

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE MEMORIAL LIBRARY COMMUNITY ROOM ON DECEMBER 7, 2009 AT 10:00 AM.

The meeting of the Board of County Commissioners was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan, and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager, Karlene Turrentine, County Attorney and Barry Mayo, Finance Director.

Paula L. Pulley was administered the Oath of Office for the position of Deputy Clerk to the Board of Warren County Commissioners.

A moment of silence was followed by Citizen Comments:

Ron Skow, Lake Gaston Association – The Five (5) County Forum is scheduled for Thursday - January 21, 2010 from 9:00 am to 12 noon. Two representatives from Warren County are requested to attend. Two locations for meeting place are being reviewed.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried, it was ordered to adopt the December 7, 2009 Agenda.

Motion was withdrawn.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Water Purchase Resolution was added to the December 7, 2009 agenda at Item 7-B Water Purchase Contract between Warren County and the Town of Littleton, NC.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, December 7, 2009 Agenda was adopted as amended.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item # 5A – Minutes were approved:

November 2, 2009: Public Hearing – Clary Rezoning Request
 Regular Board Meeting

November 23, 2009: Public Hearing – FY 2009-10 Rural Operating Assistance Program
 Special Meeting

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item # 5B – Interest Income Report for October 2009 was adopted as follows:

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item # 5D – request for Tax Releases Over \$100 were approved as follows:

| Over \$100 | 12/7/2009 | Date: _____ | | | |
|---|-----------------|-------------|-----------|-----------------|----------------------|
| <u>ERROR CORRECTION RELEASES:</u> | | | | | |
| ADAMS ADAM | 2009 11960 300 | I3B 69 | 19221 \$ | 123.00 | BOER 13250 |
| BISHOP SUSAN | 2009 21449 300 | I2A 22 | 5134 \$ | 960.00 | CLERICAL ERROR 13251 |
| BROACHE HELEN N | 2009 7077 300 | J5 36 | 8229 \$ | 495.02 | DBL LIST 13252 |
| EDWARDS C A & DW PEARCE | 2009 12829 301 | D4D 124 | 10552 \$ | 100.83 | CLERICAL ERROR 13253 |
| ELLIS NATHANIEL HEIRS | 2009 13312 302 | I4 10B | 23699 \$ | 169.50 | CLERICAL ERROR 13254 |
| ELLIS NATHANIEL HEIRS | 2009 13312 303 | I4 10C | 23700 \$ | 169.50 | CLERICAL ERROR 13255 |
| ELLIS NATHANIEL HEIRS | 2009 13312 304 | I4 10D | 23701 \$ | 169.50 | CLERICAL ERROR 13256 |
| ELLIS NATHANIEL HEIRS | 2009 13312 305 | I4 10E | 23702 \$ | 169.50 | CLERICAL ERROR 13257 |
| ELLIS NATHANIEL HEIRS | 2009 13312 306 | I4 10F | 23703 \$ | 169.50 | CLERICAL ERROR 13258 |
| ELLIS NATHANIEL HEIRS | 2009 13312 307 | I4 10G | 23704 \$ | 169.50 | CLERICAL ERROR 13259 |
| FALLON JOHN | 2009 7658 301 | L2D 150 | 4782 \$ | 217.00 | BOER 13260 |
| GRANGER GLORIA & BEN | 2009 9997 301 | D8 5B | 19168 \$ | 380.89 | CLERICAL ERROR 13261 |
| HENDRICK TEQUELLA & CORNELL | 2009 25174 300 | A5 61K | 23432 \$ | 1,152.03 | INCOMPLETE 13262 |
| JACKSON LOPEZ LADINA | 2008 4487 108 | B10 40B 1X | 57446 \$ | 653.20 | DW SOLD 13263 |
| JACKSON LOPEZ LADINA | 2009 4487 300 | B10 40B 1X | 20343 \$ | 395.07 | DW SOLD 13264 |
| MORETZ BARBARA | 2009 8577 300 | E3 96 1X | 22020 \$ | 188.55 | MH SOLD 13265 |
| MORETZ BARBARA | 2008 8577 108 | E3 96 1X | 57566 \$ | 275.65 | MH SOLD 13266 |
| MORETZ BARBARA | 2007 8577 107 | E3 96 1X | 49822 \$ | 288.88 | MH SOLD 13267 |
| NELSON J W | 2008 10185 108 | MH | 55173 \$ | 125.81 | SITUS 13268 |
| NELSON J W | 2009 10185 200 | MH | 26014 \$ | 112.15 | SITUS 13269 |
| OVERTON BONNIE | 2009 2321 303 | L2C 255E | 23026 \$ | 310.00 | BOER 13270 |
| OVERTON BONNIE | 2009 27321 304 | L2C 255R | 23038 \$ | 310.00 | BOER 13271 |
| WALLS ARTHUR | 1999 3663 99 | MH | 32436 \$ | 344.06 | MH SOLD 13272 |
| WALLS ARTHUR | 2000 3663 100 | MH | 33355 \$ | 328.00 | MH SOLD 13273 |
| WALLS ARTHUR | 2001 3663 101 | MH | 34371 \$ | 285.79 | MH SOLD 13274 |
| WALLS ARTHUR | 2002 3663 102 | MH | 35537 \$ | 253.29 | MH SOLD 13275 |
| WALLS ARTHUR | 2003 3663 103 | MH | 36871 \$ | 161.61 | MH SOLD 13276 |
| SUB-TOTAL ERROR CORRECTIONS: | | | \$ | 8,477.83 | |
| SUB-TOTAL ERROR CORRECTIONS: | | | \$ | 8,477.83 | |
| <u>MOTOR VEHICLE RELEASES:</u> | | | | | |
| BAKER OSCAR RAY | 2009 39273 2409 | HD49900 | 67956 \$ | 136.90 | VALUE ADJUST 13277 |
| BOWENS DOUGLAS S | 2009 28868 2441 | XVS6117 | 66228 \$ | 151.44 | SOLD 13278 |
| BUGG ALBERT SEARS | 2009 5323 9999 | PNX6597 | 29424 \$ | 140.12 | CLERICAL 13279 |
| CHEEK MARIA D | 2009 8027 2223 | TXK5821 | 72864 \$ | 127.05 | TOTAL 13280 |
| HUDGINS EVIETA LYNN | 2009 14077 2539 | TXK3639 | 68086 \$ | 106.88 | SITUS 13281 |
| LONG WALLACE WARREN | 2009 25706 2652 | YXA5282 | 66439 \$ | 225.51 | REL HALIFAX 13282 |
| SUB-TOTAL MOTOR VEHICLE RELEASES: | | | \$ | 887.90 | |
| SUB-TOTAL CORRECTION RELEASES: | | | \$ | 8,477.83 | |
| Total Releases | | | \$ | 9,365.73 | |
| <u>LANDFILL USER FEE RELEASES:</u> | | | | | |
| Alston Toyie | 2008 1620 200 | H10 28 LH | 26638 \$ | 105.00 | NES 13283 |
| BLANKENSHIP WILEY C | 2009 31043 300 | B7 28 | 9809 \$ | 105.00 | NES 13284 |
| BOWES DEBORAH & WILLIAM A | 2009 3931 301 | D4 7 | 13119 \$ | 105.00 | LPC 13285 |
| Bullock Paul & Emily | 2008 5740 300 | B3 16 | 1735 \$ | 105.00 | NES 13286 |
| BUXTON PLANTATION | 2008 17830 300 | G12 15 | 2070 \$ | 105.00 | LPC 13287 |
| DAVIS WILBUR & PATRICIA | 2009 11428 300 | C5 32A | 1204 \$ | 105.00 | LPC 13288 |
| DOWNEY PERCELL HEIRS | 2009 8975 200 | D2 7 | 26868 \$ | 105.00 | LPC 13289 |
| ELKIN LANE W & BARRY W | 2009 9320 301 | L3C 2 | 15583 \$ | 105.00 | LPC 13290 |
| EVANS JEAN | 2009 24079 200 | F & M | 31288 \$ | 105.00 | NES 13291 |
| Harmon Bobby L & Ora F | 2008 17504 300 | D4 75 | 5362 \$ | 315.00 | LPC 13292 |
| Harmon Robbie L & Tammie C | 2008 17509 300 | D4 75B | 17392 \$ | 105.00 | LPC 13293 |
| HARRIS ERNEST B & ANNE T HARF | 2008 17830 342 | G8 19 | 4470 \$ | 105.00 | LPC 13294 |
| HELLAMS SAMUEL W | 2008 30470 300 | B2 28G | 19266 \$ | 105.00 | LPC 13295 |
| HENDRICKS ELNORA E | 2009 8497 200 | | 29263 \$ | 105.00 | LPC 13296 |
| JOHNSON ANNIE T | 2009 21922 300 | F6A 7 | 5636 \$ | 105.00 | LPC 13297 |
| JONES MICHAEL & JOAN R | 2009 3498 300 | C4 38 | 12158 \$ | 105.00 | LPC 13298 |
| JORDAN MARY ELIZA | 2009 7784 300 | C5 21 | 14163 \$ | 105.00 | LPC 13299 |
| JORDAN REBECCA A | 2009 28478 200 | E3 50 | 26093 \$ | 105.00 | LPC 13300 |
| KRAFT JUNE C | 2009 24903 300 | L3D 26 | 14661 \$ | 105.00 | LPC 13301 |
| Owen Danny & Dianne | 2008 8082 300 | E4 154A | 19443 \$ | 105.00 | LPC 13302 |

| | | | | | | | | | |
|-------------------------------|------|-------|-----|-----------|-------|-----------|-----------------|-----|-------|
| Reid Mary P | 2008 | 10369 | 301 | E2 118A | 21851 | \$ | 105.00 | LPC | 13303 |
| ROBINSON HELEN | 2007 | 24373 | 300 | C5 166 1X | 26989 | \$ | 105.00 | LPC | 13304 |
| Rogerson Jason & Melinda | 2008 | 18746 | 300 | J2A136 | 16053 | \$ | 105.00 | LPC | 13305 |
| S R S OF HENDERSON LLC | 2009 | 31864 | 300 | E4 54 A2 | 16959 | \$ | 105.00 | LPC | 13306 |
| Shearin Wiley G Heirs of | 2008 | 37037 | 300 | H3 61 | 11225 | \$ | 105.00 | NES | 13307 |
| SMITH MARY A | 2009 | 38001 | 329 | K8 33 | 310 | \$ | 105.00 | LPC | 13308 |
| SMITH MARY A | 2009 | 38001 | 320 | L2D 40 | 9605 | \$ | 105.00 | LPC | 13309 |
| SMITH MARY A | 2009 | 38001 | 306 | L2C 12 | 10143 | \$ | 105.00 | LPC | 13310 |
| SMITH MARY A | 2009 | 38001 | 304 | L2A 61A | 19270 | \$ | 105.00 | LPC | 13311 |
| SMITH MARY A | 2009 | 38001 | 301 | L2C 211 | 10032 | \$ | 105.00 | LPC | 13312 |
| SMITH MARY A | 2009 | 38001 | 300 | L2C 213 | 9029 | \$ | 105.00 | LPC | 13313 |
| SMITH MARY A | 2009 | 38001 | 322 | L2C 128 | 11857 | \$ | 105.00 | LPC | 13314 |
| STEMBRIDGE C F III & MICHELLE | 2009 | 17689 | 300 | L2D 353 | 13441 | \$ | 105.00 | LPC | 13315 |
| SYKES T M HEIRS | 2009 | 39433 | 334 | L2B 85 | 12910 | \$ | 105.00 | LPC | 13316 |
| TALLEY RUTH | 2009 | 7374 | 300 | E2 125 C6 | 2452 | \$ | 105.00 | LPC | 13317 |
| VAUGHAN LARRY | 2009 | 48402 | 200 | C4 37 | 27081 | \$ | 105.00 | LPC | 13318 |
| VAUGHAN WILLIAM | 2009 | 32773 | 200 | D3 51 LH | 29009 | \$ | 105.00 | LPC | 13319 |
| WALKER ALLEN & DEBORAH BOWES | 2009 | 3931 | 303 | D4 9 | 13021 | \$ | 105.00 | NES | 13320 |
| WILLIAMS BERTHA & HERMAN | 2009 | 5615 | 300 | H4 106 | 9888 | \$ | 105.00 | NES | 13321 |
| WILLIAMS MARY F | 2009 | 4799 | 301 | H8 21 | 14045 | \$ | 105.00 | NES | 13322 |
| WILLIAMS RITA N | 2009 | 4242 | 300 | C3 21A | 17384 | \$ | 105.00 | LPC | 13323 |
| TOTAL LFUF RELEASES: | | | | | | \$ | 4,515.00 | | |

Abbreviation Key:
 LFUF = Landfill User Fee
 NES=No Electrical Service
 LPC=Licensed Private Contractor

County Manager approved request for Tax Releases Under \$100 were approved as follows:

| Under \$100 | | 12/7/2009 | | Date: <i>11/30/09</i> | | |
|--|-------------|--------------|--------------|-----------------------|---------------|-------------------------|
| ERROR CORRECTION RELEASES: | | | | | | |
| <u>NAME</u> | <u>Year</u> | <u>ACCT#</u> | <u>MAP #</u> | <u>RECORD #</u> | <u>AMOUNT</u> | <u>REASON</u> |
| CARVER ADAM E | 2009 | 27994 | 300 | BOAT | 28540 | \$ 19.48 BOAT SOLD |
| GE CAPITAL INFORMATION TECH | 2009 | 16118 | 200 | BPP | 30874 | \$ 24.73 PP DISPOSED |
| MARSHALL WILLIAM & JOAN | 2009 | 30952 | 301 | L4A 85 | 23126 | \$ 15.26 CLERICAL ERROR |
| MCI COMMUNICATIONS | 2009 | 32583 | 203 | UTILITY | 29337 | \$ 15.29 DBL LIST |
| MILES MARGUERITE HEIRS | 2009 | 27413 | 313 | ESD 25 | 9512 | \$ 77.08 CLERICAL ERROR |
| SANTHOUSE RUSSELL & BEVERLY | 2009 | 7325 | 301 | H1C 142 | 5451 | \$ 3.36 CLERICAL ERROR |
| SUB-TOTAL ERROR CORRECTIONS: | | | | | \$ | 155.20 |
| MOTOR VEHICLE RELEASES: | | | | | | |
| ARCOLA LOGGING CO INC | 2009 | 7663 | 1780 | RVJ7984 | 63701 | \$ 93.03 GAVE AWAY |
| BROWNE CHARLES S | 2009 | 5398 | 2413 | WTT5820 | 67060 | \$ 93.00 SOLD |
| BULLOCK NATHANIEL JR | 2009 | 9244 | 1421 | NNH8070 | 65208 | \$ 26.46 SOLD |
| CALOZ ALFRED L JR | 2009 | 20361 | 108 | YRP2566 | 54883 | \$ 5.20 SOLD |
| CARTER CANDIS B | 2009 | 5193 | 2603 | WTW1989 | 68150 | \$ 93.00 SOLD |
| CLARK MARY E | 2009 | 8506 | 2081 | RWX3813 | 67628 | \$ 32.22 SOLD |
| COLLIER CHARLES D | 2009 | 7380 | 2596 | 2N6616 | 64519 | \$ 16.59 SOLD |
| DEGRANT ROBERT L | 2009 | 10730 | 1888 | VSL3268 | 62004 | \$ 16.48 TRADED |
| EAGLE EVERETT W JR | 2009 | 22694 | 1962 | RWX5942 | 74274 | \$ 5.28 SOLD |
| GOLDEN ANTOINE G | 2009 | 3522 | 108 | XPA2756 | 52791 | \$ 76.09 TOTAL LOSS |
| GRIFFIN TRACY E | 2009 | 28996 | 2244 | YYX4647 | 67791 | \$ 16.60 SOLD |
| HENDERSON ZEROY H | 2009 | 10144 | 1868 | HD57797 | 67415 | \$ 14.22 SOLD |
| HOPKINS DONNA KAY | 2009 | 31372 | 108 | XNB5332 | 54956 | \$ 4.41 SOLD |
| JAFFE ALAN J | 2009 | 4053 | 2408 | VWV5661 | 67835 | \$ 13.73 HIGH MILEAGE |
| KEARNEY CAROLYN WYNN | 2009 | 31010 | 2074 | WTV 9425 | 67621 | \$ 24.06 REL VANCE |
| KENNEDY ROBERT G | 2009 | 170 | 1136 | 3A9810 | 63057 | \$ 3.19 SOLD |
| LEWIS ANGELA RENEE | 2009 | 26113 | 1952 | YRP4174 | 58665 | \$ 72.90 SOLD |
| LONG WALLACE WARREN | 2009 | 27506 | 1625 | SY1778 | 65412 | \$ 54.72 REL HALIFAX |
| MARSHALL DOROTHY V | 2009 | 2201 | 2369 | XSB1999 | 78878 | \$ 25.02 TOTALED |
| MARTIN WAYNE D | 2009 | 7088 | 2137 | YNC4663 | 65924 | \$ 80.08 SOLD |
| NELSON MATT DAVID JR | 2009 | 28729 | 2334 | XYZ4233 | 66121 | \$ 9.70 VALUE ADJUST |
| NEWELL STANFORD R | 2009 | 23307 | 108 | TZ80537 | 52254 | \$ 13.50 SOLD |
| ROSS DAVID WILLIAM | 2009 | 7600 | 2434 | TSZ2204 | 78943 | \$ 21.36 SOLD |
| SALMON CARYN Y | 2009 | 7261 | 1927 | PNX9938 | 74239 | \$ 10.88 TRADED |
| SHIPLEY BUILDERS | 2009 | 2063 | 1757 | YA32767 | 61873 | \$ 21.60 SOLD |
| SMITHEY BRYAN THOMAS | 2009 | 4085 | 1017 | YNC5918 | 64804 | \$ 13.12 TRUCK DAMAGED |
| THOMPSON JENNIFER G | 2009 | 25188 | 1783 | VWJ5477 | 63704 | \$ 21.44 SOLD |
| VAUGHAN LISA COLLIER | 2009 | 30869 | 2408 | WSY9425 | 62524 | \$ 78.15 SITUS |
| VAUGHN JOHN I | 2009 | 31617 | 2616 | YVT3671 | 66403 | \$ 58.68 MOVED TO FL |
| WRIGHT SHERMAN JR | 2009 | 4994 | 2612 | WTW8330 | 68159 | \$ 61.82 SOLD |
| SUB-TOTAL MOTOR VEHICLE RELEASES: | | | | | \$ | 1,076.53 |
| SUB-TOTAL CORRECTION RELEASES: | | | | | \$ | 155.20 |
| Total Releases | | | | | \$ | 1,231.73 |

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Employee Performance Bond in the amount of \$10,000 covering Register of Deeds, Elsie R. Weldon was approved for the period December 2, 2009 through December 2, 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Employee Performance Bond in the amount of \$20,000 covering Sheriff Johnny M. Williams was approved for the period December 5, 2009 through December 5, 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 5 to the FY 2009-10 Warren County Budget Ordinance was adopted as follows:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2009/2010
Amendment No. 5

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

| | |
|----------------------------------|------------------|
| Board of Elections | 627 |
| Buildings, Grounds & Maintenance | (13,318) |
| Emergency Medical Services | 4,650 |
| Emergency Services | 350 |
| | |
| Health Department | 87,756 |
| DSS Administration | 4,917 |
| Youth Services Bureau | 2,657 |
| Recreation Program | 2,617 |
| Total | \$ 90,256 |

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

| | |
|---------------------------------------|------------------|
| Restricted Intergovernmental - Health | 81,406 |
| Restricted Intergovernmental - Other | 2,500 |
| Fund Balance | 6,350 |
| Total | \$ 90,256 |

Section 9 Expenditures of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund operations of the County, shall be amended as follows:

| | |
|--|---------------|
| Transfer to Other Funds - Meter Replacement Project | \$ 297 |
|--|---------------|

Sections 10 Revenues of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund operations of the County, shall be amended as follows:

| | |
|--|---------------|
| Reg WTR System Customer Revenue | \$ 297 |
|--|---------------|

Section 11 Expenditures of the Warren County Budget Ordinance, pertaining to the District I Enterprise Fund operations of the County, shall be amended as follows:

| | |
|--|-----------------|
| Transfer to Other Funds - Meter Replacement Project | \$ 7,124 |
|--|-----------------|

Section 12 Revenues of the Warren County Budget Ordinance, pertaining to the District I Enterprise Fund operations of the County, shall be amended as follows:

| | |
|-------------------------------|-----------------|
| Water Bill Collections | \$ 7,124 |
|-------------------------------|-----------------|

This amendment:

- appropriates funds to Board of Elections for the cost allocated share of John Graham Center Annex Parking Lot paving.
Funding Source: Building, Grounds & Maintenance - Contingency
- appropriates funds to Emergency Medical Services for the cost allocated share of a new HVAC unit.
Funding Source: Building, Grounds & Maintenance - Contingency
- appropriates funds to Emergency Services for the cost allocated share of a new HVAC unit.
Funding Source: Building, Grounds & Maintenance - Contingency
- appropriates funds to the Health Department to agree with State allocations.
Funding Source: NC Department of Health and Human Services (\$81,406)
- appropriates funds to the Health Department for the Healthy Carolinians Partnership, as approved at the October 5th, 2009 Commissioners meeting.
Funding Source: Fund Balance
- appropriates funds to DSS for the cost allocated share of John Graham Center Annex Parking Lot paving.
Funding Source: Building, Grounds & Maintenance - Contingency
- appropriates funds to Youth Services Bureau for the cost allocated share of John Graham Center Annex Parking Lot paving.
Funding Source: Building, Grounds & Maintenance - Contingency (\$85)
- appropriates funds to Youth Services Bureau Governor's One on One Program for Enrichment and Educational travel.
Funding Source: Halifax Helps, Inc.
- appropriates funds to Recreation Program for the cost allocated share of John Graham Center Annex Parking Lot paving.
Funding Source: Building, Grounds & Maintenance - Contingency
- appropriates funds to Meter Replacement Project.
Funding Source: Regional Water Enterprise Fund
- appropriates funds to Meter Replacement Project.
Funding Source: District I Enterprise Fund

Respectfully Submitted 12/07/2009

Barry J. Mayo

Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to approve Amendment # 6 to Capital Project Ordinance for Warren County Ambulance Storage Facility Project:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
AMBULANCE STORAGE FACILITY PROJECT
(Amendment No. 6)**

Section 3 **Revenue** of the Warren County Budget Ordinance pertaining to the Ambulance Storage Facility funds shall be amended as follows:

| | |
|---------------------------------|-------------------|
| Proceeds Installment Purchase | \$ 69,970 |
| Transfer from the General Funds | <u>\$ 41,785</u> |
| Total | \$ 111,755 |

Section 4 The following amounts are appropriated for the project:

| | |
|-----------------------|-------------------|
| Architectural Fees | \$ 1,650 |
| Survey | 105 |
| Site Preparation | 43,100 |
| Construction Contract | <u>66,900</u> |
| Total | \$ 111,755 |

This amendment updates budget to the most recent cost projections for the project.

Respectfully Submitted 12/07/2009

Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment #7 to the FY 2009-10 Warren County Budget Ordinance was adopted as follows:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2009/2010
Amendment No. 7**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

| | |
|--|------------------|
| Transfer to Other Funds - Ambulance Storage Facility | 41,785 |
| Total | <u>\$ 41,785</u> |

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

| | |
|---------------------------|------------------|
| Fund Balance Appropriated | 41,785 |
| Total | <u>\$ 41,785</u> |

This amendment:

- appropriates funds to Ambulance Storage Facility to align the budget to the most recent cost estimates.

Funding Source: Fund Balance Appropriated

Respectfully Submitted 12-07-09

Barry J. Mayo

Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Capital Project Ordinance for Warren County Water & Sewer Meter Replacement Project was adopted:

**CAPITAL PROJECT ORDINANCE WARREN COUNTY
WATER & SEWER METER REPLACEMENT PROJECT**

BE IT ORDAINED by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Fund is hereby adopted:

Section 1. The project authorized is the Warren County Water & Sewer Meter Replacement Project.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the above statute and the budget contained within.

Section 3. The following revenues are anticipated to be available to complete the project:

| | |
|--|-------------------|
| American Recovery and Reinvestment Act of 2009/Loan | \$ 185,515 |
| American Recovery and Reinvestment Act of 2009/Grant | 185,515 |
| Contractor Bid Fees | 125 |
| Transfer from District I Enterprise Fund | 7,124 |
| Transfer from Regional Water Enterprise Fund | 297 |
| Total | \$ 378,576 |

Section 4. The following amounts are appropriated for the project:

| | |
|--|----------------|
| Legal and Admin | \$ 400 |
| Radio Read Meters | 266,256 |
| Construction Contract | 104,499 |
| American Recovery and Reinvestment Act Loan/Grant Fees | 7,421 |
| Total | 378,576 |

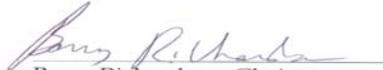
Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records required by federal and state regulations.

Section 6. Funds may be advanced from the General Fund for purposes of making payments as due. Reimbursement will be made from loan or grant proceeds when available.

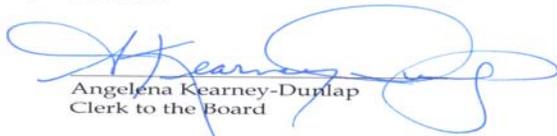
Section 7. The Finance Officer is directed to report monthly on the financial status of the project to the Board of County Commissioners.

Section 8. Copies of this Capital Project Ordinance shall be entered into the minutes of the governing board and be filed with the Finance Officer.

Adopted this 7th day of December, 2009.


Barry Richardson, Chairman
Warren County Board of Commissioners

ATTEST:


Angelena Kearney-Dunlap
Clerk to the Board

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, "Resolution of Official Intent to Sell Water to the Town of Littleton, NC" up to 120,000 gallons per day at \$2.45 per 1,000 gallons was adopted:



Warren County Board of Commissioners

105 South Front Street - Post Office Box 619
Warrenton, North Carolina 27589

STATE OF NORTH CAROLINA
COUNTY OF WARREN

RESOLUTION

Of Official Intent to Sell Water to the Town of Littleton, North Carolina

This Resolution (the "Resolution") is made pursuant N.C.G.S. § 162A-6 (2009) and is intended to constitute a Declaration of Official Intent to enter into contract with the Town of Littleton North Carolina (the "Purchaser") for its purchase of water from the County, pursuant to said Section.

The undersigned is authorized to declare the official intent of the County of Warren, North Carolina (the "Seller") with respect to the matters contained herein.

WHEREAS both the Seller and the Purchaser are individual municipalities organized and established under the provisions of the North Carolina General Statutes, and;

WHEREAS the Purchaser requires a supply of treated water in order to serve its citizens, and;

WHEREAS the Seller owns and operates a water supply distribution system with a current capacity capable of serving the present citizens and customers of the Seller's system and further being able to provide the quantity of water to the Purchaser required and set forth in detail in a separate Contract, and;

WHEREAS both Seller and Purchaser desire to enter into said Contract agreeing it shall be of mutual benefit to the Parties;

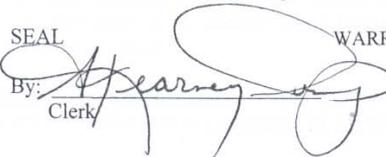
IT IS HEREBY DECLARED that it is the County of Warren's intent to enter into said Contract for the specific purpose of selling treated water to the Town of Littleton North Carolina.

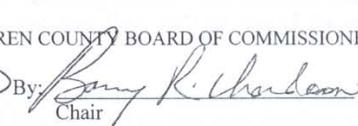
NOW THEREFORE, BE IT RESOLVED THAT the County of Warren shall seek to enter into contract with the Town of Littleton North Carolina on such terms as have been outlined and agreed upon in the Parties' Contract submitted for review to the Warren County Board of Commissioners this day.

ADOPTED this 7th day of December, 2009.

SEAL

WARREN COUNTY BOARD OF COMMISSIONERS

By: 
Clerk

By: 
Chair

Barry Richardson
Chairman

Ulysses S. Ross
Vice Chairman

Ernest Fleming

William Davis

Jennifer Jordan

Linda J. North
County Manager

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On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Water Purchase Contract between Town of Littleton and Warren County was approved subject to County Attorney review.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Catering Service Contract for Warren County Senior Center Nutrition Program was approved subject to County Attorney review and amendments to same.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, "Resolution Establishing Warren County Senior Center Advisory Council" was adopted:

STATE OF NORTH CAROLINA, COUNTY OF WARREN
Resolution Establishing Warren County Senior Center Advisory Council

Whereas, the State of North Carolina Office of Administration Rule 10 NCAC 22G, .0415, 1 (b) requires Senior Centers (the Center) to have an advisory council composed of center participants and individuals from the community who are knowledgeable about the needs and interests of older people and about community resources, and who have skills and expertise necessary for guiding the Center.

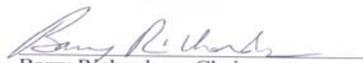
Whereas, the State of North Carolina Office of Administration Rule 10 NCAC 22G, .0415, 1 (c) requires the Center's participants and older adults in the Center's service area to have continuous input into the types of programs offered by the Center.

Whereas, the North Carolina Division of Aging Administrative Office requires an advisory council of which at least 60 percent of the members are older adults, before beginning service on the council all members receive full orientation to help them understand the philosophy and policies of the Center, and the advisory council will assure consideration of the information gathered on older community members' needs.

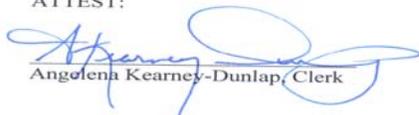
Whereas, the Senior Center in the County of Warren affirms the dignity, self worth and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills and knowledge; and enabling their continued contributions to the community;

Now, Therefore, Be It Resolved that the Board of Commissioners of Warren County, based on State Administrative Rule and Division of Aging Administrative requirements, does hereby establish the Warren County Senior Center Advisory Council.

DATED THIS 7TH DAY OF DECEMBER, 2009.


Barry Richardson, Chairman
Warren County Board of Commissioners

ATTEST:


Angolena Kearney-Dunlap, Clerk

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Grant Application to NC Parks & Recreation Trust Fund (PARTF) in the amount of \$68,495 PARTF Funds and \$68,495 local match was authorized.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, amendment to the Warren County Parks & Recreation Master Plan, adding Item 6 on page 40, was adopted as presented.

6. The Magnolia Ernest Recreation Park is located in the Northwest Region of Warren County. This region is the most populated of the four regions of the county. One of the results from the county-wide survey done several years ago was the need of more parks and playground areas in the county. At this time, Warren County was leasing the Magnolia Ernest Recreation Park.

In August of 2008, the Magnolia Ernest Recreation Park was deeded over to Warren County. The county was deeded the property from the Soul City Parks and Recreation Association. The county has been leasing the property for the past twenty years. Significant upgrades are needed to the park. This park consists of 8.05 acres which has two outdoor basketball courts, three tennis courts, a pool, bathhouse and picnic tables and grills.

To provide renovations to the facility, the county will need to make plans to apply for a PARTF grant to help with the renovation of the Magnolia Ernest Recreation Park. Renovations that will need to be made are the resurfacing of the tennis courts, basketball courts and parking lot as well as renovation of the pool. Also the addition of a playground area, picnic area and horseshoes pits will provide additional recreational units to the facility.

Sealed bids were received on auction for tax foreclosed property - 1722 Tower Road, Norlina, NC:

| | |
|--------------------------------|--------------------------|
| Willie B. Robertson, Louisburg | \$12,500 |
| Robin Williams, Norlina | \$15,025 |
| Thomas McDaniel, Henderson | \$ 5,000 (below minimum) |
| Montellus Williams, Warrenton | \$17,400 |
| Andrew Riggleman, Norlina | \$10,550 |
| Joseph Mustian, Warrenton | \$22,855 * |

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, bid for tax foreclosed property at 1722 Tower Road, Norlina, NC was awarded to Joseph Mustian of Warrenton at bid price \$22,855. On recommendation of County Attorney Karlene Turrentine it was directed that buyer will be responsible for:

- # selection of closing attorney, paying closing costs and related fees
- # payment within 30 days of award with certified funds only.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, tax foreclosed property was authorized for sealed bid auction by resolution:

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**STATE OF NORTH CAROLINA
COUNTY OF WARREN**

**RESOLUTION
SALE OF SURPLUS WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and sell by auction, bid, and/or electronic advertisement.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through sealed bid auction the following (REAL) property declared Surplus Property:

- 1 - 0.72 acres at MapN: C6 25***
- 2 - 1 acre at MapN: F2 6F***
- 3 - 0.50 acres at MapN: L5 36B***

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of these properties and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.

ADOPTED this the 7th day of December 2009.

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On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, sale of tax foreclosed properties was amended to include setting a minimum bid to cover outstanding taxes and related attorney fees.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, a public hearing to hear citizen comments regarding request from Youth Camps for Christ to amend Warren County Zoning Ordinance was scheduled for Monday, January 4, 2010 at 9:45 am.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, a public hearing to hear citizen comments regarding amendments to 2008 Community Development Block Grant Scattered Site Project was scheduled for Monday, January 4, 2010 at 9:30 am.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Jane Ball-Groom was appointed to the Soul City Volunteer Fire Department Tax Board for a three year term expiring December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, David Boyd was appointed to the Soul City Volunteer Fire Department Tax Board for a three year term expiring December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Magnolia Jackson was appointed to the Soul City Volunteer Fire Department Tax Board for a three year term expiring December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Larry Short was appointed to the Soul City Volunteer Fire Department Tax Board for a three year term expiring December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Pattie Watley was appointed to the Soul City Volunteer Fire Department Tax Board for a three year term expiring December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, William Winston was appointed to the Soul City Volunteer Fire Department Tax Board for a three year term expiring December 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was authorized to offer employment as Veteran Services Administrator to Zaida White, effective December 16, 2009 at an annual salary of \$35,000.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Child Support Enforcement Program Transition Plan to County Government was approved as presented by the County Manager.

Due to heavy rains, it was learned that the front flat roof on the Warren County National Guard Armory was not sufficient therefore a request was made for \$32,000 to repair the front roof. Work will be included in the overall Armory renovation project through a separate contract with Gupton Roofing.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, \$32,000 was allocated from Fund Balance for repairs to Warren County National Guard Armory front roof.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 6 to the FY 2009-10 Warren County Budget Ordinance was adopted:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2009/2010
Amendment No. 6

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

| | |
|--------------------|------------------|
| Transfer to Armory | 32,000 |
| Total | \$ 32,000 |

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

| | |
|---------------------------|------------------|
| Fund Balance Appropriated | 32,000 |
| Total | \$ 32,000 |

This amendment:

- appropriates funds to Armory Project for extensive roof repairs.

Funding Source: Fund Balance Appropriated

Respectfully Submitted 12-07-09

Barry J. Mayo
Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 5 to the National Guard Armory Renovation Capital Project Ordinance was adopted:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
NATIONAL GUARD ARMORY RENOVATION PROJECT
(Amendment No. 5)**

Section 3 The following revenues are anticipated to be available to complete the project:

| | |
|--|-----------|
| Transfer from Other Funds - General Fund | 32,000 |
| Total | \$ 32,000 |

Section 4 The following amounts are appropriated for the project:

| | |
|------------|-----------|
| Renovation | 32,000 |
| Total | \$ 32,000 |

This amendment adjust the budget to the most recent cost estimates.

Respectfully Submitted 12-07-09

Barry J. Mayo
Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report for November 2009 was accepted:

Administration

- Prepared for and attended Board of County Commissioners Public Hearing and Regular Meeting (11/2/09)
- Met with Representatives of Lake Gaston Chamber of Commerce (LGCC) Staff and Board of Directors to discuss future plans for the LGCC (11/3/09)
- Met with County Attorney to discuss legal matters (11/3/09)
- Met with Chairperson of the Library Board of Trustees, to discuss upcoming Library Director vacancy (11/4/09)
- Attended Tourism Committee Meeting (11/4/09)
- Attended Kerr Lake Regional Water System Advisory Board Meeting (11/9/09)
- Participated in One-Year Walk Through of Library with Architect, Contractor, and Buildings & Grounds Manager (11/9/09)
- Attended Juvenile Crime Prevention Council Advisory Board Meeting (11/9/09)
- Met with DSS Director and others to continue work on Child Support Enforcement Program Transition Plan (11/10/09)
- Met with Tax Administrator, to discuss Tax Office matters (11/10/09)
- Attended called meeting of the FEMA Board at which time additional emergency federal funds were appropriated to the Senior Center and Loaves & Fishes Food Pantry (11/12/09)
- Participated in Bid Opening for Tax Foreclosed Property (11/13/09)
- Met with DSS Director and others to finalize draft of Child Support Enforcement Program Transition Plan (11/16/09)
- Attended Census 2010 Complete Count Committee Meeting (11/16/09)
- Met with State Officials, DSS staff, and Child Support Enforcement Office representatives to discuss Warren County's proposed Child Support Enforcement Transition Plan (11/18/09)
- Met with the Sheriff and two of his Deputies to discuss Noise Control Ordinance (11/18/09)
- Conducted monthly Department Heads Meeting (11/19/09)
- Prepared for and attended Board of County Commissioners Public Hearing and Special Meeting RE: ROAP Application (11/23/09)
- Met with Personnel Committee to review applications for Veterans Administrator position (11/23/09)
- Met with Sheriff and members of the Telecommunications Staff to discuss E-911 Center equipment needs (11/24/09)

Project Updates

National Guard Armory Renovation Project

Work on the Armory is proceeding well. In a meeting with Michael Kilian and Charles Ayscue held on 11/24/09, several unknown items that have been discovered since construction began were discussed. Mr. Kilian has been instructed to try to work with the Contractor within the approved construction budget to complete these items. It has also been determined that the front roofs that were deleted with Warren County's approval from the construction contract due to limited funds are not in as good condition as we thought. We will need to make critical repairs to the front roofs at an estimated cost of \$32,000. We cannot make interior improvements in the sections of the building under these roofs until the roofs are repaired. A request for additional funding for this project will be discussed with the Board at the 12/7/09 Board meeting.

Construction/Renovation Projects

Former Library Building and Mental Health Building Renovation Projects

Work has begun work on the former Library Building Renovation project: Sheet rock has been hung and interior painting and cabinetry will be the next items to be completed. It is estimated this project is approximately 65% complete at this time. No work has begun on the former Mental Health Building renovation project.

EMS Satellite Facilities

Grading has been finalized, concrete footings have been poured and the masonry work has begun on the Afton facility. The Davis-Bugg Road site has been cleared in preparation for site improvements which is being held up by weather. On 11/17/09, I met with the Finance Director, and Building & Grounds Manager to discuss the latest cost estimates for the two facilities. When it was determined how much we needed to finance to construct the facilities, we did not take into consideration other costs already incurred for this project, i.e. land purchase costs and architects fees most of which were incurred between 2005 and 2008. Due to this oversight, a request will be presented to the Board at the 12/7/09 Board meeting for additional funding in the amount of \$41,785 to meet the estimated cost of this project. Additional funding would have to come from Fund Balance.

Soul City Pump Station Rehab Project

Contract documents have been signed by all parties. The Notice to Proceed was issued to the contractor, H. G. Reynolds Co., Inc. on 11/23/09, and work has finally begun on this project. It is anticipated work will be completed in 180 calendar days.

Wastewater Treatment Plant Rehab Project

We are continuing to work with staff of NC Department of Commerce, Division of Community Assistance (DCA) seeking grant and/or low interest funding to make critical repairs and upgrades to Warren County's regional wastewater treatment plant that was constructed in the late 1970's. Information is still being sent to DCA in response to their requests. We are also looking at other funding sources for this project which must be addressed immediately otherwise we continue to run the risk of a major plant shutdown.

Public Utilities Water Meter Replacement Project

Warren County has been awarded American Recovery and Reinvestment Act (ARRA) funding in the amount of \$371,030 to facilitate meter replacements from manual to radio read meters to increase efficiencies and reduce operational costs in Water and Sewer Regional District and Water and Sewer District I. A pre-bid meeting was held at the Public Utilities Office on Tuesday, 11/10/09. Five interested contractors have requested copies of the project specifications. Bids will be opened at 2:00 p.m. on 12/1/09 at the Public Utilities Office.

Ephraim Place Subdivision CDBG Project

The low bidder, James C. Harris Contractor, LLC, of Warren County was awarded the contract for this project at the Board's November 2, 2009 meeting. Once the contract documents are completed and executed by all parties, a Notice to Proceed will be issued. It is anticipated this project will be completed within 150 calendar days after the date when the contract times commence to run.

Customer Service Improvement Initiative

I have formed a Customer Service Committee for Warren County Government that is charged with making recommendations on ways to improve customer service skills of all county employees both internally (within and between departments/agencies) and externally (clients served, i.e. citizens, taxpayers, etc.). This committee is open to all interested employees and currently 12 employees (department heads, supervisors, and line staff) have indicated a desire to serve. Our first meeting was held on 11/12/09 which was very productive. Our next meeting is scheduled for December 10, 2009.

Other Activities

- Attended the Annual Rural Partners Forum sponsored by the NC Rural Center in Raleigh, NC (11/5-6/09)
- Attended and participated in the Annual Warren County Service Awards Program and Luncheon for County Employees (11/13/09)
- Hosted Warren County's first Mental Health Information Session (11/17/09)

With no further business to discuss and on motion of Commissioner Fleming which was seconded by Commissioner Ross and duly carried the December 7, 2009 Board of Commissioners meeting was adjourned.

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk to the Board