

**MINUTES FROM A SPECIAL MEETING TO APPROVE 2008 COMMUNITY DEVELOPMENT BLOCK GRANT INFRASTRUCTURE HOOK-UP GRANT PROGRAM APPLICATION HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY MEMORIAL LIBRARY COMMUNITY MEETING ROOM ON DECEMBER 15, 2008 AT 6:00 PM.**

The Special Meeting was called to order at 6:05 pm by Chairman Barry Richardson. Other Commissioners present: William S. Davis, Ernest Fleming, Jennifer Jordan and Ulysses S. Ross. Also in attendance: Linda T. Worth, County Manager and Barry Mayo, Finance Director.

Notice of Special Meeting was read by Clerk to the Board.

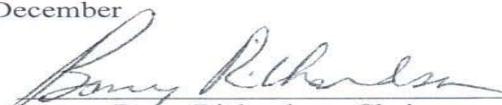
Dera Adair, Kerr Tar Council of Government CDBG Grants Administrator gave a brief overview of the grant project: 16 to 18 homes will be served, 100% of the grant goes toward low income recipients.

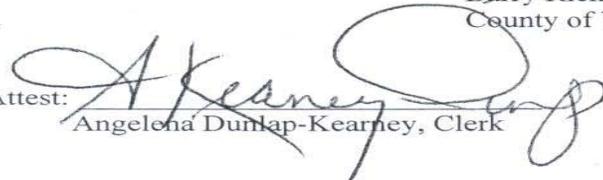
On Motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to adopt Resolution Approving 2008 CDBG Infrastructure Hook-Up Grant Application:

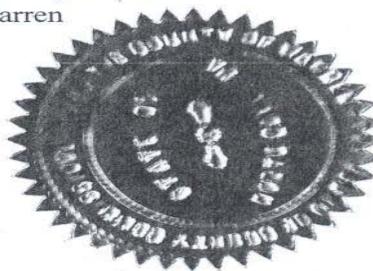
**RESOLUTION APPROVING COMMUNITY DEVELOPMENT 2008 HOOK-UP GRANT**

- WHEREAS, the County of Warren desires to apply to the North Carolina Department of Commerce, Division of Community Assistance, for Community Development Block Grant funds for a Water Hook-Up Grant; and
- WHEREAS, the North Carolina Department of Commerce has conditionally approved said application for \$75,000.00; and
- WHEREAS, grant recipients of CDBG funds are required to comply with certain State and Federal Regulations.
- NOW, THEREFORE BE IT RESOLVED, by the Warren County Board of Commissioners, that the County Board of Commissioners hereby adopts and approves the submittal of the 2008 Hook-Up Grant Application as per the County's Community Development Block Grant Program and North Carolina General Statute:

ADOPTED this 15<sup>th</sup> day of December

  
Barry Richardson, Chairman  
County of Warren

Attest:   
Angelena Dunlap-Kearney, Clerk



On Motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to adopt Resolution Approving Community Development Block Grant Administrative Policies & Procedures:

STATE OF NORTH CAROLINA

COUNTY OF WARREN

**RESOLUTION APPROVING COMMUNITY  
DEVELOPMENT  
BLOCK GRANT ADMINISTRATIVE POLICIES AND  
PROCEDURES FOR THE 2008 SCATTERED SITE  
GRANT AND THE 2008 HOOK-UP GRANT**

WHEREAS, Warren County applied to the North Carolina Department of Commerce, Division of Community Assistance, for Community Development Block Grant funds for 2008 Scattered Site Housing **and** for 2008 Water Hook-Up funds; and

WHEREAS, the North Carolina Department of Commerce approved said Application for \$400,000 in Scattered Site funding and conditionally approved \$75,000 in Water Hook-Up funding; and

WHEREAS, grant recipients of CDBG funds are required to comply with Certain State and Federal Regulations, and in keeping with those requirements.

NOW, THEREFORE BE IT RESOLVED, by the Warren County Board of Commissioners that the following resolutions and policies are hereby adopted for the 2008 Scattered Site Housing Program **and** 2008 Water Hook-Up grants as per the County's Community Development Block Grant Program and North Carolina General Statute:

- ◆ Citizen Participation Plan
- ◆ Complaint and Appeals Procedure
- ◆ Equal Employment Policy and Affirmative Action Policy
- ◆ Section 3 Plan for Training, Employment and Business Opportunities
  - ◆ Anti-Displacement and Relocation Assistance Plan
    - ◆ Code of Conduct
    - ◆ Procurement Policy
    - ◆ Invoice Approval Policy
    - ◆ Flood Plain Plan
    - ◆ Fair Housing
- ◆

ADOPTED this 15<sup>th</sup> day of December 2008.

On Motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried, the December 15, 2008 Special meeting was adjourned at 6:30 pm.

/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk