

MINUTES FROM A SPECIAL MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON JUNE 23, 2008 AT 10:00 AM.

The Special Meeting was called to order by Chairman Clinton G. Alston. Other Commissioners present: Ernest Fleming, William "Bill" Davis, and Barry Richardson. Commissioner absent: Ulysses S. Ross. Also in attendance: Linda T. Worth, County Manager, Michael Williams, County Attorney and Barry Mayo, Finance Director.

Notice of Special Meeting was read by the Clerk to the Board.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, June 23, 2008 Special Meeting Agenda was adopted.

Having held a required public hearing on Monday, June 16, 2008 at 6:30 pm and on motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, RESOLUTION ENACTING A TEMPORARY SUSPENSION ON RE-ZONING PETITIONS FOR THE PURPOSE OF UPDATING THE OFFICIAL ZONING MAP OF WARREN COUNTY EFFECTIVE 8:30 AM ON 7-1-08 AND CONTINUING UNTIL 5:00 PM, 11-03-08 was adopted as follows:



WARREN COUNTY BOARD OF COMMISSIONERS

POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589
Telephone: (252) 257-3115 Fax: (252) 257-5971
www.warrencountync.com

RESOLUTION

**ENACTING A TEMPORARY SUSPENSION
ON RE-ZONING PETITIONS FOR THE PURPOSE OF
UPDATING THE OFFICIAL ZONING MAP OF WARREN
COUNTY EFFECTIVE 8:30 AM ON JULY 1, 2008 AND
CONTINUING UNTIL 5:00 PM, NOVEMBER 3, 2008**

Clinton G. Alston, Chairman
Ulysses S. Ross, Vice Chairman
Barry Richardson
Ernest Fleming
William (Bill) Davis

Linda T. Jones
County Manager

Angela Kearney-Dunlap
Clerk to the Board

WHEREAS, the Warren County Board of Commissioners is resolved to update the County's Official Zoning Map, reflecting all approved re-zoning petitions since 1985, inclusive of the Lake Gaston and Kerr-Lake areas as the zoned parts of Warren County; and

WHEREAS, the Warren County Board of Commissioners recognizes that it is important to provide an accurate and current zoning map to insure or affect the following:

- (1) clarity of information to all users;
- (2) insure legal sufficiency;
- (3) identify all changes in land use that are reflective of the County's growth; and
- (4) provide a basis for future land use decisions in Warren County.

WHEREAS, the Warren County Board of Commissioners recognizes the rights of private property owners to use their property in a manner that is reasonable, does not harm the public health, welfare, or damage the quality of life of the community as a whole, and is consistent with established development patterns and Warren County's land use regulations, and

WHEREAS, after a duly advertised public hearing, pursuant to G.S. 153A-323, this Temporary Suspension on Re-Zoning Petitions was heard by the Warren County Board of Commissioners, June 16, 2008, 6:30 pm in the Warren County Courthouse.

NOW, THEREFORE, BE IT RESOLVED by action of the Warren County Board of Commissioners and this Resolution there shall be a Temporary Suspension on Re-Zoning Petitions effective from 8:30 AM on July 1, 2008 and continuing until 5:00 PM November 3, 2008, unless otherwise modified by action of the Warren County Board of Commissioners. This Temporary Suspension shall be enforced on all Re-Zoning Petitions for all zoning districts in Warren County (not inclusive of the Towns of Warrenton and Norlina and their respective Extraterritorial Jurisdictions).

ADOPTED this the 23rd day of June, 2008.




Clinton G. Alston, Chairman
Warren County Board of Commissioners


Angela Kearney-Dunlap, Clerk

ATTEST:

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, July 8, 2008 Community Development Block Grant - 2008 scattered Sites Housing Application Public Hearing was rescheduled to August 4, 2008 at 9:45 am.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, revised Environmental Health Fees for 2008, effective August 1, 2008, were adopted as follows:

ENVIRONMENTAL HEALTH FEES 2008

SEPTIC PERMIT	CURRENT GRAVITY	NEW PROPOSAL	CURRENT PUMP	NEW PROPOSAL
New Improvement Permit- up to 480 gpd (up to 4 bedroom house)	\$150.00	\$200.00	\$200.00	\$250.00
481-1500 gpd	\$350.00		\$450.00	
1501-2999 gpd			\$600.00	
3000+ gpd			\$700.00	
Upgrade Permit			\$75.00	\$125.00
Certificate of Compliance			\$50.00	\$75.00
Repair Permit				
Site Construction prior to issuance of septic permit (Basement dug prior to issuance of septic permit)				
Revision of Septic Permit				
No change in system location			\$50.00	
Change in system location - (Cost of New Permit)	\$150.00	\$200.00	\$200.00	\$250.00
Extra Trip Charge to Lot			25.00	\$50.00
Old Permit Copies			2.00	
New Permit Copies			2.00	
WELL PERMIT				
Well Permit			\$100.00	\$150.00
Replacement Well Permit			50.00	
WATER SAMPLE				
Bacteriological			\$35.00	\$50.00
Bacteriological Resample 1st			FREE	
Bacteriological Resample 2nd			25.00	
Inorganic			35.00	
Pesticide/Petroleum			35.00	\$50.00
SWIMMING POOL PERMIT				
Annual Pool Permit			\$100.00	\$200.00
Plan Review for New Swimming Pool			300.00	\$400.00
TATTOOS PERMIT			100.00	\$200.00
FOOD ESTABLISHMENT				
Food Establishment Plan Review				
0-25 Seats			\$ 75.00	\$ 150.00
26-50			100.00	125.00
51-75			150.00	175.00
76+			200.00	225.00
School Lunchrooms			150.00	175.00

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Human Resources Officer was authorized to offer Employment to Jeffrey Woodard as Director of Social Services, effective July 1, 2008, with a salary of \$65,000 and \$1,500 moving allowance.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Amendment #7 to the Capital Project Ordinance Warren County Recreation Complex Phase II was adopted as follows:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
RECREATION COMPLEX
PHASE II**

Amendment No. 7

Section 3 of the above-referenced capital project ordinance shall be amended as follows:

Increase Revenues:

Investment Income	\$ 724
Sales Tax Refund	<u>1,355</u>
Total	\$ 2,079

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Equipment/Capital	\$ 722
Contingency	<u>1,347</u>
Total	\$ 2,079

Explanation:

This amendment adjusts the budget to the most recent cost estimates.

Respectfully Submitted 6/23/08


Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Amendment #8 to the Capital Project Ordinance for Warren County Water & Sewer District III, Phase II was adopted as follows:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR
WARREN COUNTY WATER & SEWER
DISTRICT NO. III PHASE II PROJECT
(Amendment No. 8)**

Section 3 of the above-reference capital project ordinance shall be amended as follows:

Increase/(Decrease) Revenues:

Rural Center Grant	\$ 1,000,000
Rural Center Grant/Feasibility Study	(40,000)
Sales Tax Refund	22,700
Transfer from Other Funds - General Fund	<u>(4,500)</u>
Total	\$ 978,200

Section 4 of the above-reference capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Increase/(Decrease) Appropriations:

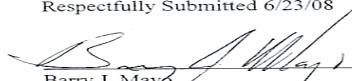
Engineering/Preliminary	\$ (44,500)
Engineering/Design	29,291
Engineering/Bidding	4,185
Engineering/Construction Admin	8,369
Engineering/Additional Services	6,700
Construction Contract	854,184
Radio Read Meters	14,652
Contingency	<u>105,319</u>
Total	\$ 978,200

Explanation:

This amendment:

- appropriates additional grant funds received from NC Rural Center

Respectfully Submitted 6/23/08


Barry J. Mayo
Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, Amendment #12 to the 2007-08 Warren County Budget Ordinance was adopted as follows:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2007/2008
Amendment No. 12**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Manager	1,000
County Attorney	5,000
Court Facility	8,000
Board of Elections	25,000
Miscellaneous	3,000
Child Support Enforcement	3,000
Emergency Management	12,000
Mental Health	5,000
Rural Operating Assistance Program	1,000
Warren County Schools	121,759
Youth Services Bureau	10,000
Armory	1,000
Total	\$ 195,759

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Sales Taxes	74,000
Restricted Intergovernmental - Other	121,759
Total	\$ 195,759

Section 4 of the Warren County Budget Ordinance, pertaining to the Fire Service District Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Churchill Five Forks	\$	5,639
Macon		778
Central Warren		10,470
Afton-Elberon		3,653
Roanoke-Wildwood		7,015
Hawtree		2,568
Long Bridge		10,279
Drewry		2,770
Smith Creek		3,209
Soul City		1,152
Arcola		999
Arcola		443
Total	\$	48,975

Section 5 of the Warren County Budget Ordinance, pertaining to the Fire Service Districts Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

	Current Taxes	Delinquent Taxes	Total
Churchill Five Forks	\$ 4,694	\$ 945	\$ 5,639
Macon	(284)	1,062	\$ 778
Central Warren	457	10,013	\$ 10,470
Afton-Elberon	(1,162)	4,815	\$ 3,653
Roanoke-Wildwood	6,652	363	\$ 7,015
Hawtree	837	1,731	\$ 2,568
Long Bridge	8,920	1,359	\$ 10,279
Drewry	709	2,061	\$ 2,770
Smith Creek	1,081	2,128	\$ 3,209
Soul City	(11)	1,163	\$ 1,152
Arcola	(138)	1,137	\$ 999
Inex	937	(494)	\$ 443
Total	\$ 22,692	\$ 26,283	\$ 48,975

This amendment:

- appropriates funds to various departments to prevent overspending.

Respectfully Submitted 6/23/2008


Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by a majority vote, FY 2008-2009 Warren County Budget Ordinance was adopted as follows:

**WARREN COUNTY BUDGET ORDINANCE
FISCAL YEAR 2008-2009**

BE IT ORDAINED BY THE Board of County Commissioners of Warren County, North Carolina:

SECTION 1. APPROPRIATIONS: The following amounts are hereby appropriated in the General Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

<u>ITEM</u>	<u>\$AMOUNT</u>
County Commissioners	159,314
County Manager	191,984
Human Resources	113,953
Finance Office	371,330
Tax Assessor	265,239

2009 Revaluation	136,068
Tax Collection	280,031
County Attorney	40,000
Court Facilities	69,213
Board of Elections	193,530
Register of Deeds	218,454
Miscellaneous Appropriations	6,535
Information Technology	149,921
Buildings, Grounds & Maintenance	702,040
Sheriff's Department	2,025,775
Child Support Enforcement	45,798
Central Communications	562,977
Detention Facility	1,145,710
Emergency Services	199,185
Fire Protection	281,700
Code Enforcement	216,352
Medical Examiner	11,000
Emergency Medical Services	1,358,255
Halifax EMS	48,824
Animal Control	212,656
KARTS Transportation	23,531
Lake Gaston Weed Control	116,000
Forestry Program	109,241
Planning Board	153,893
Economic Development Commission	171,661
Kerr Tar Hub	40,000
Cooperative Extension Service	171,147
Buck Spring Camp Development	17,725
Cooperative Ext. 4-H Program	3,000
Soil Conservation	160,513
Health Department	3,067,381
Area Mental Health	59,561
Juvenile Crime Prevention Council	4,609
North Central Alliance for Youth	20,295
Tri-County Conflict Mgmt.	5,370
Court Psychological Testing	488
DSS Administration	3,407,523
DSS Public Assistance	2,729,273
DSS Local Funds	5,500
DSS Grants	77,904
Rural Operating Assistance Program	78,270
Home & Community Care Block Grant	276,459
Coordinating Council Sr. Citizens	48,900
Veteran's Service Office	91,882
Warren County Public Schools	4,000,517
SEMAA	168,024
VGCC Satellite Campus	180,112
Libraries	538,477
Recreation Program	371,977
Youth Services Bureau	133,186
National Guard Armory	14,675
Debt Services	2,106,086
Insurance & Fringes	353,996
Transfer To Other Funds:	
2009 Revaluation Fund	50,000
Wise Interchange	21,224
Sub-Total	71,224
Contingency	38,000
TOTAL GENERAL FUND APPROPRIATIONS	\$27,821,898

SECTION 2. REVENUES: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

<u>ITEM</u>	<u>\$AMOUNT</u>
Ad Valorem Taxes	13,229,132

Sales Taxes	2,911,000
Other Taxes & Licenses	100,000
Unrestricted – Intergovernmental	118,700
Restricted Intergovernmental – Health	507,514
Restricted Intergovernmental – DSS	1,729,628
Restricted Intergovernmental – DSS 1571	1,848,208
Restricted Intergovernmental – Other	906,091
Permits and Fees	287,975
Sales and Services	1,966,311
Investment Earnings	310,000
Miscellaneous Revenue	795,820
Transfers from Other Funds	916,660
Fund Balance Appropriated	2,194,859
TOTAL GENERAL FUND REVENUES	\$27,821,898

SECTION 3. There is hereby levied a tax rate of \$.92 per one hundred dollars valuation of property listed for taxes as of January 1, 2008 for the purpose of raising the revenue listed as "ad valorem taxes" in the General Fund of this ordinance.

This rate is based upon an estimated total valuation of property for the purposes of taxation of \$1,428,417,105 and an estimated collection of 94%. The estimated rate of collection is based on the fiscal year 2007-08 collection rate that is estimated to be 94%. The rate of \$.92 per one hundred dollars valuation of property is levied in support of the General Fund.

SECTION 4. EXPENDITURES: There is appropriated to the fourteen Fire Service Districts, in the amounts listed below proceeds of the service district tax for use by the Fire Service Districts in such a manner and for such expenditures as are permitted by law from the proceeds of these taxes. In the event the actual proceeds from the tax levies exceed or fall short of the appropriated amounts, the actual net proceeds from the taxes shall constitute the appropriation from the tax levy.

Churchill Five Forks	54,734
Macon	25,247
Central Warren	114,535
Ridgeway	25,410
Afton-Elberon	47,362
Roanoke-Wildwood	70,487
Hawtree	31,196
Littleton	48,700
Long Bridge	83,009
Drewry	27,031
Smith Creek	40,571
Soul City	13,025
Arcola	23,245
Inez	16,523
TOTAL	\$621,075

SECTION 5. REVENUES: There is hereby levied a tax at the rate shown below, per one hundred dollars (\$100.00) valuation of property listed for taxes as of January 1, 2008, located within the listed special fire districts for generating revenue for said special districts. These rates of tax are based on a ninety-three percent (93%) collection rate. Estimated total of valuation of property for each special fire district for the purpose of taxation are as follows:

<u>Fire District</u>	<u>Valuation</u>	<u>Tax Rate</u>
Churchill Five Forks	172,223,910	0.0310
Central Warren	116,938,011	0.0854
Macon	46,432,337	0.0500
Ridgeway	56,356,660	0.0410
Afton-Elberon	81,461,505	0.0500
Roanoke-Wildwood	173,118,396	0.0400
Hawtree	40,160,219	0.0700
Littleton	78,219,034	0.0600
Long Bridge	161,906,111	0.0500
Arcola	51,332,760	0.0400
Drewry	41,299,037	0.0600
Inez	32,046,142	0.0500
Smith Creek	67,600,326	0.0550
Soul City	28,062,637	0.0400

It is estimated that the following revenues will be available in the Fire Service District Special Reserve Fund for the fiscal year beginning July 1, 2008, and ending June 30, 2009:

<u>Taxes</u>	<u>Current Taxes</u>	<u>Delinquent Taxes</u>	<u>Total</u>
Churchill Five Forks	\$53,389	1,345	54,734
Macon	23,216	2,031	25,247
Central Warren	99,865	14,670	114,535
Ridgeway	23,106	2,304	25,410
Afton-Elberon	40,731	6,631	47,362
Roanoke-Wildwood	69,247	1,240	70,487
Hawtree	28,112	3,084	31,196
Littleton	46,931	1,769	48,700
Long Bridge	80,953	2,056	83,009
Drewry	24,779	2,252	27,031
Smith Creek	37,180	3,391	40,571
Soul City	11,225	1,800	13,025
Arcola	20,533	2,712	23,245
Inez	16,023	500	16,523
TOTAL	\$575,290	45,785	\$621,075

SECTION 6. EXPENDITURES: There is appropriated to the Solid Waste Enterprise Fund for the operation of the County's comprehensive solid waste program for fiscal year beginning July 1, 2008, and ending June 30, 2009:

Solid Waste Program \$1,417,820

SECTION 7. REVENUES: It is estimated that the following revenues will be available in the Solid Waste Enterprise Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Other Taxes & Licenses	\$ 1,236,577
Restricted Intergovernmental Other	2,400
Investment Earnings	7,500
Miscellaneous	1,000
Fund Balance Appropriation	\$170,343
TOTAL	\$1,417,820

SECTION 8. There is hereby levied for the fiscal year 2008-2009, a Solid Waste Fee of \$105.00 per household or business not subject to municipal taxation to be deposited in the Solid Waste Enterprise Fund.

SECTION 9. EXPENDITURES. The following amount is hereby appropriated in the Regional Water System Enterprise Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Regional Water System \$767,144

SECTION 10. REVENUES. It is estimated that the following revenues will be available in the Regional Water System Enterprise Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Sales & Service	\$752,444
Permits & Fees	200
Investment Earnings	14,500
TOTAL	\$767,144

SECTION 11. EXPENDITURES. The following amount is hereby appropriated in the District I Water System Enterprise Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

District I Water System \$439,054

SECTION 12. REVENUES. It is estimated that the following revenues will be available in the District I Water Enterprise Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Sales & Service	\$416,154
Permits and Fees	1,900
Investment Earnings	21,000
TOTAL	\$439,054

SECTION 13. EXPENDITURES. The following amount is hereby appropriated in the District II Water System Enterprise Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

District II Water System	\$407,712
--------------------------	-----------

SECTION 14. REVENUES. It is estimated that the following revenues will be available in the District II Water Enterprise Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Sales & Service	\$377,231
Miscellaneous Revenue	10,356
Permits and Fees	625
Investment Earnings	19,500
TOTAL	\$407,712

SECTION 15. EXPENDITURES. The following amount is hereby appropriated in the District III Water System Enterprise Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

District III Water System	\$352,171
---------------------------	-----------

SECTION 16. REVENUES. It is estimated that the following revenues will be available in the District III Water Enterprise Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Sales & Service	276,700
Restricted Intergovernmental-Other	312
Investment Earnings	3,500
Fund Balance Appropriation	41,359
Transfer from Other Funds	30,000
Permits & Fees	300
TOTAL	\$352,171

SECTION 17. EXPENDITURES. The following amounts are hereby appropriated for the Enhanced 911 System Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Enhanced 911 Fund	\$835,715
-------------------	-----------

SECTION 18. REVENUES. It is estimated that the following revenues will be available for the Enhanced 911 Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Other Taxes & Licenses	\$224,000
Investment Earnings	15,000
Fund Balance Appropriated	596,715
TOTAL	\$835,715

SECTION 19. EXPENDITURES. The following amounts are hereby appropriated for the 2009 Octennial Revaluation Fund for the operation of the County revaluation process for fiscal year beginning July 1, 2008 and ending June 30, 2009:

2009 Revaluation Fund	\$165,649
-----------------------	-----------

SECTION 20. REVENUES. It is estimated that the following revenue will be available in the 2009 Octennial Revaluation Fund for the fiscal year beginning July 1, 2008 and ending June 30, 2009:

Investment Income	\$ 10,000
Transfer from Other Funds	50,000
Fund Balance Appropriation	105,649
TOTAL	\$165,649

SECTION 21. There is hereby levied on each marriage license issued during the fiscal year 2008- 2009, a tax of \$50.00. The proceeds of such tax shall be deposited in the General Fund.

SECTION 22. A. Funds belonging to Warren County and deposited to the credit of the Warren County Operating Account and the Warren County Payroll Account may be withdrawn on signatures of Barry J. Mayo, County Finance Officer; Clinton G. Alston, Chairman, Warren County Board of Commissioners; and Angelena Kearney-Dunlap, Clerk to the Board of Commissioners.

B. All funds belonging to Warren County and deposited to the credit of the Warren County Department of Social Services Trust Fund Accounts shall be withdrawn only by checks signed by the Warren

County Director of Social Services and counter-signed by the Administrative Officer II. Jeffrey Woodard is authorized to sign such checks as Director of the Department of Social Services and Nell B. Moseley is authorized to counter-sign such checks as Administrative Officer II.

C. All funds belonging to Warren County deposited to the Public School Building Capital Fund Disbursing Account may be withdrawn on signature of Barry Mayo, County Finance Officer, and Linda T. Worth, County Manager.

SECTION 23. There is hereby levied for the fiscal year 2008-2009, a license fee of \$2.00 on each dog of the age of six months or older. The proceeds of such taxes shall be deposited in the General Fund.

SECTION 24. Copies of this ordinance shall be furnished to the Budget Officer and the Finance Officer for direction in carrying out their duties.

This budget is prepared on a departmental basis, and need not be amended unless expenditures exceed department appropriations.

Adopted this the 23rd day of June 2008.




 Angelena Kearney-Dunlap
 Clerk to the Board of Commissioners

Votes were as follows: Ayes: Alston, Fleming and Richardson

Nay: Davis

Motion carried, FY 2008-09 Warren County Budget Ordinance was adopted.

With no further business to discuss and on motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried, June 23, 2008 Special Meeting was adjourned.

/s/ Angelena Kearney-Dunlap
 Angelena Kearney-Dunlap, Clerk