

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON MAY 5, 2008 AT 10:00 AM.**

The meeting of the Board of County Commissioners was called to order by Chairman Clinton G. Alston. Other Commissioners present: Ulysses S. Ross, Ernest Fleming, William Davis, and Barry M. Richardson. Others in attendance: Linda T. Worth, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

A moment of silence was followed by Citizen Comments:

**Joe Chaney** stated that the Board of Commissioners promised to help the School System and supplied a copy of an article in "Family Circle Magazine" for Commissioners Alston and Richardson and requested a copy be forwarded to Dr. Spain, Superintendent of Public Schools. Mr. Chaney was concerned that his 5th grader was struggling in Elementary School and was not prepared to attend Middle School.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Agenda Item 8B was amended to include appointing Eleanore Fuller to the Citizens Advisory Commission to represent District I.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Agenda Item 14-A Wireless Internet Service on Courthouse Square was added to the May 5, 2008 Agenda.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Agenda Item 14-B reschedule June 10th Budget Work Session to June 12th, was added to May 5, 2008 Agenda.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, May 5, 2008 Suggested Agenda was adopted as amended.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item # 5A was approved as follows: Minutes of April 7, 2008 Public Hearing for 2008 CDBG Scattered Sites Housing Program and Regular Board Meeting

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item # 5B Interest Income Report for March 2008 was adopted:

**INTEREST INCOME REPORT  
Month Of March 2008**

FUND	MARCH INCOME	FISCAL YEAR TO - DATE
General	30,967.13	287,211.64
Revaluation	1,054.03	11,950.20
E 911 Telephone System	1,116.85	12,851.71
E 911 Wireless	925.94	9,936.12
Buck Spring Project	816.89	9,919.53
Recreation Complex	73.92	761.06
Recreation Complex Phase II	75.29	756.94
Library Building Project Fund	4,507.47	36,038.43
Regional Water Enterprise Fund	1,066.34	11,310.28
District 1 Enterprise Fund	1,597.27	17,500.33
Solid Waste	1,397.35	8,703.19
District II Enterprise Fund	1,468.21	14,755.44
District III Capital Project Fund	774.13	10,038.57
District III Phase II	0.00	95.28
District III Phase II BANS	1,622.76	40,294.13
District III Enterprise Fund	477.28	2,409.86
Soul City Pump Station Improvements	5.61	513.48
District II Phase II	32.11	421.77
	47,978.58	475,467.96

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item # 5C Tax Collector's Report for March 2008 was adopted as follows:

**Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month MARCH 2008**

**Current Year Collections**

Tax Year	Charge	Collected in MARCH	Collected to Date	Balance Outstanding	Percentage Collected
2007 FY08	\$11,659,631	\$191,595	\$10,758,873	\$900,757	92.27%
MARCH 2007 FY07	11,378,170	181,036	10,521,102	857,087	92.47%

**Delinquent Collections**

2006	\$778,161	\$32,602	\$370,942	\$ 407,219	47.71%
2005	350,142	9,988	97,561	252,581	27.87%
2004	231,372	8,463	55,963	175,409	24.19%
2003	165,625	4,155	37,743	127,882	22.79%
2002	228,036	4,015	31,574	196,462	13.85%
2001	205,800	2,223	22,335	183,465	10.85%
2000	115,075	1,018	11,807	103,269	10.26%
1999	51,492	552	6,359	45,133	12.35%
1998	47,334	816	6,315	41,018	13.34%
1997	39,077	492	4,059	35,018	10.39%
<b>Total Delinquent Years</b>	<b>\$ 2,212,114</b>	<b>\$64,324</b>	<b>\$ 644,658</b>	<b>\$ 1,567,456</b>	

**Other MARCH Receipts**

County Penalties  
Landfill User Fees  
Municipalities  
Fire District Taxes  
Advance Taxes

\$23,404	\$ 168,760
\$39,932	\$ 1,047,495
\$ 27,298	\$ 603,601
\$ 15,135	\$ 559,615
\$ 2,285	\$ 8,738

**MARCH GRAND TOTAL**

<b>\$ 363,973</b>	<b>\$ 13,791,740</b>
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/s/ R. Eddie Mitchum  
R. Edwin Mitchum, Tax Collector Date 3/27/2008

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item # 5D Request for Tax Releases Over \$100 was approved as follows:

5/5/2008

Date: \_\_\_\_\_

**Over \$100**

**ERROR CORRECTION RELEASES:**

Fleming Glenn	2004 47103 104	Lt 21 Crest	44371	\$	105.00	Not Liveable
Fleming Glenn	2005 47103 105	Lt 21 Crest	48848	\$	105.00	Not Liveable
Fleming Glenn	2006 47103 106	Lt 21 Crest	58545	\$	105.00	Not Liveable
Fleming Glenn	2007 47103 200	Lt 21 Crest	30188	\$	105.00	Not Liveable
Williams Josephine	2007 44417 300	F6 114C	13711	\$	105.00	Not Liveable
<b>TOTAL</b>				<b>\$</b>	<b>525.00</b>	

**MOTOR VEHICLE RELEASES:**

Bryant Alva Sawyer	2007 15560 2618	NYV7083	69599	\$	144.54	Moved to Va
Eddy Barbara L	2007 9958 2242	VWX1039	70971	\$	149.80	Sold
Stander Steven A	2007 11898 2272	CANIAK	75841		187.49	Rel to Nash
Tunstall Katrina T	2007 31575 2007	VRJ1862	76981	\$	131.29	Rel to Vance
Walker Howard	2007 42116 2198	XSD1312	77172		138.27	Totaled
<b>TOTAL</b>				<b>\$</b>	<b>751.39</b>	

**LANDFILL USER FEE RELEASES:**

<b>SUB-TOTAL LFUF RELEASES</b>	<b>\$0.00</b>
<b>SUB-TOTAL ERROR CORRECTIONS:</b>	<b>\$525.00</b>
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>	<b>\$751.39</b>
<b>TOTAL RELEASES:</b>	<b>\$1,276.39</b>

County Manager approved request for Tax Releases Under \$100 was presented for Board's information:

Under \$100

5/5/2008

Date: 4/28/08

**ERROR CORRECTION RELEASES:**

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
Richardson Martha	2006	9241 103	J9 58 1X	60203	\$ 21.49	Deceased/no MI
Richardson Martha	2005	9241 105	J9 58 1X	50032	\$ 23.17	Deceased/no MI
Richardson Martha	2004	9241 104	J9 58 1X	45308	\$ 24.85	Deceased/no MI
Richardson Martha	2003	9241 103	J9 58 1X	41888	\$ 26.13	Deceased/no MI
Richardson Martha			J9 58 1X	38870	\$ 27.81	Deceased/no MI

**SUB-TOTAL ERROR CORRECTIONS:** **\$123.45**

**MOTOR VEHICLE RELEASES:**

Alim Dan	2007 22739 1856	NWL7508	76830	\$	40.77	Sold
Atkins Davis Stephanie L	2007 6954 106	TZM8729	53945	\$	9.76	Wrecked under f
Brown Lucy Allen	2007 12596 1168	HTW5001	64489	\$	8.36	Sold
Carroll Beverly G	2007 7020 1874	JZT2104	76848	\$	26.60	Gave Away
Clarke Terri Beth	2007 20409 1594	PNB4101	72024	\$	16.50	Sold
Coleman Doris	2007 8917 1500	DV6179	71930	\$	88.20	Totaled
Cromwell Joy L	2007 27701 2327	XNB8004	75896	\$	8.25	Junked
Dillard Doris Newsome	2007 11938 1173	TZN8925	76147	\$	4.60	Sold
Graeter John F	2007 8476 1879	WYY7617	76848	\$	19.40	Sold
Hall John Bill III	2007 16923 1235	PTN9724	76209	\$	12.51	Sold
Hilliard Warren P	2007 20117 1159	XE9622	74728	\$	12.21	Traded
Huddleston Jenny C	2007 28503 1246	KTD7083	62502	\$	1.12	Sold
Jessuo Paul Richard	2007 21820 1466	WNJ9434	73519	\$	27.09	Totaled
Kendall Randolph P II	2007 27502 2018	TZN8371	76992	\$	64.00	Sold
McDonald Milton	2007 4259 2268	3770M	77242	\$	63.40	Totaled
Miller Ruth H	2007 20720 1662	PTA7195	76636	\$	15.20	Sold
Mills Roshene Lamont	2007 29596 2156	TYA9967	69137	\$	76.60	Turned In
Nicholson William G Jr	2007 29972 2150	XNB4372	75719	\$	51.37	Sold
Porter Robert John	2007 25 106	WNK5897	57633	\$	9.98	Moved to FI
Porter Robert John	2007 25 2410	VRJ3966	81876	\$	12.86	Moved to FI
Powell Arconstar K	2007 32219 106	VRH5630	55304	\$	21.96	Sold
Powell Arconstar K	2007 32219 2728	TXN7137	66049	\$	46.92	Traded
Reta Norma P	2007 29602 2333	VWW8617	69314	\$	23.76	Moved
Rowan John J	2007 31896 1579	SJRMR	76553	\$	94.50	Rel to Vance
Rowland Clyde V	2007 30511 106	JPX7657	55567	\$	41.74	Rel to Halifax
Semones Robert Keith	2007 15957 1583	RSH9488	75152	\$	39.20	Junked
Snow Willie G	2007 657 105	SMW3677	48636	\$	65.62	Rel to Halifax
Solari Sylvia S	2007 38110 1929	MWH4483	76903	\$	45.04	Sold
Sutton Robert S	2007 11926 1604	SYA4133	75173	\$	9.24	Junked
Sweazy Peter Joseph	2007 28447 2041	NNJ2649	74094	\$	4.41	Sold
Vulpis Vito	2007 7527 1801	2D8829	72231	\$	50.50	Sold
Walker Debra Crowe	2007 42106 1725	RRL2846	76699	\$	24.31	Traded
Wiggins Brenda I	2007 10694 1856	RWX1915	65177	\$	4.48	Sold
Wilkins Sam Davis	2007 21836 1742	BE67713	78300	\$	1.20	Sold
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>				\$	<b>1,041.66</b>	
<b>SUB-TOTAL CORRECTION RELEASES:</b>					<b>\$123.45</b>	
<b>Total Releases</b>				\$	<b>1,165.11</b>	

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item # 5E - Proclamation Declaring May 4-10, 2008 "County Clerks Week" was adopted.



## Proclamation Municipal & County Clerks Week *May 4 -10, 2008*

*Whereas, The Office of the Clerk, a time honored and vital part of local government exists throughout the world, and*

*Whereas, The Office of the Clerk is the oldest among public servants, and*

*Whereas, The Office of the Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

*Whereas, Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

*Whereas, The Clerk serves as the information center on functions of local government and community.*

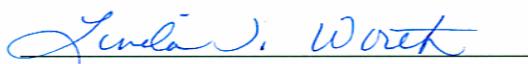
*Whereas, Clerks continually strive to improve the administration of the affairs of the Office of the Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations.*

*Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Clerk.*

*Now, Therefore, I Clinton G. Alston, Chairman, Warren County Board of Commissioners, do recognize the week of May 4 through May 10, 2008, as Municipal & County Clerks Week, and further extend appreciation to our County Clerk, Angelena M. Kearney-Dunlap, and Deputy Clerk, Arnetta M. Yancey and to all Municipal & County Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

**Adopted this 5th day of May, 2008 .**

  
**Clinton G. Alston, Chairman**

  
**Linda T. Worth, County Manager**

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item # 5F Proclamation - "Peace Officers' Memorial Day and National Police Week" was adopted.



**WARREN COUNTY BOARD OF COMMISSIONERS**

POST OFFICE BOX 619  
 WARRENTON, NORTH CAROLINA 27589  
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*County of Warren*

**PROCLAMATION**

**Peace Officers' Memorial Day  
 and  
 National Police Week**

Clinton G. Alston, Chairman  
 Ulysses S. Ross, Vice Chairman  
 Barry Richardson  
 Ernest Fleming  
 William (Bill) Davis

Linda T. Jones  
 County Manager

Angelena Kearney-Dunlap  
 Clerk to the Board

**WHEREAS**, The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day and the week in which May 15 falls as National Police Week; and

**WHEREAS**, the members of the law enforcement agencies of Warren County and its municipalities play an essential role in safeguarding the rights and freedoms of the citizens of this County, and

**WHEREAS**, it is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement officers, and

**WHEREAS**, the men and women of the law enforcement agencies of Warren County and its municipalities serve the people by safeguarding life and property, protect them against violence and disorder and provide a vital public service.

**NOW, THEREFORE**, the Warren County Board of Commissioners hereby proclaims May 15, 2008 as Peace Officers' Memorial Day and directs all flags on County property to be flown at half-staff on this day. The Board further proclaims the week of May 11 – 17, 2008 as National Police Week in Warren County and urges all citizens to recognize these officers' faithful and loyal devotion to their responsibilities and to participate in events celebrating these important occasions.

This 5th day of May, 2008.

Warren County Board of Commissioners

*Clinton G. Alston*  
 Clinton G. Alston Chairman

ATTEST:  
*Angelena Kearney-Dunlap*  
 Angelena Kearney-Dunlap, Clerk



On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Amendment # 10 to the FY 2007-08 Warren County Budget Ordinance was adopted as follows:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE**

**2007/2008**

**Amendment No. 10**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Building, Grounds and Maintenance	2,663
Health Department	2,401
Recreation Program	10,941
Youth Services Bureau	930
Debt Service	129,509
Transfer to Other Funds - Library	(128,429)
<b>Total</b>	<b>\$ 18,015</b>

**Section 2** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	2,401
Miscellaneous Revenue	11,534
Fund Balance - Appropriated	4,080
<b>Total</b>	<b>\$ 18,015</b>

**District II Water System**

**Section 14 Revenue** of the Warren County Budget Ordinance pertaining to the District II Water System Enterprise Fund shall be amended as follows:

Miscellaneous Revenue - Insurance Claims	\$ 3,694
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**Section 15 Expenditure** of the Warren County Budget Ordinance pertaining to the District II Water System Enterprise Fund shall be amended as follows:

Non Capital Equipment	\$ 3,694
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**This amendment:**

- appropriates funds to Building, Grounds & Maintenance for theft.  
Source of Funding: Miscellaneous Revenue - Insurance Claims
- appropriates funds to the Health Department to agree with State allocation.  
Source of Funding: Restricted Intergovernmental - Health
- appropriates funds to Parks and Recreation for Lions Ball Field.  
Source of Funding: Miscellaneous Revenue - Private Contributions
- appropriates funds to Parks and Recreation for lawn mower theft.  
Source of Funding: Miscellaneous Revenue - Insurance Claims
- appropriates funds to the Parks and Recreation to facilitate the boundary survey of the Magnolia Ernest Recreation Complex.  
Source of Funding: Fund Balance - Appropriated
- appropriates funds to Youth Services Bureau for Disney Trip.  
Source of Funding: Miscellaneous Revenue - Private Contributions
- appropriates funds to Debt Services for Library Project installment purchase.  
Source of Funding: Transfer to Other Funds - Library Project
- appropriates funds to Debt Service to correct original debt service payment for Health Inst.  
Source of Funding: Fund Balance

Respectfully Submitted 5/5/2008

*Barry J. Mayo / s/*  
Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 2 to the Capital Project Ordinance - Warren County Ambulance Storage Facility Project was adopted as follows:

CAPITAL PROJECT ORDINANCE  
WARREN COUNTY  
AMBULANCE STORAGE FACILITY PROJECT  
(Amendment No. 2)

**Section 3 Revenue** of the Warren County Budget Ordinance pertaining to the Ambulance Storage Facility funds shall be amended as follows:

Ambulance Storage Facility - Contingency	200,000
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**Section 4** The following amounts are appropriated for the project:

Transfer from Other Funds - General Fund	200,000
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This amendment records the Transfer of funds from the General Fund to the Ambulance Storage Facility.

Respectfully Submitted 5/5/2008

*Barry J. Mayo / s/*  
Barry J. Mayo, Finance Director

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Amendment to Professional Services Agreement - Warren County

Public Library for redesign of HVAC system to provide associated electrical and plumbing design changes at \$7,625 (20% mark up) was approved, total change of \$9,150.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 8 to the Capital Project Ordinance - Warren County Library/Community Meeting Room was adopted as follows:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE  
WARREN COUNTY  
LIBRARY/COMMUNITY MEETING ROOM  
Amendment No. 8**

**Section 3** of the above referenced capital project ordinance shall be amended as follows:

**Increase/(Decrease) Revenues**

Proceeds Installment Purchase	\$ (261,715)
Transfer from General Fund	\$ 71,571
Sales Tax Refund	\$ 10,000
Investment Income	<u>13,570</u>
<b>Total</b>	<b>(166,574)</b>

**Section 4** of the above referenced capital project ordinance shall be amended as follows:

**Increase/(Decrease) Appropriations:**

Architectual Services	\$ 39,291
Construction	(136,715)
Contingency	<u>(69,150)</u>
<b>Total</b>	<b>(166,574)</b>

Explanation:

This amends the budget to the most current cost estimates.

Respectfully Submitted 5/5/2008

*Barry J. Mayo*  
Barry J. Mayo  
Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 4 to the FY 2007-08 Warren County Budget Ordinance was adopted as follows:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR THE  
WARREN COUNTY WATER & SEWER DISTRICT II PHASE II PROJECT  
(Amendment No. 4)**

**Section 4** of the above-referenced capital project ordinance shall be amended as follows:

**Increase/(Decrease) Appropriations:**

Construction Contract	\$ (26,645)
Radio Read Meters	(790)
Engineering/Construction Administration	11,500
Engineering/Inspections	9,000
Contingency	<u>6,935</u>
<b>Total</b>	<b>\$ 0</b>

Explanation:

This amendment adjusts project line items in accordance with change order no.1 which was approved at the April 7, 2008 meeting.

Respectfully Submitted 5/5/08

*Barry J. Mayo/gme*  
 Barry J. Mayo  
 Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Amendment # 7 to the Capital Project Ordinance - Warren County Water & Sewer District III Phase II Project was adopted as follows:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR  
 WARREN COUNTY WATER & SEWER  
 DISTRICT NO. III PHASE II PROJECT  
 (Amendment No. 7)**

Section 4 of the above-reference capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Engineering/Design	556
Engineering/Bidding	79
Engineering/Additional Services	158
Construction Contract	16,000
Contingency	<u>(16,793)</u>
<b>Total</b>	<b>S 0</b>

Explanation:

**This amendment:**

- Adjusts the budget to agree with change order no. 2 approved by the Board of Commissioners at the April 7, 2008 meeting.

Respectfully Submitted 5/5/08

*Barry J. Mayo/gme*  
 Barry J. Mayo  
 Finance Director

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried, Abandoned Manufactured Home Ordinance was adopted by a majority vote on its second reading.

Votes were as follows:      Ayes: Ross, Fleming, Davis and Alston  
                                       Nay: Richardson

Motion carried, Abandoned Manufactured Home Ordinance was adopted by a majority vote on its second reading.

On motion of Commissioner Davis, which was seconded by Commissioner Fleming and duly carried by unanimous vote, John Earl Alston was appointed to fill the vacancy of LC Cooper on the Kerr Tar Regional Council of Governments Board of Directors.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Eleanore Fuller was appointed to serve as representative for Commissioner District I on the Citizens Advisory Council.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Ron Skow was appointed to serve as representative for Commissioner District II on the Citizens Advisory Council.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, David Duxbury was appointed to serve as representative for Commissioner District II on the Citizens Advisory Council.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Rosa Boyd was appointed to serve as representative for Commissioner District III on the Citizens Advisory Council.

On motion of Commissioner Davis, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Clarence Royster was appointed to serve as representative for Commissioner District IV on the Citizens Advisory Council.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Daria Holcomb was appointed to serve as representative for Commissioner District IV on the Citizens Advisory Council.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Earl Evans was appointed to serve as representative for Commissioner District V on the Citizens Advisory Council.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Marvin "Marty" Richardson was appointed to serve as representative for Commissioner District V on the Citizens Advisory Council.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Johnny Fleming was appointed to serve on the Drewry Volunteer Fire District Tax Board, for a three year term.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, J.C. Caddell was appointed to serve on the Drewry Volunteer Fire District Tax Board, for a three year term.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Carolyn Williams was reappointed to serve a fifth (5th) term on the Nursing Home Advisory Council, term expires January 2011.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Christopher W. Pegram was appointed to fill vacancy on the Warren County Fire Commission, replacing Shannon Thompson. Term expires June 2010.

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, Resolution "Secondary Road Program" in opposition to HB 1513 was adopted as follows:

**BOARD OF COMMISSIONERS  
SECONDARY ROAD PROGRAM**

***WHEREAS, the NC General Assembly passed House Bill 1513 during the 2007 session, and  
WHEREAS, HB 1513 allows counties to "voluntarily" participate in the costs of transportation projects, and***

***WHEREAS, since 1931 the State of North Carolina has had a model system of constructing, improving and maintaining interstate, primary, and secondary roads, and***

***WHEREAS, the 21<sup>st</sup> Century Transportation Committee and the Transportation Oversight Committee are considering diverting all Secondary Road Program funding to the Primary Road Program, and***

***WHEREAS, diverting Secondary Road Program funding will leave no funding to pave and improve secondary roads, and***

***WHEREAS, some county officials have been invited to participate in the discussion of this transfer with certain state officials and committees.***

***NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF WARREN COUNTY THAT:***

***1. It strongly opposes the transfer of Secondary Road Program funding to the Primary Road Program or any other program that will reduce funding for secondary road construction, improvement, and maintenance.***

**2. It strongly opposes any efforts by the General Assembly or NCDOT to shift any transportation costs formerly paid by the State to counties.**

**3. It strongly opposes any efforts by the General Assembly to appropriate local revenues whether property tax, sales tax, or any other local revenue for State transportation programs or any other State programs.**

**4. It strongly urges all counties to be fully aware and concerned that any invitation to participate in discussions of transportation needs may lead to an indirect appropriation of local funds.**

**5. It strongly urges all counties to contact the NC Association of County Commissioners and direct it to oppose any efforts to transfer the funding of any State programs to counties.**

**6. That a copy of this resolution be sent to each county in the State.**

**7. That copies of this resolution are sent Warren County's representative in the NC General Assembly along with each and every commissioner's heartfelt concern about the transfer of this and future state costs to counties.**

**ADOPTED this the 5<sup>th</sup> day of May, 2008.**

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Kerr-Tar Rural Transportation Planning Organization (RPO) Memo of Understanding reflecting the inclusion of the Town of Butner was adopted as presented.

County Manager Linda T. Worth authorized Planner/Zoning Administrator Ken Krulik as alternate to County Manager and Economic Development Director John Church authorized EDC Administrative Assistant Peggy Richardson to act as alternate on the Kerr-Tar Rural Transportation Planning Organization's Board.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Scrap Tire Recycling and Disposal Contract between Warren County and Central Carolina Holdings, LLC was adopted subject to County Manager and County Attorney review. Term of contract commences June 1, 2008 for three (3) years with an annual automatic renewal.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, "Courthouse Use Policy" with application was adopted as follows:

*Warren County  
Courthouse Use Policy*

1. *The court schedule as adopted by the Administrative Office of the Courts and designated the Superior Court Master Calendar and the court schedule adopted by the Chief District Court Judge of the Ninth Judicial District for District Court will have first priority in use of the courtrooms.*
2. *County Government entities will have use of the courtrooms and meeting rooms within the courthouse Monday thru Friday from 8:30 a.m. to 5:00 p.m. when the courts and meeting rooms are not in use. Reservations for the use of the facilities will be with the office of the Clerk of Superior Court.*
3. *Courtrooms and meeting rooms used outside the Tuesday thru Friday 8:30 a.m. to 5:00 p.m. operating hours of the courthouse will schedule the use of the facilities with the office of the County Manager who will inform the Office of the Clerk of Superior Court of the reservation. (There is no housekeeping staff to lock the courthouse after meetings on Mondays, therefore, no meetings should be scheduled after hours on Mondays).*
4. *The courtrooms and meeting rooms will be used for organized meetings only. There will be no parties, receptions, or other social functions scheduled in these areas of the courthouse due to the sacred and formal nature of the facility and concerns for security of Judges and other court officials.*
5. *All use of the Courthouse grounds shall be with the permission of the Office of the County Manager.*
6. *There will be no open flame cooking on the Courthouse grounds.*
7. *Food will only be served in the rountunda areas of the Courthouse. There should be no food in the courtrooms or meeting rooms.*
8. *There will be no smoking in the Courthouse and no alcohol brought into or consumed in the Courthouse or on the Courthouse grounds.*

**Warren County Courthouse  
109 S Main St  
Warrenton, NC 27589**

**Capacity: Large room – 250**

**Small room – 160**

**Rountunda - 50**

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On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, request from Cenecca Davis, Principal-Mariam Boyd Elementary School, for use of the National Guard Armory with \$200 rental fee waived for May 9, 2008, was approved; \$50 maintenance fee will be collected and refunded after use, if facility passes inspection.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, request from Carolyn Faucette, Acting Principal-Warren County High School, for use of the National Guard Armory with \$200 daily rental fee waived for May 13-17, 2008, was approved; \$50 maintenance fee will be collected and refunded after use, if facility passes inspection.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, request from Hilda Baskerville of Healthy Carolinians, for use of the National Guard Armory in case of rain on May 31, 2008 was approved, with all related fees waived.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, recommendations from the Armory Renovation Committee for future use of Warren County National Guard Armory Facility as discussed during February 13, 2008 work session, was adopted as follows:

**Recommendation**

It is recommended that Warren County pursue the development of the National Guard Armory as a multipurpose use facility while maintaining the historic integrity of the building and grounds. It was also recommended that the County investigate potential outside funding sources to help pay for the necessary renovations and enlist the services of the NC State University School of Design to assist with design development.

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On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, the following property was declared surplus by resolution:

<b><i>2000 Ford Crown Victoria</i></b>	<b><i>ID # 6333</i></b>	<b><i>2000 Ford Crown Victoria</i></b>	<b><i>ID # 5516</i></b>
<b><i>1994 Ford F150</i></b>	<b><i>ID # 1547</i></b>	<b><i>1993 Ford Ambulance</i></b>	<b><i>ID # 1080</i></b>
<b><i>1995 Ford Ambulance E350</i></b>	<b><i>ID # 2690</i></b>	<b><i>1991 Chevy S10 Blazer</i></b>	<b><i>ID # 3302</i></b>
<b><i>1999 Ford Ranger</i></b>	<b><i>ID # 8296</i></b>		

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, items declared Surplus Property were authorized to be sold by Online Auction.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, FY 2008-09 Home And Community Care Block Grant Funding Plan was adopted:

<i>Access Funds</i>	\$ 62,959
<i>In-Home Funds</i>	\$ 87,785
<i>Other Funds</i>	\$103,786
<i>Local Match</i>	\$ 28,281
<i>Net Service Cost</i>	\$282,812

Motion was amended by Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, to amend FY 2008-09 Home And Community Care Block Grant Funding Plan to reflect a \$5,952 reduction in funding for FY 2008-09.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, a public hearing was scheduled for June 16, 2008 at 6:30 pm, to hear citizen comments regarding proposal from Planner/Zoning Administrator to suspend all

rezoning consideration for a 150 day period to allow Planning/Zoning Office Staff time to complete research and computer updates of official zoning maps.

On motion of Commissioner Davis, which was seconded by Commissioner Fleming and duly carried, funding for Wireless Internet Connection (WI-FI) on Courthouse Square was denied.

Votes against funding were as follows:        Davis, Fleming, Ross and Alston  
Vote in favor of funding:                        Richardson

Motion did not carry, funding for WI-FI on Courthouse Square was denied.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, June 10, 2008 Budget Work Session was rescheduled to Thursday, June 12, 2008.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Managers Report for April 2008 was adopted as follows:

#### **Administration**

- Met with Kerr-Tar COG Staff and Planning Director to discuss Housing Survey (4/1/08)
- Prepared for and attended BOC Public Meetings to discuss Proposed Room Occupancy Tax and Abandoned Manufactured Home Ordinance (4/2/08)
- Met with Board of Education Representatives and County Finance Director to discuss Memorandum of Understanding regarding Fleet Maintenance (4/3/08)
- Prepared for and Attended Board of Commissioners Public Hearing and Regular Monthly Meeting (4/7/08)
- Met with NCACC Insurance Pool Representative and HR Manager to discuss County's Health Insurance Renewal (4/8/08)
- Met with VGCC President Randy Parker and Finance Officer Matt Williams to discuss FY 09 Budget Request (4/9/08)
- Met with Emergency Services Director to discuss FY 09 budget request (4/10/08)
- Met with Health Director and staff to discuss FY 09 budget request (4/11/08)
- Met with Sheriff and staff to discuss Sheriff's Dept., Detention Facility, and Telecommunications FY 09 budget requests (4/11/08)
- Met with Librarian to discuss FY 09 budget request (4/11/08)
- Met with Earl Evans and Clerk to the Board to discuss 2005 CDBG Scattered Site Project (4/14/08)
- Meetings with remaining Department Heads to discuss FY 09 Budget Requests (4/14/08)
- Met with Finance Director and staff to discuss FY 09 budget. (4/15/08)
- Prepared for and attended BOC Work Session (4/22/08)
- Met with Timmy Baynes to discuss CDBG Programs and Senior Center (4/25/08)

#### **Project Updates**

##### **Soul City Force Main Improvement Project**

- We are still awaiting the go ahead from the County Attorney to proceed with this project.

##### **Library Construction Project**

- Attended the Special Warrenton Zoning Board of Adjustment Meeting to discuss Warren County's request to install a revised HVAC system in the rear of the Library building. The Zoning Board of Adjustment denied the County's request due to limited space in the set-back area. (4/15/08)
- A Library Construction Meeting was held on April 23, 2008. Project is back on schedule pending HVAC system revisions. Interior walls metal stud framing is complete and bulkhead framing has started. Electrical rough-in work is continuing. The roofing system has been delivered with installation scheduled to begin on 4/28/08.

#### **Building/Renovation Projects**

##### **Tax Office Renovation Project**

- Work is continuing on this building. Most of the interior renovations have been completed and painting has begun. Footings and concrete will be poured in the next few days for the new addition connecting the Tax Building to the Courthouse.

##### **EMS Satellite Facilities**

- Discussions are continuing with Buildings & Grounds Manager and EMS staff on potential sites for EMS satellite facilities.

**Other Activities**

- Attended Warren County Health Department's Annual Health Fair (4/1/08)
- Attended NCACC District Meeting in Raleigh, NC (4/2/08)
- Spoke with three classes at Warren County High School as part of Warren County Government Week Activities (4/9/08)
- Attended Warren County Free Clinic's Annual Volunteer Appreciation Banquet (4/11/08)
- Participated in Parent/Community Forum sponsored by WCTS/NWHS Alumni Association (4/12/08)
- Participated in Warren County Animal Ark's First Annual Canine Caper Fundraising Event (4/26/08)
- Participated in R. H. Greene Funeral Home Annual Celebration (4/27/08)
- Attended Mental Health Update Forum (4/28/08)

**PRESENTATION**

**WARREN COUNTY**



**2008-09  
PROPOSED BUDGET**

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NCGS 143-318.11 for discussion of Attorney/Client Privileged Information (**Oliver -v- Warren County**) and Personnel Matters.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to return to the regular Board of Commissioners meeting.

With no further business to discuss and on motion of Commissioner Fleming which was seconded by Commissioner Davis and duly carried, the May 5, 2008 Board of Commissioners meeting was adjourned.

/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk