

MINUTES FROM A PUBLIC HEARING TO AMEND WARREN COUNTYS OFFICIAL ZONING MAP HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON NOVEMBER 5, 2007 AT 9:30 AM.

The Public Hearing was called to order by Chairman Clinton G. Alston. Other Commissioners present: Ernest Fleming, Barry Richardson and Ulysses S. Ross. Absent: Commissioner William Davis. Also in attendance: Linda T. Jones, County Manager and Barry Mayo Finance Director.

Notice of public hearing was read by the Clerk to the Board:

Request from PC NetTools.com/Ake Properties, LLC to rezone a 10 acre tract of land located at the east corner of Mariner Point Road and Eaton's Ferry Road/Lizard Creek Road (Tax Map L2-63B) and is petitioned for rezoning from Residential (R) to Neighborhood Business (NB) in the Roanoke Township.

There were no citizen comments:

Petitioners stated they were willing to comply with all regulations in order to help the area grow.

E-mail from Keith Abbott, property owner in Spinnaker Pointe was read:

"My name is Keith Abbott I own property in Spinnaker Pointe at the Food Lion. Want to express my concern about the increase in the number of robberies in the area. The sheriff is doing all he can, but he needs to have full time deputies in our area. The county commissioners have seen fit to rezone property in the area to business from residential at the objections of a number of home owners in the area. Since the commissioners have done this then they need to step up to the plate and fund money for extra deputies for our part of the lake. Increase in businesses always brings the criminals. What will we see next? Home invasions. I hope not. I hope that this can be passed on to the county commissioners at there meeting next Monday since i can't be there."

Ken Krulik, Warren County Planner/Zoning Administrator came before the board and stated the Planning Board recommendation was in favor of approval.

On a motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Public Hearing was adjourned at 9:45 am.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON NOVEMBER 5, 2007 AT 10:00 A.M.

The meeting of the Board of County Commissioners was called to order by Chairman Clinton G. Alston. Other Commissioners present: Ernest Fleming, Barry M. Richardson, and Ulysses S. Ross. Absent: Commissioner William (Bill) Davis. Others in attendance: Linda T. Jones, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

Recognition was given to the Warren County Finance Department employees:

| | |
|---------------------------------|-------------------------------|
| Barry Mayo, Finance Director | Evelyn Cooper, Account Tech. |
| Gloria Edmonds, Account Manager | Debbie Brauer, Account Tech. |
| Cecile Rein, Account Specialist | Brenda Seapark, Account Tech. |

for receiving for the second year consecutively, an "Award of Excellence in Financial Reporting" from the Government Finance Officers Association of the US and Canada.

A moment of silence was followed by Citizens Comments as follows:

Pete Deschenes – expressed support for law enforcement coverage in the Lake Gaston area with budget allocation as recommended by Sheriff Williams (written comments on file with Clerk to Board).

David Duxbury – expressed support for law enforcement presence in Lake area, crime has an economic impact. Sign on highway 903 going south & north creates a night time driving hazard. (Written comments on file with Clerk to the Board.)

Bill Hoofnagle - expressed support for Sheriff Williams’ request for more police coverage in Warren County, especially around the Lake (written comments on file with Clerk to the Board).

Charles Haislip – questioned the time it takes for emergency response to the Lake area.

Myrna Waddell - from Spinnaker Point, asked board to reconsider Sheriff’s request for full-time staff in the Lake Area because of the number of robberies and likelihood of increase in number and nature.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, November 5, 2007 Suggested Agenda was adopted with amendments as follows:

- Add Items 19-A Plan to Further Fair Housing for 2007-2008
- 19-B Job Reclassification for Health Department & Social Services
- 19-C Local Salary Plan Reporting Package

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5A Minutes of the Commissioners’ meetings as follows, were approved:

- October 1, 2007 - Regular Board Meeting
- October 2, 2007 – Public Hearing - County Comprehensive Transportation Plan (CTP)
- October 2, 2007 – Public Hearing - County Historic Preservation Commission
- October 2, 2007 – Public Hearing – County Water Shortage Response Ordinance

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5B Interest Income Report for September 2007 was adopted:

INTEREST INCOME REPORT
Month Of SEPTEMBER 2007

| FUND | SEPTEMBER INCOME | FISCAL YEAR TO - DATE |
|--------------------------------|------------------|-----------------------|
| General | 31,426.68 | 100,072.04 |
| Revaluation | 1,341.03 | 4,017.52 |
| E 911 Telephone System | 1,469.35 | 4,401.94 |
| E 911 Wireless | 1,151.05 | 3,323.41 |
| Buck Spring Project | 1,207.51 | 3,617.52 |
| Recreation Complex | 81.70 | 343.92 |
| Animal Control | 0.00 | 0.00 |
| Recreation Complex Phase II | 72.84 | 312.42 |
| Library Building Project Fund | 203.22 | 762.45 |
| Regional Water Enterprise Fund | 1,051.07 | 2,840.50 |

| | | |
|-------------------------------------|-----------|------------|
| Regional Water Enterprise Fund | 1,251.37 | 3,846.50 |
| District 1 Enterprise Fund | 1,959.18 | 5,869.38 |
| Solid Waste | 776.05 | 2,733.27 |
| District II Enterprise Fund | 1,584.40 | 4,740.53 |
| District III Capital Project Fund | 1,230.23 | 3,691.49 |
| District III Phase II | 12.55 | 37.61 |
| District III Enterprise Fund | 47.40 | 142.00 |
| Soul City Pump Station Improvements | 38.86 | 116.41 |
| District II Phase II | 53.13 | 174.03 |
| | 43,906.55 | 138,202.44 |

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item # 5C Tax Collectors Report for September 2007 was adopted:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month SEPTEMBER, 2007**

Current Year Collections

| Tax Year | Charge | Collected in SEPT | Collected to Date | Balance Outstanding | Percentage Collected |
|-----------------------|--------------|-------------------|-------------------|---------------------|----------------------|
| 2007 | \$11,233,999 | \$533,699 | \$1,265,034 | \$9,968,965 | 11.26% |
| FY07 SEPT. Comparison | 10,980,906 | 422,781 | 1,198,487 | 9,782,419 | 10.91% |

Delinquent Collections

| Year | Charge | Collected | Balance | Percentage |
|-------------------------------|---------------------|-----------------|---------------------|------------|
| 2006 | \$779,487 | \$28,156 | \$621,890 | 20.22% |
| 2005 | 350,811 | 7,981 | 325,900 | 7.10% |
| 2004 | 231,820 | 4,595 | 215,633 | 6.98% |
| 2003 | 165,916 | 3,164 | 156,390 | 5.74% |
| 2002 | 228,327 | 2,376 | 220,943 | 3.23% |
| 2001 | 205,943 | 1,700 | 200,092 | 2.84% |
| 2000 | 115,148 | 480 | 111,431 | 3.23% |
| 1999 | 51,562 | 556 | 49,085 | 4.80% |
| 1998 | 47,620 | 592 | 44,997 | 5.51% |
| 1997 | 39,104 | 525 | 36,974 | 5.45% |
| Total Delinquent Years | \$ 2,215,738 | \$50,125 | \$ 1,983,336 | |

Other SEPT. Receipts

| | | |
|---------------------|-----------|------------|
| County Penalties | \$12,186 | \$ 36,989 |
| Landfill User Fees | \$49,442 | \$ 150,299 |
| Municipalities | \$ 17,893 | \$ 61,110 |
| Fire District Taxes | \$ 24,711 | \$ 50,961 |
| Advance Taxes | \$ 500 | \$ 537 |

AUGUST GRAND TOTAL

| | |
|-------------------|---------------------|
| \$ 688,556 | \$ 1,797,333 |
|-------------------|---------------------|

R. Edw. Mitchum 10-15-07

R. Edwin Mitchum, Tax Collector Date

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5D Request for Tax Releases over \$100 was approved:

| Over \$100 | 11/5/2007 | Date: |
|-----------------------------------|--------------------------|--|
| ERROR CORRECTION RELEASES: | | |
| Baker Frank Jr & Cora Le | 2005 2312 105 D10 52 1x | 48985 \$ 161.37 No longer owns SW |
| Baker Frank Jr & Cora Le | 2006 2312 106 D10 52 1x | 58719 \$ 149.01 No longer owns SW |
| Baker Frank Jr & Cora Le | 2007 2312 107 D10 52 1x | 721 \$ 135.08 No longer owns SW |
| Clary David | 2005 5869 105 C10 37A 1: | 50187 \$ 276.07 Gave DW away |
| Clary David | 2006 5869 106 C10 37A 1: | 60458 \$ 254.95 Gave DW away |
| Clary David | 2007 5869 107 C10 37A 1: | 18699 \$ 232.50 Gave DW away |
| Davis Ulysses S | 2007 11611 311 E5D190 | 4616 \$ 352.99 Clerical Error |
| Ellis Janet | 2004 12910 104 | 44389 \$ 171.21 Sold MH 3 yrs ago |
| Ellis Janet | 2006 12910 106 | 58569 \$ 140.76 Sold MH 3 yrs ago |
| Ellis Janet | 2007 12910 107 | 30636 \$ 127.00 Sold MH 3 yrs ago |
| Hamill Joseph C & Linda | 2007 22672 302 K3D231 | 21280 \$ 105.00 House incomplete-no lfu |
| Jefferson Sapata Donnell | 2007 21261 300 J6 41 | 13400 \$ 223.76 DW assessed to 5770 2f |
| Magnolia Manor | 2007 17706 200 | 27050 \$ 352.18 Arbitrary Assessment-fai |
| Rooker Helen Marie | 2007 35113 300 D8 40 | 12333 \$ 242.10 Missed exemption |
| Vazques Nathaniel & Carri | 2007 16135 301 I9 46E | 3032 \$ 105.00 LFUF Charged on VL |
| Wilson Willie Grey | 2007 45406 300 D7A 5 | 13995 \$ 257.65 Missed exemption |
| Wolgemuth Richard L | 2007 19799 301 D8 61 | 10027 \$ 2,527.54 House on wrong lot |
| | TOTAL | \$ 5,814.17 |
| MOTOR VEHICLE RELEASES: | | |
| Buck Lucas Logging Inc | 2007 19986 2545 VVV5719 | 67740 \$ 189.63 Rel to Halifax |
| Denise C Allen Inc | 2007 9043 1900 RRL8699 | 67095 \$ 272.14 Situs & Sold Vehicle |
| Manning Helen Marie | 2007 19269 2695 WTX1407 | 65735 \$ 168.89 Military LES FL |
| Paynter Christopher | 2007 6222 2406 BS95703 | 67601 \$ 161.90 Wrong length on trailer |
| | TOTAL | \$ 792.56 |

LANDFILL USER FEE RELEASES:

| | | | | | | |
|---------------------------|------|-----------|----------|-------|----------|-------|
| Campbell Allen E Jr & Boi | 2007 | 6533 333 | C4 4 | 2184 | \$105.00 | LPC |
| Carter Lucy S | 2007 | 7315 300 | B8 38 | 2307 | \$105.00 | NES |
| Davis Clara Mae | 2007 | 1734 200 | D6 51 | 27131 | \$105.00 | LPC |
| Downey Ronnie A & Ruby | 2007 | 12134 300 | D2 7D 1 | 16582 | \$105.00 | NES |
| Durham Louise V | 2007 | 12512 300 | C6 56 | 12512 | \$105.00 | NES |
| Hales Bobby G & Faye S | 2007 | 5465 300 | J2A 75 | 8635 | \$105.00 | LPC |
| Harmon Robbie L & Tamr | 2007 | 17509 300 | D4 75B | 17392 | \$105.00 | LPC |
| Hauter Ahmed Saleh | 2007 | 2562 300 | E4 54 A2 | 16959 | \$105.00 | LPC |
| Hobgood Audrey L | 2007 | 24211 312 | G5D 84 | 7298 | \$70.00 | MACON |
| Johnson Catherine S & Jc | 2007 | 29881 300 | A2D 29 | 2456 | \$105.00 | NES |
| Prince Stacie W | 2007 | 20718 300 | G5D 71 | 14360 | \$70.00 | MACON |
| Skinner S D/J L C/W T IV | 2007 | 7556 301 | J2B136B | 14367 | \$105.00 | LPC |
| St Sing Robin Lee | 2007 | 35914 300 | G5D 5 | 12563 | \$70.00 | MACON |
| Wright Phyllis M & Jacob | 2007 | 45739 300 | E2 131B | 14333 | \$105.00 | NES |

SUB-TOTAL LFUF RELEASES \$1,365.00
SUB-TOTAL ERROR CORRECTIONS: \$5,814.17
SUB-TOTAL MOTOR VEHICLE RELEASES: \$792.56
TOTAL RELEASES: \$7,971.73

Abbreviation Key:

LFUF = Landfill User Fee
 NES=No Electrical Service
 LPC=Licensed Private Contractor

County Manager approved Releases under \$100 were authorized:

Under \$100

11/5/2007

Date: 10/23/07

ERROR CORRECTION RELEASES:

| NAME | Year | ACCT# | MAP # | RECORD # | AMOUNT | REASON |
|-----------------|------|-----------|-------|----------|----------|-------------|
| Wolfley Polly L | 2007 | 45438 200 | | 27362 | \$ 21.86 | Boat Junked |

SUB-TOTAL ERROR CORRECTIONS: \$21.86

MOTOR VEHICLE RELEASES:

| | | | | | | |
|-----------------------|------|------------|---------|-------|-----------|----------------|
| Adams Douglas Arthur | 2007 | 12694 1278 | CA1863 | 66473 | \$ 12.56 | Sold |
| Baskerville Mary F | 2007 | 26843 106 | JRV5174 | 57225 | \$ 47.50 | Traded |
| Bullock John Lee Jr | 2007 | 19151 2359 | MZW1467 | 63615 | \$ 10.20 | Junked |
| Carter Harry Jr | 2007 | 30494 2502 | 2W9955 | 65823 | \$ 41.04 | Sold |
| Evans Chalita D | 2007 | 27375 2365 | 2E5666 | 67560 | \$ 66.29 | Rel to Halifax |
| Evans Derrick | 2007 | 12537 2138 | WTX8055 | 67333 | \$ 6.21 | Gave Away |
| Galindez Bruno R | 2007 | 15516 106 | GEOVANN | 56912 | \$ 67.28 | Traded |
| Harper Dean Milton | 2007 | 3625 1770 | VRJ6777 | 63026 | \$ 61.20 | Traded |
| Harvey Joan Ann | 2007 | 18630 1251 | STX3044 | 66446 | \$ 3.92 | Value |
| Hawkins Wilbur A | 2007 | 18911 1489 | VSL5374 | 64810 | \$ 2.16 | Sold |
| Haynes Brian J | 2007 | 1001 1826 | VWW7845 | 67021 | \$ 51.30 | Sold |
| Laurer Walter | 2007 | 31070 200 | | 27324 | \$ 54.89 | Rel to Halifax |
| Limer John Robert | 2007 | 25522 106 | VVD5978 | 57311 | \$ 43.74 | Traded |
| Limer John Robert | 2007 | 25522 106 | VVD5978 | 57311 | \$ 43.74 | Traded |
| Modrow Peter Albert | 2007 | 27225 1046 | MSW7613 | 66241 | \$ 5.83 | Gave Away |
| Moore Virginia Dare | 2007 | 27811 2278 | VWW7325 | 67473 | \$ 12.78 | Gave Away |
| Munoz Sigifredo | 2007 | 20142 1803 | VWW7031 | 66998 | \$ 25.29 | Sold |
| Neal Troy Louis | 2007 | 1576 2048 | LYC3986 | 81514 | \$ 31.20 | Traded |
| Palmer Vera Jane | 2007 | 19302 2094 | KVR3149 | 67289 | \$ 0.82 | Situs |
| Seaman Elda | 2007 | 2467 1112 | HNK1510 | 64433 | \$ 12.74 | Traded |
| Suitte Robert Leo | 2007 | 39325 2491 | BM80083 | 67686 | \$ 111.76 | Clerical |
| Stegall Luther Earl | 2007 | 38932 1835 | RRL2025 | 75493 | \$ 7.29 | Sold |
| Thompson Arthur M | 2007 | 40316 106 | KXW8641 | 54881 | \$ 4.44 | Sold |
| Thompson Arthur Moore | 2007 | 40316 106 | LSK8113 | 53525 | \$ 31.04 | Totaled |
| Walston James P | 2007 | 6416 1432 | RWX2189 | 66627 | \$ 22.66 | Sold |
| Williams Ella Jones | 2007 | 7554 106 | RSS5503 | 55108 | \$ 2.68 | Junked |
| Wright Artie | 2007 | 30989 1469 | WTX1665 | 64790 | \$ 3.68 | Junked |

SUB-TOTAL MOTOR VEHICLE RELEASES: \$ 740.50

SUB-TOTAL CORRECTION RELEASES: \$21.86
Total Releases \$ 762.36

| | |
|--------------------------|------------------|
| Legal & Admin | \$ (522) |
| Engineering/Inspection | (1,546) |
| Engineering/Additional | (2,628) |
| Additional CA&CO' | 14,915 |
| Soil Investigations | (195) |
| Lighting – Walking Trail | 25,264 |
| Construction Contract | (5,072) |
| Contingency | <u>45,014</u> |
| Total | \$ 75,230 |

Explanation:

This amendment adjusts the budget to the most recent cost estimates and appropriates funds for light around the walking trail. Source of funding for walking trail lighting is sales tax refund.

Respectfully Submitted 11/05/07


 Barry J. Mayo, Finance Director

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to adopt Amendment No. 3 to FY 2007-08 Warren County Budget Ordinance:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
 2007/2008
 Amendment No. 3**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

| | |
|---|-------------------|
| Register of Deeds | \$ 4,500 |
| Buildings, Grounds and Maintenance | 23,526 |
| Sheriff's Department | 2,220 |
| Contingency | (28,026) |
| Transfers to Other Funds - Courthouse Annex Building Renovation Project | <u>250,000</u> |
| Total | \$ 252,220 |

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

| | |
|---|------------------|
| Fund Balance Appropriated - Reserved for Courthouse Annex Building Renovation Project | \$250,000 |
| Fund Balance Appropriated - Controlled Substance Tax | <u>\$2,220</u> |
| Total | \$252,220 |

This amendment:

- appropriates funds to Register of Deeds for a part-time temporary position for office support as authorized at the October 1, 2007 meeting.
 Source of Funding: General Fund - Contingency
- appropriates funds to Building, Grounds & Maintenance for a Maintenance Worker II as authorized at the October 1, 2007 meeting.
 Source of Funding: General Fund - Contingency
- appropriates funds for Courthouse Annex Building Renovation Project, as Reserved by Resolution dated May 7, 2007
 Source of Funding: Fund Balance Appropriated - Reserved for Courthouse Annex Building Renovation Project
- appropriates funds to Sheriff's Department for protective equipment \$2,220
 Source of Funds: Fund Balance Appropriated - Controlled Substance Tax


 Barry J. Mayo, Finance Director

Ms. Sally Dickerson came before the Board to request waiver of paying for a second (2nd) time, \$250 inspection fee, related to her mobile home repairs. She stated she was disabled with crippling arthritis and failing eye sight and did not have any help, while on a fixed income and living alone.

County Manager Jones and County Planner/Zoning Administrator Ken Krulik cautioned the Board regarding granting waivers of this type because it sets a precedent.

Commissioner Fleming pointed out that Ms. Dickerson had paid the \$250 fee, but authorized time had lapsed.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by majority vote, request to waive payment for a second time of \$250 inspection fee for Ms. Sally Dickerson was authorized.

Votes were as follows: Ayes: Ross, Alston and Fleming
Nay: Richardson

Motion carried, payment of \$250 inspection fee for a second (2nd) time, was waived for Ms. Sallie Dickerson.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, request for use of National Guard Armory with rental fee waived was granted to Cooperative Extension Service for December 3, 2007 to conduct 4-H Volunteer Leader's Association meeting; \$50 clean-up fee must be paid.

A required public hearing was held on Monday, November 5, 2007 at 9:30 am in the Warren County Courthouse, courtroom # 202 to hear citizen's comments regarding:

Request from PC NetTools.com/Ake Properties, LLC to rezone a 10 acre tract of land located at the east corner of Mariner Point Road and Eaton's Ferry Road/Lizard Creek Road (Tax Map L2-63B) and is petitioned for rezoning from Residential (R) to Neighborhood Business (NB) in the Roanoke Township.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, the following rezoning request was approved:

Request from PC NetTools.com/Ake Properties, LLC to rezone a 10 acre tract of land located at the east corner of Mariner Point Road and Eaton's Ferry Road/Lizard Creek Road (Tax Map L2-63B) and is petitioned for rezoning from Residential (R) to Neighborhood Business (NB) in the Roanoke Township.

A required public hearing was held on Tuesday, November 2, 2007 at 7:00 pm in the Warren County Courthouse, courtroom # 202 to hear citizens' comments regarding Warren County Comprehensive Transportation Plan (CTP).

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, "Resolution Adopting A Comprehensive Transportation Plan for Warren County, North Carolina" was adopted as follows:

**RESOLUTION ADOPTING A
COMPREHENSIVE TRANSPORTATION PLAN
FOR WARREN COUNTY, NORTH CAROLINA**

The following resolution was offered by Commissioner Barry Richardson seconded by Commissioner Ulysses Ross and, upon being put to a vote, was carried by a vote 5 for, 0 against on the 5th day of November, 2007.

WHEREAS, Warren County, the Town of Warrenton, the Town of Norlina, the Town of Macon, the Kerr-Tar Rural Planning Organization, and the Transportation Planning Branch, North Carolina Department of Transportation, have actively worked to develop a Comprehensive Transportation Plan for Warren County; and

WHEREAS, Warren County and the Department of Transportation are directed by North Carolina General Statutes 136-66:2 to reach agreement for a transportation system that will serve present and anticipated volumes of traffic in and around Warren County; and

WHEREAS, it is recognized that the proper movement of traffic within and through Warren County is a highly desirable element of the comprehensive plan for the orderly growth and development of the County; and

WHEREAS, Warren County is directed by North Carolina General Statutes 136-66.2 to have a qualifying land development plan that can be a policy statement that expresses a jurisdiction's vision for the development of land within that jurisdiction;

WHEREAS, it is recognized that the vision described in the Warren County – 2022 Comprehensive Development Plan is still valid for the areas within Warren County's planning jurisdiction, and will serve as a qualifying land development plan;

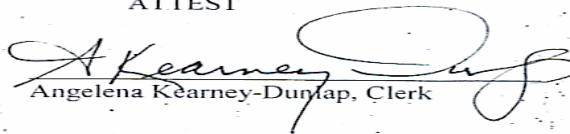
WHEREAS, after full study of the Comprehensive Transportation Plan and the supporting documents presented, the Warren County Board of Commissioners feels it to be in the best interests of Warren County to adopt a plan pursuant to General Statutes 136-66.2;

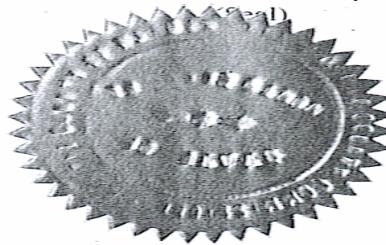
NOW THEREFORE, BE IT RESOLVED: That the Warren County Board of Commissioners hereby adopts the portion of the Warren County Comprehensive Transportation Plan dated October 8, 2007, that is within its planning jurisdiction, and endorses the portion remaining throughout Warren County, within the municipalities' planning jurisdictions. This plan should be approved and adopted as a guide in the development of the transportation system in Warren County and the same is hereby recommended to the North Carolina Department of Transportation and the Kerr-Tar Rural Planning Organization for subsequent adoption:

I, Angelena Kearney-Dunlap, Clerk of the Warren County Board of Commissioners, Warren County, North Carolina, hereby certify that the above is a true and correct copy of the excerpts from the minutes of the Warren County Board of Commissioners meeting of said County.

WITNESS my hand and the official seal of Warren County this the 5th day of November, 2007:

ATTEST


Angelena Kearney-Dunlap, Clerk



On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote it was authorized to establish Warren County Historic Commission.

A required public hearing was held on Tuesday, October 2, 2007 at 8:00 pm in the Warren County Courthouse, Room 202, to hear citizens' comments regarding Warren County Water Shortage Response Ordinance.

On motion made by Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Warren County Water Shortage Response Ordinance was adopted.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, on recommendation from Library Board of Trustees, Resolution Establishing County Public Library and Warren County Memorial Library Board of Trustees By-Laws were amended as follows:

- 1) **“Resolution Establishing County Public Library”**: Amended to change membership from no more than 9 member board to no more than 12 member board
- 2) **“Warren County Memorial Library Board of Trustees By-Laws”**: Amended to change from no more than 9 member board to no more than 12 member board

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Elmer T. Malone, Jr. was appointed to serve a three (3) year term on the Library Board of Trustees, term expires June 2010.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Sandra W. Shearin was appointed to serve a three (3) year term on the Library Board of Trustees, term expires June 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Martha T. Moss was appointed to serve a three (3) year term on the Library Board of Trustees, term expires June 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Ted E. Echols, Jr. was appointed to serve a three (3) year term on the Library Board of Trustees, term expires June 2010.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Weldon C. Capps, Sr. was appointed to serve a three (3) year term on the Library Board of Trustees, term expires June 2010.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, County Manager Linda T. Jones was appointed alternate voting delegate for the Kerr Lake Regional Water System Advisory Board.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, in accordance with Chapter 10 NC Administrative Code: Subchapter 3D, Section .2801(1)(a) and Warren County Emergency Medical Services System Plan, Dr. William Fowlkes was appointed as Warren County Emergency Medical Services Medical Director.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, in accordance with GS 143-129, Emergency Medical Services was authorized to purchase a Type III Ambulance Cutaway Chassis by "Piggyback" off Harnett County's bid of \$106,954 from Northwestern Emergency Vehicle with an additional \$3,500 for temperature-controlled drawer; projected total \$116,064.62. Funding source: Halifax County EMS budget item.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by majority vote, it was authorized to offer salary of \$40,000 (which was above the hiring rate for Grade 23) to Andrew Riggleman in the position of Building & Grounds Maintenance Supervisor. Funding source: lapsed salary

Votes were as follows: Ayes: Fleming, Ross, and Alston
 Nay: Richardson

Motion carried, it was authorized to offer Andrew Riggleman salary of \$40,000 as Building & Grounds Maintenance Supervisor.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was authorized to increase Veterinary Technician/Program Coordinator hours from part-time at 80% to full-time at 100%.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, motion was amended to indicate source of funding to cover increase of \$5,162 as general fund contingency.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, request was approved to increase funds to provide an additional 35 hours per week for Library part-time staff to assist in the preparation of materials for the Special Collections area, new cataloging of materials and to assist with work required in changing from one online catalog system to another, in the weekly amount of \$329.35 for 35 weeks, a total of \$11,527.25. Funding source: contingency.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Resolution Expressing Disapproval of the Proposed Voter Confidence and Increased Accessibility Act of 2007 (HR 811) was adopted:

**A RESOLUTION OF THE WARREN COUNTY,
NORTH CAROLINA BOARD OF COMMISSIONERS
EXPRESSING ITS DISAPPROVAL OF THE PROPOSED
VOTER CONFIDENCE AND INCREASED
ACCESSIBILITY ACT OF 2007 (HR 811)**

WHEREAS, there is currently before the United States House of Representative of the 110th congress, for consideration a bill entitled the "Voter Confidence and Accessibility Act of 2007", HR 811; (the Bill) and

WHEREAS, the stated intent of the Bill is to require nationwide use of a "voter verified paper ballot" and the use of manual recounts of such ballots for federal contests; and,

WHEREAS, the effect of the Bill, if adopted, would be to render voting machines currently used in Warren County, and throughout North Carolina, unlawful and would dramatically increase the cost and time to complete recounts; and,

WHEREAS, Warren County currently owns over 49 such voting machines with an inventory value in excess of two hundred twenty five thousand dollars (\$225,000) and will require an additional 25 to 30 such machines prior to the 2008 presidential election at an additional cost to the county in excess of one hundred thousand (\$100,000.00).

WHEREAS, Warren County is a Tier I county and purchase of such voter equipment would tax an already strained budget, .

WHEREAS, future planned use of electronic poll books, in conjunction with Direct Record Electronic (DRE) voting machines are essential to eliminating "out-of-precinct" provisional ballots, promoting early voting and securely implementing "same day registration," recently enacted by the North Carolina General Assembly;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Warren County does hereby express its vigorous opposition to the Bill on behalf of the voters and taxpaying citizens of Warren County; and,

BE IT FURTHER RESOLVED, that the Warren County Board of Commissioners urges the 110th Congress, and in particular the Senators and Representatives serving the citizens of Warren County, to reject the Bill.

Duly adopted this 5th day of November, 2007.



WARREN COUNTY BOARD OF COMMISSIONERS

Clinton G. Alston

Clinton G. Alston, Chairman

ATTEST:

Angelena Kearney-Dunlap

Angelena Kearney-Dunlap, Clerk to the Board

Update of Census Addresses for 2010 Census Agreement with Kerr Tar Regional Council of Governments was presented for Board action.

Because Warren County does not have adequate staff resources to conduct an adequate review and update of our local address lists, the Kerr-Tar Council of Governments has agreed to perform this service for us. The total cost to update Warren County's and each of our municipality's address lists is \$7,500. Warren County's share of this cost based on population data from the 2000 Census is \$6,727. A cost share breakdown for the county and each of the municipalities is:
Warren County \$6,727, Macon \$44, Norlina \$421 and Warrenton \$308 = \$7,500.
Proposed Contract is with the Kerr-Tar Regional Council of Governments to perform this service. Your consideration to approve the contract is appreciated. Payment of the \$6,727 can be appropriated from the County's Contingency account."

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to enter into Contract Agreement with Kerr Tar Council of Government to Update Census Addresses for 2010 Census, funding source: contingency.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was authorized to reinstate service contract between Citizens for Animal Protection (CAP) and the County, dated September 6, 2005.

Votes were as follows: Ayes: Richardson, Fleming and Alston
 Nay: Ross

Motion carried, contract was reinstated between Citizens for Animal Protection (CAP) and the County, dated September 6, 2005.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to enter into Contract Agreement with GovDeals to conduct online auction on behalf of Warren County (contract on file with Clerk to the Board).

Chairman Alston introduced the following resolution, a copy of which had been provided to each Commissioner and which was read by title:

**RESOLUTION PROVIDING FOR THE ISSUANCE OF
\$4,957,000 WATER BOND ANTICIPATION NOTES**

BE IT RESOLVED BY the Board of Commissioners for Warren County Water and Sewer District III, Warren County, North Carolina:

Section 1. The Board of Commissioners has determined and does hereby find, declare and represent:

a) That an order authorizing not exceeding \$12,000,000 Water Bonds of Warren County Water and Sewer District III, Warren County, North Carolina, was adopted by said Board of Commissioners on November 21, 2001 (the "Bond Order"), which Bond Order was approved by the vote of a majority of the qualified voters of said District who voted thereon at a referendum duly called and held January 30, 2002.

b) That there have been issued and are outstanding \$2,900,000 Water Bonds, Series 2006A (the "Series 2006A Bonds"), which Series 2006A Bonds are dated March 13, 2006, mature annually June 1, 2008 through June 1, 2045, inclusive, and bear interest at a rate of 4.50% per annum.

c) That there have been issued and are outstanding \$681,000 Water Bonds, Series 2006B (the "Series 2006B Bonds"), which Series 2006B Bonds are dated March 13, 2006, mature annually June 1, 2008 through June 1, 2045, inclusive, and bear interest at a rate of 4.50% per annum.

d) That it is necessary at this time to issue \$4,957,000 of notes in anticipation of the receipt of the proceeds of the sale of a like amount of Water Bonds.

e) That (i) said District is a governmental unit with general taxing powers, (ii) no note which is part of the issue of notes described in Section 2 hereof is a private-activity bond, as defined in the Internal Revenue Code of 1986, as amended, (the "Code"), (iii) 95 percent or more of the net proceeds of said notes are to be used for local governmental activities of said District (iv) the aggregate face amount of all tax-exempt obligations (not counting private-activity bonds) issued by said District, all entities which issue obligations on behalf of said District and all subordinate entities of said District during calendar year 2007 is not reasonably expected to exceed \$5,000,000 and (v) to the best of said District's knowledge, there are no entities which issue obligations on behalf of, or subordinate entities of, said District.

Section 2. In anticipation of the receipt of the proceeds of the sale of a like amount of Water Bonds, the issuance of \$4,957,000 negotiable notes of said District is hereby authorized, the proceeds of which notes shall be used for the purposes set forth in the Bond Order. Said notes shall be designated "Water Bond Anticipation Notes," shall be dated November 20, 2007, shall mature on August 13, 2008, without option of prior payment, and shall bear interest at a rate to be determined by the Local Government Commission of North Carolina at the time said notes are sold, which interest shall be payable at the maturity of said notes on the basis of a 360-day year, consisting of twelve 30-day months, and to which notes no interest coupons shall be attached. Said notes shall be payable as to both principal and interest at such bank or trust company, shall have such denomination or denominations, provided that the minimum denomination shall be \$100,000 and whole multiples of \$1,000 in excess of \$100,000, and shall bear such number or numbers as may be fixed by the Chairman or Vice-Chairman of said Board of Commissioners, after the award of said notes by the Local Government Commission of North Carolina. Both the principal of and the interest on said notes shall be payable in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts.

Section 3. Said notes shall be signed by the Chairman or Vice-Chairman of and the Clerk to said Board of Commissioners, and the seal of said District shall be affixed to said notes. The form of said notes and the endorsements to be placed upon the reverse thereof shall be substantially as follows:

[Note form begins on next page]

No. _____

\$_____

United States of America
State of North Carolina
County of Warren

WARREN COUNTY WATER AND SEWER DISTRICT III
Water Bond Anticipation Note

Warren County Water and Sewer District III, a body politic and corporate in the County of Warren, North Carolina, is justly indebted and for value received hereby promises to pay to the bearer on the 13th day of August, 2008, the principal sum of

_____ THOUSAND DOLLARS

and to pay interest thereon from the date hereof on the basis of a 360-day year, consisting of twelve 30-day months, at the rate of _____ percentum (_____%) per annum, payable upon the presentation and surrender of this note at its maturity. Both the principal of and the interest on this note are payable at _____, in _____, _____, in any coin or currency of the United States of America which at the time of payment is legal tender for the payment of public and private debts. For the prompt payment hereof, both principal and interest as the same shall become due, the faith and credit of said District are hereby irrevocably pledged.

This note is given for money borrowed in the amount of the face of this note in anticipation of the receipt of the proceeds of the sale of a like amount of Water Bonds, duly authorized under an order adopted by the Board of Commissioners for said District on November 21, 2001, which order was approved by the vote of a majority of the qualified voters of said District who voted thereon at a referendum duly called and held on January 30, 2002, and this note is issued pursuant to and in full compliance with The Local Government Bond Act, as amended, and Article 9, as amended, of Chapter 159 of the General Statutes of North Carolina and a resolution duly passed by the Board of Commissioners for said District.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of North Carolina to happen, exist and be performed precedent to and in the issuance of this note have happened, exist and have been performed in regular and due form and time as so required and that the total indebtedness of said District, including this note, does not exceed any constitutional or statutory limitation thereon.

IN WITNESS WHEREOF, said Warren County Water and Sewer District III, Warren County, North Carolina, pursuant to a resolution of its Board of Commissioners, has caused this note to be signed by the Chairman or Vice-Chairman of and the Clerk to said Board of Commissioners and the seal of said District to be affixed hereto, all as of the 5th day of November, 2007.

WARREN COUNTY WATER AND SEWER DISTRICT I

BY /s/ Clinton G. Alston
Chairman/Vice-Chairman of the Board of Commissioners

[SEAL]

/s/ Angelena Kearney-Dunlap
Clerk to the Board of Commissioners

[To be endorsed upon reverse of notes]

Local Government
Commission No. _____

The issuance of this note has been approved under the provisions of The Local Government Bond Act of North Carolina, as amended.

T. VANCE HOLLOMAN
Secretary, Local Government Commission
By: _____
Designated Assistant

Section 4. The actions of said District in applying to the Local Government Commission of North Carolina to approve, advertise and sell said notes and of the Local Government Commission of North Carolina in asking for bids for said notes by publishing a notice and printing and distributing circulars relating to the sale of said notes are hereby approved, ratified and confirmed.

Section 5. Said District covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will do and perform all acts and things to comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code"), and any related regulations and procedures in order to assure that interest paid on said notes will not be includable in the gross income of the owners thereof for purposes of federal income taxation, except to the extent that said District obtains an opinion of bond counsel to the effect that noncompliance would not result in interest on said notes being includable in the gross income of the owners of said notes for purposes of federal income taxation.

Section 6. Said District hereby represents that it reasonably expects that said District, all subordinate entities thereof and all entities that issue obligations on behalf of said District, will not issue in the aggregate more than \$10,000,000 of tax-exempt obligations (not counting private-activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2007. In addition, said District hereby

designates each of said notes as a “qualified tax-exempt obligation” for the purposes of Section 265(b)(3) of the Code.

Section 7. As necessary or appropriate in connection with the issuance of said notes, all officers, employees and agents of said District are authorized and directed to provide certifications of material facts and estimates as to the reasonable expectations of said District as of the date said notes are delivered and on behalf of said District to sign agreements or acknowledge instructions regarding compliance with the requirements of the Code and any related regulations and procedures relating to said notes.

Section 8. There are hereby created, as may be needed, appropriate capital project funds and/or accounts of said District for the receipt and expenditure of the proceeds of said notes and appropriate debt service funds and/or accounts of said District for the receipt and disbursement of debt service payments on said notes.

Section 9. The Chairman or Vice-Chairman of and the Clerk to said Board of Commissioners and other officers of said District are hereby authorized and directed to execute and deliver for and on behalf of said District any and all certificates, documents and other papers and to perform any and all acts they may deem necessary or appropriate in order to carry out the intent of this resolution and the matters herein authorized.

Section 10. This resolution shall take effect upon its passage.

Thereupon Commissioner Barry Richardson moved the passage of the foregoing resolution entitled “RESOLUTION PROVIDING FOR THE ISSUANCE OF \$4,957,000 WATER BOND ANTICIPATION NOTES”, and Commissioner Ernest Fleming seconded the motion, and the resolution was passed by the following vote:

Ayes: Chairman Alston, Commissioners Ernest Fleming, Barry Richardson and Ulysses S. Ross.
Noes: None

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Communication System Right-Of-Way and Easement Deed for the sum of \$10 granting Carolina Telephone & Telegraph Company (Embarq) successors, et.al, exclusive right-of-way to install, construct, repair, etc. underground cables, wires, conduits... under and along a parcel of land described in Exhibits A & B (see below) was approved.

EXHIBIT A TO EASEMENT DEED

EASEMENT TRACT – LEGAL DESCRIPTION

The Easement Tract is located in Warren County, North Carolina within and across a parcel of land identified by the Granville County Tax Assessors Office as Tax Parcel ID Number(s) 2929-65-4808.000 and being the same property identified in Deed Book 699 at Page 0325 and corrected in Deed Book 00856 at Page 0587 of the Warren County Registry.

The Easement Tract is a ten-foot (10') wide cable easement corridor running along the above-mentioned parcel and being located within across and along property located in the vicinity of North Oine Water Tank, intersection of Blue Mud Swamp Road and Beaver Dam Road. This easement allows for ingress/egress along and across North Oine Water Tank property for the purpose of installing and maintaining the equipment.

EXHIBIT B TO EASEMENT DEED

PROPERTY – LEGAL DESCRIPTION

Beginning at an existing concrete monument in or near the northern margin for the right of way for Secondary Road 1213 at a fence [Reference: N. 61 degrees, 20 minutes, 13 seconds E. 77.97 feet (TIE) from NPK ELEVATION 374.1 FEET]; running thence from the place of beginning along said fence N. 15 degrees 33 minutes, 20 seconds W. 78.66 feet to an existing concrete monument - control corner; thence continuing along said fence N. 50 degrees, 15 minutes, 31 seconds E. 93.49 feet to a new iron pipe, N. 38 degrees, 04 minutes, 20 seconds E. 105.59 feet to a new iron pipe and N. 25 degrees, 14 minutes, 15 seconds E. 67.65 feet to an existing concrete monument; thence along or near the right of way for Secondary road 1240 S. 15 degrees, 14 minutes, 22 seconds E. 203.91 feet to a new iron pipe, thence S. 34 degrees 22 minutes, 24 seconds W. 81.17 feet to a new iron pipe, and thence along the right of way for S. R. 1213 S. 84 degrees, 16 minutes, 05 seconds W. 154.37 feet to the place of beginning, containing 0.73 of an acre (31,803 square feet), according to a survey and map of Bobbitt Surveying, P. A., dated May 10th, 2000, recorded in the office of the Register of Deeds of Warren County, North Carolina in Plat Cabinet 1, Slide 152A, ~~Plat 5~~ **Plat 4** 258. References are made to deeds recorded in said Registry in Book 221, page 695, Book 370, page 256 and N.C.D.O.T. ROAD PLANS PROJECT # 8.1495503, for greater certainty of description and source and chain of title.

BUT this conveyance is made subject to all easements, agreements, and rights of way of record prior to the date of this deed.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Sheriff’s Office was approved to submit Gang Initiative Grant Application with: 25% County Match of \$14,820.51 and 75% Grant Funds \$44,461.52.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to allocate 25% county match from Fund Balance in the amount of \$14,820.51 for Gang Initiative Grant.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Warren County Drug Free Workplace and Drug & Alcohol Testing Policy was adopted. (A copy of Policy on file with the Clerk to the Board.)

Bids were received for paving Rafters Lane as follows:

Paving Rafter's Lane

**BID TABULATION
WARREN COUNTY**

| CONTRACTORS | License # | Addenda Received | Bid Bond | Position | BASE BID |
|--|-----------|------------------|----------|----------|----------------------|
| K.P.H. Paving & Landscaping, Inc. | | | | | \$52,180 |
| Bartholomew Paving & Patching, Inc. | | | | | \$47,089 |
| Nu-Tech Paving Co. (additional \$2,000 for NC DOT asphalt test) | | | | | \$47,180 \$49,180 |

Bids opened October 22, 2007 at 2:45 pm

I certify that the above is a true and accurate tabulation of the bids received at the above referenced dates.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, bid for paving of Rafter's Lane was awarded to Nu-Tech Paving Co with base bid of \$47,180 and an additional \$2,000 for NC DOT asphalt test; total award \$49,180.

Bids were received for paving of Mental Health Parking Lot as follows:

CT NAME: Paving Mental Health Parking Lot

BID TABULATION

| VENDOR/CONTRACTOR | BASE BID |
|--|----------|
| Bartholomew Paving & Patching, Inc., Raleigh, NC | \$43,780 |
| B&D Paving, Henderson, NC | \$20,645 |
| KPH Paving & Landscaping, Inc., Macon, NC | \$17,900 |

It was further requested to award bids for parking lot paving as follows:

| | |
|-------------------------|--|
| Animal Shelter | \$22,912.12 – Nu-Tech Paving Company |
| Agriculture Extension | \$ 8,184.50 – Nu-Tech Paving Company |
| Old Mental Health | \$17,900.00 – KPH Paving & Landscaping, Inc. |
| Total allocation | \$48,996.62 |

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to award bid for paving Mental Health Parking Lot to KPH Paving & Landscaping, Inc. of Macon, it was further ordered to award bids to Nu-Tech Paving Co. to pave the Animal Shelter and Agriculture Extension parking lots at a total cost of \$31,096.62 to be paid with budgeted funds.

Bids were received for the purchase of county vehicles as follows:

| 2008 Vehicles | University Ford Base Bid | Capital Ford Base Bid |
|-----------------------------------|-----------------------------|--------------------------|
| 4 Crown Victoria w/police package | \$20,949 | <u>\$20,763.95*</u> |
| 2 Explorers | \$23,234 | <u>\$22,445.95*</u> |
| 2 Rangers with Extended Cab | \$17,599 | <u>\$16,818.95*</u> |
| 1 Five Hundred (now Escort) | \$20,949 | <u>\$19,093.95*</u> |

* Recommended award underlined.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to award bid for vehicle purchase to Capital Ford of Raleigh, as follows:

| 2008 Vehicles | Capital Ford Base Bid | Grand Totals |
|--|----------------------------------|-------------------------|
| 4 Crown Victoria w/police package | \$20,763.95 | \$83,055.80 |
| 2 Explorers | \$22,445.95 | \$44,891.90 |
| 2 Rangers with Extended Cab | \$16,818.95 | \$33,637.90 |
| 1 Five Hundred | \$19,093.95 | \$19,093.95 |

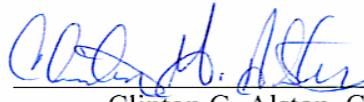
On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, policy governing Warren County employee identification cards/badges was adopted by resolution:



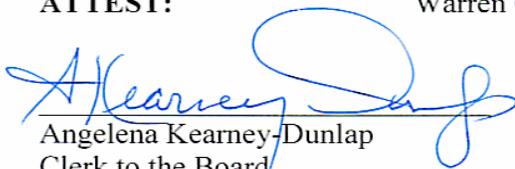
**WARREN COUNTY
EMPLOYEE IDENTIFICATION CARD POLICY**

- Warren County Employee Identification (ID) Cards will be issued to all new County employees as a part of the new hire orientation process conducted by the Human Resources Department.
- All permanent full-time and part-time County employees are required to wear a County issued ID Card at all times while on the job, or in County-owned or operated facilities or vehicles.
- The ID Card will be required for attendance at various governmental functions and for securing government rates for travel.
- There will be a \$10.00 fee charged to employees to replace an ID Card for any reason, with the exception of the following:
 - Official name change (official documentation required);
 - Employee receives a transfer, promotion, demotion, etc. to a different department;
 - Any other reason deemed appropriate and submitted in writing to the Manager of the Human Resources Department by the employee's department/division director.
- Upon termination or resignation from County employment, employees must turn in all ID cards to the immediate supervisor who will forward them to the Human Resources Manager for final disposition.

Adopted this the 5th day of **November 2007**.


 Clinton G. Alston, Chairman
 Warren County Board of Commissioners

ATTEST:


 Angelena Kearney-Dunlap
 Clerk to the Board

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, December 13, 2007 Board work session was rescheduled for 9am to 4pm December 12, 2007 Strategic Planning Board Retreat.

Commissioner Fleming withdrew his motion to reschedule December 13th work session, Commissioner Ross withdrew his second to the motion.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, December 13, 2007 regular Board work session was rescheduled to a December 12, 2007 Strategic Planning Board Retreat from 9am to 4pm with a facilitator.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, 2008 Board of Commissioners Meeting and Work Session Schedules were adopted as follows:

Warren County Board of Commissioners & Warren County Board of Commissioners as Governing Body of Water District III 2008 Regular Meeting Schedule

The Warren County Board of Commissioner's regularly scheduled meetings are held on the first Monday of each month at 10:00 am. Mid-monthly meetings shall be scheduled as needed. All meetings are in the Warren County Courthouse, unless otherwise posted.

| | |
|-------------------------------------|--|
| January 7th | July 7 th |
| February 4th | August 4th |
| March 10 th (2nd Monday) | September 8 th (2nd Monday) |
| April 7th | October 6th |
| May 5 th | November 3rd |
| June 2 nd | December 1st |

PLEASE NOTE:

- * The 1st Monday in September falls on a County observed holiday
- * The 1st Monday in March Commissioners & Manager will be attending Legislative Conference in Washington, DC

Therefore meeting will be held the following Mondays as indicated.

Warren County Board of Commissioners 2008 Work Session Schedule

January 16th Budget Goal Setting Work Session - 6:45 pm
 Warren County Courthouse, Room # 202

Regular Board Work Sessions - 5:00 pm in the Department of Social Services Staff Meeting Rm # 325
February 13, April 16, June 18, August 20, October 15 and December 10

Commissioner Ross presented the following items for Board consideration:

- 1) Law Enforcement presence at Lake Gaston area,
- 2) Compose resolution supporting placement of a post office in Lake Gaston

County Manager Linda Jones was directed to research what could be done before budget time to fund an increase in law enforcement at the lake.

Motion was made by Commissioner Ross to increase law enforcement presence at the Lake. Motion died for lack of a second.

Commissioner Fleming stated this would need to be discussed during work session.

Motion was made by Commissioner Richardson, not to approve additional funds and deputies at Lake Gaston. Motion died for lack of a second.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson it was moved to add Funding of Law Enforcement in the Lake Area to the November 5, 2007 agenda as item 19D.

Attorney Williams advised discussing the matter at the next Board work session.

Commissioner Ross withdrew his motion to add agenda item 19D, Commissioner Richardson withdrew his second to the motion.

Chairman Alston called a 10 minute recess.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Warren County Recipient's Plan to Further Fair Housing for 2007-2008 was adopted:

| <u>Activity</u> | | <u>Time Schedule</u> |
|------------------------------------|---|--|
| FOR CALENDAR YEAR 2007/2008 | | |
| (By Quarter) | | |
| 1. | Distribute Fair Housing posters in both English and Spanish to realtors, banks, etc. | 1st Quarter July – Sept 07 |
| 2. | Place Public Notice in newspaper on “Fair Housing, It’s the Law”. | 2nd Quarter Oct – Dec 07 |
| 3. | Proclaim Fair Housing Month for Warren County by newspaper advertising. Place brochures and pamphlets in banks and lending institutions. | 3rd Quarter Jan – Mar 08 |
| 4. | Place pamphlets in County offices and Public service agencies such as Social Services, Senior Center, etc. | 4th Quarter Apr – Jun 08 |
| 5. | Place F. H. posters in Court House | 5th Quarter July – Sept 08 |
| 6. | Publish F H Quiz in local Newspaper | 6th Quarter Oct – Dec 08 |
| 7. | Place “I Am Welcome to Live Where I Choose” Coloring Sheets in Public Agencies | 7th Quarter Jan – Mar 09 |
| 8. | Target local realtor and rental agencies and place FH information in these establishments | 8th Quarter Apr – Jun 09 |
| 9. | Update Fair Housing Posters, and Materials at all public agencies. Check with Human Relations Commission to see if there’s been Fair Housing Complaints. | 9th Quarter Jul – Sept 09 |

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Health and Social Services request for a classification review of two Public Health Nurse III positions and an Administrative Officer I position respectively was approved as follows:

Health

- Amend the current classification and pay plan to establish a new class of Public Health Nurse Supervisor I at Salary Grade 27.
- Reclassify Wenona Mills from Public Health Nurse III at Salary Grade 26 to the new class of Public Health Nurse Supervisor I at Salary Grade 27.
- Reclassify Susan Wells from Public Health Nurse III at Salary Grade 26 to the new class of Public Health Nurse Supervisor II at Salary Grade 27.

Social Services

- Amend the current classification and pay plan to establish a new class of Administrative Officer II at Salary Grade 24.
- Reclassify Nell Moseley from Administrative Officer I at Salary Grade 21 to the new class of Administrative Officer II at Salary Grade 24.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, 2007-2008 Salary Plan Reporting Form, 2007-2008 Local Pay Plan with Warren County's class titles, minimum, maximum and average salaries that are comparable to the State of NC's class titles and Job Classification Schedule effective July 1, 2007 was adopted.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Agenda Item 19-D – Remount EMS unit from Southeastern Specialty Vehicles was added to the November 5, 2007 agenda.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Emergency Medical Services was authorized to remount year 2000 Wheelcoach (module) from a Type III ambulance to a Chevrolet Type III chassis with a completion date scheduled for November 30, 2007. Estimated cost \$60,956 plus option to add temperature controlled cabinet at \$2,500. Total cost \$67,759.68, funding source: Halifax EMS Budget.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report on approved contracts was accepted in accordance with Warren County Procurement Policy: 2005 CDBG Scattered Site Housing Project service proposal to provide lead-based paint testing for eight (8) units with Carolina Environmental, Inc. \$850 per unit – total cost \$6,800.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, County Manager's Report dated October 31, 2007, was adopted as follows:

Administration

- Prepared for and attended Board of County Commissioners Regular Meeting (10/10/07)
- Attended ICS 300 Emergency Management Class (10/2-3/07)
- Prepared for and attended Armory Renovation Community Meeting in Arcola (10/4/07)
- Met with Dickie Williams, Recreation Director, and Angel Mills to discuss Gym Use by non-profit organization (10/10/07)
- Met with Energy Systems Group Officials and Charles Ayscue, Buildings & Grounds Manager, to discuss Energy Audit of County Buildings (10/11/07)
- Participated in Vet.Tech Interviews (10/15/07)
- Met with Reid Hildreth, District Forester, to discuss vacant County Ranger position (10/15/07)
- Attended Customer Service Training for Department Heads (10/16/07)
- Prepared for and attended Armory Renovation Community Meeting in Macon (10/16/07)
- Met with Tom Harris and others to discuss Wise Training School Project (10/17/07)
- Prepared for and attended Board Work Session (10/17/07)
- Met with Energy Systems Group Officials and Charles Ayscue to receive final Energy Audit Report of County Buildings (10/17/07)
- Met with Randy Parker, VGCC President, and others to discuss satellite campus programming for Warren County (10/17/07)
- Attended Breakfast Meeting and Regular Meeting of the Kerr Lake Regional Water System Advisory Board (10/22/07)
- Met with Richard Hunter, Clerk of Superior Court, to discuss Courthouse Telephone System (10/22/07)
- Met with Marshall Brothers, Solid Waste Manager, to discuss County's Recycling Programs (10/22/07)
- Attended Regional Emergency Management Meeting (10/23/07)
- Met with Gail Wells, Animal Control Director, to discuss Animal Shelter issues (10/23/07)
- Attended Kerr Lake Regional Water System Special Called Meeting (10/29/07)
- Attended E-911 Advisory Committee Meeting (10/29/07)
- Attended VGCC Advisory Committee Meeting (10/30/07)

- Attended meeting with USDA officials and Public Works Staff to Discuss District III Water Project (10/30/07)
- Toured the H. Leslie Perry Library with Sue Loper, Library Director, and others (10/31/07)
- Met with Macon Robertson, Public Works Director, and members of the Wise Training School Organization to discuss proposed sewer project (10/31/07)

Activities

- Attended & Participated in Library Groundbreaking Ceremony (10/10/07).
- Attended the Rural Partners Forum in Raleigh, NC (10/24-25/07)

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NC GS 143-318.11(f)(g) for Personnel Matters - County Manager's Performance Evaluation.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Fleming and duly carried, the November 5, 2007 Board of Commissioners meeting was adjourned.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk