

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE MEMORIAL LIBRARY COMMUNITY ROOM ON APRIL 5, 2010 AT 10:00 AM.**

The meeting of the Board of County Commissioners was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Jennifer Jordan, and Ulysses Ross; absent: Ernest Fleming. Others in attendance: County Manager Linda T. Worth, County Attorney Karlene Turrentine and Finance Director Barry Mayo.

Chairman Richardson read "Conflict of Interest Disclaimer":

*"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".*

*In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.*

*Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?*

*If so, please identify the conflict and refrain from any undue participation in the particular matter involved.*

**A moment of silence was observed.**

There were no Citizen Comments.

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, April 5, 2010 Suggested Agenda was adopted.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6A – Minutes of March 1, 2010 were adopted as follows:

Public Hearing – Amendment to Zoning Ordinance  
Public Hearing – Amendment to Subdivision Ordinance  
Regular Monthly Meeting

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6B – Interest Income Report for February 2010 was adopted as follows:

<b>FUND</b>	<b>FEBRUARY INCOME</b>	<b>FISCAL YEAR TO DATE</b>
General	674.44	10,858.42
Revaluation	6.31	155.45
E 911 Telephone System	33.99	1,003.46
Buck Spring Project	15.15	422.24
Ambulance Storage Facility	0.21	5.75
Library Building Project Fund	0.24	4.02
National Guard Armory	7.61	175.91
Regional Water Enterprise Fund	23.46	633.45
District I Enterprise Fund	34.72	837.01
Solid Waste	25.63	319.16
District II Enterprise Fund	32.62	757.25

District III Capital Project Fund	10.85	290.85
District III Phase II BANS	0.20	5.51
District III Enterprise Fund	21.09	340.04
Soul City Pump Station Improvements	0.21	5.89
District II Phase II	0.48	12.71
	<b>887.21</b>	<b>15,827.12</b>

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6C – Tax Collector’s Report for February 2010 was adopted:

**Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month FEBRUARY 2010**

**Current Year Collections**

Tax Year	Charge	Collected in FEBRUARY	Collected to Date	Balance Outstanding	Percentage Collected
FEBRUARY 2010 FY10	\$15,063,911	\$391,051	\$13,836,219	\$1,227,692	91.85%
FEBRUARY 2009 FY09	\$13,047,263	429,928	11,923,694	1,123,570	91.39%

**Delinquent Collections**

Year	Charge	Collected	Balance	Percentage
2008	\$688,585	\$39,414	\$383,992	55.77%
2007	259,054	10,023	51,993	20.07%
2006	195,741	4,558	27,079	13.83%
2005	155,281	3,488	17,774	11.45%
2004	124,099	974	8,052	6.49%
2003	99,930	407	3,478	3.48%
2002	178,411	480	56,065	31.42%
2001	171,644	522	1,996	1.16
2000	96,871	773	2,111	2.18%
1999	41,772	467	1,760	4.21%
<b>Total Delinquent Years</b>	<b>\$ 2,011,388</b>	<b>\$61,106</b>	<b>\$ 554,300</b>	<b>\$ 1,457,087</b>

**Other FEBRUARY Receipts**  
**County Penalties**  
**Landfill User Fees**  
**Municipalities**  
**Fire District Taxes**  
**Advance Taxes**

\$ 22,792	\$ 135,755
\$ 72,398	\$ 979,468
\$ 22,028	\$ 648,907
\$ 26,490	\$ 628,631
\$ 3,659	\$ 5,171

**FEBRUARY GRAND TOTAL**

<b>\$ 599,524</b>	<b>\$ 16,788,451</b>
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*R Edwin Mitchum*

R. Edwin Mitchum, Tax Collector      Date 03/26/2010

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6D – request for Tax Releases Over \$100 were approved as follows:

Over \$100	4/5/2010	Date:
<b>ERROR CORRECTION RELEASES:</b>		
BAIRD P B HEIRS C/O CLARY	2009 2301 333 L2B 18 2Z	21045 \$1,153.38 CLERICAL
BRUNSON AMOS & TENA	2009 8600 301 E5 214 B1	23878 \$264.95 CLERICAL
DAVIS ALICE	2005 23762 105 H8 11F	42054 \$946.56 MH DID NOT CLOSE
EVANS JONATHAN R	2009 2774 200 DW	26714 \$437.89 DBL LIST
JONES JEFFREY & JOYELL	2009 27266 300 C10 136	6865 \$536.37 CLERICAL
PRIVETT CHRIS	2009 10544 301 A4 34	6746 \$890.47 CLERICAL
RUDD WANDA	2009 19252 200 DW	27744 \$108.68 CLERICAL
WATSON JOHN	2009 42732 300 K6 72	13499 \$144.08 MAPPING
WATSON JOHN	2008 42732 108 K6 72	49496 \$93.32 MAPPING
WATSON JOHN	2007 42732 107 K6 72	49496 \$92.71 MAPPING
WATSON JOHN	2006 42732 106 K6 72	41943 \$105.81 MAPPING
WATSON JOHN	2005 42732 104 K6 72	38868 \$112.65 MAPPING
WATSON JOHN	2004 42732 103 K6 72	37363 \$117.08 MAPPING
WATSON JOHN	2003 42732 103 K6 72	37363 \$117.08 MAPPING
WATSON JOHN	2002 42732 102 K6 72	36003 \$115.34 MAPPING
WATSON JOHN	2001 42732 101 K6 72	34820 \$123.98 MAPPING
WATSON JOHN	2000 42732 100 K6 72	33732 \$131.94 MAPPING
WATSON JOHN	1999 42732 99 K6 72	32770 \$133.91 MAPPING
WILLIAMS HAYWOOD A	2009 48509 200 SW MH	28774 \$142.71 SITUS
WOFFORD ROBERT	2009 6232 200 SW MH	27108 \$200.77 DBL LIST
<b>SUB-TOTAL ERROR CORRECTIONS:</b>		<b>\$5,969.68</b>
<b>MOTOR VEHICLE RELEASES:</b>		
MILLER WILLIAM HENRY	2009 9220 108 WSH9124	51195 \$181.28 SOLD
SMITH MICHAEL T	2009 5034 2752 WYNC5739	66539 \$126.99 REPOED
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>		<b>\$308.27</b>
<b>SUB-TOTAL CORRECTION RELEASES:</b>		<b>\$5,969.68</b>
<b>Total Releases</b>		<b>\$ 6,277.95</b>

County Manager approved request for Tax Releases Under \$100 are as follows:

Under \$100

4/5/2010

Date: *JW*  
3/26/10

**ERROR CORRECTION RELEASES:**

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
CAROLINA QUALITY INSTITUTE	2009	3799 200	MACH	27455	\$8.26	BUSINESS CLOSED
HARGROVE OTELIA	2008	17326 108	C2 4D	57684	\$42.92	DBL LIST
<b>SUB-TOTAL ERROR CORRECTIONS:</b>					<b>\$51.18</b>	

**MOTOR VEHICLE RELEASES:**

ALLMAN LEIGH W	2007	18104 107	MXB2857	54938	\$79.10	TRADED
BAILEY ROBERT E	2009	17939 2326	WVNJ9267	72989	\$44.22	SOLD
BARHAM BARBARA	2009	152 107	SYZ3529	54076	\$57.75	REPOED
BELL JEANETTE	2009	3515 1005	RRL8909	64792	\$7.20	SOLD
BRAUER LILLIAN R	2009	4525 1160	NNJ3280	73309	\$8.00	GAVE AWAY
BRITT MARGARET A	2009	10630 1256	XNB3577	73405	\$9.68	RUST
CAPITAL CHRYSLER JEEP	2009	34370 2172	ZNL9013	75625	\$88.84	REL TO WAKE
CAPITAL LINCOLN MERCURY	2009	34298 2081	YRM 9665	74230	\$85.26	REL TO WAKE
CHICARIELLI FRANK	2009	3398 2345	WNK6943	73008	\$42.40	SOLD
COOPER HARRIET B	2009	9431 1815	SNX1660	72478	\$36.24	TRADED
COPELAND JAMES A JR	2009	28399 2798	WSF5376	59511	\$87.15	SOLD
EGERTON JEAN P	2009	13101 1034	XWH2000	61012	\$14.80	STOLEN
EVANS WILLIE LEE	2009	3491 2264	3S6543	52380	\$14.08	SOLD
FOGG HESTER CHEEK	2009	8227 1317	XRN8347	61433	\$6.05	SOLD
FOLK CAROLYN B	2009	28479 1593	WTT7613	67140	\$55.10	SOLD
GAVIN JAMES E III	2009	21216 1467	MA3227	61583	\$5.61	REPOED
GRAETER JOHN F	2009	8476 1879	WYY7617	72309	\$19.40	SOLD
HANDOE HARRY C	2009	5430 2699	YYX5265	69992	\$5.74	GAVE AWAY
HARDY MILDRED W	2009	17111 1205	YNC6221	66752	\$6.08	SOLD
HAWKINS RONALD WAYNE	2009	34278 1545	YPY2594	73694	\$37.65	REL TO HALIFAX
HAWKINS TERESA ANN	2009	10040 1066	PNY2104	70076	\$2.46	JUNKED
KING JAMES RONALD	2009	24404 1465	RRL1859	70475	\$25.74	SOLD
KNOX WILLIAM T	2009	3219 1687	SXT1040	70697	\$34.91	SOLD
LAVOCAT RICHARD A	2009	11752 1191	WYY9469	71854	\$7.47	SOLD
LIBBY SUSAN C	2009	24665 1605	PNY3415	72268	\$21.23	SOLD
LOWERY CHARLES W	2009	27050 2282	VWW9209	67829	\$88.05	SOLD
MERENDA DOMINIC RAYMOND	2009	33411 108	YRP1693	54844	\$23.78	CONDITION
NEWTON LUCAS A	2009	32971 2446	TND7029	73109	\$70.40	SOLD
OVERBY JAMES A SR	2009	29612 2524	LZL7940	71534	\$58.44	SOLD
PAYNTER SHELIA B	2009	30318 1886	WTX1905	63807	\$34.84	SOLD
SHEARIN JASON A	2009	23826 1953	PZW2403	69246	\$23.13	SOLD
SHORT GLADYS A	2009	37232 1753	YPS7119	76949	\$48.40	SOLD
WETHINGTON MARK W	2009	8790 1769	XZF6779	67316	\$18.04	SOLD
WILLIAMS ALBERT LEE	2009	34295 1977	YPY2598	74126	\$43.57	REL TO HALIFAX
WILLIAMS ERICA N	2009	32965 2320	YND1331	72983	\$9.76	GAVE AWAY
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>					<b>\$1,220.57</b>	
<b>SUB-TOTAL CORRECTION RELEASES:</b>					<b>\$51.18</b>	
<b>Total Releases</b>					<b>\$ 1,271.75</b>	

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6E – HABITAT Stewardship Week 2010 Proclamation was adopted:

**HABITAT Stewardship Week  
2010**



**PROCLAMATION**

*Whereas* fertile soil and clean water provide us with our daily sustenance, and  
*Whereas* effective conservation practices have helped provide us a rich standard of living, and  
*Whereas* our security depends upon healthy soil and clean water, and  
*Whereas* stewardship calls for each person to help conserve these precious resources,

Therefore, I do hereby proclaim

**April 25 to May 2, 2010**

**Habitat Stewardship Week**

Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6F - April 17 through May 1, 2010 was declared Warren County Spring 2010 Litter Sweep:



**WARREN COUNTY BOARD OF COMMISSIONERS**  
 105 SOUTH FRONT STREET  
 POST OFFICE BOX 619  
 WARRENTON, NORTH CAROLINA 27589

Barry Richardson, Chairman  
 Ulysses S. Ross, Vice Chairman  
 Ernest Fleming  
 William Davis  
 Jennifer Jordan  
 Linda T. Worth  
 County Manager  
 Angelena Kearney-Dunlap  
 Clerk to the Board

State of North Carolina  
 County of Warren

**Resolution of Support  
 for the  
 April 17 – May 1, 2010 Litter Sweep**

**WHEREAS, Warren County's** continued prosperity is largely dependent upon attracting businesses, industry, and tourism to the area, and,

**WHEREAS, Warren County** has embraced and supports small businesses and increased tourism opportunities; and,

**WHEREAS, Warren County** businesses, traditional and emerging industries all depend on a robust and thriving local economy; and,

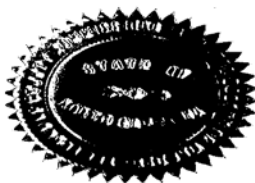
**WHEREAS, a Clean Community** is a means of attracting individuals, families, groups and commerce that will:

- Aid in job creation;
- Attract tourists and visitors, and
- Encourage Warren County natives to return home to visit or stay.

**NOW THEREFORE BE IT RESOLVED** that the County of Warren actively participate in the April 17-May 1, 2010 Litter Sweep as proclaimed by Governor Beverly Perdue in NC DOT's Biannual Clean-up Drive.

**BE IT FURTHER RESOLVED** that all Warren County citizens, both young and old, participate in this effort by organizing a clean-up project in your community.

**ADOPTED THIS 5TH DAY OF APRIL, 2010.**



Phone: (252) 257-3115  
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 www.warrencountync.com

*Barry Richardson*  
 Barry Richardson, Chairman  
 Warren County Board of Commissioners

*Angelena Kearney-Dunlap*  
 CLERK TO THE BOARD

SEAL

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Amendment # 7 to the Capital Project Ordinance for Warren County Water & Sewer District II Phase II Project was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR THE  
 WARREN COUNTY WATER & SEWER DISTRICT II PHASE II PROJECT  
 (Amendment No. 7)**

**Section 3** of the above-referenced capital project ordinance shall be amended as follows:

**Increase Revenues:**

Investment Earnings	\$	3,050
User Fees		3,875
Sales Tax Refund		6,311
<b>Total</b>	<b>\$</b>	<b>13,236</b>

**Section 4** of the above-referenced capital project ordinance shall be amended as follows:

**Increase/(Decrease) Appropriations:**

Radio Read Meters	4
Transfer to Other Funds - District II Enterprise Fund	13,232
<b>Total</b>	<b>\$ 13,236</b>

Explanation:

This amendment closes the project and moves the remaining funds to the District II Enterprise Fund

Respectfully Submitted 4/5/2010

*Barry J. Mayo/gmc*

Barry J. Mayo  
 Finance Director

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Amendment # 16 to the FY 2009-2010 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE  
2009/2010  
Amendment No. 16**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Commissioners	297
County Manager	297
Human Resources	297
Tax Assessor	7,807
Tax Collection	7,807
Board of Elections	18,087
Buildings, Grounds & Maintenance	(5,891)
Sheriff's Office	8,407
Central Communications	245,812
Detention Facility	5,000
Health Department	4,928
DSS Administration	16,294
Youth Services Bureau	250
<b>Total</b>	<b>\$ 309,392</b>

**Section 2** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	5,178
Restricted Intergovernmental - Other	26,494
Restricted Intergovernmental - DSS 1571	16,294
Transfer from Other Funds	245,812
Fund Balance Appropriated	15,614
<b>Total</b>	<b>\$ 309,392</b>

**Section 13. Expenditures.** Of the Warren County Budget Ordinance, pertaining to District II Water System Enterprise Fund, shall be amended as follows:

Project Reserves	<b>\$ 13,236</b>
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**Section 14. Revenues.** Of the Warren County Budget Ordinance, pertaining to District II Water System Enterprise Fund, shall be amended as follows:

Transfer from Other Funds - District II Phase II Capital Project	<b>\$ 13,236</b>
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**Section 17. Expenditures.** Of the Warren County Budget Ordinance, pertaining to Enhanced 911 System Funds, shall be amended as follows:

Transfer to Other Funds - General Fund	<b>\$ 245,812</b>
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**Section 18. Revenues.** Of the Warren County Budget Ordinance, pertaining to Enhanced 911 System Funds, shall be amended as follows:

Fund Balance Appropriated	<b>\$ 245,812</b>
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**This amendment:**

- appropriates funds to the County Commissioners budget for HVAC repairs.  
Funding Source: Buildings, Grounds & Maintenance - Contingency
- appropriates funds to the County Managers budget for HVAC repairs.  
Funding Source: Buildings, Grounds & Maintenance - Contingency
- appropriates funds to the Human Resources budget for HVAC repairs.  
Funding Source: Buildings, Grounds & Maintenance - Contingency
- appropriates funds to the Tax Assessor to furnish newly renovated Tax Administration Building.  
Funding Source: Fund Balance Appropriated
- appropriates funds to the Tax Collection to furnish newly renovated Tax Administration Building.  
Funding Source: Fund Balance Appropriated
- appropriates funds to the Board of Elections for precinct upgrade and repair.  
Funding Source: HAVA Grant
- appropriates funds to the Sheriff's Office for computer equipment.  
Funding Source: Drug Forfeitures
- appropriates funds to Detention Center for roofing repairs.  
Funding Source: Buildings, Grounds & Maintenance - Contingency
- appropriates funds to Health Department to agree with State allocation.  
Funding Source: NC Dept of Environment and Natural Resources
- appropriates funds to DSS to agree with State allocation.  
Funding Source: NC Dept of Health and Human Services
- appropriates funds to Youth Services Bureau for Youth Festival.  
Funding Source: Warren County Health Department - Healthy Carolinians Grant
- transfers remaining funds from District II Phase II Capital Project to District II Enterprise Fund.  
Funding Source: District II Phase II Capital Project
- appropriates funds to Central Communications for the new E-911 System.  
Funding Source: Transfer from Other Funds - E-911

Respectfully Submitted 04/05/2010

*Barry J. Mayo*

Barry J. Mayo, Finance Director

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, BB&T Financing Bid for \$669,000 loan to renovate existing facilities and new construction of EMS Satellite Sites was awarded for 15 years at 4.75% interest.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Resolution Approving Financing Terms for construction of EMS Satellite Site Units and renovation of three structures at \$669,000 was adopted:

**Resolution Approving Financing Terms**

**WHEREAS:** The Warren County ("County") has previously determined to undertake a project for construction of two Emergency Management Services Satellite Units and renovation of three existing structures (the "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

**BE IT THEREFORE RESOLVED, as follows:**

1. The County hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated March 26, 2010. The amount financed shall not exceed \$669,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 4.76%, and the financing term shall not exceed fifteen (15) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and Deed of Trust and a Project Fund Agreement as BB&T may request.

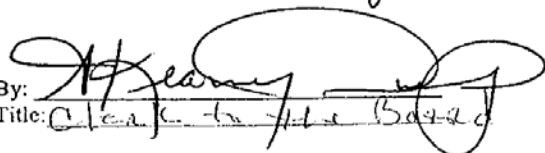
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The County shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The County hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).


5. The County intends that the adoption of this resolution will be a declaration of the County's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County's general fund, or any other County fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of County officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 5<sup>th</sup> day of April, 2010.

By:   
Title: Clerk to the Board

SEAL

By:   
Title: Chairman Board of Commissioners

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Harry Carter was appointed to serve on the Afton Elberon Volunteer Fire Department Fire Tax District Board for a two year term expiring April 2012.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Isadore Pitzing was appointed to serve on the Afton Elberon Volunteer Fire Department Fire Tax District Board for a two year term expiring April 2012.

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, Troy Neal was appointed to serve on the Afton Elberon Volunteer Fire Department Fire Tax District Board for a two year term expiring April 2012.

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, Dennis Harris was appointed to serve on the Afton Elberon Volunteer Fire Department Fire Tax District Board for a two year term expiring April 2012.

On motion of Commissioner Davis, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Lindsey Clifton was appointed to serve on the Afton Elberon Volunteer Fire Department Fire Tax District Board for a two year term expiring April 2012.

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, Essie Fields, Human Resources Coordinator-Warren County Department of Social Services was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Renee F. Taylor, Manager-Employment Security Commission was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Sharon Burchette, Child Care Coordinator-Warren County Department of Social Services was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Betty H. Taylor, Transportation Coordinator-KARTS was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, April D. J. Williams, Warren County Schools' Social Worker was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Hilda Baskerville, Health Educator-Warren County Health Department was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Kristie N. Cervantes, IMC II Lead Worker-Warren County Department of Social Services was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Sonny Peoples, Business Community representative was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Warren M. Bridges, Employment Consultant was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Sherena Branche, Social Worker II-Warren County Department of Social Services was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Alice Abbott, Work First/Family Children Supervisor-Warren County Department of Social Services was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Shelia Y. Townes, At-Large (Consumer) was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Barbara B. Epanchin, Five County Mental Health Authority was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, Linda T. Worth, Warren County Manager was appointed to serve on the Work First Planning Committee for 2010-2012.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Warren County Commissioner Jennifer Jordan was appointed to serve on the Work First Planning Committee for 2010-2012.

Mr. Earlie Greene of Pearl Harbor Road, Littleton appeared before the Board to request a refund of Building and Environmental fees related to replacement of home that was burned out.

On motion of Commissioner Jordan, which was seconded by Commissioner Davis and duly carried by unanimous vote, request from Earlie Greene of Pearl Harbor Road, Littleton for a refund of Building and Solid Waste fees in the amount of \$365 was granted.

Human Resources Manager Elgin Lane appeared before the Board to request consideration of extension of employment of full-time temporary position established October 6, 2008 for an eighteen month period held by Mr. Jeffrey Walthall as Building and Grounds Maintenance Worker II.

**Mr. Jeffrey Walthall was hired on November 17, 2008 as the Building and Grounds Maintenance Worker II and with an 18 month time limited status, his employment is scheduled to end on May 17, 2010. Mr. Walthall's duties have consisted of providing skilled carpentry work in construction, maintenance, remodeling and repair of County buildings. There is a need for this position to continue to provide support to upcoming scheduled projects such as the remodeling of the old Library, the construction of the new EMS substations as well as the renovation of the old Mental Health Building.**

**I am requesting that you consider extending the time limited status for this Building and Grounds Maintenance Worker II position until the end of this fiscal year which is June 30, 2010. The Building and Grounds Maintenance department budget will need to be amended by \$4,400 to accommodate the cost of salary and fringes through June 30, 2010. It is also very likely that a proposal to continue this Building and Grounds Maintenance Worker II position beyond June 30 will be included in the upcoming 2010-11 fiscal year budget.**

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, request for extension of employment period to June 30, 2010 for Building and Grounds Maintenance Worker II position was approved.

Motion was made by Commissioner Davis and seconded by Commissioner Ross to amend original motion to include designation of Contingency as funding source for additional \$4,400 funds allocation to Building and Grounds budget to accommodate the cost of salary and fringe benefits through June 30<sup>th</sup>.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Macon Robertson, Director-Warren County Public Utilities was designated as voting delegate to the NC Rural Water Associations' May 11, 2010 Annual Meeting.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, a public hearing was scheduled for May 3, 2010 at 9:45 am to hear citizen comments regarding Close-Out of Community Development Block Grant (08-C-1865) Water Hook-Up Program.

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, Resolution Conveying used cellular telephones from the Health Department to Citizens Against Domestic Violence (CADV) was adopted as follows:

**Resolution Conveying Personal Property  
By  
Private Sale**

**WHEREAS**, G.S. 1601-279 states that a county may in lieu of or in addition to an appropriation, convey by private sale, real or personal property to any public or private entity that carries out a public purpose; and

**WHEREAS**, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient entity; and

**WHEREAS**, said conveyance must be in accordance with the procedural provisions set forth in G.S. 160A-267.

**NOW, THEREFORE BE IT RESOLVED**, that the Warren County Board of Commissioners hereby orders the County Manager to dispose of and convey by private sale to Citizens Against

Domestic Violence (CADV), three (3) cellular telephones withdrawn from use by the Warren County Health Department at a negotiated price of \$1.00.

**BE IT FURTHER RESOLVED** that a notice summarizing the contents of the Resolution shall be published in the local newspaper upon its adoption with final conveyance occurring at least ten (10) days after said publication.

**Adopted this 5<sup>th</sup> day of April 2010.**

=====

County Manager Linda T. Worth having been granted authority to approve contracts up to but not to exceed \$50,000, gave the following report on contracts approved.

Tax Administration - Turner Business Appraisers, Inc of Matthews, NC  
Community Development Block Grant - Attorney Marvin P. Rooker of Warrenton, NC

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, County Manager's report on contracts executed was approved as presented.

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, revised Rental Agreement for use of the Warren County Armory Civic Center was approved as follows:

- 1) Facility use rules and regulations;
- 2) Group definitions for permitted uses; and
- 3) Rental Fees and Cleaning/Damage Deposit Schedule.

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, lease agreement for former Library between Warren County Board of Commissioners as Landlord and Warren County Memorial Library, Inc. as Tenant was terminated:

BK:00902 PG:0310

FILED  
 WARREN COUNTY NC  
 ELSIE R. WELDON  
 REGISTER OF DEEDS

FILED	Apr 12, 2010
AT	09:46:16 am
BOOK	00902
START PAGE	0310
END PAGE	0311
INSTRUMENT #	00801
EXCISE TAX SDR	(None)

Prepared By: Lori A. Renn, Attorney at Law  
 STATE OF NORTH CAROLINA

**TERMINATION OF LEASE**

**COUNTY OF WARREN**

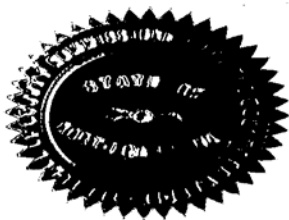
**THAT WHEREAS, The Board of Commissioners for the County of Warren** (Landlord), and **The Warren County Memorial Library, Incorporated,** (Tenant) entered into a Lease dated April 2, 1934 as recorded in book 138 page 341, Warren County Registry, and a Lease dated July 18<sup>th</sup>, 1950 as recorded in book 169, page 204, Warren County Registry.

**AND WHEREAS,** Tenant has relocated and no longer occupies the premises described in the Leases referenced above; and

**WHEREAS,** the Landlord and Tenant agree to terminate the Leases and all covenants, terms and provisions contained therein.

**NOW, THEREFORE,** the Leases between **The Board of Commissioners for the County of Warren** (Landlord), and **The Warren County Memorial Library, Incorporated,** (Tenant) recorded in book 138, page 341, and recorded in book 169, page 204, Warren County Registry and each and every part and clause are hereby cancelled and terminated.

This the 29 day of March, 2010.



**Landlord: The Board of Commissioners for the County of Warren**

BY: Barry Richardson  
 Barry Richardson, Chairman  
 Attest: Angelena Kearney-Dunlap  
 Angelena Kearney-Dunlap, Clerk

**Tenant: The Warren County Memorial Library, Incorporated**

BY: Susan M. Thompson  
 Susan M. Thompson, Chairperson

On motion of Commissioner Davis, which was seconded by Commissioner Ross and duly carried by unanimous vote, Resolution "Warren County Board of Education Request for Financial Support from The NC General Assembly" was adopted:

**STATE OF NORTH CAROLINA  
COUNTY OF WARREN**

**RESOLUTION IN SUPPORT  
OF  
WARREN COUNTY BOARD OF EDUCATION'S REQUEST  
FOR  
FINANCIAL SUPPORT FROM THE  
NORTH CAROLINA GENERAL ASSEMBLY**

**WHEREAS**, the Warren County Public School System is in a Tier I county with limited financial resources to fund many of the pressing needs; and

**WHEREAS**, Warren County Schools are making a concerted effort to improve the education of children through high school reform and the creation of new innovative schools designed to offer students and parents a choice in their educational environment; and

**WHEREAS**, Warren New Tech High School is the first of two innovative high schools that have demonstrated significant improvements in student performance, lowering the dropout rate, generating greater parental involvement, increasing student attendance, and building strong community support.

**WHEREAS**, Warren County Schools' efforts to improve its school system will aid the County of Warren in its desire to make the county more attractive for families and businesses and will enhance economic and community development; and

**WHEREAS**, the County of Warren and Warren County Schools have made a good faith effort to meet the increasing financial demands presented by the additional requirements of the Warren New Tech High School construction project; and

**WHEREAS**, the County of Warren supports the Warren County School System in efforts to improve educational offerings for the county's most valued assets: its youth, which are our promise for the future.

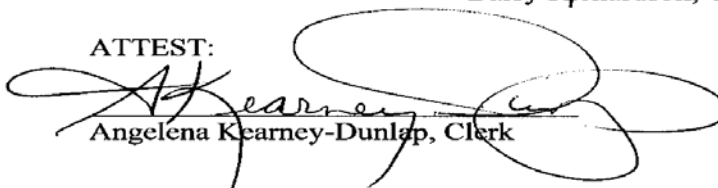
**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Commissioners wholeheartedly supports the Warren County School System in its request to the North Carolina General Assembly to assist Warren County in whatever way possible with the identified need for funding assistance from the NC Department of Transportation or other appropriate agency to assist with costs associated with constructing a turn lane to serve the Warren New Tech High School as recommended by the NC Department of Transportation.

**ADOPTED** this 5<sup>th</sup> day of April, 2010.

Warren County Board of Commissioners

  
Barry Richardson, Chairman

ATTEST:

  
Angelena Kearney-Dunlap, Clerk

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, County Manager's report for March 2010 was accepted as follows:

## **Administration**

- Prepared for and attended Board of Commissioners Public Hearing and Regular Meeting (3/1/10)
- Met with Ronnie Goswick, Triangle North Attorney and County Managers to discuss establishing streamlined permitting processes for Triangle North Hub Sites (3/2/10)
- Participated in a conference call with a grad student discussing the Golden LEAF Community Assistance Initiative process in Warren County (3/2/10)
- Met with Finance Director and Public Utilities staff to discuss response to LGC regarding Public Utilities Enterprise Audits (3/3/10)
- Attended Firemen's Association meeting to discuss Fire Radio Concerns (3/3/10)
- Met with Cathy Alston-Kearney to discuss Old Jail Renovation Project (3/5/10)
- Met with representative from Town of Norlina to discuss Wastewater Treatment Plant concerns (3/15/10)
- Met with Solid Waste Director to discuss FY 11 budget issues (3/15/10)
- Met with Caterer for Armory Gala Celebration to finalize event requirements (3/16/10)
- Met with Interim Library Director to discuss Library operations (3/17/10)
- Met with Veterans Service Director to conduct 3-month performance evaluation (3/17/10)
- Attended Customer Service Committee Meeting (3/18/10)
- Prepared for and chaired the quarterly Vance-Warren-Granville-Franklin Resource Center Advisory Board Meeting (3/19/10)
- Met with Finance Director and County Attorney to discuss pending loan closings (3/22/10)
- Prepared for and conducted monthly Department Heads Meeting (3/24/10)
- Attended Ethics Training Webinar (3/30/10)

## **Project Updates**

### **National Guard Armory Renovation Project**

The Grand Opening Gala/Fundraiser for the Warren County Armory Civic Center was held on Thursday, 3/25/10. The event was attended by approximately 200 people and was a great success. We were also successful in securing \$4,165 in Armory Civic Center sponsorships. These funds will be used to help purchase furnishings and other necessities for the facility. The Dedication and Ribbon Cutting Ceremony was held on Saturday, 3/27/10 and was attended by approximately 120 people. Following the ribbon cutting, the Armory was opened for citizens wishing to tour the facility. We will be closing out this project in the next few weeks and begin looking at what needs to be included in Phase II improvements.

### **Construction/Renovation Projects**

#### **Former Library Building and Mental Health Building Renovation Projects**

Work is ongoing on the former Library Building renovation project. We are waiting on plumbing fixtures and carpet to come in. It is estimated this project is approximately 90% complete at this time. No work has begun on the former Mental Health Building renovation project.

#### **EMS Satellite Facilities**

Grading has been finalized, concrete footings have been poured, masonry work has been completed and rough-in plumbing has been installed at the Afton EMS facility. Due to ongoing inclement weather, this facility is approximately 15% complete at this time. The Davis-Bugg Road site has been cleared in preparation for site improvements which is also being held up by the weather.

#### **Soul City Pump Station Rehab Project**

Construction has been completed on this project; however, pumps still need to be installed in the pump station and basin clean-out remains to be done. Substantial completion of this project is scheduled for June 1<sup>st</sup>. Some severe problems with some sections of sewer pipe in the Town of Warrenton were uncovered during the rehabilitation that will need to be addressed as additional funding is identified.

#### **Wastewater Treatment Plant Rehab Project**

There have been no new developments with our efforts to obtain funding from the NC Department of Commerce, Division of Community Assistance (DCA) to make critical repairs and upgrades to Warren County's regional wastewater treatment plant that was constructed in the late 1970's. We are continuing to look for other sources of funding for this project.

**Public Utilities Water Meter Replacement Project**

Warren County has been awarded American Recovery and Reinvestment Act (ARRA) funding in the amount of \$371,030 to facilitate meter replacements from manual to radio read meters to increase efficiencies and reduce operational costs in Water and Sewer Regional District and Water and Sewer District I. Work commenced on March 8, 2010 and the project should be completed on or before August 4, 2010.

**Ephraim Place Subdivision CDBG Project**

The contract documents between Warren County and James C. Harris Contractor, LLC have been executed and the Notice to Proceed issued for this project. It is anticipated the infrastructure improvements for the subdivision will be completed well within the 150 days allotted for completion.

**Other Activities**

- Guest Speaker for SEMAA Winter Awards Program (3/6/10)
- Attended NACo Legislative Conference with Chairman Richardson and Com. Fleming (3/7-10/10)
- Guest on WARR AM Radio Station to promote Armory Civic Center Grand Opening activities (3/13/10)
- Attended Joint Meeting of the Board of Education and Board of County Commissioners (3/18/10)

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to enter into **Closed Session in accordance with G.S. 143-318.11 (a) (7) Personnel Matters.**

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to return to the regular April 5, 2010 Board of Commissioners meeting.

With no further business to discuss and on motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried, the April 5, 2010 meeting was adjourned.

/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk