

MINUTES FROM A PUBLIC HEARING REGARDING AMENDING THE FY 2003 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) EPHRAIM PLACE HOUSING DEVELOPMENT PROJECT HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM JULY 5, 2011 AT 5:45 PM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Jennifer Jordan and Ulysses Ross. Commissioner absent: Ruby Downey. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

Notice of public hearing was read by the Clerk to the Board.

Cathy Alston-Kearney, Executive Director of Warren Family Institute, 2003 CDBG Ephraim Place Grant Administrator came before the Board to give a brief overview of requested amendments.

The program amendment will reduce CDBG portion of project activity from 19 units to 4 units of single family housing due to significant changes in the economic and housing production conditions in the county.

The total cost of the FY 03 CDBG Ephraim Place Project is \$1,543,566 of which \$190,000 (1.2%) is being financed with CDBG funds.

Amendments only affect the CDBG portion of the project.

Mrs. Alston-Kearney received a written request from NC Department of Transportation regarding the changes to the number of houses and how it would affect the need for road accessibility. She advised the plan is to ultimately construct 19 homes in the subdivision as was initially planned.

There were no citizen comments.

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, the Public Hearing was adjourned at 5:50 pm.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON JULY 5, 2011 AT 6:00 PM.

The meeting was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Jennifer Jordan and Ulysses Ross. Commissioner absent: Ruby Downey. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

A moment of silence was observed followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Citizen Comments were as follows:

Tony Moran - has served two years on Citizens Advisory Council (CAC) for Land Use and is a member of the Planning Board. Requested Board approve scheduling public hearings to consider amendments to Zoning Ordinance and Zoning Map.

Cathy Alston-Kearney, Executive Director of Warren Family Institute, spoke regarding Fair Housing; it is the law. Read statement from NC Human Relations Commission and explained that there is a process for the public to submit a complaint regarding fair housing. Toll free number is available to the public 866-FairHousing.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, July 5, 2011 Suggested Agenda was amended to add Item # 16 - Schedule Public Hearing for Close-Out of 2008 CDBG Scattered Site Housing Project Grant.

On motion of Commissioner Jordan which was seconded by Commissioner Ross and duly carried by unanimous vote, July 5, 2011 Suggested Agenda was adopted as amended.

On motion of Commissioner Ross which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6A – Minutes of June 2011 meetings were approved:

- June 6th - Public Hearing – Amendments to Historic Preservation Ordinance – Design Guidelines
- Public Hearing – 2011 CDBG Application
- Public Hearing – 2010 CDBG Contingency Projects – Water Hook-Up Program
- Regular Board Meeting
- June 13th - Budget Public Hearing
- June 21st - Budget Special Meeting

On motion of Commissioner Ross which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6B – Interest Income Report for May 2011 was approved:

**INTEREST INCOME REPORT
Month of May 2011**

FUND	MAY INCOME	FISCAL YEAR TO - DATE
General	671.57	14,202.13
Revaluation	11.92	190.34
E 911 Telephone System	24.46	444.67
Buck Spring Project	19.10	347.36
Ambulance Storage Facility	26.80	322.93
Library Building Project Fund	0.00	12.54
National Guard Armory	1.23	42.80
Regional Water Enterprise Fund	32.95	583.26
District 1 Enterprise Fund	48.44	829.17
Solid Waste	21.27	339.59
District II Enterprise Fund	49.74	831.93
District III Capital Project Fund	9.43	190.75
District III Phase II BANS	0.25	4.52
District III Enterprise Fund	31.80	601.45
Soul City Pump Station Improvements	0.30	4.89
	949.26	18,948.33

On motion of Commissioner Ross which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6C – Tax Collector’s Report for May 2011 was accepted:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month MAY 2011**

Current Year Collections

Tax Year	Charge	Collected in MAY	Collected to Date	Balance Outstanding	Percentage Collected
MAY 2011 FY11	\$15,394,887	\$140,122	\$14,437,526	\$957,361	93.78%
MAY 2010 FY10	\$15,144,901	156,051	14,372,198	772,703	94.90%

Delinquent Collections

Year	Charge	Collected	Balance	Percentage
2009	\$689,572	\$34,979	\$405,239	58.77%
2008	241,254	6,743	60,790	25.20%
2007	188,325	4,188	29,575	15.70%
2006	160,261	1,995	21,652	13.51%
2005	129,205	1,053	14,787	11.44%
2004	111,054	517	8,992	8.10%
2003	93,454	521	6,320	6.76%
2002	115,031	629	5,651	4.91%
2001	168,174	482	5,535	3.29%
2000	93,724	374	3,818	4.07%
Total Delinquent Years	\$ 1,990,054	\$51,481	\$ 562,359	\$ 1,427,696

Other MAY Receipts
County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 14,269	\$ 173,413
\$ 21,438	\$ 1,147,624
\$ 7,460	\$ 680,182
\$ 10,962	\$ 735,369
\$ 12,255	\$ 22,760

MAY GRAND TOTAL

\$ 257,987	\$ 17,759,233
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R Edw mitch
R. Edwin Mitchum, Tax Collector

6/22/2011
Date

On motion of Commissioner Ross which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6D – Request for Tax Releases over \$100 was approved:

Over \$100	6/6/2011	Date:
ERROR CORRECTION RELEASES:		
ALLTEL COMMUNICATIONS	2010 1481 200	26014 \$ 514.31 BOER ADJUSTMENT
ALLTEL COMMUNICATIONS	2010 1481 201	26010 \$539.79 BOER ADJUSTMENT
ALLTEL COMMUNICATIONS	2010 1481 202	26007 \$552.19 BOER ADJUSTMENT
ALLTEL COMMUNICATIONS	2010 1481 203	26013 \$711.91 BOER ADJUSTMENT
COLLIER BENNIE	2010 9183 300	H11 2 7965 \$525.31 ORIGINAL TAX BILL AMENDED
DIAMONDBACK LOGGING	2005 34049 105	5199 \$1,176.02 ORIGINAL TAX BILL AMENDED
DIAMONDBACK LOGGING	2006 34049 106	5148 \$1,260.09 ORIGINAL TAX BILL AMENDED
DIAMONDBACK LOGGING	2007 34049 107	5199 \$1,444.14 ORIGINAL TAX BILL AMENDED
DIAMONDBACK LOGGING	2008 34049 108	5216 \$1,420.64 ORIGINAL TAX BILL AMENDED
DIAMONDBACK LOGGING	2009 34049 109	5232 \$894.61 ORIGINAL TAX BILL AMENDED
DIAMONDBACK LOGGING	2010 34049 200	5199 \$658.47 ORIGINAL TAX BILL AMENDED
GARDNER JOHN E & LYDIA C	2010 27780 300	A2C 10B 26099 \$104.12 ADJUST VALUE OF MH ON DISCOVER
HINTON MARY J	2000 20211 100	32733 \$136.92 PROPERTY DOES NOT EXIST
INLAND PAPERBOARD & PACK	2006 22376 106	5314 \$16,140.82 AWAITING DECISION OF PTC
INLAND PAPERBOARD & PACK	2007 22376 107	5418 \$7,665.21 AWAITING DECISION OF PTC
INLAND PAPERBOARD & PACK	2008 22376 108	5436 \$20,856.80 AWAITING DECISION OF PTC
INLAND PAPERBOARD & PACK	2009 22376 109	5456 \$10,166.93 AWAITING DECISION OF PTC
INLAND PAPERBOARD & PACK	2010 22376 300	5580 \$15,644.45 AWAITING DECISION OF PTC
KEETER EMERY L & BRENDA	2010 23816 316	7652 \$1,362.38 BOER ADJUSTMENT
LKG HARDWARE LLC	2010 9173 200	26085 \$495.82 BOER ADJUSTMENT
NORTH STAR INDUSTRIES	2010 31861 200	6438 \$3,716.29 APPEALED & WAS IN COMPLIANCE
OCAMP FABIAN MARTINEZ	2010 3057 200	30739 \$131.04 MH LISTED TWICE
PAIGE REGINA	2007 4509 107	46635 \$252.59 MH LISTED TWICE
PAIGE REGINA	2008 4509 108	50054 \$233.90 MH LISTED TWICE
PAIGE REGINA	2009 4509 109	56880 \$177.08 MH LISTED TWICE
PAIGE REGINA	2010 4509 200	29744 \$168.53 MH LISTED TWICE
RICHARDSON DOROTHY	2010 34128 329	K11 4 11214 \$566.45 HSE LISTED TWICE
RICHARDSON DOROTHY	2009 34128 109	K11 4 11214 \$566.45 HSE LISTED TWICE
STEGALL DENNIS H &	2010 38829 312	7928 \$253.32 BULKBARNES LISTED REAL NOW PP
STEVENSON RONALD E HERIS	2009 39038 109	F5 351 56961 \$128.16 DECEASED 4/2009
STEVENSON RONALD E HERIS	2010 39038 200	F5 351 34192 \$129.37 DECEASED 4/2009
TAR HEEL TIRE & SALES	2010 39715 303	7567 \$637.36 BOER ADJUSTMENT
WORTHAM DEREKE & ALMEDA	2010 5892 200	F7 8 30580 \$127.82 MH UNLIVEABLE
WORTHAM DEREKE & ALMEDA	2009 5892 109	F7 8 30580 \$116.68 MH UNLIVEABLE
WORTHAM DEREKE & ALMEDA	2008 5892 108	F7 8 30580 \$120.37 MH UNLIVEABLE
WORTHAM DEREKE & ALMEDA	2007 5892 107	F7 8 30580 \$117.91 MH UNLIVEABLE
WORTHAM DEREKE & ALMEDA	2006 5892 106	F7 8 30580 \$119.61 MH UNLIVEABLE
WORTHAM DEREKE & ALMEDA	2005 5892 105	F7 8 30580 \$119.61 MH UNLIVEABLE
WORTHAM DEREKE	2010 5892 201	F7 3 27111 \$192.95 MH UNLIVEABLE
WORTHAM DEREKE	2009 5892 109	F7 3 27111 \$205.96 MH UNLIVEABLE
WORTHAM DEREKE	2008 5892 108	F7 3 27111 \$268.92 MH UNLIVEABLE
WORTHAM DEREKE	2007 5892 107	F7 3 27111 \$238.92 MH UNLIVEABLE

SUB-TOTAL ERROR CORRECTIONS:

\$90,860.22

MOTOR VEHICLE RELEASES:							
CARD PATRICK A	2010	27135	2126	YRV2658	79203	\$100.94	SOLD
DIPRETE THOMAS A	2010	6745	2662	YTK5821	79739	\$163.90	SOLD
HARRIS HEAVY HAULING LLC	2010	9198	2147	BY8261	79224	\$118.37	SOLD
MOORE HUBERT L JR	2010	18403	2551	XRN7759	79628	\$119.85	SOLD
SUB-TOTAL MOTOR VEHICLE RELEASES:						\$100.94	
SUB-TOTAL CORRECTION RELEASES:						\$90,860.22	
Total Releases						\$	90,961.16

LANDFILL USER FEE RELEASES:							
DAVIS ROBERT III	2004	11514	104	C5 109	37425	\$105.00	HSE NOT LIVEABLE
DAVIS ROBERT III	2005	11514	105	C5 109	40273	\$105.00	HSE NOT LIVEABLE
DAVIS ROBERT III	2006	11514	106	C5 109	43556	\$105.00	HSE NOT LIVEABLE
DAVIS ROBERT III	2007	11514	107	C5 109	46865	\$105.00	HSE NOT LIVEABLE
DAVIS ROBERT III	2008	11514	108	C5 109	50320	\$105.00	HSE NOT LIVEABLE
DAVIS ROBERT III	2009	11514	109	C5 109	57335	\$105.00	HSE NOT LIVEABLE
DAVIS ROBERT III	2010	11514	300	C5 109	4558	\$115.00	HSE NOT LIVEABLE
TOTAL LFUF RELEASES:						\$745.00	
Total Releases						\$	91,706.16

County Manager approved request for Tax Releases Under \$100 are as follows:

Low
Date: 6/27/11

Under \$100	6/6/2011	Date:	<u>6/27/11</u>			
ERROR CORRECTION RELEASES:						
NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
JENKINS ANGEL N		2010 32431 200		28497	\$ 3.84	NO LONGER HAS BOAT
SUB-TOTAL ERROR CORRECTIONS:				\$	3.84	

MOTOR VEHICLE RELEASES:							
BEAUCHAINE ROLAND G	2010	15257	1469	KXW8682	78546	\$37.17	LICENSED IN TN
BERNARD PAUL L	2010	3301	1859	NWW3168	78936	\$55.92	SOLD
BOWEN MARY C	2010	3908	1361	XSB3526	78438	\$9.98	SOLD
BURTON BRENDA P	2010	19330	1661	NWL2374	78738	\$51.34	SOLD
BURTON WILLIAM LEE JR	2010	19330	1511	YRP2587	78588	\$10.85	SOLD
CALES ERNEST	2010	6514	2239	VSL1607	79316	\$57.36	CAR WRECKED
CAROLINA QUALITY INST	2010	3799	2014	TTN4699	72013	\$12.04	HIGH MILEAGE
CARROLL CHRYSAL LYNN	2010	33784	1966	ZPW4304	79043	\$17.22	BILLED IN GRANVILLE CO
DAVIS JOHN E	2010	10078	2153	XSB4210	79230	\$6.66	SOLD
DAVIS OSCAR JR	2010	28022	1800	VRJ1668	76220	\$7.62	SOLD
DIPRETE THOMAS A	2010	6745	1950	NNN5131	79027	\$26.82	SOLD
DUNKUM PAULA P	2010	18382	1386	RSP5499	78563	\$54.81	RELEASED TO HALIFAX CO
DURHAM ELNORA	2010	12430	1332	MYE2316	78409	\$11.02	SOLD
EDWARDS LONNIE K	2010	16131	1425	MXA7400	77495	\$30.64	SOLD
EDWARDS LONNIE K	2010	16131	2693	2E5163	78763	\$12.24	SOLD
FALTZ FELICIA R	2010	25893	1657	YRN6878	78734	\$8.15	SOLD
GLIDER DRIFTER TRUCKING LLC	2010	19509	1893	MA9118	78970	\$29.70	SOLD
GRAETER JOHN F	2010	8476	2204	AAAMOD	79281	\$72.48	REPOSSESSED
GUSTKEY FRANK R JR	2010	1494	2209	ZWR9987	72208	\$10.02	SOLD
HARRIS ELLA S	2010	18136	2167	YNC7885	70496	\$3.14	TOTALED
HARRIS GWENDOLYN R	2010	32100	2224	XSB2695	79301	\$13.12	TOTALED
HARRIS INVESTMENT INC	2010	9198	2221	TSH5648	79298	\$58.05	SOLD
HARRISON SARAH N	2010	24057	1935	VZZ6985	79012	\$59.31	RELEASED TO VANCE CO
HAYES MICHAEL A	2010	14423	1291	ZPW5678	78368	\$12.36	SOLD
HOLLAND MICHAEL KEITH	2010	4375	1164	ZSW3292	74252	\$4.35	SOLD
HORAN DOUGLAS P	2010	22873	2059	ZPW4161	79136	\$72.00	RELEASED TO WAKE CO
HUSAR IHOR W	2010	25691	2399	BX84439	79476	\$43.50	SOLD
JAMES PAMELA L	2010	7421	2279	ZPW4136	79356	\$31.50	SOLD
JAMES PAMELA L	2010	7421	109	ZPW4136	56191	\$23.45	JUNKED
JONES SCOTTY D	2010	31000	1322	ZRA8169	78399	\$9.00	SOLD
LAWRENCE CYNTHIA D	2010	23561	2081	NWT1081	79158	\$49.58	RELEASED TO DURHAM CO
LEYRER RALPH JR	2010	23043	2437	ZPW4431	79514	\$85.81	SOLD
LOUVIERE BARBARA J	2010	5349	1063	XZL9380	78140	\$9.45	SOLD
LUCK JULIAN A JR	2010	25736	1948	XRN7471	79025	\$9.30	SOLD
MILES RICHARD A	2010	2449	1542	TO49R	78619	\$20.93	SOLD
PASCHALL MELVIN G	2010	30206	1523	ZRF9471	78600	\$27.47	SOLD
PEOPLES WILLIAM E JR	2010	30715	1304	2B1564	66272	\$1.80	SOLD
POMPLIANO VIVIAN	2010	22467	2188	ZXS2467	73778	\$78.31	RELEASED TO WAKE CO
RENSHAW DOUGLAS GENE	2010	5883	1923	WPW8617	76343	\$13.62	SOLD
RIDEOUT KRISTIE L	2010	56150	1935	LILJACK	66903	\$2.88	SOLD
SCHAMBACH GARY J	2010	31084	2395	XSB4624	79472	\$9.60	SOLD
SHIPLEY BUILDERS INC	2010	2063	2160	WRT1501	79237	\$9.30	SOLD
SILVER MICHAEL L	2010	34146	1060	ZTN2914	64321	\$9.46	JUNKED
SINEATH JAMES V JR	2010	28677	1058	DANCER1	74146	\$7.95	MOVED
SINEATH JAMES V JR	2010	28677	1902	YPS6032	74990	\$51.25	MOVED
SINEATH JAMES V JR	2010	28677	2249	ZXW2107	76669	\$32.16	MOVED
SINEATH JAMES V JR	2010	28677	1277	XRN4501	76955	\$1.82	MOVED
SLEDGE CATHERINE G	2010	37704	1662	SXT4276	69991	\$40.80	GAVE TO DAUGHTER
SMITH JO ANN	2010	1241	2282	XSB3176	79359	\$76.68	SOLD
TALTON BOBBY D	2010	27048	1627	YVB9401	77697	\$38.80	SOLD
TALTON BOBBY D	2010	27048	1600	YVB9401	78677	\$47.12	SOLD
TATUM WILLIAM B	2010	34195	2198	YRV8681	79275	\$73.19	SOLD
TERRY TANYA RENEE	2010	20453	1545	YRN9952	78622	\$11.65	RELEASED TO HALIFAX CO
THOMPSON DOROTHY HAMM	2010	29410	2430	ZZN7374	74020	\$71.65	REPOSSESSED
WALSH WILLIAM F	2010	19394	1574	XRN7550	78651	\$27.47	XRN7550
WEST SARAH ANN	2010	43124	1554	SRK3953	78631	\$12.60	JUNKED
WILLIAMS LAWRENCE R	2010	3653	1133	TXK4614	69462	\$1.16	TOTAL LOSS
WILSON HATTIE S	2010	45232	1085	XSB3970	78162	\$4.22	SOLD
SUB-TOTAL MOTOR VEHICLE RELEASES:						\$1,677.85	
SUB-TOTAL CORRECTION RELEASES:						\$	3.84
Total Releases						\$	1,681.69

On motion of Commissioner Ross which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6E – renewal of Tax Collector’s Employee Performance Bond (#70129558) was approved effective July 10, 2011 through July 10, 2012; premium in the amount of \$200 for \$20,000 coverage.

On motion of Commissioner Ross which was seconded by Commissioner Baker and duly carried by unanimous vote, Resolution – September 11-17, 2011 Firefighters Week was adopted:



WARREN COUNTY BOARD OF COMMISSIONERS
 105 SOUTH FRONT STREET
 POST OFFICE BOX 619
 WARRENTON, NORTH CAROLINA 27589

Barry Richardson, Chairman
 Ulysses S. Ross, Vice Chairman
 Ruby Downey
 Bertadean Baker
 Jennifer Jordan

Linda T. Worth
 County Manager

Angelena Kearney-Dunlap
 Clerk to the Board

**County of Warren
 State of North Carolina**

RESOLUTION

**RECOGNIZING SEPTEMBER 11-17, 2011
 FIREFIGHTERS WEEK IN WARREN COUNTY**

Whereas, Firefighting is one of the most hazardous professions, requiring physical strength, stamina, extensive training, courage and selfless concern for the welfare of others; and

Whereas, Firefighters provide a valuable service to Warren County citizens and their communities; and

Whereas, Firefighters make a sacrifice to protect the lives, property and financial interests of Warren County; and

Whereas, Firefighters respond to emergencies without hesitation when the call of duty arises; and

Whereas, Firefighters work with public safety officials and law enforcement officers to protect the integrity of crime scenes, which is necessary to resolve arson cases; and

Whereas, Firefighters reside in the community in which they serve and have a great appreciation for protecting their communities; and

Whereas, it is appropriate to recognize the duties and services that firefighters perform by observing Firefighters Week.

Now Therefore, be it resolved by the Warren County Board of Commissioners that all firefighters deserve to be honored for the invaluable service they provide to the County, it's citizens and our community.

Be It Further Resolved, citizens of this county are encouraged to observe the week of September 11-17, 2011 as Firefighters Week in Warren County.

This resolution is effective upon adoption this 5th day of July 2011.



Phone: (252) 257-3115
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 www.warrencountync.com

Warren County Board of Commissioners

Barry Richardson
 Barry Richardson, Chairman

ATTEST:
Angelena Kearney-Dunlap
 Angelena Kearney-Dunlap, Clerk

Having held a required public hearing on Tuesday, July 5, 2011 at 5:45 pm to hear citizen comments regarding amending the 2003 Community Development Block Grant (CDBG) Ephraim Place Housing Development Project, at which time Cathy Alston-Kearney, Executive Director of Warren Family Institute, Ephraim Place Grant Administrator, came before the Board to give a brief overview of proposed amendment. Mrs. Alston-Kearney advised that ultimately 19 homes would be constructed in the subdivision as initially planned.

The program amendment will reduce CDBG portion of project activity from 19 units to 4 units of single family housing due to significant changes in the economic and housing production conditions in the county.

The total cost of the FY 03 CDBG Ephraim Place Project is \$1,543,566 of which \$190,000 (1.2%) is being financed with CDBG funds.

Amendments only affect the CDBG portion of the project.

The following action was taken.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, amendment to FY 2003 Community Development Block Grant Ephraim Place Housing Development Project reducing portion of CDBG project activity from 19 units to 4 units of single family housing was approved. The total cost of the FY 2003 CDBG Ephraim Place Project is \$1,543,566 of which \$190,000 (1.2%) is being financed with CDBG funds.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Mary Catherine Harris was reappointed to the Jury Commission for a two year term, expiring June 2013.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, on recommendation of the Nursing Home Citizens Advisory Council, Carolyn Williams was reappointed to a three year term, expiring January 2014.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, contract with Purfoods, LLC (licensed in the State of Iowa, doing business as Mom's Meals) for the provision of congregate and home-delivered meals for the Warren County Senior Center was approved at \$5.85 per meal, contingent upon County Attorney's review.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Department of Juvenile Justice and Delinquency Prevention - Warren County Juvenile Crime Prevention Council (JCPC) FY 2012 Annual Plan was adopted as presented.

In January 2011 the Board of Commissioners approved revised hours of operation on a trial basis for the Warren County Memorial Library. A report including results of patron surveys was shared with the Board of Commissioners during the June 15, 2011 work session. Therefore, a request from the Interim Library Director-Terry Henderson was submitted for the Board's approval to permanently adopt the revised operating hours.

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Interim Library Director's request to permanently adopt the revised operating hours for the Warren County Memorial Library was approved as follows:

Revised hours

Monday – Thursday (9:00 am – 7: 00 pm)

Friday (9:00 am – 5:00 pm)

Saturday (10:00 am – 2:00 pm)

Certain county property was authorized for sale via GovDeals Surplus Auction site between July 2010 and June 2011. Sold items totaling \$30,086.02 are reported for Board's acceptance.

Auctioned Items July 2010 - June 2011

Inventory ID	Description	Category	Buyer	Starting Bid	Sold Amount	GovDeals Fee	Net Results	Bids
Oil Heaters	Oil Burner - Heaters	Equipment, Heav	Daniel Calhoun	\$50.00	\$75.00	\$5.63	\$69.37	2
Message Table	Folding Message Table	Sporting Equipm	James Hill	\$10.00	\$15.00	\$5.00	\$10.00	2
110 AC	Quiet Master Friedrich A/C	Office Equipmen	renee farmer	\$10.00	\$10.00	\$5.00	\$5.00	1
Floor Sweeper	Windsor Maximatic Floor Sweeper	Janitorial Equi	Tom Jackson	\$20.00	\$60.00	\$5.00	\$55.00	4
MosquitoSprayer	Briggs & Stratton Mosquito sprayer	Janitorial Equi	richard tinkler	\$30.00	\$898.00	\$67.35	\$830.65	52
9335	2001 Ford Focus	Automobiles	Charles Kegley	\$50.00	\$625.51	\$46.91	\$578.60	38
6501	2001 Ford Windstar Van	Vans	Tony jones	\$50.00	\$367.00	\$27.53	\$339.47	23
9767	CHASSIS Only - E450 Cutaway	Ambulance	Kasongo Tshibamba	\$75.00	\$3,631.00	\$272.33	\$3,358.67	67
Ritter	Ritter Pediatric Table for height/weight of infants/children	Scales and Weig	Jerrold Scott	\$15.00	\$20.00	\$5.00	\$15.00	2
H239D-9802	Churchill Road, Macon NC (1.19 acres)	Real Estate	Carl Dangerfield	\$1,980.00	\$2,200.00	\$165.00	\$2,035.00	4
H239E-9802	Churchill Road, Macon NC (2.93 acres)	Real Estate	DENNIS MCCAY	\$1,981.00	\$3,000.05	\$225.00	\$2,775.05	12
F654-10110	Baltimore Rd, Warrenton, NC (1 acre)	Real Estate	yousef Abed	\$2,529.00	\$2,529.00	\$189.68	\$2,339.32	1
H416-13905	Old Macon Road, Macon, NC (1 acre)	Real Estate	ozie wilson	\$2,271.00	\$2,681.00	\$201.08	\$2,479.92	5
K3C40-3851	Eaton Ferry Estates, Lot 28 Sec 1A, Warrenton (1 lot)	Real Estate	JOSEPH OWENS	\$1,728.00	\$3,700.00	\$277.50	\$3,422.50	12
B1040D	Off Summit Road, Warrenton, NC (1 acre)	Real Estate	yousef Abed	\$2,000.00	\$2,300.00	\$172.50	\$2,127.50	4
F26F-2880	Cole Forrest Road, Warrenton, NC (1 acre)	Real Estate	Leslie Baker	\$1,286.00	\$1,486.00	\$111.45	\$1,374.55	4
Brass - lot #1	Lot of Water Meter Housings - Clean Brass	Metal, Scrap	Allen Mitchell	\$6,500.00	\$7,300.00	\$547.50	\$6,752.50	7
209	1997 Ford F150	Trucks, Light D	Randolph Turks	\$1,500.00	\$1,641.00	\$123.08	\$1,517.92	5
				\$22,085.00	\$32,538.56	\$2,452.54	\$30,086.02	

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, report of GovDeals Surplus Property Auction for the period July 2010 to June 2011 was accepted.

Clerk to the Board requested authorization to list those items that did not sale previously on an alternate web auction site at PublicSurplus.com. Terms of use are similar to those of GovDeals.

2. How much does your system cost?

Everything about our system is free to the seller. Not only can you register and list for free, but we provide all the tools needed for successful surplus operations, including internal reallocation, 7 year audit trails, picture uploads, training, and support. Once an item sells, your buyer will pay a 10% premium.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Clerk to the Board's request for authorization to list certain surplus property on PublicSurplus.com, alternate web auction site was approved.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to schedule a public hearing to hear citizen comments regarding DOT Petition Request to rename Leroy Cheek Road (SR 1620). Public Hearing was set for Monday, August 1, 2011 at 5:45 pm.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to schedule a public hearing to hear citizen comments regarding proposed revisions to the Warren County Zoning Ordinance for Tuesday, September 6, 2011 at 5:45 p.m.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to schedule a public hearing to hear citizen comments regarding amendments to Warren County Zoning Map for Tuesday, September 6, 2011 at 5:30 pm.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to schedule a public hearing to hear citizen comments regarding proposed amendments to Warren County Subdivision Ordinance for Tuesday, September 6, 2011 at 5:15 pm.

The Board entertained a request from the County Manager to extend employment period for Paul Westfall as Interim Director of the Warren County Cooperative Extension Service Office, for a period of three (3) months commencing July 1, 2011 through September 30, 2011. Extension will be terminated if the position is filled during this period. Annual salary:

58.99% (\$48,210) paid by NC State University
 32.81% (\$26,814) paid by Granville County
 8.20% (\$6,704) paid by Warren County

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, County Manager's request to extend employment period for Paul Westfall as Interim Director of the Warren County Cooperative Extension Service Office was approved. Extension covers three (3) months from July 1, 2011 through September 30, 2011 and will terminate if the position is filled during the time.

County Manager Worth, having been granted authority to approve contracts up to but not to exceed \$50,000, made the following report on Contracts Approved during June 2011:

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that the following contracts/agreements have been executed:

Warren County Senior Center

**Five County Mental Health Authority
 134 S. Garnett St.
 Henderson, NC 27536**

This is the FY 12 contract for State funded services for the Warren County Retired Area Program for Developmental Disabled (RAPIDD) Program operated out of the Warren County Senior Center. This is a grant in the amount of \$21,580 with no required county match. This grant is budgeted in the FY 12 General Fund budget to cover certain expenditures in the Senior Center departmental budget.

Sheriff's Department

US Cellular

This is a 24-month agreement for wireless services for Sheriff's Department air cards in patrol vehicles. The average monthly cost of \$1,382 (\$43.19/line) is budgeted in the Sheriff's Department FY 12 departmental budget.

CDBG Scattered Site Housing Program

Humphries Construction Co., Inc.
517 Wakefield Avenue
Henderson, NC 27536

This is a change order in the amount of \$2,600 to the contract for a replacement home for L. Richardson. The new contract price is \$87,100. This contract is funded 100% with Community Development Block Grant Scattered Site Housing funds.

Warren County Public Utilities

NC Department of Transportation
2612 N. Duke St.
Durham, NC 27704

This is the second Extension of Maintenance Agreement for the Warren County Welcome Center I-85 Southbound Pump Station #1 (NC DOT Welcome Center Pump Station) and Pump Station #2 (Oine Pump Station). Warren County will continue to own and be responsible for the maintenance of Pump Station #1 and associated sewer lines; and DOT will reimburse the County for 100% of maintenance and/or repair costs of the sewer line and pump station pursuant to the provisions contained in the original Maintenance Agreement.

Warren County Public Works

Resolve Environmental Services, PLLC
410 East Franklin St.
Monroe, NC 28112

This is the annual contract renewal with Resolve Environmental Services, PLLC, for conducting the semi-annual groundwater and surface water sampling and analyses for the Warren County Landfill. The estimated annual cost associated with this service is \$7,000, which is budgeted in the FY 12 Solid Waste Enterprise Fund budget.

Woodrow Enterprises, Inc.
1595 NC Hwy. 903
Littleton, NC 27850

This is the annual renewal of the Lease Agreement for Convenience Center Site #1 in the Lake Gaston area. The monthly lease cost of \$300 is budgeted in the FY 12 Solid Waste Enterprise Fund budget.

Central Carolina Holdings, LLC
1616 McKoy Town Road
Cameron, NC 28326

This is the annual renewal of the Scrap Tire Recycling and Disposal Contract for the Public Works Department. The cost of \$82 per ton for recycling and disposing of scrap tires at the County Landfill is budgeted in the FY 12 Solid Waste Enterprise Fund budget.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, report on June 2011 County Manager executed contracts was accepted.

On motion of Commissioner Ross, which was seconded by Commissioner Baker and duly carried by a majority vote, County Manager's Status Report for June 2011 was accepted:

Administration

- Prepared for and attended Board of Commissioners Budget Work Session (6/1/11)
- Sick Leave (6/2-3/11)
- Met with Board of Education representative and County Fleet Manager to discuss fleet privatization (6/6/11)
- Prepared for and attended Board of Commissioners regular meeting (6/6/11)
- Met with Public Utilities Director to discuss water projects (6/8/11)
- Met with Dr. Appleton, representatives from Senator Burr's office, EDC and IBEA representatives to discuss GreenTech Campus Project (6/9/11)
- Met with Ephraim Place CDBG Project Administrator to discuss status of project (6/10/11)
- Met with Ephraim Place CDBG Project Administrator, County Attorney, Planning/Zoning Administrator to discuss Ephraim Place CDBG project (6/10/11)
- Attended Seven Habits of Highly Effective People training (6/10/11)
- Prepared for and attended Board of Commissioners Budget Public Hearing (6/13/11)
- Met with EDC Consultant and Warrenton Town Commissioner to discuss Peck property (6/13/11)
- Attended JCPC Advisory Board meeting (6/13/11)
- Met with Finance Director and Accounting Specialist to review BOC budget changes (6/13/11)
- Prepared for and attended Noise Board Meeting (6/14/11)
- Attended Triangle North Warren meeting (6/14/11)
- Prepared for and attended Board of Commissioners Budget Work Session and Regular Work Session (6/15/11)
- Attended Customer Service Committee meeting (6/16/11)
- Met with representative from Advanced Imaging and IT Director to discuss document scanning (6/16/11)
- Attended Seven Habits of Highly Effective People training (6/17/11)
- Met with Animal Control Director to discuss animal control issues (6/17/11)
- Drove around Peck Property with EDC Consultant (6/17/11)
- County Furlough Day (6/20/11)
- Prepared for and attended Board of Commissioners Special Meeting to adopt the FY 2012 Budget (6/21/11)
- Attended Triangle North Board Meeting (6/21/11)
- Stopped by Library for Summer Reading Kick-Off Program (6/21/11)
- Attended County Benefits and Wellness Fair (6/22/11)
- Participated in Library Director interviews (6/23/11)
- Conducted monthly Department Heads meeting (6/23/11)
- Chaired VWGF Advisory Board meeting (6/24/11)
- Presented Certificate of Appreciation and card to Jean Lynch, Veterans Services Administrative Assistant, retiring with 34 years of service to Warren County (6/27/11)
- Met with Housekeeping staff to answer questions and discuss concerns regarding privatization of housekeeping services (6/28/11)
- Met with Congresswoman Clayton, EDC Consultant, to discuss economic development matters (6/28/11)
- Annual Leave (6/29-30/11)

Project Updates

Construction/Renovation Projects

EMS Satellite Facility #2

No additional work has been done on the Davis-Bugg Road EMS facility which is approximately 15-20% complete at this time.

In-House Repair & Renovation Projects

Work on the former Doctor's Office building that will house County Administration has begun and is approximately 30% complete at this time.

Various county building renovation/repair projects (John Graham Gym and Cooperative Extension Service) are to be completed by the end of the fiscal year.

CDBG Projects**2008 Scattered Site Housing CDBG Project**

Division of Community Assistance representatives met with Warren County and COG staff on 3/24/11 to conduct a monitoring and site visit of this project. DCA has accepted and approved our response to the issues/concerns raised during the monitoring visit for this project.

We are moving forward to replace two homes approved in the project.

Ephraim Place Subdivision CDBG Housing Project

The Board will hold a public hearing on 7/5/11 to receive citizen input on proposed amendments to this CDBG Housing project.

Energy Efficiency Community Block Grant Program

Contracts have been awarded for both energy efficiency and weatherization improvements. The contractors are proceeding with this work in various county buildings and facilities.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to schedule a public hearing for August 1, 2011 at 5:30 pm to hear citizen comments regarding close-out of 2008 Community Development Block Grant (CDBG) Scattered Sites Housing Project.

With no further business to discuss and on motion of Commissioner Jordan which was seconded by Commissioner Baker, the July 5, 2011 Board of Commissioners meeting was adjourned.

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk