

MINUTES FROM THE (FEBRUARY 7, 2011) REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE ARMORY CIVIC CENTER MEETING ROOM RESCHEDULED TO FEBRUARY 15, 2011 AT 6:00 PM.

The regular meeting of the Warren County Board of Commissioners was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Ulysses Ross. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

Outstanding recognition was given from the NC Public Library Director's Association to the Warren County Memorial Library Director Jay Stephens and staff for 2009-2010 Outstanding Children's or Family Program Small Library for "New Harmonies: Celebrating American Roots Music" Program.

A moment of silence was observed followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Douglas Young, Director of Emergency Services gave a brief overview of emergency response to the Southern States fire of February 2-3, 2011. Twenty-three (23) fire departments from North Carolina and Virginia gave a quick and effective response to keep the fire under control, preventing spread to nearby Library and County Administrative buildings as well as private businesses and residences.

Citizen Comments:

Duane Putnam – spoke claiming misconduct of Animal Control personnel, cited Personnel Ordinance Section 7.D: Failure to perform duty and disorderly conduct in an alleged event in January.

Alice Putnam – spoke regarding a January 21, 2011 conversation with County Manager referencing complaint against Animal Control Director. Requested Manager discipline employee.

Woody King – Town of Warrenton Commissioner and Mayor Pro-Tem, echoed Emergency Services Directors compliments of fire response to Southern States fire. Mr. King spoke regarding the First Town Café conducted at the Armory, September 2010 and supported agenda item requesting use of the Armory with fees waived to conduct a Second Town Café March 15th this year to stimulate conversations promoting and supporting ways to bring financial stability to the Town.

June Gibbs – in December 2010 work session and January Board meeting discrepancies regarding Animal Control were pointed out. \$10,000 requested by Animal Control Director for security fence. Department of Agriculture has statistics on animals outside of the fence. Have any grants been received for animal shelter; low costs spay and neuter program? Encouraged Board to question what is submitted by Department Heads to be included in their budgets.

On motion of Commissioner Jordan which was seconded by Commissioner Ross and duly carried by unanimous vote, February 15, 2011 Suggested Agenda was amended as follows.

Deleted: Agenda Item 12 – LGA Request for Solid Waste Fee Waiver

Added: Agenda Item 18-E - Schedule joint meeting for March 3, 2011 at 7pm in the Library Community Room between Board of County Commissioners, Economic Development Commission and Private Stakeholders to discuss proposed meat processing facility.

On motion of Commissioner Ross which was seconded by Commissioner Jordan and duly carried by unanimous vote, February 15, 2011 Suggested Agenda was adopted as amended.

On motion of Commissioner Ross which was seconded by Commissioner Jordan and duly carried by unanimous vote, Consent Agenda Item # 6A – Minutes of January 3, 2011 meetings were approved:

- Public Hearing – Amendment to 2008 CDBG Scattered Site Housing Project
- Public Hearing – Draft Warren County Ordinance – Regulation of Sound Crossing Real Property Including High Impact Land Uses and Polluting Industries
- Regular Monthly Meeting

On motion of Commissioner Ross which was seconded by Commissioner Jordan and duly carried by unanimous vote, Consent Agenda Item # 6B – Interest Income Report for December 2010 was approved:

COUNTY OF WARREN
FINANCE OFFICE
 P. O. BOX 185
 WARRENTON, NC 27589
 Telephone: (252) 257-1778 Fax: (252) 257-6523

Barry J. Mayo
Finance Officer

INTEREST INCOME REPORT
Month of December 2010

FUND	DECEMBER INCOME	FISCAL YEAR TO - DATE
General	1,487.81	7,599.10
Revaluation	19.65	115.72
E 911 Telephone System	45.04	286.57
Buck Spring Project	30.64	228.27
Ambulance Storage Facility	24.28	186.13
Library Building Project Fund	0.00	12.54
National Guard Armory	1.90	35.37
Regional Water Enterprise Fund	49.31	367.42
District 1 Enterprise Fund	69.95	541.83
Solid Waste	7.28	191.18
District II Enterprise Fund	68.47	543.84
District III Capital Project Fund	17.34	129.18
District III Phase II BANS	0.40	2.97
District III Enterprise Fund	36.79	413.92
Soul City Pump Station Improvements	0.43	3.20
	1,859.29	10,637.24

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Consent Agenda Item # 6C – Tax Collector’s Report for December 2010 was approved:

Tax Collector's Report
to the Warren County Board of Commissioners
For the Month DECEMBER 2010

Tax Year	Charge	Collected in DECEMBER	Collected to Date	Balance Outstanding	Percentage Collected
DEC 2010 FY11	\$15,081,896	\$4,821,608	\$10,982,576	\$4,099,318	72.82%
DEC 2009 FY10	\$14,994,663	4,845,807	11,167,405	3,827,258	74.48%

Year	Charge	Collected	Outstanding	Percentage Collected	
2009	\$690,545	\$22,568	\$267,636	38.76%	
2008	241,766	3,668	30,883	12.77%	
2007	188,454	6,166	15,393	8.17%	
2006	160,823	2,589	11,660	7.26%	
2005	129,527	1,867	9,113	7.04%	
2004	111,398	1,166	6,791	6.10%	
2003	93,814	773	4,308	4.59%	
2002	115,157	362	3,875	3.37%	
2001	169,296	438	3,573	2.12%	
2000	93,770	462	2,540	2.71%	
Total Delinquent Years	\$ 1,993,650	\$40,039	\$ 366,772	\$ 1,637,777	

County Penalties	\$ 20,472	\$ 69,832
Landfill User Fees	\$ 304,423	\$ 801,897
Municipalities	\$ 280,481	\$ 505,143
Fire District Taxes	\$ 227,263	\$ 541,145
Advance Taxes	\$ 54	\$ 1,803
DECEMBER GRAND TOTAL	\$ 5,694,340	\$ 13,258,168


 R. Edwin Mitchum, Tax Collector 1/25/2011
Date

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Consent Agenda Item # 6D – Request for Tax Releases over \$100 was approved:

Over \$100		2/6/2011	Date:
ERROR CORRECTION RELEASES:			
ALSTON THOMAS	2010 8278 200		28838 \$1,663.04 M&E OVER ASSESSED
CONN ROBERT & DANA	2010 9214 200		28071 \$129.54 DOESN'T OWN BOAT
EDWARDS JOHN R HEIRS	2010 12921 321	B3 4	3727 \$200.21 PROP COMBINED IN ANOTHER ACCT
GARRETT ANTHONY	2010 15601 306	C11 18	12419 \$894.93 INCORRECT DEFERMENT ON ACCT
GOLDEN BEAUFORT	2010 2982 300	F9 25A	15117 \$121.40 MH SOLD TO SALLIE DICKERSON IN 08
GUMS DONNY L	2010 1883 300	K2A 143 2Z	19656 \$115.94 PTC
GUMS DONNY L	2009 1883 300	K2A 143 2Z	19656 \$122.20 PTC
GUMS LARRY W	2010 1928 300	K2A 143 3Z	19657 \$115.94 PTC
GUMS LARRY W	2009 1928 300	K2A 143 3Z	19657 \$122.20 PTC
HALL CHARLES	2010 443 200	E2 156D	26895 \$415.48 DW ALSO ASSESSED AS REAL ON 443 300
HALL CHARLES	2009 443 109	E2 156D	26895 \$363.12 DW ALSO ASSESSED AS REAL ON 443 300
HALL CHARLES	2008 443 108	E2 156D	26895 \$634.87 DW ALSO ASSESSED AS REAL ON 443 300
HALL CHARLES	2007 443 107	E2 156D	55255 \$505.19 DW ALSO ASSESSED AS REAL ON 443 300
HALL CHARLES	2006 443 106	E2 156D	20336 \$516.04 DW ALSO ASSESSED AS REAL ON 443 300
HALL CHARLES	2005 443 105	E2 156D	50317 \$689.84 DW ALSO ASSESSED AS REAL ON 443 300
HARRIS EQUIPMENT CO	2010 9196 201		26588 \$2,059.23 EQUIPMENT OVER ASSESSED
HARRIS HEAVY EQUIPMENT LLC	2010 9198 200		26587 \$6,042.87 EQUIPMENT OVER ASSESSED
HARRIS JEANNE G	2009 1876 300	K2A 143 4Z	19655 \$122.20 PTC
HARRIS JEANNE G	2010 1876 300	K2A 143 4Z	19655 \$115.94 PTC
INEZ FOREST INDUSTRIES INC	2005 21304 105		5095 \$144.82 BOER
INEZ FOREST INDUSTRIES INC	2008 21304 106		5072 \$110.10 BOER
INEZ FOREST INDUSTRIES INC	2008 21304 108		4849 \$207.14 BOER
KEARNEY ALTON M	2010 9409 200	E6B 348	26934 \$174.48 SOLD FOR SCRAP 3 YRS AGO
MARTIN RANDY & DONNA	2010 26817 302	D2 13A	15982 \$210.17 WRONG VALUE ON HOUSE FOR 2010
MCCOY PATRICIA	2010 789 300	K6 67 1X	5344 \$141.76 MH & DECK SOLD TO THOMAS BOZE 4/09
PERKINSON TRACEY	2010 47838 200		30292 \$257.58 EQUIPMENT DOUBLE ASSESSED
POPLAR RIDGE TRUCKING CO	2010 6533 200		26525 \$530.78 M&E SHOULD HAVE BEEN DEPRECIATED
SUNRISE RIDGE FARMS	2010 9198 202		26588 \$2,973.67 EQUIPMENT DOUBLE ASSESSED
WILLIAMS HELENA & MARY JEAN	2009 6266 301	D10 17	1696 \$350.17 HSE CHARGED ON WRONG PARCEL
ZENO JOSEPH J & SHERRY J	2010 24137 300	J3B 5	5669 \$341.79 HSE REMOVED
SUB-TOTAL ERROR CORRECTIONS:			\$20,222.64
MOTOR VEHICLE RELEASES:			
FANGMAN FAMILY REV LLC	2010 23133 109	WPV4597	54885 \$109.76 MOVED TO FL
HUDDINGS JOHN ANDREW JR	2010 20820 2468	WXB9952	77043 \$112.55 DOESN'T LIVE IN TOWN OF WARRENTON
WILLIAMS KEON M	2010 25529 2436	ZSW6855	65697 \$140.73 IN MILITARY
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$363.04
SUB-TOTAL CORRECTION RELEASES:			\$20,222.64
Total Releases			\$ 20,685.68
LANDFILL USER FEE RELEASES:			
CLARY ROBERT C	2010 8606 307	J2A 2	2805 \$115.00 LFUF CHARGED IN ERROR
LEONARD WILLIAM & SANDRA	2010 25334 307	D4 2	13844 \$115.00 HOUSE BURNED IN 2009
SCHUSTER RM & KW GRISSOM	2010 2767 303	D4D 491	3486 \$115.00 HOUSE BURNED
TOWNES QUEEN E	2010 40811 300	D9 103 1X	3264 \$115.00 NO ELECTRICITY PER PROGRESS ENERGY
VAUGHAN LARRY	2010 48402 200	C4 37	27081 \$115.00 HAS PRIVATE HAULER
WRIGHT PHYLLIS M & JACOB	2010 46739 300	E2 131B	14333 \$115.00 NO HSE ON PROPERTY
TOTAL LFUF RELEASES:			\$690.00
Total Releases			\$ 21,275.68

County Manager approved request for Tax Releases Under \$100 are as follows:

LJW
4/31/11

Under \$100		2/6/2011	Date:			
ERROR CORRECTION RELEASES:						
NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
CORKRAN RICHARD L	2010	14612 303	L2A 53	5355	\$	40.60 SOLD BOATS
FINCH EUGENE J & JANICE	2010	14448 300	L2D282	10614	\$	7.44 SOLD BOAT IN 2009
HALL JUANELLE G HEIRS	2010	16927 300	J2B 15	4983	\$	47.41 SOLD BOATS 2 YRS AGO
INEZFOREST INDUSTRIES INC	2007	21304 107		4851	\$	73.57 BOER CHANGE
KEIR JEROME B & MARY	2010	871 300	L2D259	9631	\$	8.34 SOLD BOATS
MARLIN ROBERT H	2010	26703 300	E6B546	8606	\$	43.74 SOLD BOAT IN 2006
PASCHALL NORMAN	2009	30209 300	C9 61A	7948	\$	2.00 NO DOG
ROBERTS DONALD L & MAXINE	2009	34436 341	L2D 130B	19629	\$	85.29 WRONG ACREAGE ON PARCEL
ROBERTS DONALD L & MAXINE	2010	34436 341	L2D 130B	19629	\$	95.29 WRONG ACREAGE ON PARCEL
WILLIAMS JOHN F & LINDA	2010	33571 300	I3D349 350	15977	\$	9.16 PENALTY WAS REDUCED
YOUNG ELVIN B & JANICE M	2010	46004 300	K2D 46	13310	\$	40.98 BOAT ASSESSED INCORRECTLY
SUB-TOTAL ERROR CORRECTIONS:				\$	453.82	
MOTOR VEHICLE RELEASES:						
BENDER DANIEL H	2010	10189 100	ZRE7860	68791	\$93.03	DOES NOT LIVE IN CITY LIMITS
BRICKEY ALAN D	2010	10744 2250	4L7002	70579	\$17.91	SOLD
EGERTON GILBERT G JR	2010	13036 1461	VVW4161	71460	\$36.17	HAS SALVAGE TITLE
FARRAR JULIAN W	2010	14006 2015	XVR6855	63490	\$6.42	SOLD
FORREST MARK B	2010	30980 1195	BS57385	64456	\$2.20	SOLD
GRISSOM SHELBY M	2010	16532 1383	XWH1147	62858	\$6.44	SOLD
HARPER DEAN M	2010	3625 2178	YYX4835	63653	\$22.41	SOLD
JOHN T HARRIS CONSTRUCTION	2010	18021 2562	YVT4471	69225	\$55.32	SOLD
OLIVE GROVE MISSIONARY BAPT	2010	23437 1935	MTE4769	71934	\$27.78	EXEMPT
PERRY GEORGE E JR	2010	31226 2383	YVS9254	60378	\$20.31	SOLD
ROSE GLENWOOD B	2010	35228 1883	YPS5512	72546	\$22.32	SOLD
ROSS DAVID W	2010	7600 1235	WF4374	62710	\$3.32	WRECKED
SALMON ALVIN R	2010	35928 1195	LNN5811	77265	\$2.46	GAVE AWAY
SANDERSON EDWARD L	2010	23760 109	SXT8472	54706	\$74.14	SOLD
SCIARABBA MICHAEL P	2010	33799 2216	SNV7380	67184	\$14.70	REPO
SHAPIRO DUNDAS SARI J	2010	25669 2155	VVW8339	72154	\$15.70	SOLD
SLEDGE CLARENCE	2010	37706 302	E5 236D	9514	\$10.86	DOES NOT OWN BOAT
SOLARI WILLIAM J	2010	38110 1048	810808	59043	\$1.98	SOLD
SOMERVILLE LAKEISHA S	2010	20050 2452	XND8202	70781	\$67.41	TURNED BACK IN
SOUTH SHORE REALTY	2010	4014 302	K3A 3	19965	\$26.04	DOUBLE LISTED/ALSON ON RECN 11151
SPINDLER ALICE P	2010	31511 1232	XNB2036	71231	\$9.07	HIGH MILEAGE
TELLEZ DANIA G S	2009	35347 2418	TZC2764	72417	\$81.60	RELEASED TO VANCE CO
TURNAGE CALE H	2010	35334 2246	YPV4046	72245	\$62.70	RELEASED TO WAYNE CO
VAN HORNE MARTHA A	2010	23602 1596	VVW6268	69925	\$30.57	RELEASED TO WAKE CO
VAZQUEZ CARMEN L	2010	16135 2557	BY50878	70886	\$4.92	SOLD
VITALE VITO A	2010	26083 2038	4J8531	67006	\$56.33	SOLD
VOORIS SHENISE D	2010	33370 1739	YRP2623	70068	\$2.60	SOLD
WILLIAMS ROBERT RANSON IV	2010	35249 2035	ZWR9960	70364	\$17.81	HIGH MILES
WILLIAMS WILLIAM R	2010	45014 2931	WRWSXLR	60926	\$30.12	SOLD
WYNS LAWRENCE LEE	2010	45815 109	XWH1888	51205	\$23.86	REPOSSESSED
SUB-TOTAL MOTOR VEHICLE RELEASES:				\$846.50		
SUB-TOTAL CORRECTION RELEASES:				\$453.82		
Total Releases				\$1,300.32		

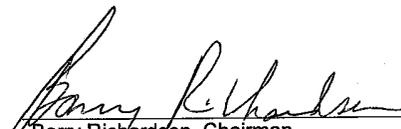
On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Resolution on Continuation of the VWGF Resource Center with Vance County Manager designated as financial administrator for 2011-2012 was adopted:

**WARREN COUNTY BOARD OF COMMISSIONERS'
RESOLUTION ON CONTINUATION OF THE
VWGF RESOURCE CENTER**

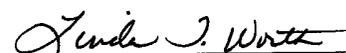
Upon a duly made and seconded motion, a majority of the commissioners seated on the Warren County Board of Commissioners adopted the following resolutions at a public meeting on this the 15th day of February, 2011.

RESOLVED, that the VWGF Resource Center is operating according to design and meeting identified criminal justice service needs throughout the local Judicial District; and it is

FURTHER RESOLVED, that the Warren County Board of Commissioners is fully satisfied with the managerial configuration presently being employed and also approves of the Vance County Manager continuing to serve in FY 2011-2012 as the financial administrator of this very important regional project.


Barry Richardson, Chairman
Warren County Board of Commissioners

2/15/2011
Date


Linda T. Worth
Warren County Manager

2/16/2011
Date

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, "Forget Me Not" Project Alzheimers Awareness Day Resolution was adopted:

**"Forget Me Not" Project Alzheimers Awareness Day
Resolution**

Be it hereby known to all that the Board of Commissioners of Warren County offers sincere appreciation to Garrett Davis and the "Forget Me Not" Project for distinguished and dedicated service to the citizens of Warren County in raising awareness about Alzheimer's disease (AD).

WHEREAS, Every 70 seconds, someone in America develops Alzheimer's disease; and

WHEREAS, Without major intervention the number of Americans age 65 and older who have or will have AD is projected to be a staggering 13.5 million by 2050; and

WHEREAS, The devastating disease of Alzheimer's is a looming threat to our local citizens.

WHEREAS, National playwright and touring artist Garrett Davis has returned home to Warren County to benefit our local citizens in presenting The "Forget Me Not" Project; and

WHEREAS, The "Forget Me Not" Project's overall goal is to increase awareness and engagement about AD through outreach and education; and

WHEREAS, The "Forget Me Not" Project desires to effect positive outcomes for patients, caregivers, families and all those affected by AD through increased awareness, education and advocacy; thus prompting participation in potentially lifesaving research, clinical trials and become local advocates affecting policy for Alzheimer's research and education; and

WHEREAS, The collaboration of the "Forget Me Not" Project with Warren County Senior Center, local governmental agencies, faith based and community stakeholder groups will establish a model for communities to address issues related to AD across the country; and

WHEREAS, The "Forget Me Not" Project's national campaign to fight against AD will begin here in Warren County.

RESOLVED, That the Board of Commissioners of Warren County, herewith assembled in regular session on the 15th day of February in the year Two Thousand Eleven on behalf of the citizens of this county proclaim February 26, 2011 as "Forget Me Not" Project Alzheimer Awareness Day in Warren County, North Carolina;

AND BE IT FURTHER RESOLVED, That the Board of Commissioners herewith extends its best wishes for the continued success in presenting the "Forget Me Not" Project across the United States of America to citizens of rural communities as well as metropolitan areas in its quest to raise awareness about AD;

AND BE IT FURTHER RESOLVED, That it directs a copy of this Resolution be recorded among the permanent records of the Board of Commissioners of Warren County.

Adopted this the 15th day of February 2011.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment # 6 to the Capital Project Ordinance for the Warren County Soul City Pump Station Improvements was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR THE
WARREN COUNTY SOUL CITY PUMP STATION IMPROVEMENTS
(Amendment No. 6)**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Engineering/Inspections	\$	(3,200)
Engineering/Construction Admin		2,000
Equipment Maintenance		<u>1,200</u>
Total	\$	0

Explanation:

This amendment adjusts project line items to the most recent costs estimates (i.e., engineering services beyond contract time and cleaning, maintenance and inspection to pumps).

Respectfully Submitted 2/7/2011

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Amendment # 8 to the FY 2010-2011 Warren County Budget Ordinance was approved as follows:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2010/2011
Amendment No. 8**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Commissioners	3,500
Tax Assessor	556
Tax Collection	555
Buildings, Grounds and Maintenance	8,129
Health Department	79,497
Senior Center	12,839
Total	\$ 105,076

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	79,497
Restricted Intergovernmental - Other	12,839
Fund Balance Appropriated	12,740
Total	\$ 105,076

This amendment:

- appropriates funds to the County Commissioners budget for travel.

Funding Source: Fund Balance Appropriated

- appropriates funds to the Tax Assessor for relocating the tax office computer system.

Funding Source: Buildings, Grounds and Maintenance - Old Library Renovation

- appropriates funds to the Tax Collection for relocating the tax office computer system.

Funding Source: Buildings, Grounds and Maintenance - Old Library Renovation

- appropriates funds to Buildings, Grounds and Maintenance to fund a time limited Maintenance Worker II position at the December 6, 2010 meeting, \$9,240 was approved from Fund Balance.

Funding Source: Fund Balance Appropriated

- increases funding to the Health Department to agree with State allocations.
Funding Source: NC Division of Public Health
- increases funding to the Senior Center to agree with State allocation.
Funding Source: HCCBG

Respectfully Submitted 02/07/2011

Barry J. Mayo
Barry J. Mayo, Finance Director

Report of Unpaid 2010 Taxes was received from Tax Collector Robert Mitchum.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Collector was Ordered to Advertise 2010 Taxes that are liens on real property in accordance with NC GS 105-369 totaling \$1,459,491.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Lora Edwards, Food and Nutrition Supervisor in the Department of Social Services was granted interim authorization as signatory on Department of Social Services Trust Fund Account until vacant business officer position is filled.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Terry Henderson, Library Technical Assistant was appointed as Interim Library Director, effective March 1, 2011 until the Library Director Vacancy is filled. Base annual salary increased by \$5,000 to compensate for extra duties and responsibilities. Funding source: lapsed salaries and fringes in the Library Budget.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Commissioner Bertadean Baker was appointed to the Area Mental Health Board to replace Commissioner Downey. Term expires: December 2012.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, Commissioner Bertadean Baker was appointed to the Home & Community Care Block Grant Board to replace Commissioner Downey. Term expires: December 2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Commissioner Ulysses Ross was appointed to the Kerr Area Rural Transportation Authority (KARTS) Board of Directors to replace Commissioner Downey. Term expires: December 2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Commissioner Barry Richardson was appointed to the E-911 Commission to replace former Commissioner William "Bill" Davis. Term expires: December 2012.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Commissioner Ruby Downey was appointed to the Warren County Department of Transportation Planning Committee. Term expires: December 2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Commissioner Ruby Downey was appointed to the Vance Granville Community College Board of Trustees. Term expires: December 2012.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Ernest Fortson Fleming, III was appointed to a three year term on the Warren County Historic Preservation Commission, term expires January 2014.

Requests were made for use of the Armory Civic Center with rental fee waived as follows:

March 15, 2011	Town of Warrenton – 2 nd Town Café
April 2012	Warren County Baptist Missionary Union – 5 County Convention

September 10, 2011 Preservation Warrenton – 2011 Partners In Preservation

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, request from Town of Warrenton for use of the Armory Civic Center on March 15, 2011 from 4pm to 10pm with fee waived was granted to conduct 2nd Town Café. \$300 deposit is required but will be refunded if facility passes inspection after use.

On motion of Commissioner Ross, which was seconded by Commissioner Downey it was ordered to table a request from Warren County Baptist Missionary Union for use of the Armory Civic Center, April 2012 with rental fee waived.

Votes were as follows: Ayes: Ross & Downey
 Nays: Jordan, Baker & Richardson

Motion did not carry, item was not tabled.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by a majority vote, it was ordered to decline request from Warren County Baptist Missionary Union for use of the Armory Civic Center, April 2012 with rental fee waived.

Votes were as follows: Ayes: Jordan, Richardson & Baker
 Nays: Downey & Ross

Motion carried, request from Warren County Baptist Missionary Union for use of the Armory Civic Center, April 2012 with rental fee waived was declined.

Armory Civic Center Request for Fees Waiver Policy was referred to work session for Board of Commissioners and County Manager discussion and development.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to decline request from Preservation Warrenton for use of the Armory Civic Center, September 10, 2011 with rental fee waived.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, revised 2008 Community Development Block Grant Water Hook-Up Program Section 3 Plan for Employment Opportunities for Businesses and Lower Income Persons was adopted:

**SECTION 3 PLAN FOR EMPLOYMENT OPPORTUNITIES
FOR BUSINESSES AND LOWER INCOME PERSONS
2008 Hook-up Program 08-C-1865**

To insure that, to the greatest extent possible, contracts for work are awarded to business concerns located in or owned in substantial part by persons residing in the Section 3 covered area. As required by Section 3 of the Housing and urban Development Act of 1968, Warren County has developed and hereby adopts the following plan:

This Section 3 Plan shall apply to services needed in connection with the grant including, but not limited to, businesses in the fields of planning, consulting, design, building construction/renovation, maintenance and repair, etc.

This Section 3 covered area, for the purpose of this grant program, shall include residents and businesses within the boundaries of the County's federally assisted CDBG Hook-up Program.

When in need of a service, the County will try to identify suppliers, contractors, or subcontractors located in the Section 3 area. Resources for this identification shall include the Minority Business Directory published through the State Department of Commerce, local directories and the Small Business Administration local offices. Referrals shall also be considered a source.

The County will include this Section 3 clause in all contracts executed under this CDBG Program. Where deemed necessary, listings from any agency noted previously shall be included as well as sources of subcontracts and suppliers.

The primary contractor selected for major public facility or building construction work will be required to submit a Section 3 Plan which will outline his/her work needs in

connection with the project. Should the contractor require any additional personnel, the contractor shall notify the Employment Security Commission of available positions and request referral of qualified candidates.

Each Contractor under the program, as applicable, for jobs having contracts in excess of \$10,000 shall be required to submit a Section 3 Plan. This plan will be maintained on file in the grant office and shall be updated from time to time or as the grant staff may deem necessary.

All jobs will be listed with the local office of the North Carolina Employment Security Commission for referral of qualified applicants. All contracts will be listed with the North Carolina Division of Purchases and Contracts. Potential employees and businesses may seek development and training assistance through various state and local agencies, and the County will maintain a list of individual and business concerns inquiring.

This Plan adopted this 15th day of February, 2011.

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On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Resolution Declaring Surplus Property (tax foreclosed properties) and Authorizing Sale By Online Auction was adopted as follows:

RESOLUTION
SALE OF SURPLUS WARREN COUNTY PROPERTY

WHEREAS, the County of Warren has certain property which has been foreclosed for delinquent taxes and may lawfully dispose of such property through online auction.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through online auction the following real property:

Property Identification	Minimum Bid Accepted	Acres
Parcel – Acct #		
B1039C1 – 1124 138 Hayesville Rd, Henderson	\$ 3,842	.77
G232D1 – 25408 Cole Farm Road, Wise	3,422	1.68
C9-18D – 1847 121 Royster Lane, Norlina	5,211	1.00
H239D – 9802 Churchill Road, Macon	1,980	1.19
H239E – 9802 Churchill Road, Macon	1,981	2.93
F654 - 10110 Baltimore Road, Warrenton	2,529	1.00
H416 - 13905 Old Macon Road, Macon	2,271	1.00
D4D299 - 22340 120 Washington Street, Norlina	10,301	2.00
K3C40 - 3851 Eaton Ferry Estates, Lot 28, Warrenton	1,728	1 lot
E5D55 - 30515 Peck Mfg Co., Connell St, Warrenton	2,982	(?)
J1213A - 3698 348 Lee Rd, off Capps Farm Rd, Hollister	2,459	1.00
D628 - 40023 No Bottom Road, Warrenton	2,643	2.00
B1040D - 17923 423 Summit Road, Warrenton	6,890	1.00
L536B - 4650 Pearl Harbor Rd (2 nd offer)		.50
F26F – 2880 Cole Farm Road (“ “)		1.00
E5D56 – 119691 Peck Manufacture/Warren County(2 nd offer)		27.97

The properties will not be open for inspection and are being sold in “as is” condition with no warranties.

A minimum bid has been established per property. The Warren County Board of Commissioners reserve the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest. All questions should be directed to: Linda T. Worth, County Manager, 252-257-3115 (8:30 a.m. - 5:00 p.m., Monday thru Friday) or lworth@co.warren.nc.us.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sale property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with GovDeals online auction with notice in the Warren Record and otherwise appropriately advertised according to law.

ADOPTED this the 15th day of February 2011.

WARREN COUNTY BOARD OF COMMISSIONERS

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On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Resolution Declaring Surplus Property (*Ritter 109 Pediatric Table*) Authorizing Online Auction was adopted:

RESOLUTION
SALE OF SURPLUS WARREN COUNTY PROPERTY

WHEREAS, the County of Warren has certain property which has been determine to be of no necessity and may lawfully dispose of such property through online auction.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through online auction the following personal property: Ritter 109 Pediatric Table for height/weight of infants/children.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sale property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with GovDeals online auction with notice in the Warren Record and otherwise appropriately advertised according to law.

ADOPTED this the 15th day of February 2011.

WARREN COUNTY BOARD OF COMMISSIONERS

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Motion was made by Commissioner Jordan, which was seconded by Commissioner Baker and carried by unanimous vote, to approve a proposal from Robert Love, Maintenance employee, to sell double pink knock-out roses as a fundraiser for Relay for Life and plant the roses on County designated property.

Motion was rescinded.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, proposal from Robert Love, Maintenance employee, to sell double pink knock-out roses as a fundraiser for Relay for Life and plant the roses on County designated property, was tabled to February 23, 2011 Work Session for further discussion.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Animal Control Civil Penalties Fee Schedule was amended to include graduating fines for violation of the Animal Control Ordinance:

1st Violation - Warning Notice - Abatement Order	3rd Violation - \$50.00 Civil Penalty
2nd Violation - \$25.00 Civil Penalty	4th Violation - \$100.00 Civil Penalty

Suggested Amendments to the 2011 Board of Commissioners Meeting schedule were presented as follows:

Reschedule March 7, 2011 regular meeting to March 14, 2011
Schedule Rezoning Public Hearing for March 14, 2011 at 5:30 pm
Schedule County Zoning Public Hearing for March 14, 2011 at 5:45 pm
Adopt FY 2011-2012 Budget Calendar
Schedule Joint Meeting for Meat Processing Facility EDC Project

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, March 7, 2011 regular Board of Commissioners meeting was rescheduled to March 14, 2011 to allow four (4) commissioners to attend NACo Annual Legislative Conference in Washington, DC.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, in accordance with GS 153A & 153A-340 to 349, a Public Hearing to hear citizen comments regarding rezoning petition in Roanoke Township was scheduled for March 14, 2011 at 5:30 pm

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, in accordance with GS 153A & 153A-340 to 349, a Public Hearing to hear citizen comments regarding revisions to County Zoning was scheduled for March 14, 2011 at 5:45 pm.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, FY 2011-2012 Budget Schedule was adopted as follows:

DATE	TIME/LOCATION	ACTIVITY
May 2, 2011	6 pm	Annual Budget Presentation to the Board of County Commissioners, Department Heads required to attend.
May 17, 2011	9 am – 4 pm	County Commissioners Budget Work Session
May 31, 2011	1 pm – 4 pm	County Commissioners Budget Work Session. Department Head presentations tentatively scheduled
June 13, 2011	6:00 pm	Budget Public Hearing - Held in accordance with N.C.G.S. to receive citizens' comments.
June 15, 2011	1 pm – 4 pm	County Commissioners Budget Work Session
June 21	6 pm	Special Meeting to Adopt FY 2011-2012 Budget Ordinance

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, a joint meeting between Warren County Board of Commissioners, Warren County Economic Development Commission and Proposed Meat Processing Facility Stakeholders was scheduled for March 3, 2011 at 7:00 pm in the Library Community Room.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, County Manager approved contracts were accepted as follows:

RE: Notice of Contracts Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that the following contracts/agreements have been executed:

Economic Development Commission

M. Benjamin Finch
150 Crestwood Rd.
Henderson, NC 27536

The economic development consulting contract with Mr. Benjamin Finch has been extended an additional three months at a cost not to exceed \$10,000. Lapsed salaries budgeted in the vacant Economic Development Director position are being used to pay for these services.

Warren County Sheriff's Department

Southern Software, Inc.

These are the FY 2011-12 Annual Software Support Agreements for software support for mission critical operation of NCIC Interface, Mapping, CAD, and AMS software in the Sheriff's Department. Funds to pay for these annual agreements are budgeted in the Sheriff's Department budget.

Please advise if there are any questions or concerns regarding these contracts.

On motion of Commissioner Ross, which was seconded by Commissioner Baker and duly carried by unanimous vote, County Manager's Monthly Report for January 2011 was approved:

Administration

- Prepared for and attended Board of County Commissioners public hearings and regular monthly meeting (1/3/10)
- Attended meeting to discuss Forget Me Not Project (1/5/11)
- Meeting to discuss economic development project (1/6/11)
- Meeting with Finance Office Staff to prepare for Budget Goals Setting Work Session (1/7/11)
- Attended Kerr Lake Regional Water System Advisory Board Meeting (1/10/11)
- Meeting with citizen to discuss issue of concern (1/12/11)
- Attended Triangle North Advisory Board meeting (1/13/11)
- Met with Finance Office Staff to prepare for Budget Goals Setting Work Session (1/18/11)
- Attended District 7 Public Forum (1/19/11)
- Attended NCACC Legislative Goals Session in RTP (1/20-21/11)
- Attended CDBG Housing Committee Meeting (1/24/11)
- Attended Finance Committee Meeting (1/24/11)
- Attended Dinner Meeting with VGCC Board of Trustees (1/24/11)
- Attended Region K Managers' Quarterly Meeting (1/25/11)
- Attended Senior Center Advisory Board Meeting (1/25/11)
- Met with concerned citizen to discuss Animal Control issues (1/25/11)
- Prepared for and attended Board of Commissioners Budget Goals Setting Work Session (1/26/11)
- Attended Tourism Assessment Session to discuss tourism plan for Lake Gaston area (1/27/11)
- Attend Kerr-Tar COG Board Meeting (1/27/11)
- Met with Warrenton Com. Davey and others to discuss Downtown Revitalization Project (1/28/11)
- Prepared for and conducted monthly Department Heads Meeting (1/28/11)
- Attended Joint meeting of the Board of Education and Board of County Commissioners (1/31/11)
- Met with Finance Office Staff to discuss preparations for FY 12 budget (1/31/11)

Project Updates

Construction/Renovation Projects

Modifications on the lower level of the Finance Office building to make the area below grade handicapped accessible are on-going. The corridor has been framed and a dropped ceiling is being installed in preparation for lighting fixtures. The store front entrance and glass has also been installed and secured. This project is anticipated to be completed within 30 days.

EMS Satellite Facilities

Due to adverse weather conditions, no additional work has been done on the Davis-Bugg Road EMS facility which is approximately 15 - 20% complete at this time.

The Afton EMS facility is approximately 91% complete. Sheetrock has been completed and interior painting has begun. Concrete work has been done on the sidewalk and front porch area. Warren County received a \$9,500 grant for each EMS Satellite Facility for parking lot paving improvements. Paving of the front parking lot of the Afton facility will be bid when we receive final approval from DOT.

Wastewater Treatment Plant Rehab Project

Submittal of the Engineering Report to DWQ has been done by the January 3, 2011 deadline which is the first milestone identified for this project in the loan award letter. We are also currently working in-house on the Asset Management Plan for the WWTP and continuing to search for additional funding for the remaining phases of the WWTP Rehab.

CDBG Projects

Ephraim Place Subdivision CDBG Project

A revised Plan of Action to complete four homes in Ephraim Place Subdivision by September 2011 has been submitted to the Division of Community Assistance (DCA). Once the homes are completed, the CDBG grant portion of this project can be closed-out. We are now awaiting a final decision on our extension request.

Energy Efficiency Community Block Grant Program

In May 2010 Warren County was awarded an Energy Efficiency Conservation Block Grant in the amount of \$182,933. These funds will be used to make improvements to several county buildings and facilities to make them more energy efficient. At the 12/6/10 meeting, the Board of Commissioners voted to award the bid for energy efficiency improvements to the low bidder, Atlantic Energy Concepts, in the amount of \$129,273.41. A contract has been awarded and we anticipate completion of this phase of the project within the next six to eight weeks. The Board also authorized the County Manager to approve budget and project amendments to utilize the remaining grant funds in the amount of \$53,659.59 to make additional energy-related improvements in county buildings and facilities. A separate contract in the amount of \$48,100 for weatherization and insulation improvements will be forwarded to Applied Energy Management, Inc. of Huntersville, NC for execution. This was the only company that bid on weatherization and insulation at the 12/6/10 bid opening.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with GS 143-318.11(a)(3)(5) for the discussion of Matters Protected by the Attorney Client Privilege and Property Acquisition.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to return to the regular February 15, 2011 Board of Commissioners meeting.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, disbanding the Animal Control Advisory Board was added to the February 23, 2011 Agenda as item # 22.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to disband the Animal Control Advisory Board on the advice of the County Attorney, citing the section of the Animal Control Ordinance establishing the Animal Control Advisory Board is not in compliance with NC State Statute.

With no further business to discuss and on motion of Commissioner Baker, which was seconded by Commissioner Downey and duly carried, the February 15, 2011 Board of Commissioners meeting was adjourned at 7:49pm.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE MARCH 3, 2011 JOINT MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS WITH THE WARREN COUNTY ECONOMIC DEVELOPMENT COMMISSION AND COMMUNITY STAKEHOLDERS FOR THE COUNTY OF WARREN IN THE LIBRARY COMMUNITY ROOM AT 7:00 PM.

The joint meeting was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Ulysses Ross. Others in attendance: Economic Development Commission members Chairman John Alston, Peter Deschenes, Robert Burton, Brady Martin, Cathy Alston-Kearney, Herbert Burrows; County Manager Linda T. Worth; Butch Meek, President Public Facilities, Benny Finch, Acting EDC Director, Karl Hehl, Stakeholder, and Dr. Peter Appleton, Presenter with University of North Carolina.

Chairman Richardson called for introductions, after which the floor was given to Economic Development Commission Acting Chairman John Alston.

Mr. Alston gave an opening statement with proposal for a regional agricultural venture.

Dr. Peter Appleton through slide presentation gave an overview of the proposed venture: NC Agri-Food Green Technology Campuses – Growing NC’s Bio Economy to be located in Warren and Halifax Counties. Objectives:

- Undertake product development for new agri based products for food and energy.
- Produce Green Technology products for the food and energy markets.
- Market food and energy products to local, state and national marketplaces.
- House on the Warren and Halifax campuses some 8 to 12 new green tech businesses within eight (8) years creating 900 new jobs on each campus PLUS new jobs in direct input supply to the campuses.
- Further jobs would be created in Agriculture, livestock and associated industries.

Venture is projected to attract businesses in:

- research and development,
- production and manufacturing,

- marketing, and
- new start-ups as well as existing businesses looking to expand.

Stakeholders spoke in support of the proposal:

Martha Mobley, Franklin County Cooperative Extension – grant writer
Mr. Jeff Bender, Warren County Farm Bureau

Bennie Finch, Warren County EDC reminded Boards and citizens that we want unemployment to go down (presently 11.7%), Warren County's tax base is its citizens, paid employees in the county is down 5%, labor force down 11% (7,700 to 6,700), cash receipts are down for farms, but Warren County's population is growing, and income is up by 45% (1998-2008).

Mr. Alston, Acting EDC Chairman presented several letters of support from EDC, Town of Norlina, Farm Bureau, Warren County Cattlemen's Association and Enfield Partnership for Tomorrow.

Stakeholders spoke in favor of venture: Karl Hehl, Victor Hunt, Butch Meek, Ernest Fleming, Charles Guerry and Jimmy Harris.

County Manager Linda T. Worth spoke in favor encouraging the public to embrace the opportunity.

Chairman Barry Richardson stated the Board had to look at the big picture; decisions have to be good for the majority, for the environment and the citizens. Questions are still open regarding funding needs and sources. How does it work with the project in two counties, let the scale of benefits tip to Warren County.

Mr. Alston stated he was excited about the project. The meeting was called to get everyone on board.

Commissioner Downey – excited after reading the book circulated by Mr. Alston.

Commissioner Ross – thanked EDC Board for what they had done – thanks for the vision.
County does not have much green (funds) but does have land.

Commissioner Jordan – rally behind this project, with more information we can support it.

Commissioner Baker – glad to know everyone is excited, this is a great opportunity.

Question & Answer:

Anthony Moran – with meat processing plant, will there be grass feed cows or fed lot cows?
Answer: probably both, consumer desire will determine which.

B.J. Wright – will the project handle goats?
Answer: yes and sheep. Initial development will take everything but poultry & rabbits.

Mike Jones, Franklin County – tried to sell to whole foods, it is difficult. People want a choice and will spend more on food than they have to in order to get what they want. Jobs will be created; online distribution is key. Project will draw lots of funds into the county if it is done correctly.

Curtis Richardson – likes the idea; will labor come from Warren County or out of State; how many acres is needed?
Answer: training will be provided for specific needs. Both campuses will consist of approximately 100 acres.

John Alston, Chairman EDC – we need to move while the iron is hot.

Dr. Appleton made the following points: 1) community and leaders should agree, 2) designate a location for an office in downtown for public visibility, 3) move into first stage, set the

foundation for a facility. Initial projected cost \$200,000, asking county government or citizens to donate \$50,000 of that cost. Downtown office can open next week. Why two counties? We can get Federal Funding if we take a regional approach.

John Alston stated that EDC is asking the Board of Commissioners to fund project for \$50,000 so Dr. Appleton can be hired as Coordinator. \$50,000 and office on Main Street will guarantee first years production. Some stakeholders are willing to invest also.

Chairman Richardson - \$50,000 contribution from County is the hard part. What is the structure, how does it work, who benefits, etc. These are questions that need to be answered.

Dr. Appleton – very happy to do it, but cannot do it without being paid. \$50,000 is a retainer to dedicate the next year to the development of the project. It's going to take \$200,000 plus for entire project. Retain him at \$50,000 and he will find the additional funds, some funding has already been identified.

Chairman Richardson – The issue is ownership. When the business is developed will the ownership be investors. With eight to ten operations proposed, is it a mixture of private and cooperative?

Commissioner Ross – develop the project to put folk to work that will generate county pay back.

Merlyn Mimms (private citizen) – what is the investment requirement? Is the maximum from the County \$50,000?

John Alston, EDC Acting Chairman suggested that stakeholders willing to contribute be identified and the county makeup the difference in the \$50,000 retainer for Dr. Appleton.

With no further business to discuss the March 3, 2011 joint meeting of the Board of Commissioners, Economic Development Commission and Community Stakeholders was adjourned at 9:30 pm.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk
