

MINUTES FROM THE ORGANIZATIONAL MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON DECEMBER 1, 2008 AT 9:45 AM

The organizational meeting of the Board of County Commissioners was called to order by County Attorney Michael Williams. The following Commissioners were present: William Davis, Ernest Fleming, Jennifer Jordan, Barry Richardson and Ulysses S. Ross.

Newly elected Commissioner Jennifer Jordan and re-elected Commissioner Barry Richardson were administered the oath of office by Shawn Burton a Notary Public.

County Attorney Michael Williams opened the floor for nominations for Chairman of the Board.

Commissioner Fleming nominated Commissioner Barry Richardson for Chairman of the Board.

Commissioner Davis moved to close nominations for Chairman of the Board, on second by Commissioner Ross and duly carried by unanimous vote, nominations for Chairman of the Board of Commissioners was closed.

Commissioner Barry Richardson was declared Chairman of the Board of Warren County Commissioners.

Chairman Richardson opened the floor for nominations for Vice-Chairman of the Board.

Commissioner Fleming nominated Commissioner Ulysses S. Ross for Vice-Chairman of the Board of Commissioners.

Commissioner Davis moved to close nominations for Vice-Chairman of the Board, on second by Commissioner Fleming and duly carried by unanimous vote, nominations for Vice-Chairman of the Board of Commissioners was closed.

Commissioner Ulysses S. Ross was declared Vice-Chairman of the Board for a third (3rd) term.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Michael A. Williams was nominated as County Attorney.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, nominations for County Attorney was closed.

Michael A. Williams was declared reappointed as Warren County Attorney.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Angelena Kearney-Dunlap was nominated as Clerk to the Board of Commissioners.

Commissioner Ross moved to close nominations for Clerk to the Board of Commissioners, on second by Commissioner Fleming and duly carried by unanimous vote, nominations for Clerk to the Board of Commissioners was closed.

Angelena Kearney-Dunlap was declared re-appointed as Clerk to the Board of Commissioners.

On motion of Commissioner Davis, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Arnetta Yancey was nominated as Deputy Clerk to the Board of Commissioners.

Commissioner Ross moved to close nominations for Deputy Clerk to the Board of Commissioners, on second by Commissioner Fleming and duly carried by unanimous vote, nominations for Deputy Clerk to the Board of Commissioners was closed.

Arnetta Yancey was declared re-appointed as Deputy Clerk to the Board of Commissioners.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Bonnie C. Andrews was nominated for re-appointment as Deputy Tax Collector.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Bonnie C. Andrews was re-appointed as Deputy Tax Collector.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Cindi Richardson was nominated for re-appointment as Deputy Tax Collector.

On motion of Commissioner Ross, which was seconded by Commissioner Davis, and duly carried by unanimous vote, Cindi Richardson was re-appointed as Deputy Tax Collector.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Cindy Stegall was nominated for re-appointment as Deputy Tax Collector.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Cindy Stegall was re-appointed as Deputy Tax Collector.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Yvonne Sharpes was nominated for re-appointment as Deputy Tax Collector.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Yvonne Sharpes was re-appointed as Deputy Tax Collector.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Karen Townes was nominated for re-appointment as Delinquent Tax Collector.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Karen Townes was re-appointed as Delinquent Tax Collector.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote First Citizens Bank & Trust Company of Warrenton, NC was designated as a Depository for Warren County Funds.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Branch Banking & Trust Company of Warrenton, NC was designated as a Depository for Warren County Funds.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote N.C. Capital Management Trust of Charlotte, NC was designated as a Depository for Warren County Funds.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Southern Bank of Norlina, NC was designated as a Depository for Warren County Funds.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Warren County Finance Officer Barry Mayo was designated position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating Account & Warren County General Fund Payroll Account.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Chairman of the Board of County Commissioners Barry Richardson

was designated position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating Account & Warren County General Fund Payroll Account.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Clerk to the Board of County Commissioners Angelena Kearney-Dunlap was designated position/individual with Authorization to Honor Facsimile Signatures for Warren County Operating Account & Warren County General Fund Payroll Account.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Director of Social Services – Jeffrey Woodard was designated position/individual with Authorization to Honor Facsimile Signature for Warren County Department of Social Services Trust Fund Account.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Department of Social Services Administrative Officer II - Nell Moseley was designated position/individual with Authorization to Honor Facsimile Signature for Warren County Department of Social Services Trust Fund Account.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis the December 1, 2008 annual organizational meeting of the Warren County Board of Commissioners was adjourned.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk to the Board

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON DECEMBER 1, 2008 AT 10:00 AM.

The meeting of the Board of County Commissioners was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan, and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

A moment of silence was followed by Citizen Comments:

E.J. Edmonds, concerned citizen – commented on the hard economical times we are experiencing, appreciates what Board has done. Expressed his concern over tax foreclosures on some that are willing to pay their back taxes, they are trying but unable due to wide spread economic situation.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to remove from the suggested agenda:

- Item 12B - Amend Classification & Pay Plan to add Public Health Educator III
- Item 12C - Reclassify Mary Marrow from Public Health Educator II to PHE III

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to approve December 1, 2008 Agenda as amended.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item # 5A – Minutes were approved:

- November 3, 2008: Public Hearing – 2009-2013 Capital Improvement Program
Board of Commissioners Regular Meeting
- November 19, 2008: Public Hearing – 2008 CDBG Infrastructure Hook-Up Program

Public Hearing – Amended & Updated Official County Zoning Map
 Public Hearing – Resolution Imposing a Gross Receipts Tax on the
 Short-Term Lease or Rental of Heavy Equipment in Lieu of the
 Property Tax

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item # 5B – Interest Income Report for November 2008 was adopted as follows:

INTEREST INCOME REPORT
Month Of October 2008

FUND	OCTOBER INCOME	FISCAL YEAR TO - DATE
General	11,443.13	47,178.07
Revaluation	212.83	1,193.17
E 911 Telephone System	1,491.44	4,898.53
Buck Spring Project	706.24	2,537.99
Recreation Complex	63.91	229.66
Animal Control	441.39	1,586.21
Recreation Complex Phase II	75.55	299.55
Library Building Project Fund	802.60	5,380.35
Regional Water Enterprise Fund	978.93	3,584.92
District I Enterprise Fund	1,332.14	4,541.28
Solid Waste	335.60	1,946.56
District II Enterprise Fund	1,231.12	4,160.79
District III Capital Project Fund	602.72	2,165.97
District III Phase II	0.87	288.38
District III Enterprise Fund	250.57	585.39
Soul City Pump Station Improvements	0.40	1.45
District II Phase II	2.89	10.37
	19,972.33	80,588.64

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 5C – Tax Collector’s Report for October 2008 was adopted:

Tax Collector's Report
 to the Warren County Board of Commissioners
 For the Month OCTOBER 2008

Current Year Collections

Tax Year	Charge	Collected in OCT	Collected to Date	Balance Outstanding	Percentage Collected
2008 FY 09	\$13,106,782	\$723,540	\$2,925,771	\$10,181,011	22.32%
OCT 2007 FY08	\$ 11,325,403	450,919	1,715,953	9,609,450	15.15%

Delinquent Collections

2007	\$699,893	\$42,064	\$200,392	\$ 499,500	28.63%
2006	344,704	12,973	59,795	284,909	17.35%
2005	229,499	8,817	32,291	197,208	14.07%
2004	161,387	4,432	19,780	141,607	12.26%
2003	117,444	1,646	7,302	110,142	6.22%
2002	190,262	1,834	4,923	185,339	2.59%
2001	180,307	1,260	2,843	177,464	1.58%
2000	102,219	238	1,114	101,105	1.09%
1999	44,646	243	946	43,701	2.12%
1998	40,616	305	951	39,664	2.34%
Total Delinquent Years	\$ 2,110,977	\$73,812	\$ 330,337	\$ 1,780,639	

Other OCT Receipts
 County Penalties
 Landfill User Fees
 Municipalities
 Fire District Taxes
 Advance Taxes

\$15,255	\$ 56,155
\$70,697	\$ 213,276
\$ 28,882	\$ 110,855
\$ 35,810	\$ 152,659
\$ 131	\$ 424
\$ 948,127	\$ 3,789,477

OCTOBER GRAND TOTAL

R. Edwin Mitchum

R. Edwin Mitchum, Tax Collector Date 11/21/2008

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item # 5D – request for Tax Releases Over \$100 were approved as follows:

		12/1/2008				Date: _____
Over \$100						
ERROR CORRECTION RELEASES:						
Brown Joseph & Susan Pii	2008	19651 300	I3B 85	19237 \$	211.78	Listing error
Brown Lucy Allen	2008	14871 301	D4D290	7040 \$	104.25	Dbl List
Cheek Carolyn	2006	181 106		47685 \$	135.44	MH roof caved in
Cheek Carolyn	2005	181 105		43190 \$	145.76	MH roof caved in
Cheek Carolyn	2004	181 104		39734 \$	156.08	MH roof caved in
Cheek Carolyn	2003	181 103		38083 \$	164.62	MH roof caved in
Cingular Wireless	2007	28865 107	D2 1B 1X	57714 \$	3,267.90	Listed by ATT
Flehood Kell & Nancy	2008	9581 301	J2B 4	3502 \$	372.20	Clerical
Glave Charles & Lorraine	2008	30449 300	J3B 117	16172 \$	185.74	Data Entry Error
Hawkins Constance Ross	2008	2078 300	J8 23	12701 \$	105.00	Electric Removed
Holtzamn R J/ &	2008	15871 302	D4 53	2056 \$	236.08	Dbl List
Mace William & Linda	2008	9342 300	L2d 26	8298 \$	531.12	Bld Razed
Somerville Alvin M	2008	38133 200	B8 38I	27042 \$	504.50	Dbl List
Wilkins Paul C III	2008	25494 200	LH	28876 \$	116.06	Sold
Wilson Charles R	2008	15502 200	SW MH	31119 \$	105.00	Stg only
			TOTAL	\$	6,341.53	
MOTOR VEHICLE RELEASES:						
Baker Oscar R	2008	39273 2449	HD49900	67876 \$	156.47	Value
Cannon Robert Stephen	2008	17109 2326	WtX4807	67753 \$	103.96	Rel to Vance
Harmon Thomas C	2008	8863 2764	YNC5890	68191 \$	219.23	Sold
Lee James Ellis	2008	25223 999	XXW1183	28952 \$	111.72	Listing Error
Steverson Lendia Rose	2008	6270 2476	XZR5314	64269 \$	140.56	Turned in
			TOTAL	\$	731.94	
LANDFILL USER FEE RELEASES:						
Bobbitt Willie Heirs	2008	3637 300	D6 138	1172 \$	105.00	NES
Boyd Sadie L	2008	4017 300	C5 99	1283 \$	105.00	LPC
Bullock Paul & Emily	2008	5740 300	B3 16	1735 \$	105.00	NES
BUXTON PLANTATION	2008	17830 300	G12 15	2070 \$	105.00	LPC
Boyd Sinclair Heirs	2008	4227 328	A4 40	1356 \$	105.00	NES
Campbell Allen E Jr & Bon	2008	6533 333	C4 4	2184 \$	105.00	LPC
Carter Derek	2008	14094 300	K5 43	2337 \$	105.00	NES
Dunson James C & Gloria	2008	12334 300	B8 57	5324 \$	105.00	LPC
Elkin Barry W & Lane W	2008	9320 301	L3A 38	15583 \$	105.00	NES
Flood Shirley Jean Robins	2008	13042 300	E2 16A	18556 \$	105.00	LPC
HARRIS ERNEST B & AN	2008	17830 342	G8 19	4470 \$	105.00	LPC
HARRIS SAMUEL W & JA	2008	18233 314	H2 14	2798 \$	105.00	LPC
Hawkins Donnell Hawkins	2008	245 300	G8 80	6446 \$	210.00	NES
Hellams Samuel Wyatt	2008	30470 300	B2 28G	19266 \$	210.00	NES
Irvin Charles E & Evelyn T	2008	14593 301	H1B 38	1200 \$	105.00	LPC
JORDAN MARY ELIZA	2008	7784 300	C5 21	14163 \$	105.00	LPC
MARTIN MORRIS SR & K	2008	6195 301	G5 16 B2	16184 \$	105.00	NES
Owen Danny & Dianne	2008	8082 300	E4 154A	19443 \$	105.00	LPC
Smith Mary A	2008	38001 300	L2C213	9029 \$	105.00	LPC
Smith Mary A	2008	38002 301	L2C211	10032 \$	105.00	LPC
Smith Mary A	2008	38003 306	L2C1 2	10143 \$	105.00	LPC
Smith Mary A	2008	38001 304	L2A 61A	19270 \$	105.00	LPC
Smith Mary A	2008	38006 320	L2D 40	9605 \$	105.00	LPC
Smith Mary A	2008	38007 322	L2C 128	11857 \$	105.00	LPC
St Pierre Raymond T & M	2008	1927 303	E5223G	19006 \$	105.00	NES
Warrenton Country Club	2008	42439 300	F6 180	13282 \$	105.00	LPC
WILKINS ANNIE MAE	2008	14951 303	J3 22	13141 \$	105.00	NES
Williams Lucy Belle Epps	2008	44511 311	B3 5A	13804 \$	105.00	NES
Vaughn Flavious Sr	2008	41732 332	C4 37	13033 \$	105.00	LPC
YOUNG KARL MICHAEL	2008	409 300	J2A 76	14218 \$	105.00	LPC
SUB-TOTAL LFUF RELEASES					\$3,360.00	
SUB-TOTAL ERROR CORRECTIONS:				\$	219.23	
SUB-TOTAL MOTOR VEHICLE RELEASES:				\$	105.00	
TOTAL RELEASES:				\$	3,684.23	

Abbreviation Key:

LFUF = Landfill User Fee
 NES=No Electrical Service
 LPC=Licensed Private Contractor

County Manager approved request for Tax Releases Under \$100 were approved as follows:

Under \$100

12/1/2008

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Date: 11/24/08

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
Davis Glenwood	2008	29777 200	D5A 5 LH	26503	\$ 15.60	Dbl List
Edwards Richard L	2008	22400 200	Boat	28968	\$ 33.22	Listing Error
Edwards Vincent M & War	2006	13688 304	L2D 130C1	23705	\$ 81.08	Dbl List
Jurgens Carl A Jr	2008	10067 300	K2A 13	19182	\$ 30.92	Boat Sold
Wiggins Russell R & Cath	2008	23363 300	I2C 26	16499	\$ 42.90	Boat Junked
Williams Yarborough Jr	2008	45033 336	D9 31	13630	\$ 23.47	Ac Correction
SUB-TOTAL ERROR CORRECTIONS:					\$ 227.19	

MOTOR VEHICLE RELEASES:

Banks William Roscoe Sr	2008	11579 2324	XWH2674	62302	\$ 91.28	Sold
Boyd Linda B	2008	4743 1312	SVS9873	64994	\$ 8.47	Sold
Campbell Allen E Jr	2008	6533 2235	TSM2051	60227	\$ 44.17	Total Loss
Floyd Sandra L	2008	5375 2231	TSM6187	65913	\$ 11.10	Junked
Hoden John Paul	2008	30591 107	WNM2244	55089	\$ 94.60	Moved to FI
Holtzman Philip	2008	2992 2415	TTP4945	67842	\$ 77.49	Total Loss
Horne William Roy	2008	24073 2014	TXK1731	65696	\$ 10.88	Sold
Jaffe Alan Jack	2008	4053 2408	VWV5661	67835	\$ 21.26	Adj Value
Jones Frank Mikel	2008	22903 1081	WTX3360	62874	\$ 7.50	High Miles
Kearney James Edward	2008	20186 1617	XZS1187	67044	\$ 29.92	Gave Away
Kearney John Ellis	2008	13547 1792	RWX3716	67219	\$ 23.85	Sold
Kuykendall Roger Dean	2008	24746 2061	NWL3191	65743	\$ 94.61	LES TX
Lynch Willis James Jr	2008	5344 2400	XYZ5822	67827	\$ 23.60	Total Loss
Nielson Lawrence B Jr	2008	5569 2019	XRN8461	60011	\$ 9.73	Junked
Puthenveetil Martha B	2008	21716 1467	WTT5836	66662	\$ 27.00	Total Loss
Randall Gary Ray	2008	20094 1711	XZR4065	67138	\$ 12.97	Salvage Title
Richardson Larry W	2008	33819 2571	3L 5881	67998	\$ 50.38	Sold
Sanderson Catherine Lane	2008	23760 2078	TZN7429	75647	\$ 3.36	Sold
Sanderson Edward Lewis	2008	23760 2205	XPT7313	77179	\$ 36.98	Sold
Shearin Hope Spain	2008	36902 2083	XWH3193	63876	\$ 31.36	Traded
Silver Ace E	2008	37401 107	SRK3331	53502	\$ 7.26	Sold
Smith Gladys B	2008	37913 1441	LSK2102	61419	\$ 11.97	Total Loss
Sullivan Gene A	2008	19967 1218	XVA4832	66645	\$ 10.05	High Miles
Williams Lawrence Ronal	2008	3653 1805	WTW8556	67232	\$ 31.92	Sold
Williams Ruby Pearl	2008	4962 1352	WXB8223	65034	\$ 8.88	Total Loss
Williams William R	2008	45014 2566	XWH1579	62544	\$ 87.85	Gave Away
SUB-TOTAL MOTOR VEHICLE RELEASES:					\$ 868.44	
SUB-TOTAL CORRECTION RELEASES:					\$ 227.19	
Total Releases					\$ 1,095.63	

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment #10 to the Capital Project Ordinance Warren County Library/Community Meeting Room was approved:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
LIBRARY/COMMUNITY MEETING ROOM
Amendment No. 10**

Section 4 of the above referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Additional Services	\$ 6,500
Contingency	(3,500)
Total	3,000

Increase/(Decrease) Revenues:

Miscellaneous Revenue	\$ 3,000
Total	3,000

Explanation:

This amends the budget to the most current cost estimates.

Respectfully Submitted 12/01/2008


Barry J. Mayo
Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 5 to the FY 2008-09 Budget Ordinance was adopted as follows:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2008/2009
Amendment No. 5**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Human Resources	4,320
Building, Grounds & Maintenance	4,688
Sheriff's Department	(810)
Central Communications	(486)
Dentention Facility	(621)
Code Enforcement	(81)
Emergency Medical Services	(810)
Animal Control	(81)
Health Department	(486)
North Central Alliance for Youth	(3,597)
DSS Administration	42,436
Libraries	5,156
SEMAA	(27)
Recreation Program	(81)
Youth Services Bureau	(54)
Total	\$ 49,466

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

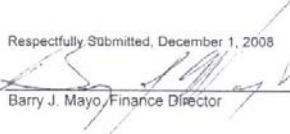
Increase/(Decrease) Revenues:

Restricted Intergovernmental - DSS 1571	\$43,057
Restricted Intergovernmental - Other	(\$1,114)
Miscellaneous Revenue	10,006
Fund Balance Apropriated	(2,483)
Total	\$49,466

This amendment:

- reallocates funds to Human Resources for drug testing account line item.
Source of Funding: Departmental Transfers
- appropriates funds to Building, Ground & Maintenance for the purchase of vehicles
Source of Funding: Surplus Property Sales
- appropriates funds to DSS Administration to agree with most recent state allocation.
Source of Funding: Dept. Health & Human Services
- appropriates funds to the Libraries through private contributions.
Source of Funding: Miscellaneous Revenue
- adjust the DJJDP Grant for Youth Services Bureau to agree with State appropriation.

Respectfully Submitted, December 1, 2008


Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to approve Amendment # 6 to Capital Project Ordinance for Warren County Water & Sewer District No. II Phase II Project as follows:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR THE
WARREN COUNTY WATER & SEWER DISTRICT II PHASE II PROJECT
(Amendment No. 6)**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Legal & Administrative	\$ (550)
Engineering/Construction Admin	1,389
Engineering/Inspections	(1,713)
Radio Read Meters	5,389
Construction Contract	(4,515)
Total	\$ 0

Explanation:

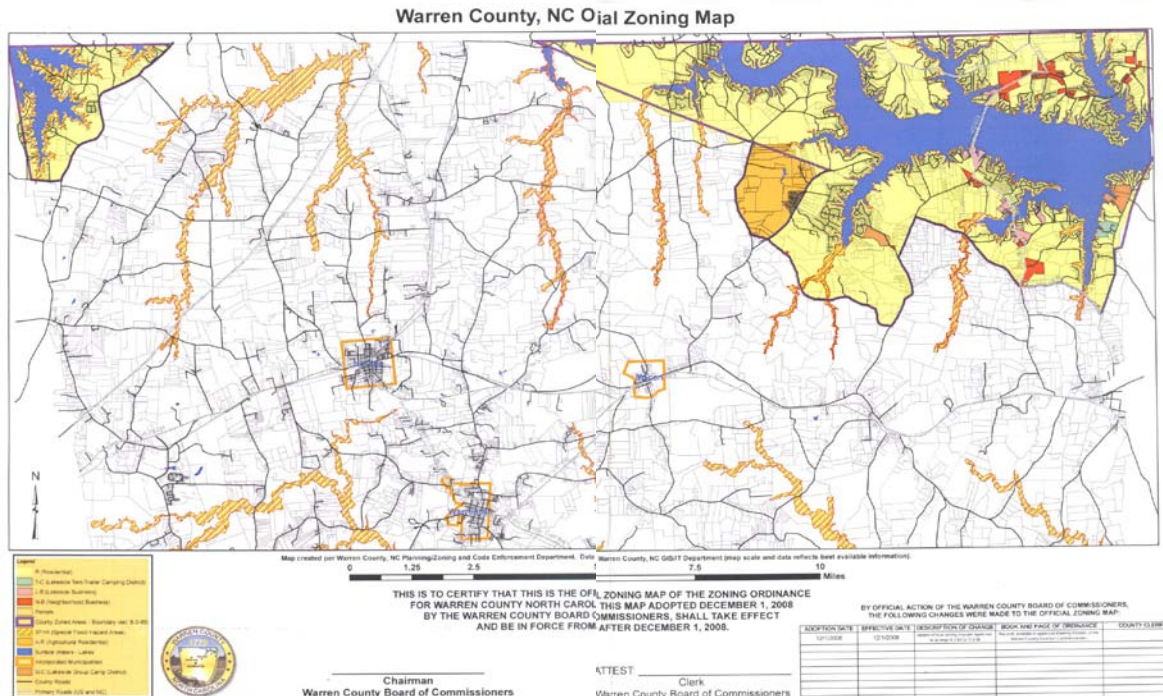
This amendment adjusts line items to the actual cost of the project.

Respectfully Submitted 12/1/08


Barry J. Mayo
Finance Director

Having held a required Public Hearing on November 19, 2008 at 5:15 pm to hear citizen comments regarding adopting Amended & Updated Official Warren County Zoning Map, the following actions were taken.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Amended & Updated Official Warren County Zoning Map was adopted inclusive of approved re-zoning requests from June 1985 to November 2008.



Having elected to hold a Public Hearing on November 19, 2008 at 5:30 pm to hear citizen comments regarding adopting Resolution Imposing a Gross Receipts Tax on the Short-Term Lease or Rental of Heavy Equipment in Lieu of the Property Tax, the following action was taken.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Resolution Imposing a Gross Receipts Tax on the Short-Term Lease or Rental of Heavy Equipment in Lieu of the Property Tax was adopted:

RESOLUTION

RESOLUTION IMPOSING A GROSS RECEIPTS TAX ON THE SHORT-TERM LEASE OR RENTAL OF HEAVY EQUIPMENT IN LIEU OF THE PROPERTY TAX

WHEREAS, new legislation dictates that Heavy Equipment is designated a special class of property and shall not be listed, appraised, assessed, or taxed effective July 1, 2009 pursuant to NCGS §105-275(42a); and that the Tax Collector estimates this exemption from the property tax will cost the County approximately \$25,000 in lost tax revenues.

WHEREAS, the General Assembly has provided for an alternative to the property tax on the equipment by enabling any County by resolution to adopt a tax at the rate of one and two-tenths percent (1.2%) on the gross receipts from the short-term lease or rental of heavy equipment on persons and businesses whose principal business is the short-term lease or rental of heavy equipment;

WHEREAS, because any tax lien attaches to the property to be taxed on January 1 of each year and the listing period for the fiscal year beginning July 1, 2009 begins on January 1, 2009, the alternative to the property tax as provided by NCGS §153A-156.1 must become effective on January 1, 2009 in order to provide for effective replacement of the revenue otherwise lost by the new exemption; and NCGS §153A-156.1(e) stipulates that the effective date "may not be sooner than the first day of the calendar quarter that begins at least two months after the date the resolution is adopted"; and

WHEREAS, this Board is of the opinion that it is in the best interests of the citizens and residents of the County of Warren to take advantage of the alternative to the property tax on the heavy equipment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Warren as follows:

1. That a tax at the rate of one and two-tenths percent (1.2%) be assessed on the gross receipts from the short-term lease or rental of heavy equipment by persons and businesses whose principal business is the short-term lease or rental of heavy equipment at retail pursuant to the provisions of NCGS §153A-156.1.
2. That this resolution is adopted this 1st day of December, 2008.
3. That this resolution shall be effective January 1, 2009.

This 1st day of December 2008.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Commissioner Ernest Fleming was appointed to serve on the KARTS Board of Directors to fill vacancy of Clinton G. Alston; term: December 2008 – December 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Alice Clayton was appointed to serve a three-year term on the Nursing Home Community Advisory Committee. Ms. Clayton's first term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Mary Wilkerson was re-appointed to serve a three-year term on the Nursing Home Community Advisory Committee. Ms. Wilkerson's 3rd term expires December 2012.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Oscar "Butch" Meek was re-appointed to serve a three-year term on the Nursing Home Community Advisory Committee. Mr. Meek's 3rd term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Bertha Allen was re-appointed to serve on the Adult Care Home Community Advisory Committee. Ms. Allen's 2nd term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Edith Wright was re-appointed to serve a three-year term on the Adult Care Home Community Advisory Committee. Ms. Wright's 2nd term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Mattie Hawkins was re-appointed to serve a three-year term on the Adult Care Home Community Advisory Committee. Ms. Hawkins' 2nd term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Velvet Williams was re-appointed to serve a three-year term on the Adult Care Home Community Advisory Committee. Ms. Williams' 2nd term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Virginia Hawkins was re-appointed to serve a three-year term on the Adult Care Home Community Advisory Committee. Ms. Hawkins' 2nd term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, John Skinner was appointed to serve on the Littleton Board of Adjustments, term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Mark Forrest was appointed to serve as alternate on the Littleton Board of Adjustments, term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Roland Beauchaine was re-appointed to serve a three-year term on the Warren County Board of Health, term expires December 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Michael W. Kilian was re-appointed to serve a three-year term on the Warren County Board of Health, term expires December 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Margaret Foster Brake was appointed to serve on the Warren County Board of Health. Ms. Brake's 1st term expires December 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Bruce Perkinson was appointed to serve on the Citizens Advisory Council representative of District 3-Commissioner Fleming.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Fern Boyd was appointed to serve on the Citizens Advisory Council representative of District 4-Commissioner Davis.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Tony Moran was appointed to serve on the Citizens Advisory Council representative of District 4-Commissioner Davis.

It was presented to appoint a Board of Commissioner representative to Kerr-Tar RPO RTAC to fill vacancy of Clinton G. Alston. Commissioner Ross expressed interest in serving on same.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Commissioner Ulysses S. Ross was appointed as Board of Commissioner designee to serve on the Kerr-Tar RPO RTAC.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Commissioner Barry Richardson was appointed as Alternate Board of Commissioner designee to serve on the Kerr-Tar RPO RTAC.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Barry Richardson, Chairman to the Warren County Board of Commissioners was designated Voting Delegate to the NC Association of County Commissioners Legislative Goals Conference to be held January 15-16, 2009.

Gang Initiative Grant Application was presented for Board's review and approval. Grant in the amount of \$41,526.24 (including a 25% required county match of \$10,381.56) was submitted for approval and designation of source for matching funds.

Motion was made by Commissioner Fleming, seconded by Commissioner Ross and duly carried by unanimous vote, to approve Gang Initiative Grant Application.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, County Manager's recommendation regarding Gang Initiative Grant Application was accepted as follows:

Recommend approval. If funds are needed in the FY 09 budget, they could be appropriated from Fund Balance. If funds are needed in FY 10, they could be included in the FY 10 Budget Request from the Sheriff's Office.

Gang Initiative Grant Application was approved with 25% required local match of \$10,381.56 to be allocated in FY 2010 budget process.



On motion of Commissioner Fleming, which was seconded by Commissioner Ross, it was ordered to approve request from Emergency Services to authorize Radio Communication Company (RCC) to conduct a comprehensive radio coverage analysis and system design study.

Commissioner Davis stated that more information was needed before decision could be made.

Votes were as follows: Aye: Ross & Richardson
 Nay: Jordan, Davis & Fleming

Motion did not carry.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by a majority vote, Emergency Services Revised Fire Marshal Fee Schedule, effective January 1, 2009; was approved as follows:

	WARREN COUNTY FIRE MARSHAL PO BOX 619 WARRENTON, NC 27589																																																																								
(252) 257 – 2666 Office (252) 257 – 9458 Fax		Chris Wright Fire Marshal																																																																							
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Votes were as follows: Aye: Ross, Richardson, Fleming & Jordan
 Nay: Davis

Motion carried. Revised Fire Marshal Fee Schedule was adopted effective, January 1, 2009.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, request from Tax Administration to Extend Tax Listing Period through March 16, 2009 was approved.

Elgin Lane, Human Resources Manager presented a request for change in Class Title for Library Assistant I to Library Clerk for Board of Commissioners consideration and approval.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, change in Class Title for Library Assistant I to Library Clerk was approved, Salary Grade 15.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, the following signatures were authorized for Community Development Block Grant Infrastructure Hook-Up Program and 2008 Scattered Sites Housing Program as follows:

County Manager - Linda T. Worth
Finance Director - Barry Mayo, and
Chairman, Warren County Board of Commissioners - Barry Richardson

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Heaton Construction Inc. Final Change Order GS-2 for Warren County Library/Community Meeting Room Project, reducing project construction costs by \$43,786.70 was approved.

The Five County Area Mental Health Board Authority requested the Warren County Board of Commissioners waive it's authority to approve the appointment of the Area Director and grant the authority to the Area Board Authority. Current Area Director, Foster Norman tendered his resignation effective December 31, 2008.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, the request from the Five County Area Board Authority for Area Mental Health was approved as follows: Warren County Board of Commissioners waived its authority to approve the appointment of the Area Director and granted the authority to the Five County Area Board Authority to appoint a Director.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Board of Commissioners 2009 Regular Meeting Schedule was adopted as follows:

January 5, 2009	July 6th
February 2nd	August 3rd
March 9th (2nd Monday)	September 14th (2nd Monday)
April 6th	October 5th
May 4th	November 2nd
June 1st	December 7th

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Board of Commissioners 2009 Work Session Schedule was adopted as follows:

Work Sessions are held the 3rd Wednesday of every other month unless otherwise posted.
Meeting will take place in the Library Community Meeting Room:
Budget Work Session: January 21, 2009 from 10am – 3pm
Regular Work Sessions: February 20, April 16, June 18, August 20, October 15, December 10

It was presented to schedule a public hearing regarding adopting a proposed “Skate Board Park Ordinance” for Monday, January 5, 2009 at 6:00 pm in order to allow parents of skate boarders to attend.

Motion was made by Commissioner Fleming, seconded by Commissioner Davis to schedule the public hearing for February.

Motion and second were withdrawn.

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried, it was ordered to schedule a public hearing to hear citizen comments regarding adopting proposed Skate Board Park Ordinance on Monday, January 5, 2009 at 9:45 am.

Votes were as follows: Aye: Fleming, Davis, Ross & Richardson
 Nay: Jordan

Motion carried, a Public Hearing to hear citizen comments regarding adopting proposed Skate Board Park Ordinance was scheduled for Monday, January 5, 2009 at 9:45 am.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Board of Commissioners December 10, 2008 Work Session was relocated from the County Courthouse to the Memorial Library Community Meeting Room.

Board of Commissioners received County Manager's Report on contracts executed under authority conveyed to award bids/contracts up-to but not to exceed \$50,000: MAXIMUS Financial services Inc. at \$4,300.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report for November was accepted as follows:

Following is a recap of my work activities for the month of November 2008:

Administration

- Prepared for and attended Board of County Commissioners November Regular Board Meeting and Public Hearing (11/3/08)
- Attended RPO/RTCC Meeting in Oxford (11/6/08).
- Met with Department Heads whose budgets depend upon outside revenue sources and fees for service to discuss possible reductions in FY 09 revenues (11/6/08)
- Met Henderson City Council Delegation in Henderson to travel to Raleigh to meet with the Division of Water Quality Re: Interbasin Transfer Request for Kerr Lake Regional Water System (11/10/08)
- Along with Angelena Kearney-Dunlap met with representatives of Sindot Insurance and Travelers Insurance company to discuss County insurance plans (11/12/08)
- Attended Triangle North Warren local delegation meeting to discuss Soul City VFD request for funds from Warren County's HUB capital account to help pay for structural repairs to the Fire Station. Local delegation recommended approval of forwarding a favorable request to the Kerr-Tar Regional Economic Development Board of Directors. (11/12/08)
- Meeting with Captain Al Kearney, Sheriff's Department, to discuss grant application for Gang Officer (11/13/08)
- Attended Region K City/County Manager's Meeting in Franklin County (11/18/08)
- Attended Kerr Tar Regional Economic Development Corporation Board of Directors Meeting along with Com. Fleming and John Alston, Board Members (11/19/08)
- Prepared for and attended Board of Commissioners Public Hearings (11/19/08)
- Conducted Monthly Department Heads Meeting (11/20/08)
- Met with representatives of Soul City VFD to discuss \$7,000 appropriated by the Kerr-Tar Regional Economic Development Corporation Board of Directors from Triangle North Warren's capital funds to help pay for structural repairs to the Fire Station (11/21/08)
- Meeting with John Freeman, Warrenton Town Manager, to discuss transfer of operation of Detention Center Sewage Pump Station from the Town of Warrenton to Warren County (11/24/08)
- Orientation session with Commissioner-Elect Jennifer Jordan (11/24/08)

Project Updates

Warren County Senior Center

Met with Diane Cox and Charles Walton on 11/13/08 to discuss reassessment results for in-home aid clients. It was determined that DSS can absorb Level I clients with no additional funding or staffing needs, and we will move forward to contract with a private provider to serve the Level II clients. All other components of Senior Center programming are continuing uninterrupted. I also attended the Coordinating Council for Senior Citizens regular Board of Directors meeting on 11/13/08.

Warren County Library Construction Project

The Grand Opening and Ribbon-Cutting Ceremony and other celebratory activities were held on Saturday, November 1, 2008. The final adjusting change order that reduces the project's construction contract price by \$43,786.70 will be presented for the Board's approval at the 12/1/08 meeting.

Warren County/Golden Leaf Project

Attended and participated in the Golden LEAF Foundation's check presentations to Warren County (800,000) for the National Guard Armory Renovation Project and to Warren County Schools (\$1.19 million) for digital and technology projects in the Public School System. I have scheduled the first meeting with representatives from NC State University School of Design for Tuesday, December 16, 2008 at 3:30 p.m. at the Armory to begin the discussion of facility design.

2005 Scattered Site Housing CDBG Project

- Met with Earl Evans, Project Administrator to review and sign final close-out documents for the 2005 Scattered Site Housing CDBG Project (11/25/08)
- Warren County has been notified that we are the recipients of a 2008 Scattered Site Housing Program grant in the amount of \$400,000. Once the 2005 grant is closed out, we will begin work on the 2008 grant.

Construction/Renovation Projects

Tax Office Renovation Project

Work on the Annex connecting the Judicial Building to the Courthouse is continuing. It is currently being bricked in by a private brick masonry contractor.

EMS Satellite Facilities

The two sites in the Afton-Elberon and Grove Hill Communities have been surveyed. Survey maps are currently being recorded in the Office of the Register of Deeds. The recorded survey maps will be forwarded to the County Attorney for preparation of Warranty Deeds. Once the deeds have been prepared, we will move forward to close the two transactions.

Other Activities

- Participated in the Warren County High School 25 Books Project (11/5/08)
- Attended Community Interest Meeting for First T Golf Youth Program (11/10/08)
- Attended DSS Annual Angel Tree Luncheon to benefit Area Foster Children (11/13/08)
- Attended and participated in 2008 Service Awards Program for County Employees (11/21/08)
- Speaker for North Carolina Central University's "Women in Leadership" Lecture Series (11/21/08)

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NCGS 143-318.11(1)(3) for discussion of Legal/Attorney Client Privileged Matters (Harris EEOC Case).

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to return to the regular December 1, 2008 Board of Commissioners meeting.

With no further business to discuss and on motion of Commissioner Fleming which was seconded by Commissioner Davis and duly carried the Board of Commissioners meeting was adjourned.

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk to the Board