

MINUTES FROM A PUBLIC HEARING REGARDING DEPARTMENT OF TRANSPORTATION (DOT) PETITION REQUEST TO ABANDON A PORTION OF SPAIN ROAD (SR 1203) HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON NOVEMBER 7, 2011 AT 5:15 PM.

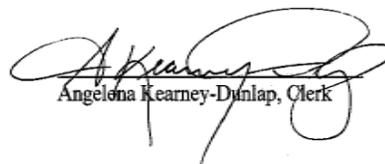
The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Ulysses Ross. Others in attendance: County Manager Linda T. Worth, Finance Director Barry Mayo and County Attorney Karlene Turrentine.

Notice of Public Hearing was read by the Clerk to the Board.

Petitioner Kenneth Michael Norwood appeared before the Board to explain the extent of his request to abandon a portion of Spain Road; 100 to 200 yards; adjoining his property.

There were no citizen comments.

On motion of Commissioner Ross, which was seconded by Commissioner Baker and duly carried by unanimous vote, the Public Hearing was adjourned at 5:20 pm.



Angelona Kearney-Dunlap, Clerk

MINUTES FROM A PUBLIC HEARING REGARDING NORTH CAROLINA BOARD OF TRANSPORTATION, DIVISION OF HIGHWAYS, PROPOSED 2011-12 SECONDARY ROAD CONSTRUCTION PROGRAM HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON NOVEMBER 7, 2011 AT 5:30 PM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Ulysses Ross. Others in attendance: County Manager Linda T. Worth, Finance Director Barry Mayo and County Attorney Karlene Turrentine.

Notice of Public Hearing was read by the Clerk to the Board.

Stephen Winstead, NC Department of Transportation, District Engineer and members of the NC Board of Transportation appeared before the Board of Commissioners to explain the extent of the proposed 2011-12 Secondary Road Program.

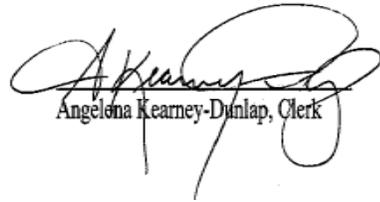
FY 2011-12 allocations :

Highway Fund	\$463,715.80
Trust Fund	<u>\$348,322.55</u>
Total	\$812,038.25

Funds will cover countywide maintenance to include

There were no citizen comments.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, the Public Hearing was adjourned at 5:40 pm.



Angelona Kearney-Dunlap, Clerk

MINUTES FROM A PUBLIC HEARING REGARDING THREE-YEAR UPDATE OF THE TEN-YEAR SOLID WASTE MANAGEMENT PLAN (2012-2022) HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON NOVEMBER 7, 2011 AT 5:45 PM.

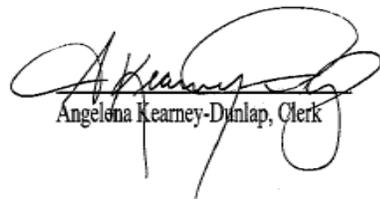
The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Ulysses Ross. Others in attendance: County Manager Linda T. Worth, Finance Director Barry Mayo and County Attorney Karlene Turrentine.

Notice of Public Hearing was read by the Clerk to the Board.

Marshall Brothers, Director of Warren County Public Works gave a brief overview of updated plan. The only changes in the plan are in the area of recycling.

There were no citizen comments.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, the Public Hearing was adjourned at 5:50 pm.

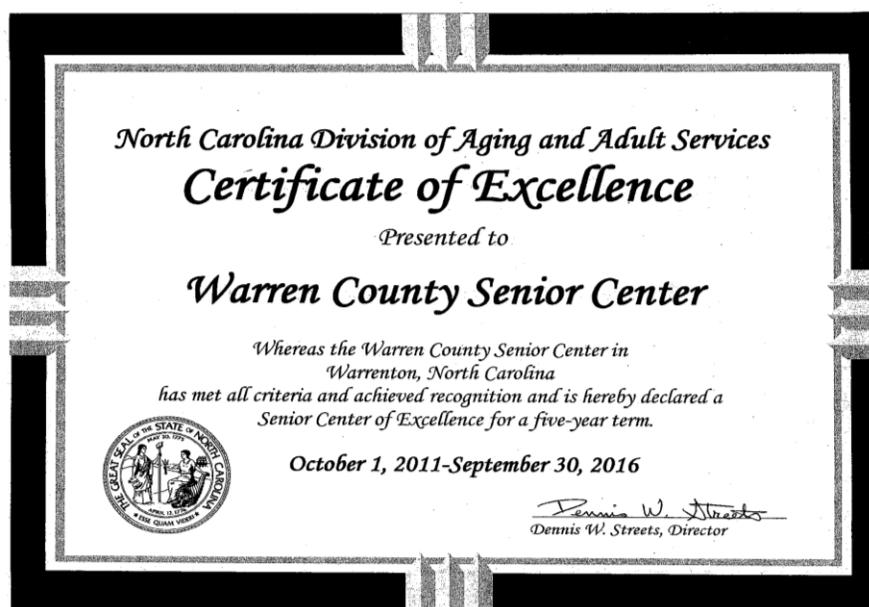


Angelona Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON NOVEMBER 7, 2011 AT 6:00 PM.

The Regular Meeting was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Ulysses Ross. Others in attendance: County Manager Linda T. Worth, Finance Director Barry Mayo and County Attorney Karlene Turrentine.

Warren County Senior Center staff and Director Arnetta Yancey were recognized for being designated a "Center of Excellence" for October 2011 through September 2016.



A moment of silence was observed followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Commissioner Downey informed the Board that her sister was listed for Tax Release over \$100.

Citizen Comments were as follows:

Dr. M. Dieckman – spoke in reference to public records law GS 142. Who's the custodian; the public official having records. Every custodian shall permit inspection in reasonable time and reasonable place prescribed by law, etc. Reason for request is not necessary and no request should be denied. Separate confidential information from non-confidential, the public agency shall bare the cost. GS 132-1 through 10, 132-4 records at end of official's term are to be delivered to the successor. Dr. Dieckman expressed concern over records in courthouse. Starting tomorrow, board of health has inspections scheduled and at the end of inspection may receive a recommendation to be **certified**.

Ernest Fleming stated the public is enjoying the Armory, Maintenance Department made sure we got every penny to the benefit of the county. You can see how our Maintenance Department has saved the county a large amount of money for in-house services. Using the Armory we should find a way to help out with the Veterans affairs, in building that veterans use. County Health insurance renewal: it is time to put out for bids, make sure BB&T is not the broker so you can open up to more agencies. Do the best we can, salaries have not gone up. InterState Bio Economic Alliance is moving forward, multiple grants are in process.

Alice Putnam – Spoke regarding Public Records Request Policy, so that the Manager’s office can better track records going out of the department. Ms. Putnam submitted a log in form for tracking records. She has concerns with proposed Records Policy, everything is being sent to Manager’s office; she questioned why attorney should be involved in all records requests. Have someone come in and conduct an in-service, any strange requests should be forwarded to the attorney. Concerned with length it would take for citizens to get records. Her recent public records request was a positive experience – made a request, folder was available for review, the information was on top that she requested. In conclusion, she suggested getting a countdown clock for citizen comments. Set out steps to take for records request.

Duane Putnam - opposed Department of Social Services request for personnel reclassification and salary adjustment. DSS Director, Jeffrey Woodard should be commended, he made a very convincing argument, but plan fails to make the grade. Under current economic circumstances it is not the right time. Thanked Mrs. Worth for opposing a department head.

On motion of Commissioner Baker which was seconded by Commissioner Ross and duly carried by unanimous vote, November 7, 2011 Suggested Agenda was adopted.

Motion was made by Commissioner Ross which was seconded by Commissioner Jordan to approve consent agenda. Motion was withdrawn.

On motion of Commissioner Baker which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to approve the Consent Agenda excluding Item **6D Tax Releases Over \$100/Under \$100**.

On motion of Commissioner Baker which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item **6A Minutes of October 3, 2011 Public Hearing and Regular Meeting** were approved.

On motion of Commissioner Baker which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item **6B Interest Income Report for September 2011** was approved.

Interest Income Report Month of September 2011

FUND	SEPTEMBER INCOME	FISCAL YEAR TO - DATE
General	276.54	796.36
Revaluation	3.98	11.79
E 911 Telephone System	4.51	11.77
Buck Spring Project	6.37	18.88
Ambulance Storage Facility	20.34	61.30
National Guard Armory	0.43	1.28
Simulcast System Upgrade	2.68	7.95
Regional Water Enterprise Fund	11.00	30.83
District 1 Enterprise Fund	15.01	44.05
Solid Waste	1.09	4.01
District II Enterprise Fund	14.49	42.02
District III Capital Project Fund	3.13	9.28
District III Phase II BANS	3.48	3.65
District III Enterprise Fund	0.38	5.82
Soul City Pump Station Improvements	0.08	0.82
	363.51	1,049.81

On motion of Commissioner Baker which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item **6C Tax Collector’s Report for September 2011** was approved.

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month SEPTEMBER 2011**

Current Year Collections

Tax Year	Charge	Collected in September	Collected to Date	Balance Outstanding	Percentage Collected
September 2011 FY12	\$15,372,369	\$983,902	\$2,666,540	\$12,705,829	17.35
September 2010 FY11	\$14,878,996	876,920	2,342,974	12,536,022	15.75

Delinquent Collections

Year	Charge	Collected in September	Collected to Date	Balance Outstanding	Percentage Collected
2010	\$770,080	\$48,062	\$190,089	579,990	24.68
2009	257,281	14,074	38,525	218,766	14.97
2008	175,573	2,709	14,211	161,362	8.09
2007	156,355	650	4,804	151,551	3.07
2006	136,764	221	1,325	135,439	0.97
2005	113,356	163	1,649	111,708	1.45
2004	100,817	354	876	99,941	0.87
2003	85,453	291	1,069	84,384	1.25
2002	108,173	241	699	107,474	0.65
2001	161,282	35	578	160,704	0.36
Total Delinquent Years	\$ 2,065,134	\$66,800	\$ 253,825	\$ 1,811,319	

Other September Receipts

County Penalties	\$ 8,636	\$ 31,192
Landfill User Fees	\$ 77,734	\$ 223,840
Municipalities	\$ 33,958	\$ 92,552
Fire District Taxes	\$ 49,856	\$ 145,632
Advance Taxes	0.00	0.00
SEPT GRAND TOTAL	\$ 1,220,886	\$ 3,413,581

R Edw Mitch
R. Edwin Mitchum, Tax Collector 10/24/2011
Date

On
mot
ion

of Commissioner Jordan which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item **6D Tax Releases Over \$100 and County Manager approved Releases Under \$100** were approved. Commissioner Downey abstained from voting because of conflict of interest.

Tax Releases Over \$100

Over \$100	11/6/2011	Date: _____
<u>ERROR CORRECTION RELEASES:</u>		
BOYD ROSA A T/A BOYD'S BP	2011 4071 301 A5 48	1344 \$ 1,269.64 PENALTY WAS WAIVED PER BOER
HARRIS BROTHERS FARM	2011 547 301	29169 \$ 2,862.31 PENALTY WAS WAIVED PER BOER
HARRISON LEROY HEIRS	2011 18516 300 C9 26F	6241 \$ 136.16 NO MH ON PROPERTY
HAWKINS CHRISTOPHER	2011 35474 300 F6 72T	16220 \$ 149.62 REDUCE MH VALUE & LFUF
INLAND PAPERBOARD & PACKAGING	2011 22376 300 C5 116A	5314 \$ 13,548.34 ADJUST BILL PER BOER
MORGAN MALCOLM JR	2008 30044 108 H1D 41	47445 \$ 146.48 MH SOLD IN 2008
MORGAN MALCOLM JR	2009 30044 109 H1D 41	50888 \$ 131.65 MH SOLD IN 2008
MORGAN MALCOLM JR	2010 30044 110 H1D 41	57774 \$ 147.88 MH SOLD IN 2008
MORGAN MALCOLM JR	2011 30044 200 H1D 41	26528 \$ 136.64 MH SOLD IN 2008
RELATIONAL LLC	2011 28401 200	26059 \$ 488.58 MACHINERY WAS ASSESSED TWICE
ROBERTS JAMES & CHARLOTTE	2011 33542 300 I2D110	18665 \$ 157.95 BOAT LISTED IN VA
SMOKE HOUSE LUMBER CO	2011 25436 300 G11 14A	2863 \$ 2,349.76 PENALTY WAS WAIVED PER BOER
VAN PETTEN THOMAS L	2011 41720 300 J2C 25	12993 \$ 241.80 PLANE LISTED IN MECKLENBURG CO
WHITMORE DAVID W	2011 43527 300 D4D438	13928 \$ 115.90 MH LISTED ON REC N 20423/BY SON
SUB-TOTAL ERROR CORRECTIONS:		\$21,882.71
<u>MOTOR VEHICLE RELEASES:</u>		
BERNARD DAVID S	2011 27098 2735 VSL3113	62086 \$103.20 DMV ERROR
SUSSIN NINA RAE & STANLEY M	2011 34764 100 ZSW4008	61772 \$205.31 TRADED VEHICLE
SUB-TOTAL MOTOR VEHICLE RELEASES:		\$308.51
SUB-TOTAL CORRECTION RELEASES:		\$21,882.71
Total Releases		\$ 22,191.22

LANDFILL USER FEE RELEASES:

ALEXANDER MARGARET D	2011 336 301	D2 7E	18392	\$230.00	HAS PRIVATE HAULER
ALSTON ANGELA D & CALVIN E	2011 14472 300	D6 75N	18854	\$115.00	HAS PRIVATE HAULER
BOYD FRANK	2011 5142 301	C2 2F	21078	\$115.00	HAS PRIVATE HAULER
BROWN ALLEN E & MARY P	2011 4821 300	F7 24B	1537	\$115.00	HAS PRIVATE HAULER
BULLOCK JANET R	2011 4387 303	F6A 4	1718	\$11.00	HAS PRIVATE HAULER
BULLOCK PAUL A & EMILY H	2011 5740 300	B3 16	1735	\$115.00	NO ELECTRICITY
CARTER DEBRA M BRANTLEY	2011 2165 300	F4 40	1185	\$115.00	HSE BURNED IN 2008
CASHION PATRICIA	2011 24858 300	H5 23D	9329	\$115.00	HAS PRIVATE HAULER
CONNELL DAVID A	2011 7947 300	E5 195B 1Z	3082	\$57.50	HOUSE NOT LIVEABLE
FITTS ELMO RAYMOND JR & HAZEL	2011 6357 301	J3 20	3743	\$115.00	NO ELECTRICITY
FLOYD CYNTHIA C	2011 7948 300	E5 195B 2Z	17986	\$57.50	HOUSE NOT LIVEABLE
GIBBS JOSEPH T JR & LINDA L	2011 11976 300	J2A 78	13926	\$115.00	HAS PRIVATE HAULER
HARMON ROBBY L & TAMMIE C	2011 17509 300	D4 75B	17392	\$230.00	HAS PRIVATE HAULER
HUX CLIFTON LEE & MARY E	2011 5695 300	J2A 86	8110	\$115.00	HAS PRIVATE HAULER
JOHNSON ELVERTIE HEIRS OF	2011 22018 300	F7 39	5666	\$115.00	NO ELECTRICITY
JORDAN REBECCA ALSTON	2011 28478 200		26093	\$115.00	NO ELECTRICITY
PERRY ALPHEUS & ALMA	2011 31126 300	D6 23	9380	\$115.00	HAS PRIVATE HAULER
PHILLIPS JAMES E & DIANE L	2011 23272 300	L3B100	9779	\$115.00	HAS PRIVATE HAULER
RICHARDSON DEBORAH L	2011 33510 300	K9 4H	10503	\$115.00	NO ELECTRICITY
RICHARDSON WILLIE L & DEBORAH	2011 33510 302	I9 2A	19029	\$115.00	NO ELECTRICITY
SEAY RICHARD I & JANICE M	2011 7766 300	L2B 14 15	9114	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE INC	2011 17355 316	K3D191	9795	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE INC	2011 17355 313	K3D200A	9822	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE INC	2011 17355 315	K3D193	16196	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE INC	2011 17355 314	K3D201	4365	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE INC	2011 17355 312	K3D173	8043	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE INC	2011 17355 311	K3D172	8042	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE INC	2011 17355 302	K3D194 19E	10343	\$115.00	HAS PRIVATE HAULER
STONEHOUSE TIMBER LODGE INC	2011 17355 303	K3D196	7715	\$460.00	HAS PRIVATE HAULER
SULLIVAN MARK R & JAN S	2011 9004 301	L2B 12 13	11784	\$115.00	HAS PRIVATE HAULER
VAN PETTEN THOMAS L	2011 41720 300	J2C 25	12993	\$115.00	HAS PRIVATE HAULER
WAGNER CAROLYN P	2011 2337 300	D4C 8	8902	\$115.00	IN CITY LIMITS
WOODY ROBERT E JR & SHARON	2011 10915 301	G6 9B	14220	\$115.00	HAS PRIVATE HAULER

TOTAL LFUF RELEASES: \$4,151.00
Total Releases \$ 26,342.22

County Manager approved Releases Under \$100

LW
Date: 10/27/11

Under \$100		11/6/2011		Date: <u>10/27/11</u>		
ERROR CORRECTION RELEASES:						
NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON
BOYD ROSA A	2011	4071 301	A5 48	1344	\$ 5.30	DIFF IN AMENDED ASSESSMENT
EDWARDS LONNIE K & MARLEEN D	2011	16131 300	L3C 63	18619	\$ 20.67	BOATS OVERASSESSED
LILES LARRY B	2011	8624 200		26077	\$ 23.66	BOAT OVERASSESSED
MCBRIDE KEAN L & JENNIFER A	2011	1925 300	K2A116	15698	\$ 17.92	BOAT OVERASSESSED
OWENS CLIFFORD C	2011	35869 300	L2B 119	15537	\$ 81.32	BOATS CHARGED TWICE
WAMPFLER JERRY & CAROL TRUST	2011	42301 301	K2D 72	13178	\$ 16.45	BOAT OVERASSESSED
WILSON DOCTOR M & EDNA A	2011	45138 341	H6 2A	20165	\$ 23.88	ADJUST ACREAGE

SUB-TOTAL ERROR CORRECTIONS: \$ 189.20

MOTOR VEHICLE RELEASES:

BOLTON ERNEST LEE	2011	3724 2337	BW89428	70090	\$14.01	VALUE TOO HIGH/PER BILL OF SALE
BUCHANAN THOMAS L	2011	12188 1011	XRN9362	60362	\$10.15	DMV ERROR
BUKOWSKI STEVE S	2011	16723 2287	XSB4500	61638	\$45.01	DMV ERROR
CLAIBORNE HENRY L	2011	770 2605	AEH2417	70358	\$22.12	SOLD
CLARK DOLORES E	2011	12845 1983	SRK6225	61334	\$30.46	DMV ERROR
CLARK DOLORES ELAINE	2010	12845 1997	SRK6225	59992	\$7.29	JUNKED
CLARK JAMES T	2011	8506 1616	ADE7161	69369	\$19.14	SALVAGEABLE VALUE
CLINE ASHLEIGH LYNN	2011	34648 2411	YVV8118	61762	\$29.69	RELEASED TO HALIFAX CO
EVANS EARL C	2011	14864 1415	ZTJ2211	65886	\$15.68	HIGH MILEAGE
GAVIN & DOWNEY	2011	24220 1450	YNC5445	75870	\$5.73	SOLD
GERBING FREDERICK & ARLEEN	2011	15736 1490	BA41930	65961	\$23.28	SOLD
HANDY JUDITH MARIE	2011	24215 1520	ZSW4761	60871	\$12.18	SOLD
HAYES JAMES A JR	2011	19038 1536	SVP1633	60887	\$32.96	DMV ERROR
HOLST GREGORY JAY	2011	25700 2056	XSB2265	77734	\$33.21	MOVED TO VA
HOLST JEANETTE CAROL	2011	25700 1958	HD29577	69711	\$26.32	MOVED TO VA
JONES KIMBERLY A	2011	22735 2116	ZNA2576	75204	\$24.26	TRADED
KUYKENDALL ROGER DEAN	2011	24746 1803	NWL3191	69556	\$40.11	TEXAS RESIDENT/IN SERVICE
LEONARD JOHN B	2011	25330 1782	MZW5614	69535	\$13.40	SOLD
LILES SAMMY REID	2011	25506 110	YPS4607	56793	\$10.19	DMV ERROR
MARRS GLEN E JR	2011	21139 110	8940R	57429	\$60.58	DMV ERROR
MATTHEWS OTHA T JR	2011	26934 1707	ZTH3308	61058	\$24.15	TAGS TURNED IN FEB 2011
MITCHUM ROBERT E	2011	28888 1583	VTZ6172	60934	\$90.85	DMV ERROR
PASCHALL JACK JR	2011	30140 1043	XTH7524	76721	\$4.86	SOLD
PERNELL JOYCE S	2011	31119 1441	XWH2645	60792	\$7.81	TAGS TURNED IN FEB 2011
PERSON JOHN A	2011	27378 100	SRK5728	61097	\$2.32	WRONG NAME PUT ON VEHICLE
POTEAT RACHEL G	2011	4554 1221	WNK2828	60572	\$10.35	DMV ERROR
REID ALTON GRAY	2011	3267 1672	XRN8490	61023	\$21.35	SOLD
REID MARION L	2011	18888 1469	NWH7777	77147	\$4.77	SOLD
SHEARIN PEGGY R	2011	37014 2481	YVS9103	61832	\$92.75	DMV ERROR
STEEDMAN TERRY W	2011	14389 2131	SNW7106	61482	\$10.31	DMV ERROR
TALLEY DORIS E	2011	15639 2697	ZPW6251	62048	\$0.73	SOLD
WATKINS DAVID DEWITT	2011	32549 1123	PXC5273	60474	25.84	DMV ERROR
WATKINS DAVID DEWITT	2011	32549 1614	SZX7716	60965	47.21	DMV ERROR
WESLEY PATRICIA E	2011	15981 1883	HD10240	67979	\$24.60	SOLD
WESLEY ROBERT	2011	15981 2176	HD56537	69929	\$80.30	REG IN NJ
WILLIAMS CORA W	2011	45004 2320	XSB6923	79397	\$17.19	SOLD

SUB-TOTAL MOTOR VEHICLE RELEASES: \$941.16
SUB-TOTAL CORRECTION RELEASES: \$ 189.20
Total Releases \$1,130.36

On motion of Commissioner Baker which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item **6E Employee Performance Bonds were approved as follows:**

Sheriff Johnny Williams:

December 5, 2011 to December 5, 2012; \$100 premium

Register of Deeds Yvonne Alston:

December 1, 2011 to December 1, 2012; \$100 premium

Having held a required Public Hearing on Monday, November 7, 2011 at 5:15 pm to hear citizen comments regarding petition request from Kenneth M. Norwood to abandon a portion of Spain Road (SR 1203), the following action was taken.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was authorized to submit to the North Carolina Department of Transportation, a petition request to abandon a part of SR 1203 (Spain Road).

Having held a required Public Hearing on Monday, November 7, 2011 at 5:30 pm to hear citizen comments regarding North Carolina Department of Transportation's Proposed 2011-2012 Secondary Road Construction Program, the following action was taken.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, North Carolina Department of Transportation's Proposed 2011-2012 Secondary Road Construction Program, was approved as presented by Stephen Winstead, NC DOT District Engineer.

Having held a required Public Hearing on Monday, November 7, 2011 at 5:45 pm to hear citizen comments regarding Three-Year Update of the Ten-Year Solid Waste Management Plan (2012-2022) for Warren County, the following action was taken.

On motion of Commissioner Baker, which was seconded by Commissioner Ross and duly carried by unanimous vote, Three-Year Update of the Ten-Year Solid Waste Management Plan (2012-2022) for Warren County was approved by resolution:

**RESOLUTION ACCEPTING AND ENDORSING THE SOLID WASTE
MANAGEMENT PLAN OF 2012 FOR WARREN COUNTY**

WHEREAS, the State of North Carolina has placed planning responsibility on local government for the management of solid waste; and

WHEREAS, the Warren County Board of Commissioners recognizes the need for an improved solid waste management system, as well as the need to control the cost associated with the same; and

WHEREAS, N.C. General Statute 130A-309.09A(b) requires each unit of local government, either individually or in cooperation with other units of local government, to update the Ten-Year Comprehensive Solid Waste Management Plan at least every three years; and

WHEREAS, the Board of County Commissioners did hold a public hearing to receive citizens' comments on its proposed solid waste management plan; and

WHEREAS, the proposed solid waste management plan was also presented to municipalities in the County with the Towns of Macon, Norlina and Warrenton endorsing same;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF WARREN COUNTY:

That Warren County's 2012 Three-Year Comprehensive Solid Waste Management Plan is accepted and endorsed and placed on file with Clerk to the Board on this day, _____ 2011.

On motion of Commissioner Ross which was seconded by Commissioner Downey and duly carried by unanimous vote, David Duxbury was appointed to the Planning Board to fill the unexpired term of Marty Richardson. Term expires March 2012.

Motion carried; Option A proposal for Warren County Public Schools revision to the 2012 budget allocation was approved:

Having held discussion during October 19, 2011 work session, regarding request from Viola Alston for reimbursement of Solid Waste Tipping Fee of \$146.90 related to storm damage after Hurricane Irene, the following Board action was taken.

On motion of Commissioner Baker, which was seconded by Commissioner Ross and duly carried, it was ordered to approve request from Viola Alston for reimbursement of Solid Waste Tipping Fee in the amount of \$146.90, related to storm damage after Hurricane Irene.

Votes were as follows: Ayes: Baker and Ross
 Nays: Downey, Jordan and Richardson

Motion did not carry.

Having held discussion during October 19, 2011 work session, regarding continued funding of Warren County Buildings & Grounds Department, Construction Division past December 31, 2011, the following Board action was taken.

On motion of Commissioner Ross, which was seconded by Commissioner Baker and duly carried, it was ordered to fund the Warren County Buildings & Grounds Department, Construction Division past until June 30, 2012.

Votes were as follows: Ayes: Baker and Ross
 Nays: Downey, Jordan and Richardson

Motion did not carry.

On consensus of the Board of Commissioners, County Manager Linda T. Worth was directed to secure bids for completion of the EMS Satellite Site II project. Bids will be presented during the December 5, 2011 meeting for Board's review.

A request for part-time Administrative Assistant I position in the Veterans Service Office was discussed during the October 19th work session. Should the Board approve this request, additional funding in the amount of \$9,311 will need to be appropriated to the Veterans Service departmental budget from fund balance to cover salaries/fringes for the part-time position effective December 1, 2011 through June 30, 2012. Salary will be pro-rated accordingly.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Human Resources Manager Elgin Lane was authorized to fill a part-time Administrative Assistant I position in the Veterans Service Office with salary pro-rated accordingly; effective December 1, 2011 through June 30, 2012.

Proposed Position Reclassification Plan and Salary Adjustment request for Department of Social Services (DSS) Director and other DSS staff positions was discussed during the October 19th work session. The Board took the following action.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to deny proposed Position Reclassification Plan and Salary Adjustment request for Department of Social Services (DSS) Director and other DSS staff positions.

The proposed "Public Records Policy," a guideline for county employees filling requests for information from the public, which had been discussed during the Work Sessions of August 17 and October 19, 2011 and was presented on the September 6, 2011 regular meeting agenda for consideration, was presented for a fourth (4th) time for Board's action.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to use the NC State Public Records policy when filling requests for information from the public.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, **Agreement for Provision of County-Based Aging Services for October 1, 2011 through June 30, 2012**, administered through the Warren County Senior Center, was adopted. Board Chairman Barry Richardson was authorized to sign related documentation.

On motion of Commissioner Ross, which was seconded by Commissioner Baker and duly carried by unanimous vote, **Warren County Water & Sewer District III, Phase III Engineer Inspection Plan** as required by USDA submitted by Rivers & Associates was approved. Board Chairman Barry Richardson was authorized to sign related documentation.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, **Warren County Water & Sewer District III, Phase III Capital Project Construction Contract with Herring & Rivenbark** as submitted by Rivers & Associates was approved. Board Chairman Barry Richardson was authorized to execute documentation.

Elgin Lane, Human Resources Manager & Arnetta Yancey, Director Senior Center requested approval to establish a new grant-funded, time-limited Administrative Assistant I position in the Warren County Senior Center. The Senior Center received an additional \$12,195 from Home & Community Care Block Grant for the FY 2011-12 which will fund the position. Approval was requested to create an Administrative Assistant I position at Salary Grade 13 (range \$21,657 to \$34,752), a part-time position at 20 hours per week through the end of the Fiscal Year.

On motion of Commissioner Baker, which was seconded by Commissioner Downey and duly carried by unanimous vote, request was approved to establish a new grant-funded, time-limited Administrative Assistant I position in the Warren County Senior Center. Funding source: \$12,195 Home & Community Care Block Grant for the FY 2011-12. Salary Grade 13 (range \$21,657 to \$34,752), part-time position at 20 hours per week through the end of the Fiscal Year.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Resolution of Support for Grant Application submitted by Freddie Harris, Grant Writer & CEO Buringi's House, Inc. (non-profit) was adopted related to grant application to NC Department of Health and Human Services Division of Public Health to operate an Adolescent Parenting Program to benefit Warren County youth in partnership with the Warren County Department of Social Services.

**Resolution Supporting
Buringis' House Adolescent Parenting Program**

WHEREAS, Warren County is ranked 21st in the State for Teen Pregnancy and teen birth rates in the US are up to 9 times higher than in most other developed countries; and

Whereas, Hispanic and black teen girls are about 2-3 times more likely to give birth and use of birth control is lower among sexually active black and Hispanic high school students; and

Whereas, girls born to teen parents are almost 33% more likely to become teen parents themselves, continuing the cycle of teen pregnancy; and

Whereas, approximately 50% of teen mothers get a high school diploma by age 22, compared to 90% of teen girls who do not give birth.

NOW, THEREFORE BE IT RESOLVED the Warren County Board of Commissioners endorse and support "***Buringis' House Adolescent Parenting Program***".

BE IT FURTHER RESOLVED, that the Warren County Board of Commissioners support the partnership of Buringi's House and the Warren County Department of Social Services in the effort to reduce and educate our youth in the epidemic of Teen Pregnancy.

Adopted this the 7th day of November, 2011.

Having been granted authority to approve contracts up to but not to exceed \$50,000, County Manager's Report of contracts approved was presented for the Board's information.

On motion of Commissioner Baker, which was seconded by Commissioner Ross and duly carried by unanimous vote, report of contracts approved by County Manager was accepted as presented:

RE: Notice of Contracts Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that the following contracts/agreements have been executed:

General County

Intercomp Systems
3901 Barrett Drive, Suite 305
Raleigh, NC 27609

This is a six-month IT support services contract for all county departments. Lapsed salary/fringes in the IT departmental budget will be used to pay the total contract cost of \$9,780.

Detention Center

PAY-TEL Communications, Inc.
P.O. Box 8179
Greensboro, NC 27419

This is an agreement for the provision of prepaid telephone calling cards for the inmate population at the Detention Facility. Inmates will be responsible for paying for the calling cards and Warren County would receive a commission on all cards sold. There is no cost to the county to participate in this program.

Senior Center

Kerr-Tar Area Agency on Aging
Kerr-Tar COG
P.O. Box 709
Henderson, NC 27536

This is the agreement for the state appropriation for senior centers from the 2011 Session of the NC General Assembly. The amount of this appropriation is \$4,069 which requires a 25% local match of \$1,356 which is budgeted in the Senior Center departmental budget.

Xavus Solutions, LLC
P.O. Box 55071 #30713
Boston, MA 02205-5071

This is the Purchase and Licensing agreement for the My Senior Center hardware and software products that will automate the Senior Center's management system. The discounted fee of \$3,700 will be paid from Home and Community Care Block Grant funds.

Child Support Enforcement Office

Atty. Marvin P. Rooker
P.O. Box 178
Warrenton, NC 27589

This is the lease agreement for office space in the Williamsburg Manor Office Building for the Child Support Enforcement Office. The annual base rental amount of \$14,400 is budgeted in the Child Support Enforcement office departmental budget.

Telecommunications

Eaton Corporation
8609 Six Forks Rd.
Raleigh, NC 27615

This is a Service Agreement for PowerCare Battery Update for equipment in the E-911 Center. The cost of new batteries, \$2,737, will be paid from E-911 funds.

Buildings & Grounds Department

UniFirst
 821 S. Church St.
 Rocky Mount, NC 27803

This is a customer service agreement for Buildings & Grounds Department employees' uniforms, and housekeeping supplies (toilet paper, paper towels, and trash can liners). The funds to accommodate this agreement are budgeted in the Buildings & Grounds Departmental budget.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, County Manager's Status Report for October 2011 was accepted:

RE: October Status Report

Following is a recap of my work activities for the month of October 2011:

Administration

- Prepared for and attended Board of Commissioners public hearing and regular meeting (10/3/11)
- Met with Environmental Consultant and Planning/Zoning Administrator to discuss potential EPA Brownfield's programs/grants for Warren Co. (10/5/11)
- Attended FEMA Board meeting (10/6/11)
- Attended VWGF Sub-Committee Meeting (10/6/11)
- Met with representative of Pierce Group Benefits to discuss county benefits plans (10/7/11)
- Met with Superintendent of Schools to discuss budget reallocation proposals (10/10/11)
- Met with County Forest Ranger to discuss Buck Springs Plantation Forestry Management Plan (10/11/11)
- Met with Dr. Appleton to discuss status of GreenTech Project (10/11/11)
- Attended Emergency Services' After Action Review for Hurricane Irene Response (10/18/11)
- Met with Officers of East Coast Natural to discuss status of Meat Processing Plant project (10/19/11)
- Prepared for and attended Board of Commissioners Work Session (10/19/11)
- Met with Public Utilities Director to discuss issues of concern (10/19/11)
- Met with Tax Administrator to discuss GIS mapping/addressing issues (10/21/11)
- Met with EDC Director to discuss economic development projects and other issues of concern (10/25/11)
- Attended Senior Citizens Advisory Board Meeting (10/25/11)
- Met with HR Manager and County Attorney to discuss ESC hearing procedures (10/26/11)
- Conducted monthly Department Head meeting (10/27/11)
- Attended Kerr-Tar COG Advisory Board meeting (10/27/11)
- Met with EDC Director to discuss economic development (10/28/11)
- Attended Office Safety Training meeting (10/31/11)

Other Activities

- Attended Five County Mental Health Authority/Piedmont Behavioral Health Community Briefing (10/5/11)
- Attended Glen Raven Mills Solar Celebration (10/10/11)
- Attended Firemen's Association Annual meeting (10/11/11)
- Attended Public Health Forum at the County Health Department (10/12/11)
- Attended "Project Liberation" at the Memorial Library (10/18/11)
- Attended and participated in Senior Center Celebration of being designated a Center of Excellence (10/28/11)

Project Updates**Construction/Renovation Projects****EMS Satellite Facility #2**

No additional work has been done on the Davis-Bugg Road EMS satellite facility which is approximately 10-15% complete at this time. The Buildings & Grounds Manager is waiting on approval from the Board of Commissioners to move forward with in-house construction of this facility. The next step would be to have the plumbing roughed in so the concrete floor can be poured.

In-House Repair & Renovation Projects

Work on the former Doctor's Office building that will house County Administration is approximately 98% complete at this time. County Administration offices are tentatively scheduled to move to the new location in the next two weeks.

The Buildings & Grounds Department will also be working on a handicapped ramp at the additional building leased for the Senior Center to make the building accessible.

CDBG Projects**2008 Scattered Site Housing CDBG Project**

This project is in the process of being closed out. A short-term extension to 11/4/11 has been requested to allow for processing of all invoices and preparation of final close-out paperwork. We have not received confirmation from Community Investment & Assistance that the extension has been granted.

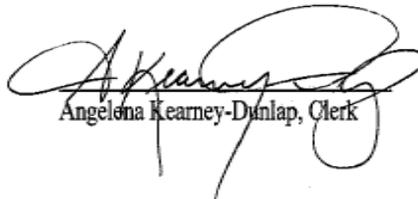
Ephraim Place Subdivision CDBG Housing Project

Warren Family Institute is still working on identifying potential homeowners for the four homes to be constructed in the subdivision so the CDBG portion of this project can be closed out.

On motion of Commissioner Ross, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with GS §143-18.11(a)(3)(6) to discuss Attorney Client Privileged Information and Personnel Matters.

On motion of Commissioner Ross, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was ordered to return to the regular monthly meeting.

With no further business to discuss and on motion of Commissioner Baker which was seconded by Commissioner Ross and duly carried by unanimous vote, the November 7, 2011 Board of Commissioners meeting was adjourned.



Angelona Kearney-Dunlap, Clerk