

MINUTES FROM A PUBLIC HEARING REGARDING AMENDMENTS TO THE WARREN COUNTY HISTORIC PRESERVATION ORDINANCE - DESIGN GUIDELINES HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM JUNE 6, 2011 AT 5:15 PM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: Ruby Downey, Jennifer Jordan and Ulysses Ross. Commissioner absent: Bertadean Baker. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

Notice of public hearing was read by the Clerk to the Board.

Ken Krulik, Planner/Zoning Administrator gave a brief overview of proposed amendments to the Warren County Historic Preservation Ordinance - Design Guidelines for review of historic structures within Warren County by the Historic Preservation Commission.

There were no citizen comments.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Public Hearing was adjourned at 5:25 pm.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM A PUBLIC HEARING REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM JUNE 6, 2011 AT 5:30 PM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: Ruby Downey, Jennifer Jordan and Ulysses Ross. Commissioner absent: Bertadean Baker. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

Notice of public hearing was read by the Clerk to the Board.

Julie Reid, Kerr-Tar Regional Council of Governments CDBG Program Coordinator, gave an overview of DCA Community Development Block Grant Programs: including changes in allocations, restructuring of programs, possible changes in frequency and amount of scattered site funding and the many organizational changes taking place. This public hearing starts the application preparation process for the scattered site program and other programs under development by the State and the County.

There were no citizen comments.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, the Public Hearing was adjourned at 5:40 pm.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM A PUBLIC HEARING REGARDING 2010 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONTINGENCY PROJECTS - WATER HOOK-UP PROGRAM HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM JUNE 6, 2011 AT 5:45 PM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: Ruby Downey, Jennifer Jordan and Ulysses Ross. Commissioner absent: Bertadean Baker. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

Notice of public hearing was read by the Clerk to the Board.

Julie Reid, Kerr-Tar Regional Council of Governments CDBG Program Coordinator, gave an overview of 2010 CDBG Contingency Projects - Water Hook-Up Program.

- *Funding source – de-obligated funds from other county programs not used.*
- *List of 35 un-served homes at end of 2008 hook up program were used as startup list for 2010 project, recertification of income and ownership is necessary.*
- *Second group of potential participants includes all homes located along an existing water line that do not yet have County water service. Participants must submit an application, be income certified and then selected before the program on a first come first serve basis.*
- *The 2010 Contingency Grant Application will include all potential candidates to avoid extensive amendment process.*
- *3 or 4 homes in the same neighborhood will be bid together and awarded together when possible to maximize time.*

There were no citizen comments.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, the Public Hearing was adjourned at 5:55 pm.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE ARMORY CIVIC CENTER ON JUNE 6, 2011 AT 6:00 PM.

The meeting was called to order by Chairman Barry Richardson. Other Commissioners present: Ruby Downey, Jennifer Jordan and Ulysses Ross. Commissioner absent: Bertadean Baker. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

A moment of silence was observed followed by the Clerk to the Board reading the “Conflict of Interest Disclaimer.”

“Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

There were no Citizen Comments.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, June 6, 2011 Suggested Agenda was amended to add Item # 20 - Longbridge Volunteer Fire Department’s Annual Request to Waive Special Use Permit Fee for July 2, 2011 Fire Works Display.

On motion of Commissioner Jordan which was seconded by Commissioner Downey and duly carried by unanimous vote, June 6, 2011 Suggested Agenda was adopted as amended.

On motion of Commissioner Jordan which was seconded by Commissioner Downey and duly carried by unanimous vote, Agenda Item 6A – Minutes of May 2, 2011 Regular Meeting were adopted.

On motion of Commissioner Jordan which was seconded by Commissioner Downey and duly carried by unanimous vote, Agenda Item 6B – Interest Income Reports for March and April 2011 were approved:

March 2011

**INTEREST INCOME REPORT
Month of March 2011**

FUND	MARCH INCOME	FISCAL YEAR TO - DATE
General	1,543.02	12,260.05
Revaluation	17.43	163.92
E 911 Telephone System	34.18	391.77
Buck Spring Project	27.91	305.04
Ambulance Storage Facility	29.51	268.34
Library Building Project Fund	0.00	12.54
National Guard Armory	1.73	40.13
Regional Water Enterprise Fund	54.82	504.71
District 1 Enterprise Fund	68.51	723.74
Solid Waste	42.97	282.57
District II Enterprise Fund	69.09	724.72
District III Capital Project Fund	13.79	169.85
District III Phase II BANS	0.36	3.97
District III Enterprise Fund	46.11	531.29
Soul City Pump Station Improvements	0.39	4.27
	1,949.82	16,386.91

April 2011

**INTEREST INCOME REPORT
Month of April 2011**

FUND	APRIL INCOME	FISCAL YEAR TO - DATE
General	1,270.51	13,530.56
Revaluation	14.50	178.42
E 911 Telephone System	28.44	420.21
Buck Spring Project	23.22	328.26
Ambulance Storage Facility	27.79	296.13
Library Building Project Fund	0.00	12.54
National Guard Armory	1.44	41.57
Regional Water Enterprise Fund	45.60	550.31
District 1 Enterprise Fund	56.99	780.73
Solid Waste	35.75	318.32
District II Enterprise Fund	57.47	782.19
District III Capital Project Fund	11.47	181.32
District III Phase II BANS	0.30	4.27
District III Enterprise Fund	38.36	569.65
Soul City Pump Station Improvements	0.32	4.59
	1,612.16	17,999.07

On motion of Commissioner Jordan which was seconded by Commissioner Downey and duly carried by unanimous vote, Agenda Item 6C – Tax Collector’s Report for April 2011 was accepted:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month APRIL 2011**

Current Year Collections

Tax Year	Charge	Collected in APRIL	Collected to Date	Balance Outstanding	Percentage Collected
APRIL 2011 FY11	\$15,340,069	\$146,443	\$14,297,404	\$1,042,665	93.20%
APRIL 2010 FY10	\$15,144,804	166,051	14,251,072	893,732	94.10%

Delinquent Collections

Year	Charge	Collected	Unpaid	Balance	Percentage
2009	\$689,572	\$14,606	\$370,260	304,705	55.81%
2008	241,254	2,215	54,047	184,993	23.32%
2007	188,349	2,003	25,387	160,959	14.54%
2006	160,520	938	19,657	139,925	12.83%
2005	129,205	355	13,734	115,116	10.90%
2004	111,054	432	8,475	102,146	8.02%
2003	93,454	430	5,799	87,225	6.67%
2002	115,031	610	5,022	109,399	4.90%
2001	168,174	372	5,053	162,748	3.23%
2000	93,724	243	3,443	90,038	3.93%
Total Delinquent Years	\$ 1,990,337	\$22,204	\$ 510,877	\$ 1,457,254	

Other APRIL Receipts
County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 15,279	\$ 159,144
\$ 19,741	\$ 1,126,186
\$ 10,447	\$ 672,722
\$ 10,873	\$ 724,407
\$ 10,446	\$ 10,505

APRIL GRAND TOTAL

\$ 235,433	\$ 17,501,245
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R. Edwin Mitchum
R. Edwin Mitchum, Tax Collector 5/12/2011
Date

On motion of Commissioner Jordan which was seconded by Commissioner Downey and duly carried by unanimous vote, Agenda Item 6D – Request for Tax Releases over \$100 was approved:

Over \$100	6/6/2011	Date: _____
ERROR CORRECTION RELEASES:		
FOX TONY	2010 29087 200 B10 48B	29776 \$ 120.74 PURCHASED MH IN 2010
HAYES SPRIG HEIRS	2001 19124 101 B10 39	33740 \$111.29 PROPERTY NOT THERE
HAYES SPRIG HEIRS	2002 19124 102 B10 39	34851 \$108.25 PROPERTY NOT THERE
HAYES SPRIG HEIRS	2003 19124 103 B10 39	36117 \$102.73 PROPERTY NOT THERE
KERR LAKE HOMES LLC	2009 31843 109 B1 60	22835 \$1,302.40 CLERICAL ERROR
KERR LAKE HOMES LLC	2010 31843 321 B1 60	22835 \$1,302.40 CLERICAL ERROR
KERR LAKE HOMES LLC	2009 31843 109 B1 61	22836 \$1,120.00 CLERICAL ERROR
KERR LAKE HOMES LLC	2010 31843 322 B1 61	22836 \$1,120.00 CLERICAL ERROR
KERR LAKE HOMES LLC	2009 31843 109 B1 62	22837 \$1,120.00 CLERICAL ERROR
KERR LAKE HOMES LLC	2010 31843 323 B1 62	22837 \$1,120.00 CLERICAL ERROR
KERR LAKE HOMES LLC	2009 31843 109 B1 63	22838 \$1,120.00 CLERICAL ERROR
KERR LAKE HOMES LLC	2010 31843 324 B1 63	22838 \$1,120.00 CLERICAL ERROR
KERR LAKE HOMES LLC	2009 31832 109 B1 64	22839 \$1,120.00 CLERICAL ERROR
KERR LAKE HOMES LLC	2010 31843 325 B1 64	22839 \$1,120.00 CLERICAL ERROR
ROBINSON WILSON HEIRS	2010 34910 311 L5 33	12109 \$102.51 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2010 34910 311 L5 34	12109 \$102.51 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2000 34910 100 L5 34	32823 \$103.56 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2001 34910 100 L5 34	33864 \$190.67 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2002 34910 102 L5 34	34979 \$177.35 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2003 34910 103 L5 34	36251 \$180.95 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2004 34910 104 L5 34	37643 \$174.46 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2005 34910 105 L5 34	40501 \$164.62 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2006 34910 106 L5 34	43817 \$154.78 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2007 34910 107 L5 34	47167 \$144.95 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2008 34910 108 L5 34	50732 \$147.13 LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2009 34910 109 L5 34	58055 \$110.97 LAND CAN'T BE FOUND PER MJ
RODWELL ANGELA	2000 6454 100	32597 \$263.18 NEVER OWNED MH
RODWELL ANGELA	2001 6454 101	32597 \$243.17 NEVER OWNED MH
WILLIAMS J RICHARD	2009 44906 109 C5 95	58232 \$205.32 LAND CAN'T BE FOUND PER MJ
WILLIAMS J RICHARD	2010 44906 313 C5 95	14126 \$189.12 LAND CAN'T BE FOUND PER MJ
SUB-TOTAL ERROR CORRECTIONS:		\$14,663.06

County Manager approved request for Tax Releases Under \$100 are as follows:

Under \$100

6/6/2011

Date: 6/1/11

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
HAYES SPRIG HEIRS	2000	19124 100	B10 39	32714	\$ 42.03	PROPERTY NOT THERE
HAYES SPRIG HEIRS	2004	19124 104	B10 39	37493	\$ 99.36	PROPERTY NOT THERE
HAYES SPRIG HEIRS	2005	19124 105	B10 39	40339	\$ 93.72	PROPERTY NOT THERE
HAYES SPRIG HEIRS	2006	19124 106	B10 39	43632	\$ 88.08	PROPERTY NOT THERE
HAYES SPRIG HEIRS	2007	19124 107	B10 39	46954	\$ 82.46	PROPERTY NOT THERE
HAYES SPRIG HEIRS	2008	19124 108	B10 39	50444	\$ 83.49	PROPERTY NOT THERE
ROBINSON WILSON HEIRS	2000	34910 100	L5 33	32822	\$ 15.61	LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2001	34910 101	L5 33	33863	\$ 22.31	LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2002	34910 102	L5 33	34978	\$ 21.00	LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2003	34910 103	L5 33	36250	\$ 20.67	LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2004	34910 104	L5 33	37642	\$ 20.58	LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2005	34910 105	L5 33	40500	\$ 19.38	LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2006	34910 106	L5 33	43816	\$ 18.18	LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2007	34910 107	L5 33	47166	\$ 17.00	LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2008	34910 108	L5 33	50731	\$ 16.79	LAND CAN'T BE FOUND PER MJ
ROBINSON WILSON HEIRS	2009	34910 109	L5 33	58054	\$ 13.13	LAND CAN'T BE FOUND PER MJ
WILLIAMS J RICHARD	2008	44906 108	C5 95	50824	\$ 64.07	LAND CAN'T BE FOUND PER MJ
YANCEY LINWOOD	2008	6977 108		55626	\$ 5.84	MH MOVED
YANCEY LINWOOD	2009	6977 200		30379	\$ 34.91	MH MOVED
YANCEY LINWOOD	2010	6977 200		30379	\$ 3.45	MH MOVED

SUB-TOTAL ERROR CORRECTIONS:

\$ 782.06

MOTOR VEHICLE RELEASES:

BUCKLEY PRESTON E	2010	5314 1449	JO2SSM	77127	\$6.99	HIGH MILEAGE
BUCKLEY PRESTON E	2010	5314 1596	YRN8985	77274	\$6.65	HIGH MILEAGE
BULLOCK CHARLIE PETTE	2010	5407 1905	WH8763	71904	\$3.28	JUNKED
CARTER RUFUS A	2010	7850 1976	ZPW5265	77654	\$53.70	SOLD
COLLINS JACKSON C JR	2010	3565 1539	LSX9546	64800	\$5.28	TRADED
DAVIS JOANNE A	2010	23952 1179	ZWX2119	75599	\$6.24	SOLD
DEGRANT ROBERT L	2010	11730 2561	YZW9375	70890	\$27.44	TRADED
DEGRANT ROBERT L	2010	11730 1449	RWX2102	21448	\$42.15	SOLD
EDWARDS MARLEEN D	2010	16131 1907	NWX6851	77585	\$68.00	SOLD
GARDNER EMILY T	2010	15505 1642	LNN4265	77320	\$13.50	SOLD
HAWKINS JONTE C	2010	20879 2319	PTA1967	77997	\$86.58	TRADED
HAWKINS NELSON LEE	2010	13428 1898	XNB3974	73488	\$37.45	TRADED
HENDERSON CAROLYN G	2010	19405 2119	SXT7145	73709	\$42.28	TOTALED
KILIAN JOHN K	2010	24101 1365	ZWS2443	71364	\$4.45	SOLD
LUCAS HAROLD E JR	2010	5462 2174	YYX6143	72173	\$52.00	HIGH MILEAGE
MANNING PAMELA EVANS	2010	9630 2226	VRJ2497	77904	\$48.72	RELEASED TO VANCE CO
RICHARDSON ARNIE SILVER	2010	33640 1784	KTA7458	65045	\$6.16	TOTALED
RICHARSON KRISTIE L	2010	6902 2571	YWWW7964	67539	\$52.15	REPOSSESSED
RICHARDSON LARRY W	2010	33819 2097	4L7099	77775	\$20.50	SOLD
RILEY TED ANDREW	2010	35500 1751	DC9431	74839	\$8.70	SOLD
VAZQUEZ NATHANIEL	2010	16135 2200	ZTD3651	72199	\$35.90	MOVED TO FL
VAZQUEZ CARMEN L	2010	16135 2044	XNB4920	75132	\$35.28	MOVED TO FL
WALKER SARAH COLLINS	2010	42206 1597	TWE2236	64858	\$4.33	TRADED
WEMYSS MACON T	2010	6847 1629	TSL4841	76049	\$73.52	TRADED
WETHINGTON MARK W	2010	8790 1497	XRD4016	77175	\$13.00	SOLD
WILLIAMS DELORIS DIANE	2010	4844 2145	ZYA9941	73735	\$54.11	TOTALED
WOLFGANG RICHARD E	2010	12905 1469	PYD1060	71468	\$9.48	SOLD

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$817.84

SUB-TOTAL CORRECTION RELEASES:

\$ 782.06

Total Releases

\$1,599.90

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Amendment # 12 to the FY 2010-2011 Warren County Budget Ordinance was approved.

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2010/2011
Amendment No. 12

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Information Technology	20,688
Central Communications	133,447
Total	\$ 154,135

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Transfer from Other Funds - E911	142,635
Transfer from Other Funds - Meter Replacement Project	2,765
Fund Balance Appropriated	8,735
Total	\$ 154,135

Section 9. Expenditures of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund operations of the County, shall be amended as follows:

Maintenance	832
Operating Expense Sewer	1,671
Project Reserves	610
Total	\$3,113

Section 10. Revenues of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund operations of the County, shall be amended as follows:

Misc Revenue	2,503
Transfer from Other Funds - Meter Replacement Project	610
Total	\$3,113

Section 11. Expenditures of the Warren County Budget Ordinance, pertaining to the District I Water System Enterprise Fund operations of the County, shall be amended as follows:

Maintenance	1,219
Water Purchases	2,447
Project Reserves	14,640
Total	\$18,306

Section 12. Revenues of the Warren County Budget Ordinance, pertaining to the District I Water System Enterprise Fund operations of the County, shall be amended as follows:

Misc Revenue	3,666
Transfer from Other Funds - Meter Replacement Project	14,640
Total	\$18,306

Section 13. Expenditures of the Warren County Budget Ordinance, pertaining to the District II Water System Enterprise Fund operations of the County, shall be amended as follows:

Maintenance	803
Operating Expenses Sewer	1,611
Total	\$2,414

Section 14. Revenues of the Warren County Budget Ordinance, pertaining to the District II Water System Enterprise Fund operations of the County, shall be amended as follows:

Misc Revenue	\$2,414
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Section 15. Expenditures of the Warren County Budget Ordinance, pertaining to the District III Water System Enterprise Fund operations of the County, shall be amended as follows:

Maintenance	119
Water Purchase	239
Total	\$358

Section 16. Revenues of the Warren County Budget Ordinance, pertaining to the District III Water System Enterprise Fund operations of the County, shall be amended as follows:

Misc Revenue	\$358
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Section 17. Expenditures of the Warren County Budget Ordinance, pertaining to the Enhanced 911 System Fund operations of the County, shall be amended as follows:

Transfer to General Fund	142,635
Project Reserves	(104,795)
Total	\$37,840

Section 18. Revenues of the Warren County Budget Ordinance, pertaining to the Enhanced 911 System Fund operations of the County, shall be amended as follows:

Fund Balance Appropriated	\$37,840
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This amendment:

- increases funding to the Information Technology Department for equipment. This Amendment also appropriates funds for website design which are no longer E911 eligible.
Funding Source: E-911 Funds
- increases funding to the Central Communications Department for equipment.
Funding Source: E-911 Funds
- appropriates \$2,503 to Regional Water System Enterprise Fund.
Funding Source: Surplus Property
- appropriates \$610 to Regional Water System Enterprise Fund.

Funding Source: Meter Replacement Project

- appropriates \$3,666 to District I Water System Enterprise Fund.

Funding Source: Surplus Property

- appropriates \$14,640 to District I Water System Enterprise Fund.

Funding Source: Meter Replacement Project

- appropriates revenues to District II Water System Enterprise Fund.

Funding Source: Surplus Property

- appropriates revenues to District III Water System Enterprise Fund.

Funding Source: Surplus Property

- Transfer Funds to the General Funds for E-911 eligible expenditures.

Funding Source: Fund Balance Appropriated - E911

Respectfully Submitted 06/06/2011

Barry J. Mayo

Barry J. Mayo, Finance Director

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Amendment # 13 to the FY 2010-2011 Warren County Budget Ordinance was approved.

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2010/2011

(Amendment No. 13)

Section 9. Expenditures of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund operations of the County, shall be amended as follows:

Transfer to Other Funds – Soul City Pump Station	\$	<u>11,930</u>
Total	\$	11,930

Section 10. Revenues of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund operations of the County, shall be amended as follows:

Fund Balance - Appropriated	\$	<u>11,930</u>
Total	\$	11,930

This amendment corrects Sections numbers on Amendment No. 1 Regional Water Enterprise Fund adopted 05-02-2011.

Respectfully Submitted 06-06-2011

Barry J. Mayo

Barry J. Mayo
Finance Officer

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Amendment # 2 to the Capital Project Ordinance Warren County Water & Sewer Meter Replacement Project was approved:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY WATER & SEWER
FOR THE METER REPLACEMENT PROJECT
(Amendment No.2)**

Section 3 of the above-referenced capital project ordinance shall be amended as follows:

American Recovery and Reinvestment Act of 2009/Loan	(2,944)
American Recovery and Reinvestment Act of 2009/Grant	(2,944)
TOTAL	<u>(5,888)</u>

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

American Recovery and Reinvestment Act Loan/Grant Fees	7,421
Meters & Material Purchase	(3,639)
Engineering/Design	(13,229)
Engineering/Administration	(2,057)
Engineering/Construction Services	(2,732)
Administrative (non engineering)	(87)
Project Sign	(100)
Transfer to Other Funds - Regional Water Enterprise Fund	610
Transfer to Other Funds - District I Enterprise Fund	14,640
Transfer to Other Funds - General Fund	2,765
Closing Cost(s)	(7,421)
Construction Contingency	<u>(2,059)</u>
TOTAL	(5,888)

This amendment adjusts the budget to the actual cost of the project and closes the project.

Respectfully Submitted, 06/06/2011

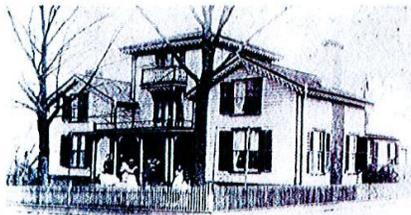
Barry J. Mayo

Barry J. Mayo
Finance Director

After holding a required public hearing on Monday, June 6, 2011 at 5:15 pm to hear citizen comments regarding revisions to the Warren County Historic Preservation Ordinance – Design Guidelines, revisions were presented by Ken Krulik, Planner/Zoning Administrator for Board’s review and adoption.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, revisions to the Warren County Historic Preservation Ordinance – Design Guidelines were adopted as presented:

**WARREN COUNTY NORTH CAROLINA
HISTORIC PRESERVATION COMMISSION
ORDINANCE AND BYLAWS**



ORDINANCE/BYLAWS - ORIGINAL ADOPTION JANUARY 8, 2008
ORDINANCE/BYLAWS - AMENDED AND EFFECTIVE SEPTEMBER 7, 2010
(September 7, 2010 Ordinance/Bylaws supersedes and replaces the Ordinance/Bylaws dated January 8, 2008)
DESIGN GUIDELINES - EFFECTIVE SEPTEMBER 7, 2010
ORDINANCE/BYLAWS - REVISED JUNE 6, 2011
ORDINANCE/BYLAWS - AMENDED AND EFFECTIVE JUNE 6, 2011
(June 6, 2011 Ordinance/Bylaws supersedes and replaces the Ordinance/Bylaws dated September 7, 2010)

AN ORDINANCE TO ESTABLISH A HISTORIC PRESERVATION COMMISSION IN WARREN COUNTY NORTH CAROLINA IN ORDER TO PROVIDE FOR DESIGNATION OF HISTORIC PROPERTIES OR HISTORIC DISTRICTS; TO PROVIDE FOR ISSUANCE OF CERTIFICATES OF APPROPRIATENESS; TO PROVIDE FOR AN APPEALS PROCEDURE; TO REPEAL ORDINANCES THAT ARE IN CONFLICT WITH HISTORIC PRESERVATION; AND FOR OTHER PURPOSES AS OUTLINED IN THIS ORDINANCE.

Be it ordained and resolved by the Warren County North Carolina Board of Commissioners:

ARTICLE I Purpose - The purpose of this ordinance, pursuant to North Carolina General Statutes 160A-400.1 (Legislative Findings) and 160A-400.2 (Exercise of Powers by Counties as well as Cities), is to establish a Warren County Historic Preservation Commission, pursuant to North Carolina General Statute 160A-400.7 (Historic Preservation Commission) in support and furtherance of its findings and determination of Warren County North Carolina that the historical, cultural and aesthetic heritage of the County is among one of its most valued and important assets and that the preservation of this heritage is essential to the promotion of the health, prosperity and general welfare of the people.

The Warren County Board of Commissioners hereby declares it to be the purpose and intent of this Ordinance to establish a Historic Preservation Commission to establish a uniform procedure for use in providing for the protection, enhancement, perpetuation and use of places, districts, sites, buildings, structures, objects, and landscape features having a special historical, cultural or aesthetic interest or value, in accordance with the provisions of the Ordinance.

It is further the purpose of this ordinance, that the Warren County Historic Preservation Commission's jurisdiction for its activities shall coincide with Warren County's Zoning boundaries as delineated and shown on the official zoning map for Warren County, pursuant to North Carolina General Statutes 160A-400.3 (Character of Historic District Defined) and to the un-zoned areas of Warren County for historic landmarks and properties (not inclusive of the Towns of Norlina, Warrenton and their respective Extraterritorial Jurisdictions).

ARTICLE II Membership and Vacancies - The Historic Preservation Commission (HPC) shall consist of eight Members (seven voting Members including the HPC Chair and one County Commissioner as a non-voting liaison between the HPC and Board of Commissioners). All members shall be residents of Warren County and shall be appointed by the Warren County Board of Commissioners. For the initial appointments to the Commission, two of the members shall be appointed for a term of one year, two members shall be appointed for a term of two years and three members shall be appointed for a term of three years. Their successors shall be appointed to three year terms.

Vacancies occurring for reasons other than expiration of terms shall be filled as they occur for the period of the unexpired term. Faithful attendance at the meetings of the Commission and conscientious performance of duties required of the members of the Commission shall be considered a prerequisite for continued membership on the Commission. All members shall be persons who have demonstrated special interest, experience or education in history, architecture or the preservation of historic resources. To the extent available in Warren County Carolina, at least three (3) members shall be appointed from among professions in the disciplines of architecture, history, architectural history, planning, archaeology or related professions. Members shall not receive a salary, but may be reimbursed for expenses.

ARTICLE III Definitions -

- ◆ ***Building*** – a structure created to shelter any form of human activity, such as a house, barn, church, hotel or similar structure (may refer to a historically related complex such as a courthouse and jail or a house and barn).
- ◆ ***Certificate of Appropriateness*** – document evidencing approval by the Historic Preservation Commission of an application to make a material change in the appearance of a designated historic property or of a property located within a designated historic district.
- ◆ ***Exterior Architectural Features*** – the architectural style, general design and general arrangement of the exterior of a building, structure or object, including but not limited to the kind or texture of the building material and the type and style of all windows, doors, signs and other appurtenant architectural fixtures, features, details or elements relative to the forgoing.
- ◆ ***Exterior Environmental Features*** – all aspects of the landscape or the development of a site which affect the historic character of the property.
- ◆ ***Historic District*** (pursuant to North Carolina General Statute 160A-400.4 Designation of Historic Districts) – a geographically definable area, possessing a significant concentration, linkage, or continuity of sites, buildings, structures or objects united by past events or aesthetically by plan or physical development. A district may also comprise individual elements separated geographically but linked by association or history. A Historic District shall further mean an area designated by the Warren County Board of Commissioners as a Historic District pursuant to the criteria established in this Ordinance.
- ◆ ***Historic Property/Landmark*** (pursuant to North Carolina General Statutes 160A-400.5. Designation of Landmarks; Adoption of an Ordinance; Criteria for Designation and 160A-400.6 Required Landmark Designation Procedures) – an individual building, structure, site, or object including the adjacent area necessary for the proper appreciation thereof designated by the Warren County North Carolina Board of Commissioners as a historic property pursuant to the criteria established in Section IV of this Ordinance.
- ◆ ***Material Change in Appearance*** – a change that will affect either the exterior architectural or environmental features of a historic property or any building, structure, site, object, or landscape feature within a historic district, such as:

- A. Reconstruction or alteration of the size, shape or façade of a historic property, including relocation of any doors or windows or removal or alteration of any architectural features, details or elements;
 - B. Demolition or relocation of a historic structure;
 - C. Commencement of excavation for construction purposes;
 - D. Change in the location of advertising visible from the public right-of-way; or
 - E. The erection, alteration, restoration or removal of any buildings or other structure within a historic property or district, including walls, fences, steps and pavements, or other appurtenant features, except exterior paint alterations.
- ◆ **Object** – a material thing of functional, aesthetic, cultural, historical or scientific value that may be, by nature or design, movable yet related to a specific setting or environment.
 - ◆ **Site** – location of a significant event, a prehistoric or historical occupation or activity, or a building or structure, whether standing, ruined, or vanished, where the location itself maintains historical or archaeological value regardless of the value of any existing structure.
 - ◆ **Structure** – work made up of interdependent and inter-related parts in a definite pattern of organization. Constructed by man, it is often an engineering project large in scale.

ARTICLE IV General Powers and Duties - The Warren County Historic Preservation Commission is established under G.S. 160A-400.1-400.14 and pursuant to G.S. 160A-400.8. Powers of the Historic Preservation Commission may within the jurisdiction of the County (not inclusive of the Town of Warrenton and its Extraterritorial Jurisdiction):

- A. Undertake an inventory of properties of historical, pre-historical, architectural, and/or cultural significance;
- B. Recommend to the Warren County Board of Commissioners, areas to be designated by ordinance as "Historic Districts"; and individual structures, buildings, sites, areas, or objects to be designated by ordinance as "Landmarks";
- C. To determine objectives to be sought in the development of the area studied;
- D. Conduct an educational program with respect to historic properties and districts within its jurisdiction;
- E. To prepare and recommend the official adoption of a preservation element as part of the County's comprehensive plan;
- F. To develop and recommend policies, ordinances, administrative procedures, and other means for carrying out plans related to historic preservation in a coordinated and efficient manner;
- G. Acquire by any lawful means the fee or any lesser included interest, including options to purchase, to properties within established districts or to any such properties designated as landmarks, to hold, manage, preserve, restore and improve the same, and to exchange or dispose of the property by public or private sale, lease or otherwise, subject to covenants or other legally binding restrictions which will secure appropriate rights of public access and promote the preservation of the property;
- H. Restore, preserve and operate historic properties;
- I. To advise the Board of Commissioners concerning the use and amendment of various means for carrying out actions as related to historic preservation and as directed by the Board of Commissioners;
- J. Recommend to the Board of Commissioners specific districts, sites, buildings, structures, or objects to be designated by ordinance as historic properties or historic districts;
- K. Review application for Certificates of Appropriateness, and grant or deny same in accordance with the provisions of this Ordinance;
- L. Recommend to the governing board that designation of any area as a historic district or part thereof, or designation of any building, structure, site, area, or object as a landmark, be revoked or removed for cause;
- M. Exercise any functions in the administration and enforcement of various means for carrying out plans related to historic preservation that the Board of Commissioners may direct;
- N. To determine whether specific proposed developments and/or project renovations conform to the principles and requirements of historic preservation in the area;

- O. To keep the Board of Commissioners informed and advised as to the above described duties.
- P. To perform any other related duty that the Board of Commissioners may direct, and in compliance with powers and duties outlined under North Carolina General Statutes:
 - G.S. 160A-400.8. Powers of the Historic Preservation Commission.
 - G.S. 160A-400.9. Certificate of appropriateness required.
 - G.S. 160A-400.10. Conflict with other laws.
 - G.S. 160A-400.11. Remedies.
 - G.S. 160A-400.12. Appropriations.
 - G.S. 160A-400.13. Certain changes not prohibited.
 - G.S. 160A-400.14. Delay in demolition of landmarks and buildings within historic district.
- Q. Cooperate with the State, federal, and local governments in pursuance of the purposes of this Part. The Warren County Historic Preservation Commission when authorized by Warren County Board of Commissioners may contract with the State, or the United States of America, or any agency of either or with any other organization provided the terms are not inconsistent with State or federal law.
- R. Enter, solely in performance of its official duties and only at reasonable times, upon private lands for examination or survey thereof. However, no member, employee or agent of the commission may enter any private building or structure without the express consent of the owner or occupant thereof;
- S. Review and act upon proposals for alterations, demolitions, or new construction within historic districts, or for the alteration or demolition of designated landmarks, pursuant to this Part; and
- T. Negotiate at any time with the owner of a building, structure, site, area, or object for its acquisition or its preservation, when such action is reasonably necessary or appropriate. (1989, c. 706, s. 2.)

ARTICLE V Basic Studies - As background for its work and any ordinances/documents it may prepare, the Historic Preservation Commission may gather maps and aerial photographs of man-made or natural physical features of the area, statistics on past trends and present conditions with respect to population, property values, the economic base of the community, land use, and such other information as is important or likely to be important in determining the needs, resources, and implantation of policies to meet the intent of this ordinance and its functions.

In addition, the Commission may make, cause to be made or obtain special studies on the location, condition, and adequacy of specific facilities, which may include but are not limited to studies of housing, commercial and industrial facilities, public and private utilities; and traffic, transportation and parking facilities. All County officials shall, upon request, furnish to the Commission such available records or information as it may require in its work. The Commission or its agents may, in the performance of its official duties, enter upon lands and make examinations or surveys and maintain necessary monuments thereon.

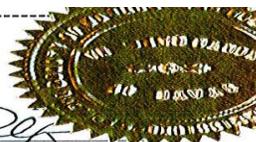
ARTICLE VI Miscellaneous Powers and Duties - The Historic Preservation Commission may conduct such public hearings as may be required or desired to gather information necessary for the drafting, establishment and maintenance of the documents and ordinances related to or developed for historic preservation in Warren County. The Historic Preservation Commission shall have power to promote public interest in and an understanding of its recommendations, and to that end, it may publish and distribute copies of its recommendations and may employ such other means of publicity and education as it may determine.

ARTICLE VII Annual Report - The Historic Preservation Commission shall submit a written summary of its activities to the Board of Commissioners once a year.

Amended and Adopted this 6th day of June, 2011.

Barry R. Richardson
 Barry R. Richardson, Chair
 Warren County Board of Commissioners

Angelena Kearney-Dunlap
 Angelena Kearney-Dunlap, Clerk to the Board
 Warren County Board of Commissioners



BYLAWS OF THE WARREN COUNTY HISTORIC PRESERVATION COMMISSION

I – Function-

- ◆ The Warren County Historic Preservation Commission shall adhere to the powers and duties described in these Bylaws, amended as of June 6, 2011.
- ◆ The Historic Preservation Commission shall meet and elect a Chairperson and Vice-Chairperson within 30 days after appointment to the Commission. The term of the chairperson and vice-chairperson shall be one year, with eligibility of reelection. The Commission shall keep a record of its members' attendance and of its resolutions, discussions, findings and recommendations, and shall be a public record.
- ◆ The Historic Preservation Commission shall meet when necessary and in accordance with the provisions of North Carolina General Statutes - Section 143, Article 33C, "Public Meetings Laws". There shall be a quorum of four members for the purpose of taking any official action.

II - Powers and Duties-

- ◆ The Powers and Duties of the Warren County Historic Preservation Commission shall include:
 - A. Research, development, and review of historic preservation ordinances/documents as related to the duties and responsibilities of the Historic Preservation Commission in order to formulate recommendations for consideration by the Warren County Board of Commissioners,
 - B. Presenting said recommendations to the Warren County Board of Commissioners for consideration, and
 - C. To hear and decide all matters referred to it or upon which it is required to conduct its work as the Historic Preservation Commission of Warren County North Carolina.

III – Election of Officers-

- ◆ The Historic Preservation Commission shall elect a Chairperson and a Vice-Chairperson from among its members.
- ◆ All officers may succeed themselves.
- ◆ Vacancies in office shall be filled immediately for the un-expired term by election.
- ◆ The Warren County Board of Commissioners shall appoint to the Historic Preservation Commission a Board Liaison; this position shall be advisory and non-voting.

IV - Duties of Officers-

- ◆ The **Chairperson** will:
 - A. Preside at all meetings and public hearings of the Historic Preservation Commission.
 - B. Decide all points of order or procedure.
 - C. Transmit and certify all reports and recommendations of the Historic Preservation Commission to the Warren County Board of Commissioners, Warren County Planning Board, and Warren County Board of Adjustments as necessary.
- ◆ The **Vice-Chairperson** will:
 - A. Assume the duties of the Chairperson when the Chairperson can not preside.
- ◆ The **Secretary**, who is the County staff member from the Warren County Planning/Zoning and Code Enforcement Department, shall:
 - A. Keep minutes of the Historic Preservation Commission meetings in proper form for the approval of the Historic Preservation Commission at its next regular meeting.
 - B. Mail notices of regular meetings of the Historic Preservation Commission, with a copy of the agenda, in accordance with these rules.
 - C. Give notice of special meetings called in accordance with North Carolina Open Meeting Law.
 - D. Maintain all files, records, and correspondence of the Historic Preservation Commission.
- ◆ Should either the Chairperson or Vice-Chairperson be unable to preside at a meeting, the Group will elect a Chairperson for that meeting only, or until such time as the Chairperson or Vice-Chairperson can resume their responsibilities.
- ◆ Should the Secretary be unable to attend a meeting, the Planning and Zoning Administrator (or his/her designee) or Assistant Planner (or his/her designee) with

the concurrence of the Chairperson of the Historic Preservation Commission, shall appoint an Acting Secretary to record and prepare the minutes.

- ◆ The Board Liaison will:
 - A. Provide an advisory role to the Historic Preservation Commission, as a representative of the County's governing body, on matters related to historic preservation.
 - B. Report as necessary to the Warren County Board of Commissioners on the work of the Historic Preservation Commission and on recommendations of the Historic Preservation Commission.

V – Meetings-

- ◆ The Historic Preservation Commission will hold regular monthly meetings on the fourth Thursday of each month, at 4:00 PM in the Law Library of the Warren County Courthouse, unless circumstances determine otherwise. If a scheduled meeting should fall on a holiday, the meeting will be held on the prior Thursday.
- ◆ Additional meetings may be held with the agreement of a quorum of the members (determined to be a majority, four (4) members) of the Historic Preservation Commission at a regular meeting, where all absent members are notified of the time and place of any additional meetings.
- ◆ The Chairperson may call special meetings, provided that a minimum 72 hour notice is given each Historic Preservation Commission member.
- ◆ The Warren County Clerk of the Board of Commissioners shall be notified of all regular meetings, additional or special meetings of the Historic Preservation Commission.
- ◆ All Historic Preservation Commission meetings shall be open to the public, except for executive sessions convened in strict conformance with North Carolina General Statutes.
- ◆ If several members notify the group of their inability to attend a meeting and a quorum cannot be met, the chairperson may dispense with a meeting by giving written or oral notice to all members. The public shall be notified of any such cancellation.
- ◆ A quorum shall consist of a majority (defined as four (4)) of the regular members, excluding any unfilled vacancies.
- ◆ In all matters, effort shall be made to form a consensus. Should a consensus not be possible, the vote of a majority of the members present and voting shall decide issues before the Historic Preservation Commission. All plans, reports, and recommendations of the Historic Preservation Commission must be approved by at least a majority of the members of the Board.

VI - Rules of Conduct for Members-

- ◆ Members of the Board may be removed for cause, including violations of the rules stated below.
 - A. Attendance at meetings of the Historic Preservation Commission and conscientious performance of the duties required of the members of the Historic Preservation Commission shall be considered a prerequisite to continuing membership on the Historic Preservation Commission.
 - B. Personal illness, family illness or death or required attendance at a work related function will be considered acceptable reasons for absence.
 - C. **CONFLICT OF INTEREST:** No Board member shall take part in the hearing, consideration, or determination of any matter in which he/she is personally or financially interested. Any member, who has such an interest in matters under consideration by the Board, shall declare such interest prior to any consideration of the matter or as soon as such an interest becomes apparent to the member.

VII - Changes to the By-Laws-

- ◆ No changes shall be made to the by-laws without the affirmative vote of a majority of the members of the Warren County Board of Commissioners and following proper procedures for public notice/hearing.

VIII - Agenda for a Meeting of the Historic Preservation Commission-

- ◆ The agenda for regular meetings shall be prepared by the Chairperson of the Historic Preservation Commission with the assistance of the Secretary of the Historic Preservation Commission and the assistance and advice of the County Planning Staff.
- ◆ To the maximum extent feasible, the agenda shall be mailed not less than seven (7) days prior to a regular meeting to each member of the Historic Preservation

Commission. Copies of the agenda will be made available to the Clerk of the Board of Commissioners and to the local press at the time of this mailing.

- ◆ The agenda shall consist of the following as applied to the Powers and Duties of the Historic Preservation Commission:
 - A. Any item which the Board of Commissioners, Historic Preservation Commission, Planning Board, or Board of Adjustments has specifically requested to be studied or acted upon.
 - B. Any item which any member of the Historic Preservation Commission has requested to be considered at a prior meeting.
 - C. Any item which any member of the County Planning staff has requested to be considered.
 - D. Any item which any member of the public has requested to be considered, in writing, which falls within the powers and duties of the Historic Preservation Commission.
 - E. Any item that requires specific action by the Historic Preservation Commission, after all materials required have been submitted, reviewed and deemed complete by professional staff.
 - F. Any item specifically held over from a previous meeting of the Historic Preservation Commission.
- ◆ Materials submitted after the agenda has been prepared may be presented by a person appearing at the regular meeting of the Historic Preservation Commission. These materials may be presented after all regular agenda items have been considered, unless by unanimous vote of the members present, the Historic Preservation Commission elects to amend the official agenda and permit presentation of unlisted items in any order determined by the Historic Preservation Commission. No official action shall be taken on any item not submitted as part of the regular agenda, unless the Historic Preservation Commission, by a majority of votes, determines such action is necessary for the public health, safety or welfare of the community.

IX – Committees-

- ◆ The Historic Preservation Commission or its Chairperson may establish committees and assign each committee specific duties and functions.
- ◆ The Chairperson of the Historic Preservation Commission may designate the chairperson for any such committee from the Historic Preservation Commission members and may appoint members to such committees. The members of the Historic Preservation Commission may volunteer for committees of their choice. The members of the Historic Preservation Commission may agree to allow additional non-Historic Preservation Commission members to serve on such committees. The chairperson of such a committee may select members to fill vacancies on committees as they occur.
- ◆ When it is deemed advisable, a committee may seek technical assistance or professional advice from individuals who are not members of the committee, provided that any expenditure of funds for such consultation (if required) shall be in accordance with the County's Annual Budget and Policies.

X – Records-

- ◆ The Secretary shall maintain a file of all studies, plans, reports and recommendations made by the Historic Preservation Commission in the discharge of its duties and responsibilities.

◆ All records of the Historic Preservation Commission shall be a public record.

Amended and Adopted this 6th day of June, 2011.


 Barry R. Richardson, Chair
 Warren County Board of Commissioners


 Angelena Kearney-Dunlap, Clerk to the Board
 Warren County Board of Commissioners



Having held a required public hearing on Monday, June 6, 2011 at 5:30 pm to hear citizen comments regarding Division of Community Assistance - Community Development Block Grant (CDBG) Programs, Julie Reid, Grants Administrator with the Kerr Tar Regional Council of

Governments, presented a request for Board’s review and authorization to apply for CDBG grant funding.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Julie Reid, Grants Administrator with Kerr Tar Regional Council of Governments was authorized to apply for 2011 Division of Community Assistance - Community Development Block Grant (CDBG) Program funds on behalf of Warren County.

Having held a required public hearing on Monday, June 6, 2011 at 5:45 pm to hear citizen comments regarding Division of Community Assistance – 2010 Community Development Block Grant (CDBG) Contingency Projects Water Hook-Up Program, Julie Reid, Grants Administrator with the Kerr Tar Regional Council of Governments, presented a request for Board’s review and authorization to apply for 2010 Community Development Block Grant (CDBG) Contingency Projects Water Hook-Up Program funds.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Julie Reid, Grants Administrator with Kerr Tar Regional Council of Governments was authorized to apply for 2010 Community Development Block Grant (CDBG) Contingency Projects Water Hook-Up Program funds on behalf of Warren County.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Commissioner Ruby Downey was appointed to a three year term on the Economic Development Commission. First term expires June 2014.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Victor M. Hunt was appointed to a three year term on the Economic Development Commission. First term expires June 2014.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Carl D. Lynch was appointed to a three year term on the Economic Development Commission. First term expires June 2014.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, Karl Hehl was re-appointed to the ABC Commission for a three year term, expiring June 2014.

Julie Reid, Kerr Tar Regional Council of Governments, CDBG Grants Administrator presented bids for: 1929 Lickskillet Road, Warrenton; 2008 CDBG Scattered Site Housing Project, with recommendation to award to lowest responsible bidder.

A call for bids for the CDBG 2008 Scattered Site Program was distributed and the following bids were received and opened. The tabulations are as follows:

COUNTY: WARREN		BID TABULATION			
PROJECT NAME: 2008 SCATTERED SITE					
DATE	ADDRESS	ADDRESS	ADDRESS	ADDRESS	ADDRESS
05/26/2011	1929 Lickskillet Rd.				
STAFF ESTIMATE					
CONTRACTOR/COMPANY NAME	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT
Clement Construction	\$87,210.00				
Humphries Construction	\$94,449.00				
Dickerson Building	\$93,400.00				
DB Williams	\$89,810.00				

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was authorized to award bid for 2008 Community Development Block Grant (CDBG) Scattered Site Housing Project 1929 Lickskillet Road, Warrenton to Clement Construction in the amount of \$87,210. Chairman of the Board, Barry Richardson was authorized to sign related documentation.

Julie Reid, Kerr Tar Council of Governments, CDBG Grants Administrator presented bids for: 110 White Rock Church Road, Warrenton; 2008 CDBG Scattered Site Housing Project, with recommendation to award bid to second lowest responsible bidder, due to time constraints.

A call for bids for the CDBG 2008 Scattered Site Program was distributed and the following bids were received and opened. The tabulations are as follows:

COUNTY: WARREN		BID TABULATION			
PROJECT NAME: 2008 SCATTERED SITE		ADDRESS	ADDRESS	ADDRESS	ADDRESS
DATE	05/26/2011				
STAFF ESTIMATE	110 White Rock Church Road				
CONTRACTOR/COMPANY NAME	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT	BID AMOUNT
Clement Construction	\$77,760.00*				
Humphries Construction	\$95,950.00				
Dickerson Building, Inc.	\$85,950.00				
DB Williams	\$82,075.00				

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was authorized to award bid for 2008 Community Development Block Grant (CDBG) Scattered Site Housing Project: 110 White Rock Church Road, Warrenton to DB Williams in the amount of \$82,075. The award was contingent upon agreement from Beneficial of North Carolina to transfer their interest to the newly constructed home. Chairman of the Board, Barry Richardson was authorized to sign related documentation.

At the Board of Commissioner’s request, the Employees Group Health/Dental Benefits insurance was bid by Agent, BB&T Insurance. The following major health insurance providers declined to bid on the policy due to their rates not being competitive with Blue Cross Blue Shield’s (BXBS) renewal quotes, one provider also could not match the 5-Tier Rate structure the County Plan designs:

- United HealthCare – Declined to Quote – Rates not Competitive
- Cigna – Declined to Quote – Rates not Competitive
- WellPath, A Coventry Healthcare Plan – Declined to Quote – Rates not competitive & could not match our 5-Tier Rate Structure or plan design.

BXBS renewal quotes were provided for the Board’s consideration to award the contract for FY 2012 Group Health/Dental Benefits Insurance. County Manager recommended approval of BXBS revised single option final quote with plan revisions for Group Medical (3% increase); and revised final alternate quote with plan revisions for Dental (1.36% increase) for FY 2012.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by a majority vote, County Manager’s recommended Blue Cross Blue Shield revised single option final quote with plan revisions for Group Medical (3% increase); and revised final alternate quote with plan revisions for Dental (1.36% increase) for FY 2012 was approved. Funding source: General Fund

Votes were as follows: Ayes: Jordan, Downey and Richardson
Nay: Ross

Motion carried, Blue Cross Blue Shield revised single option final quote with plan revisions for Group Medical (3% increase); and revised final alternate quote with plan revisions for Dental (1.36% increase) for FY 2012 was approved. Funding source: General Fund

The General Liability/Property/Public Officials & Workers Compensation insurance was bid by County Agent, BB&T Insurance. One Beacon Insurance declined to quote. Proposals from Argonaut/Key Risk, Travelers/Synergy and NCACC Risk Management Pools were available for review.

Coverage	Argonaut/ Key Risk	Travelers/ Synergy	One Beacon	NCACC
Property	40,922	32,120	Declined	42,261
General Liability	23,071	23,521		9,786
Public Officials	13,043	5,081		9,228
Employment Practices Liability	Inc. in Public Officials	20,935		7,047
Law Enforcement	22,383	30,658		33,554
Auto	42,881	40,141		54,360
Inland Marine	3,016	4,225		Inc in Prop
Crime	4,584	1,034		774
Excess Liability	10,404*			
Work Comp	181,749	215,000	Declined	235,037
Total	342,053	372,715	Declined	392,047

County Manager recommended awarding the contract for FY 2012 insurance coverages to the county’s present carriers: Argonaut (General Liability/Property/Public Officials) and Key Risk (Workers Compensation) at a combined renewal cost of \$342,053.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by a majority vote, County Manager’s recommendation to award the contract for FY 2012 insurance coverage Argonaut (General Liability/Property/Public Officials) and Key Risk (Workers Compensation) at a combined renewal cost of \$342,053 was approved. Funding source: General Fund

Votes were as follows: Ayes: Jordan, Downey and Richardson
Nay: Ross

Motion carried, contract for FY 2012 insurance coverage was approved to maintain Warren County’s present carriers: Argonaut (General Liability/Property/Public Officials) and Key Risk (Workers Compensation) at a combined renewal cost of \$342,053. Funding source: General Fund

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, the FY 2012 Home & Community Care Block Grant for Older Adults County Funding Plan was approved:

COUNTY	DOA/AAA	ADC	In-Home	H&CCBG	Total	Local Match	Grand Total
WARREN	232,075	8,736	9,270	250,081	27,787		277,868
Minimum Budget Requirements*							
		H&CCBG	Local Match	Total			
Access Services*		14,207	1,579	15,786			
In-Home Services*		11,839	1,315	13,154			
Congregate Nutrition		33,877	3,764	37,641			
Home Delivered Meals		27,699	3,078	30,777			

Arnetta Yancey, Director-Warren County Senior Center requested Board award bid for Senior Center Nutrition Program. It was recommended to award bid to Moms Meals (the only bidder) at \$5.85 per meal for Congregate and Home-Delivered Meals. A savings in total cost is estimated at \$10,532 in FY 12.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to award bid for Senior Center Nutrition Program to Moms Meals (the only bidder) at \$5.85 per meal for Congregate and Home-Delivered Meals. Funding source: Home and Community Care Block Grant Funds and General Fund Match

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Bylaws for the Monument to Equality Committee were adopted:

**Warren County
Monument to Equality Steering Committee
By-Laws**

ARTICLE I - Name

The name of this Committee shall be the Warren County Monument to Equality Steering Committee (the Steering Committee).

ARTICLE II - Purpose

Based upon “**Resolution Authorizing Monument to Equality**” adopted May 2, 2011, this project is established to encourage countywide efforts to promote equality among all races, ethnic and social groups within the boundaries and proximity of Warren County.

ARTICLE III – Goals & Objectives

The overriding goal of the Steering Committee is to raise funds to support efforts, plan strategies and coordinate volunteers to support the design and development of a Monument to Equality that will be erected at a suitable location on the County’s Courthouse Square.

ARTICLE IV – Accountability

The Steering Committee shall report to the Warren County Board of Commissioners (the Board) on a quarterly basis and on other occasions as requested by the Board.

ARTICLE V - Membership

The Steering Committee shall consist of eleven members:

Commissioner District 1 representative: Charles Haywood
 Commissioner District 2 “
 Commissioner District 3 “
 Commissioner District 4 “
 Commissioner District 5 “
 Arts Council representative “
 Local NAACP representative
 Haliwa-Saponi Tribe representative
 Hispanic Community representative
 Historic Preservation Committee representative
 Community-At-Large representative

ARTICLE VI - Governing Body

1. Appointment: The members of the Steering Committee shall be selected by the agency/ organization for which they are representing and recommended to the Warren County Board of Commissioners for appointment.
2. Vacancies: Should a member of the Steering Committee that represents an appointed organization vacate the position, the organization which they are representing shall designate a replacement, within 15 days of notification. Chair of the Steering Committee shall contact the agency to notify of vacancy and receive information on new appointee.
3. Consensus/Voting: A quorum shall consist of **one-third** of voting members. Decision(s) shall be made by consensus; if consensus cannot be reached the chair will take a vote where a majority vote shall prevail. Should an appointed member not be able to attend a Steering Committee meeting, a pre-designated alternate from the appointing organization may attend with full voting privileges.
4. Meetings: The Steering Committee shall have no less than four (4) meetings per year until project conclusion. The Steering Committee shall invite the public to attend every meeting and shall give a summary overview to the public at conclusion of project. Notice of meetings involving consensus building (or vote) shall be sent to the Steering Committee Members at a minimum of 10 days in advance. A calendar of meetings shall be adopted and circulated to all members and interested public. Radio and Newspaper shall be used to generate public interest in attending meetings.
5. Meeting Attendance: After a voting member (or designee) has missed two consecutive meetings, the Steering Committee Secretary under direction of the Chairman shall send written notification of the continued obligation as an active member of the steering committee and if that member/organization deems it necessary to appoint another member (and/or designee) to the committee, such member shall be named within fifteen (15) days. If no appointment is made the Steering Committee shall act upon the removal of such member and/or organization.

ARTICLE VII - Officers

1. Chairman: There shall be one Chairman of the Steering Committee. The Chair shall preside over meetings, authorize calls for special meetings and in general perform the duties of the presiding officer. The Chair serves on all ad-hoc and subcommittees.
Vice-Chairman: There shall be one Vice-Chairman of the Steering Committee. The Vice Chair shall preside in the absence of the Chairman.
Recording Secretary: Shall take minutes of the Steering Committee meetings and make the minutes available to the full committee at least ten (10) days before the next scheduled meeting.
Treasurer: Shall maintain an accurate record of expenditures and report to the steering Committee at each meeting and/or as requested by Chairman or majority of the Steering Committee.
2. Term of Officers: Each officer serves at the will of the majority of the Steering Committee.
3. Vacancy: in the event of a vacancy in the office of chairman, vice-chairman, recording secretary and/or treasurer, a special election to replace said officer will be held at the next regular meeting following the recognized vacancy.

ARTICLE VIII – Committees

1. Creation: The Steering Committee can establish and abolish ad-hoc committees by a majority vote. Ad-hoc committees shall consist of at least one steering Committee member serving as the chair or co-chair and may consist of members of the community interested in assisting in the fulfillment of the goals and objectives as outlined by this project.
2. Members: All standing committees shall include but are not limited to at least one member from the Steering Committee.
3. Standing Committees: It shall be the duty of the Steering Committee to establish the following permanent committees and appoint its members:
Executive Committee: Chairman, Vice-Chairman, Secretary, Treasurer, a random member of Steering Committee and County liaison
Fundraising: Chairman, Treasurer, random member of Steering Committee, Banking representative and one (1) community representative
Public Relations: Chairman, Secretary, one (1) representative from Chamber of Commerce, and one (1) community representative
Monument Design Committee: Vice-Chairman, a random member of the Steering Committee, two (2) representatives from the Arts Council, and Representative from Commissioner District I
 Other Standing Committees as deemed necessary by a majority of the Steering Committee
4. Meetings: Standing committee meetings may be held as deemed by the subcommittee chairman and/or a majority of the standing committee members.

ARTICLE IX – Amendments to these By-Laws

These By-Laws may be amended at any regular meeting of the Steering Committee at which a quorum is present, by a consensus (majority vote if consensus cannot be reached) of the members present, after having circulated amendments to full Steering Committee 30 days prior. The Warren County Board of Commissioners shall have final approval authority of any proposed amendments to these By-Laws.

Adopted by Warren County Monument to Equality Steering Committee _____, 2011.

Signed: _____
 Steering Committee Chairman

Adopted by the Warren County Board of Commissioners, June 8, 2011.

Signed: 
 Barry Richardson, Chairman

A resolution in Support of House Bill 472 Electronic Meeting Notification was presented by the Clerk to the Board, Angelena Kearney-Dunlap, in an effort to reduce advertising costs for required public notices.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by a majority vote, Resolution in Support of House Bill 472 Electronic Meeting Notification, was adopted as presented:

**RESOLUTION IN SUPPORT OF HOUSE BILL 472
ELECTRONIC MEETING NOTIFICATION**

WHEREAS, North Carolina General Statute 143-318.12 specifies that all official meetings of a public body must be noticed to the public; and

WHEREAS, the cost to publicly notice official meetings in newspapers of general circulation may be prohibitively expensive for some bodies; and

WHEREAS, significant portions of the general public now use websites, email, Facebook, Twitter, and other forms of electronic media to keep informed about news and events; and

WHEREAS, the United States Census Bureau reports that as of 2009 62 percent of American households have internet access in their homes and the numbers are steadily increasing; and

WHEREAS, House Bill 472, "A Bill to Allow All Cities and Counties to Give Electronic Notice", would allow for electronic meeting notification in lieu of or in addition to advertising in a newspaper of general circulation;

NOW, THEREFORE, BE IT RESOLVED that the County of Warren supports House Bill 472 and encourages other counties and municipalities to do the same.

Adopted on this the 6th day of June 2011.

Barry Richardson, Chairman
Warren County Board of Commissioners

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Votes were as follows: Ayes: Jordan, Downey and Ross
 Nay: Richardson

Motion carried, Resolution in Support of House Bill 472, Electronic Meeting Notification was adopted.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, Resolution Declaring Surplus Property (3 wooden desks from the Health Department) and authorizing sale via GovDeals web based auction, was adopted.



WARREN COUNTY BOARD OF COMMISSIONERS
105 SOUTH FRONT STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Barry Richardson, Chairman
Ulysses S. Ross, Vice Chairman
Ruby Downey
Bertadean Baker
Jennifer Jordan

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

RESOLUTION

**SALE OF SURPLUS
WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain property which has been determined to be of no necessity and may lawfully dispose of such property through online auction.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through online auction the following personal property: 3 WOOD OFFICE DESKS.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sale property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with GovDeals online auction with notice in the Warren Record and otherwise appropriately advertised according to law.

ADOPTED this the 6th day of June 2011.

WARREN COUNTY BOARD OF COMMISSIONERS

Barry Richardson, Chairman

ATTEST:

Ange Iena Kearney-Dunlap
Clerk to the Board



Phone: (252) 257-3115
Fax: (252) 257-5971
www.warrencountync.com

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Warren County Board of Commissioners June 15, 2011 Budget Work Session was rescheduled from 1:00 pm to 4:00 pm.

Two proposals were received for the provision of private housekeeping services for County buildings/facilities as follows, with both proposals meeting the needs specified in the RFP:

A+ Cleaning Services (Warren County) - \$7,578/month
 Jani-King of Raleigh/Durham - \$11,600/month

County Manager recommended awarding bid to A+ Cleaning Services at a monthly contract price of \$7,578/mo or \$90,936/year effective July 1, 2011. Awarding of this contract would eliminate employment of all housekeeping staff currently employed by Warren County

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by a majority vote, bid for privatized housekeeping services was awarded to A+ Cleaning Services at a monthly contract price of \$7,578/mo or \$90,936/year effective July 1, 2011. Awarding of this contract eliminated employment of all housekeeping staff employed by Warren County as of effective date.

Votes were as follows: Ayes: Jordan, Downey and Richardson
 Nay: Ross

Motion carried, bid for privatized housekeeping services was awarded to A+ Cleaning Services at a monthly contract price of \$7,578/mo or \$90,936/year effective July 1, 2011, eliminating employment of all housekeeping staff as of effective date.

On motion of Commissioner Jordan which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report of contracts executed up to but not to exceed \$50,000 was approved for informational purposes:

RE: Notice of Contracts Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that the following contracts/agreements have been executed:

Emergency Medical Services

CenturyLink Sales Solutions, Inc.
 665 Lexington Avenue
 Mansfield, OH 44907

This is a Products and Services Agreement for the purchase a new telephone system for EMS Satellite #1 in Afton-Elberon. Agreement includes installation, training and maintenance. Contract cost is budgeted in the Capital Budget for this project.

Sheriff's Department

MorphoTrak, Inc.
 1250 N. Tustin Avenue
 Anaheim, CA 92807

This is an extension to the Maintenance and Support Agreement #003779-000 for the LiveScan Station in the Sheriff's Department. Agreement is extended for the period of 7/1/11 thru 6/30/12. Contract cost is budgeted in the Sheriff's Department's proposed FY 12 budget request.

Economic Development Department

Eva Clayton Associates International, Inc.
 3100 Smoketree Court, Suite 420
 Raleigh, NC 27604

This is a five-month Contractor Service Agreement with former Congresswoman Eva Clayton to provide consulting services to the Economic Development Department and the Economic Development Commission to assist the County with various projects related to economic development. Compensation for services is \$1.00 plus reimbursement of business-related expenses incurred by the contractor in fulfilling her obligations outlined in the contract. Contract cost is budgeted in the Economic Development Department budget.

Cooperative Extension Service

Clean Energy Durham
P.O. Box 2223
Durham, NC 27702

This is a Sub-Award Grant Agreement whereby Warren County will receive grant funds as a sub-award recipient in the amount of \$2,800 to participate in a Student Energy Internship and Fellowship program as part of an initiative proposed by Clean Energy Durham. The Student Intern will work out of the Cooperative Extension Office with office and meeting space rent being paid from the \$2,800 grant. The Student Intern will provide residential energy outreach and education for Warren County's citizens. The local match requirement is the mentoring time of Extension staff working with the Student Intern. We have Ms. Rachel Monteverdi, former FCS Agent with Warren County Cooperative Extension, to thank for including us in this timely project.

Tax Collection Department

NC Department of Revenue
Raleigh, NC

This is a Subordination Agreement between the NC Department of Revenue and Warren County in regards to Tax Parcel #E6B119 that is scheduled to be foreclosed due to unpaid taxes. This subordination agreement will subordinate to the interests of Warren County the Department of Revenue's tax lien filed against the delinquent taxpayer, to the extent the Department's lien attaches to the subject property, in return for payment by the County of \$500. The funds to facilitate this agreement are budgeted in the Tax Collection Department's budget.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, County Manager's Status Report for May 2011 was accepted:

Administration

- Prepared for and attended Board of Commissioners regular meeting (5/2/11)
- Participated in conference call with Energy Project Manager, Buildings & Grounds Manager, and representatives from State Energy Office (5/2/11)
- Hosted Region K Managers in Warren County for our quarterly Manager's Meeting (5/3/11)
- Attended Interstate BioEconomic Alliance Meeting (5/5/11)
- Attended Kerr Lake Regional Water System Advisory Bd. Mtg. (5/9/11)
- Attended JCPC Advisory Board Meeting (5/9/11)
- Attended 7 Habits for Highly Effective People Class (5/13/11)
- Prepared for and attended Board of Commissioners Budget Work Session (5/17/11)
- Attended 7 Habits for Highly Effective People Class (5/20/11)
- Participated in Warren County Government Celebration (5/20/11)
- Attended Interstate BioEconomic Alliance Work Shop (5/23/11)
- Conducted CIP Meeting (5/24/11)
- Met with Housekeeping Contractor and B&G Manager to discuss bid proposal (5/24/11)
- Met with Personnel Committee to review Library Director applications (5/26/11)
- Attended Kerr-Tar COG Board Meeting (5/26/11)
- Met with BB&T Agent to discuss GL/P/PO/WC Insurance Proposals (5/26/11)
- 5/30/11 – Memorial Day Holiday
- 5/31/11 – Furlough Day

Project Updates

Construction/Renovation Projects

EMS Satellite Facilities

No additional work has been done on the Davis-Bugg Road EMS facility which is approximately 15 - 20% complete at this time.

The Afton EMS facility is complete. Landscaping remains to be completed.

CDBG Projects

2008 Scattered Site Housing CDBG Project

Division of Community Assistance representatives met with Warren County and COG staff on 3/24/11 to conduct a monitoring and site visit of this project. We have received and responded to the monitoring letter from DCA and are now awaiting their final response to issues/concerns raised.

Energy Efficiency Community Block Grant Program

Contracts have been awarded for both energy efficiency and weatherization improvements in this project. The contractors are proceeding with this work in various county buildings and facilities.

Other Activities

- Attended NCACC County Assembly Day in Raleigh (5/25/11)
- Participated in Senior Center's Age Strong Live Long Event (5/27/11)

NC Department of Juvenile Justice and Delinquency Prevention (DJJDP) FY 2012 grant allocation in the amount of \$81,719 as administered by Warren County Juvenile Crime Prevention Council (JCPC) was submitted by Charles Walton, JCPC Chairman for Board's review and approval. The required County match is \$8,170 to be paid from the General Fund.

Warren County

Department of Juvenile Justice and Delinquency Prevention County Funding Allocation

Available Funds: \$ 81,719 Local Match: \$ 8,170 Rate: 10%

A Program Agreement Form for each program listed below is included as an attachment to the Community Prevention and Intervention Plan.

#	Program Provider	DJJDP Funding	LOCAL FUNDING		OTHER	OTHER	Total	% Non-DJJDP Program Revenues
			Local Cash Match	Local In-Kind	State/Federal	Funds		
1	JCPC Administrative	\$5,000	\$500				\$5,500	9%
2	Conflict Management Services	\$4,028	\$402				\$4,430	9%
3	Central Children's Home	\$16,826	\$1,682				\$18,508	9%
4	Warren County Youth Servicers	\$47,694	\$4,769				\$52,463	9%
5	Unallocated	\$8,171	\$817				\$8,988	9%
18							\$0	#DIV/0!
TOTALS:		\$81,719	\$8,170	\$0	\$0	\$0	\$89,889	9%

The above plan was derived through a planning process by the Warren County Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2011-12

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, NC Department of Juvenile Justice and Delinquency Prevention (DJJDP) FY 2012 grant allocation in the amount of \$81,719 as administered by Warren County Juvenile Crime Prevention Council was approved with a required local match of \$8,170.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to waive a \$50 special use permit fee as requested by Longbridge Volunteer Fire Department to conduct a July 2, 2011 fireworks display.

With no further business to discuss and on motion of Commissioner Jordan which was seconded by Commissioner Downey, the June 6, 2011 Board of Commissioners meeting was adjourned.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM A PUBLIC HEARING FOR PROPOSED FY 2011-2012 WARREN COUNTY BUDGET HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON JUNE 13, 2011 AT 6:00 PM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Ulysses Ross. Others in attendance: County Manager Linda T. Worth and Finance Director Barry Mayo.

Notice of Public Hearing was read by the Clerk to the Board. Citizen Comments were as follows:

Merwin R. Dieckmann, MD, Member Board of Elections – Only 40% of total county budget has been used so far this year. Some departments have used 60 to 80%. Where do the un-used funds go? The Board of Elections de-obligated funds as requested, but funds are still showing in budget reports. Board of Elections cannot meet more than once a month but is allowed reasonable expenses. Dr. Dieckmann personally programmed voting machines which took 9 hours a day for 5 days. Information Technology and Communication Departments are over budget. There are lots of funds un-used.

Suzanne E. Atkinson, Animal Advocate – circulated a petition to Warren County Commissioners “This petition is our expression of your advocating the need to continue to fund Animal Control and support animal laws in this county”; petition had 31 signatures. Ms. Atkinson informed the Board that she had a confrontation with a Pit Bull dog two weeks ago.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Budget Public Hearing was adjourned at 6:12 pm.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk