

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON OCTOBER 6, 2008 AT 10:00 AM.

The meeting of the Board of County Commissioners was called to order by Chairman Clinton G. Alston. Other Commissioners present: Ulysses S. Ross, Ernest Fleming, William Davis, and Barry M. Richardson. Others in attendance: Linda T. Worth, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

Chairman Alston recognized the Haliwa-Saponi Tribal Leadership group: Ms. Sharon Burrin, Ms. Vicky Richardson and 9 youth.

Vice-Chairman Ulysses S. Ross recognized Chairman Clinton G. Alston as recipient of the Kerr-Tar Regional Council of Governments “2008 Outstanding Region K Council of Governments Board Member” award.

A moment of silence was observed, followed by Citizen Comments:

Marleen Edwards of Birds Nest Lane, Littleton - informed the Board of her 1998 taxes compared to present day taxes, there has been a drastic increase over the past ten years. In the year 2007, values peaked for Lake Area properties, then a housing crash began. 2007-08 values dropped 24%; houses are up for sell but not selling.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, October 6, 2008 Suggested Agenda was adopted with one (1) amendment:

Added Item 12-A – Adopt Proposed True Value and Present-Use Value Schedules, Standards and Rules for 2009 Appraisal/Revaluation

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item 5A, minutes were approved as follows:

September 8, 2008 - Regular Board Meeting
September 23, 2008 - Public Hearings
 Submission of Proposed True Value and Present-Use Value Schedules, Standards and Rules for 2009 Appraisal/Revaluation
 2005 CDBG Scattered Sites Housing Close-Out

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 5B Interest Income Report for August 2008 was adopted:

**INTEREST INCOME REPORT
 Month Of AUGUST 2008**

FUND	AUGUST INCOME	FISCAL YEAR TO - DATE
General	11,751.44	25,765.85
Revaluation	326.24	653.78
E 911 Telephone System	1,101.08	2,206.52
Buck Spring Project	609.58	1,221.58
Recreation Complex	55.16	110.54
Animal Control	380.98	763.47
Recreation Complex Phase II	75.48	150.92
TOTAL	14,300.86	30,877.66

Library Building Project Fund	1,679.03	3,355.93
Regional Water Enterprise Fund	894.48	1,792.51
District 1 Enterprise Fund	1,045.73	2,095.61
Solid Waste	553.59	1,109.38
District II Enterprise Fund	950.09	1,903.95
District III Capital Project Fund	520.23	1,042.52
District III Phase II BANS	286.00	286.76
District III Enterprise Fund	84.70	169.74
Soul City Pump Station Improvements	0.35	0.70
District II Phase II	2.49	4.99
	20,316.65	42,634.75

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item 5C Tax Collectors Report for August 2008 was adopted:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month AUGUST 2008**

Current Year Collections

Tax Year	Charge	Collected in AUGUST	Collected to Date	Balance Outstanding	Percentage Collected
2008 FY 09	\$12,206,432	\$1,259,171	\$1,483,162	\$10,723,270	12.15%
AUGUST 2007 FY08	\$ 10,802,181	731,336	827,842	9,974,339	7.66%

Delinquent Collections

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage
2007	\$704,293	\$45,589	\$110,647	\$ 593,646	15.71%
2006	345,232	13,421	33,745	311,486	9.77%
2005	229,925	8,540	16,960	212,965	7.38%
2004	161,585	5,850	12,249	149,336	7.58%
2003	117,462	2,368	4,777	112,686	4.07%
2002	190,281	1,479	2,736	187,545	1.44%
2001	180,352	752	1,355	178,997	0.72%
2000	102,219	330	719	101,500	0.70%
1999	44,646	183	549	44,098	1.23%
1998	40,616	213	405	40,211	1.00%
Total Delinquent Years	\$ 2,116,611	\$78,725	\$ 184,141	\$ 1,932,469	

Other AUG Receipts

County Penalties	\$13,200	\$ 29,553
Landfill User Fees	\$138,679	\$ 141,533
Municipalities	\$ 39,078	\$ 49,079
Fire District Taxes	\$ 62,208	\$ 79,208
Advance Taxes	\$ 182	\$ 182

AUGUST GRAND TOTAL

\$1,591,243	\$ 1,966,860
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R. Edwin Mitchum 9/19/2008
R. Edwin Mitchum, Tax Collector Date 09/19/2008

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item 5D Request for Tax Releases was approved:

10/6/2008 Date: _____

Over \$100 ERROR CORRECTION RELEASES:

Arsenault Mark & June	2008 19487 300	D9 72B	2624	\$	669.79	Dbl List	12251	109
Brown Allen E & Mary P	2008 4821 300	F7 24B	1537	\$	135.61	Clerical	12252	112
Cingular Wireless	2007 28865 107	D2B 1X	57714	\$	3,245.36	Billed Under ATT	12253	111
Cingular Wireless	2008 28865 300	D2B 1X	23191	\$	3,267.00	Billed Under ATT	12254	111
Jones Marcus & Pamela	2008 7049 301	K2D 38	13746	\$	2,489.41	Clerical	12255	106
Morgano Louis P	2008 3924 300	H4 118	12664	\$	105.00	Not Liveable	12256	110
Robinson Coquette	2007 24499 200	B7 97 LH	55281	\$	810.27	Repo	12257	108
Robinson Coquette	2008 24499 200	B7 97 LH	27018	\$	754.07	repo	12258	108
Seaman Phyllis	2008 36414 300	C5 119	10808	\$	815.99	Clerical	12259	105
Silver Annette/Ethel Harris	2008 17834 301	E5D88	8068	\$	105.00	Listing Error	12260	112
Sykes Ronald	2008 22455 200	LH	27058	\$	427.05	Dbl List	12261	107
Taunton Harold D Jr & Katherin	2008 19653 300	Boat	9602	\$	230.80	Dbl List	12262	106
Townes James Louis	2007 40729 107	D10 19	55820	\$	373.72	Clerical	12263	109
Walker Sylvester Jr.	2005 1959 105	K4 52 1X	44399	\$	425.80	Ownership	12264	106
Walker Sylvester Jr.	2006 1959 106	K4 52 1X	49239	\$	394.48	Ownership	12265	106
Williams John E Builder Inc	2008 14938 492	H1C 260	23241	\$	142.65	Correct land type	12266	110
Williams John E Builder Inc	2008 14938 324	H1c 112	952	\$	142.65	Correct land type	12267	110
Williams John E Builder Inc	2008 14938 358	H1C 224	21467	\$	142.65	Correct land type	12268	110
Williams John E Builder Inc	2008 14938 493	H1C 266	21467	\$	237.75	Correct land type	12269	110
Williams John E Builder Inc	2008 14938 494	H1C 267	23613	\$	237.75	Correct land type	12270	110
Williams John E Builder Inc	2008 14938 495	H1C 268	23614	\$	142.65	Correct land type	12271	110
Williams John E Builder Inc	2008 14938 496	H1C 269	23615	\$	190.20	Correct land type	12272	110
Williams John E Builder Inc	2008 14938 497	H1C 270	23616	\$	142.65	Correct land type	12273	110
Williams John E Builder Inc	2008 14938 498	H1C 271	23617	\$	237.75	Correct land type	12274	110
Williams John E Builder Inc	2008 14938 499	H1C 272	23618	\$	237.75	Correct land type	12275	110
Williams John E Builder Inc	2008 14938 500	H1C 273	23619	\$	190.20	Correct land type	12276	110
Williams John E Builder Inc	2008 14938 501	H1C 274	23620	\$	142.65	Correct land type	12277	110
Williams John E Builder Inc	2008 14938 502	H1C 275	23621	\$	237.75	Correct land type	12278	110
Williams John E Builder Inc	2008 14938 503	H1C 276	23622	\$	237.75	Correct land type	12279	110
Williams John E Builder Inc	2008 14938 504	H1C 277	23623	\$	190.20	Correct land type	12280	110
Williams John E Builder Inc	2008 14938 505	H1C 278	23624	\$	142.65	Correct land type	12281	110
Williams John E Builder Inc	2008 14938 506	H1C 279	23625	\$	142.65	Correct land type	12282	110
Williams John E Builder Inc	2008 14938 507	H1C 280	23626	\$	142.65	Correct land type	12283	110
Williams John E Builder Inc	2008 14938 508	H1C 281	23627	\$	142.65	Correct land type	12284	110
Williams John E Builder Inc	2008 14938 509	H1C 282	23628	\$	142.65	Correct land type	12285	110
Williams John E Builder Inc	2008 14938 510	H1C 283	23629	\$	142.65	Correct land type	12286	110
Williams John E Builder Inc	2008 14938 511	H1C 284	23630	\$	190.20	Correct land type	12287	110
Wyche Norman T	2008 8520 200	D2 7J	27114	\$	458.88	Dbl List	12288	111
TOTAL				\$	18,607.33			

MOTOR VEHICLE RELEASES:

Edwards Richard Louis	2008 22400 106	BM8996	47389	\$	199.92	Traded	12289	111/51
Gavin James E III	2008 21216 107	NXC3814	55054	\$	115.95	Repo	12290	111
Gaustini Michael Armand	2008 3241 2702	WTX1039	62680	\$	189.30	Value	12291	105
Lake Area Counseling Inc	2008 31060 2718	WTT5041	64511	\$	117.68	Exempt	12292	105
Wagner Thomas Peete	2008 42019 2438	XXW8084	64231	\$	103.86	Value	12293	104
TOTAL				\$	726.71			

LANDFILL USER FEE RELEASES:

Alston Angela & Calvin E	2008 14472-300	D6 75N	18854	\$	105.00	LPC	12294
Alston Raymond & Carolyn H	2008 16335 200	e6 78	27158	\$	105.00	NES	12295
Baker Kenneth & Barbara	2008 39104 300	F5 36	12643	\$	105.00	PC	12296
Brown Voyette P H	2008 21108 300	B6A 51	7919	\$	105.00	LPC	12297
Durham Louise V	2008 12512 300	C6 56	12512	\$	105.00	NES	12298
Forrester C A Heirs of	2008 15006 300	I9 75	4356	\$	105.00	NES	12299
GREEN RONNIE K & ANNA F	2008 24142 300	L5 101	11202	\$	105.00	LPC	12300
Harris W Dennis & Loree	2008 18325 300	E8 8A	6137	\$	210.00	LPC	12301
Henderson Mary Alice	2008 31069 200	D5 113A X	26919	\$	105.00	LPC	12302
JOHNSON ELVERTIE HEIRS (2008 22018 300	F7 39	5666	\$	105.00	NES	12303
Johnson Marie C Heirs	2007 22203 300	C10 42	6128	\$	210.00	NES	12304
Patel Shantilal B & Jaymati	2007 7556 301	E1 27	8798	\$	105.00	LPC	12305

Patel Shantilal B & Jaymati	2007 7556 300	E1 26	8799	\$	105.00	LPC	12306
PERRY ALPHEUS & ALMA	2008 31126 300	D6 23	9380	\$	105.00	PC	12307
Rogerson Jason & Melinda	2007 18746 300	J2A136	16053	\$	105.00	PC	12308
St Sing Robert Lee	2007 35914 300	G5D 5	12563	\$	70.00	MACON	12309
Sullivan Mark & Jan	2008 9004 301	L2B 12 13	11784	\$	105.00	PC	12310
WINSLOW JACK R & AMY	2006 18708 301	L3D 80	21223	\$	105.00	PC	12311

SUB-TOTAL LFUF RELEASES					\$2,065.00		
SUB-TOTAL ERROR CORRECTIONS:				\$	18,607.33		
SUB-TOTAL MOTOR VEHICLE RELEASES:				\$	726.71		
TOTAL RELEASES:				\$	21,399.04		

Abbreviation Key:

LFUF = Landfill User Fee
 NES=No Electrical Service
 LPC=Licensed Private Contractor

County Manager approved Tax Releases under \$100 was presented for Board's information:

Under \$100

10/6/2008

Date: 9/26/08

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON	Rel #
Kemp Roger L & Ann M	2008	9656 300	K4A 36	14927	\$ 1.67	Clerical error	12232
King John W	2008	24413 300	Boat	7497	\$ 15.08	Does not own	12233
Shearin Roy J Jr	2008	16754 200	Boat	28593	\$ 28.43	Boat Value	12234
Super Kids Home Day Care	2008	9914 200		28703	\$ 4.99	Out of Business	12235

SUB-TOTAL ERROR CORRECTIONS:					\$	50.17	
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MOTOR VEHICLE RELEASES:

Allen Kenneth	2008	9361 2906	WNK5946	60898	\$ 65.10	Sold	12236
Elliott Anthony C	2008	13218 1628	XWX5771	63421	\$ 96.58	Sold	12237
Evans Mishelia L	2008	13609 1842	PTN6360	76816	\$ 20.68	Totaled	12238
George Timothy D	2008	16913 1985	KSM4296	61963	\$ 5.92	Sold	12239
Hux Clifton Lee	2008	5695 1825	HD11834	63618	\$ 8.00	Value	12240
Jones Dennis K	2008	17882 1611	YNC4614	63404	\$ 18.70	Sold	12241
Kersey Gertie Mae	2008	23928 1939	RXY8628	74967	\$ 2.60	Gave	12242
Kraft Michael Jr.	2008	24733 2152	XWH2140	62130	\$ 16.80	Sold	12243
Lott Jarrid J	2008	21443 107	WYJ7727	55429	\$ 63.88	Dbl List	12244
Morris Robert Darrell	2008	28005 2537	VSL3118	60529	\$ 79.74	Value	12245
Perry Mary Jean	2008	6266 2090	WNK6179	60082	\$ 32.41	Sold	12246
Pruden Annie Ingram	2008	29249 1072	LSK3427	62865	\$ 8.55	Traded	12247
Richardson Gundy Jr	2008	33620 2239	TXK1510	64032	\$ 50.40	Totaled	12248
Short Eleanor A	2008	37214 1478	XVT8164	63271	\$ 2.64	Value	12249
Smith Michael T	2008	5034 1968	XSB2339	78283	\$ 17.80	Sold	12250

SUB-TOTAL MOTOR VEHICLE RELEASES:					\$	489.80	
SUB-TOTAL CORRECTION RELEASES:					\$	50.17	
Total Releases					\$	539.97	

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item 5E, Proclamation – Fire Prevention Week – October 5-11, 2008 was adopted as follows:

County of Warren Proclamation

FIRE PREVENTION WEEK

WHEREAS, the County of Warren (the County) recognizes the significant personal and economic toll fire takes on its citizens; and

WHEREAS, the County understands that prudent safety measures can significantly cut the risk of fire; and

WHEREAS, 79 percent of fire deaths nationwide happen in the home; and

WHEREAS, a fire can spread rapidly and a quick escape from the home increases the chances of survival; and

WHEREAS, smoke alarms on every level and a home fire escape plan with regular drills are essential for every household in the County; and

WHEREAS, the Fire Prevention Week 2008 theme, "Prevent Home Fires" is an important reminder for all citizens of the County; and

WHEREAS, the Warren County Fire Marshal's Office is joining the National Fire Protection Association (NFPA) in reaching out to its citizens with a message of fire safety during Fire Prevention Week 2008; and

WHEREAS, the Warren County Fire Marshal's Office is joined by other departments of the County of Warren, as well as other emergency service providers and safety advocates, businesses, schools, service clubs and organizations in their fire safety efforts;

NOW, THEREFORE, BE IT RESOLVED, that I, Clinton G. Alston, Chairman, Warren County Board of Commissioners, do hereby proclaim the week of **October 5 - 11, 2008**, as **Fire Prevention Week** in the County of Warren and encourage the citizens of Warren County to remember this year's theme, "Prevent Home Fires," by eliminating common fire hazards in our homes, places of work and in our schools, public buildings and other places of public assembly.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment No. 3 to the FY 2008-09 Warren County Budget Ordinance was adopted:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE 2008/2009 Amendment No. 3

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Emergency Medical Services	8,890
Health Department	49,844
Libraries	2,302
Recreation Program	900
Insurance & Fringes	5,000
Contingency	(13,890)
Total	\$ 53,046

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	\$49,844
Restricted Intergovernmental - Other	2,001
Miscellaneous Revenue	3,202
Fund Balance Appropriated	(2,001)
Total	\$53,046

This amendment:

- appropriates funds to the Emergency Services Department to increase salary for Chris Wright, approved at September 8, 2008 Commissioners meeting.

Source of Funding: Contingency

- appropriates funds to Health Department to agree with new state funding allocations.

Source of Funding: Department of Health and Human Services-
Division of Public Health

- appropriates funds to the Warren County Memorial Library through Private Contributions.

Source of Funding: Miscellaneous Revenue

- appropriates funds to the Recreation Program through Private Contributions.

Source of Funding: Miscellaneous Revenue

- adjust funding for Youth Services Bureau to match state funding.
Source of Funding: Juvenile Justice and Delinquency Prevention
- appropriates funds to Insurance & Fringe for deductible payment.
Source of Funding: Contingency

Respectfully Submitted, October 6, 2008


Barry J. Mayo, Finance Director

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Amendment No 4 to the Capital Project Ordinance – Ambulance Storage Facility Project was adopted:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
AMBULANCE STORAGE FACILITY PROJECT
(Amendment No. 4)**

Section 3 Revenue of the Warren County Budget Ordinance pertaining to the Ambulance Storage Facility funds shall be amended as follows:

Proceeds Installment Purchase	\$ 17,030
Total	\$ 17,030

Section 4 The following amounts are appropriated for the project:

Architectural Fees	\$ (17,950)
Legal and Administrative	1,000
Land	20,000
Furniture/Fixtures Generator	8,000
Soil Investigation	(5,000)
Site Preparation	10,000
Construction Contract	10,000
Transfer to General Fund	177,980
Contingency	(187,000)
Total	\$ 17,030

This amendment updates budget to the most recent cost projections for the project.

Respectfully Submitted 10/06/2008


Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Davis and duly carried by unanimous vote, Amendment No 5 to the Capital Project Ordinance – Animal Shelter Project was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
ANIMAL SHELTER PROJECT
(Amendment No. 5)**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase Appropriations:

Legal & Administrative	\$ 803
Transfer to the General Fund	(803)
Total	\$ 0

Explanation:

This amendment adjusts the budget to the actual costs of the project.

Respectfully Submitted 10/06/2008


Barry J. Mayo, Finance Director

A motion was made by Commissioner Richardson, which was seconded by Commissioner Ross and duly carried to amend mileage reimbursement rate from .445 cents to the current state rate of .585 cents, an increase of .131 cent.

Motion to increase mileage reimbursement rate was amended by Commissioner Richardson, seconded by Commissioner Ross and duly carried to become effective October 1, 2008.

Votes were as follows: Ayes: Richardson, Ross, Fleming and Alston
 Nay: Davis

Motion carried, mileage reimbursement rate was increased from .445 to the state rate at .585 cents; effective: October 1, 2008.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried, funding source for mileage reimbursement increase was designated as: Contingency.

Votes were as follows: Ayes: Richardson, Ross, Fleming and Alston
Nay: Davis

Motion carried. Mileage reimbursement rate increase funding source: Contingency.

Commissioner Richardson made a motion to approve annual update covering the period, July 1, 2007 to June 30, 2008 of NC Department of Corrections Division of Community Correction Judicial District 9 activities within Warren County, without presentation. Motion died for lack of a second.

Royster Washington, JCM 9, appeared before the Board of Commissioners to give an annual update covering the period, July 1, 2007 to June 30, 2008 of NC Department of Corrections Division of Community Correction Judicial District 9 activities within Warren County.

Top 5 Crime Categories for Probation/Dual Admissions in FY 07-08 by F/M Status			
<i>Franklin County</i>			
FELON		MISDEMEANOR	
CRIME CATEGORY	ADMISSIONS	CRIME CATEGORY	ADMISSIONS
DRUGS- NON TRAFFICK	44	DRIVING WHILE IMPAIRED	57
BREAKING, ENTERING	17	DRUGS- NON TRAFFICK	51
LARCENY	10	LARCENY	30
OTHER PUBLIC ORDER	8	ASSAULT	26
ASSAULT	6	OTHER TRAFFIC VIOLATIONS	24

Top 5 Crime Categories for Probation/Dual Admissions in FY 07-08 by F/M Status			
<i>Warren County</i>			
FELON		MISDEMEANOR	
CRIME CATEGORY	ADMISSIONS	CRIME CATEGORY	ADMISSIONS
DRUGS- NON TRAFFICK	11	DRIVING WHILE IMPAIRED	15
LARCENY	4	LARCENY	14
BREAKING, ENTERING	3	DRUGS- NON TRAFFICK	11
ASSAULT	3	OTHER TRAFFIC VIOLATIONS	10
FRAUD	3	ASSAULT	7

Top 5 Crime Categories for Probation/Dual Admissions in FY 07-08 by F/M Status			
<i>Vance County</i>			
FELON		MISDEMEANOR	
CRIME CATEGORY	ADMISSIONS	CRIME CATEGORY	ADMISSIONS
DRUGS- NON TRAFFICK	28	LARCENY	59
LARCENY	22	DRUGS- NON TRAFFICK	56
BREAKING, ENTERING	18	ASSAULT	46
FRAUD	8	DRIVING WHILE IMPAIRED	27
ROBBERY	5	OTHER TRAFFIC VIOLATIONS	26

Top 5 Crime Categories for Probation/Dual Admissions in FY 07-08 by F/M Status			
<i>Granville County</i>			
FELON		MISDEMEANOR	
CRIME CATEGORY	ADMISSIONS	CRIME CATEGORY	ADMISSIONS
DRUGS- NON TRAFFICK	57	DRUGS- NON TRAFFICK	64
LARCENY	20	LARCENY	37
FRAUD	16	ASSAULT	36
ASSAULT	5	DRIVING WHILE IMPAIRED	33
BREAKING, ENTERING	5	OTHER TRAFFIC VIOLATIONS	20

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, report on July 1, 2007 to June 30, 2008 NC Department of

Corrections Division of Community Corrections Judicial District 9 activities within Warren County was accepted.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Cessel Boyd Rouse of Five (5) County Area Mental Health was appointed to serve on the Warren County Juvenile Crime Prevention Council (JCPC) as representative in a NC General Statute mandated Mental Health/Substance Abuse service provider slot.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Human Resources Manager Elgin Lane was authorized to create a new Foreign Language Interpreter I position in the Health Department at salary grade 14; salary range \$22,739 to \$36,487. Funding source: State of NC

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried, Human Resources Manager Elgin Lane was authorized to create a full-time temporary Maintenance Worker II (carpenter) position within Building and Grounds Department for 18 months at an annual Salary of \$27,639. Salary & fringes effective November 1, 2008 to June 30, 2009: \$24,186 from Fund Balance.

Votes were as follows: Ayes: Ross, Fleming, Davis and Alston
 Nay: Richardson

Motion carried, Human Resources Manager was authorized to create a full-time temporary Maintenance Worker II (carpenter) position within Building and Grounds Department for 18 months at an annual Salary of \$27,639. Salary and fringes effective November 1, 2008 to June 30, 2009: \$24,186 from Fund Balance.

Linda Evans, Administrative Assistant with Public Utilities appeared before the Board of Commissioners to present the following items for consideration:

- a. Identify Theft Prevention Program
- b. Water & Sewer District III, Phase II change order # 4
- c. Water & Sewer District II, Phase II change order # 2
- d. Amendment # 5 to Capital Project Ordinance – Water & Sewer District II, Phase II

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Federal Trade Commission required Warren County Public Utilities Identity Theft Prevention Program, was adopted, effective November 1, 2008.

On motion of Commissioner Richardson which was seconded by Commissioner Davis and duly carried by unanimous vote, Water & Sewer District III, Phase II change order # 4; incorporating pump control valves for Vaughan Booster Pump Station and removing Creek Crossing 7 as pier construction, changing to a directional bore, resulting in an overall decrease in the construction budget by \$22.80, was approved.

On motion of Commissioner Fleming which was seconded by Commissioner Davis and duly carried by unanimous vote, Water & Sewer District II, Phase II change order # 2; which utilizes unused contingency and other funds in the overall project budget for additional water lines to be installed, was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Amendment No 5 to the Capital Project Ordinance – Warren County Water & Sewer District II, Phase II Project was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR THE
WARREN COUNTY WATER & SEWER DISTRICT II PHASE II PROJECT
(Amendment No. 5)**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Construction Contract	\$	9,988
Radio Read Meters		4,403
Engineering/Inspections		(5,500)
Contingency		<u>(8,891)</u>
Total	\$	0

Explanation:

This amendment adjusts project line items in accordance with change order number 2 to be approved at the October 6, 2008 meeting.

Respectfully Submitted 10/06/08


Barry J. Mayo
Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Warren County Work First Plan for the period July 1, 2010 through June 30, 2011 was adopted, in accordance with NCGA 108A-27.6(d).

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Fire Code Violation Form was referred to October 15, 2008 Board of Commissioners work session for discussion.

Having held a required public hearing on Wednesday, September 23, 2008 to hear citizen comments regarding adopting "Proposed True Value and Present-Use Value Schedules, Standards and Rules for 2009 Revaluation Appraisals, the following actions were taken.

Motion was made by Commissioner Richardson, which was seconded by Commissioner Fleming to adopt Proposed True Value and Present-Use Value Schedules, Standards and Rules for 2009 Appraisal/Revaluation.

Commissioner Richardson withdrew his motion; Commissioner Fleming withdrew his second to the motion on recommendation of County Attorney that each item should have a separate vote.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, proposed Present-Use Value Schedule for 2009 Revaluation Appraisals was adopted.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, True Value Schedule for 2009 Revaluation Appraisals was adopted with the following edits to the Manual:

- 1) Revised section: "Percolation Problems" (pg 98) to "Unsuitable for on Site Septic System" to reflect use of soil analysis in lieu of soil percolation tests.
- 2) Revised per square feet at \$3,000 to Per Lot at \$3,000 (pages 87 and 88) change will affect depreciation factor table, pages 288-290 of the Manual.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, 1995 Ford F150 truck, vehicle ID 1STEX15N3SKV2571 was declared surplus property.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Grant Agreement between Warren County and Golden Leaf, Inc. (Long-Term Economic Advancement Foundation) for \$800,000 to renovate National Guard Armory facility was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, proposed budget for National Guard Armory Renovation Project was adopted as follows:

Revenues

Golden Leaf Foundation Grant	\$800,000
NC DOT Discretionary Funds	80,000
Installment Purchase Finance Proceeds	<u>100,000</u>
 Total Revenues	 \$980,000

Expenses

Building Repairs and Renovations:	
Roof Repairs	\$70,000
Exterior Brick/Concrete Repairs	24,000
Electrical/HVAC Upgrades	260,000
Plumbing/4 Accessible Restrms	190,000
Replacement Windows/Doors	47,000
Handicapped Ramps	21,000
Ceiling Insulation/Drop Ceiling	90,000
Flooring/Interior Framing/Drywall	<u>115,000</u>
Sub-Total	\$817,000
Phase I Parking Lot Paving	80,000
Phase I Design Fees	4,500
Phase I Architect Fees	63,000
Contingency	<u>15,500</u>
 Total Expenses	 \$980,000

REVENUE SOURCES:

Golden Leaf grant funds in the amount of \$800,000 will be used to help pay for building repairs and renovations estimated to cost \$817,000

NC DOT discretionary funds in the amount of \$80,000 will be used to pay for parking lot improvements to support Phase I

Installment Purchase Finance Proceeds in the amount of \$100,000 will be used to pay remaining building repairs and renovations cost, Design Fees, Architect Fees, and other Miscellaneous costs

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, October 6, 2008 Agenda was amended to add:

**Item 14F – Capital Project Ordinance - Warren County National Guard Armory
Renovation Project – Phase I Project Budget**

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, a public hearing to hear citizen comments regarding FY 2009-2013 Capital Improvement Program was scheduled for Monday, November 3, 2008 at 9:45 am.

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, a public forum to hear citizen comments/concerns regarding 2009 Revaluation was scheduled for Wednesday, October 15, 2008 at 6pm.

On motion of Commissioner Fleming, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Capital Project Ordinance for Warren County National Guard Armory Renovation Project was adopted as follows:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
NATIONAL GUARD ARMORY RENOVATION PROJECT
Phase I Project Budget**

BE IT ORDAINED by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1. The project authorized is the Warren County National Guard Armory Renovation Project Phase I

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the above statute and the budget contained within.

Section 3. The following revenues are anticipated to be available to complete the project:

Golden Leaf Foundation Grant	\$800,000
NC DOT	80,000
Proceeds Installment Purchase	<u>100,000</u>
Total	\$980,000

Section 4. The following amounts are appropriated for the project:

Renovation	\$817,000
Parking Lot Paving	80,000
Design Fees	4,500
Architectural/Engineering Fees	63,000
Contingency	<u>15,500</u>
Total	\$ 980,000

Section 5. The Finance Officer is hereby directed to maintain with the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. The Finance Officer is directed to report monthly to the Board of Commissioners on the financial status of each project element in Section 4.

Section 8. Copies of this project ordinance shall be entered into the minutes of the governing board and filed with the Finance Officer.

Adopted this 6th day of October, 2008.



A Kearney-Dunlap, Clerk to the Board

Warren County Board of Commissioners


Clinton G. Alston, Chairman

On motion of Commissioner Richardson, which was seconded by Commissioner Fleming and duly carried by unanimous vote, County Manager's Report for September 2008 was adopted as follows:

Administration

- Attended fourth meeting of the Work First 2010-2011 Biennial County Planning Committee (9/4/08)
- Prepared for and attended Board of County Commissioners September Board meeting (9/8/08)
- Attended FEMA Board Meeting (9/9/08).
- Participated in Triangle North Board of Directors Conference Call (9/9/08)
- Met with Chris Wright, Emergency Services Director, to discuss Fire Radio System Proposals (9/10/08).
- Attended Kerr Tar RPO/RTCC Meeting in Oxford (9/11/08)
- Met with Marshall Brothers, Solid Waste Director, and representatives of American Waste Systems to discuss county's solid waste service contract (9/16/08)
- Welcomed ROTC Students from Warren County High School visiting with County Governmental Offices to explore potential volunteer opportunities (9/18/08)
- Met with John Church, EDC Director, and Ken Krulick, Planning/Zoning Administrator to discuss Warren County Projects for the 2011-2017 Transportation Improvement Program (9/18/08)
- Met with Representatives of United Way, and Angelena Kearney-Dunlap to discuss possibility of Warren County hosting a United Way Campaign (9/19/08)
- Met with Com. Richardson and representative of Haliwa-Saponi Tribe to discuss Senior Citizen needs in the Arcola Community (9/23/08)
- Prepared for and attended Board of County Commissioners Public Hearings (9/23/08)
- Attended and participated in the Kerr-Tar COG Annual Meeting and Banquet (9/25/08)

Project Updates

Warren County Senior Center

Status of In-Home Aide Program: We have contracted with a Social Worker to reassess all Senior Center In-Home Aide clients to determine the level of care and weekly hours of service needed for each client. This information will help us determine staffing needs and the cost to serve Level I clients through DSS (proposed) and the cost to contract the Level II (hands-on-care clients) to a private home health provider (proposed). Once this information is known, we will be able to determine the amount of additional funds that may be needed to supplement the HCBG funding to resume the Senior Center In-Home Aide Program which has ceased operation. All other components of Senior Center programming is continuing uninterrupted.

Warren County Library Construction Project

- Monthly construction progress meetings were held on September 3, 17, and 24, 2008. A final architectural inspection (walk through of the entire building and site) to generate a Punch List of items to be addressed before Substantial Completion can be granted is scheduled for 10/8/08 at 10:00 a.m. We are moving forward to plan a Grand Opening and Ribbon-Cutting Ceremony along with other celebratory activities on Saturday, November 1, 2008.

Warren County/Golden Leaf Project

- Received official notification that Warren County has been awarded Golden Leaf Community Assistance Initiative Grants in the amounts of \$800,000 for the National Guard Armory Renovation Project and \$1.15 million for Warren County Schools Technology Projects (9/8/08)
- A Grant Agreement will be presented to the Board of Commissioners on 10/6/08 for acceptance and approval along with a proposed project budget.

2005 Scattered Site Housing CDBG Project

- Visited M. Robinson's home with Earl Evans, Project Administrator, to inspect progress of rehabilitation (9/12/08)
- Met with Earl Evans, Project Administrator, and Timmy Baynes to discuss status of CDBG Project and determine activities needed to finalize project.
- Final Inspection of M. Robinson Rehab with Earl Evans (9/24/08)
- Inspected 2 new replacement homes for D. Lewis and L. Hargrove with COG Staff and Project Administrator (9/25/08)
- Participated in Division of Community Assistance Monitoring Visit of Warren County's 2005 Scattered Site Housing CDBG Project in anticipation of close-out. Project Administrator and COG staff person were involved in this monitoring visit. We are moving forward to complete and close out this project by 9/30/08.

Construction/Renovation Projects**Tax Office Renovation Project**

- The County's Buildings Construction staff has begun construction of the Annex connecting the Judicial Building to the Courthouse. Foundation, framing, and dry-in has been completed. The Annex is approximately 40% complete.

EMS Satellite Facilities

- Proposals were received from two Land Surveyors to conduct surveys of the proposed sites in Afton and Arcola Communities. The low proposal for both sites was received from Bobbitt Surveying in Henderson, NC.
- We are currently working with DOT on issues surrounding driveways to both sites prior to beginning the surveys.

Jail Renovation (Macon-Bragg Enterprise Center) Project

- Received an update on the project from Cathy Alston-Kearney, Executive Director of Warren Family Institute, who is spearheading this project. Ms. Alston-Kearney advised they have submitted grant applications to the Rural Economic Development Center, Covington Foundation, Golden Leaf Community Initiative and regular round, and the Z. Smith Reynolds Foundation for this project. They are also in discussion with USDA about Community Facilities and RBEG funding. Ms. Alston-Kearney requested assistance from Warren County to remove a tree limb that is resting against the parapet, temporarily patching of a hole that is allowing water to enter the building, and removal of discarded equipment, debris and files stored in the building.

Soul City Force Main Improvements

- The Permit to complete the Soul City Force Main improvements to alleviate the foul odor along Ridgeway Street has been received from the State. This project is anticipated to be bid in October along with the Wise I-85 Water/Sewer Interchange Infrastructure Improvements Project. Bidding these two projects together is anticipated to save the county money on both.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Davis and duly carried, the October 6, 2008 Board of Commissioners meeting was adjourned at 11:05am.

/s/ Angelena Kearney-Dunlap _____
Angelena Kearney-Dunlap, Clerk