

**MINUTES FROM THE ORGANIZATIONAL MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON DECEMBER 3, 2007 AT 9:30 AM**

The organizational meeting of the Board of County Commissioners was called to order by Clerk to the Board Angelena Kearney-Dunlap. The following Commissioners were present: Clinton G. Alston, William S. Davis, Ernest Fleming, Barry M. Richardson and Ulysses S. Ross.

Clerk to the Board Angelena Kearney-Dunlap, opened the floor for nominations for Chairman of the Board.

Commissioner Davis nominated Commissioner Clinton G. Alston for Chairman of the Board, Commissioner Ross seconded the nomination.

Commissioner Davis moved to close nominations for Chairman of the Board, on second by Commissioner Fleming and duly carried by unanimous vote, nominations for Chairman of the Board of Commissioners was closed.

Commissioner Clinton G. Alston was declared Chairman of the Board of Warren County Commissioners for a second term.

Chairman Alston opened the floor for nominations for Vice-Chairman of the Board.

Commissioner Fleming nominated Commissioner Ulysses S. Ross for Vice-Chairman of the Board, Commissioner Richardson seconded the nomination.

Commissioner Davis moved to close nominations for Vice-Chairman of the Board, on second by Commissioner Ross and duly carried by unanimous vote, nominations for Vice-Chairman of the Board of Commissioners was closed.

Commissioner Ulysses S. Ross was declared Vice-Chairman of the Board.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Michael A. Williams was re-appointed as County Attorney.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Angelena Kearney-Dunlap was nominated as Clerk to the Board of Commissioners.

Commissioner Ross moved to close nominations for Clerk to the Board of Commissioners, on second by Commissioner Davis and duly carried by unanimous vote, nominations for Clerk to the Board of Commissioners was closed.

Angelena Kearney-Dunlap was declared re-appointed as Clerk to the Board of Commissioners.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Arnetta Yancey was nominated as Deputy Clerk to the Board of Commissioners.

Commissioner Ross moved to close nominations for Deputy Clerk to the Board of Commissioners, on second by Commissioner Davis and duly carried by unanimous vote, nominations for Deputy Clerk to the Board of Commissioners was closed.

Arnetta Yancey was declared re-appointed as Deputy Clerk to the Board of Commissioners.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Bonnie C. Andrews was re-appointed as Deputy Tax Collector.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Cindi Richardson was re-appointed as Deputy Tax Collector.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming, Rhonda Schriver was re-appointed as Deputy Tax Collector.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson, Yvonne Sharpes was re-appointed as Deputy Tax Collector.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis, Karen Townes was re-appointed as Delinquent Tax Collector.

Motions were corrected as follows:

On motion of Commissioner Davis, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Rhonda Schriver was re-appointed as Deputy Tax Collector.

On motion of Commissioner Davis, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Yvonne Sharpes was re-appointed as Deputy Tax Collector.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Karen Townes was re-appointed as Delinquent Tax Collector.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote First Citizens Bank & Trust Company of Warrenton, NC was designated as a Depository for Warren County Funds.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Branch Banking & Trust Company of Warrenton, NC was designated as a Depository for Warren County Funds.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote N.C. Capital Management Trust of Charlotte, NC was designated as a Depository for Warren County Funds.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote Southern Bank of Norlina, NC was designated as a Depository for Warren County Funds.

On motion of Commissioner Davis, which was seconded by Commissioner Richardson and duly carried by unanimous vote Warren County Finance Officer Barry Mayo was designated position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating Account & Warren County General Fund Payroll Account.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote Chairman of the Board of County Commissioners Clinton G. Alston was designated position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating Account & Warren County General Fund Payroll Account.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote Clerk to the Board of County Commissioners Angelena Kearney-Dunlap was designated position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating Account & Warren County General Fund Payroll Account.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote Director of Social Services - Henry Hayes was designated position/individual with Authorization to Honor Facsimile Signature for Warren County Department of Social Services Trust Fund Account.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote Department of Social Services Administrative Officer II - Nell Moseley was designated position/individual with Authorization to Honor Facsimile Signature for Warren County Department of Social Services Trust Fund Account.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross the December 3, 2007 annual organizational meeting of the Warren County Board of Commissioners was adjourned.

/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk to the Board

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON DECEMBER 3, 2007 AT 10:05 AM.**

The meeting of the Board of County Commissioners was called to order by Chairman Clinton G. Alston. Other Commissioners present: William S. Davis, Ernest Fleming, Barry Richardson and Ulysses S. Ross. Others in attendance: Linda T. Jones, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

A moment of silence was followed by Citizens Comments:

**E.J. Edmonds, concerned citizen** – commended Board members for orderly meetings and expressed appreciation for Board and staff’s hard work. Suggestions for upcoming year: quarterly report from County Manager and Department Heads, keep public informed, lighten up on water bills and help the poor.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to add Item 8C – Reschedule December 2007 work session, to the regular agenda.

Motion was made by Commissioner Fleming to add Item 12A to the regular agenda. Commissioner Fleming withdrew his motion.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to add the following to the December 3, 2007 agenda: Item 12A – Hire Renee Gaskin to the position of Medical Laboratory Technician II at a salary of \$33,000; effective December 16, 2007.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, on recommendation of County Attorney Michael Williams, a “Closed Session” in accordance with GS 143-318 to discuss Attorney/Client Privileged Information was added to the December 3, 2007 agenda.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item # 5A – Minutes were approved:

November 5, 2007 - PC NetTools.Com / Ake Properties, LLC Rezoning Public Hearing  
November 5, 2007 - Regular Meeting Minutes

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item # 5B – Interest Income Report for October 2007 was adopted as follows:

**INTEREST INCOME REPORT**  
**Month Of OCTOBER 2007**

FUND	OCTOBER INCOME	FISCAL YEAR TO - DATE
General	27,474.12	127,546.16
Revaluation	1,378.20	5,395.72
E 911 Telephone System	1,504.67	5,906.61
E 911 Wireless	1,171.72	4,495.13
Buck Spring Project	1,222.19	4,839.71
Recreation Complex	57.80	401.72
Recreation Complex Phase II	75.31	387.73
Library Building Project Fund	2,261.33	3,023.78
Regional Water Enterprise Fund	1,254.59	5,101.09
District 1 Enterprise Fund	2,003.86	7,873.24
Solid Waste	641.22	3,374.49
District II Enterprise Fund	1,629.16	6,369.69
District III Capital Project Fund	1,241.76	4,933.25
District III Phase II	12.71	50.32
District III Enterprise Fund	47.98	189.98
Soul City Pump Station Improvements	76.88	193.29
District II Phase II	48.05	222.08
	<b>42,101.55</b>	<b>180,303.99</b>

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5C – Tax Collector’s Report for October 2007 was adopted:

Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month OCTOBER, 2007

Current Year Collections

Tax Year	Charge	Collected in OCT	Collected to Date	Balance Outstanding	Percentage Collected
2007	\$11,325,403	\$450,919	\$1,715,953	\$9,609,450	15.15%
OCTOBER FY 07	11,001,475	422,781	1,843,758	9,157,717	16.76%
Delinquent Collections					
2006	\$779,188	\$37,556	\$195,153	\$ 584,036	25.05%
2005	350,598	10,947	35,858	314,741	10.23%
2004	231,694	5,465	21,652	210,043	9.34%
2003	165,916	5,046	14,572	151,344	8.78%
2002	228,327	4,165	11,548	216,779	5.06%
2001	205,943	2,140	7,990	197,953	3.88%
2000	115,148	965	4,682	110,466	4.07%
1999	51,562	565	3,042	48,520	5.90%
1998	47,620	576	3,199	44,421	6.72%
1997	39,104	380	2,510	36,594	6.42%
Total Delinquent Years	\$ 2,215,101	\$67,805	\$ 300,203	\$ 1,914,898	

Other OCT. Receipts  
 County Penalties  
 Landfill User Fees  
 Municipalities  
 Fire District Taxes  
 Advance Taxes

\$14,722	\$	51,711
\$58,701	\$	209,000
\$	\$	84,099
\$	\$	24,711
\$	\$	102,827
\$	\$	94
\$	\$	631

OCT. GRAND TOTAL

\$	\$	639,940
\$	\$	2,464,424

*R. Edwin Mitchum* 11-21-07  
 R. Edwin Mitchum, Tax Collector Date

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item # 5D – request for Tax Releases Over \$100 were approved as follows:

12/3/2007

Over \$100

Date: \_\_\_\_\_

**ERROR CORRECTION RELEASES:**

Bender Walter J & Mary	2007 3201 301	K2D 61	993	\$	755.17	Hse on K2D 61A
Carter Patricia	2007 9152 300	J4 7	2298	\$	499.63	Hse incomplete
Harrison Raymond S &	2002 20074 302	K4B 49	13731	\$	362.57	Hse incomplete
Harrison Raymond S &	2003 20074 302	K4B 49	13731	\$	350.17	Hse incomplete
Harrison Raymond S &	2004 20074 302	K4B 49	13731	\$	338.01	Hse incomplete
Harrison Raymond S &	2005 20074 302	K4B 49	13731	\$	311.31	Hse incomplete
Harrison Raymond S &	2006 20074 302	K4B 49	13731	\$	266.81	Hse incomplete
King William Jr	2007 24333 334	D4D430	7461	\$	296.00	Missed exemption

TOTAL \$ 3,179.67

**MOTOR VEHICLE RELEASES:**

Adams Roland James	2007 31200 2741	3A9829	67936	\$	110.55	Sold
Davis John Douglas	2007 31290 9999	WRB6233	27647	\$	216.84	Double list
Cabarello Debbie Stegall	2007 6505 2284	SXT4784	69265	\$	104.72	Sold
Kuykendall Roger Dean	2007 24746 2168	NWL3191	67363	\$	114.99	Military LES TX
Richardson Curtis	2007 33440 9999	WSA8187	27255	\$	110.76	Double list
		TOTAL		\$	657.86	

**LANDFILL USER FEE RELEASES:**

Alston Charles William	2007 5689 300	D6 90	362	\$	105.00	LPC
Alston Lola & Lucious	2007 1234 301	G10 22B	17439	\$	105.00	NES
Alston Toyie	2007 1620 200	H10 28	26638	\$	105.00	NES
Bell Sue R	2007 21982 300	B10 13	11623	\$	105.00	NES
Bowman Judith R	2007 17752 300	I9 112	10669	\$	105.00	NES
Boyd Sadie L	2007 4017 300	C5 99	1283	\$	105.00	LPC
Broache Helen N	2007 7077 300	J5 36	8229	\$	105.00	LPC
Bullock Paul & Emily	2007 5740 300	B3 16	1735	\$	105.00	NES
BUXTON PLANTATION	2007 17830 300	G12 15	2070	\$	105.00	PC
Carter Derek	2007 14094 300	K5 43	2337	\$	105.00	NES
Davis Alfred L	2007 10518 319	F3 6	3450	\$	105.00	NES
Deer Run Ltd Partnership	2007 9182 300	F6 119	6791	\$	3,255.00	LPC
Deleo Naomi	2007 46908 300	B2 28G	19266	\$	105.00	NES
ELLINGTON REBECCA B	2006 13137 300	B3 83	3932	\$	105.00	NES
Engel Martin	2007 1890 300	C1 8A	6166	\$	105.00	LPC
Harris W Dennis & Loree	2007 18325 300	E8 8A	6134	\$	210.00	LPC
HARRIS ERNEST B & ANNE T H,	2006 17830 342	G8 19	4470	\$	105.00	PC
Hawkins Donnell Hawkins &	2006 245 300		6446	\$	210	NES
Marshall Selma Rainey	2007 7454 200	L2B 71 LH	26941	\$	105	NES
MARTIN MORRIS SR & KATHLEE	2006 6195 301	G5 16 B2	16184	\$	105.00	NES
McAllister Virginia L	2007 30340 300	E9 1 2	3113	\$	210.00	NES
Myrick Paul D III & Melanie	2006 28512 300		17450	\$	105	PC
N C F Investments L L C	2007 9042 301	C1 8	6941	\$	210	LPC
N C F Investments L L C	2007 9042 300	E3 4	12642	\$	105	LPC
Powell Walter Heirs	2007 32323 300	J11 14	10783	\$	105.00	NES
Rogerson Jason & Melinda	2007 18746 300		16053	\$	105.00	PC
Smith Mary A	2007 38001 300	L2C213	9029	\$	105.00	PC
Smith Mary A	2007 38002 301	L2C211	10032	\$	105.00	PC
Smith Mary A	2007 38003 306	L2C1 2	10143	\$	105.00	PC
Smith Mary A	2007 38001 304	L2A 61A	19270	\$	105.00	PC
Smith Mary A	2007 38006 320	L2D 40	9605	\$	105.00	PC
Smith Mary A	2007 38007 322	L2C 128	11857	\$	105.00	PC
Sneed Walter Heirs	2007 26336 300		8222	\$	105.00	LPC
Spring Valley Farm of Norlina	2007 5083 300	C1 8B	12960	\$	105.00	LPC

St Sing Robin Lee	2007 35914 300	G5D 5	12563	\$70.00	Macon
Stonehouse Timber Lodge	2007 17355 303		7715	\$420.00	PC
Stonehouse Timber Lodge	2007 17355 314		4365	\$105.00	PC
Stonehouse Timber Lodge	2007 17355 312		8043	\$105.00	PC
Stonehouse Timber Lodge	2007 17355 311		8042	\$105.00	PC
Stonehouse Timber Lodge	2007 17355 315		9822	\$105.00	PC
Stonehouse Timber Lodge	2007 17356 316		9795	\$105.00	PC
Stonehouse Timber Lodge	2007 17356 302		1343	\$105.00	PC
Stonehouse Timber Lodge	2007 17357 313		16196	\$105.00	PC
Varner Dean L S Cindy L	2007 2272 301	K7 33F	22899	\$105.00	NES
WILKINS ANNIE MAE	2006 14951 303	J3 22	13141	\$ 105.00	No Electric
Williams Julia & Leon	2007 4343 300	C5 42A	19332	\$105.00	LPC
Woody Robert E Jr & Sharon W	2007 45615 300	G6 9B	14220	\$105.00	LPC
YOUNG KARL MICHAEL	2006 409 300	J2A 76	14218	\$ 105.00	PC

SUB-TOTAL LFUF RELEASES \$8,890.00  
SUB-TOTAL ERROR CORRECTIONS: \$3,179.67  
SUB-TOTAL MOTOR VEHICLE RELEASES: \$657.86  
TOTAL RELEASES: \$12,727.53

Abbreviation Key:  
LFUF = Landfill User Fee  
NES=No Electrical Service  
LPC=Licensed Private Contractor

County Manager approved request for Tax Releases Under \$100 were approved as follows:

Under \$100

12/3/2007

Date:  12/3/07

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
De Lange Landen	2007	1408 201		26566	\$ 5.57	Machinery over assessed

SUB-TOTAL ERROR CORRECTIONS: \$5.57

MOTOR VEHICLE RELEASES:

Andrews April D	2007	2502 4191	PZB2306	67111	\$ 12.67	incorrect value
Baker Oscar Ray	2007	39273 2504	WTX5205	69485	\$ 43.96	AV exceeds Bill of sale
Braxton Thomas Henry	2007	26996 9999	SVV9494	27612	\$ 57.39	Value
Brown Donnie Ray	2007	5015 1187	VRJ6696	64508	\$ 7.42	Sold
Henderson Lillie Mae	2007	3483 106	WNJ9832	53972	\$ 18.58	90 model-not 99
Jaffe Alan Jack	2007	4053 2464	VWV5661	69445	\$ 19.50	Incorrect value
Nicholson Junious C	2007	29016 1290	KVS1754	68271	\$ 25.00	Sold
Perkinson Bruce Elliott	2007	30802 1622	MRT9293	68603	\$ 30.51	Sold
Spell Billie Calvin	2007	38328 1474	WTF6204	66669	\$ 20.16	Moved out of state
Turner Cynthia Gregory	2007	18630 1251	RXY4788	68734	\$ 10.78	Moved out of state
Williams Carol Frances	2007	4296 106	SYZ2987	53765	\$ 74.31	Situs

SUB-TOTAL MOTOR VEHICLE RELEASES: \$ 320.28

SUB-TOTAL CORRECTION RELEASES: \$5.57

Total Releases \$ 325.85

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, annual renewal of employee Performance Bonds for Sheriff Johnny Williams and Register of Deeds Elsie Weldon were approved as follows:

Policy # 68560315 - Sheriff; Amount - \$100 period 12/5/07 to 12/05/08

Policy #60879892 - Register of Deeds; Amount - \$100 period 12/2/07 to 12/2/08

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Amendment # 4 to the FY 2007-08 Budget Ordinance was adopted as follows:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE  
2007/2008  
Amendment No. 4**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Information Technology	\$ 137,900
Sheriff's Department	17,423
Miscellaneous Appropriations	4,774
Emergency Medical Services	189,177
Code Enforcement	(16,362)
DSS Administration	(2,536)
Halifax EMS	(183,825)
Building Grounds Maintenance	(5,395)
Cooperative Extension Service	8,185
Animal Control	22,912
<b>Total</b>	<b>\$ 172,253</b>

**Section 2** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Transfer from Other Funds - E-911 Wire	\$68,950
Transfer from Other Funds - E-911 Wireless	68,950
Restricted Intergovernmental - Other	15,475
Miscellaneous Revenue	(6,824)
Fund Balance - Appropriated	(23,478)
Restricted Intergovernmental - Other	49,180
<b>Total</b>	<b>\$172,253</b>

**Section 6** of the Warren County Budget Ordinance, pertaining to the Solid Waste Enterprise Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Solid Waste Program	<b>\$17,475</b>
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**Section 7** of the Warren County Budget Ordinance, pertaining to the Solid Waste Enterprise Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Fund Balance Appropriated	<b>\$17,475</b>
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**Section 17** of the Warren County Budget Ordinance, pertaining to the Enhanced 911 System Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Enhanced 911 Fund	<b>\$137,900</b>
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**Section 18** of the Warren County Budget Ordinance, pertaining to the Enhanced 911 System Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Fund Balance Appropriated	<b>\$137,900</b>
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**This amendment:**

- appropriates funds to Information Technology for mapping services for the County.  
Source of Funding:      Transfer from E-911 Surcharge Fund
- appropriates \$15,475 to Sheriff's Department for the NC Governor's Highway Safety Program Check Point Grant.

Source of Funding: North Carolina Governor's Highway Safety Program

- appropriates an additional \$1,948 to Sheriff's Department for new vehicles. Bids were \$1,948 higher than original budget.

Source of Funding: Installment Purchase Proceeds

- appropriates \$4,774 to Miscellaneous Appropriations to refund unspent grant funds by the North Carolina Alliance for Youth Program.

Source of Funding: Miscellaneous Revenue - Kerr Tar Refund

- appropriates \$183,825 to Emergency Medical Services for 1 new ambulance and 1 remount.

Source of Funds: Halifax EMS

- appropriates \$5,352 to Emergency Medical Services for vehicle repairs.

Source of Funds: Miscellaneous Revenue - Insurance Claims

- adjust Code Enforcement's budget to actual cost of vehicles.
- adjust DSS Administration's budget to actual cost of vehicles.
- adjust Building Grounds Maintenance budget by \$17,475 for half time Admin Assistant I, to correctly budget salary in accordance with adopted budget.
- appropriates additional funds to Building Grounds Maintenance in the amount of \$12,080 for the pavement of the Mental Health Building Parking Lot.

Source of Funds: Fund Balance Appropriated

- appropriates \$8,185 to Cooperative Extension Service for parking lot paving.

Source of Funds: Fund Balance Appropriated

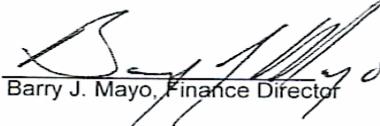
- appropriates \$22,912 to Animal Control for parking lot paving.

Source of Funds: Fund Balance Appropriated

- adjust Solid Waste Program budget by \$17,475 for half time Admin Assistant I, to correctly budget salary in accordance with adopted budget.

Source of Funds: Fund Balance Appropriated - Solid Waste

Respectfully Submitted 12/03/2007

  
Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to approve Amendment # 6 to Capital Project Ordinance for Warren County Water & Sewer District No. III Phase II Project as follows:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR  
WARREN COUNTY WATER & SEWER  
DISTRICT NO. III PHASE II PROJECT  
(Amendment No. 6)**

**Section 4** of the above-reference capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Engineering/Design	(66,782)
Engineering/Bidding	(9,302)
Engineering/Additional Services	(2,500)
Contingency	<u>78,584</u>
<b>Total</b>	<b>\$ 0</b>

Explanation:

**This amendment:**

- Adjust the budget to the most recent costs estimates as provided by Warren County Public Utilities.

Respectfully Submitted 12/3/07

  
Barry J. Mayo  
Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Amendment # 4 to the Capital Project Ordinance Warren County Recreation Complex Phase III was adopted as follows:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE  
WARREN COUNTY  
RECREATION COMPLEX  
PHASE II**

**Amendment No. 4  
(Revised)**

**Section 3** of the above-referenced capital project ordinance shall be amended as follows:

Increase Revenues

State of NC	\$65,000
Sales Tax	9,667
Investment Income	<u>563</u>
<b>Total</b>	<b>\$ 75,230</b>

**Section 4** of the above-referenced capital project ordinance shall be amended as follows:

Increase Appropriations:

Legal & Admin	\$ (522)
Engineering/Inspection	(1,546)
Engineering/Additional	(2,628)
Additional CA&CO	14,915
Soil Investigations	(195)
Lighting – Walking Trail	25,264
Construction Contract	(5,072)
Contingency	<u>45,014</u>
<b>Total</b>	<b>\$ 75,230</b>

Explanation:

This revised amendment corrects a calculation error in amendment No. 4 approved at the November 5, 2007.

Respectfully Submitted 12/03//07

  
Barry J. Mayo, Finance Director

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried, it was ordered to enter into lease agreement with Warren Family Institute at \$1.00 per month for 9 year period for use of Old Jail Facility on Macon Street, with restrictions.

Discussion followed: Commissioner Richardson was in favor of lease agreement but had concerns for space needs of county departments. Commissioner Davis stated the lease was in favor of Warren Family Institute rather than the County. Commissioner Ross was concerned with time limit of lease. Commissioner Fleming wanted to defer discussion to the next work session.

Charles Ayscue, Maintenance Supervisor, stated that a thorough inspection was conducted, renovation would be a mass undertaking for the county; major problems include plumbing, no heat, asbestos and lead paint. There are also lots of unknown issues to consider: roof repairs and exterior lead paint.

Cathy Alston-Kearney, Executive Director Warren Family Institute, informed the Board of Commissioners that in order to start searching for funds to consider renovation of the building, approval had to come from the County for Warren Family Institute's use of the facility.

Votes were as follows:           Ayes: Richardson, Ross, Fleming and Alston  
  Nay: Davis

Motion carried, it was ordered to enter into lease agreement with Warren Family Institute at \$1.00 per month for 9 year period to use the Old Jail Facility on Macon Street.

Appointments to the FY 2008 Community Development Block Grant (CDBG) Scattered Sites Application Advisory Committee were made as follows.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Al Cooper was appointed to the FY 2008 Community Development Block Grant (CDBG) Scattered Sites Application Advisory Committee.

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, Allen Kearney, Jr. was appointed to the FY 2008 Community Development Block Grant (CDBG) Scattered Sites Application Advisory Committee.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Dwight Pearce was appointed to the FY 2008 Community Development Block Grant (CDBG) Scattered Sites Application Advisory Committee.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Cathy Alston-Kearney was appointed to the FY 2008 Community Development Block Grant (CDBG) Scattered Sites Application Advisory Committee.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Essie Fields was appointed to the FY 2008 Community Development Block Grant (CDBG) Scattered Sites Application Advisory Committee.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, disclosure of 2005 Community Development Block Grant (CDBG) Scattered Sites applicant's (Annie R. Lewis, who is on list of alternates) relationship as distant relative to County Manager Linda T. Jones was received.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, December 12, 2007 Commissioners work session was rescheduled to January 9, 2008 at 6:00 pm. Board directed that all 2008 work sessions begin at 6:00 pm.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Resolution Supporting Placement of US Post Office in Lake Gaston Area was adopted as follows:



**WARREN COUNTY BOARD OF COMMISSIONERS**

POST OFFICE BOX 619  
WARRENTON, NORTH CAROLINA 27589  
Telephone: (252) 257-3115 Fax: (252) 257-5971  
www.warrencountync.com

*County of Warren*

*State of North Carolina*

Clinton G. Alston, Chairman  
Ulysses S. Ross, Vice Chairman  
Barry Richardson  
Ernest Fleming  
William (Bill) Davis

Linda T. Jones  
County Manager

Angelena Kearney-Dunlap  
Clerk to the Board

**Resolution**

**In Support of Establishing  
US Post Office in Lake Gaston Area**

*Whereas; Warren County and its citizens recognize that population density has increased in the Lake Gaston area;*

*Whereas; Warren County recognizes that mail pick up from post office boxes in the Town of Warrenton, the county seat, is difficult because of distance;*

*Whereas; Warren County recognizes that not all citizens within the County live in near proximity to a post office, and*

*Whereas; Warren County request the United States Postal Service to consider locating a post office in the Lake Gaston area of Warren County to serve its growing population in the Northeastern portion of this County.*

***NOW, THEREFORE, BE IT RESOLVED*** that the Warren County Board of Commissioners urges Warren County local, State and Federal representatives to support and defend this request at all levels.

***Adopted this the 3<sup>rd</sup> day of December 2007.***

A handwritten signature in black ink, appearing to read "Clinton G. Alston".

Clinton G. Alston, Chairman  
Warren County Board of Commissioners

ATTEST:

A handwritten signature in black ink, appearing to read "Angelena Kearney-Dunlap".

Angelena Kearney-Dunlap, Clerk

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to schedule a Public Hearing to hear citizens comments regarding rezoning request from Consolidated Sales & Service for Monday, January 7, 2008 at 9:45 am.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to schedule a Public Hearing to hear citizens comments regarding adopting Warren County Historic Preservation Commission Ordinance and By-Laws for Monday, January 7, 2008 at 9:30 am.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming, and duly carried by unanimous vote, County Manager's report for November 2007 was adopted as follows:

#### Administration

- Prepared for and attended Board of County Commissioners Public Hearing and Regular Meeting (11/5/07)
- Meeting with Earl Evans to discuss 2005 CDBG Scattered Site Project (11/5/07)
- Attended Safe Routes to School Committee Meeting (11/6/07)
- Attended Golden Leaf Meeting (11/7/07)
- Attended Kerr-Tar RTCC Meeting in Oxford (11/8/07)
- Taped Time Warner Video Clip for Your Town Our Town Warren County Video Promotion (11/8/07)
- Meeting with Public Works Staff to discuss Water District 2 Invoices (11/15/07)
- Conducted Monthly Department Head Meeting (11/15/07)
- Attended Kerr Lake Regional Advisory Board Meeting (11/20/07)
- Attended Meeting with Engineer and Public Works Staff to Discuss Water District 3, Phase II (11/20/07)
- Attended Armory Renovation Committee Meeting (11/20/07)
- Thanksgiving Holidays (11/22-23/07)
- Meeting with Michelle Love and Elgin Lane to discuss Warren County Workers Comp (11/27/07)
- Public Works Progress Meeting (11/28/07)
- Meeting with SEMMA Director and National SEMMA Rep to discuss upgrading equipment in County's AEL (11/28/07)
- Meeting with BOC Strategic Planning Retreat Facilitator (11/29/07)
- Attended Kerr-Tar COG Board Meeting (11/29/07)

#### Activities

- Attended Conference on Public Administration at the School of Government, Chapel Hill, NC (11/1-2/07)
- Attended Retirement Reception for Carmelita Smith at DSS (11/8/07)

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Warren County Public Utilities Director Macon Robertson was authorized to apply for \$500,000 Supplemental Grant from NC Rural Center for Water & Sewer District III, Phase II.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Authorizing Resolution by the Board of Commissioners of the County of Warren for Supplemental Grant Program Warren County Water & Sewer District III, Phase II Improvements was adopted as follows:



## WARREN COUNTY BOARD OF COMMISSIONERS

POST OFFICE BOX 619  
WARRENTON, NORTH CAROLINA 27589  
Telephone: (252) 257-3115 Fax: (252) 257-5971  
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**AUTHORIZING RESOLUTION  
BY THE BOARD OF COMMISSIONERS  
OF THE COUNTY OF WARREN  
FOR  
SUPPLEMENTAL GRANT PROGRAM  
WARREN COUNTY WATER AND SEWER DISTRICT III, PHASE II  
IMPROVEMENTS**

Clinton G. Alston, Chairman  
Ulysses S. Ross, Vice Chairman  
Barry Richardson  
Ernest Fleming  
William (Bill) Davis

Linda T. Jones  
County Manager

Angèlena Kearney-Dunlap  
Clerk to the Board

WHEREAS, In the summer of 2007, the North Carolina General Assembly included a \$100 million appropriation to the North Carolina Rural Economic Development Center in the FY2007-2009 state budget, for the purpose of making grants to rural communities in need of water and wastewater infrastructure improvements; and

WHEREAS, Warren County has need for and intends to construct or rehabilitate a publicly owned treatment works, for wastewater collection systems and for water supply and distribution systems for the Warren County Water and Sewer District III, Phase II Improvements Project; providing the ability to add back to the project up to 30 miles of 4 and 6 inch water line that was deleted from the original project; and

WHEREAS, Warren County intends to request grant assistance from the Supplemental Grants Program for the project;

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF WARREN:

That the Board of Commissioners of The County of Warren will arrange financing for all remaining costs of the project, if approved for a grant.

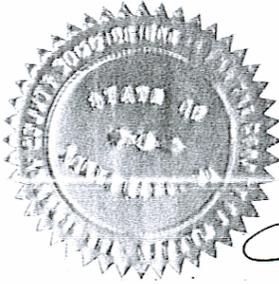
That the Board of Commissioners of The County of Warren will provide for efficient operation and maintenance of the project upon completion of construction thereof.

That Clinton G. Alston, Chairman of the Warren County Board of Commissioners, and successors so titled, and Linda T. Jones, County Manager, and successors so titled, are hereby authorized to execute and file an application on behalf of Warren County with the NCREDC (Rural Center) for a grant to assist in the construction of the project described above.

That Clinton G. Alston, Chairman of the Warren County Board of Commissioners, and successors so titled, and Linda T. Jones, County Manager, and successors so titled, are hereby authorized and directed to furnish such information as the Rural Center may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

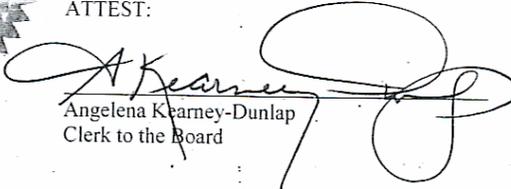
That The County of Warren has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 3rd day of December, 2007 at Warrenton, North Carolina.



  
Clinton G. Alston, Chairman  
Warren County Board of Commissioners

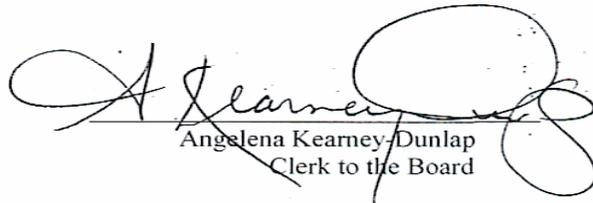
ATTEST:

  
Angelena Kearney-Dunlap  
Clerk to the Board

### CERTIFICATE OF RECORDING OFFICER

The undersigned duly qualified and acting Clerk to the Board of Commissioners of The County of Warren does hereby certify:

That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Board of Commissioners duly held on the 3rd day of December, 2007; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of December, 2007.

  
Angelena Kearney-Dunlap  
Clerk to the Board

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Elgin Lane, Human Resources Manager was authorized to hire Renee Gaskin as Medical Laboratory Technician II with a salary of \$33,000, commencing December 16, 2007.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NCGS 143-318.11 for discussion of Legal / Attorney Client Privileged Matters (Mickelsen vs Warren County).

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to return to the regular December 3, 2007 Board of Commissioners meeting.

With no further business to discuss and on motion of Commissioner Fleming which was seconded by Commissioner Richardson and duly carried the Board of Commissioners meeting was adjourned.

/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk to the Board