

MINUTES FROM A PUBLIC HEARING REGARDING FY 2010-2011 RURAL OPERATING ASSISTANCE PROGRAM (ROAP) HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE MEMORIAL LIBRARY COMMUNITY ROOM ON AUGUST 2, 2010 AT 9:45 AM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan and Ulysses Ross. Others in attendance: County Manager Linda T. Worth, County Attorney Karlene Turrentine and Finance Director Barry Mayo.

Notice of public hearing was read by the Clerk to the Board.

Jeffrey Woodard, Director - Warren County Department of Social Services gave an overview of FY 2010-2011 ROAP Program and the application process:

1-Expanded use of funds

2-Special attention should be paid to questions: G page 5; J page 6; F page 8 and R page 9 which inquired if the Board would allocate additional funds if ROAP dollars were expended before end of year.

There were no Citizen Comments.

Board members inquired if the County Manager and Finance Officer had reviewed the application?

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Public Hearing was adjourned at 9:54 am.

/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY MEMORIAL LIBRARY COMMUNITY MEETING ROOM, WARRENTON, NC ON AUGUST 2, 2010 AT 10:00 AM.**

The meeting of the Board of County Commissioners was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan, and Ulysses Ross. Others in attendance: County Manager Linda T. Worth, County Attorney Karlene Turrentine and Finance Director Barry Mayo.

A moment of silence was observed followed by Clerk to the Board reading the “Conflict of Interest Disclaimer”.

*“Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*

*In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.*

*Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?*

*If so, please identify the conflict and refrain from any undue participation in the particular matter involved.*

**Citizen Comments were as follows:**

**Erma Edmisten, President - Lake Gaston Property Owners Association, referred to the County Attorney’s letter of recommendation regarding DOT Petition Request from Freshwater Pearl to abandon Existing Easement/Extension of Thoroughfare Drive. Ms. Edmisten requested the Board use the letter in determining decision on matter.**

**Rebecca Hoban spoke in favor of the request to abandon Existing Easement/Extension of Thoroughfare Drive because it would provide additional parking for Lake Gaston Estates, a benefit gained.**

**Gail Wells, spoke in opposition of petition; stated, deed from original developer turned road over to homeowners. Did surveyor study deed? Homeowners have not requested the abandonment. The only legal rights that exist is for the State Road because DOT paved the road.**

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to add Agenda Item 7D – Amendment # 2 to the FY 2010-2011 Warren County Budget Ordinance to the August 2, 2010 Suggested Agenda.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, August 2, 2010 Suggested Agenda was adopted as amended.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6A – Minutes of July 6, 2010 Meetings were approved as follows: Public Hearing to Abandon Existing Easement/Extension of Thoroughfare Drive and the Regular July 2010 Monthly Meeting.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6B – Interest Income Report for June 2010 was adopted as follows:

**INTEREST INCOME REPORT**  
**Month of June 2010**

FUND	JUNE INCOME	FISCAL YEAR TO - DATE
General	946.97	14,730.86
Revaluation	19.12	212.64
E 911 Telephone System	55.56	1,166.23
Buck Spring Project	40.71	544.01
Ambulance Storage Facility	35.47	51.65
Library Building Project Fund	3.02	13.05
National Guard Armory	23.07	209.47
Regional Water Enterprise Fund	65.53	812.98
District I Enterprise Fund	97.73	1,125.22
Solid Waste	46.17	466.84
District II Enterprise Fund	98.12	1,042.13
District III Capital Project Fund	23.04	359.77
District III Phase II BANS	0.53	7.10
District III Enterprise Fund	81.23	569.77
Soul City Pump Station Improvements	0.57	7.58
District II Phase II	0.00	13.57
	1,536.84	21,332.87

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6C – Tax Collector's Report for June 2010 was adopted:

**Tax Collector's Report**  
**to the Warren County Board of Commissioners**  
**For the Month JUNE 2010**

**Current Year Collections**

Tax Year	Charge	Collected in JUNE	Collected to Date	Balance Outstanding	Percentage Collected
JUNE 2010 FY10	\$15,198,781	\$124,042	\$14,496,240	\$702,542	96.38%
JUNE 2009 FY09	\$13,288,518	131,287	12,598,270	690,248	94.81%

**Delinquent Collections**

Year	Charge	Collected	Unpaid	Percentage Collected
2008	\$688,055	\$12,377	\$445,731	64.78%
2007	258,923	2,748	70,401	27.19%
2006	195,455	2,447	34,403	17.60%
2005	154,377	1,528	24,495	15.87%
2004	124,013	1,582	12,461	10.05%
2003	99,844	1,367	5,887	5.90%
2002	178,343	1,095	62,951	35.30%
2001	171,578	67	3,042	1.77%
2000	96,806	64	2,756	2.85%
1999	41,709	11	2,269	5.44%
<b>Total Delinquent Years</b>	<b>\$ 2,009,102</b>	<b>\$23,286</b>	<b>\$ 664,395</b>	<b>\$ 1,699,637</b>

Other JUNE Receipts  
County Penalties  
Landfill User Fees  
Municipalities  
Fire District Taxes  
Advance Taxes

\$ 23,405	\$ 193,228
\$ 16,309	\$ 1,070,907
\$ 14,053	\$ 693,406
\$ 17,185	\$ 676,801
\$ 14,812	\$ 47,554

**JUNE GRAND TOTAL**

<b>\$ 233,092</b>	<b>\$ 17,842,530</b>
-------------------	----------------------

  
R. Edwin Mitchum, Tax Collector      Date 07/20/2010

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Consent Agenda Item # 6D – request for Tax Releases Over \$100 was approved as follows:

Date: 7-22-10

Over \$100	8/6/2010				
<b><u>ERROR CORRECTION RELEASES:</u></b>					
BOWEN WILLIAM C & GLORIA A	2008 3916 108	D5 72	50192	\$485.79	BORMOUTH PROBLEM
CROWE GLADYS	2009 9912 300	E1 52	3225	\$239.27	DBL LIST FOR 09
CROWE GLADYS	2009 9912 300	E1 52	3225	\$183.92	PTC
HARTLEY ANNE L	2009 9912 300	J2D 14	23219	\$3,446.33	PTC
PARK ARTHUR HEIRS	2009 30005 309	F7 31	8701	\$105.00	NO DWELLING
PARK ARTHUR HEIRS	2009 30005 305	F7 20	8897	\$105.00	HSE FALLING
ROANOKE RESERVE	2009 30913 300	J2D 13A-13F	23591	\$6,216.81	PTC
<b>SUB-TOTAL ERROR CORRECTIONS:</b>				<b>\$10,762.12</b>	

County Manager approved request for Tax Releases Under \$100 was as follows:

Date: 7-22-10

Under \$100	8/6/2010					
<b><u>ERROR CORRECTION RELEASES:</u></b>						
<b><u>NAME</u></b>	<b><u>Year</u></b>	<b><u>ACCT#</u></b>	<b><u>MAP #</u></b>	<b><u>RECORD #</u></b>	<b><u>AMOUNT</u></b>	<b><u>REASON</u></b>
GRIESINGER RA & JV COOKE	2008	31698 108	C8 23	50780	\$ 72.56	BORMOUTH PROBLEM
<b>SUB-TOTAL ERROR CORRECTIONS:</b>					<b>\$72.56</b>	
<b><u>MOTOR VEHICLE RELEASES:</u></b>						
ALEXANDER JOSEPH N	2009	326 1062	XSB4271	59057	\$7.47	SOLD
BOWEN MARY COLEMAN	2009	3908 1353	XSB3515	59348	\$4.84	SOLD
BURCHETTE MILLER M	2009	21557 1539	YYX7376	73688	\$4.88	JUNKED
CAPPS MALVIN D JR	2009	7341 1549	2S8226	77619	\$23.87	SOLD
CARMODY JOSEPH S	2009	30905 109	WNC5418	53886	\$53.34	SOLD
CARMODY JOSEPH S	2009	29261 109	WNC5419	53846	\$15.52	TOTALED
IZZO LEAN COLLEEN	2009	28480 2222	WNK1827	74371	\$19.87	DAMAGE & HIGH MILE
MACKLIN JERRY	2009	30547 109	TSM4755	55957	\$9.88	SOLD
MEYER LEROY F JR	2009	894 100	E17032	29788	0.68	BILL BELOW \$2
NIXON DAVID E	2009	20729 2526	VRJ4392	78596	\$86.20	SOLD
PARKER JOE D	2009	729 2816	BT73133	60811	\$55.60	SOLD
RICHARDSON LARRY W	2009	33819 2903	4D7973	60898	\$34.86	SOLD
TERRY RONNIE	2009	2302 1001	T584R	70011	\$1.83	TOTALED
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>					<b>\$318.84</b>	
<b>SUB-TOTAL CORRECTION RELEASES:</b>					<b>\$72.56</b>	
<b>Total Releases</b>				<b>\$</b>	<b>391.40</b>	

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 1 to the Warren County FY 2010-2011 Budget Ordinance was adopted as follows:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE**  
**2010/2011**  
**Amendment No. 1**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Information Technology	8,800
Emergency Medical Services	(38,000)
Planning Board	40,000
Cooperative Extension Service	721
Transfer To Other Funds - Ambulance Storage Facility	38,000
<b>Total</b>	<b>\$ 49,521</b>

**Section 2** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Other	40,000
Transfer From Other Funds - E911 Wire	8,800
Fund Balance Appropriated	721
<b>Total</b>	<b>\$ 49,521</b>

**Section 17. Expenditures** of the Warren County Budget Ordinance, pertaining to the Enhanced 911 System Fund operations of the County, shall be amended as follows:

Transfer to General Fund	8,800
Project Reserves	(8,800)
<b>Total</b>	<b>\$ -</b>

**This amendment:**

- appropriates fund to Information Technology Department for GIS and Mapping software.  
Funding Source:           Enhanced 911 System Funds
- Transfers funds to Ambulance Storage Facility to correctly assign project cost.  
Funding Source:           Emergency Medical Services
- appropriates funds to the Planning Board for the Abandoned Mobile Home Program.  
Funding Source:           NC DENR / Abandoned Mobile Home Grant
- appropriates funds to Cooperative Extension Services for salaries to agree with State appropriations.  
Funding Source:           Fund Balance Appropriated

Respectfully Submitted 08/02/2010

Barry J. Mayo  
Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 11 to the Capital Project Ordinance Warren County Water & Sewer District No. III, Phase II Project was adopted as follows:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR  
WARREN COUNTY WATER & SEWER  
DISTRICT NO. III PHASE II PROJECT  
(Amendment No. 11)**

**Section 3** of the above-reference capital project ordinance shall be amended as follows:

**Increase/(Decrease) Revenues:**

Sales Tax Refund	\$ 40,987
<b>Total</b>	<b>\$ 40,987</b>

**Section 4** of the above-reference capital project ordinance shall be amended as follows:

**Increase/(Decrease) Appropriations:**

Legal and Administration	\$ (12,000)
Engineering/Design	7,330
Engineering/Bidding	1,047
Engineering/Construction Administration	2,095
Engineering/Additional Service	43,199
Inspections	28,948
Construction Contract	213,713
Contingency	<u>(243,345)</u>
<b>Total</b>	<b>\$ 40,987</b>

Explanation:

This amendment:

- Adjust budget to the most recent costs estimates to accommodate Eaton's Ferry Bridge water line crossing, as provided by River's and Associates, Project Engineers.

Respectfully Submitted 8-2-10

Barry J. Mayo

Barry J. Mayo  
Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Amendment # 8 to the Capital Project Ordinance Warren County Ambulance Storage Facility Project was adopted as follows:

**CAPITAL PROJECT ORDINANCE  
WARREN COUNTY  
AMBULANCE STORAGE FACILITY PROJECT  
(Amendment No. 8)**

**Section 3** Revenue of the Warren County Budget Ordinance pertaining to the Ambulance Storage Facility funds shall be amended as follows:

Transfer from Other Funds - General Fund	\$ 38,000
<b>Total</b>	<b>\$ 38,000</b>

**Section 4** The following amounts are appropriated for the project:

Furniture/Fixtures Generator	28,000
Telephone System	<u>10,000</u>
<b>Total</b>	<b>\$ 38,000</b>

This amendment transfers funds from the General Fund to more appropriately budget th system and furniture and fixtures for this capital project.

Respectfully Submitted 08-02-2010

Barry J. Mayo  
Barry J. Mayo, Finance Director

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 2 to the Warren County FY 2010-2011 Budget Ordinance was adopted as follows:

=====

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE**

**2010/2011**

**Amendment No. 2**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

DJJDP / Gang Prevention	12,350
<b>Total</b>	<b>\$ 12,350</b>

**Section 2** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Other	12,350
<b>Total</b>	<b>\$ 12,350</b>

**This amendment:**

- appropriates fund to DJJDP / Gang Prevention to match State allocation.  
Department of Juvenile Justice and Delinquency  
Funding Source: Prevention

Respectfully Submitted 08/02/2010

Barry J. Mayo

Barry J. Mayo, Finance Director

=====

Having held a required public hearing on Monday, August 2, 2010 at 9:45 am in the Warren County Memorial Library Community Room to hear citizen comments regarding FY 2010-2011 Rural Operating Assistance Program (ROAP) Application, the following action was taken. Jeffrey Woodard, Department of Social Services Director, emphasized areas of the application for Board direction. Question "G" page 5, question "J" page 6, question "F" page 8 and question "R" page 9 inquired if the Board of Commissioners would allocate supplemental funds to the ROAP program if Grant funds were expended before the year ends.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, FY 2010-2011 Rural Operating Assistance Program (ROAP) Application was approved; with no supplemental county fund allocation if Grant funds are expended before the year ends.

Having held a required public hearing on Tuesday, July 6, 2010 to hear citizen comments regarding Department of Transportation (DOT) Petition request to abandon 500 +/- feet on Thorough Fare Drive (SR 1418) east of intersection with Recreation Drive owned by Freshwater Pearl LLC, it was presented for further action.

On motion of Commissioner Fleming, it was moved to approve DOT petition request to abandon 500 +/- feet on Thorough Fare Drive (SR 1418) east of intersection with Recreation Drive owned by Freshwater Pearl LLC.

Motion died for lack of a second.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to table DOT petition request to abandon 500 +/- feet on Thorough Fare Drive (SR 1418) east of intersection with Recreation Drive owned by Freshwater Pearl LLC.

On motion of Commissioner Ross, which was seconded by Commissioner Davis and duly carried by unanimous vote, Gary Holtzman was re-appointed to serve a one (1) year term on the Voluntary Agricultural Districting Advisory Board. This second term expires March 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Travis Pulley was re-appointed to serve a one (1) year term on the Voluntary Agricultural Districting Advisory Board. This second term as alternate expires March 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Eddie Serls was re-appointed to serve a one (1) year term on the Voluntary Agricultural Districting Advisory Board. This second term as alternate expires March 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Calvin Seaman was re-appointed to serve a three (3) year term on the Voluntary Agricultural Districting Advisory Board. This second term expires March 2013.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Charlie Dortch was re-appointed to serve a three (3) year term on the Voluntary Agricultural Districting Advisory Board. This second term expires March 2013.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, James Noel Robertson was appointed to serve a three (3) year term on the Warren County Historic Preservation Commission, term expires January 2013.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, 2010-2011 submission of Agreement for the Provision of County-Based Aging Services under the Home & Community Care Block Grant was approved with Chairman of the Board of Commissioners authorized to sign same. Agreement term: July 1, 2010 to June 30, 2011.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, request from Warren County Public Schools to waive building and environmental permit fees for new construction of Warren New Tech High in the amount of \$3,322.60 was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, request from Warren County Public Schools to waive building and environmental permit fees for temporary mobile units on the Hawkins Campus during construction of New Tech High in the amount of \$1,051.20, was approved.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Tax Collector's report on Settlement of 2009 Tax Levy was adopted:

2009 TAX YEAR	
ORIGINAL LEVY	\$17,366,284.31
ADDITIONS:	
DISCOVERIES	\$ 402,825.61
INTEREST	54,549.28
STATE 3% INTEREST	6,792.65
LIEN ADVERTISING COST	<u>6,208.00</u>
TOTAL	\$17,836,659.85
REDUCTIONS AND UNCOLLECTED BALANCE:	
CASH COLLECTIONS	\$16,811,831.52
RELEASES	<u>138,662.97</u>
	\$16,673,168.55
UNCOLLECTED TAXES JUNE 30, 2010	\$ 886,165.36
PERCENTAGE OF CURRENT YEAR'S TAXES COLLECTED	95.38

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Tax Collector Robert Mitchum was Ordered to Collect 2010 Outstanding Taxes in accordance with NCGS 105-321, 105-375 and 105-367.

**State of North Carolina  
County of Warren County**

To the Tax Collector of Warren County:

Pursuant to N. C. G. S. 105-321, you are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Warren, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on, seize and sell any real or personal property of such taxpayers, for and on account hereof, in accordance with the law.

Pursuant to N. C. G. S. 105-375, you are further authorized, empowered, and commanded to collect taxes from prior years. This order shall be full and sufficient authority for the Tax Collector to file judgments on real property and request execution on those judgments.

Pursuant to N. C. G. S. 105-367, you are hereby authorized to direct executions to the Sheriff of Warren County to levy on and sell any personal property of taxpayers whose taxes are delinquent for the collection of said taxes. You are further authorized to bid on any real or personal property at the time of the foreclosure sale conducted under N. C. G. S. 105-375.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Amendment # 1 to Verizon Wireless Water Tower Lease Agreement for the North Oine Tank was approved to allow three (3) additional antennas; making a total of nine (9) antennas on structure. There was no change to the monthly rental amount.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, amended Norlina Volunteer Fire Department Contract for Fire Protection Services in Tax District and First Responder Services was approved. Contracts approved during July 6, 2010 meeting were rescinded.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, amended Inez Volunteer Fire Department Contract for Fire Protection Services in Tax District and First Responder Services was approved. Contracts approved during July 6, 2010 meeting were rescinded.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, amended Soul City Volunteer Fire Department Contract for Fire Protection Services in Tax District and First Responder Services was approved. Contracts approved during July 6, 2010 meeting were rescinded.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Resolution Conveying Surplus Property from Warren County to Citizens Against Domestic Violence (CADV) for the sum of \$1.00 was adopted:

====

**State of North Carolina  
County of Warren**

***Resolution Conveying Personal Property***

***By***

***Private Sale***

**WHEREAS**, G.S. 1601-279 states that a county may in lieu of or in addition to an appropriation, convey by private sale, real or personal property to any public or private entity that carries out a public purpose; and

**WHEREAS**, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient entity; and

**WHEREAS**, said conveyance must be in accordance with the procedural provisions set forth in G.S. 160A-267.

**NOW, THEREFORE BE IT RESOLVED**, that the Warren County Board of Commissioners hereby orders the County Manager to dispose of and convey by private sale for the sum of \$1.00 to Citizens Against Domestic Violence (CADV):

- Three (3) New Sun Pics Color Printers
- Three (3) Grey Office Chairs
- One (1) Rolling Office Chair
- Two (2) File Cabinets
- Two (2) Office Desks

**BE IT FURTHER RESOLVED** that a notice summarizing the contents of the Resolution shall be published in the local newspaper upon its adoption with final conveyance occurring at least ten (10) days after said publication.

**Adopted this 2<sup>nd</sup> day of August 2010.**

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, "Resolution - Sale of Surplus Warren County Property", authorizing sale via online auction was adopted:

***STATE OF NORTH CAROLINA  
COUNTY OF WARREN***

***RESOLUTION  
SALE OF SURPLUS WARREN COUNTY PROPERTY***

***WHEREAS***, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and sale by auction, bid, and/or electronic advertisement.

***NOW, THEREFORE, BE IT RESOLVED THAT***, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through internet based auction the following property declared Surplus Property:

***Furnishings from former Child Support Office: desks, chairs, fax machine, miscellaneous items.***

***BE IT FURTHER RESOLVED***, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.

***ADOPTED this the 2<sup>nd</sup> day of August 2010.***

Warren County Economic Development Commission (EDC) requested Board of Commissioners set an asking price for the former Peck Manufacturing Facility in order to market it with the goal of creating new community investment and jobs for Warren County citizens.

County Manager Worth informed the Board, the only valuation on the Peck Manufacturing property was the Tax Office valuation established as part of the County's 2009 Real Property Revaluation; with input from the Tax Administrator, she recommended the Board consider setting the asking price at the amount set as the minimum bid on the property at the time it was recently auctioned which was \$300,000; amount should also be negotiable.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by a majority vote, Economic Development Commission was ordered to market the Peck Manufacturing property with a minimum sales price of \$300,000. Amount is negotiable.

Votes were as follows:           Ayes: Fleming, Jordan, Richardson and Ross  
  Nay: Davis

Motion carried, Economic Development Commission was authorized to market the Peck Manufacturing property at a minimum sales price of \$300,000. Amount is negotiable.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, a public hearing was scheduled for Tuesday, September 7, 2010 at 9:00 am to hear citizen comments regarding Close-Out of 2008 Water Hook-Up Program.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, a public hearing was scheduled for Tuesday, September 7, 2010 at 9:15 am to hear citizen comments regarding Rezoning Petition request from Duane White in River Township.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, a public hearing was scheduled for Tuesday, September 7, 2010 at 9:30 am to hear citizen comments regarding Amendments to Historic Preservation Ordinance: By-Laws & Design Guidelines.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, a public hearing was scheduled for Tuesday, September 7, 2010 at 9:45 am to hear citizen comments regarding Department of Transportation (DOT) Petition request to abandon a portion of State Road 1602 – Hamme Mill Road by Clifton Jackson.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Board of Commissioners proposed FY 2011 Legislative Goals were adopted as follows:



## WARREN COUNTY BOARD OF COMMISSIONERS

105 SOUTH FRONT STREET  
POST OFFICE BOX 619  
WARRENTON, NORTH CAROLINA 27589

### WARREN COUNTY NORTH CAROLINA

Barry Richardson, Chairman  
Ulysses S. Ross, Vice Chairman  
Ernest Fleming  
William Davis  
Jennifer Jordan

Linda T. Worth  
County Manager

Angelena Kearney-Dunlap  
Clerk to the Board

### WARREN COUNTY BOARD OF COMMISSIONERS FY 2011 STATE/FEDERAL LEGISLATIVE GOALS

Pursuant to action taken at a regularly scheduled meeting of the Warren County Board of Commissioners held on August 2, 2010, the following FY 2011 Legislative Goals are hereby officially adopted:

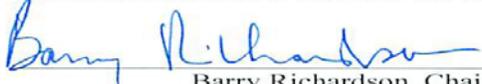
- 1) Support the allocation of federal funding of the Southeast High Speed Rail System to facilitate the expansion of high speed rail lines in North Carolina from Richmond, VA to Raleigh including local passenger and freight capacity in Warren County where a CSX rail line and right-of-way currently exists. Warren County's Triangle North-Warren certified industrial mega-site containing 867+ acres with expansion capabilities to 1000 acres has immediate access to the CSX rail line and would benefit greatly from main line rail to accommodate the movement of products to and from the industrial site to outside markets.
- 2) Support the allocation of state and federal funding to the NC Department of Transportation to multi-lane US Highway 158 from I-85 in Warren County to SR 1405 east of Littleton in Halifax County, currently scheduled for "Future Years." Enhancement of this major east-west highway corridor between the mountains and the coast, and more locally I-85 and I-95, will facilitate movement of goods and people throughout the northern half of North Carolina.
- 3) Support the allocation of state and federal funding to the NC Department of Transportation to extend NCDOT STIP Strategic Highway Corridor Project Multi-laning of US Highway 401 to Louisburg in Franklin County north through Warren County to connect with US Hwy 1/158 and I-85, providing alternate routes to Raleigh metro area to relieve congestion, improve highway safety, and promote growth in regions north of the Triangle.
- 4) Support legislation to require all taxes levied on manufactured homes to be paid before the home may be moved, repossessed or sold on-site.
- 5) Support an increase in the reimbursement rate for local government collection efforts related to in-rem foreclosures.

Phone: (252) 257-3115  
Fax: (252) 257-5971  
www.warrencountync.com

- 6) Support legislation to increase the daily reimbursement rate to counties for housing state inmates in county jails.
- 7) Support legislation to allow counties to collect additional court facilities fees to help fund capital, operational and other needs associated with ever-increasing judicial activities.
- 8) Support legislation providing the necessary capital for the maintenance, upgrade, installation and expansion of public water, sewer and storm water infrastructure. Warren County has a 30-year old Wastewater Treatment Plant that needs major rehabilitation at the estimated cost of \$3.5 million. Low-wealth jurisdictions such as Warren County are not able to fund such costly water/sewer projects and keep the costs of services at a rate customers are willing and able to pay.
- 9) Support legislation to ensure that state-funded mental health, developmental disability, and substance abuse services are available, accessible and affordable to all citizens and that sufficient state resources fund service provision costs inclusive of sufficient crisis beds.
- 10) Support legislation to ensure that the 40 percent set aside of net lottery receipts for school construction be allocated annually to counties and schools and not be reduced to help fill revenue gaps in the State's budget. These monies are sorely needed in Warren County and other low-wealth jurisdictions that are not able to replace these critical dollars needed to help fund school capital needs.
- 11) Support funding for last-mile broadband solutions to increase accessibility and options for Internet access in rural areas. Warren County received substantial assistance in increasing broadband accessibility through legislative funding to E-NC in partnership with local provider CenturyLink; however, solutions are still needed for extending this infrastructure to all citizens.
- 12) Support legislation to increase funding for agricultural research and extension services offered through NC State University and NC A&T State University and to ensure that existing research stations are maintained at the current level of service.
- 13) Support additional funding for gang prevention, interventions and suppression activities.
- 14) Oppose legislation authorizing local governments to enter into collective bargaining agreements with public employees, or mandating dues check-off programs. Such legislation would impose an undue hardship on local governments, particularly low-wealth jurisdictions, as another unfunded mandate.
- 15) Oppose legislation shifting the State's existing fiduciary responsibility for funding transportation (highways/roadways) construction and maintenance projects to county governments that do not have the ability to fund nor maintain the state's highway/roadway system.

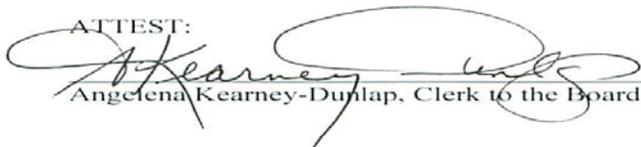
Adopted this the 2<sup>nd</sup> day of August, 2010.

WARREN COUNTY BOARD OF COMMISSIONERS



Barry Richardson, Chairman

ATTEST:



Angelena Kearney-Dunlap, Clerk to the Board

County Manager Linda T. Worth's report of contracts approved for July 2010, was accepted by consensus.

1	<p><u>Public Works</u></p> <p>Resolve Environmental Services, PLLC 410 East Franklin St. Monroe, NC 28112</p>								
2	<p><u>Senior Center</u></p> <p>Five County Mental Health Authority 134 S. Garnett St. Henderson, NC 27536</p>								
3	<p><u>CDBG Water Hook-Up Demonstration Project</u></p> <p>After soliciting and opening bids, the following contracts have been executed to hook-up residential households to the County's public water system. CDBG Water Hook-Up funds will be used to pay the stated contract costs.</p> <p>Mustian Electric &amp; Plumbing 1561 US Hwy 401 South Warrenton, NC 27589</p> <table border="0"> <tr> <td>1. 108 Mustian Road</td> <td>\$855</td> </tr> <tr> <td>2. 219 Oconcechee Trail</td> <td>\$560</td> </tr> <tr> <td>3. 178 E. Kearney Rd.</td> <td>\$355</td> </tr> <tr> <td>4. 151 Annie Jones Rd.</td> <td>\$700</td> </tr> </table>	1. 108 Mustian Road	\$855	2. 219 Oconcechee Trail	\$560	3. 178 E. Kearney Rd.	\$355	4. 151 Annie Jones Rd.	\$700
1. 108 Mustian Road	\$855								
2. 219 Oconcechee Trail	\$560								
3. 178 E. Kearney Rd.	\$355								
4. 151 Annie Jones Rd.	\$700								

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report of July 2010 activities was approved as follows:

**Administration**

- Prepared for and attended Board of County Commissioners regular monthly meeting (7/6/10)
- Participated in a phone interview with Matt Rutledge, of the Environmental Defense, to discuss energy efficiency and weatherization initiatives in Warren County (7/6/10)
- Met with Finance Director and Buildings & Grounds Manager to discuss status of ongoing capital projects (7/6/10)
- Participated in meeting with local leaders and representatives from Senator Hagan's District Staff (7/7/10)
- Met with Carla Norwood and others to discuss potential agricultural-related economic development projects for Warren County (7/7/10)
- Attended Women of Warren Chamber Event Planning Committee Meeting (7/9/10)
- Attended Gang Grant Committee meeting (7/12/10)
- Attended Complete Count Committee Meeting (7/12/10)
- Met with Town Manager of Warrenton to discuss status of Wastewater Treatment Plant funding (7/13/10)
- Met with Soil Conservation Director to discuss office space (7/14/10)
- Attended FEMA Advisory Board Meeting (7/15/10)
- Met with Public Works Director to discuss solid waste issues (7/20/10)
- Met with Social Services Director and others to discuss Flex proposal for DSS employees and other matters (7/20/10)
- Annual Leave (7/21-23/10)
- Attended Senior Center Advisory Board meeting (7/27/10)
- Attended Women of Warren Chamber Event Planning Committee meeting (7/28/10)
- Met with Soil Conservation Director and others to discuss office space (7/28/10)
- Annual Leave (7/29-30/10)

## **Project Updates**

### **Construction/Renovation Projects**

#### **Former Library Building and Mental Health Building Renovation Projects**

The former Library building renovation project is 100% complete. The Tax Administrator's Office occupied their new location the week of July 12th. An open house for this newly renovated facility will be scheduled in the near future. Work has not yet begun on the former Mental Health Building renovation project.

#### **EMS Satellite Facilities**

The Afton EMS facility is approximately 50% complete at this time. Shingle roof has been installed, framing and brick work has been completed. Sprinkler system has also been installed. The Davis-Bugg Road EMS site has been cleared in preparation for site improvements.

#### **Soul City Pump Station Rehab Project**

This project is substantially complete at 97% at this time. We anticipate completion within budget in the next one to two weeks. In case you have not noticed, the awful smell on Ridgeway Street has been resolved!

#### **Wastewater Treatment Plant Rehab Project**

There have been no new developments with our efforts to obtain funding to make critical repairs and upgrades to Warren County's regional wastewater treatment. We have asked Rivers & Associates Engineers to assist us in researching and identifying funding sources, including grants and loans, for this project.

#### **Public Utilities Water Meter Replacement Project**

Warren County was awarded American Recovery and Reinvestment Act (ARRA) funding in the amount of \$371,030 to facilitate meter replacements from manual to radio read meters to increase efficiencies and reduce operational costs in Water and Sewer Regional District and Water and Sewer District I. Work has been completed and the final pay request has been submitted to the state. All paperwork is in order and we are waiting to schedule a final walk-through with state officials before closing out this project.

### **CDBG Projects**

#### **CDBG Water Hook-Up Project**

Bids have been solicited, opened and awarded to hook-up four additional homes in the CDBG Water Hook-Up Project. Kerr-Tar COG is moving forward with preparing a grant application for the next funding cycle for this grant.

#### **Ephraim Place Subdivision CDBG Project**

The Ephraim Place Subdivision CDBG Project was scheduled to be completed by June 15, 2010. We have requested an extension of time through July 31, 2010 to complete this project. The additional time is needed to expend remaining CDBG funds for the infrastructure improvements. We have not yet heard from the Division of Community Assistance on whether the extension request has been granted.

### **Energy Efficiency Community Block Grant Program**

In May 2010 Warren County was awarded an Energy Efficiency Community Block Grant in the amount of \$182,933. These funds will be used to make improvements to several county buildings and facilities to make them more energy efficient. We anticipate soliciting bids for the energy efficiency upgrades in September with anticipated completion of the project in the spring.

In addition to these grant funds we were recently awarded incentive grant funding from Progress Energy Carolinas, Inc. (PEC) in the amount of \$27,272 to upgrade lighting in various county buildings and facilities. We are working directly with representatives of PEC to complete this project.

### **Progress Energy Carolinas, Inc. Neighborhood Energy Saver Program**

I was recently contacted by representatives of Progress Energy Carolinas, Inc. (PEC) regarding their project entitled Neighborhood Energy Saver Program. Through this program PEC proposes to assist hundreds of low-income homeowners and tenants in Warren County who are PEC residential metered customers to implement a comprehensive package of electric conservation measures to increase the homes' energy efficiency at no cost to the customers. PEC will also complete Home Energy Evaluation surveys to identify energy efficiency opportunities in the homes; provide one-on-one customer education on energy efficiency techniques and conservation measures; promote behavioral changes that will help low-income customers more effectively control their energy usage and increase their participation in other PEC's DSM/EE programs; and educate low-income customers on other conservation incentives that are available.

Our GIS/IT Administrator is working closing with PEC representatives utilizing the Housing Study Report and data recently completed by the Kerr-Tar COG to assist PEC's efforts to identify neighborhoods of low-income homeowners and tenants in Warren County.

### **Customer Service Improvement Initiative**

The Customer Service Committee has been very busy identifying ways to improve county employees' customer service provision. Effective June 1<sup>st</sup>, I implemented a Telephone Etiquette Standard Operating Procedure (SOP) for all county employees. In addition to other telephone answering procedures, the SOP contains a telephone answering script that all employees have been instructed to use to standardize the greeting heard when calling county offices. The Committee has also developed a survey that will be placed on the county web site and in other locations for citizens and employees to give us feedback on our current customer service provision and also to solicit input on ways we can improve. On August 31<sup>st</sup> we have arranged, with assistance of the Dean of VGCC's Warren County Campus, to hold two mandatory customer service training sessions for Warren County employees at the Warren County Campus. These training sessions are being funded through the VGCC Small Business Center at no cost to Warren County.

### **Other Activities**

- Attended Southeast High Speed Rail Public Hearing and Informational Meeting (7/13/10)

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NCGS 143-318.11(a)(5) for the discussion of Property Acquisition.

On motion of Commissioner Fleming, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to return to the August 2, 2010 regular meeting.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Agenda Item 16A – Authorize Tax Administrator to Auction Single-Family Dwelling on Peck Property was added to the agenda.

A motion was made by Commissioner Ross, which was seconded by Commissioner Fleming and duly carried to authorize Tax Administrator to auction single family dwelling on Peck property at a minimum bid of \$15,000.

Motion was withdrawn and amended.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Tax Administrators was authorized to auction single-family dwelling on Peck Manufacturing property at a minimum bid of \$1,000, with purchaser responsible to move building from Peck Property.

With no further business to discuss and on motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried, the August 2, 2010 meeting was adjourned.

/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk