

MINUTES FROM THE 2008 COMMUNITY DEVELOPMENT BLOCK GRANT SCATTERED SITES HOUSING PROJECT AMENDMENT PUBLIC HEARING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY MEMORIAL LIBRARY COMMUNITY ROOM ON JANUARY 4, 2010 AT 9:30 AM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: William "Bill" Davis, Ernest Fleming, Jennifer Jordan and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager and Barry Mayo, Finance Director.

Notice of public hearing was read by the Clerk to the Board.

Julie Reid, Kerr Tar Regional Council of Governments CDBG Program Coordinator, gave an overview of the proposed amendments to the Scattered Sites Grant program:

Amendments to the 2008 Community Development Block Grant Scattered Sites Program:

The following property shall be deleted from the program: 1055 NC Highway 43, Warrenton

The following changes shall be made:

- Change from demolition, replacement and new construction to urgent repair only for 126 Peter Williams Road, Macon (this amendment was deleted at residents request, project reverted back to demolition)
- Change from rehabilitation to demolition and replacement for 810 NC Highway 43, Warrenton
- Add the following as alternates for rehabilitation or urgent repairs:

1929 Licksillet Road, Warrenton 27589	701 Greentown Ave, Warrenton 27589
273 Michael Quarry Road, Norlina 27563	219 Occoneechee Trail, Hollister 27844
998 Eaton Ferry Rd, Littleton 27850	104 Capps Hill Rd, Hollister 27844
110 White Rock Church Rd, Hollister 27589	121 Freedom Circle, Norlina 27563
143 Greenwood Blvd, Warrenton 27589	

There were no Citizen comments.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, the Public Hearing was adjourned at 9:40 am.

/s/ Angelena Kearney-Dunlap,
Angelena Kearney-Dunlap, Clerk

MINUTES FROM A PUBLIC HEARING REGARDING REQUEST FROM YOUTH CAMPS FOR CHRIST TO AMEND THE WARREN COUNTY ZONING ORDINANCE HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY MEMORIAL LIBRARY COMMUNITY ROOM ON JANUARY 4, 2010 AT 9:45 AM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager and Barry Mayo, Finance Director.

Notice of public hearing was read by the Clerk to the Board.

Ken Krulik, Warren County Planner/Zoning Administrator gave a brief overview of requested amendment to bring the current Group Camp (G-C) zoning designation up-to-date. Amendment will

allow for increased density by controlled participation. Currently 125 are allowed at group camp, amendment will allow up to 500 participants per site with a permit.

Citizen comments:

Brady Martin, family supports the camp as well as his place of employment, Halifax Electric Membership Cooperation.

Dick Kohl, retired Marine who moved into the area in 2003, spoke in favor of the camp, wishes more youth could attend.

Jerry Newton, spoke in favor of request, amendment is important, the Camp wants to be in compliance with the County zoning laws. Mr. Newton read a letter from Mr. David E. Riley, III Chairman of the Board of Directors for Youth Camps for Christ, Inc.; requested a favorable decision from the Board of Commissioners (letter on file in Clerks Office).

Jack Winslow, Resident of Sunny Acres Subdivision for nine (9) years and a property owner for 35 years had no objection to the request.

Bill Hand, Has lived over 20 years in the community, is a neighbor to the Camp and has positively supported it for over 20 years.

Robbin Harris, Camp has exceeded capacity every year, working to get updated ordinance to be in compliance; hosts 4,000 to 6,000 participants.

Vice-Chairman Ulysses Ross stated he has been familiar with the Camp for 30-35 years and has heard only good things about it.

Ken Krulik, Planner/Zoning Administrator stated that water and sewer to the facility is adequate. Planning Board is satisfied with granting the request.

On a motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Public Hearing was adjourned at 9:59 am.

/s/ Angelena Kearney-Dunlap,
Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE MEMORIAL LIBRARY COMMUNITY ROOM ON JANUARY 4, 2010 AT 10:00 AM.

The meeting of the Board of County Commissioners was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan, and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager, Karlene Turrentine, County Attorney and Barry Mayo, Finance Director.

Debbie Scott, Youth Services Bureau Director and Coordinator of 2009 United Way Fundraiser Campaign informed the Board that the Campaign was a huge success. The \$5,000 goal was exceeded by \$1,100 making the total raised - \$6,100. Ms. Scott made special certificate presentations as follows:

Top Fund Raisers

Category 1 – Health Department	\$1,327
Category 2 – E-911 Communication Center	\$ 196
Category 3 – Youth Services Bureau	\$ 349

Departments with 100% Participation

Youth Services Bureau	E-911 Communications Center
Senior Center	Human Resources
County Manager's Office	Information Technology
Economic Development	Veterans Services

A moment of silence was followed by Citizen Comments:

Roland Beauchine, EDC Board member – Economic Development has the authority to hire staff by General Statute. A car is not funded through Economic Development FY 2009-10 adopted budget.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to adopt the January 4, 2010 Agenda as presented.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item # 5A – Minutes were approved as follows:

- December 7, 2009 - Annual Organizational Meeting
- December 7, 2009 – Regular Monthly Meeting

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item # 5B – Interest Income Report for November 2009 was adopted as follows:

COUNTY OF WARREN
FINANCE OFFICE
 P. O. BOX 185
 WARRENTON, NC 27589
 Telephone: (252) 257-1778 Fax: (252) 257-6523

Barry J. Mayo
 Finance Officer

INTEREST INCOME REPORT
Month of November 2009

FUND	NOVEMBER INCOME	FISCAL YEAR TO - DATE
General	1,265.05	8,183.68
Revaluation	20.03	129.88
E 911 Telephone System	141.93	830.47
Buck Spring Project	54.68	354.51
Ambulance Storage Facility	0.75	4.83
Library Building Project Fund	0.51	3.29
National Guard Armory	87.78	92.69
Regional Water Enterprise Fund	81.84	526.89
District I Enterprise Fund	113.97	687.91
Solid Waste	28.58	250.95
District II Enterprise Fund	106.71	617.14
District III Capital Project Fund	43.87	241.49
District III Phase II BANS	0.71	4.62
District III Enterprise Fund	56.04	256.13
Soul City Pump Station Improvements	0.76	4.95
District II Phase II	1.58	10.65
	2,004.79	12,200.08

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 5C – Tax Collector’s Report for November 2009 was adopted:

Tax Collector's Report
to the Warren County Board of Commissioners
For the Month NOVEMBER 2009

Current Year Collections

Tax Year	Charge	Collected in NOVEMBER	Collected to Date	Balance Outstanding	Percentage Collected
NOVEMBER 2009 FY10	\$14,955,710	\$2,828,590	\$6,321,598	\$8,634,112	42.27%
NOVEMBER 2008 FY09	13,126,379	2,097,380	5,023,151	8,103,228	38.27%

Delinquent Collections

Year	Charge	Collected	Balance	Percentage
2008	\$689,471	\$43,936	\$280,776	40.72%
2007	259,178	3,514	33,550	12.94%
2006	1,496,741	2,034	15,416	7.88%
2005	155,281	754	10,488	6.75%
2004	124,099	694	5,015	4.04%
2003	99,930	180	2,325	2.33%
2002	178,462	119	85,163	30.91%
2001	171,701	131	692	171,009
2000	96,947	169	831	96,116
1999	41,854	258	655	41,199
Total Delinquent Years	\$ 3,312,664	\$51,789	\$ 404,911	\$ 1,607,752

Other NOVEMBER Receipts

County Penalties	\$ 8,800	\$ 84,001
Landfill User Fees	\$ 185,705	\$ 464,862
Municipalities	\$ 89,745	\$ 221,134
Fire District Taxes	\$ 114,738	\$ 292,451
Advance Taxes	\$ 15	\$ 742

NOVEMBER GRAND TOTAL **\$ 3,279,382** **\$ 7,779,689**


 R. Edwin Mitchum, Tax Collector Date 12/10/2009

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item # 5D – request for Tax Releases Over \$100 were approved as follows:

Over \$100	1/4/2010	Date: _____
ERROR CORRECTION RELEASES:		
ARCHITECTURAL ORNAMENTAL	2009 22387 300 E5D 15	12990 \$984.59 DBL LIST
BAKER RUFUS E & VICKIE R	2009 1845 300 L2B 69D	21645 \$235.60 MAPPING ERROR
BAKER RUFUS E & VICKIE R	2009 1845 300 L2B 69F	24128 \$533.20 MAPPING ERROR
BAKER RUFUS E & VICKIE R	2009 1845 304 L2B 69G	24129 \$533.20 MAPPING ERROR
GIBBS JAMES H	2009 14867 300 F2A 68D	15835 \$403.00 LOT VALUE
KATZENSTEIN FARMS INC	2009 23409 339 F4 47C	14576 \$171.33 DBL LIST
KATZENSTEIN FARMS INC	2008 F4 47C	14576 \$144.13 DBL LIST
KATZENSTEIN FARMS INC	2007 F4 47C	14576 \$131.89 DBL LIST
KATZENSTEIN FARMS INC	2006 F4 47C	14576 \$131.89 DBL LIST
KATZENSTEIN FARMS INC	2005 F4 47C	14576 \$131.89 DBL LIST
MOSELEY S H	2009 27111 305 J2D 13	3795 \$289.08 BOER
PERRY JAMES O	2009 31301 200	27981 \$108.20 STORAGE
QUEEN WILLIAM & TINA	2009 23881 301 L2D366	10594 \$105.00 WRONG ACCT
STINNETT MARY	2009 10811 300 C2 40K	18712 \$105.00 EXTRA LFUF
VIDAL FRANCISCO SANCHEZ	2009 21512 301 I10 43	10621 \$105.00 WRONG ACCT
SUB-TOTAL ERROR CORRECTIONS:		\$4,113.00
MOTOR VEHICLE RELEASES:		
GARDNER BRIAN BUGG	2009 30834 2556 YYH1831	64477 \$215.80 SITUS
SUB-TOTAL MOTOR VEHICLE RELEASES:		\$215.80
SUB-TOTAL CORRECTION RELEASES:		\$4,113.00
Total Releases		\$ 4,328.80
LANDFILL USER FEE RELEASES:		
BENDER ALBERT	2009 3108 300 B5 105A	967 \$105.00 LPC
BOWES DEPORAH W	2009 3931 302 D4 6	13019 \$105.00 LPC
BUKOWSKI STEVE S & LYNETTE J	2009 16723 300 D4 75A1	16632 \$105.00 LPC
CAMPBELL SYLVIA E & GEORGE L	2009 6097 301 HF 5F1	19434 \$105.00 LPC
DOWNEY RUBY B	2009 12135 300 D2 7B	15120 \$105.00 LPC
ENGEL MARTIN	2009 1890 300 C1 8A	6166 \$105.00 LPC
HARRISON RICHARD LEE	2009 9249 300 C2 11	6221 \$105.00 LPC
HOLTZMAN BARBARA W	2009 20504 305 C4 18	7579 \$105.00 LPC
HOLTZMANN GARY DEAN	2009 20510 300 C4 18A	17986 \$105.00 LPC
HOLTZMANN LAURA & RANDY	2009 3173 200 C4 18 1X	26910 \$105.00 LPC
MYRICK ELIZABETH	2009 28430 300 A2B 94	9839 \$105.00 LPC
N C F INVESTMENTS	2009 9042 300 E3 4	12642 \$105.00 LPC
N C F INVESTMENTS	2009 9042 301 E3 4	6941 \$105.00 LPC
SOLOMAN E & W/BARBARA ALSTON	2009 13100 300 H10 12	266 \$105.00 LPC
SPRING VALLEY FARM OF NORLINA	2009 5083 300 C1 8B	12960 \$105.00 LPC
SWINSON CAROLYN C	2009 16889 300 J5 25	2156 \$105.00 NES
TERRY JOHN & ELLEN W	2009 2796 300 B6 55	19463 \$105.00 LPC
TUCKER CHRISTOPHER M	2009 8580 300 C5 138	12354 \$105.00 LPC
WENDT ELIZABETH	2009 32641 300 L3B 14A	10504 \$105.00 LPC
TOTAL LFUF RELEASES:		\$ 1,995.00
Abbreviation Key:		
LFUF = Landfill User Fee		
NES=No Electrical Service		
LPC=Licensed Private Contractor		

County Manager approved request for Tax Releases Under \$100 were approved as follows:

Under \$100	1/4/2010	Date: _____
ERROR CORRECTION RELEASES:		
NAME	Year ACCT# MAP #	RECORD # AMOUNT REASON
CARTER JANE HEIRS OF	2009 7301 300 I6 102	2293 \$33.93 NO MH
CLEMENTS PHILLIP & NANCY	2009 5932 300 H1C242	21588 \$4.00 NO DOGS
DREWRY VOLUNTEER FIRE DEPT	2009 1772 302 A4 15	13354 \$96.00 EXEMPT
KATZENSTEIN FARMS INC	2009 23409 337 F4 47B	14573 \$73.79 DBL LIST
KATZENSTEIN FARMS INC	2008 23410 337 F4 47B	14573 \$96.64 DBL LIST
KATZENSTEIN FARMS INC	2007 23411 337 F4 47B	14573 \$88.43 DBL LIST
KATZENSTEIN FARMS INC	2006 23412 337 F4 47B	14573 \$88.43 DBL LIST
KATZENSTEIN FARMS INC	2005 23413 337 F4 47B	14573 \$88.43 DBL LIST
MARTIN TINA & AUBREY	2009 10810 300 E5 107	18711 \$34.19 CLERICAL ERROR
SUB-TOTAL ERROR CORRECTIONS:		\$603.84
MOTOR VEHICLE RELEASES:		
ALSTON LEONARD	2009 21889 2219 BN73221	69512 \$3.06 SOLD
BATCHELOR LONNIE MICHAEL	2009 33667 1876 STY7947	69169 \$24.05 REL TO NASH
BURROWS CLIFFIE K	2009 6126 1321 VYF 4620	68814 \$13.95 SOLD
DIPASQUALE MARLENE M	2009 22690 1672 RWX5377	68965 \$19.58 SOLD
EDGERTON GILBERT G JR	2009 13036 1500 VWW4161	70510 \$19.95 SALVAGE TITLE
HICKS BRYANT O	2009 10756 1744 VRJ5380	58457 \$21.33 SOLD
HUTTON KENNETH S	2009 21097 2020 PXR3735	69313 \$27.61 GAVE AWAY
JONES JAMES D	2009 22638 2594 TSM8160	62710 \$44.94 SOLD
KILIAN DARYL H	2009 27060 2294 YX6462	71304 \$19.20 HIGH MILEAGE
MASSON JOSEPH J	2009 14557 1735 IP4099	69028 \$23.87 SOLD
MEYER LEROY F JR	2009 8941 316 XVB1541	68609 \$3.20 VALUE ADJUST
MILES ROBERT L	2009 2445 2123 YX5639	69416 \$94.05 SOLD
MITCHELL EDDIE R	2009 14353 1244 YNC8670	66791 \$6.80 SOLD
MUNN BONNIE C	2009 28305 1345 SXT4131	66892 \$2.59 SOLD
NELSON MATT DAVID III	2009 28730 1203 YNX6321	68496 \$3.10 HIGH MILEAGE
PARKS CHERRY H	2009 18750 1907 VWW8636	67454 \$12.42 SOLD
RICHARDSON BRENDA A	2009 33439 1938 YNC2430	69231 \$10.50 TOTAL LOSS
RICHARDSON LARRY W	2009 33819 2103 4B1867	69396 \$24.80 SOLD
RIVERA DEMETRIO R	2009 17982 1139 TXK3626	66686 \$7.92 SOLD
ROSS DONALD HARRY	2009 35323 2498 WSJ9592	80555 \$71.72 GAVE AWAY
RUDD CARISA K	2009 21485 1658 RXH5270	67205 \$18.20 GAVE AWAY
SMITH WILLIAM B	2009 20362 1103 RWX3346	66650 \$8.80 SOLD
TALTON BRENDA	2009 27048 1443 RZP6155	68736 \$24.80 HIGH MILEAGE
WRENN GERALD A	2009 30264 1489 XYZ9290	65276 \$60.50 SOLD
WRENN GERALD A	2009 30264 1823 BV23387	65610 \$6.56 SOLD
SUB-TOTAL MOTOR VEHICLE RELEASES:		\$573.50
SUB-TOTAL CORRECTION RELEASES:		\$603.84
Total Releases		\$ 1,177.34

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Employee Performance Bond in the amount of \$50,000 covering

Finance Officer Barry J. Mayo was approved for the period January 24, 2010 through January 24, 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Resolution – Authority of Deputy Clerk was adopted:

RESOLUTION - AUTHORITY OF DEPUTY CLERK

THAT WHEREAS, by action of the Warren County Board of Commissioners at a Regular Meeting on December 7, 2009, Mrs. Paula L. Pulley was appointed to the position of Deputy Clerk to the Warren County Board of Commissioners, and

WHEREAS, The Board desires to make clear the authority of the person appointed to the position of Deputy Clerk,

NOW THEREFORE, BE IT RESOLVED, that the Deputy Clerk to the Warren County Board of Commissioners is hereby authorized to perform any and all acts authorized to be performed by the duly appointed Clerk, specifically including attesting legal documents and affixing the county seal to such documents.

BE IT FURTHER RESOLVED, that the Deputy Clerk is authorized to act for the Clerk at such times as the Clerk may be absent or unavailable, and the Deputy Clerk may act to assist the Clerk when necessary or convenient.

Adopted this the 4th day of January, 2010 at Warrenton, North Carolina.

Barry Richardson, Chairman
Warren County Board of Commissioners

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Amendment # 8 to the FY 2009-10 Warren County Budget Ordinance was adopted as follows:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2009/2010

Amendment No. 8

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Court Facilities	1,892
Register of Deeds	264
Veteran's Services Office	44
DSS Administration	20,171
Youth Services Bureau	1,075
Contingency	(1,075)
Total	\$ 22,371

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - DSS 1571	20,171
Fund Balance	2,200
Total	\$ 22,371

This amendment:

- appropriates funds to Court Facilities for cost associated with repairs to the cupola. These funds were received as an insurance claim in FY09 and are being reallocated for payment in FY10.
Funding Source: Fund Balance
- appropriates funds to Register of Deeds for cost associated with repairs to the cupola. These funds were received as an insurance claim in FY09 and are being reallocated for payment in FY10.
Funding Source: Fund Balance
- appropriates funds to Veteran's Services for cost associated with repairs to the cupola. These funds were received as an insurance claim in FY09 and are being reallocated for payment in FY10.
Funding Source: Fund Balance
- appropriates funds to DSS Administration to agree with State allocations.
Funding Source: DHHS Division of Social Services - Crisis Intervention Payment
- appropriates funds to Youth Services Bureau to replace the telephone system destroyed by a power surge caused by a blown transformer.
Funding Source: General Fund - Contingency

Respectfully Submitted 01/04/2009

Barry J. Mayo
Barry J. Mayo, Finance Director

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to approve Amendment # 9 to the FY 2009-10 Warren County Budget Ordinance:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2009/2010
Amendment No. 9**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

National Guard Armory	(10,000)
Transfer to Other Funds - Armory	10,000
Total	\$ -

This amendment:

- appropriates funds to Armory Project for Additional Services (ie. phone system and dirt removal)

Funding Source: National Guard Armory

Respectfully Submitted 12-07-09

Barry J. Mayo
Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 6 to the National Guard Armory Renovation Capital Project Ordinance was adopted as follows:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
NATIONAL GUARD ARMORY RENOVATION PROJECT
(Amendment No. 6)**

Section 3 The following revenues are anticipated to be available to complete the project:

Transfer from Other Funds - General Fund	<u>10,000</u>
Total	\$ 10,000

Section 4 The following amounts are appropriated for the project:

Additional Services	<u>10,000</u>
Total	\$ 10,000

This amendment adjust the budget to the most recent cost estimates.

Respectfully Submitted 12-07-09

Barry J. Mayo
Barry J. Mayo, Finance Director

After holding a required public hearing on Monday, January 4, 2010 at 9:30 am in the Warren County Memorial Library Community Room to hear citizen comments regarding proposed amendments to the 2008 Community Development Block Grant Scattered Sites Housing Program, the following action was taken. It was noted that by residents' request, 126 Peter Williams Road, Macon was removed from the list of amendments. Work for 126 Peter Williams Road, Macon would revert back to demolition, replacement and new construction.

On motion by Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, amendments to 2008 Community Development Block Grant Scattered Sites Housing Program were approved as follows:

- a) Deleted from the program 1055 NC Highway 43, Warrenton
- b) Changed from rehabilitation to demolition and replacement 810 NC Highway 43, Warrenton
- b) Added alternates for rehabilitation or urgent repairs:

1929 Licksillet Road, Warrenton	701 Greentown Ave, Warrenton
273 Michael Quarry Road, Norlina	219 Occoneechee Trail, Hollister
998 Eaton Ferry Rd, Littleton	104 Capps Hill Rd, Hollister
110 White Rock Church Rd, Hollister	121 Freedom Circle, Norlina
143 Greenwood Blvd, Warrenton	

Motion was amended by Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote to delete amendment to 126 Peter Williams Road in Macon on 2008 Community Development Block Grant Scattered Sites Housing Program. Work for 126 Peter Williams Road, Macon reverted back to demolition, replacement and new construction.

After holding a required public hearing on Monday, January 4, 2010 at 9:45 am in the Warren County Memorial Library Community Room to hear citizen comments regarding request from Youth Camps for Christ to amend the Warren County Zoning Ordinance to the current Lakeside Group Camp District G-C, the following action was taken.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, request from Youth Camps for Christ to amend the Warren County Zoning Ordinance to the current Lakeside Group Camp District G-C was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote Southern Bank and Trust Installment Financing Packet in the amount of \$669,000 for renovation of former Library, former Mental Health Building and National Guard Armory was approved as follows, with Chairman to the Board Barry Richardson and County Manager Linda T. Worth authorized to sign related documents: * Installment Financing Contract * Incumbency & Authorization Certificate * Promissory Note * Resolution authorizing signature * Escrow Agreement * Bank Eligibility Certificate

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Resolution authorizing entering into loan agreement and authorizing signatures for Warren County Construction/Renovation projects was adopted:

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Resolution

The County Board of Commissioners (the "Board") of the County of Warren, North Carolina (the "County") met at 10:00 a.m. on January 4, 2010. The following resolution was introduced:

WHEREAS, pursuant to Section 160A-20 of the General Statutes of North Carolina, a local government unit is authorized to finance the purchase of real or personal property by installment contracts that create in the property purchased a security interest to secure payment of the Loan Amount to an entity advancing moneys or supplying financing, and/or to finance the construction or repair of fixtures or improvements on real property by contracts that create in the fixtures or improvements, or in all or some portion of the property on which the fixtures or improvements are located, or in both, a security interest to secure repayment of moneys advanced or made available for such construction or repair; and,

WHEREAS, the County proposes to construct two Emergency Management Services Satellite Units, to renovate three existing structures (Old Mental Health Building, Old Warren County Library, and the Warren County Armory), and to finance those transactions and related costs (the "Loan") with Southern Bank and Trust Company; and,

WHEREAS, the Loan shall be evidenced by an Installment Financing Contract (the "Contract") and a Promissory Note (the "Note") and secured by a Deed of Trust (the "Deed of Trust") on the subject real property (the "Property"); and,

WHEREAS, draft copies of the proposed Contract, Note and Deed of Trust have been presented to the Board; and,

WHEREAS, in accordance with Section 160A-20 of the General Statutes of North Carolina, the County Board of Commissioners held a public hearing on the Contract and gave notice of the public hearing at least ten (10) days before the date fixed for said hearing in accordance with Section 160A-20(g) of the General Statutes of North Carolina; and,

WHEREAS, the County Board of Commissioners desires to approve the aforesaid Loan and the execution and delivery of the Contract, Note and Deed of Trust and to authorize other actions in connection therewith.

BE IT RESOLVED by the County Board of Commissioners of the County of Warren as follows:

- The Loan and the agreements and documents referenced herein are hereby ratified, approved and authorized.
- Each of the Contract, the Note and the Deed of Trust, in substantially the forms submitted to this meeting, and the performance by the County of its obligations thereunder, including, without limitation, its representations, warranties and covenants as to matters affecting the tax-exempt status of interest on the Loan, hereby are approved, and the County Manager hereby is authorized and directed to execute and deliver, and the Clerk to the Board hereby is authorized and directed to attest and acknowledge, as may be appropriate, on behalf of the County each of the Contract, the Note and the Deed of Trust, with such variations, omissions and additions as the persons executing such documents may approve, their execution and delivery thereof to constitute conclusive evidence of such approval of such variations, omissions and additions. Without limiting the generality of the foregoing, the County Manager and the County Finance Director hereby are authorized to approve all details of said Loan, including, without limitation, the amount advanced pursuant to the Contract (which shall not exceed a maximum sum of \$_____), the amounts and timing of the Installment Payments, the interest rate(s) and the term of the Contract. Execution

of the Contract by the County Manager or the Finance Director conclusively shall evidence such approval of all such details of the Loan.

- The Board, the County Manager and the County Finance Director or any of them hereby are authorized and directed, as appropriate, to negotiate, enter into, execute and deliver for and on behalf of the County, and the Clerk to the Board hereby is authorized and directed to attest and acknowledge, as may be appropriate, any and all exhibits, addenda, schedules and supplements to the Contract, Note and Deed of Trust and any and all financing statements, certificates, assignments and other documents, instruments or agreements (including appropriate tax certifications and agreements) as may be necessary or advisable to carry out the intent of this resolution and to effect the financing pursuant to the Contract and Deed of Trust, and any other certificate, instrument or document relating to the Contract and the Deed of Trust and the transactions contemplated thereby, including, without limitation, the Note, and to perform any and all acts they may deem necessary or appropriate in order to carry out the intent of this resolution and the matters herein authorized.
- The County hereby designates the Note and the Contract as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3). The County shall not issue tax-exempt obligations itself or approve the issuance of tax-exempt obligations of its "subordinate" entities (and all entities which issue tax-exempt obligations on behalf of the County and its subordinate entities) if the issuance of such tax-exempt obligations would, when aggregated with all other tax-exempt obligations theretofore issued in this calendar year by the County and such other entities, result in the Town and such other entities having issued a total of more than \$30,000,000.00 of tax-exempt obligations in this calendar year (not including private activity bonds other than qualified 501(c)(3) bonds), including the Note and the Contract.
- All other actions of County officers and employees in conformity with the purposes and intent of this resolution and in furtherance of the execution and delivery of the instruments described above and the consummation of the transactions contemplated thereby are hereby ratified, approved and confirmed. All other resolutions or parts thereof in conflict herewith, to the extent of such conflict, are hereby repealed.
- This resolution shall become effective immediately.

I, Angelena Kearney-Dunlap, Clerk to the County Board of Commissioners of the County of Warren, North Carolina, HEREBY DO CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of said County Board of Commissioners at a meeting held on January 4, 2010 as relates in any way to the authorization and approval of an installment contract financing, that the public hearing referenced in said resolution was duly called and held, that all required notices of such meeting were given and that references regarding said proceedings are recorded in the minutes of said Board and a full copy of the foregoing resolution is recorded in the resolution book of the County Board of Commissioners.

WITNESS my hand and the corporate seal of said County, this 4th day of January, 2010.

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On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by a majority vote Southern Bank and Trust Installment Financing Packet in the amount of \$610,000 for construction of Warren County New Tech High School was approved as follows, with Chairman to the Board Barry Richardson and County Manager Linda T. Worth authorized to sign related documents: * Installment Financing Contract * Incumbency & Authorization Certificate * Promissory Note * Resolution authorizing signature * Escrow Agreement * Bank Eligibility Certificate

Votes were as follows: Ayes: Fleming, Davis, Jordan and Richardson
 Nay: Ross

Motion carried, Southern Bank and Trust Installment Financing Packet in the amount of \$610,000 for construction of Warren County New Tech High School was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by a majority vote, Resolution authorizing entering into loan agreement and authorizing signatures was adopted.

Votes were as follows: Ayes: Fleming, Davis, Jordan and Richardson
 Nay: Ross

Motion carried, Resolution authorizing entering into loan agreement and authorizing signatures for Warren County New Tech High School was approved.

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Resolution

WHEREAS, pursuant to Section 160A-20 of the General Statutes of North Carolina, a local government unit is authorized to finance the purchase of real or personal property by installment contracts that create in the property purchased a security interest to secure payment of the Loan Amount to an entity advancing moneys or supplying financing, and/or to finance the construction or repair of fixtures or improvements on real property by contracts that create in the fixtures or improvements, or in all or some portion of the property on which the fixtures or

improvements are located, or in both, a security interest to secure repayment of moneys advanced or made available for such construction or repair; and,

WHEREAS, the County proposes to construct the Warren County New Tech High School, and to finance this transaction and related costs (the "Loan") with Southern Bank and Trust Company; and,

WHEREAS, the Loan shall be evidenced by an Installment Financing Contract (the "Contract") and a Promissory Note (the "Note") and secured by a Deed of Trust (the "Deed of Trust") on the subject real property (the "Property"); and,

WHEREAS, draft copies of the proposed Contract, Note and Deed of Trust have been presented to the Board; and,

WHEREAS, in accordance with Section 160A-20 of the General Statutes of North Carolina, the County Board of Commissioners held a public hearing on the Contract and gave notice of the public hearing at least ten (10) days before the date fixed for said hearing in accordance with Section 160A-20(g) of the General Statutes of North Carolina; and,

WHEREAS, the County Board of Commissioners desires to approve the aforesaid Loan and the execution and delivery of the Contract, Note and Deed of Trust and to authorize other actions in connection therewith.

BE IT RESOLVED by the County Board of Commissioners of the County of Warren as follows:

- The Loan and the agreements and documents referenced herein are hereby ratified, approved and authorized.
- Each of the Contract, the Note and the Deed of Trust, in substantially the forms submitted to this meeting, and the performance by the County of its obligations thereunder, including, without limitation, its representations, warranties and covenants as to matters affecting the tax-exempt status of interest on the Loan, hereby are approved, and the County Manager hereby is authorized and directed to execute and deliver, and the Clerk to the Board hereby is authorized and directed to attest and acknowledge, as may be appropriate, on behalf of the County each of the Contract, the Note and the Deed of Trust, with such variations, omissions and additions as the persons executing such documents may approve, their execution and delivery thereof to constitute conclusive evidence of such approval of such variations, omissions and additions. Without limiting the generality of the foregoing, the County Manager and the County Finance Director hereby are authorized to approve all details of said Loan, including, without limitation, the amount advanced pursuant to the Contract (which shall not exceed a maximum sum of \$_____), the amounts and timing of the Installment Payments, the interest rate(s) and the term of the Contract. Execution of the Contract by the County Manager or the Finance Director conclusively shall evidence such approval of all such details of the Loan.
- The Board, the County Manager and the County Finance Director or any of them hereby are authorized and directed, as appropriate, to negotiate, enter into, execute and deliver for and on behalf of the County, and the Clerk to the Board hereby is authorized and directed to attest and acknowledge, as may be appropriate, any and all exhibits, addenda, schedules and supplements to the Contract, Note and Deed of Trust and any and all financing statements, certificates, assignments and other documents, instruments or agreements (including appropriate tax certifications and agreements) as may be necessary or advisable to carry out the intent of this resolution and to effect the financing pursuant to the Contract and Deed of Trust, and any other certificate, instrument or document relating to the Contract and the Deed of Trust and the transactions contemplated thereby, including, without limitation, the Note, and to perform any and all acts they may deem necessary or appropriate in order to carry out the intent of this resolution and the matters herein authorized.
- The County hereby designates the Note and the Contract as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3). The County shall not issue tax-exempt obligations itself or approve the issuance of tax-exempt obligations of its "subordinate" entities (and all entities which issue tax-exempt obligations on behalf of the County and its subordinate entities) if the issuance of such tax-exempt obligations would, when aggregated with all other tax-exempt obligations theretofore issued in this calendar year by the County and such other entities, result in the Town and such other entities having issued a total of more than \$30,000,000.00 of tax-exempt obligations in this calendar year (not including private activity bonds other than qualified 501(c)(3) bonds), including the Note and the Contract.
- All other actions of County officers and employees in conformity with the purposes and intent of this resolution and in furtherance of the execution and delivery of the instruments described above and the consummation of the transactions contemplated thereby are hereby ratified, approved and confirmed. All other resolutions or parts thereof in conflict herewith, to the extent of such conflict, are hereby repealed.
- This resolution shall become effective immediately.

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On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was authorized to dissolve Warren County Emergency Medical Services Advisory Council.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Warren County Emergency Medical Services request to establish Warren County EMS Peer Review and Education Committee to enhance quality of service provision through analysis of patient care at the local level as well as enhance training and medical direction of EMS personnel was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Warren County Senior Center Advisory Council By-Laws were adopted:

**WARREN COUNTY SENIOR CENTER
ADVISORY COUNCIL
BY-LAWS**

ARTICLE I. NAME

The name of this organization shall be the Warren County Senior Center Advisory Council (hereinafter referred to as the Advisory Council).

ARTICLE II. ORGANIZATION AND PURPOSE

The purpose of this organization shall be to provide leadership and direction for the Warren County Senior Center (WCSC), supporting its mission; to provide programs and activities to enhance the quality of life and promote independent living for area adults 60 years old and older.

ARTICLE III. RESPONSIBILITIES

The Advisory Council shall serve in an advisory capacity to the WCSC and report directly to its Director. The Advisory Council shall have no authority over the senior center staff. It shall be the responsibility of the Advisory Committee to:

1. Assist in monitoring, reviewing, and evaluating all policies, programs and actions that affect the WCSC clients.
2. Make recommendations to the senior center Director concerning issues and initiatives affecting the area adults 60 years old and older in Warren County.
3. Represent the WCSC as advocates whenever appropriate or necessary.
4. Make recommendations on allocations of state and federal funding from the NC Division of Aging as administered through the Kerr Tar Council of Governments Area Agency on Aging.
5. Serve as a liaison with older adults, participating agencies, planning committees, the Senior Tar Heel Legislature, and the general population to enhance and promote public awareness of the services available to older adults through the WCSC.

ARTICLE IV. MEMBERSHIP

Section 1. Membership on the Advisory Council shall be open to all persons who are interested in and concerned with the problems and well-being of older adults (60 years of age and older) with 60% of the membership being 60 years old or older as required by NC Division of Aging Administrative and Federal Regulation 10 NCAC, 22G, .0415.

- a) Advisory Council shall consist of twelve (12) voting members appointed by the Board of Commissioners of Warren County.
- b) The following shall serve as non-voting ex-officio members: the Warren County Senior Center Director, the Warren County Manager, and a representative of the Board of County Commissioners
- c) Appointed Advisory Council members shall serve a three-year term and have the option to be re-appointed for a second three-year term. All terms of office shall begin July 1.
- d) Voting membership should include but is not restricted to representatives from the following: Department of Social Services (two members), Recreation Department (one member), Health Department (one member), Center Participants (three members), Warren County Senior Tar Heel Legislature (one member), Cooperative Extension (one member) and Citizens at Large (three members).

Section 2. The initial appointment to the Advisory Council shall begin January 2010 for 3 years for 1/3 of the Advisory Council, 2 years for 1/3 of the Advisory Council, and 1 year for 1/3 of the Advisory Council.

Section 3. All persons who are interested in being a voting member of the Advisory Council should apply to the Chair of the Advisory Council and/or the Senior Center Director.

- a) The public may attend any Advisory Council meeting. However, voting rights are limited to the members only.
- b) Members with three consecutive, unexcused absences shall be removed from the Advisory Council, unless the Senior Center Director has been notified and special circumstances prevail as determined by the Board.

ARTICLE V. MEETINGS

- Section 1. Regular meetings will be held at least quarterly. These meetings will be held on the fourth Tuesday of the beginning of the quarter (July, October, January, April) at 2:00 p.m. Location will be announced prior to the meeting.
- Section 2. If there is a conflict or problem with a particular meeting date, the date can be changed at the discretion of the Chair or the majority of members.
- Section 3. Special meetings of the Advisory Council may be called at the request of the Chair or any two members.
- Section 4. A quorum shall be constituted when a simple majority of all voting members is present.
- Section 5. The Chair of the Advisory Council may vote only in case of a tie vote.
- Section 6. The latest edition of *Robert's Rules of Order-Revised* shall provide the established procedures for conducting all Advisory Council meetings.

ARTICLE VI. OFFICERS

- Section 1. The officers of the Advisory Council shall be:
 Chair
 Vice-Chair
 Secretary
- Section 2. The Council will elect its own officers at the first meeting in July of each year.
- Section 3. Length of office will be one year.

ARTICLE VII. BOARD PLACEMENT PROCEDURES

- Section 1. Prospective members will be recommended to the Board of Commissioners of Warren County by the Warren County Senior Center Director
- Section 2. The Board of Commissioners of Warren County shall approve the appointment of Advisory Council members.
- Section 3. Members of the Advisory Council shall serve for terms of three years after initial appointments establishing Advisory Council.
- Section 4. Former members may be reappointed to the Advisory Council after a one-year sabbatical, provided membership is not being denied to others who want to serve.

ARTICLE VIII. DUTIES OF OFFICE

- Section 1. The Chair shall have the following duties:
- a. Prepare meeting agenda in conjunction with the Center Director prior to each meeting.
 - b. Preside over all meetings;
 - c. Appoint sub-committee chairmen and sub-committees as needed;
 - d. Work with the Center Director in planning or initiating new programs/services.
- Section 2. The Vice-Chair shall have the following duties:
- a. Preside over meetings only in the absence of the Chair;
 - b. Serve for the unexpired term of the Chair in the event the office is vacated.
 - c. Assist the Chair as needed.
- Section 3. The Secretary shall have the following duties:
- a. Take minutes of each meeting and keep them in the Advisory Council's file;
 - b. Submit typed minutes to Director for review prior to submitting to Advisory Council for approval.
 - c. Send sympathy and get-well cards to members of the Advisory Council;
 - d. Write thank-you notes to various individuals, speakers, etc. who perform services for the Advisory Council and the Center.

ARTICLE IX. COMMITTEES/SUBCOMMITTEES

The Chair may appoint subcommittees as necessary to carry out the work of the Advisory Council. Each subcommittee shall develop its own guidelines to be approved by the Advisory Council.

1. Subcommittees may include, but are not limited to the following:
 - a) Nominating Committee
 - b) Program Review Committee
 - c) Membership Committee
 - d) Special Activities Committee
 - e) Legislative/Advocacy Committee
2. Each subcommittee may include Senior Center staff to provide technical assistance.

ARTICLE X. AMENDMENTS

- Section 1. By-laws may be amended or replaced by a quorum vote at any meeting of the general membership. Thirty days will be needed for effecting a change or changes to the Bylaws after the Advisory Council has voted on the proposed amendment(s).

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Rachel Harris-Monteverdi, representing Warren County Cooperative Extension was appointed to the Warren County Senior Center Advisory Council for a three year term expiring December 31, 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Charles Walton, representing Warren County Department of Social Services was appointed to the Warren County Senior Center Advisory Council for a three year term expiring December 31, 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Richard "Dickie" Williams representing Warren County Parks & Recreation was appointed to the Warren County Senior Center Advisory Council for a three year term expiring December 31, 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Hilda Baskerville representing Warren County Health Department was appointed to the Warren County Senior Center Advisory Council for a three year term expiring December 31, 2012.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Dianne Tant representing Warren County Department of Social Services was appointed to the Warren County Senior Center Advisory Council for a two year term expiring December 31, 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Charles Jefferson representing Senior Tar Heel Legislature was appointed to the Warren County Senior Center Advisory Council for a two year term expiring December 31, 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Mary Justice, participant at the Warren County Senior Center was appointed to the Warren County Senior Center Advisory Council for a one year term expiring December 31, 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Florine Davis, participant at the Warren County Senior Center was appointed to the Warren County Senior Center Advisory Council for a one year term expiring December 31, 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Vonciel Perry, participant at the Warren County Senior Center was appointed to the Warren County Senior Center Advisory Council for a one year term expiring December 31, 2010.

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, Commissioner Ernest Fleming was designated representative from Warren County Board of Commissioners to serve on the Warren County Senior Center Advisory Council for a one year term expiring December 31, 2010.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, County Manager Linda T. Worth was appointed to the Warren County Senior Center Advisory Council with no term limit.

Bids were received for Public Utilities Meter Replacement and Automated Meter Reading System Project as follows:

Warren County Water Meter Replacement and Installation of Automated Meter Reading System Project
DEH-1448
Bid Tabulation
12-1-09

#	Item	Unit	Quantity	Southern Corrosion				Vanguard Utility Service, Inc.				Utility Partners of America			Atlantic Utility Solutions						
				Unit Price	Item Total	Deduct Quantity for Alternate	Deduct Amount for Alternate	Bid Total	Unit Price	Item Total	Deduct Quantity for Alternate	Deduct Amount for Alternate	Bid Total	Unit Price	Item Total	Bid Total	Unit Price	Item Total	Deduct Quantity for Alternate	Deduct Amount for Alternate	Bid Total
1	Mobilization	Lump	1	\$4,990.00	\$4,990.00			\$4,990.00	\$5,000.00	\$5,000.00			\$5,000.00	\$1,200.00	\$1,200.00	\$1,200.00	\$7,500.00	\$7,500.00			\$7,500.00
2	3/4" and 1" Meter Replacements	Each	1,190	\$20.09	\$23,907.10	-1,000	-\$20,090	\$3,817.10	\$29.80	\$35,462.00	-1,000	-\$29,800	\$5,662.00	\$84.50	\$41,055.00	\$41,055.00	\$32.00	\$38,080.00	-1,000	-\$32,000	\$6,080.00
3	2" Register and MUI Installations (Neptune Only)	Each	10	\$38.64	\$386.40			\$386.40	\$29.80	\$298.00			\$298.00	\$23.00	\$230.00	\$230.00	\$75.00	\$750.00			\$750.00
4	Replacement of existing Broken Iron and/or Plastic Meter Boxes	Each	100	\$23.19	\$2,319.00			\$2,319.00	\$38.00	\$3,800.00			\$3,800.00	\$35.00	\$3,500.00	\$3,500.00	\$150.00	\$15,000.00			\$15,000.00
5	Replacement of existing Meter Expansion Box with New Assembly and New Box	Each	50	\$77.28	\$3,864.00			\$3,864.00	\$94.86	\$4,743.00			\$4,743.00	\$58.00	\$2,900.00	\$2,900.00	\$225.00	\$11,250.00			\$11,250.00
6	Seed and MUI Expansion Box Replacement Sites	Each	50	\$15.46	\$773.00			\$773.00	\$22.00	\$1,100.00			\$1,100.00	\$12.00	\$600.00	\$600.00	\$25.00	\$1,250.00			\$1,250.00
7	Software Interface to MUNIS Utility Billing System to Replace Meter Information	Each	1,200	\$1.55	\$1,860.00			\$1,860.00	\$2.00	\$2,400.00			\$2,400.00	\$6.17	\$7,404.00	\$7,404.00	\$3.00	\$3,600.00			\$3,600.00
A2	Replacement of existing Dual Check Valve	Each	1,000	\$23.19	\$23,190.00			\$23,190.00	\$33.50	\$33,500.00			\$33,500.00	\$11.00	\$11,000.00	\$11,000.00	\$95.00	\$95,000.00			\$95,000.00
				<u>\$41,199.50</u>				<u>\$56,593.00</u>				<u>\$67,889.00</u>			<u>\$140,430.00</u>						
AFFIDAVIT B ATTACHED				YES				YES				NO			YES						
REFERENCES PROVIDED				1				32				11			4						

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, bid was awarded for Warren County Public Utilities Meter Replacement and Installation of Automated Meter Reading System Project to Southern Corrosion of Roanoke Rapids, NC at a total bid of \$41,199.50.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Water Meter Replacement and Installation of Automated Meter Reading System Project Agreement was approved, with Chairman of the Board and/or County Manager authorized to sign necessary documents.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, employment offer to Alfred J. "Fred" Papa in the position of Economic Development (EDC) Director was authorized with an annual salary of \$65,000 commencing January 19, 2010. A county vehicle will be assigned to the EDC Director for work related travel, in accordance with Warren County Fleet Management and Travel Policies.

Bids were received on tax foreclosed properties as follows:

No Bottom Road 0.72 acre lot at MapN: C6 25 road front, Warrenton Township
\$3,001 from James Watson of Nashville, NC

Cole Forest Road 1 acre lot at MapN: F2 6F road front, Hawtree Township
No bid received. Request authorization to rebid property

Pearl Harbor Road 0.50 acre lot at MapN: L5 36B, River Township
No bid received. Request authorization to rebid property

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, bid for 0.72 acre lot at MapN C6 25, tax foreclosed property on No Bottom Road, Warrenton Township was awarded to James Watson of Nashville, NC for \$3,001.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was authorized to rebid two tax foreclosed properties that received no bid during initial sealed bid auction:

Cole Forest Road 1 acre lot at MapN: F2 6F road front, Hawtree Township

Pearl Harbor Road 0.50 acre lot at MapN: L5 36B, River Township

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, the following items were declared surplus and authorized for sale via GovDeals online auction:

WARREN COUNTY PROPERTY

WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and sale by auction, bid, and/or electronic advertisement.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through internet based auction the following property declared Surplus Property:

*Dell All-In-One Printer A940
 Xerox Copy Centre Copier*

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.

ADOPTED this the 4th day of January 2010.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to put out for bid Warren County employee group health insurance coverage, in order to get the best price for coverage.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, amendment to 2008 Community Development Block Grant Water Hook-Up Administrative Contract with Kerr Tar Regional Council of Governments to cover additional expenses in the amount of \$13,368.78 was approved as follows:

Administration -	\$ 7,500.00
Service Delivery -	\$15,818.84
Travel -	\$ 549.94

Funding source: CDBG Water Hook-Up Grant

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Resolution – Warren County Board of Commissioners Support of Lake Gaston Chamber of Commerce’s Proposed Building Plans was adopted:

**STATE OF NORTH CAROLINA
COUNTY OF WARREN**

RESOLUTION

**WARREN COUNTY BOARD OF COMMISSIONERS
SUPPORT OF LAKE GASTON CHAMBER OF COMMERCE’S
PROPOSED BUILDING PLANS**

WHEREAS, the Lake Gaston Chamber of Commerce has served local businesses and the surrounding community for many years through programming, services and advocacy thereby enhancing the quality of life and economic development of Warren County’s Lake Gaston area; and

WHEREAS, to continue to provide adequate services to the greater community, the Lake Gaston Chamber of Commerce has developed a plan for the construction of a new office building that would allow the Chamber to accommodate numerous activities including but not limited to classroom space, group activities, tourism opportunities, business incubation, an enlarged visitor center, conference/meeting room space, and numerous other functions; and

WHEREAS, the Warren County Board of Commissioners is desirous of conveying its support of the Lake Gaston Chamber of Commerce’s proposed building plans to construct a larger more functional two-story facility to house the Chamber’s offices and accommodate numerous activities and functions that cannot be provided in the limited space of its current facility;

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Commissioners wholeheartedly supports the Lake Gaston Chamber of Commerce’s proposed building plans to construct a new facility to house the Chambers offices and enlarged visitor center to accommodate a myriad of services and activities designed to support the areas served in and around Lake Gaston.

Adopted this 4th day of January, 2010.

Warren County Board of Commissioners

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Resolution – Warren County Board of Commissioners Solicitation of Support From State and Federal Legislative Delegation was adopted:

STATE OF NORTH CAROLINA

COUNTY OF WARREN

RESOLUTION

WARREN COUNTY BOARD OF COMMISSIONERS
SOLICITATION OF SUPPORT FROM
STATE AND FEDERAL LEGISLATIVE DELEGATION

WHEREAS, Warren county is a Tier 1 county with limited financial resources to fund many of the pressing needs of its citizenry both mandated and non-mandated; and

WHEREAS, Warren County is endeavoring to meet the growing needs of its citizens by providing improved Emergency Medical Services response times, sufficient ADA compliant governmental and judicial office space, improved services for senior citizens, tourism and regional economic development initiatives, improved animal control services, sufficient recreational outlets, and updated library services to name a few; and

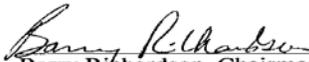
WHEREAS, Warren County is making a good faith effort to meet the increasing financial demands presented by these and many other statutorily mandated challenges, many of which are unfunded mandates from state and federal government that greatly burden low-wealth jurisdictions.

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Commissioners respectfully requests the County's State and Federal Legislative Delegation to:

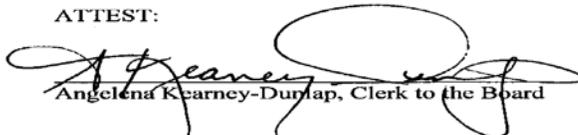
- 1) Support the expansion of high speed rail lines in NC including in Warren County where a CSX rail line and right-of-way has existed for many years. Warren County's Triangle North-Warren certified industrial mega-site containing 867+ acres with expansion capabilities to 1000 acres has immediate access to the CSX rail line and would benefit greatly from main line rail to accommodate the movement of products to and from the industrial site to outside markets. The installation of main line rail in this area would greatly enhance the marketability and increase the development potential of the site.
- 2) Oppose legislation authorizing local governments to enter into collective bargaining agreements with public employees, or mandating dues check-off programs. Such legislation would impose an undue hardship on local governments, particularly low-wealth jurisdictions, as another unfunded mandate.
- 3) Support legislation to adopt the proposed changes to be recommended by the E-911 Study Group during the NC General Assembly's Short Session that would among other things preserve county revenue from E-911 charges; allow counties greater flexibility in the use of the funds to include but not be limited to the lease, purchase, operation and maintenance of consoles and communications equipment and radio or microwave towers and equipment; and restructure the 911 Board created by G.S. 62A-41 to add additional local government representation.
- 4) Oppose legislation shifting the State of North Carolina's existing fiduciary responsibility for funding transportation (highways/roadways) construction and maintenance projects to county governments that do not have the ability to fund nor maintain the state's highway/roadway system.
- 5) Provide state and federal funding to the NC Department of Transportation to move forward immediately with the four-laning of US Highway 158 from eastern North Carolina through Warren County and on to points west to promote and encourage economic and tourism development activities, including new job creation, that are greatly needed to improve the state and national economy.

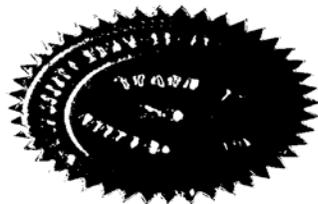
Adopted this 4th day of January, 2010.

Warren County Board of Commissioners


Barry Richardson, Chairman

ATTEST:


Angelena Kearney-Dunlap, Clerk to the Board



County Manager Linda T. Worth reported on contract executed, having been granted authority by the Board of Commissioners, to enter into contracts up to but not to exceed \$50,000:

emsCharts, Inc. Pittsburgh, PA - \$3,887 annual cost for use of suite of products.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report for December 2009 was accepted:

Administration

- Met with Paul Dennison, State Area Emergency Management Coordinator, and County Emergency Services Director to discuss Mr. Dennison's retirement on 12/31/09 (12/1/09)
- Participated in Veterans Administrator interviews with Personnel Committee (12/2/09)
- Met with Planning/Zoning Director to discuss presentation for Board of Commissioners' Work Session (12/2/09)
- Met with Sheriff Williams to discuss proposed changes to County Noise Control Ordinance (12/3/09)
- Participated in EDC Director interviews with Members of Economic Development Commission (12/4/09)
- Prepared for and attended Board of County Commissioners Organizational and Regular Meeting (12/7/09)
- Met with Senior Center Director to discuss proposed By-Laws for the Senior Center Advisory Council (12/8/09)
- Met with Finance Director and Buildings & Grounds Manager to discuss Capital Projects budgets (12/8/09)
- Met with COG Planner to discuss status of Housing Survey (12/8/09)
- Prepared for and attended Board of Commissioners Work Session (12/9/09)
- Met with Harrison Sasser to discuss County's recycling programs (12/9/09)
- Attended monthly JCPC Advisory Board meeting (12/14/09)
- Attended Public Utilities Progress meeting for District III Phase II Water Project (12/15/09)
- Attended Complete Count Committee Meeting to continue discussion on 2010 Census (12/16/09)
- Participated in a conference call hosted by NCACC to discuss proposed changes to E-911 (12/16/09)
- Participated in CDBG Water Hook-Up Project Bid Opening (12/17/09)
- Met with representatives from Clinical Patient Records, LLP to discuss Praxis Electronic Medical Records Software application (12/18/09)
- Annual Leave (12/21-23/09) Christmas Holidays (12/24-25/09)
- Participated in bid opening for tax foreclosed properties (12/28/09)
- Met with Finance Director and representatives from Auditor's Firm to discuss County Audit (12/30/09)
- Vacation 12/31/09

Project Updates

National Guard Armory Renovation Project

Work on the Armory is proceeding well. Funds were appropriated for repairs to the front roofs by the Board of Commissioners at the 12/7/09 meeting. The work has been completed. We are anticipating a completion date for this project in February 2010.

Construction/Renovation Projects

Former Library Building and Mental Health Building Renovation Projects

Work is ongoing on the former Library Building renovation project. Sheet rock has been hung and is being finished in preparation for painting. Cabinetry has been completed but not installed. Exterior windows have been installed. It is estimated this project is approximately 70% complete at this time. No work has begun on the former Mental Health Building renovation project.

EMS Satellite Facilities

Grading has been finalized, concrete footings have been poured, masonry work has been completed and rough-in plumbing has been installed at the Afton EMS facility. This facility is approximately 15% complete at this time. The Davis-Bugg Road site has been cleared in preparation for site improvements which is being held up by weather.

Soul City Pump Station Rehab Project

Work has begun on this project. It is anticipated work will be completed in 180 calendar days from the issuance of the Notice to Proceed on November 23, 2009.

Wastewater Treatment Plant Rehab Project

We are continuing to work with staff of NC Department of Commerce, Division of Community Assistance (DCA) seeking grant and/or low interest funding to make critical repairs and upgrades to Warren County's regional wastewater treatment plant that was constructed in the late 1970's. Information is still being sent to DCA in response to their requests. We are also looking at other funding sources for this project which must be addressed immediately otherwise we continue to run the risk of a major plant shutdown.

Public Utilities Water Meter Replacement Project

Warren County has been awarded American Recovery and Reinvestment Act (ARRA) funding in the amount of \$371,030 to facilitate meter replacements from manual to radio read meters to increase efficiencies and reduce operational costs in Water and Sewer Regional District and Water and Sewer District I. The lowest responsive/responsible bidder will be recommended to the Board of Commissioners at the 1/4/10 Board Meeting for contract award. It is anticipated this project should be completed in 180 days after the issuance of the Notice to Proceed.

Ephraim Place Subdivision CDBG Project

The low bidder, James C. Harris Contractor, LLC, of Warren County was awarded the contract for this project at the Board's November 2, 2009 meeting. Once the contract documents are executed by all parties, a Notice to Proceed will be issued. It is anticipated this project will be completed within 150 calendar days after the date when the contract times commence to run.

Customer Service Improvement Initiative

Prepared for and attended second Customer Service Committee meeting on December 10, 2009. Officers were elected and we began work on a Mission Statement and Goals/Objectives for this initiative. The Committee is open to all interested county employees.

Other Activities

- Attended Tourism Stakeholders' Group Meeting to roll-out Tourism Strategic Plan (12/1/09)
- Attended Angel Tree Luncheon at DSS (12/3/09)
- Participated in Jacket Drive sponsored by North Warren Training School/North Warren High School Alumni Association at County Library (12/4/09)
- Attended 4-H Leaders Annual Banquet along with Coms. Fleming and Davis at the Lion's Den (12/7/09)
- Hosted Annual Department Head's Holiday Luncheon at the County Library (12/10/09)
- Attended Annual Warrenton Christmas Parade (12/12/09)
- Attended Retirement Celebration for Annette Silver, Deputy Tax Assessor (12/29/09)

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NC GS 143-318.11(a)(1) for the discussion of Attorney/Client Privileged Information.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to return to the regular meeting.

With no further business to discuss and on motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried, the January 4, 2010 meeting was adjourned.

/s/ Angelena Kearney-Dunlap,
Angelena Kearney-Dunlap, Clerk

MINUTES FROM A SPECIAL MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY COURTHOUSE LAW LIBRARY ON FEBRUARY 9, 2010 AT 6:00 PM.

The Special Meeting of the Board of County Commissioners was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan, and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager and Barry Mayo, Finance Director.

A moment of silence was observed.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to adopt the February 9, 2010 Special Meeting Suggested Agenda as presented.

Clerk to the Board read the Notice of Special Meeting.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 7 to the Warren County National Guard Armory Renovation Project Ordinance was adopted as follows (no additional funds were allocated):

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
NATIONAL GUARD ARMORY RENOVATION PROJECT**

(Amendment No. 7)

Section 4

The following amounts are appropriated for the project:

Contingency	(5,000)
Additional Services	5,000
Total	-0-

This amendment adjusts the budget to the most recent cost estimates.

Respectfully Submitted 02-09-2010

Barry J. Mayo

Barry J. Mayo, Finance Director

Mrs. Worth, County Manager informed the Board of School Board activities.

With no further business to discuss and on motion of Commissioner Fleming, which was seconded by Commissioner Jordan, the February 9, 2010 Special Meeting was adjourned.

/s/ Angelena Kearney-Dunlap,
Angelena Kearney-Dunlap, Clerk