

COPY OF MINUTES FROM THE REGULAR MEETING OF THE WARREN COUNTY BOARD OF COMMISSIONERS HELD ON MONDAY, JULY 6, 2009 AT 10:00 AM IN THE WARREN COUNTY MEMORIAL LIBRARY COMMUNITY ROOM RECORDED IN MINUTE BOOK #10.

The meeting of the Board of County Commissioners was called to order by Chairman Barry Richardson. Other Commissioners present: Ernest Fleming, William Davis, Jennifer Jordan and Ulysses Ross. Others in attendance: Linda T. Worth, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

A moment of silence was followed by Citizen Comments:

- ▶ **Wayne Herrman**, homeowner in Warren County Acres, represented on the Board of Commissioners by Commissioner Ross, presented petition signed by 44 property owners asking Board to finance four (4) overhead lights in the Warren County Acres Subdivision. Residents have implemented Neighborhood Watch to enhance safety. Halifax Electric Membership Cooperative has designated four poles for placement of lights (petition on file in Clerk's office).
- ▶ **Frances Qualls**, chose not to speak.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Agenda Item 13A – Inez Volunteer Fire Department Lease/Purchase of Pumper was added to the July 6, 2009 Suggested Agenda.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Agenda Item 12 – Contract to Euthanize Animals was removed from the July 6, 2009 Suggested Agenda.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5A - Minutes as follows were approved:

June 1, 2009 - CDBG Infrastructure Program Public Hearing
 June 1, 2009 – Regular Board Meeting
 June 8, 2009 – Budget Public Hearing
 June 22, 2009 - Public Hearing – Amendments to the Historic Preservation Ordinance
 June 22, 2009 – Public hearing – Amendments to the Zoning Ordinance
 June 22, 2009 – Budget Special Meeting

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5B – Interest Income Report for May 2009 was accepted:

INTEREST INCOME REPORT
Month of May 2009

FUND	MAY INCOME	FISCAL YEAR TO - DATE
General	5,283.24	116,200.89
Revaluation	22.45	1,508.65
E 911 Telephone System	429.09	10,100.80
Buck Spring Project	168.95	4,793.04
Recreation Complex (Closed March 09)	0.00	378.21
Ambulance Storage Facility	2.30	2,545.20
Recreation Complex Phase II (Closed March 09)	0.00	487.49
Library Building Project Fund	2.49	6,213.22
Regional Water Enterprise Fund	241.41	6,781.65
District I Enterprise Fund	367.97	9,023.01
Solid Waste	233.34	4,723.80
District II Enterprise Fund	350.50	8,333.32
District III Capital Project Fund	144.18	4,090.47
District III Phase II BANS	37.13	570.73
District III Enterprise Fund	156.56	1,734.39
Soul City Pump Station Improvements	0.10	2.76
District II Phase II	5.08	37.85
	7,444.79	177,525.48

MOTOR VEHICLE RELEASES:

BACHE MICHAEL ATHIE	2008 3926 2475	XRN5330	78984 \$	21.42	SOLD
BOOKBINDER MELVIN I	2008 1509 1724	HD24400	74036 \$	27.12	SOLD
BOWLING ROBERTA H	2008 238041822	LYC 7815	79879 \$	8.82	GAVE AWAY
CLARK JAMES E	2008 12454 1946	NXT 2937	65628 \$	1.12	JUNKED
DCFS	2008 6643 2971	VSW 8466	60963 \$	24.12	SOLD
EDWARDS JAMES ALLIE JR	2008 12829 2459	YRP 2839	80516 \$	49.29	1/2 TON NOT 3/4 TON
FLEMING SIDNEY P	2008 14729 1040	WL 9030	76236 \$	7.76	DECEASED
FLEMING SIDNEY P	2008 14729 1031	WL 9619	76227 \$	4.88	DECEASED
FLEMING SIDNEY P	2008 14729 1007	WX 5327	76203 \$	6.60	DECEASED
HARRIS CRYSTAL STEGALL & CHAD	2008 296401690	YRA 5128	75464 \$	90.05	NOT IN TOWN LIMITS
HICKS EDDIE	2008 21834 2334	XWH 2467	62312 \$	3.99	TURNED IN VEH
JACKSON CLIFTON B JR	2008 6154 1511	XVN 2805	78020 \$	18.20	HIGH MILEAGE
JACKSON ROGER LEE	2008 21539 2152	LYJ 2652	77348 \$	15.60	HIGH MILEAGE
JONES CAROLYN DENISE	2008 28463 107	VRJ 1785	53426 \$	15.35	GAVE AWAY
JACKSON THOMAS F	2008 20932 1972	KXX 9617	70904 \$	3.86	SOLD
JORDAN JENNIFER B	2008 10926 1792	RVH 1528	79849 \$	39.00	HIGH MILEAGE
KEARNEY KELVIN B	2008 23612 2040	WNK 7948	77236 \$	9.60	JUNKED
MEYERS GEORGE ALAN	2008 11459 9999	XWL 9185	29144 \$	61.11	CLERICAL ERROR
MUKAVITZ RUDOLPH J	2008 28217 2071	YNC 6670	71003 \$	61.05	SOLD
PAYNE AMY MARIE	2008 143 2312	YNC 6670	71244 \$	4.56	GAVE AWAY
PEDERSEN ARTHUR	2008 4027 2666	TTM 9180	71598 \$	18.36	REG IN ANOTHER ST
SANCHEZ CORONA CARLOS	2008 25173 1398	XRM 9967	76594 \$	64.40	SOLD
SEWARD ROZELLE	2008 26991 1224	YRN 7567	73536 \$	22.13	REL TO VANCE CO
SPENCE WILLIAM JUNIOR	2008 38335 1252	YNC 7984	70184 \$	9.60	WRONG TWNSHIP
SPENCE WILLIAM JUNIOR	2008 38335 1252	YNC 7984	70184 \$	8.40	DIFFERENCE IN FD
TAYLOR WANDA RENEE	2008 21726 1387	YRN 9595	76583 \$	39.41	REPOED
WILLIAMS CHRISTINE B	2008 16626 1018	MPS 6092	64700 \$	1.21	JUNKED
WILLIAMS CORY DEVON	2008 24711 1979	XRN 8482	59971 \$	6.72	REG IN ANOTHER ST
WILLIAMS SHAVON L	2008 19208 1782	XZA 3166	72423 \$	4.08	JUNKED
WYCHE MICHAEL	2008 4479 1054	YRP 1738	79111 \$	17.38	SOLD

SUB-TOTAL MOTOR VEHICLE RELEASES \$ 665.19
 SUB-TOTAL CORRECTION RELEASES \$ 136.48
 Total Releases \$ 801.67

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Consent Agenda Item 5E – Resolution Conveying Personal Property by Private Sale to Norlina Library was adopted:



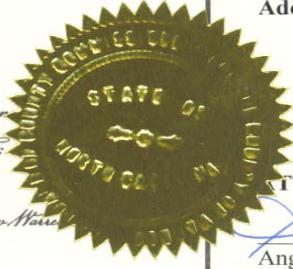
Barry Richardson
Chairman

Ulysses S. Ross
Vice Chairman

Ernest Fleming
William Davis
Jennifer Jordan

Linda T. Worth
County Manager

A. Kearney-Dunlap
Clerk to the Board



Warren County Board of Commissioners
 105 South Front Street - Post Office Box 619
 Warrenton, North Carolina 27579

State of North Carolina
 County of Warren

**Resolution Conveying Personal Property
 By
 Private Sale**

WHEREAS, G.S. 1601-279 states that a county may in lieu of or in addition to an appropriation, convey by private sale, real or personal property to any public or private entity that carries out a public purpose; and

WHEREAS, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient entity; and

WHEREAS, said conveyance must be in accordance with the procedural provisions set forth in G.S. 160A-267.

NOW, THEREFORE BE IT RESOLVED, that the Warren County Board of Commissioners hereby orders the County Manager to dispose of and convey by private sale to Norlina Public Library two (2) sets of floor shelves withdrawn from use by the Warren County Memorial Library at a negotiated price of \$1.00.

BE IT FURTHER RESOLVED that a notice summarizing the contents of the Resolution shall be published in the local newspaper upon its adoption with final conveyance occurring at least ten (10) days after said publication.

Adopted this 6th day of July 2009.

WARREN COUNTY BOARD OF COMMISSIONERS

Barry Richardson
Barry Richardson, Chairman

TEST:
Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk to the Board

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 5F – Resolution Conveying Personal Property by Private Sale to Citizens Against Domestic Violence was adopted:



Warren County Board of Commissioners

105 South Front Street - Post Office Box 619
Warrenton, North Carolina 27589

State of North Carolina

County of Warren

**Resolution Conveying Personal Property
By
Private Sale**

*Barry Richardson
Chairman*

*Ulysses S. Ross
Vice Chairman*

*Ernest Fleming
William Davis
Jennifer Jordan*

*Linda J. North
County Manager*

*A. Kearney Dunlap
Clerk to the Board*

WHEREAS, G.S. 1601-279 states that a county may in lieu of or in addition to an appropriation, convey by private sale, real or personal property to any public or private entity that carries out a public purpose; and

WHEREAS, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient entity; and

WHEREAS, said conveyance must be in accordance with the procedural provisions set forth in G.S. 160A-267.

NOW, THEREFORE BE IT RESOLVED, that the Warren County Board of Commissioners hereby orders the County Manager to dispose of and convey by private sale to Citizens Against Domestic Violence (CADV), eleven (11) cellular telephones withdrawn from use by the Warren County Health Department at a negotiated price of \$1.00.

BE IT FURTHER RESOLVED that a notice summarizing the contents of the Resolution shall be published in the local newspaper upon its adoption with final conveyance occurring at least ten (10) days after said publication.

Adopted this 6th day of July 2009.

WARREN COUNTY BOARD OF COMMISSIONERS

Barry Richardson
Barry Richardson, Chairman

Phone: 252-257-3115

Fax: 252-257-5971

www.WarrenCountyNC.com

ATTEST:

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk to the Board

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Western Surety Company Bond # 14939441 with an increase in coverage from \$10,000 to \$50,000 for Barry Mayo, Warren County Finance Director was renewed effective July 1, 2009.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, CAN Surety Bond # 0601 70129558 in the amount of \$10,000 was renewed for Tax Collector Robert Mitchum, effective July 10, 2009.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Amendment # 1 to the FY 2009-2010 Warren County Budget Ordinance was approved:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2009/2010
Amendment No. 1**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Emergency Services	12,500
Libraries	1,750
Total	\$ 14,250

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Other	1,750
Fund Balance Appropriated	12,500
Total	\$ 14,250

This amendment:

- appropriates NC Humanities Grant funds to the Warren County Memorial Library. These funds were received in FY 09 but will not be spent until FY10.

Funding Source: NC Humanities Council

- appropriates funds to Emergency Services for the Radio Communications Center propagation study. This contract was originally budgeted in FY 09 but will not conclude until FY10.

Funding Source: Fund Balance Appropriated

Respectfully Submitted 07/06/2009

Barry J. Mayo
Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Amendment # 10 to the Capital Project Ordinance for Warren County Water & Sewer District III, Phase II was approved:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR
WARREN COUNTY WATER & SEWER
DISTRICT NO. III PHASE II PROJECT
(Amendment No. 10)**

Section 4 of the above-reference capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Legal & Administrative	10,000
Engineering / Design	356
Engineering / Bidding	51
Engineering / Construction Administration	102
Engineering / Inspection	11,052
Engineering / Additional Services	29,760
Construction Contract	15,457
Construction of Elevated Tank	(5,084)
Contingency	\$ (61,694)
Total	\$ 0

This amendment:

adjusts project line items to the most recent costs estimates.

Respectfully Submitted 07/06/2009

Barry J. Mayo
Barry J. Mayo
Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, on recommendation of Tax Administrator, Dr. Russell C. King was appointed to the Board of Equalization and Review, term expires March 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Chairman to the Warren County Board of Commissioners Barry Richardson was appointed to serve on the Kerr-Tar REDC Board of Directors, to fill vacancy of the Late Clinton G. Alston.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Resolution Opposing the Transfer of Child Support Enforcement Responsibilities From the State to Local Level was adopted.



Warren County Board of Commissioners

105 South Front Street - Post Office Box 619
Warrenton, North Carolina 27589

RESOLUTION

OPPOSING THE TRANSFER OF CHILD SUPPORT ENFORCEMENT RESPONSIBILITIES FROM THE STATE TO LOCAL LEVEL

Whereas, it has been brought to the attention of the Warren County Board of Commissioners that the State of North Carolina is attempting to transfer the administrative and financial responsibilities pertaining to child support enforcement from their twenty-eight offices onto the counties that are currently being served by these offices; and

Whereas, the state of North Carolina is attempting to eliminate their financial deficit through the transfer of responsibilities from the State to the local level; and

Whereas, the local level, as being a political subunit of the State, is experiencing their own share of financial difficulties; and

Whereas, the local level stands opposed to unfunded mandates from the State level; and

Whereas, this change will place an undue and unanticipated financial strain on the local level

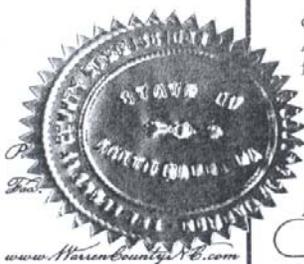
We, the Board of Commissioners of Warren County, on this 6th day of July 2009, do hereby announce our opposition to this change in policy. Additionally, we implore our State representatives to remove this albatross from local government.

Warren County Board of Commissioners

Barry R. Richardson
Barry Richardson, Chairman

ATTEST:

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk



www.WarrenCountyNC.com

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by a majority vote, request for waiver of \$1,374.40 building and environmental permit fees in order to install temporary modular units on the Hawkins campus during construction of the Warren New Tech High School was approved.

Votes were as follows: Ayes: Fleming, Davis, Jordan and Richardson
Nay: Ross

Motion carried; waiver of \$1,374.40 building and environmental permit fees for installation of temporary modular units on the Hawkins Campus during construction of Warren New Tech High School was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 6 to the Standard Form of Agreement between Owner and Engineer for Professional Services for Warren County Water and Sewer District III, Project

Phase II was approved. This amendment increased the Construction Inspection line item from \$225,000 to \$236,052 to accommodate Change Order # 5.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Change Order # 5 to Warren County Water & Sewer District III, Phase II Project was approved. This change order added back all lines originally deleted from Contract I, a net increase of \$15,479.07.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, revision to Construction Inspection Plan for Water & Sewer District III, Phase II Project to accommodate Change Order # 5 was adopted.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 7 to the Standard Form of Agreement between Owner and Engineer for Professional Services for Water & Sewer District III, Phase II Project, which increased Additional Services line item by \$29,760 to accommodate change Order # 5 was adopted.

Bids were received as follows for Soul City Pump Station improvements:

H. G. Reynolds Co., Inc.	\$247,257.70
James C. Harris Contractor, LLC	\$268,907.15
Water & Waste Systems Const., Inc.	\$277,117.67
J. F. Wilkerson Contracting Co., Inc.	\$301,984.08
T.A. Loving Company	\$308,595.00
Hendrix-Barnhill Co., Inc.	\$340,676.00

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote bid for Soul City Pump Station improvements was awarded to H.G. Reynolds Co., Inc. County Manager and Chairman to the board were authorized to sign related documentation.

Motion was amended by Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote to approve \$247,257.70 bid amount for Soul City Pump Station awarded to H.G. Reynolds Co., Inc.

Bids were received for four (4) houses in the Community Development Block Grant Infrastructure Program, as follows:

The first call for bids for the 2008 CDBG Water Hook-up program has been advertised. The contractors were asked to first give a bid for hook-ups for each of four houses and then give a bid for hook-ups for the combined four houses. Six bids were received. The following bids were received.

COUNTY: WARREN		BID TABULATION			
PROJECT NAME: WATER HOOK-UP					
DATE	ADDRESS	ADDRESS	ADDRESS	ADDRESS	COMBINE D
06-30-2009	114 Old Maple Rd	950 No Bottom Rd	1007 No Bottom Rd	290 Liberation Rd	
STAFF ESTIMATE					
CONTRACTOR/COMPANY NAME	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT
RK & B Plumbing	\$630.59	\$775.95	\$525.97	\$475.40	2407.91*
Mustian's Plumbing	\$980.00	\$1,172.00	\$773.00	\$665.00	\$3,590.00
Loyd Plumbing	\$2,529.17	\$2,306.17	\$2,212.37	\$2,027.17	\$9,074.88
Mosley's Plumbing	\$1,224.50	\$1,250.00	\$908.00	\$896.00	\$4,278.50
Elmer A. Deal & Son	\$5,096.03	\$4,795.58	\$4,065.08	\$4,022.02	\$17,978.71
Watkins Plumbing	\$1,865.50	\$1,958.00	\$1,738.40	\$1,706.00	\$7,267.90

Pending verification of licensing and insurance, it is recommended that the bid(s) be awarded in the following manner. The bid instructions and documents require that a \$950 tap needed for each hook-up be included in each bid. The three lowest bidders did not include the \$950 tap in their bids. If the bid were awarded to any of these bidders, they would be unable to perform the work for the price they have put forth.

The three remaining bidders did include the required tap in their bids. Any of the three could perform the work for the amount they have put forth and can enter into a contract for their bid amount. Therefore, the lowest responsible bid was placed by Watkins Plumbing.

It is recommended that the award be made to Watkins Plumbing. If for some reason Watkins fails to enter into a binding contract, the second lowest responsible bid was placed by Loyd Plumbing and would be in line for contract award.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, bids for four (4) houses in the Community Development Block Grant Infrastructure Water Hook-Up Project was awarded to Watkins Plumbing:

114 Old Maple Rd.	\$1,865.50
950 No Bottom Rd.	\$1,958.00
1007 No Bottom Rd.	\$1,738.40
<u>290 Liberation Rd</u>	<u>\$1,706.00</u>
TOTAL	\$7,267.90

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was authorized to award bids for four (4) houses in the Community Development Block Grant Infrastructure Water Hook-Up Project to Loyd Plumbing at \$9,074.88 if Watkins Plumbing failed to accept bid or failed in performance of duties within bid.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was authorized to adopt FY 2009-2010 Local Salary Plan Reporting Form and authorized signature of Chairman of the Board.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, FY 2009-10 Local Pay Plan with Class Titles was adopted.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Job Classification Schedule Effective July 1, 2009 was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, report on Grant Applications submitted was received as follows:

Halifax Helps, Inc. Grant submitted by Memorial Library for \$10,000
JCPC Community Based Gang Assessment Grant for \$25,000 (2 years)

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Inez Volunteer Fire Department was authorized to lease purchase a Tradition ES Pumper at \$120,000; financing with United Financial of North Carolina, Inc.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, report on Contract approved by County Manager Linda T. Worth was accepted for information only:

National Guard Armory Renovation Project
LVM Engineering, PO Box 107, Ebony, VA 23845

Proposal to perform structural engineering services for the design & preparation of plans and specifications for the project was received on June 2, 2009 and accepted on June 8, 2009 for \$4,025.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's Report for June 2009 was accepted as presented:

Administration

- Prepared for and attended Board of County Commissioners Regular Meeting (6/1/09)
- Attended E-911 Committee Meeting to receive interim report on fire radio system from RCC, Radio Consultants (6/2/09)
- Attended meeting discussing access to ARRA Stimulus funding (6/3/09)
- Met with Triangle North Warren County delegation to discuss proposed incentive policy (6/3/09)
- Participated in EDC Director Interviews (6/5/09)
- Prepared for and attended Board of County Commissioners Budget Public Hearing (6/8/09)
- Prepared for and attended Board of County Commissioners Budget Work Session (6/9/09)
- Participated in Employment Security Commission Unemployment Benefits Hearing Re: Gail Wells (6/9/09)
- Met with Triangle North Oversight Committee to discuss Management Agreement with RTRP (6/10/09)
- Attended New Harmonies Advisory Committee Meeting to discuss events associated with the travelling Smithsonian Exhibit (6/11/09)
- Met with Chairman of Health Board and HR Manager to discuss vacant Health Director position (6/12/09)

- POSITION (6/14/09)
 - Attended Courthouse Security Committee meeting (6/15/09)
 - Prepared for an attended Armory Renovation Committee Meeting (6/16/09)
 - Orientation meeting with new Animal Control Director and Interim Animal Control Director (6/16/09)
 - Met with Loretta Pettaway and Public Utilities Staff and others to discuss her request to tap onto sewer line on Manson/Drewry Road (6/16/09)
 - Attended Pre-Bid meeting for Soul City Pump Station Improvements Project (6/16/09)
 - Prepared for and attended Board of County Commissioners Regular Work Session (6/17/09)
 - Met with concerned citizen to discuss issues related to Noise Control Ordinance (6/17/09)
 - Met with Town of Warrenton Officials, Macon Robertson, and Julie Reid, of Kerr-Tar COG, to discuss CDBG Infrastructure Grant Application (6/19/09)
 - Prepared for and attended Public Hearings and Special Meeting to adopt the FY 2010 Budget Ordinance (6/22/09)
 - Attended Kerr-Tar REDC Board Meeting (6/23/09)
 - Met with Timmy Baynes and Planning/GIS Staff of Kerr-Tar COG to discuss Housing Study (6/23/09)
- Prepared for and attended Board of County Commissioners Special Meeting with Warren County Legislative Delegation (6/23/09)
 - Conducted monthly Department Heads Meeting (6/24/09)
 - Conducted VWGF Advisory Board Meeting (6/26/09)
 - Attended Bid Opening for Soul City Pump Station Improvements (6/30/09)
 - Attended Pre-Bid Conference for National Guard Armory Renovation Project (6/30/09)

Project Updates

Warren County Senior Center

The Board of Commissioners approved the Senior Center becoming a County Department in the FY 2010 budget. We are currently advertising to fill the full-time Senior Center Director and part-time Activities Coordinator positions at the Center. Orientation for the current two staff members (Office Assistant and Nutrition Site Manager) at the Center was conducted by the HR Manager on 6/30/09.

National Guard Armory Renovation Project

The building and site design drawings were finalized at the Armory Renovation Committee Meeting on 6/16/09. The Advertisement and Notice for Bids has run in the newspapers and a mandatory Pre-Bid Conference is scheduled for 6/30/09 for contractors interested in bidding on this renovation project. Bids will be received and opened at the Armory on July 28, 2009 at 2:00 p.m. Barring any unforeseen circumstances, construction is anticipated to take approximately 5-6 months following the issuance of the Notice to Proceed.

Construction/Renovation Projects

Tax Office Renovation Project

An open house for the general public to view the renovated Judicial Building and new Annex was held on Friday, May 29, 2009. It was very well attended. The Buildings and Grounds Maintenance Construction Staff is now finalizing work on space in the Courthouse to house the Veterans Service Office. That work should be completed by July 15th.

Soul City Pump Station Improvements

A bid opening is scheduled for June 30, 2009 at 2:00 p.m. for this project. We are continuing to work through some easement issues with Progress Energy relative to recently constructed utility poles along Ridgeway Street that may need to be moved to complete the necessary improvements to the sewer line.

Other Activities

- Keynote Speaker for the Annual Banquet of the North Carolina Volunteer Firemen's Association Greenville, Wilson and Warrenton Chapters (6/24/09)
- Attended Senior Center Appreciation Luncheon (6/29/09)

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, in accordance with NCGS 143-318.11(3)(6), it was ordered to enter into Closed Session for the discussion of Personnel Matters – County Attorney Contract.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to return to the regular July 6, 2009 monthly meeting.

With no further business to discuss and on motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried, the July 6, 2009 Board of Commissioners meeting was adjourned at 10:45 am.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk