

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE ARMORY CIVIC CENTER MEETING ROOM ON MONDAY – FEBRUARY 6, 2012 AT 6:00 PM.**

The regular meeting of the Warren County Board of Commissioners was called to order by Chairman Ulysses S. Ross. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Barry Richardson. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

A moment of silence was observed followed by the Clerk to the Board reading the “Conflict of Interest Disclaimer.”

*“Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*

*In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.*

*Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?*

*If so, please identify the conflict and refrain from any undue participation in the particular matter involved.*

**Citizen Comment:**

**Jereann King-Johnson** – Spoke in representation of the Heritage Quilters who had a resolution on the agenda for Board’s approval. Mrs. King-Johnson thanked the Board for considering keeping the Hendricks House in the current location on Front Street. The quilters have been organized for over 11 years and have shed a new light on quilting which is a source for creative expression. Also has enhanced Warren County by adding value as a tourist destination. A museum should be developed in the Hendricks House.

On motion of Commissioner Richardson which was seconded by Commissioner Jordan and duly carried by unanimous vote, February 6, 2012 Suggested Agenda was adopted with the following amendments:

Revised Agenda Item 9-B – CDBG Housing Committee Appointments and Request to Schedule Public Hearing on March 12, 2012 to Receive Public Comment on the Submission of the 2011 Scattered Site Housing Rehabilitation Program Funding Application

Added Agenda Item 10-A - Request from Relay for Life to Use Warren County Armory Civic Center with Rental Fee Waived for March 10, 2012 - Patricia Earnhardt Tyndall

Motion was made by Commissioner Richardson to approve Consent Agenda Item 6A, minutes of: December 5, 2011 Organizational & Regular Monthly Meetings (tabled from January 3, 2012 agenda); January 3, 2012 Regular Meeting; January 9, 2012 Special Meeting and January 18, 2012 Account of Budget Goal Setting Work Session.

Commissioner Baker had questions regarding the December 5, 2011 minutes of the Annual Organizational Meeting, therefore Commissioner Richardson withdrew his motion.

On motion of Commissioner Baker which was seconded by Commissioner Jordan and duly carried by unanimous vote, Consent Agenda Item 6-A was approved excluding minutes of December 5, 2011 Organizational Meeting:

Approved:        December 5, 2011 Regular Meeting  
                          January 3, 2012 Regular Meeting  
                          January 9, 2012 Special Meeting  
                          January 18, 2012 Account of Budget Goal Setting Work Session

Motion was made by Commissioner Richardson to approve December 5, 2011 Organizational Meeting minutes as amended. Motion died for lack of a second.

On motion of Commissioner Baker which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to discuss December 5, 2011 Organizational Meeting minutes.

By consensus it was decided to schedule Board of Commissioner training on Roberts Rules of Order and each commissioner receive a copy of Robert's Rules of Order.

On motion of Commissioner Richardson which was seconded by Commissioner Jordan and duly carried by a majority vote, December 5, 2011 Organizational Meeting Minutes were adopted with necessary revisions.

Votes were as follows:           Ayes: Richardson, Jordan, Ross and Downey  
   Nay: Baker

Motion carried, December 5, 2011 Organizational Meeting Minutes were adopted with necessary revisions.

On motion of Commissioner Baker which was seconded by Commissioner Jordan and duly carried by unanimous vote, Consent Agenda Item # 6B – Interest Income Report for December 2011 was approved:

**INTEREST INCOME REPORT**  
**Month of December 2011**

FUND	DECEMBER INCOME	FISCAL YEAR TO - DATE
General	783.65	2,329.55
Revaluation	16.39	44.16
E 911 Telephone System	18.49	48.22
Buck Spring Project	20.59	60.67
Ambulance Storage Facility	22.17	124.96
National Guard Armory	1.38	4.08
Simulcast System Upgrade	8.66	25.53
Regional Water Enterprise Fund	29.72	91.91
District 1 Enterprise Fund	55.28	151.03
Solid Waste	1.65	6.19
District II Enterprise Fund	53.59	146.12
District III Capital Project Fund	17.19	38.47
District III Phase II BANS	23.93	24.46
District III Enterprise Fund	1.22	25.26
Soul City Pump Station Improvements	0.27	2.64
	1,054.18	3,123.25

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Consent Agenda Item # 6C – Tax Collector's Report for December 2011 was approved:

**Tax Collector's Report**  
**to the Warren County Board of Commissioners**  
**For the Month DECEMBER 2011**

**Current Year Collections**

Tax Year	Charge	Collected In DECEMBER	Collected to Date	Balance Outstanding	Percentage Collected
DECEMBER 2011 FY12	\$15,572,320	\$4,921,283	\$11,488,439	\$4,083,881	73.77
DECEMBER 2010 FY11	\$15,081,895	4,660,978	10,982,576	4,099,318	72.82

**Delinquent Collections**

Year	Charge	Collected	Balance Outstanding	Percentage Collected
2010	\$766,901	\$31,936	\$312,244	40.72
2009	257,139	4,484	56,274	21.88
2008	175,482	1,447	22,705	12.94
2007	156,347	1,075	9,338	147,008
2006	138,764	747	4,469	132,294
2005	113,356	226	3,241	110,115
2004	100,817	429	1,940	98,877
2003	85,453	218	1,794	83,659
2002	108,173	269	1,562	106,612
2001	161,282	32	1,046	160,235
<b>Total Delinquent Years</b>	<b>\$ 2,061,714</b>	<b>\$40,863</b>	<b>\$ 414,613</b>	<b>\$ 1,647,098</b>

**Other DECEMBER Receipts**

County Penalties	\$ 9,937	\$ 65,482
Landfill User Fees	\$ 301,576	\$ 812,489
Municipalities	\$ 277,073	\$ 497,824
Fire District Taxes	\$ 231,153	\$ 562,966
Advance Taxes	760.00	760.00

**DECEMBER GRAND TOTAL**

<b>\$ 5,782,645</b>	<b>\$ 13,842,573</b>
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*R Edwin Mitchum*

R. Edwin Mitchum, Tax Collector

1/26/2012

Date

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Consent Agenda Item # 6D – Request for Tax Releases over \$100 was approved:

<b>Over \$100</b>	<b>2/6/2012</b>	<b>Date:</b> _____
<b><u>ERROR CORRECTION RELEASES:</u></b>		
ALSTON LATISHA D	2011 23411 200	30882 \$ 150.28 MH WAS ALWAYS IN VANCE CO
ALSTON LATISHA D	2010 23411 110	58185 \$ 162.40 MH WAS ALWAYS IN VANCE CO
ALSTON LATISHA D	2010 23411 110	58165 \$ 124.53 MH WAS ALWAYS IN VANCE CO
ALSTON LATISHA D	2010 23411 110	58181 \$ 127.36 MH WAS ALWAYS IN VANCE CO
HAYWOOD ANTHONY	2009 32794 109	51094 \$ 171.32 MH CHARGED ON PARCEL B10 1
HAYWOOD ANTHONY	2010 32794 110	58020 \$ 168.52 MH CHARGED ON PARCEL B10 1
HAYWOOD ANTHONY	2011 32794 200	29022 \$ 151.36 MH CHARGED ON PARCEL B10 1
HENDRICKS ELNORA E	2010 8497 110	58046 \$ 134.80 MH CHARGED TWICE/ON ACC 7994
HENDRICKS ELNORA E	2011 8497 200	29263 \$ 122.37 MH CHARGED TWICE/ON ACC 7994
JOHNSON CHARLES T JR	2011 21939 301	E6B396 3185 \$ 234.19 CLERICAL ERROR
LOCKETT SHENIKA	2011 32303 200	E2 1551 31359 \$ 184.43 MH INCORRECTLY ASSESSED
NEAL TOMMY L	2001 2740 101	H7 16 1X 32795 \$ 294.09 MH TORN DOWN BY OWNER YRS AGO
NEAL TOMMY L	2002 2740 102	H7 16 1X 33826 \$ 282.58 MH TORN DOWN BY OWNER YRS AGO
NEAL TOMMY L	2003 2740 103	H7 16 1X 35008 \$ 276.66 MH TORN DOWN BY OWNER YRS AGO
NEAL TOMMY L	2004 2740 104	H7 16 1X 38272 \$ 256.05 MH TORN DOWN BY OWNER YRS AGO
NEAL TOMMY L	2005 2740 105	H7 16 1X 38942 \$ 250.04 MH TORN DOWN BY OWNER YRS AGO
NEAL TOMMY L	2006 2740 106	H7 16 1X 41987 \$ 235.64 MH TORN DOWN BY OWNER YRS AGO
NEAL TOMMY L	2007 2740 107	H7 16 1X 44536 \$ 215.42 MH TORN DOWN BY OWNER YRS AGO
NEAL TOMMY L	2008 2740 108	H7 16 1X 47505 \$ 206.58 MH TORN DOWN BY OWNER YRS AGO
SMITH DERRICK	2011 879 200	30859 \$ 124.99 ONLY 1 MH ON PROP
VERMISSEN D & RITA L MAES	2011 20431 301	I3D 358 15992 \$ 101.35 BOAT ALSO CHARGED ON REC 15993
WIGGINS GRACE V	2005 4198 105	38624 \$ 373.84 SOLD MH TO AL FLEMING IN 2004
<b>SUB-TOTAL ERROR CORRECTIONS:</b>		<b>\$4,348.60</b>
<b><u>MOTOR VEHICLE RELEASES:</u></b>		
AYSCUE NANCY A	2011 2107 2192	YYX5989 74781 \$ 110.22 SOLD
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>		<b>\$110.22</b>
<b>SUB-TOTAL CORRECTION RELEASES:</b>		<b>\$4,348.60</b>
<b>Total Releases</b>		<b>\$ 4,458.82</b>
<b><u>LANDFILL USER FEE RELEASES:</u></b>		
CAUDLE WILLIAM T HEIRS	2011 7426 328	F10 17C 17592 \$115.00 RELEASE GRANTED PREVIOUS YRS
GUNN FANNIE W	2011 24994 301	J3B104 16159 \$115.00 HAS PRIVATE HAULER
HARMON ROBBY LEE	2011 17509 302	E3 98 2851 \$115.00 NO ELECTRICITY
HUDGINS ANNIE R	2011 20808 302	K2C 63D 17988 \$115.00 LFUF CHARGED TWICE
LEETE MOBILE HOME MER LLC	2011 35706 200	31725 \$805.00 ONLY 1 MH SALVAGEABLE
PRIVETTS JAMES	2011 10364 301	F6 154 3054 \$115.00 HSE UNLIVEABLE
SHEARIN JASPER W JR	2011 38906 300	H3 52 11127 \$117.30 NO ELECTRICITY
SPRUILL HUGHLEY C HEIRS	2009 3509 109	I6 33 51859 \$105.00 HSE UNLIVEABLE
SPRUILL HUGHLEY C HEIRS	2010 3509 110	I6 33 59388 \$115.00 HSE UNLIVEABLE
SPRUILL HUGHLEY C HEIRS	2011 3509 110	I6 33 12218 \$115.00 HSE UNLIVEABLE
WILKER DOROTHY D & OTHERS	2011 11312 367	E5 198 14270 \$115.00 EXTRA LFUF CHARGED IN ERROR
<b>TOTAL LFUF RELEASES:</b>		<b>\$1,947.30</b>
<b>Total Releases</b>		<b>\$ 6,406.12</b>

County Manager approved request for Tax Releases Under \$100 are as follows:

<b>Under \$100</b>	<b>2/6/2012</b>	<b>Date:</b> <i>1/26/12</i>				
<b><u>ERROR CORRECTION RELEASES:</u></b>						
<b>NAME</b>	<b>Year</b>	<b>ACCT#</b>	<b>MAP #</b>	<b>RECORD #</b>	<b>AMOUNT</b>	<b>REASON</b>
ABBOTT BRADFORD L	2011	35475 300	E3 107	8943	\$ 9.20	MH CHARGED TWICE ON BILL
CAPPS WELDON C SR & BETTY B	2008	6933 108	K9 40	45796	\$ 52.17	BILLED IN ERROR
CLEMENTS PHILLIP P & NANCY	2011	5932 300	H1C 242	21588	\$ 27.93	BOAT MOTOR HAS INCORRECT VALUE
DOWNEY RICKY	2006	4913 106	D2 7 2X	41871	\$ 4.06	MH SOLD TO MARGARET DOWNEY
HALL CHARLES	2011	16917 300	A2B 13	4966	\$ 2.04	CLERICAL ERROR/NO DOG
HIGHT DAVID M & DENISE	2011	19939 110	H5 6A	12218	\$41.80	BUSES DOUBLE LISTED
INGRAM LARRY EDWARD	2011	9158 1955	BZ98482	71323	\$29.57	CAMPER INCORRECTLY ASSESSED
JENKINS ANGEL N	2008	32431 108		47606	\$ 22.40	HAS NEVER OWNED BOAT
JOHNSON THOMAS MITCHELL JR	2008	28147 108		47530	\$ 50.11	SOLD BOAT IN 2006
JONES GLADYS ROBINSON TRUST	2011	22534 300	K2C 38	6501	\$ 6.92	BOAT LISTED IN WAKE CO
LEWIS DONALD R	2006	4245 106		41679	\$ 23.59	BOAT SOLD IN JUNE 2005
MERCER CLAUDE	2006	4099 106	L4A 26B 3X	42031	\$ 24.89	LEASEHOLD MH REMOVED/OLD BILL
PAYNTER LOTTIE & THOMAS	2008	30411 108	H6 7A	48082	\$ 65.19	PROP LISTED WITH H6 13
PIERSON ASHLEY E	2011	29535 200		26403	\$ 74.63	BOATS KEPT IN WAKE CO
PLACER TERESA HEIRS	2007	2190 107	H4 45	44558	\$ 4.80	STORAGE BUILDING REMOVED
RICHER JOHNNIE B & CATHY	2006	16127 106		41579	\$ 23.16	SOLD BOAT IN 2004
SACKETT WILLIAM	2011	7019 200		30156	\$ 36.94	SOLD BOAT MAY 2011
<b>SUB-TOTAL ERROR CORRECTIONS:</b>					<b>\$ 499.40</b>	

**MOTOR VEHICLE RELEASES:**

ALSTON JESSICA Y	2011 34667 2339	AEM3179	70092	\$12.40	REPOSSESSED
BARHAM BARBARA F	2011 152 110	0795NR	57546	\$62.30	DMV ERROR
BOYD ADRIENNE M	2011 34494 2369	AEM6185	71737	\$81.20	SOLD
CAMPBELL CHRISTOPHER J	2011 3285 2069	ZTN4076	69822	\$48.96	TRADED
COX LEW A HILLIARD	2011 8619 2256	HD36183	61607	\$35.35	SOLD
DAVIS CALVIN JR	2011 108097 1104	AEJ1091	67200	\$5.30	SOLD
DAVIS LARRY	2011 23428 1870	TTF7542	61221	\$7.20	JUNKED
DEBNAM ELLEN R	2011 13044 1851	SVA3952	66322	\$32.67	SOLD
DUFAULT STEVEN G SR	2011 16128 1371	IMIUBU	69124	\$10.78	SOLD
EGERTON GILBERT G JR	2011 13036 2293	VWW4161	74882	\$39.79	SALVAGEABLE TITLE
ELLIS EDITH	2011 26887 110	WSH9727	57463	\$49.29	DMV ERROR
FALTZ FELICIA R	2011 25893 1916	AEH1863	69669	\$10.67	SOLD
FARLEY MORRIS WAYNE	2011 35278 2536	BY90958	75125	\$72.92	WRONG INFORMATION
FRANCIS BENNIE F	2011 16124 1593	PTM2230	60944	\$4.47	SOLD
GOOLSBY JAMES L JR	2011 24273 1913	BR28575	74502	\$2.04	RELEASED TO VANCE CO
GREMILLIN A F JR	2011 17736 1396	RXY6238	72354	\$9.24	SOLD
HERWICK HYLE K JR	2010 22374 110	ZRD4776	57659	\$82.36	DMV ERROR
JOYNER MARCUS E	2011 36111 1458	AEF7244	69211	\$6.54	TOTALED
KNIGHT LINDA C	2011 24702 1819	RRL3780	78896	\$10.85	SOLD
KOCCOCH DARLENE	2011 16886 2393	ZPW4221	79470	\$6.99	SOLD
LUCAS AMANDA H	2011 32518 2483	YVT2715	68579	\$5.45	SOLD
MARTIN DAVID M	2011 6860 2042	XZS7331	77720	\$4.68	TOTALED
MULLEN KATHERINE M	2011 25548 110	RSH9373	56177	\$13.15	SOLD
NEAL EDNA	2011 29620 2406	XNB2499	74995	\$76.60	SOLD
RUDD KARY M	2011 35533 1226	VWW7339	68979	\$6.72	SOLD
STEGALL LUTHER E	2011 38932 2180	976390	68276	\$10.20	SOLD
SWEENEY VIRGINIA G	2011 2198 1052	XWF8705	67148	\$3.20	GAVE AWAY
SWENSON JANICE ANN	2011 36148 2347	TA77743	70100	\$32.23	RELEASED TO VANCE CO

<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>	<b>\$743.55</b>
<b>SUB-TOTAL CORRECTION RELEASES:</b>	<b>\$ 499.40</b>
<b>Total Releases</b>	<b>\$1,242.95</b>

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Consent Agenda Item # 6E – Resolution In Honor of Warren County’s Quilting Heritage was adopted:

## ~ R E S O L U T I O N ~

### IN HONOR OF WARREN COUNTY’S QUILTING HERITAGE

Whereas: Warren County has a rich tradition of arts and crafts, with quilt-making being one that is most commonly known and experienced by the population. We are grateful for many generations of quilters from all ethnic groups – African American, Caucasian and Native American, that can be found in Warren County. The rich heritage left by past quilters, as well as that generated by present-day quilters pays tribute to Warren County’s heritage.

Whereas: Several quilt guilds and associations are based in Warren County; most notable are *The Heritage Quilters*, *Lake Gaston Piecemakers* and *Refuge Quilters*. Other quilters are associated with local clubs and churches.

Whereas: *The Heritage Quilters’* mission is to encourage and document quilting traditions and activities. This diverse group of men and women are celebrating ten years of preserving local traditions through *quilts and quilting*. This group, individually and collectively, staged numerous quilt shows, hosted quilting events and established a giving fund to support youth and educational activities.

Whereas: Quilters of the Olive Grove Community in Warren County have an exceptional reputation and utilized special quilting practices that are recognizable and well-documented.

Whereas: *The Heritage Quilters*, in partnership with Warren County Memorial Library and the Warren County Arts Council, and directed by Jereann King Johnson, documented more than 90 Warren County quilts. The documentation, which is of interest to quilt historians, preservationists, quilters, local citizens and tourists, is housed in the Warren County Memorial Library.

Whereas: *The Heritage Quilters*, in partnership with *Preservation Warrenton*, use quilts as the backdrop for many of the tours highlighting Warren County’s unique architectural features. These tours have drawn countless tourists to experience the rich folk art of Warren County.

Whereas: Warren County residents and Vance-Granville Community College instructors, Peggy Stocks and Velvet Boyd, have been instrumental in instructing a new generation of quilters, both male and female. Portia Harris Hawes, a retired home economics teacher, has drawn attention to quilting history through a segment on *Our State* that is aired regularly on University of North Carolina Public

Television. Mary Terry, an expert quilter, is building a thriving business marketing quilts and other quilted items. Louise Spruill has continued the hand quilting tradition and completed more than fifty quilts. Shelia Carver, a local innkeeper, has collected hundreds of quilts and displays them throughout the restored *Magnolia Manor Bed and Breakfast*.

Whereas: *The Heritage Quilters*, in partnership with the Warren County Arts Council, initiated a *Quilt Trail* featuring six, four-foot square panel of quilts or quilt patterns drawn by local artists Karen Lynch Harley, Corey Long, and J.A. Person for display throughout the area to honor Warren County's rich quilting traditions, draw attention to all of the fine quilts currently in the county, and promote Warren County as a destination for cultural and historic tours.

Whereas: Warren County is home to several nationally acclaimed quilters who have established studios to showcase quilts and quilting. Among them are Cathy Wiggins and Ellen Pankey.

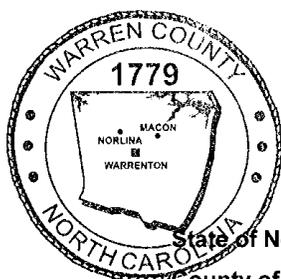
Whereas: Susan Blevins launched *Quilt Lizzy*, a full-service quilt store in downtown Warrenton that carries retail and consumer merchandise – fabric, quilting supplies and quilt-making tools. Betty Rollinson and Deborah Robertson maintain a gift shop, *Friends Two*, on Warrenton's Main Street in which they make and sell art quilts as well as other quilted items.

Therefore, be it resolved: That Warren County's quilts, quilters, and quilting traditions are potentially critical to the cultural and economic future of this community. That in respect of this tradition, the Warren County, North Carolina, Board of Commissioners recognize the efforts of the Heritage Quilters and local quilt businesses and designate Warren County as a community for quilts, quilting and quilters.

Resolved this the 6<sup>th</sup> day of February 2012.

WARREN COUNTY BOARD OF COMMISSIONERS

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Proclamation – Black History Month – February 2012 and solicitation for members to the Monument to Equality Committee was adopted:



**WARREN COUNTY BOARD OF COMMISSIONERS**

602 WEST RIDGEWAY STREET  
 POST OFFICE BOX 619  
 WARRENTON, NORTH CAROLINA 27589

State of North Carolina  
 County of Warren

Ulysses S. Ross, Chairman  
 Barry Richardson, Vice Chairman  
 Ruby Downey  
 Bertadean Baker  
 Jennifer Jordan  
  
 Linda T. Worth  
 County Manager  
  
 Angelena Kearney-Dunlap  
 Clerk to the Board

**PROCLAMATION**

**WHEREAS**, February has been designated as Black History Month and will be observed in many area communities; and

**WHEREAS**, this observance affords special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have contributed to the progress of our nation; and

**WHEREAS**, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty;

**NOW, THEREFORE, BE IT RESOLVED**, that the Warren County Board of Commissioners, do hereby proclaim the month of February, 2012 as:

**BLACK HISTORY MONTH 2012**

In the County of Warren and express special commendation to those throughout the County who have labored so diligently to make this observance a reality in our area; and encourage it's citizenry to become actively involved in the "Monument to Equality Committee" tasked with designing and financing a monument to recognize progress in this area.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that I urge all residents to make special note of the various community activities and celebrations, and join together in making this a period of rededication to the principles of justice and equality for all people.

This the 6<sup>th</sup> day of February 2012.

**Warren County Board of Commissioners**

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by a unanimous vote, Amendment # 6 to the FY 2011-2012 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE**

**2011/2012**

**Amendment No. 6**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Building, Grounds & Maintenance	104,265
Cooperative Extension	100,000
DSS Administration	41,356
Rural Operating Assistance Program	14,226
Senior Center	6,981
Warren County Public Schools	376,625
<b>Total</b>	<b>\$ 643,453</b>

**Section 2** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - DSS	14,226
Restricted Intergovernmental - DSS - 1571	41,356
Restricted Intergovernmental - Other	677,000
Miscellaneous Revenue	(197,735)
Fund Balance - Appropriated	108,606
<b>Total</b>	<b>\$ 643,453</b>

**Section 4** of the Warren County Budget Ordinance, pertaining to the Fire Service Districts operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Smith Creek	17,326
Soul City	(20,351)
Inez	2,280
<b>Total</b>	<b>(745)</b>

**Section 5** of the Warren County Budget Ordinance, pertaining to the Fire Service Districts operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Smith Creek	17,326
Soul City	(20,351)
Inez	2,280
<b>Total</b>	<b>(745)</b>

**This amendment:**

- appropriates funds to Buildings, Grounds and Maintenance to fund construction positions as approved in the November 7th, 2011 Board of Commissioners meeting.  
Funding Source: Fund Balance Appropriated
- Appropriates funds to Cooperative Extension for Growing Local/Buying Local Grant.  
Funding Source: Blue Cross/Blue Shield of NC
- appropriates funds to DSS for Low Income Home Energy Assistance Program.  
Funding Source: NC - DHHS - Division of Social Services
- appropriates funds to DSS to agree with state allocation.  
Funding Source: NC DOT
- appropriates funds to the Senior Center collected from fundraising events in FY11 but not spent nor rebudgeted in FY 12.  
Funding Source: Fund Balance Appropriated
- appropriates funds to the Senior Center from Home Community Care Block Grant Funds received in FY11 but not spent nor rebudgeted in FY 12.  
Funding Source: Fund Balance Appropriated
- Appropriates additional funds to the Warren County Public Schools budget to reflect the use of ADM/Lottery funds for the new roof at Warren County High School and the use of proceeds from installment purchase for the purchase of two (2) modular units at the New Tech High School and Warren County High School.  
Funding Source: ADM/Lottery Funds and Proceeds Installment Purchase
- Correctly budgets revenues and expenditures for the above named Fire Districts. These revenues and expenditures were incorrectly budgeted in the original ordinance due to clerical error.  
Funding Source: Fire Districts Current Taxes

Respectfully Submitted 02/6/12

Barry J. Mayo  
Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Amendment # 2 to the Capital Project Ordinance - Water & Sewer District III, Phase III, was approved:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE FOR  
WARREN COUNTY WATER & SEWER  
DISTRICT NO. III PHASE III PROJECT  
(Amendment No. 2)**

Section 4 of the above-reference capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Construction Contract	(614,143)
Contingency	\$ <u>614,143</u>
<b>Total</b>	<b>\$ 0</b>

**This amendment:**

Adjusts project line items to the most recent costs estimates.

Respectfully Submitted 02-06-2012

Barry J. Mayo  
Barry J. Mayo  
Finance Director

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment # 9 to the Capital Project Ordinance – Ambulance Storage Facility Project was adopted:

**CAPITAL PROJECT ORDINANCE  
WARREN COUNTY  
AMBULANCE STORAGE FACILITY PROJECT  
(Amendment No. 9)**

Section 4 of the Warren County Budget Ordinance pertaining to the Ambulance Storage Facility funds shall be amended as follows:

Architectural Fees	\$ 2,650
Site Development	<u>(2,650)</u>
<b>Total</b>	<b>\$ -</b>

This amendment appropriates funds for additional architectural fees.

Respectfully Submitted 02/06/2012

Barry J. Mayo  
Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Resolution – Authorizing the Filing of an Application for Approval of A Financing Agreement Authorized by NC General Statute 160A-20 to purchase 2 modular classrooms was approved with Chairman Ulysses Ross authorized to execute same.

**RESOLUTION**

**AUTHORIZING THE FILING OF AN APPLICATION FOR  
APPROVAL OF A FINANCING AGREEMENT  
AUTHORIZED BY NORTH CAROLINA GENERAL  
STATUTE 160A-20**

WHEREAS, the County of Warren, North Carolina desires to purchase two (2) modular buildings to serve as classroom (the "Project") to better serve the citizens of Warren County; and

WHEREAS, The County of Warren desires to finance the Project by the use of an installment contract authorized under North Carolina General Statute 160A, Article 3, Section 20; and

WHEREAS, findings of fact by this governing body must be presented to enable the North Carolina Local Government Commission to make its findings of fact set forth in North Carolina General Statute 159, Article 8, Section 151 prior to approval of the proposed contract;

NOW, THEREFORE, BE IT RESOLVED that the Board of Warren County Commissioners of Warrenton, Warren County, North Carolina, meeting in regular session on the 6<sup>th</sup> day of February, 2012 make the following findings of fact:

NOW, THEREFORE, BE IT RESOLVED that the Board of Warren County Commissioners of Warrenton, Warren County, North Carolina, meeting in regular session on the 6<sup>th</sup> day of February, 2012 make the following findings of fact:

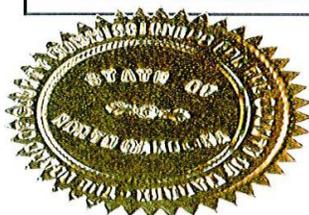
1. The cost of financing under the proposed contract is greater than the cost of issuing general obligation bonds considering expenses relating to special referendum and bond counsel.
2. The sums to fall due under the contract are adequate and not excessive for the proposed purpose due to the County's diligence to provide services at a level previously not available while being conservative in design.
3. The County of Warren's debt management procedures and policies are in compliance and the County is well below its debt margin with no defaults on debt service payments.
4. The County of Warren is not in default in any of its debt service obligations.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the County Finance Director is hereby authorized to act on behalf of the County of Warren in filing an application with the North Carolina Local Government Commission for approval of the Project and the proposed financing contract and other actions not inconsistent with this resolution.

This resolution is effective upon its adoption this 6<sup>th</sup> day of February, 2012.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Resolution - Designation of Applicant's Agent, NC Division of Emergency Management for FEMA Disaster 4019-DR-NC, authoring County's agents to execute and file applications for federal and/or state assistance on behalf of Warren County was adopted with Chairman Ulysses Ross authorized to execute same on behalf of Warren County:

RESOLUTION DESIGNATION OF APPLICANT'S AGENT North Carolina Division of Emergency Management	
Organization Name (hereafter named Organization) County of Warren	
Disaster Number: FEMA-4019-DR-NC	
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):	
Applicant's Fiscal Year (FY) Start FY12 Month: July Day: 1	
Applicant's Federal Employer's Identification Number 56 - 6000348	
Applicant's Federal Information Processing Standards (FIPS) Number -	
PRIMARY AGENT	SECONDARY AGENT
Agent's Name Barry Mayo	Agent's Name Gloria Edmonds
Organization Warren County	Organization Warren County
Official Position Finance Director	Official Position Accounting Manager
Mailing Address 548 West Ridgeway St. ■	Mailing Address 548 West Ridgeway St ■
City, State, Zip Warrenton, NC 27589	City, State, Zip Warrenton, NC 27589
Daytime Telephone (252) 257-1778	Daytime Telephone (252) 257-1778
Facsimile Number (252) 257-6523	Facsimile Number (252) 257-6523
Pager or Cellular Number	Pager or Cellular Number
BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this _____ day of _____, 2012.	
GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title	Name
Name and Title	Official Position
Name and Title	Daytime Telephone
CERTIFICATION	
I, Ulysses S. Ross, (Name) duly appointed and Chairman (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of County of Warren (Organization) on the 6 <sup>th</sup> day of February, 2012.	
Date: _____	Signature: 



On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, in accordance with NC GS 105-369, the Board of Commissioners

received report of unpaid taxes for current fiscal year and Ordered Tax Collector Robert Mitchum to advertise tax liens totaling \$1,356,284.

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Dr. James Crenshaw was appointed to the Board of Health to complete vacant term of Dr. Kara Henderson, term expires December 2012.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, a public hearing was scheduled for Monday, March 12, 2012 at 5:15 pm to hear citizen comments regarding 2011 Community Development Block Grant Scattered Sites Housing Project.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Linda T. Worth, Warren County Manager was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Jeff Parrott, Town of Warrenton Administrator was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Robert Evans, Mayor, Town of Macon was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Dwight Pearce, Mayor, Town of Norlina was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Essie Fields of Warren County Department of Social Services was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Lloyd Hawkins, Grant Recipient was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Cathy Alston-Kearney, Executive Director of Warren Family Institute was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Ken Krulik, Planner/Zoning Administrator was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Baron Williams was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Al Richardson was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Arnetta Yancey was appointed to the 2011 Community Development Block Grant Scattered Sites Housing Selection Committee.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, Paul D. Kearney, Sr. was appointed to serve a one-year term on the Kerr Tar Council of Government's Work Force Development Board.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Dr. Russell C. King was reappointed to a 4<sup>th</sup> term on the Board of Equalization and Review (E&R). Term expires March 2013.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Joel W. Febel was reappointed to a 5<sup>th</sup> term on the Board of Equalization and Review (E&R). Term expires March 2013.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Lawrence R. Carver was reappointed to a 5<sup>th</sup> term on the Board of Equalization and Review (E&R). Term expires March 2013.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Oscar “Butch” Meek was reappointed to a 5<sup>th</sup> term on the Board of Equalization and Review (E&R). Term expires March 2013.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, Vice Chairman Barry Richardson was appointed as Board representative to the Lake Gaston Association’s March 15, 2012, Five County Forum.

Sara S. Rudolph, Executive Director Franklin-Vance-Warren Opportunity, Inc. made a request for Board of Commissioners’ endorsement of a Community Services Block Grant Application for submittal to NC Department of Health & Human Services, Office of Economic Opportunity, Inc.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, the Warren County Board of Commissioners’ endorsed Franklin-Vance-Warren Opportunity, Inc.’s Community Services Block Grant Application for submittal to NC Department of Health & Human Services, Office of Economic Opportunity, Inc., with the understanding that Warren County has no financial obligation.

Ms. Patricia Earnhardt Tyndall, Community Manager with the American Cancer Society representing Relay for Life, made a request for use of the Warren County Armory Civic Center with rental fee waived on March 10, 2012 to hold a “Light Your Fire for Relay for Life” event.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, request from the American Cancer Society for Relay for Life to use the Warren County Armory Civic Center with rental fee waived on March 10, 2012 was approved. The group will be required to pay the \$300 deposit which will be refunded if building passes inspection at conclusion of event.

On motion of Commissioner Richardson which was seconded by Commissioner Baker and duly carried by unanimous vote, request to extend appointment of Paul Westfall as Interim Cooperative Extension Director through March 31, 2012 (if vacancy is not filled prior to said date), was approved with terms the same as with prior appointments. Funding source: Lapsed Salary in the Cooperative Extension departmental budget.

58.99% (\$48,210) paid by NC State University

32.81% (\$26,814) paid by Granville County

8.20% (\$6,704) paid by Warren County

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, a Public Hearing to hear citizen comments regarding amendments to the Warren County Zoning Map was scheduled for Monday, March 12, 2012 at 5:45 pm.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, a Public Hearing to hear citizen comments regarding amendments to the Warren County Subdivision Ordinance was scheduled for Monday, March 12, 2012 at 5:30 pm.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, FY 2013 Budget Meeting Schedule was adopted:

May 7, 2012	6 pm Armory Civic Ctr	Annual Budget Presentation to the Board of County Commissioners. Department Heads required to attend.
May 16, 2012	9 am – 4 pm Armory Civic Ctr	County Commissioners Budget Work Session
May 30, 2012	1 pm – 4 pm Armory Civic Ctr	County Commissioners Budget Work Session. Department Head presentations tentatively scheduled
June 11, 2012	6:00 pm Armory Civic Ctr	Budget Public Hearing - Held in accordance with N.C.G.S. to receive citizens' comments.
June 14, 2012	1 pm – 4 pm Armory Civic Ctr	County Commissioners Budget Work Session
June 20, 2012	6 pm Armory Civic Ctr	Special Meeting to Adopt FY 2012-2013 Budget Ordinance

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, revised By-Laws to the Citizens Advisory Council for Land Use (CAC-LU) were adopted.

1. Text amended to read the CAC-LU's responsibility is to update the County's Land Use Plan;
2. Changed the meeting date/time to the first Monday of each month at 10:00 am; and
3. Authorized the secretary (county staff member) to facilitate the meeting if the chair and vice-chair are absent.

Having been granted authority to enter into contracts up to but not to exceed \$50,000; contracts executed by the County Manager were presented for the Board's information.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, report of contracts approved by the County Manager was accepted as information only:

Sheriff's Department

NC Department of Public Safety  
Secretary Reuben F. Young

This Agreement allows Warren County to participate in the Statewide Misdemeanant Confinement Program that was created by the Legislature to provide housing for misdemeanants serving sentences of more than 90 days and up to 180 days in local confinement facilities. Misdemeanants with impaired driving offenses are excepted from this program. The program has evolved from the initial drafts of the legislation which would have sent the misdemeanants to us with no reimbursement to the current adopted legislation which provides for counties with available beds to receive a per diem for the extra prisoners to cover all expenses incurred for housing, care, supervision, transportation and other related expenses. We have our State Association to thank for lobbying on our behalf to have the legislation amended to favor counties. (See attached article from the January issue of CountyLines.) Sheriff Williams and I agree that participation in this program could be financially beneficial for Warren County.

Human Resources Department

Mark Knuckles Associates, Inc.  
P.O. Box 2246  
Hickory, NC 28603-2246

This is a contract for Human Resources Management Consultation Services with Mark Knuckles Associates, Inc. Services to be provided on an as-needed basis include: technical assistance, consultation and training relating to human resource management and compliance with Wage and Hour and Employment Discrimination Laws. Funds are budgeted in the County Attorney's departmental budget to accommodate any expenditures for the listed services.

General County

## BlueCross BlueShield of NC

This is the Agent Fees Collection Agreement between Blue Cross and Blue Shield of NC, Hill, Chesson & Woody Employee Benefit Services, LLC, and Warren County. The previous agreement with BB&T Insurance has been replaced with this new agreement with Hill, Chesson & Woody, our new Brokerage Firm. The fee for services remains the same as the previous fee with BB&T and is billed as part of our monthly BCBS insurance premium. This expense is budgeted in the health insurance lines in the various County departments/agencies with covered employees.

Hill, Chesson & Woody Employee Benefit Services, LLC  
194 Finley Golf Course Rd., Suite 200  
Chapel Hill, NC 27517

This is the Service Agreement and Business Associate Agreement with Hill, Chesson & Woody the County's new Brokerage Firm for the provision of services associated with the management and administration of the County's employee benefits program. The fee for services is calculated as a percentage of the County's annual health/dental insurance premium.

Senior Center

PBH  
4855 Milestone Avenue  
Kannapolis, NC 28081

This is the Memorandum of Agreement between PBH and Warren County to ensure continuity of care and appropriate payment for services rendered by providers during the transition of Five County Mental Health Authority consumers to PBH.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, County Manager's report of activities for January 2012 was accepted:

Administration

- New Year's Day Holiday (1/2/12)
- Prepared for and attended Board of Commissioners Regular meeting (1/3/12)
- Prepared for and attended meeting with WWTP partners to discuss Asset Management Plan (1/4/12)
- Mtg. with representatives from Vance and Franklin Counties to discuss proposed plan for a regional PSAP Back-Up Center (1/6/12)
- Mtg. with Senior Center Director and HR Manager to discuss a personnel matter (1/6/12)
- Conference call with Hill, Chesson & Woody staff and HR Manager (1/9/12)
- Prepared for and attended Board of Commissioners Special meeting (1/9/12)
- Mtg. with Interim Cooperative Extension Director to discuss BCBS Foundation Grant (1/10/12)
- Mtg. with Fleet Manager and Accounting Manager to discuss County Fleet Program budget comparisons (1/11/12)
- Mtg. with Mr. B. Kearney to discuss initiatives surrounding environmental justice activities in Warren County (1/12/12)
- Mtg. with Mr. M. Yandle of NC Rural Communities Assistance Program to discuss providing assistance to help establish a WWTP Advisory Board (1/12/12)
- Dr. M. L. King, Jr. Holiday (1/16/12)
- Mtg. with Finance Director and others to discuss FY 11 Audit Report (1/17/12)
- Mtg. with Economic Development Director to discuss status of ongoing activities and projects (1/17/12)
- Mtg. with Economic Development Director and representatives of Raleigh Area Development Authority to discuss economic development initiatives (1/17/12)
- Prepared for and attended Board of Commissioners Budget Goals Setting Work Session (1/18/12)

- Attended Public Utilities District 3, Phase 3 progress meeting (1/19/12)
- Mtg. with representatives of Hill, Chesson & Woody and HR Manager (1/23/12)
- Attended Farm Service Agency Public Meeting (1/24/12)
- Prepared for and conducted Department Heads monthly meeting (1/25/12)
- Attended meeting with Vance and Franklin County representatives, Coms. Downey and Baker, and Warren County 911 staff to discuss proposed regional Back-Up PSAP (1/27/12)

### **Project Updates**

#### **Construction/Renovation Projects**

##### **EMS Satellite Facility #2**

The plumbing has been installed and inspected, the concrete floor has been poured and the framing of exterior walls has commenced at EMS satellite facility #2. The facility is now approximately 20% complete. We have had very good weather which has allowed us to move this construction forward with no delays.

##### **In-House Repair & Renovation Projects**

Construction of a handicapped ramp at the additional building leased for the Senior Center is 100% complete.

#### **CDBG Projects**

##### **2008 Scattered Site Housing CDBG Project**

I participated in a close-out monitoring visit with Community Investment & Assistance (CI) on 11/30/11. CI has granted permission to allow this project to remain open until a handicapped ramp can be constructed at one of the homes. We are moving forward to have the ramp constructed so close-out can take place on or before March 6, 2012.

##### **Ephraim Place Subdivision CDBG Housing Project**

Warren Family Institute is still working diligently to identify potential homeowners for the four homes to be constructed in the Ephraim Place Subdivision so the CDBG portion of this project can be closed out. CI has granted the County a short-term extension to 3/31/12 to have the housing units constructed and occupied by low and moderate income persons and the close-out documents submitted to their office by March 31, 2012. If this does not happen, CI may request the County to repay the CDBG funds in the amount of \$190,000 allocated for this project.

With no further business to discuss and on motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried, the February 6, 2012 meeting was adjourned.

/s/ Angelena Kearney-Dunlap  
 Angelena Kearney-Dunlap, Clerk