

MINUTES FROM A PUBLIC HEARING TO AMEND WARREN COUNTY'S OFFICIAL ZONING MAP HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON FEBRUARY 4, 2008 AT 9:45 AM.

The Public Hearing was called to order by Chairman Clinton G. Alston. Other Commissioners present: Ulysses S. Ross, Ernest Fleming, William Davis and Barry M. Richardson. Others in attendance: Linda T. Jones, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

Notice of public hearing was read by the Clerk to the Board.

Request from Dixie Conner to rezone a tract of land located at tax Map L4A-56 off Fleming Dairy Road at Twin Creeks from Residential (R) to Lakeside Tent/Trailer Camping (T-C) in River Township.

Citizen Comments were as follows:

Lori Medlin - resident of Greentree Lane in the affected neighborhood - spoke in opposition to rezoning request; had others in opposition stand (several people that did not want the camp in the area). There were lots of concerns, item was on the Planning Board agenda November 6, 2007 and by November 28th it had been referred to the Board of Commissioners for approval. If rezoned, it would decrease property values, property owners would need to drive through the camp to get to their homes. Letter from local realtor was read pointing out that rezoning would: decrease safety, depreciate values, diminish privacy, cause fire hazard and promote drug/ alcohol use in the area.

Robert E. Perkinson - resident of Twin Creek Lane - lake area has around 350 miles of shoreline and there are already five (5) camp grounds in the area.

Louis Leimone Waterfront Properties on Eaton Ferry Rd - a full-time realtor stated that there is a potential to have 400 camp sites on 40 acres and value of property lessens because of camp site.

Donna Matthews - James Madison Hwy, Farmville, VA - spoke representing her mother, 3 sisters and 4 husbands: living near a camp site, they encountered the public intruding on their private property (campers have been found sitting on their porch & their dock thinking it was part of the camp grounds).

Robert Harris - Owen Jenkins Rd - if rezoned it poses safety and other issues

Lonnie K. Edwards - Birds Nest Lane - there are eight subdivisions in the area which already experiences heavy boat traffic; kids at Camp Willow Run are not safe in the water.

Ray Brown - Shorewood Drive - Property in family since 1970's, boats come three (3) abreast, there is a disregard for boating rules of safety.

George Kimble - Canaan Court - Canaan Shores has heavy boat traffic; Camp Willow Run is opening another camp named Camp Willow Springs.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Public Hearing was adjourned at 10:05 a.m.

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON FEBRUARY 4, 2008 AT 10:00 AM.

The meeting of the Board of County Commissioners was called to order by Chairman Clinton G. Alston at 10:20 am. Other Commissioners present: Ulysses S. Ross, Ernest Fleming, William Davis, and Barry M. Richardson. Others in attendance: Linda T. Jones, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

A moment of silence was observed, followed by Citizen Comments:

Elaine Bell - Conner Rezoning request, agenda Item # 7 - property owner, request did not include the entire piece of property, just a small portion. Assured those concerned that camp would not interfere with neighbors regular daily routine.

Joan Boyle - (statement on file with Clerk) - expressed concerns regarding proposals for County Administration office construction and renovations to the National Guard Armory. Questioned funding sources for both projects and details regarding number of offices, bathrooms, parking, etc. A public hearing would be in order before final decision to proceed.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, February 4, 2008 Suggested Agenda was amended to add:

- (1) another person for appointment to Item 8B - Historic Preservation Commission:
Jane Ball-Groom
- (2) Item 14-C "Black History Month Resolution"

On motion of Commissioner Ross which was seconded by Commissioner Richardson and duly carried by unanimous vote, February 4, 2008 Suggested Agenda was adopted as amended.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Item 5A minutes of January 8, 2008 meetings was approved as follows

- Public Hearing – Warren County Historic Preservation Commission Ordinance and By-Laws
- Public Hearing – Rezoning Request from Consolidated Sales & Service
- Regular Board Meeting

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item # 5B Interest Income Report for December 2007 was adopted:

INTEREST INCOME REPORT
Month Of DECEMBER 2007

FUND	DECEMBER INCOME	FISCAL YEAR TO - DATE
General	28,279.79	175,167.17
Revaluation	1,486.72	8,344.15
E 911 Telephone System	1,575.32	9,030.75
E 911 Wireless	1,201.27	6,855.86
Buck Spring Project	1,152.23	7,124.79
Recreation Complex	54.49	509.78
Recreation Complex Phase II	75.38	536.03
Library Building Project Fund	8,093.15	19,265.02
Regional Water Enterprise Fund	1,467.74	7,842.27
District 1 Enterprise Fund	2,189.40	12,130.19
Solid Waste	652.45	4,356.74
District II Enterprise Fund	1,860.03	9,976.22
District III Capital Project Fund	1,170.68	7,254.92
District III Phase II	0.00	95.28
District III Phase II BANS	18,647.12	26,011.96
District III Enterprise Fund	518.25	956.16
Soul City Pump Station Improvements	37.94	452.11
District II Phase II	45.30	311.91
	68,507.26	296,221.31

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5C Tax Collector's Report for November 2007 was adopted:

Tax Collector's Report
to the Warren County Board of Commissioners
For the Month DECEMBER, 2007

Current Year Collections

Tax Year	Charge	Collected in DEC	Collected to Date	Balance Outstanding	Percentage Collected
2007	\$11,480,837	\$4,857,444	\$7,777,156	\$3,703,681	67.74%
DECEMBER 2006	11,176,002	4,073,496	7,927,549	3,248,453	70.93%

Delinquent Collections

2006	\$778,835	\$20,786	\$241,315	\$ 537,521	30.98%
2005	350,450	6,038	49,178	301,272	14.03%
2004	231,667	3,333	28,591	203,076	12.34%
2003	165,916	3,146	20,598	145,318	12.41%
2002	228,327	2,645	16,940	211,387	7.42%
2001	205,943	1,838	11,880	194,062	5.77%
2000	115,148	1,175	7,059	108,089	6.13%
1999	51,562	421	4,015	47,547	7.79%
1998	47,620	245	3,752	43,867	7.88%
1997	39,104	152	2,748	36,357	7.03%
Total Delinquent Years	\$ 2,214,573	\$39,779	\$ 386,077	\$ 1,828,496	

Other DEC. Receipts
County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$15,357	\$ 76,503
\$377,655	\$ 687,350
\$ 77,831	\$ 161,930
\$ 235,659	\$ 392,350
\$ 154	\$ 829

NOV. GRAND TOTAL

\$ 5,603,879	\$ 9,482,195
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R. Edwin Mitchum, Tax Collector Date: 1-28-08

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5D Tax Release requests over \$100 were adopted:

2/4/2008

Over \$100

Date: _____

ERROR CORRECTION RELEASES:

Collier Rebecca A	2007 9036 338	B9 18	12671	1765.05	Clerical Error
Glen Raven	2007 29107 200		26540 \$	37,245.69	Adjust Value BPP
Ducar LLC	2007 30905 301	E6B 25	3935 \$	278.16	Double List
Harris Ernest B & Anne T	2007 17830 341	G12 15G	1207 \$	1,423.64	Adjust Value BPP
Rooker Anne O Heirs	2007 35130 331	C2 47	12359 \$	105.00	Hse moved to C2 47B
Shearin James & Audrey	2007 14879 300	L3B 108	10387 \$	1,377.00	Listed in Halifax
Southern Living Homes LLC	2007 6763 301	K2C 25 1X	22158 \$	1,515.99	Mod Office Moved
Talton Bobby D & Brenda	2007 27048 300	L2D379	27749 \$	184.19	Boat double assessed
		TOTAL		\$ 43,894.72	

MOTOR VEHICLE RELEASES:

TOTAL \$ -

LANDFILL USER FEE RELEASES:

Carter Harry Jr & Susan C	2007	30494	300	C9 38	8403	\$	105.00	Uninhabitable
Harris Samuel W	2007	18233	319	E5 23	4118	\$	105.00	Uninhabitable
Johnson Alvis & Peggy	2007	21921	300	L2d 30	5635	\$	105.00	only 1 mh
Lynch Clyde W	2007	25914	300	K4A 5	13559	\$	105.00	MH not hooked up
Patterson Helen	2007	30230	302	E8 11D	11259	\$	107.10	Hse not liveable
Somerville Harold & Mary	2007	38211	314	C6 48B	12050	\$	105.00	No Dwelling
Smith Mary A	2007	38001	307	L2D130I	19636	\$	105.00	PC
Stegall Harold A	2007	38901	312	F3 28A	23139	\$	105.00	No Dwelling
Willis Margaret W	2007	45107	200	D5B 31	27107	\$	105.00	Situs

SUB-TOTAL LFUF RELEASES

\$947.10

SUB-TOTAL ERROR CORRECTIONS:

\$43,894.72

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$0.00

TOTAL RELEASES:

\$44,841.82

Abbreviation Key:

LFUF = Landfill User Fee
NES=No Electrical Service
LPC=Licensed Private Contractor

Tax Release Requests (Under \$100) as approved by County Manager Linda T. Jones, were provided for Board's information:

Under \$100

2/4/2008

Date:

LJ
1/25/08

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
Allen Laurence	2007	31484 300	I3D 329	8958	17.24	Clerical
Harsh wesley & Phyllis	2007	12369 300	K7 9A	1917	\$ 69.89	Boats listed in halifax
Stewart M P Jr & Others	2001	39127 101	E3 27	35993	\$ 95.00	Dbl List
Taylor Amy Rose	2007	12108 300	B6 3H	16635	\$ 25.64	Ac correction
Vaughan Wilbert C Jr. & Melody	2003	8290 103	F5 35 F1	42018	\$ 3.91	included w/F5 35F
Vaughan Wilbert C Jr. & Melody	2002	8290 102	F5 35 F1	38979	\$ 4.13	included w/F5 35F
Vaughan Wilbert C Jr. & Melody	2001	8290 101	F5 35 F1	37374	\$ 4.40	included w/F5 35F
Vaughan Wilbert C Jr. & Melody	1998	8290 98	F5 35 F1	33769	\$ 5.19	included w/F5 35F
Vaughan Wilbert C Jr. & Melody	2003	8290 103	F5 35M	42017	\$ 5.01	included w/F5 35F
Vaughan Wilbert C Jr. & Melody	2002	8290 102	F5 35M	38978	\$ 5.37	included w/F5 35F
Vaughan Wilbert C Jr. & Melody	2001	8290 101	F5 35M	37373	\$ 5.70	included w/F5 35F
Vaughan Wilbert C Jr. & Melody	1998	8290 98	F5 35M	33768	\$ 7.09	included w/F5 35F
White Hal A	2007	43325 325	E2 155	13833	\$ 30.66	Dbl List
Williams J David Builder Inc	2007	21735 200		26122	\$ 44.44	PWC overassessed

SUB-TOTAL ERROR CORRECTIONS:

\$323.67

MOTOR VEHICLE RELEASES:

A & S Pest Control	2007 1201 2248	STX3821	69229	32.7	Sold
Adams Cecil K	2007 13400 2660	BS60224	67855 \$	3.59	Exempt
Alston James A	2007 3068 1024	HD44716	71454 \$	12.60	Rel Northampton
Carney Denise O Brien	2007 28079 106	WNJ9142	53905 \$	48.33	Traded
Davis Linda C	2007 16177 106	SRK5614	57321 \$	62.00	Traded
DeBurr Barbara W	2007 3357 1774	HD34598	68755 \$	85.14	Gave Away
Edwards Claude A Jr	2007 12829 1705	TXK4988	72135 \$	40.70	Sold
Kuykendall Roger D	2007 24746 2223	TXK5551	72653 \$	17.36	Military
Long Britt	2007 17160 1539	SYX2701	71969 \$	8.80	Sold
Long Britt	2007 17160 1888	SYX2100	72318 \$	77.12	Moved to SC
Long Britt	2007 17160 1938	SYX2702	72368 \$	84.56	Moved to SC
McDonald Lewis A	2007 15035 1289	WTX1855	66484 \$	3.70	Sold
Mustian Amy R	2007 28418 1858	VWW9085	70587 \$	92.10	Gave Away
Pierce James Clifton	2007 31414 1781	VYC2148	70510 \$	36.87	Rel Wayne
Rook Gerald	2007 10656 2214	EZZ3234	81680 \$	15.10	Traded
Shearin Peggy R	2007 37014 106	SRK3053	55472 \$	11.60	Sold

SUB-TOTAL MOTOR VEHICLE RELEASES:	\$	632.27
SUB-TOTAL CORRECTION RELEASES:		\$323.67
Total Releases	\$	955.94

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5E - Warren County Fair Housing Month Proclamation was adopted:

**WARREN COUNTY
FAIR HOUSING MONTH**

WHEREAS, the County of Warren, North Carolina has been allocated funds under Title I of the Housing and Community Development Act of 1974; and

WHEREAS, the County did hereby adopt a Fair Housing Plan Complying with Title VIII of the Civil Rights Act of 1968, 942 USC 3601, and 42 USC 5308b. as amended, known as the Fair Housing Law, which prohibits discriminatory housing practices with regard to race, color, sex, national origin, physical and/or mental disabilities, or familial status, and

BE IT KNOWN, it is the intent of the Community Development Block Grant Program, through neighborhood revitalization for low and moderate income citizens to promote practices detailed in the Fair Housing Law; and

BE IT KNOWN, it is the intent of the County of Warren to foster such objectives to promote Fair Housing to ensure that equal opportunity in housing practices are observed and that availability of safe, decent and sanitary housing is a right enjoyed by all,

THEREFORE, BE IT KNOWN that the County of Warren does hereby proclaim February 2008 to be Fair Housing month in Warren County. Assistance for hearing impaired call TDD # 800-735-2962.

Adopted this 4th Day of February, 2008

On motion of Commissioner Davis, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Agenda Item # 7 - Decision on Conner Rezoning Request was moved to Agenda Item # 6. (Prior Item # 6 - Items from Finance Office were moved to # 7A-B-C.)

Having held a required public hearing on Monday, February 4, 2008 at 9:45 am to hear citizen comments regarding:

Request from Dixie Conner to rezone a tract of land located at tax Map L4A-56 off Fleming Dairy Road at Twin Creeks from Residential (R) to Lakeside Tent/ Trailer Camping (T-C) in River Township.

The Board of Commissioners took the following action.

Motion was made by Commissioner Ross, which was seconded by Commissioner Fleming, to table Conner rezoning request to the March 10, 2008 regular Board of Commissioners' meeting.

Votes were as follows: Ayes: Ross and Fleming
 Nays: Richardson, Davis and Alston

Motion did not carry.

On motion of Commissioner Davis, which was seconded by Commissioner Richardson and duly carried by unanimous vote, request from Dixie Conner to rezone tract of land on Fleming Dairy Road in River Township, was denied.

FY 2007 Audit Report was given by Jim Winston of Winston, Williams, Creech, Evans & Company, LLP, Certified Public Accountants. Mr. Winston stated he was very pleased and gave a clean audit opinion.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Amendment # 6 to the FY 2007-08 Warren County Budget Ordinance was adopted:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2007/2008

Amendment No. 6

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Commissioners	\$	6,727
Tax Assessor		(25,590)
Building, Grounds & Maintenance		1,500
Sheriff's Department		12,995
Animal Control		5,162
Soil Conservation		2,256
Health Department		1,883
DSS Public Assistance		57,594
DSS Administration		47,783
Libraries		12,027
Recreation		14,725
Youth Services Bureau		860
Contingency		(23,416)
Total	\$	114,506

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Miscellaneous Revenue	\$	33,219
Fund Balance - Appropriated	\$	(24,090)
Restricted Intergovernmental - DSS		105,377
Total		114,506

Section 11 of the Warren County Budget Ordinance pertaining to the District I Water System Enterprise Fund shall be amended as follows:

Increase/(Decrease) Appropriations:

Water Bill Collections	\$	4,000
Bulk Water Sales		740
Fire Department		200
Meter Tampering		100
Investment Income		2,500
Total	\$	7,540

Section 12 of the Warren County Budget Ordinance pertaining to the District I Water System Enterprise Fund shall be amended as follows:

Increase/(Decrease) Revenues:

Salaries	\$7,286
Dues & Subscriptions	254
Total	\$7,540

Section 13 of the Warren County Budget Ordinance pertaining to the District III Water System Enterprise Fund shall be amended as follows:

Increase/(Decrease) Appropriations:

Water Bill Collections	\$ 4,191
Fire Department	<u>257</u>
Total	\$ 4,448

Section 14 of the Warren County Budget Ordinance pertaining to the District III Water System Enterprise Fund shall be amended as follows:

Increase/(Decrease) Revenues:

Salaries	\$293
FICA	15
Retirement	15
Hospitalization	30
Water Purchase	<u>4,095</u>
Total	\$4,448

This amendment:

- appropriates funds to the County Commissioners budget for 2010 Cenus data.

Source of Funding: Contingency

- Decreases the Tax Assessor budget by \$25,590. Funds were appropriated for a new vehicle; however a used vehicle was purchased at a much lower cost.

- appropriates funds to Building, Ground and Maintenance for asbestos testing at the old jail site.

Sources of Funding: Fund Balance Appropriated

- appropriates funds to the Sheriff's Department for vehicle repairs.

Source of Funding: Miscellaneous Revenue - Insurance Claims

- appropriates funds to Animal Control to increase the Vet Tech position to 100%.

Source of Funding: Contingency

- appropriates funds to Soil Conservation to replace items lost due to a theft.

Source of Funding: Miscellaneous Revenue - Insurance Claims

- appropriates additional funds to the Health Department for vehicle repairs.

Source of Funding: Miscellaneous Revenue - Insurance Claims

- appropriates funds to DSS Administration and DSS Public Assistance to adjust budget to state allocations.

Source of Funding: Department of Health and Human Services - Division of Child Development

- appropriates \$11,527 to the Library for part-time staffing needs. This amendment also appropriates \$500 in private contributions for the purchase of non-capital equipment.

Source of Funding: Contingency
Miscellaneous Revenue - Private Contributions

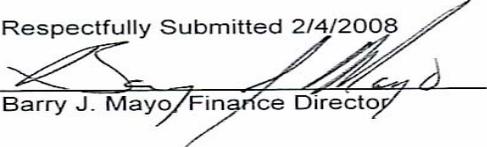
- appropriates funds to Parks and Recreation for the purchase of equipment (i.e., bleachers and refrigerator).

Source of Funding: Miscellaneous Revenue - Private Contributions

- appropriates funds to Youth Services Bureau for the Summer Enrichment Project.

Source of Funding: Miscellaneous Revenue - Private Contributions

Respectfully Submitted 2/4/2008


Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Amendment # 6 to the Library/Community Meeting Room Capital Project Ordinance was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
LIBRARY/COMMUNITY MEETING ROOM
Amendment No. 6**

Section 3 of the above referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Revenues

Proceeds Installment Purchase	\$ (904,748)
Investment Income	<u>36,070</u>
Total	(868,678)

Section 4 of the above referenced capital project ordinance shall be amended as follows:

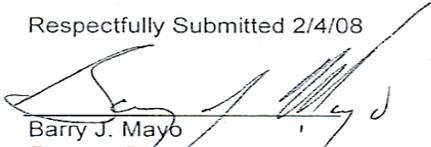
Increase/(Decrease) Appropriations:

Architectual Services	\$ (122,965)
Construction	(1,065,713)
Furniture & Fixtures	200,000
Contingency	<u>120,000</u>
Total	(868,678)

Explanation:

This amends the budget to the most current cost estimates.

Respectfully Submitted 2/4/08


Barry J. Mayo
Finance Director

On motion of Commissioner Davis, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Dr. Merwin Dieckmann was reappointed to serve a second, three (3) year term, on the Board of Health, in the Physician designation. Term expires December 2010.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Linda Baker was reappointed to serve a third, three (3) year term on the Board of Health, in the Pharmacist designation. Term expires December 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Melissa Silver Richardson was appointed to serve a three (3) year term on the Board of Health, in the At-Large designation. Prior appointment dated February 6, 2006 filled the unexpired term of Pearlean Whitley, this appointment considered a first term, expires December 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Harriet Benton Cooper was appointed to serve a three (3) year term, on the Warren County Historic Preservation Commission. Term expires January 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Dorothy Jean Bennett was appointed to serve a three (3) year term, on the Warren County Historic Preservation Commission. Term expires January 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Rhonda Williams Bagshawe was appointed to serve a three (3) year term, on the Warren County Historic Preservation Commission. Term expires January 2011.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Commissioner Ernest Fleming was appointed to serve a two (2) year term, on the Warren County Historic Preservation Commission. Term expires January 2010.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Richard Hunter was appointed to serve a two (2) year term, on the Warren County Historic Preservation Commission. Term expires January 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Herbert Burrows was appointed to serve a one (1) year term, on the Warren County Historic Preservation Commission. Term expires January 2009.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Jane Ball-Groom was appointed to serve a one (1) year term, on the Warren County Historic Preservation Commission. Term expires January 2009.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, recommendation of employment offer to Tyrone Fisher as Warren County Cooperative Extension Director with salary of \$57,000 was approved; effective February 16, 2008. (Salary allocation: 57% state funds - \$32,490; 43% county - \$24,510).

Elgin Lane, Human Resources Manager presented a request from Maintenance Manager to reclassify two (2) Building & Grounds Maintenance Worker I positions due to change in duties/responsibilities, from salary grade 11 to salary grade 14 retroactive to February 1, 2008

- Amend the current classification and pay plan to change the salary grade of Building and Grounds Maintenance Worker I at Salary Grade 11 to Salary Grade 14. The salary range for Grade 14 is \$22,293 – \$35,772.
- Reclassify Walter Talley from Building and Grounds Maintenance Worker I at Salary Grade 11 to Salary Grade 14 and change his current salary from \$20,333 to \$22,293 (the salary range minimum for Grade 14).
- Reclassify Robert Love from Building and Grounds Maintenance Worker I at Salary Grade 11 to Salary Grade 14 and change his current salary from \$19,258 to \$22,293 (the salary range minimum for Grade 14).

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, personnel request from Maintenance Department was approved as presented.

- Amend the current classification and pay plan to change the salary grade of Building and Grounds Maintenance Worker I at Salary Grade 11 to Salary Grade 14. The salary range for Grade 14 is \$22,293 – \$35,772.
- Reclassify Walter Talley from Building and Grounds Maintenance Worker I at Salary Grade 11 to Salary Grade 14 and change his current salary from \$20,333 to \$22,293 (the salary range minimum for Grade 14).
- Reclassify Robert Love from Building and Grounds Maintenance Worker I at Salary Grade 11 to Salary Grade 14 and change his current salary from \$19,258 to \$22,293 (the salary range minimum for Grade 14).

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, funding source for Maintenance Department job reclassifications/amendments was stipulated as Fund Balance in the amount \$2,342.70.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, request for waiver of building permit, zoning and septic fees by R. Bruce Rogers, President-Warren County Habitat for Humanity was approved relative to construction of a new Habitat Home early spring of 2008.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, request for waiver of building permit, zoning and septic fees by Clarence H. Powell for Wildwood Foundation, Inc. - Lake Area Lions Club was approved for construction of a Lions Den/Community Center for Lake Gaston Lions/Club.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Warren County Library was authorized to submit a Technology Grant from State Library of NC – Library Services and Technology Act in the amount of

\$89,236 with a required local match of \$29,746 to be included in FY 2008-09 Warren County Budget.

Motion was made by Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, authorizing Warren County Library to submit an EZ Basic Equipment Grant Application in the amount of \$24,929 with a required local match of \$4,399 to be included in FY 2008-09 Warren County Budget.

Motion was made by Commissioner Davis, which was seconded by Commissioner Fleming and duly carried, to approve Engineering Services Agreement between Warren County Water & Sewer District III and Rivers & Associates for Wise Interchange Water & Sewer Improvements Projects.

Votes were as follows: Ayes: Alston, Ross, Davis & Fleming
 Nay: Richardson

Motion carried, Engineering Services Agreement between Warren County Water & Sewer District III and Rivers & Associates for Wise Interchange Water & Sewer Improvements Project was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, in accordance with NCGS 105-369, Report of Unpaid 2007 Taxes That Are Liens on Real Property was adopted and Tax Administrator was Ordered to Advertise unpaid taxes.

On motion by Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Tax Administrator R. Eddie Mitchum was authorized to enter into Interstate Credit Collection (ICC) Agreement for collection of delinquent motor vehicle taxes, subject to review by County Manager and County Attorney.

Motion was made by Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, to approve Construction Agreement between NC Department of Transportation and Warrenton Rural Volunteer Fire Department and County of Warren to make street/highway improvements at Warrenton Rural VFD by Resolution:

**COPY OF A RESOLUTION PASSED BY THE
BOARD OF COMMISSIONERS
OF THE
COUNTY OF WARREN, NORTH CAROLINA**

A motion was made by Commissioner Barry Richardson and seconded by Commissioner Ernest Fleming for the adoption of the following Resolution and upon being put to a vote was duly adopted:

WHEREAS, the North Carolina Department of Transportation, Warrenton Rural Volunteer Fire Department and the County of Warren propose to make certain street and highway improvements; said plans consist of the curb and gutter and paving of VFD apron to the bays of fire house located fronting US 401 within the Town of Warrenton; and,

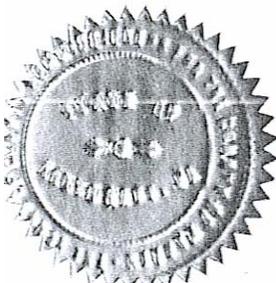
WHEREAS, the Department of Transportation and the VFD and/or County propose to enter into an agreement for construction of the aforementioned highway improvement whereby the VFD and/or County agrees to design the project plans, acquire right of way and easements, and adjust utilities, award the construction contract, and supervise project construction; and,

WHEREAS, said agreement further provides for the Department of Transportation to reimburse the County to the maximum extent of \$19,500. Upon receipt, the County shall be responsible for reimbursement to the VFD for work performed under the terms of this Agreement.

NOW, THEREFORE, BE IT RESOLVED that WBS 40462, Warren County, is hereby formally approved by the County Council of the County of Warren and that the Chair and Clerk of this Board are hereby empowered to sign and execute the Agreement with the Department of Transportation.

I, Angelena Kearney-Dunlap, Clerk of the County of Warren, do hereby certify that the foregoing is a true and correct copy of excerpts from the Minutes of the meeting of the County Council duly held on the 4th day of February, 2008.

WITNESS, my hand and the official seal of said County on this the 4th day of February 2008.



(SEAL)


Angelena Kearney-Dunlap, Clerk
County of Warren County
North Carolina

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, "Resolution - Warren County Solicitation of Support from State & Federal Legislative Delegates" was adopted as follows:



STATE OF NORTH CAROLINA
COUNTY OF WARREN

in

RESOLUTION

WARREN COUNTY BOARD OF COMMISSIONERS
SOLICITATION OF SUPPORT FROM
STATE AND FEDERAL LEGISLATIVE DELEGATIONS

WHEREAS, Warren County is a Tier I county with limited financial resources to fund many of the pressing needs of its citizenry; and

WHEREAS, Warren County is endeavoring to meet the growing needs of its citizens by providing recreational outlets, sufficient library services, much needed governmental office space that meets today's ADA, safety and efficiency standards, educational opportunities for all citizens, decent and affordable housing, and economic development initiatives to name a few; and

WHEREAS, Warren County is making a good faith effort to meet the increasing financial demands presented by these and many other statutorily mandated challenges that greatly burden low-wealth jurisdictions;

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Commissioners respectfully requests Warren County's State and Federal Legislative Delegation to assist Warren County in whatever way possible with the following identified needs:

1) During the 2007 State Legislative Session, funds were appropriated to the e-NC Authority to help extend high-speed Internet connectivity in Warren County and three other rural North Carolina counties that had less than fifty percent access to affordable Broadband Internet. As a result of this funding, Warren County's connectivity will rise from 99th place to 29th out of 100 counties. It is the belief of the Board of County Commissioners that 100% connectivity would provide the county with the telecommunications infrastructure necessary to promote and

6) It is of utmost importance that support be given to the expansion of high speed rail lines in North Carolina including Warren County where an existing CSX rail line and right-of-way has existed for numerous years. Additionally, Warren County's Kerr-Tar HUB certified industrial site which has immediate access to the existing CSX rail line would greatly benefit from main line rail to accommodate the movement of products and freight to and from the industrial site to outside markets. The installation of main line rail in this area would greatly enhance the marketability and increase the development potential of Warren County's HUB site.

ADOPTED this 4th day of February, 2008.

Warren County Board of Commissioners


Clinton G. Alston, Chairman

ATTEST:


Angelena Kearney-Dunlap, Clerk



February 2008
Black History Month

A Proclamation by the Warren County Board of Commissioners

Whereas, much of Warren County's honor, strength and stature can be attributed to the diversity of cultures and traditions that are celebrated by the residents of this great County; and

Whereas, African Americans have played significant roles in the history of economic, cultural, spiritual and political development while working tirelessly to maintain and promote their culture and history; and

Whereas, as a result of determination, hard work, intelligence and perseverance, African Americans have made valuable and lasting contributions to Warren County and our state, achieving exceptional success in all aspects of society including business, education, politics, science, and the arts; and

Whereas, in 1976, Black History Month was formally adopted to honor and affirm the importance of Black History throughout our American experience, and serves to promote cultural enrichment, ethnic pride, and self-esteem by celebrating the lives and achievements of great African Americans; and

Whereas, Black History Month is a time for all Americans to remember the stories and teachings of those who helped build our nation, took a stance against prejudice to build lives of dignity and opportunity, advanced the cause of civil rights and strengthened families and communities; and

Whereas, during Black History Month all Americans are encouraged to reflect on past successes and challenges of African Americans and look to the future to continue to improve society so that we live up to the ideals of freedom, equality and justice;

Now, therefore, I, Clinton G. Alston, Chairman of the Warren County Board of Commissioners, do hereby proclaim February 2008 as

Black History Month

in Warren County, and urge all citizens to join me in paying tribute to the noble struggle of African Americans and encourage appropriate programs and activities that honor the significant contributions African Americans have made to our community, state and nation.

In witness whereof, I have hereunto set my hand and caused the seal of the County of Warren, NC to be affixed on this 4th day of February, 2008.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, "Resolution - Declaring February 2008 Black History Month" was adopted:

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to schedule a Public Hearing to hear citizen comments regarding proposed Ordinance Regulating Open Burning in Warren County for Monday, March 10, 2008 at 9:45 am.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to schedule a Public Hearing to hear citizen comments regarding Rezoning Request from Paul Mickelsen for Monday, March 10, 2008 at 9:30 am.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to schedule a Public Hearing to hear citizen comments regarding Rezoning Request from Rebecca Walker for Monday, March 10, 2008 at 9:15 am.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to adopt FY 2008-09 Budget Calendar as follows:

May 5, 2008	10:00am	Annual Budget Presentation
May 15th	9am – 5pm	County Commissioners Budget Work Session
June 2nd	10:00 am	Regular Board of Commissioners Meeting
	1:00 - 5:00 pm	Budget Work Session
June 10th	1:00 - 5:00 pm	Budget Work Session
June 16th	6pm	Budget Public Hearing
June 19th	1pm - 5pm	Budget Work Session
June 23rd	10:00 am	Special Meeting to Adopt Budget Ordinance

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to reschedule May 15, 2008 Budget Work Session to May 14th at 9:00 am.

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to enter into Professional Services Contract for Countywide Color Digital Orthophotography between L. Robert Kimball & Associates, Inc. and Warren County at a cost of \$137,980 to be paid from E-911 wire funds.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to enter into Contract by and Between Warren County and Kerr-Tar Regional Council of Governments" to perform a Housing Condition Survey & Assessment. Contract amount not to exceed \$54,000 for time/travel/overhead to complete all work within a 15 month period. Funds in the amount of \$23,000 were appropriated from the general fund to pay for work to be performed in the current fiscal year.

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, recommendations from the Armory Renovation Committee on the future use of the facility was adopted and referred for further discussion to upcoming Board work session:

Recommendation

It is recommended that Warren County pursue the development of the National Guard Armory as a multipurpose use facility while maintaining the historic integrity of the building and grounds. It was also recommended that the County investigate potential outside funding sources to help pay for the necessary renovations and enlist the services of the NC State University School of Design to assist with design development.

County Manager Linda Jones presented four (4) alternative plans of action to meet current County Administrative Building needs:

ALTERNATIVE 1

Renovate Library Building to house Board of County Commissioners/Clerk to the Board, County Manager, and Human Resources Offices with BOC Meeting Space in the basement of the building. Construct a three-story building behind the Library Building to house Tax Administration and the Finance Office

Total Estimated Cost: \$1,172,000

ALTERNATIVE 2

Renovate Library Building to house Board of County Commissioners/Clerk to the Board, County Manager, and Human Resources Offices with BOC Meeting Space in the basement of the building. Leave Tax Administration and Finance Office in the Mental Health Building where they are currently temporarily located.

Total Estimated Cost \$178,300

ALTERNATIVE 3

Renovate Library Building to house Board of County Commissioners/Clerk to the Board, County Manager, and Human Resources Offices with BOC Meeting Space in the basement of the building. Relocate the Hendricks House that currently houses the County Manager's Office and construct a two-story building on that site to house Tax Administration and the Finance Office.

Total Estimated Cost: \$1,172,000

ALTERNATIVE 4

Renovate the Library Building to house Tax Administration Offices. Move County Manager, Clerk to the Board, and Human Resources Offices to the Mental Health Building in the space temporarily occupied on the first floor by Tax Administration. Leave the Finance Department offices in the lower level of the Mental Health Building where they are currently temporarily located.

Total Estimated Cost \$178,300

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried, Alternative #4 was selected as most favorable; it was noted that further review and discussion would be necessary.

Votes were as follows: Ayes: Richardson, Fleming & Ross
 Nays: Alston & Davis

Motion carried, Alternative #4 was selected as most favorable:

ALTERNATIVE 4
Renovate the Library Building to house Tax Administration Offices. Move County Manager, Clerk to the Board, and Human Resources Offices to the Mental Health Building in the space temporarily occupied on the first floor by Tax Administration. Leave the Finance Department offices in the lower level of the Mental Health Building where they are currently temporarily located. Total Estimated Cost \$178,300

County Manager's Report for January 2008 was accepted on motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote as follows:

Administration

- Conducted performance update with Library Director (1/2/08)
- Meeting with Public Works Director to discuss solid waste disposal issues (1/2/08)
- Meeting with Superintendent of Schools and others to discuss School Capital Needs (1/4/08)
- Toured County Solid Waste Landfill with Public Works Director (1/7/08)
- Meeting with Finance Director to discuss Medicaid Relief projections (1/7/08)
- Prepared for and attended Board of County Commissioners Public Hearing and Regular Board Meeting (1/8/08)
- Prepared for and attended Board of County Commissioners Work Session (1/9/08)
- Meeting with Health Director and others to discuss Health Department salaries (1/10/08)
- Meeting with SEMAA Director and NASA officials to discuss status of SEMAA AEL Lab and Funding (1/11/08)
- Attended JCPC Board Meeting (1/14/08)
- Participated in Sexual Harassment Policy Training for Department Heads and Supervisors (1/16/08)
- Meeting with EDC Director and others to discuss proposed Room Occupancy Tax for Warren County (1/16/08)
- Attended Fleet Management Committee Meeting (1/17/08)
- Prepared for and attended the Board of County Commissioners FY 09 Budget Goals Setting Work Session (1/23/08)
- Participated in Drug/Alcohol Free Workplace Policy Training for Department Heads and Supervisors (1/24/08)
-

Project Updates

Soul City Force Main Improvement Project

- Received correspondence in January from two property owners of Map E5D190A, Plat 1/218A/6, who have agreed to give Warren County permission to access this property via the execution of a 30' easement to accommodate improvements to the sewer line. No response has been received from the third party with ownership rights in this property, and no response has been received from the property owner of E5D190, Plat 1/218A/6.
- Because the deadline for receipt of responses from the remaining two property owners has passed, this matter will be discussed with the County Attorney for direction to pursue the condemnation process to acquire the needed easements for this project.

Library Construction Project

- Attended the second Progress Meeting for the Library Construction Project with Buildings & Grounds Manager, Buildings & Grounds Supervisor, Librarian, Architect, Construction Manager, and Contractor. (1/29/08) Due to recent bad weather construction is currently three weeks behind schedule; however, the contractor anticipates making up the lost time during steel installation in February. Next meeting scheduled for 2/27/08, 11:00 a.m. at the construction site.

Building Renovation Projects

- Construction drawings for the building connector between the Courthouse and Tax Building are completed.
- Maintenance crew has begun working on Tax Office renovation.
- Met with Buildings & Grounds Manager to discuss county building projects (1/3/08)
- Met with Clerk of Superior Court and Buildings & Grounds Manager to finalize office diagram for the Tax Building (1/17/08).
- Devised four alternative plans to address County Administration Office needs. Plans were discussed by the Board at the Budget Goals Setting Work Session. (1/23/08)
- Met with Buildings and Grounds Manager and Finance Director to begin developing the Capital Improvement Plan for the next five years. (1/24/08)
- Met with Register of Deeds and Buildings & Grounds Manager to discuss ROD concerns and begin planning to renovate the current space occupied by the Clerk of Court for the Register of Deeds (1/25/08).
- Met with Director of Warren Family Institute and Buildings and Grounds Manager to discuss the proposed renovations to the Old Jail Building (1/28/08).

Armory Renovation Project

- Attended a meeting of the Armory Renovation Committee to finalize the Committee's recommendation to the Board of County Commissioners for the future use of the facility. (1/28/08)

Golden Leaf Community Assistance Project

- Attended the third Golden Leaf Community Meeting (1/22/08). Next meeting scheduled for February 26, 2008, 6:30 p.m., Warren County Courthouse.

HUB Project

Attended Kerr-Tar Regional Economic Development Corporation Board Meeting (1/29/08)

Other Activities

- Invited Guest on WIZS Radio Station "Town Talk" Live Radio Program along with the Planning/Zoning Director to discuss growth management, taxation, Golden Leaf Community Assistance Program and other items of interest in Warren County (1/15/08)
- Attended E-NC Internet Announcement for Warren, Jones, Greene and Gates Counties at the Warren County Courthouse (1/18/08)
- Attended the District 7 Public Forum sponsored by Reps. Allen, Crawford, Wray, and Senator Berger (1/22/08)
- Attended the North Carolina City & County Managers' Winter Seminar in RTP (1/30-2/1/08)

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to enter into closed session for the discussion of Attorney/Client Privileged Information, in accordance with NC GS 143-318.11(a)(3).

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to return to the regular meeting.

With no further business to discuss and on motion of Commissioner Ross which was seconded by Commissioner Fleming the February 4, 2008 Regular Board of Commissioners meeting was adjourned.

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk