

MINUTES FROM A PUBLIC HEARING REGARDING CLARY REZONING REQUEST HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY MEMORIAL LIBRARY COMMUNITY ROOM ON NOVEMBER 2, 2009 AT 9:45 AM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: William "Bill" Davis, Ernest Fleming, Jennifer Jordan and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager, Barry Mayo, Finance Director and Karlene Turrentine, County Attorney.

Notice of public hearing was read by the Clerk to the Board. There were no Citizen comments.

Ken Krulik Planner/Zoning Administrator gave a brief overview of Mr. Clary's plans.

On a motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, the Public Hearing was adjourned at 9:50 am.

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON NOVEMBER 2, 2009 AT 10:00 AM.

The Regular Meeting was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager, Barry Mayo, Finance Director and Karlene Turrentine, County Attorney.

Meeting was called to order by Chairman Richardson at 10:00 am.

A moment of silence was observed, followed by Citizen Comments:

Dr. Sue Loper, Librarian – Warren County Memorial Library announced activities to be held at the Library: 1) Art exhibit - November 8, 2009; 2) Music Research - November 13, 2009 and 3) presentation by Jim Kerr of his Grandfather's papers and partner's desk on November 7, 2009.

Arnetta Yancey, Director Warren County Senior Center thanked the Board of Commissioner, County Manager and other county departments for the assistance in making the Senior Center's Open House a success.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, November 2, 2009 Suggested Agenda was adopted as presented.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 5A, minutes were approved as follows:

**October 5, 2009 Public Hearing – Rural Operating Assistance Program
October 5, 2009 Regular Monthly Meeting**

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 5B Interest Income Report for September 2009 was adopted:

**INTEREST INCOME REPORT
Month of September 2009**

FUND	SEPTEMBER INCOME	FISCAL YEAR TO - DATE
General	1,367.41	5,941.43
Revaluation	20.98	93.61
E 911 Telephone System	139.71	578.89
Buck Spring Project	57.26	255.49
Ambulance Storage Facility	0.78	3.48
Library Building Project Fund	0.53	2.37
Regional Water Enterprise Fund	81.12	384.89
District 1 Enterprise Fund	113.98	485.05
Solid Waste	39.20	195.07
District II Enterprise Fund	105.45	427.91
District III Capital Project Fund	44.88	161.50
District III Phase II BANS	0.75	3.33
District III Enterprise Fund	46.66	162.75
Soul City Pump Station Improvements	0.80	3.57
District II Phase II	1.72	7.68
	2,021.23	8,707.02

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 5C Tax Collectors Report for September 2009 was adopted:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month SEPTEMBER 2009**

Current Year Collections

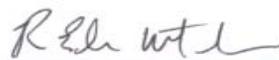
Tax Year	Charge	Collected in SEPT	Collected to Date	Balance Outstanding	Percentage Collected
SEPTEMBER 2009 FY10	\$14,878,996	\$876,920	\$2,342,974	\$12,536,022	15.75%
SEPTEMBER 2008 FY09	13,007,591	719,069	2,202,231	10,805,360	16.93%

Delinquent Collections

Year	Charge	Collected	Balance Outstanding	Percentage Collected
2008	\$690,012	\$53,142	\$200,948	29.12%
2007	259,208	6,207	26,502	10.22%
2006	195,741	2,378	12,360	6.31%
2005	155,281	1,466	9,043	5.82%
2004	124,099	875	3,981	3.21%
2003	99,930	875	1,828	2%
2002	178,462	845	54,616	30.60%
2001	171,701	4	474	0.28%
2000	96,947	213	312	0.54%
1999	41,854	76	457	1%
Total Delinquent Years	\$ 2,013,235	\$66,081	\$ 310,521	\$ 1,702,505

Other SEPTEMBER Receipts

County Penalties	\$ 9,261	\$ 68,379
Landfill User Fees	\$ 71,820	\$ 187,964
Municipalities	\$ 34,623	\$ 91,768
Fire District Taxes	\$ 44,225	\$ 129,014
Advance Taxes	\$ 712	\$ 712
AUGUST GRAND TOTAL	\$ 1,103,642	\$ 3,131,332



R. Edwin Mitchum, Tax Collector Date 10/21/2009

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 5D - Request for Tax Releases was approved:

Over \$100

11/2/2009

Date: _____

ERROR CORRECTION RELEASES:

ALSTON GWENDOLYN D	2009 21439 300	H6 84	3805	\$1,850.77	DBL LIST
ARMSTRONG J E JR & BARBARA	2009 6254 300	B10 23V 1X	22008	\$119.59	BOER
AUSTIN CHARLES	2009 33701 300	L2D 200	733	\$151.90	BOER
AYCOCK VIRGINIA	2009 2027 328	C9 44	623 \$	595.34	DBL LIST
BARNES JAMES & EDNA	2009 2609 300	H1C 62	789 \$	153.75	BOER
BARNETTE ROBERT	2009 2628 300	E5 107A	13287 \$	147.10	BOER
BEIL JEROME & KATHLEEN	2009 14980 300	K2A 30	14695 \$	627.76	PCTC 50
BRANTON FRED	2009 1398 300	J3A 66	18421 \$	147.60	BOER
BROCK DANA	2009 16893 301	H1A 40	13202 \$	104.55	BOER
CHISM JAMES & MAUREEN	2009 27596 300	H2 28	13586 \$	293.65	BOER
CLIFTON MARK	2009 20917 300	L2C 68	8207 \$	144.45	BOER
CROWDER RICHARD	2009 20525 300	I3B 67	19199 \$	132.65	BOER
CRYSTAL POINTE LLC	2009 33231 301	K3D 208A	7383 \$	1,240.00	BOER
EDWARDS ANGIE	2009 13007 311	E5D 40	9127 \$	156.51	BOER
FRISBIE ROBERT N & REBECCA	2009 27251 304	A2C 2E	24024 \$	166.38	PT LT IN VANCE
FRISBIE ROBERT N & REBECCA	2009 27251 305	A2C 2F	24025 \$	299.72	PT LT IN VANCE
GALFORD CHARLOTTE	2009 15411 300	L2A 85	4581 \$	130.20	BOER
GRAETER FREDERICK	2009 8476 300	K2A 147	15198 \$	534.75	BOER
HAITHCOCK MAMIE HEIRS	2009 16906 306	J4 126	4944 \$	177.55	BOER
HALL JOHN	2009 20732 300	K2A 37	8414 \$	115.06	BOER
HARDAGE LAVERNE	2009 17375 300	D4D 368	7814 \$	342.26	BOER
HARRIS SHELIA FAYE	2009 32261 300	B7 136	20537 \$	190.33	BOER
HARRIS JEANNE GUMS & STEVEN	2009 1876 302	K2A 149	15200 \$	105.66	BOER
HART BETSY HEIRS	2009 854 305	K6 20 2Z	21928 \$	297.13	BOER
HORNER DENNIS	2009 20538 300	L3B 29	7621 \$	115.29	BOER
HOWERTON M	2009 32998 301	A2C 2A	19390 \$	594.94	BOER
J&J LOGGING	2009 35331 307	G5D 79 1X	18225 \$	229.23	BOER
JOHNSON BERNARD	2009 21931 300	E6B 137	5643 \$	231.31	BOER
JOHNSON HUBERT E HEIRS	2009 20102 300	I2 15	5661 \$	1,804.80	BOER
JOHNSON JACK E	2009 20540 301	A1D 13E	17414 \$	902.40	BOER
KEARNEY JERRY	2009 29761 300	G12 42D	23437 \$	523.17	CLERICAL ERROR
MARKHAM V & BRANHAM T	2009 15952 300	H1C 18	10088 \$	263.05	BOER
MARTIN RANDY D & DONNA C	2009 26817 300	D2 13B	18562 \$	990.34	HSE ON WRONG LT
MARTIN TONY	2009 2179 300	K4A 13A	16579 \$	124.00	BOER
MCCORMICK D S	2009 26222 300	L3B 9	8003 \$	350.09	BOER
MIHOK GEORGE & FRANCES	2009 27328 300	L2C 62	9442 \$	127.54	BOER
MILLER RANDALL	2009 28934 300	J2B 90	811 \$	182.89	BOER
MITCHELL ROGER	2009 27716 300	I2A 300	9682 \$	229.79	BOER
MOINEAU MICHAEL	2009 4648 300	K3D 218	597 \$	888.00	BOER
MOSELEY LULA HEIRS	2009 33578 300	J2A 102	10178 \$	600.00	BOER
MUELLER WILLIAM	2009 17757 300	L3D 70	17746 \$	232.14	BOER
MUELLER WILLIAM	2009 17757 301	L3D 71	17747 \$	521.52	BOER
MUNICHMAN VIRGINIA & MAX	2009 19636 300	H1C140	9968 \$	378.91	CLERICAL ERROR
MYRICK KENNETH	2009 9065 300	J2B 12	11247 \$	369.52	BOER
NEAL WILLIAM	2009 28714 300	E6 1	8105 \$	149.74	BOER
OLMERT CATHERINE & PATRICK	2009 9796 301	A2B 162C	19113 \$	488.00	BOER
PEETE C H HEIRS	2009 30530 330	F1 2	9020 \$	370.17	BOER
PERKINSON PHIL	2009 31022 323	D4D 355	9327 \$	134.35	BOER
PIKE AMY	2009 10218 300	L2D 248	10140 \$	148.80	BOER
POWELL STEWART	2009 26688 301	G8 18A	24052 \$	938.65	CLERICAL ERROR
POYTHRESS ANTHONY & PAMELA	2009 16907 300	K4 80	5583 \$	443.66	CLERICAL ERROR
RICHARDSON JOHNNIE R & OTHERS	2009 4788 300	I12 2	10377 \$	472.00	DBL LIST
ROSS JOSEPH	2009 35331 301	G5B 2A	3975 \$	228.03	BOER
ROSS JOSEPH	2009 35331 305	L2D 267	8713 \$	122.83	BOER
ROSS JOSEPH	2009 35331 310	G3 43	12644 \$	107.07	BOER
SHORT BILLY	2009 21568 300	L2D31	4843 \$	217.00	BOER
SHULTZ BRYAN	2009 32635 300	H1B 19	6966 \$	552.00	BOER
SKINNER JOHN	2009 4344 301	L6 31	11576 \$	1,245.68	BOER
SKINNER W T HEIRS	2009 37601 306	K6 7	11591 \$	116.43	BOER
STEFANADIS JAMES G & ZOE S	2009 25565 300	J2D 10	8497 \$	748.63	BOER
WAYCASTER RONALD & MARGARET	2009 249 300	J2C 51	7615 \$	216.38	BOER
WERTHE DONALD	2009 869 300	J2B 106	10265 \$	345.00	BOER
WERTHE DONALD	2009 869 301	J2B 105	9766 \$	120.60	BOER

WERTHE DONALD	2009 869 302	J2B 107	5977 \$	780.00	BOER
WHITBY MARGIE	2009 43221 321	K2D 67	13761 \$	1,345.00	BOER
WHITBY MARGIE	2009 43221 322	K2D 68	13762 \$	1,550.00	BOER
WHITE ASHLEY	2009 43233 314	E3 7G	23604 \$	105.38	BOER
WHITE ASHLEY	2009 43233 315	E3 7H	23605 \$	228.31	BOER
WHITE ASHLEY	2009 43233 316	E3 7I	23606 \$	169.85	BOER
WHITE HAL	2009 43327 329	D2 1B	13840 \$	133.24	BOER
WHITE HAL	2009 43327 330	D2 1	13771 \$	963.56	BOER
WILLIAMS LAWRENCE & BRENDA	2009 44429 300	L3C 5	13736 \$	620.00	BOER
WILLIAMS OSCAR	2009 9873 300	E5 212	5765 \$	103.45	BOER
WILSON DOCTOR	2009 45138 341	H6 2A	20165 \$	105.00	CLERICAL ERROR

SUB-TOTAL ERROR CORRECTIONS:

\$31,152.39

MOTOR VEHICLE RELEASES:

WELLMAN PAUL WEBB IV	2009 33783 1696	YWZ23122	65483	\$109.66	REL HALIFAX
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SUB-TOTAL MOTOR VEHICLE RELEASES:

\$109.66

SUB-TOTAL CORRECTION RELEASES:

\$31,152.39

Total Releases

\$ 31,262.05

LANDFILL USER FEE RELEASES:

Alston Angela & Calvin E	2009 14472 300	D6 75N	18854 \$	105.00	LPC
ALSTON CHARLES WILLIAM	2009 5689 300	D6 90	362	\$105.00	LPC
BULLOCK JANET R	2009 4387 303	F6A 4	1718	\$105.00	LPC
Carter Lucy S	2009 7315 300	B8 38	2307 \$	105.00	NES
DURHAM LOUISE V	2009 12512 300	C6 66	5430 \$	105.00	LPC
Ellington Rebecca B	2009 13137 301	B3 83	3932 \$	105.00	NES
FLOOD SHIRLEY	2009 13042 300	E2 16A	18556 \$	105.00	LPC
FORRESTER C A JR HEIRS	2009 15006 300	I9 75	4356 \$	105.00	NES
HAMM JOLLY M	2009 31132 302	E3 50	5020	\$105.00	NES
HARRIS CHRISTINE & PATRICIA	2009 24858 300	H5 23D	9329 \$	105.00	LPC
Hawkins Donnell Hawkins &	2009 245 300	G8 80	6446 \$	210.00	NES
HAWKINS LILLIE G	2009 18820 300	F6 149	6410 \$	105.00	LPC
JOHNSON EFFIE C	2009 22488 300	F9 25C	22518 \$	105.00	NES
JOHNSON ELVERTIE HEIRS	2009 22018 300	F7 39	5666 \$	105.00	LPC
Jones Gary N & Brenda	2009 29460 107	J2A-7	11829 \$	105.00	NES
MARTIN MORRIS SR & KATHLEEN	2009 6195 301	G5 16 B2	16184 \$	105.00	NES
PERRY ALPHEUS & ALMA	2009 31126 300	D6 23	9380 \$	105.00	LPC
SEWARD INDIANA K HEIRS	2009 36529 300	A1D 7	10911 \$	105.00	LPC
STALLINGS KENNETH HEIRS	2009 38705 306	H7 13	12383 \$	105.00	NES
TART JAMES T & AUDREY	2009 25695 302	L2A 118	21992	\$105.00	LPC
WILKINS ANNIE MAE	2009 14951 303	J3 22	13141 \$	105.00	NES
YOUNG KARL MICHAEL	2009 409 300	J2A 76	14218 \$	105.00	LPC

TOTAL LFUF RELEASES:

\$ 2,415.00

Abbreviation Key:

LFUF = Landfill User Fee
NES=No Electrical Service
LPC=Licensed Private Contractor

County Manager approved Tax Releases under \$100 was presented for Board's information:

Under \$100

11/2/2009

Date: 10/23/09

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
BARNES JAMES & EDNA	2009	2609 301	H1C 60	12739	\$	35.36 BOER
BARNETTE ROBERT	2009	2628 301	E5 106	12804	\$	33.52 BOER
BARNETTE ROBERT	2009	2628 302	E5 107	12802	\$	34.85 BOER
BARNETTE ROBERT	2009	2628 303	E5 147	6969	\$	89.26 BOER
BARNETTE ROBERT	2009	2628 304	E5 150	297	\$	28.67 BOER
BARNETTE ROBERT	2009	2628 305	E5 105	7741	\$	27.33 BOER
BARNETTE ROBERT	2009	2628 310	E5 107B	17202	\$	13.39 BOER
BARNETTE ROBERT	2009	2628 311	E5 108	12820	\$	34.71 BOER
BOSHER JOHNNY	2009	9327 304	A2B 74	15345	\$	48.00 BOER
BOSHER JOHNNY	2009	9327 305	A2B 75	15346	\$	48.00 BOER
BROCKMAN LESTER TRUSTEE	2009	28518 300	L2A 6C	21802	\$	35.27 BOER
CAPLAN ALAN	2009	28080 300	I3D 284	7813	\$	76.88 BOER
CAPLAN ALAN	2009	28080 301	I3D 285	8311	\$	43.05 BOER
CARTER ROBERT E HEIRS	2009	7325 301	J3 38B	23407	\$	55.80 DBL LIST
DICKERSON EVELYN	2009	14249 300	E5 19J	19309	\$	38.68 BOER
DONOUGHUE BERNARD	2009	516 300	J3A 51	18406	\$	30.51 BOER
ELKIN LANE & BARRY	2009	9320 300	L3C 3	15582	\$	50.22 BOER
ELKIN LANE & BARRY	2009	9320 301	L3C 2	15583	\$	60.53 BOER
ESTES JEAN	2009	13501 300	I2A 78	4262	\$	73.80 BOER
FRISBIE ROBERT N & REBECCA	2009	27251 301	A2C 10A	22923	\$	33.48 CLERICAL ERROR
FRISBIE ROBERT N & REBECCA	2009	27251 306	A2C 2G	24026	\$	91.74 COUNTY LINE SPLIT
HARGROVE OTELIA HEIRS	2009	17326 330	C2 4D	23594	\$	43.78 DBL LIST
HARMON R L/D R HARMON/C SUTTON	2009	31675 301	E3 115	5015	\$	73.10 COMBINED
HARMON R L/D R HARMON/C SUTTON	2009	31675 303	E3 97	2852	\$	49.95 DBL LIST
HARRISON MATTIE HEIRS	2009	24290 300	I3 6	11980	\$	36.90 CLERICAL ERROR
HICKS THOMAS	2009	19906 306	L2D 216	6944	\$	37.91 BOER
HUGHES CHARLES	2009	1654 300	J2D 9	14477	\$	53.83 BOER
JONES MARIE HEIRS	2009	33703 300	D9 58	6890	\$	49.92 BOER
KEARNEY MARY	2009	23631 300	D9 33	6607	\$	32.72 BOER
KELLY ROBERT & MARY	2009	788 300	I2C 47	6903	\$	39.98 BOER
MANSFIELD WILLIAM	2009	26615 300	I2C 42	8514	\$	22.10 BOER
MCCULLOUGH GAIL	2009	4412 300	L3B 40	2168	\$	40.30 BOER
MITCHELL D S & F S CAMERON	2009	5295 301	C7 2C	21919	\$	64.25 DBL LIST
MONKS BETTY	2009	5778 301	J3A 67	18422	\$	32.40 BOER
NEAL WILLIAM	2009	28714 301	E6 51	8103	\$	73.57 BOER
ONEIL ERNEST & GAIL	2009	689 301	I3D 90	4965	\$	64.58 BOER
RANDELL E & J LLC	2009	18398 302	I3B 33	15467	\$	92.25 BOER
REYNOLDS MARIE	2009	33232 300	D4D 356	10257	\$	21.13 BOER
ROSS JOSEPH	2009	35331 304	G3 44B	16359	\$	64.79 BOER
ROSS JOSEPH	2009	35331 315	G3 44	16282	\$	64.76 BOER
RYDER VICKIE	2009	19978 301	E2 39	11444	\$	41.92 BOER
SCHRADER THOMAS & JOANNE	2009	24776 300	I2A 96	20117	\$	92.95 BOER
SKINNER JOHN	2009	4344 302	L5 37	14057	\$	37.40 BOER
SKINNER WT HEIRS	2009	37601 303	K6 4	11588	\$	93.31 BOER
SKINNER WT HEIRS	2009	37601 313	K6 15	14356	\$	32.93 BOER
SKINNER WT HEIRS	2009	37627 328	K6 17	11637	\$	37.21 BOER
SKINNER WT HEIRS	2009	37627 341	K6 20 1Z	11579	\$	84.61 BOER
WALKER ERNEST	2009	42110 300	K5 30	13056	\$	18.44 BOER
WALKER JOSEPH	2009	2564 302	C2 19B	24101	\$	51.20 DBL LIST
WATERS LAWRENCE	2009	10016 300	L2D 256	12826	\$	18.33 BOER
WERTHE DONALD	2009	869 303	J2B 109	15557	\$	63.00 BOER
WERTHE DONALD	2009	869 304	J2B 108	4878	\$	90.00 BOER
WESTER WILLIAM	2009	15339 300	E5 19K	19310	\$	44.79 BOER
WHITE ASHLEY	2009	43233 301	E3 125	13835	\$	37.61 BOER
WHITE ASHLEY	2009	43233 320	E3 57	5831	\$	88.11 BOER
WHITE ASHLEY & OTHERS	2009	43233 312	E3 7D	23267	\$	79.23 DBL LIST
WHITE HAL	2009	43327 332	E1 7	13769	\$	81.12 BOER
WILLIAMS NELLIE	2009	44624 300	C7 21	13966	\$	80.94 BOER
WILLIAMS SHERRY	2009	1298 313	12B 34	22220	\$	6.15 CEMETERY EXEMPT
YOUNG ELVIN & JANICE	2009	46004 300	K2D 46	13310	\$	36.22 BOER
SUB-TOTAL ERROR CORRECTIONS:					\$	3,056.74

MOTOR VEHICLE RELEASES:

BATCHELOR LONNIE MICHAEL	2009	33667 1989	NPS 4795	65776	\$	84.77 REL NASH
BROOKS TROY E	2009	31393 108	TRY 5874	51536	\$	17.36 REL LINCOLN
BROOKS TROY E	2009	31393 108	VYF 4620	51994	\$	15.29 REL LINCOLN
COLLINS JOSEPH W	2009	255 1931	XXW 3590	65718	\$	40.35 HIGH MILEAGE
COMPARATO SEYMOUR DIANE J	2009	24108 108	VSL1741	55036	\$	12.90 SOLD
DAVIS JAMES H JR	2009	11019 2104	SXT3689	65891	\$	75.68 TOTAL LOSS
GRIFFIN RANDALL W	2009	16518 2193	XZR5377	65980	\$	40.80 SOLD
HELLER PATRICIA ANN	2009	187 1898	RWX1217	63819	\$	28.24 SOLD
HENDERSON ZEROY M	2009	10144 1331	RXY8161	73643	\$	1.23 GAVE AWAY
HENDERSON ZEROY M	2009	10144 1615	TXK1446	63536	\$	25.04 GAVE AWAY
HOGREFE HAROLD F JR	2009	6688 1921	MRK 8413	65708	\$	42.35 SOLD
HONDA LEASE TRUST	2009	20050 2383	NYX3594	66065	\$	16.21 SOLD
JAMES REBEKAH W	2009	31061 2661	VRH3728	80718	\$	39.50 MOVED SC
JAMES ROBERT ALLEN	2009	30248 2115	WNK2899	77311	\$	27.60 MOVED SC
JOHNS PAUL M	2009	983 1929	XYZ4024	65716	\$	8.10 GAVE AWAY
JONES FRANK MIKEL	2009	22903 108	WTX3360	62874	\$	5.14 HIGH MILEAGE
KEARNEY CAROLYN WYNN	2009	31010 1765	YVT 3427	65552	\$	56.58 REL VANCE
KEARNEY CAROLYN WYNN	2009	31010 2199	YVT 3572	65989	\$	47.75 REL VANCE
LATIF KHALID	2009	23577 2065	YVT3452	65852	\$	16.17 MOVED SC
LETT JESSE MACK	2009	24775 1760	PXP 3415	65547	\$	25.87 REL HALIFAX
MOSELEY HERBERT GLENN	2009	28027 2465	AZ 78755	66252	\$	15.16 VALUE ADJUST
PAWELCZYK MATTHEW A	2009	17391 1539	YNC 5605	65326	\$	21.75 REL VANCE
PAWELCZYK MATTHEW A	2009	17391 1241	YNC 5606	65028	\$	14.70 REL VANCE
PAXTON HAROLD G	2009	7847 2344	XXR 2705	66131	\$	18.40 HIGH MILEAGE
RIVERS FRANKLIN R	2009	34408 2652	XWH 3793	64573	\$	12.79 VALUED HIGHER TH
ROOKER THERMAN	2009	35128 109	PYE8518	64881	\$	12.10 VALUE ADJUST
SANDERS TRACY E	2009	23808 1958	WOODY76	58672	\$	5.20 SOLD
STRICKLAND EVA K	2009	19250 1521	SNW4001	76717	\$	1.47 JUNKED
VARNAORE DIANE	2009	9356 1699	YNC5387	65486	\$	38.46 SITUS
WALSTON JAMES P	2009	6416 2263	YWB5556	66050	\$	19.20 HIGH MILEAGE
WILLIAMS EUGENE	2009	26877 1333	YVT3312	63254	\$	9.76 GAVE AWAY
SUB-TOTAL MOTOR VEHICLE RELEASES:					\$	795.92
SUB-TOTAL CORRECTION RELEASES:					\$	3,056.74
Total Releases					\$	3,852.66

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 3 to the Capital Project Ordinance for Warren County Soul City Pump Station Improvements was approved:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR THE
WARREN COUNTY SOUL CITY PUMP STATION IMPROVEMENTS
(Amendment No. 3)**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Engineering/Bidding	\$ (11,338)
Engineering/Construction Admin	21,615
Engineering/Additional Services	795
Legal & Administrative	(3,000)
Easement & Right of Ways	(1,500)
Construction Contract	(21,242)
Contingency	<u>14,670</u>
Total	\$ 0

Explanation:

This amendment adjusts project line items to the most recent cost estimates.

Respectfully Submitted 11/02/09

Barry J. Mayo

Barry J. Mayo
Finance Officer

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 4 to the FY 2009-10 Warren County Budget Ordinance was approved.

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2009/2010
Amendment No. 4**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Board of Elections	22,610
Health Department	19,218
Juvenile Crime Prevention Council	1,720
Senior Center	13,121
Recreation Program	1,500
Total	\$ 58,169

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	19,218
Restricted Intergovernmental - Other	13,529
Miscellaneous Revenue	1,500
Fund Balance	<u>23,922</u>
Total	\$ 58,169

This amendment:

- appropriates funds to Board of Elections (HAVA Grant) for repairs to voting precincts, these funds were received in June of FY09 but not spent.
Funding Source: Fund Balance
- appropriates funds to the Health Department to agree with State Allocation.
Funding Source: NC Department of Public Health
- appropriates funds to Juvenile Crime Prevention Council to agree with State allocation.

Funding Source: Department of Juvenile Justice

- appropriates American Recovery and Reimbursement Act funds to Senior Center as approved at the October 5th, 2009 Commissioners meeting.

Funding Source: American Recovery and Reimbursement Act (\$11,809)
and Fund Balance (Local Match \$1,312)

- appropriates funds to the Recreation Program.

Funding Source: Private Contributions

Respectfully Submitted 11/02/2009

Barry J. Mayo

Barry J. Mayo, Finance Director

Having held a required public hearing on Monday, November 2, 2009 at 9:45 am, to hear citizen comments regarding rezoning request from Robert Clary:

- ◆ **Petition for Re-Zoning** (commercial): Request to re-zone part of the property total (total of 51.86 acres) at Tax Map L2A-4 and L2A-7 Elams Road from Residential [R] to Neighborhood Business [NB] in Roanoke Township.

The following action was taken.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, petition request from Robert Clary to re-zone part of the property total of 51.86 acres at Tax Map L2A-4 and L2A-7, Elams Road from Residential [R] to Neighborhood Business [NB] in Roanoke Township was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Dr. Amy O'Malley, Veterinarian was reappointed to the Board of Health; third (3rd) term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Dr. Kara Henderson, Dentist was reappointed to the Board of Health; second (2nd) term expires December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Audrey Tippett (nurse) was reappointed to the Board of Health; second (2nd) term expires December 2012.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Code inspection & permit fees for the 8th Habitat for Humanity Home was waived in the amount of \$395 and \$75 was ordered to be refunded to R. Bruce Rogers, President of Habitat for Humanity.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Water and Sewer Tap Fee Schedule was updated per recommendation from Public Utilities:

Based on the data below, it is recommended that tap prices be increased to:

\$950.00 for all ¾" taps, bores and non-bores
 \$1,100.00 for all 1" taps, bores and non-bores
 Cost plus 5% for all 2" taps

Tap Size	Current	Material	Recommended Price
	Tap Fee	Cost	
3/4" Radio Read	\$850.00	\$425.05 +Labor+Equipment*	\$950.00
1" Radio Read	\$1,000.00	\$636.49+Labor+Equipment*	\$1,100.00
2" Radio Read	\$1,200.00	\$1,774.35+Labor+Equipment*	Cost of Tap + 5%

*Labor and Equipment include: 3 men for a total of 4 hours (average), 1 Dump Truck, 1 Backhoe, 1 Air Compressor, 1 Boring Tool, 1 Radio Read Meter and other appurtenences

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment 2 to the Agreement for Professional Services between the County of Warren and Rivers and Associates for Soul City Pump Station Improvements Project was approved.

Bids received for Ephraim Place Community Development Block Grant Water, Sewer and Roadway Project were received as follows:

James C. Harris Cont.	\$201,331.19	S.T. Wooten, Corp	\$217,697.80
Vaughan Grading & Util	\$221,826.25	H.G. Reynolds Co	\$250,787.00
Vance Constr. Co.	\$264,222.15	Rightmyer Machine	\$288,799.00
Ellington Contractors	\$312,803.60	Virginia-Carolina Paving	\$329,437.00

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, on recommendation of Steve Scruggs, PE, Project Engineer, bid was awarded for Division A-1, General Construction to James C. Harris Contractor, LLC of Warrenton, NC in the amount of \$201,331.19.

Motion was amended by Commissioner Fleming, second was amended by Commissioner Ross and duly carried by unanimous vote, to indicate funding source for bid awarded to James C. Harris Contractor, LLC as Community Development Block Grant (CDBG) and USDA funds.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Lease Agreement renewal between the County of Warren and Demetria Nikkii Goode for Solid Waste Convenience Site was approved, effective November 1, 2009 to October 31, 2011 with a monthly compensation of \$225.

On motion of Commissioner Davis, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to support UNC Chapel Hill, School of Government, in its effort to raise funds to develop Professorship for David Lawrence who is retiring December 2009.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to declare surplus and sale by online auction: 5 air conditioners and two stainless steel sinks.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, the following resolution was adopted authorizing sale of surplus property by auction:

**STATE OF NORTH CAROLINA
COUNTY OF WARREN**

**RESOLUTION
SALE OF SURPLUS
WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and sale by auction, bid, and/or electronic advertisement.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through internet based auction the following property declared Surplus Property:

Air Conditioning Units

Double Stainless Steel Sink 25" x 51"

Stainless Steel Kitchen Sink 28"x 84", single basin; 6" x 20 "x 10 " deep, rack 48" tall, 3 drawers

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.

ADOPTED this the 2nd day of November 2009.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, 2010 Board of Commissioners meeting schedule was adopted as follows:

2010 Regular Meeting Schedule



**Warren County Board of Commissioners
&
Warren County Board of Commissioners
As
Governing Body of Water District III
2010 Meeting Schedule**

The Warren County Board of Commissioner's regularly scheduled meetings are held on the first Monday of each month at 10:00 am. Mid-Monthly meetings shall be scheduled as needed. All meetings are in the Warren County Memorial Library Community Room, unless otherwise posted.

January 4, 2010	July 6 th ** 5 th is a holiday
February 1 st	August 2 nd
March 1 st	September 7 th ** 6 th is a holiday
April 5 th	October 4 th
May 3 rd * Courthouse	November 1 st
June 7 th * Courthouse	December 6 th

PLEASE NOTE:

* May and June meeting location is changed because of scheduled Smithsonian Exhibit in the Library Community Room during those months.

** The 1st Monday in July and September falls on a County observed Holiday, therefore meetings will be held the following Tuesday as indicated.

Warren County Board of Commissioners



2010 Work Session Schedule

Work Sessions are held the 3rd Wednesday of every other month unless otherwise posted.

*January 26th
Budget Goal Setting Work Session
TIME: 10:00 am – 3:00 pm
LOCATION: Memorial Library
Community Meeting Room*

Regular Commissioner Work Sessions

6:00 pm in the Warren County

Memorial Library Community Meeting Room

February 17th

April 21st (courthouse)

June 16th (courthouse)

August 18th

October 20th

December 15th

Having been granted authority to approve change orders (with no increase to project total) related to National Guard Armory renovation project, County Manager Linda T. Worth reported on National Guard Armory Project Change Order # 3:

- \$32,758 increase to base contract from previously approved change order
- \$13,409 decreased contingency total
- No change in original contract price of \$907,000

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, report on Change Order # 3 to the National Guard Armory renovation project was approved.

Having been granted authority to award Contracts/Agreements up to but not to exceed \$50,000, County Manager Linda T. Worth reported to Board of Commissioners concerning:

EMS US Cellular Service Agreement: five lines at a monthly charge of \$149.74 for 24 months

Economic Development Commission Tourism Contractor Services Agreement; not to exceed \$10,000

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report on contracts approved was accepted.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's Status Report for October 2009 was accepted:

Administration

- Met with Tyrone Fisher, Extension Director, and Jim Cowden, newly appointed District Extension Director for the North Central District (10/1/09)
 - Conducted meeting with Department Heads and others housed in John Graham Center to discuss parking concerns (10/1/09)
 - Met with Ken Krulik, Planning/Zoning Administrator, to discuss issues of concern in Planning Department (10/1/09)
 - Prepared for and attended Board of County Commissioners Regular Meeting (10/5/09)
 - Met with Eddie Mitchum, Tax Administrator, to discuss issues of concern in the Tax Office (10/6/09)
 - Attended FEMA Advisory Board Meeting (10/8/09)
 - Attended Tourism Meeting (10/8/09)
 - Conducted quarterly VWGF Advisory Board Meeting (10/9/09)
 - Met with Felton Davis and other representatives of Warrenton Community Center to discuss FY 10 funding appropriation (10/12/09)
 - Attended JCPC Advisory Board Meeting (10/12/09)
 - Participated in a conference call with representatives from 28 counties to discuss transition of Child Support Enforcement (CSE) from the state to local governments (10/13/09)
 - Met with Hugh Cole, Local Business Liaison for State CSE Transition, Jeff Woodard, DSS Director, and others to discuss CSE transition (10/13/09)
 - Prepared for and attended Board of County Commissioners Work Session (10/14/09)
 - Attended Tourism Meeting (10/15/09)
 - Met with Debbie Scott, United Way County Coordinator, to discuss 2009 United Way Kick-Off Campaign for County Employees (10/19/09)
 - Met with Tony Brown, Halifax County Manager, to discuss issues and challenges affecting Warren, Halifax and other rural counties (10/19/09)
 - Attended Community Meeting with Dickie Williams, Recreation Director, and citizens in the Soul City area to discuss PARTF grant application process (10/19/09)
 - Met with Valerie Heineke, Five County Mental Health Director, to discuss mental health funding concerns and service provision in Warren County (10/20/09)
 - Attended CSE Training Session with representatives of Department of Health and Human Services Child Support Transition Team (10/21/09)
 - Participated in Recovery Zone Bonds Webinar hosted by NCACC, NCLM, and the State Treasurer's Office (10/22/09)
 - Conducted monthly Department Heads Meeting (10/22/09)
 - Participated in NASA Annual Performance Review of SEMAA Program (10/23/09)
 - Met with Arnetta Yancey, Senior Center Director, to discuss issues of concern at the Center (10/26/09)
-
- On-site visit to Magnolia Ernest Recreation Complex in Soul City with Dickie Williams to view and discuss site improvements needed as part of the PARTF grant application process (10/26/09)
 - Met with Jeff Woodard, DSS Director, Nell Moseley, and Melissa McBride, CSE Supervisor, to discuss and begin work on CSE Transition Plan (10/27/09)
 - Met with Mary Marrow and Robin Williams to discuss changes needed to JCPC By-Laws (10/27/09)
 - Attended VGCC Associate in Arts and Science Advisory Committee (10/27/09)
 - Meeting with Jennifer Ketner, of CIGNA, and Elgin Lane, HR Manager, to discuss quarterly reporting of utilization of Warren County medical and pharmaceutical claims (10/29/09)
 - Will attend Tourism Meeting (10/29/09)

Project Updates

National Guard Armory Renovation Project

The Notice to Proceed was issued to the Contractor to begin work on 10/1/09 with a completion date of four to six months. A site meeting was held on 10/14/09 to discuss certain aspects of the renovation project. Change Order #3 in the amount of \$32,142 was approved by the Manager on 10/5/09. It will be presented to the Board at the 11/2/09 Board Meeting. The Change Order is necessitated to remove the existing wood floor in the front offices (left side of building), ticket booth, and former evidence room and to remove the walls dividing the offices, level the sub-grade with #57 stone, pour a new concrete slab suitable for specified flooring materials, reframe the existing walls that had to be removed and shore the elevated concrete slab at the concession area to receive the new topping slab. It was not known until the Contractor started removing the existing wood floor that there was no concrete slab under this portion of the building. This Change Order will reduce contingency to \$13,409. A second site meeting is scheduled for 10/28/09 at 2:00 p.m.

Construction/Renovation Projects

Former Library Building and Mental Health Building Renovation Projects

Financing Bids have been awarded in these two renovation projects, and the financing packages have been approved by the Local Government Commission. We are using funds remaining in the Courthouse Renovation Project, approximately \$26,000, to begin renovations to the former Library Building. These funds will be repaid and returned to fund balance when loan proceeds are received.

EMS Satellite Facilities

Financing Bids have been awarded for these two new construction projects and the financing package has been approved by the Local Government Commission. Site plans have been prepared and building plans have been finalized. We are in the process of grading the sites in preparation for site improvements. The NC DOT will be assisting Warren County with discretionary funding to make entranceway/driveway improvements at both sites.

Soul City Pump Station Rehab Project

Contract documents have been signed by the Contractor, H. G. Reynolds. Once all contract documents have been approved and signed by Warren County, the Project Engineer will issue a Notice to Proceed to the contractor.

Wastewater Treatment Plant Rehab Project

We are continuing to lobby the NC Department of Commerce, Division of Community Assistance (DCA) for grant and/or low interest funding to make critical repairs and upgrades to Warren County’s regional wastewater treatment plant that was constructed in the late 1970’s. The plant serves customers in Warren County and the Towns of Warrenton and Norlina. The Preliminary Engineering Report (PER) was recently revised to show the current deteriorated condition of the plant’s two clarifiers and to address the critical need to upgrade the plant’s manual controls with automated controls. Information is still being sent to DCA in response to their requests for updated information. A meeting is scheduled for 10/28/09 with representatives from USDA to discuss funding opportunities through that agency for this project.

Public Utilities Water Meter Replacement Project

Warren County has been awarded American Recovery and Reinvestment Act (ARRA) funding in the amount of \$371,030 to facilitate meter replacements from manual to radio read meters to increase efficiencies and reduce operational costs in Water and Sewer Regional District and Water and Sewer District I. The Bid documents have been approved by the Department of Environment and Natural Resources and the Advertisement for Bids will run in the local newspaper and other publications on 10/28/09. A pre-bid meeting will be held at the Public Utilities Office on Tuesday, 11/10/09 and bids will be opened at 2:00 p.m. on 12/1/09.

Ephraim Place Subdivision CDBG Project

The bid opening for this CDBG-funded infrastructure project was held on 10/20/09 at which time eight bids were received. James C. Harris Contractor, LLC, of Warren County, was the lowest responsive and responsible bidder in the amount of \$201,331.19. This bid is within the project budget. The low bidder will be recommended to the Board of County Commissioners to be awarded the contract at the Board’s November 2, 2009 meeting.

Other Activities

- Attended Free Clinic Annual Volunteer Banquet (10/2/09)
- Attended Firemen’s Association Annual Meeting (10/13/09)
- Will attend CenturyLink Key Business Leaders’ Reception (10/28/09)
- Will attend and participate in Senior Center Open House (10/30/09)

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Energy Plan for Warren County, NC was adopted as recommended by Charles Ayscue, Director - Warren County Building/Grounds & Maintenance Department and Deborah Formyduval, Supervisor - Board of Elections.

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ENERGY PLAN FOR WARREN COUNTY, NORTH CAROLINA

COMMITTEE:

Charles Ayscue-Buildings & Grounds

Evieta Hudgins-Buildings & Grounds

Barry Mayo-Finance Director

Debbie Formyduval-Director Warren County Board of Elections

Macon Robertson-Public Utilities

ORGANIZATIONAL CULTURE CHANGE PROJECTS

EXECUTIVE SUMMARY

Warren County will improve the efficient use and conservation of energy and water at all of its facilities by creating, implementing and following an effective Energy and Water Management Plan. The objective of the Plan is to guide the fiscally and environmentally responsible usage of resources in accordance with state regulation while striving to ensure a safe positive work environment that provides an acceptable level of comfort for staff and visitors.

Key elements of the plan include:

- Educating and engaging staff in energy and water conservation through internal media resources including payroll stuffers with energy conservation tips, workplace posters in high traffic areas and email distribution.
- Creation of a committee including key persons that directly account for energy measures including Buildings & Grounds, Finance Director, Public Utilities Director and a designee of the Warren County Board of Commissioners.
- Complete an accurate measurement and analysis of current electric, water and fossil fuel usage for a calendar year prior to adoption of this policy (2008).
- Benchmarking and developing key performance indicators (KPI’s) that clearly measure real energy and water conservation progress, factored for facility growth.
- Conducting energy audits to identify opportunities for conservation. Developing cost/benefit estimates for opportunities and appropriately prioritizing projects based on probable benefit and available resources.
- To have in-house Buildings and Grounds Department to assess, and make planned upgrades to maintain and improve the performance of facility equipment to further reduce waste of energy resources.
- To conduct an annual review of utility billing rates with each supplier and month audit of each utility invoice.
- To apply sustainable building practices in all county facility construction/renovation projects and in operating procedures for maintenance of buildings.
- To seek and apply for innovative energy and water conservation technologies in the design of new facility buildings and land spaces.

(See Attached Excel Spreadsheet showing usage/cost for Warren County for individual properties/buildings)

PLEASE NOTE

In an effort to establish and reach reasonable and attainable goals for this project the Planning Committee has set a goal to address first the Warren County Senior Center which serves a large part of the population (17.4 percent of residents over the age of 60) the facility is located in an old school and is in need of upgrades. The upgrades planned for the building by in-house Buildings and Grounds staff that Warren County will embark on the mission of repairing/replacing existing fixtures including heat/air, windows, roofing, insulation and to upgrade existing lighting to energy efficient T-8. In addition, existing toilets will be replaced or upgraded to conserve water.

SUPPLY SIDE

- Review all accounts with utility providers to ensure lowest cost Rate Schedule is in effect for each facility.
- Identify locations, meter ID, and account numbers for all existing primary meters installed by utility providers on a county map. Make request to service providers for digital meters to replace any existing analog meters currently installed on county properties.

DEMAND SIDE

- Continue to upgrade the Building Management System to incorporate various types of energy monitoring and equipment management on all county properties.
- On any building not already individually metered by utility providers request providers to install new digital primary meters for electricity, and where applicable natural gas and water.
- Warren County will continue to adopt US Green Building Council/LEED energy standards in the design, construction, operation and maintenance of all new major facility construction projects which will reduce future energy consumption.
- Conduct ongoing energy audit of county facilities and to implement any energy saving opportunities that are identified.
- Develop planned routine maintenance processes to ensure HVAC, lighting, and potable water using equipment is operating at optimum efficiency.
- To continue to set a high standard for Warren County in the purchase of: HVAC, Lighting, Roofing, Fleet Vehicles

Large Motors, Appliances, Computers, Other miscellaneous equipment

- On building with Roof Top Units replace equipment that is 15 plus years old with new Energy Star Rated units.
- To replace all incandescent EXIT light fixtures with LED type fixtures.
- To complete replacing all mercury vapor exterior light fixtures with metal halide fixtures.

To install low flow devices in sinks and faucets of county owned facilities.

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With no further business to discuss and on motion of Commissioner Fleming which was seconded by Commissioner Davis and duly carried, the November 2, 2009 Board of Commissioners meeting was adjourned at 11:15 am.

Angelena Kearney-Dunlap

Angelena Kearney-Dunlap, Clerk