2006	16923 1430	WNK5553	82697	\$ 13.02	Sold
Hughes Karen Ann	2006	26649 2115	SNW8490	65436	\$ 99.96	Franklin
Meek Oscar Long	2006	27234 106	LVB7640	54626	\$ 22.40	Total Loss
Odom Sidney S	2006	15586 2061	BF95797	65382	\$ 3.45	Moore
Richardson Larry White	2006	33819 2673	2W9994	65994	\$ 65.50	Sold
Robinson Rachel B	2006	9853 1804	NNJ2404	75462	\$ 5.18	Traded
Robinson Willie Thrower	2006	34901 1085	PYC9935	73137	\$ 14.25	Deceased, Gave to stepdaughter
Robinson Willie Thrower	2006	34901 1448	JSC48	62704	\$ 12.30	Deceased, Gave to stepdaughter
Robinson Willie Thrower	2006	34901 2691	TXK4166	73012	\$ 23.22	Deceased, Gave to stepdaughter
Robinson Willie Thrower	2006	34901 1992	WNJ8655	74044	\$ 7.38	Deceased, Gave to stepdaughter
Silver Charlie B	2006	2015 106	WNK2553	55013	\$ 15.12	Sold
Spell Billie Calvin	2006	38328 1554	AXA6395	64875	\$ 9.6	Sold
Williams Archie M Jr	2006	43812 106	WRT8973	56302	\$ 56.76	Turned back in

<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>	<b>\$ 568.01</b>
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<b>SUB-TOTAL CORRECTION RELEASES:</b>	<b>\$502.70</b>
<b>Total Releases</b>	<b>\$ 1,070.71</b>

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Amendment No. 2 to the FY 2007-08 Warren County Budget was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE  
2007/2008  
Amendment No. 2**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Commissioners	405
County Manager	2,810
Human Resources	1,240
Finance Office	4,464
Tax Assessor	2,913
Tax Collection	5,595
Board of Elections	1,096
Register of Deeds	2,186
Information Technology	4,889
Building, Grounds & Maintenance	20,447
Sheriff's Department	25,021
Child Support Enforcement	534
Central Communications	5,362
Detention Facility	9,847
Emergency Services	1,422
Code Enforcement	2,576
Emergency Medical Services	13,237
Animal Control	1,630
Planning Board	7,171
Economic Development Commission	6,687
Cooperative Extension Service	1,960
Soil Conservation	1,926
Health Department	34,493
DSS Administration	41,506
Veteran's Services Office	4,366
SEMAA	1,406
Libraries	3,834
Recreation Program	2,252
Youth Services Bureau	1,207
Contingency - Salary Pool	<u>(204,064)</u>
<b>Total</b>	<b>8,418</b>

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Health Medicaid Reimbursement	26,851
Fund Balance Appropriated	(52,051)
Restricted Intergovernmental - Health	<u>33,618</u>
<b>Total</b>	<b>8,418</b>

Section 6 of the Warren County Budget Ordinance, pertaining to the Solid Waste Enterprise Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Solid Waste Program	<b>2,914</b>
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Section 7 of the Warren County Budget Ordinance, pertaining to the Solid Waste Enterprise Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Fund Balance Appropriation	<b>2,914</b>
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This amendment:

- appropriates \$206,978 to various departments for a 2% employee salary increase. This appropriation was approved in the adopted budget.

Source of Funding: Contingency Salary Pool

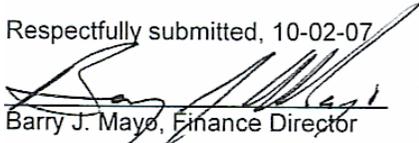
- appropriates funds to the Health Department to agree with state funding allocations.

Source of Funding: Department of Health and Human Services-  
Division of Public Health

- appropriates \$2,914 to the Solid Waste Enterprise Fund for a 2% employee salary increase. This appropriation was approved in the adopted budget.

Source of Funding: Fund Balance Appropriated

Respectfully submitted, 10-02-07

  
Barry J. Mayo, Finance Director

James Hayes, Warren County Supervisor, NCDOC, Division of Community Corrections, Probation and Parole Officer made the annual Report for Judicial District 9, Fiscal Year 2006-07 in Royster Washington's absence. Report was received as presented.

Motion was made by Commissioner Fleming, which was seconded by Commissioner Davis and duly carried to approve amending Warren County Memorial Library's "Resolution Establishing County Public Library" and Board of Trustees "By-Laws" increasing board membership from no more than 9 to "no more than 12 members".

Motion was withdrawn by Commissioner Fleming, second was withdrawn by Commissioner Davis.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, amendments to Warren County Memorial Library's "Resolution Establishing County Public Library" and Library Board of Trustees' "By-Laws" increasing board membership from no more than 9 to "no more than 12 members" was approved for inclusion on the November 5, 2007 regular Board of Commissioners agenda.

Appointments to the Library Board of Trustees was deferred to the November 5, 2007 Board of Commissioners Meeting agenda by consensus.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Friends of the Library (a non-profit) was authorized to sale discarded books.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Recreation Complex Phase II, Change Order No. 3 was accepted as presented.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, annual Agreement for Protection, Development and Improvement of Forest Land in Warren County, effective July 1, 2007 through June 30, 2008 was adopted.

<b>Total Cooperative Appropriation:</b>		<b>\$260,603</b>
State:	60%	\$156,362
Warren County:	40%	\$104,241

Bids were received for remount of ambulance as follows:

Select Custom Apparatus, Inc.      \$59,675 (\$58,675 w/chassis trade)  
(add \$1,500 for temperature controlled cabinet – not the requested brand)

Southeastern Specialty Vehicles,      \$59,956 (includes \$1,000 trade)  
(add \$2,500 for temperature controlled cabinet – requested brand)

Dennis Paschall, EMS Coordinator recommended awarding bid to Southeastern Specialty Vehicles at a total of \$62,456

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to award bid for ambulance remount to Southeastern Specialty Vehicles at \$62,456 (bid price included \$59,956 base, \$1,000 chassis trade and \$2,500 for temperature controlled cabinet).

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Agenda Item 11-A – Declare and Dispose of Surplus Property was added to the October 1, 2007 agenda.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, 2000 Ford Type III Ambulance was declared surplus and authorized for trade-in of chassis.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried, Human Resources Manager Elgin Lane was authorized the creation of a Maintenance

Worker II Position in the Building and Grounds Department. Funds for salary grade 18: \$27,097 plus benefits, pro-rated for 8 months at \$23,526, plus \$200 for uniforms was allocated from Contingency.

Votes were as follows:           Ayes: Alston, Davis, Fleming, & Ross  
  Nay: Richardson

Motion carried by a majority vote. Human Resources Manager, Elgin Lane was authorized to create a Maintenance Worker II Position in the Building and Grounds Department. Funds for salary grade 18: \$27,097 plus benefits, pro-rated for 8 months at \$23,526, plus \$200 for uniforms was allocated from Contingency.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Human Resources Manager Elgin Lane was authorized the creation of a part-time, temporary Deputy Register of Deeds position and allocated \$4,500 to cover remainder of the current year ending June 30, 2008.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, a public hearing was scheduled for Monday, November 5, 2007 at 9:30 am to hear citizen comments regarding a rezoning request from PC Net Tools, LLC/AKE Properties, LLC.

Request for Easement Across County Property for access to New Library, tabled September 10, 2007 at a regular Board meeting, was presented for a second time for consideration and approval.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Progress Energy was granted access across county property to the New Library at Front and Franklin Streets, subject to County Manager and County Attorney review and consent.

An ongoing issue regarding repairs to the Soul City Pump Station to solve an offensive odor problem was presented for discussion.

Chairman Alston inquired if he should abstain from voting on Soul City Pump Station issue, because land owners where easements are being sought are relatives. County Attorney advised Chairman Alston that he should vote since relationship to land owners was not immediate.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, County Manager Linda T. Jones, County Attorney Michael Williams and Public Utilities Director Macon Robertson, were ordered to communicate via letter, (with a request for response within 30 days of receipt), to property owners Ulysses S. Davis and M. Lamb, et. al, located on Ridgeway Street at Warrenton/Ridgeway Road to acquire easements related to repairs at Soul City Pump Station. An offer up to \$3,000 per easement was authorized.

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to award bid for Ephram Place CDBG Project # 03-

C-1187 for general construction to H.G. Reynolds Company, Inc. of Henderson, NC, with a base bid in the amount of \$277,683.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's Report was adopted as follows:

**Administration**

- Meeting with Warren County Schools Officials to discuss SECU participation in a Housing Project for Teachers (9/4/07)
- Participated in a tour of Gaston Preparatory School with Warren County Schools Officials (9/5/07)
- Prepared for and attended Board of County Commissioners Regular Meeting (9/10/07)
- Meeting with Wayne Brown, of BB&T Insurance, to discuss county's insurance policy (9/11/07)
- Meeting with Division of Community Assistance Officials, County Staff and Others to discuss CDBG Project (9/12/07)
- Attended RTCC meeting in Oxford (9/13/07)
- Attended Kerr Lake Regional Water System Meeting in Henderson (9/13/07)
- Meeting with Donald Paynter, of Progress Energy, to discuss power easements across county property (9/19/07)
- Meeting with Timmy Baynes and Diane Cox, of COG, to discuss Senior Center (9/24/07)
- Meeting with Dennis Paschall, Sheriff and Telecommunications Supervisor to discuss Grant Proposal (9/24/07)
- Meeting with VGCC Controller and Finance Officer (9/26/07)
- Attended Armory Renovation Committee Meeting (9/26/07)
- Meeting with Dennis Paschall and potential candidate for permanent Medical Director (9/27/07)

**Activities**

- Attended Nationwide Insurance Ribbon Cutting and Open House (9/14/07)
- Attended and Participated in Department Head Retreat (9/17/07)
- Attended and participated in E-NC Broadband Information Meeting (9/17/07)
- Attended and Participated in County Grant Writing Work Shop (9/20/07)
- Attended Economic Development Commission's Breakfast Meeting with Industry & VGCC Representatives (9/25/07)
- Attended Vance-Warren Comprehensive Health Plan's Board of Director's Friends of HealthCo Reception (9/25/07)
- Attended Kerr-Tar COG Annual Banquet (9/27/07)
- Attended Soil Water Conservation Service Ecology Field Day at Warren County Middle School (9/27/07)

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Fleming and duly carried, the October 1, 2007 Board of Commissioners meeting was adjourned.

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/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk