

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE ARMORY CIVIC CENTER MEETING ROOM ON MONDAY, APRIL 2, 2012 AT 6:05 PM.**

The regular meeting of the Warren County Board of Commissioners was called to order by Chairman Ulysses S. Ross. Other Commissioners present: Bertadean Baker, Ruby Downey, Jennifer Jordan and Barry Richardson. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

A moment of silence was observed, followed by the Clerk to the Board reading the “Conflict of Interest Disclaimer.”

*“Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*

*In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.*

*Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?*

*If so, please identify the conflict and refrain from any undue participation in the particular matter involved.*

**Citizen Comment: Ron Skow spoke in favor of consent agenda item 6E – Resolution**

On motion of Commissioner Richardson which was seconded by Commissioner Baker and duly carried by unanimous vote, April 2, 2012 Suggested Agenda was adopted.

On motion of Commissioner Richardson which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6-A minutes of March 12, 2012 meeting were approved:

- # 2011 CDBG Public Hearing**
- # Amendments to Subdivision Ordinance Public Hearing**
- # Amendments to Official Zoning Map Public Hearing**
- # Regular Monthly Meeting (Rescheduled from March 5, 2012)**

On motion of Commissioner Richardson which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6-B Interest Income Report for February 2012 was approved:

**INTEREST INCOME REPORT  
Month of February 2012**

<b>FUND</b>	<b>FEBRUARY INCOME</b>	<b>FISCAL YEAR TO - DATE</b>
General	703.29	4,090.50
Revaluation	11.16	69.66
E 911 Telephone System	14.54	80.91
Buck Spring Project	14.03	92.71
Ambulance Storage Facility	18.99	165.23
National Guard Armory	0.94	6.23
Simulcast System Upgrade	5.82	38.93
Regional Water Enterprise Fund	20.25	138.17
District 1 Enterprise Fund	39.04	240.20
Solid Waste	15.23	33.07
District II Enterprise Fund	37.94	232.75
District III Capital Project Fund	11.42	64.93
District III Phase II BANS	0.18	1.21
District III Enterprise Fund	18.66	90.51
Soul City Pump Station Improvements	0.83	5.49
District III Phase III	58.66	74.65
	<b>970.98</b>	<b>5,425.15</b>

On motion of Commissioner Richardson which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6-C Tax Collector's Report for February 2012 was adopted:

**Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month FEBRUARY 2012**

**Current Year Collections**

Tax Year	Charge	Collected in FEBRUARY	Collected to Date	Balance Outstanding	Percentage Collected
FEBRUARY 2012 FY12	\$15,676,283	\$1,308,530	\$14,492,113	\$1,184,171	92.45
FEBRUARY 2011 FY11	\$15,169,084	518,461	13,883,356	1,285,728	91.52

**Delinquent Collections**

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2010	\$765,952	\$38,893	\$430,164	335,788	56.16
2009	257,106	12,594	77,455	179,650	30.13
2008	175,292	4,317	30,075	145,217	17.16
2007	156,294	2,858	14,469	141,834	9.25
2006	136,568	2,663	7,989	128,579	5.85
2005	113,089	1,934	5,432	107,657	4.80
2004	100,655	1,839	4,091	96,564	4.06
2003	85,283	1,393	3,406	81,876	3.99
2002	107,989	1,280	3,091	104,898	2.86
2001	161,085	1,021	2,621	158,463	1.63
<b>Total Delinquent Years</b>	<b>\$ 2,059,313</b>	<b>\$68,792</b>	<b>\$ 578,783</b>	<b>\$ 1,480,526</b>	

**Other FEBRUARY Receipts**

County Penalties	\$ 30,166	\$ 129,519
Landfill User Fees	\$ 76,817	\$ 1,096,262
Municipalities	\$ 26,355	\$ 644,792
Fire District Taxes	\$ 31,959	\$ 726,753
Advance Taxes	4162.00	5237.00
<b>JANUARY GRAND TOTAL</b>	<b>\$ 1,546,781</b>	<b>\$ 17,673,459</b>

*R. Edwin Mitchum*  
R. Edwin Mitchum, Tax Collector 3/23/2012  
Date

On motion of Commissioner Richardson which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6-D Request for Tax Releases Over \$100 was approved:

Over \$100	4/2/2012	Date:
<b>ERROR CORRECTION RELEASES:</b>		
COLLIER DAVID C JR	2011 2967 300 B9 30B 1X	23116 \$157.68 MH WAS MOVED MAY 2010
CONRAY RICHARD	2007 31050 107	44571 \$114.97 DECEASED 3/2011
EVERETT JAMES P & CHERIE	2007 16042 207 C7 67	49030 \$285.41 NO MH LOCATED ON THIS PARCEL
EVERETT JAMES P & CHERIE	2008 16042 208 C7 67	56071 \$199.12 NO MH LOCATED ON THIS PARCEL
EVERETT JAMES P & CHERIE	2009 16042 209 C7 67	57333 \$242.46 NO MH LOCATED ON THIS PARCEL
EVERETT JAMES P & CHERIE	2010 16042 110 C7 67	58615 \$242.46 NO MH LOCATED ON THIS PARCEL
EVERETT JAMES P & CHERIE	2011 16042 111 C7 67	4541 \$245.45 NO MH LOCATED ON THIS PARCEL
FALKNER LIZZIE HEIRS	2005 13926 105 D5 57 1X	38828 \$175.94 DECEASED 2004 MH TORN DOWN
GOODING DAVID	2007 28166 107 L3C 1 12X	45273 \$272.44 TRADED SW IN FOR DW IN 2006
LOCUST GROVE BAPTIST CHUR	2001 1170 101 E2 170	32754 \$102.40 EXEMPT PROPERTY
THOMPSON RICHARD JR	2009 40430 300 E3 177	8892 \$115.48 MH SOLD IN 2008
THOMPSON RICHARD JR	2010 40430 300 E3 177	8892 \$140.70 MH SOLD IN 2008
THOMPSON RICHARD JR	2011 40430 300 E3 177	8892 \$139.66 MH SOLD IN 2008
<b>SUB-TOTAL ERROR CORRECTIONS:</b>		<b>\$2,434.17</b>
<b>MOTOR VEHICLE RELEASES:</b>		
BENNETT & BENNETT	2011 4609 2600 WNB4966	78183 \$118.62 SOLD
TANNER MICHAEL DEAN	2011 36606 2048 ZZN8253	77631 \$125.24 RELEASED TO FRANKLIN CO
WILLIAMS KEON M	2011 25529 2320 ZSW8655	66791 \$ 140.80 EXEMPT,IN SERVICE,FLA HME STATE
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>		<b>\$140.80</b>
<b>SUB-TOTAL CORRECTION RELEASES:</b>		<b>\$2,434.17</b>
<b>Total Releases</b>		<b>\$ 2,574.97</b>

County Manager approved request for Tax Releases Under \$100 are as follows:

Under \$100	4/2/2012	Date:
<b>ERROR CORRECTION RELEASES:</b>		
<b>NAME</b>	<b>Year ACCT#</b>	<b>MAP # RECORD # AMOUNT REASON</b>
COLLIER BENNIE P	2010 9183 110	H11 2 68963 \$ 16.75 COLLECTION ERROR
PAYNTER DANNY	2010 30321 110	E2 25 68948 \$82.44 COLLECTION ERROR
<b>SUB-TOTAL ERROR CORRECTIONS:</b>		<b>\$ 99.19</b>
<b>MOTOR VEHICLE RELEASES:</b>		
ALSTON PHILIP JAMES	2011 33651 1116 YWZ2843	68869 \$8.16 SOLD
AMSLER SUELLEN M	2011 6509 1303 YPS4862	75440 \$27.50 SOLD
BRANCH JOHN LEE	2011 4420 110 XNB4552	56330 \$6.54 SOLD
BRITT MARGARET AYSUCUE	2011 10630 1308 XNB3577	76891 \$9.22 REDUCED VALUE/RUSTY
BROWN ZENOBIA H	2011 20528 1377 ZTH2575	73966 \$6.95 TOTALED
COX KENNETH RAY	2011 8619 2612 3W9630	70365 \$23.58 SOLD
CROWE GLADYS B	2011 9912 2053 YRN7386	76190 \$3.43 CAR WRECKED
DAVIS PHILLIP A	2011 35493 1450 ZWS3304	77033 \$6.33 DMV ERROR CHARGED TWICE
EDWARDS CLAUDE ALLEN	2011 12829 1583 YYX7728	77166 \$45.36 SOLD
FAULKNER HARRIET M	2011 14030 1502 ZWS1389	74091 \$51.90 SOLD
FESSENDEN DUANE F	2011 16515 1932 YNZ9437	74521 \$50.61 SOLD
FLEMING CLIFTON L	2011 14601 1735 AFS5284	75872 \$22.32 SOLD
FOWLER BRUCE LEIGH	2011 16101 2434 XRN3540	78017 \$49.90 SOLD
GAVIN JAMES E III	2011 21216 2295 YNC6890	77878 \$69.39 REPOED
HARGROVE GIVIE BURTON	2011 4061 1481 SNX4175	77064 \$19.11 TAGS TURNED IN 4/15/2011
HARRIS CARROLL	2011 17716 1628 SPM4854	74217 \$20.37 SOLD
HIGGS KARRON E	2011 20780 1750 AEH3059	71118 \$9.00 SOLD
HIGGS KARRON E	2011 20780 1951 YYX7030	76088 \$14.49 SOLD
IZZO LENA COLLEEN	2011 28480 2532 VNK1827	78115 \$6.72 HIGH MILEAGE

IZZO LENA COLLEEN	2011 28480 2532	WNK1827	78115	\$6.72	HIGH MILEAGE
JACKSON JANE K	2011 21539 1986	SPS3430	77569	\$71.44	DOUBLE BILLED
LEWIS AMENA W	2011 6301 2444	ZWS1231	75033	\$17.99	TOTALED
LYNCH CHARLES E	2011 7068 110	ZPH1990	57192	\$22.57	DMV ERROR TAGS NOT RENEWED
MILTIER MICHAEL E	2011 34681 2529	ZSP7112	75118	\$15.66	REPOED
NEWELL STANFORD R	2011 23307 1023	ZSV6964	68776	\$9.60	SOLD
PARKER DANIEL A	2011 38831 1617	AJR3611	77200	\$36.99	SOLD
PARKER JOE D	2011 849 1563	WNK1392	77146	\$8.56	SOLD
PATTON TERRI B	2011 7763 1569	LGFLOWER	74168	\$5.76	SOLD
RICHARDSON KELLY	2011 33801 1841	WTX7438	67837	\$1.56	GAVE AWAY
RICHARDSON KELLY	2011 33801 1514	SXT9235	70882	\$3.60	GAVE AWAY
RICHARDSON LARRY W	2011 33819 2639	4W2916	78222	\$68.76	SOLD
RUDD KARY M	2011 35533 1088	NNH9800	72046	\$5.10	SOLD
SHARPS GEORGE LEWIS	2011 9886 1173	VRJ1009	76756	\$4.25	TRADED
SPRUILL WILLIAM E	2011 38528 1488	PYD2987	69241	\$15.30	SOLD
SPRUILL WILLIAM E	2011 38528 1166	WA3224	67282	\$3.75	SOLD
STRICKLAND WILLIAM B JR	2011 36611 2193	TZN7388	77776	\$71.18	RELEASED TO HALIFAX CO
SYKES JUDY W	2011 35675 1846	OBX37453	75983	\$12.80	HIGH MILEAGE
TARHEEL TIRE SALES & SERV	2011 39715 1343	WNK1365	76926	\$11.70	TOTALED
TAYLOR MARK ADAM	2011 9940 1134	ZTN5639	72092	\$8.01	SOLD
VAN BUREN DOROTHY HEIRS	2011 41709 1950	PNY3790	77533	\$12.46	DECEASED 3/2011
WILSON CHARLES WAYNE	2011 45129 1224	MPS4611	67320	\$3.68	SOLD
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>				<b>\$861.60</b>	
<b>SUB-TOTAL CORRECTION RELEASES:</b>				<b>\$ 99.19</b>	
<b>Total Releases</b>				<b>\$960.79</b>	

On motion of Commissioner Richardson which was seconded by Commissioner Baker and duly carried by unanimous vote, Consent Agenda Item 6-E "Resolution in Support of Take Pride in Lake Gaston Clean-Up Day 2012" was adopted:

***Resolution In Support of Take Pride in Lake Gaston Clean-up Day 2012***

*WHEREAS, there is a need to improve the appearance of Lake Gaston by removing litter and debris that create eyesores and harm the environment; and*

*WHEREAS, a clean Lake Gaston environment positively impacts water safety, economic development, travel, tourism and quality of life; and*

*WHEREAS, the Lake Gaston Association is sponsoring Take Pride in Lake Gaston clean-up of the lake on May 5, 2012 in an effort to educate citizens on the harmful effects of litter; and*

*WHEREAS, there is a need for citizen participation in maintaining the beauty of our county, and*

*WHEREAS, it is in the interest of Warren County to support our volunteers in efforts to improve the appearance of the county;*

*NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Warren County, NC that it endorses and supports the Take Pride in Lake Gaston Clean-up Day 2012 initiative.*

*Adopted this the 2<sup>nd</sup> day of April, 2012.*

*Ulysses S. Ross, Chairman  
Warren County Board of Commissioners*

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On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Amendment # 8 to the FY 2011-2012 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE**

**2011/2012**

**Amendment No. 8**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Health Department	6,467
<b>Total</b>	<b>\$ 6,467</b>

**Section 2** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	6,467
<b>Total</b>	<b>\$ 6,467</b>

**Section 9** of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Transfer to Other Funds - WWTP Reserve	5,044 (5,044)
<b>Total</b>	-

**Section 11** of the Warren County Budget Ordinance, pertaining to the District I Water System Enterprise fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Transfer to Other Funds - WWTP Reserve	110 (110)
<b>Total</b>	-

**Section 13** of the Warren County Budget Ordinance, pertaining to the District II Water System Enterprise fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Transfer to Other Funds - WWTP Reserve	329 (329)
<b>Total</b>	-

**This amendment:**

- Appropriates funds to the Health Department to agree with State allocation.  
Funding Source: DHHS - Department of Public Health
- Transfers funds to the Waste Water Treatment Plant Phase I Rehab Project for closing cost on NC DENR Clean Water State Revolving Fund Loan.  
Funding Source: Regional Water System Enterprise Fund  
District I Water System Enterprise Fund  
District II Water System Enterprise Fund

Respectfully Submitted 04/02/12

Barry J. Mayo  
Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Amendment #1 to the Capital Project Ordinance Waste Water Treatment Plant (WWTP)-Phase I Rehab Project was adopted:

**CAPITAL PROJECT ORDINANCE  
WARREN COUNTY  
WWTP PHASE I REHAB PROJECT  
(Amendment No. 1)**

**Section 3** of the above referenced capital project ordinance shall be amended as follows:

Reimbursement from Municipalities	11,867
Transfer from Other Funds - Regional	5,044
Transfer from Other Funds - District I	110
Transfer from Other Funds - District II	329
<b>Total</b>	17,350

**Section 4** of the above referenced capital project ordinance shall be amended as follows:

Engineering	(300)
Additional Services	(115,474)
Construction/Clarifiers	(402,500)
Construction/SCADA	(202,300)
Construction Contract	751,074
Closing Cost	17,350
Contingency	(30,500)
<b>Total</b>	17,350

This amendment adjust the budget to the most recent costs estimates after receiving construction bids.

Respectfully Submitted 4/2/2012

Barry J. Mayo/gme

Barry J. Mayo, Finance Director

NC Department of Environment and Natural Resources – Offer and Acceptance for State Loan Project No. CS370520-04 Waste Water Treatment Plant Rehabilitation in the amount of \$867,500 was submitted by resolution for Board’s review and adoption.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was ordered to adopt Resolution Approving State Loan Offer and Acceptance Document and Standard Conditions for Federal SRF Loans (State Loan Project No. CS370520-04 Waste Water Treatment Plant Rehabilitation) in the amount of \$867,500. In addition, Ulysses S. Ross, Chairman-Warren County Board of Commissioners and Linda T. Worth, Warren County Manager (or their successors) were authorized to sign related documentation:

Ulysses S. Ross, Chairman  
Barry Richardson, Vice Chairman  
Ruby Downey  
Bertadean Baker  
Jennifer Jordan

Linda T. Worth  
County Manager

Angelena Kearney-Dunlap  
Clerk to the Board

**RESOLUTION**  
**by**  
**WARREN COUNTY BOARD OF COMMISSIONERS**

**Waste Water Treatment Plant Rehabilitation**

**WHEREAS**, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of waste-water treatment works, wastewater collection systems, water supply systems and water conservation projects, AND

**WHEREAS**, the North Carolina Department of Environment and Natural Resources has offered North Carolina Clean Water Revolving Loan (project no. CS370520-04), in the amount of \$867,500 for the rehabilitation of the Waste Water Treatment Plant (WWTP), AND

**WHEREAS**, the Warren County Board of Commissioners intend to construct said project in accordance with approved plans and specifications,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR WARREN COUNTY, NC:**

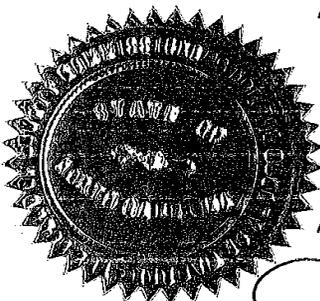
That Warren County does hereby accept the NC Clean Water Revolving Loan Offer of \$867,500.

That the Warren County Board of Commissioners do hereby give assurance to the NC Department of Environment and Natural Resources that all items specified in the loan offer, Section II – Assurances will be adhered to.

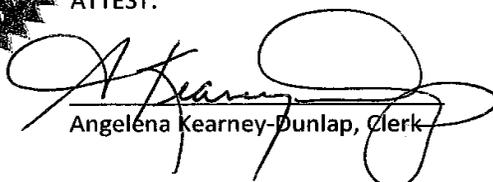
That Ulysses S. Ross, Chairman-Warren County Board of Commissioners and/or Linda T. Worth, Warren County Manager or their successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

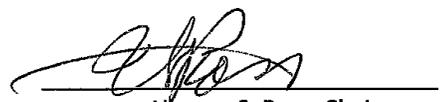
That Warren County Board of Commissioners have substantially complied or will substantially comply with the Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 2<sup>nd</sup> day of April, 2012 in Warrenton, Warren County, NC.



ATTEST:

  
Angelena Kearney-Dunlap, Clerk

  
Ulysses S. Ross, Chairman  
Warren County Board of Commissioners

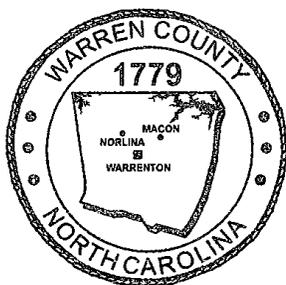
Signed: 4/2, 2012

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Ms. Kathy Harris was appointed to the Nursing Home Advisory Council to fill vacancy of Sharon Berrun; term expires January 1, 2013.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Ms. Tokila Cooper, DSS Crisis & Medicaid Transportation Supervisor was appointed to replace Ms. Nell Moseley (who retired several years ago) as Department of Social Services representative on the KARTS Board of Directors.

Hugh Freeman, Treasurer-Longbridge Volunteer Fire Department requested Board of Commissioners adopt a Resolution Authorizing Longbridge VFD to enter into tax exempt loan agreement with First-Citizens Bank & Trust Company for purchase of a fire truck in the amount of \$195,000. A required public hearing was advertised and subsequently held on Thursday, March 29, 2012. Board of Commissioners were requested to approve Resolution and authorize Clerk to the Board to certify proceedings.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Resolution Authorizing Longbridge VFD to enter into tax exempt loan agreement with First-Citizens Bank & Trust Company for purchase of a fire truck in the amount of \$195,000 was approved by Resolution and Clerk to the Board was authorized to certify proceedings.



## WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET  
POST OFFICE BOX 619  
WARRENTON, NORTH CAROLINA 27589

NC VFD16B

### WARREN COUNTY APPROVAL

Ulysses S. Ross, Chairman  
Barry Richardson, Vice Chairman  
Ruby Downey  
Bertadean Baker  
Jennifer Jordan

Linda T. Worth  
County Manager

Angelena Kearney-Dunlap  
Clerk to the Board

STATE OF NORTH CAROLINA

COUNTY OF WARREN

#### **CERTIFICATE OF CLERK RE APPROVAL OF TAX-EXEMPT LOAN TO VOLUNTEER FIRE DEPARTMENT BY BOARD OF COMMISSIONERS**

The undersigned, being the duly qualified Clerk of Warren County, North Carolina, does hereby certify that the following is a true and accurate copy of a Resolution passed by the Board of Commissioners of Warren County, North Carolina, at its regular meeting on the 2<sup>nd</sup> day of April, 2012, which Resolution was duly introduced, seconded, and approved, and that said Resolution remains in full force and effect:

"NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Commissioners of Warren County, North Carolina does hereby approve (within the scope of the qualifying language set forth below) a tax-exempt loan to the Long Bridge Volunteer Fire Department, Incorporated, (the "VFD") from First-Citizens Bank & Trust Company in the principal amount of One Hundred Ninety-One Thousand Five Hundred Eighty-Eight Dollars (\$191,588.00) which loan is for the following purpose:

- The purchase by the VFD of a tanker fire truck, and

which tanker fire truck will be owned and operated by the VFD at the following address:

1678 Eaton Ferry Road  
Littleton, North Carolina 27850

RESOLVED, FURTHER, that the approval of the loan to the VFD set forth above is given solely for purposes of the public approval requirements for tax-exempt financing applicable to the VFD because of Section 150 (e) (3) and Section 147(f) of the Internal

Phone: (252) 257-3115  
Fax: (252) 257-5971  
www.warrencountync.com

Revenue Code of 1986, as amended, and such approval does not obligate the County or its Board of Commissioners in any way regarding repayment of the debt."

Duly certified by the execution hereof and the placing hereon of the seal of the said County, this the 2<sup>nd</sup> day of April, 2012.



(Clerk's Seal)

*Angelena Kearney-Dunlap*  
 Angelena Kearney-Dunlap, CLERK  
 Warren County, North Carolina

14-300109 (NC VFD16B)(12/04)

Having received the following three (3) bids for courthouse roof replacement:

1. **Baker Roofing** **\$62,304 (Plus Contingency – See Item #2, Pg. 2 in bid document)**  
 P.O. Box 26057  
 Raleigh, NC
2. **Gupton Services** **\$65,600 (Total Contract Price)**  
 134 Horner St.  
 Henderson, NC
3. **Triangle Roofing Services** **\$193,680 (Total Contract Price)**  
 P.O. Box 949  
 Zebulon, NC 27597

it was recommended to award bid to Gupton Services (the second low bidder) at a contract price of \$65,600 based on warranty offered and no contingencies in bid proposal.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Gupton Services was awarded bid for courthouse roof replacement in the contract amount of \$65,600; Funding source: FY 12 Buildings & Grounds Maintenance budget.

Bids were received for Replacement of Clarifier Equipment and SCADA System at Warren County Wastewater Treatment Plant.

BID TABULATIONS										I certify this to be a true and accurate tabulation of bids as received. BY: <i>D. Stephen Long</i>	
Client: Warren County, NC Project: Repl. Clarifier/SCADA Bid: 2:00 PM, March 21, 2012 Place: County Mgr. Office, 602 W. Ridgeway Street, Warrenton, NC		Turner Murphy Co., Inc. PO Box 3490 Rock Hill, SC 29732-5490 5% Bid Bond		Dellinger, Inc. PO Box 929 Monroe, NC 28111-0929 5% Bid Bond		Heaton Const. Inc. 309 Long Circle Roanoke Rapids, NC 27870 5% Bid Bond		H.G. Reynolds Co., Inc. PO Box 209 Henderson, NC 27536 5% Bid Bond		DeVere Const. Co., Inc. 1030 DeVere Drive Alpena, MI 49707 5% Bid Bond	
ACCOM TECHNICAL SERVICES OF NC, INC. RALEIGH, NORTH CAROLINA											
ITEM-DESCRIPTION-MEASURE UNIT	QTY	BID	TOTAL	BID	TOTAL	BID	TOTAL	BID	TOTAL	BID	TOTAL
1. Single Prime Lump Sum	1	721,074.00	721,074.00	751,781.00	751,781.00	753,000.00	753,000.00	756,834.00	756,834.00	768,000.00	768,000.00
2. Bid Allowance (LS)	1	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
TOTAL BID-ITEMS 1-2		751,074.00		781,781.00		783,000.00		786,834.00		798,000.00	
MANUFACTURERS:											
Clarifier Equipment:		Amwell		Amwell		Amwell		Amwell		Amwell	
SCADA System		Lord & Company		Lord & Company		Lord & Company		Lord & Company		Lord & Company	
CONTRACT TIME: 270											

Client: Warren County, NC Project: Repl. Clarifier/SCADA Bid: 2:00 PM, March 21, 2012 Place: County Mgr. Office, 602 W. Ridgeway Street, Warrenton, NC		Hickory Const. Co. PO Box 1769 Hickory, NC 28603 5% Bid Bond		Water & Waste Systems Const. Co. 14 Apotecary Ct. Garner, NC 27529 5% Bid Bond							
ACCOM TECHNICAL SERVICES OF NC, INC. RALEIGH, NORTH CAROLINA											
ITEM-DESCRIPTION-MEASURE UNIT	QTY	BID	TOTAL	BID	TOTAL	BID	TOTAL	BID	TOTAL	BID	TOTAL
1. Single Prime Lump Sum	1	815,000.00	815,000.00	840,000.00	840,000.00						
2. Bid Allowance (LS)	1	30,000.00	30,000.00	30,000.00	30,000.00						
TOTAL BID-ITEMS 1-2			845,000.00		870,000.00						
MANUFACTURERS:											
Clarifier Equipment:		Amwell		Amwell							
SCADA System		Lord & Company		Lord & Company							
CONTRACT TIME: 270											

It was recommended to award to Turner Murphy Company of Rock Hill, SC at \$751,074.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, Turner Murphy Company of Rock Hill, SC was awarded bid for Replacement of Clarifier Equipment and SCADA System at Warren County Wastewater Treatment Plant at \$751,074; funding source: State Revolving Loan Fund.

Statements of Qualification were received for Engineering Services related to Simulcast Radio System-Phase I project as follow:

1. TSS Partners, LLP  
429 Grosvenor Dr.  
Raleigh, NC 27615
2. Federal Engineering  
10600 Arrowhead Drive  
Fairfax, VA 22030
3. L. R. Kimball  
328 Innovation Blvd., Suite 222  
State College, PA 16803

TSS Partners, LLP was chosen for interview by the Interview Team, at which time the proposal was negotiated to provide professional consulting services for the project at a contract price of \$37,000; plus travel expenses estimated at less than \$1,500. Negotiated price was within the amount budgeted in the Capital Project Ordinance. Therefore, Board of Commissioners were requested to award contract to TSS Partners, LLP.

Motion was made by Commissioner Richardson to approve contract. Commissioner Richardson withdrew his motion.

On motion of Commissioner Baker, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Engineering Services Contract for Simulcast Radio System-Phase I project was awarded to TSS Partners, LLP for professional consulting services at a negotiated contract price of \$37,000; plus travel expenses not to exceed \$1,500. Funding source: Capital Project Ordinance.

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Macon Robertson, Public Utilities Director was designated Voting Delegate to the May 16, 2012 NC Rural Water Association's Annual Meeting, Teresa Harris serves as alternate.

On motion of Commissioner Baker, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Resolution Declaring Surplus Property & Authorizing Auction of 2 Crown Victoria vehicles, was adopted as follows:

**STATE OF NORTH CAROLINA  
COUNTY OF WARREN**

**RESOLUTION  
SALE OF SURPLUS  
WARREN COUNTY PROPERTY**

*WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and convey or sale by auction, bid, and/or electronic advertisement.*

*NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will convey or sell the following property declared Surplus Property:*

**2001 Ford Crown Victoria used by Sheriff's Office ID # 6853 - 198,482 miles  
2001 Ford Crown Victoria used by Sheriff's Office ID # 6855 - 170,744 miles**

*BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to convey or sell property; and that advertising, describing the property, the method of transfer (by conveyance, sale or auction) and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.*

***ADOPTED this the 2<sup>nd</sup> day of April 2012.***

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The NC Association of County Commissioners' Assembly Day was scheduled for May 30, 2012 which was also a scheduled Budget Work Session date.

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was ordered to reschedule Wednesday-May 30, 2012 Budget Work Session to Tuesday-May 29, 2012.

Having been granted authority to enter into contracts up to but not to exceed \$50,000; contracts executed by the County Manager in March 2012, were presented for Board's information.

On motion of Commissioner Baker, which was seconded by Commissioner Richardson and duly carried by unanimous vote, report of contracts approved by the County Manager in the month of March was accepted as information only.

**RE:** Notice of Contracts/Agreements Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreements on behalf of Warren County:

Detention Center

Southern Software, Inc.  
150 Perry Drive  
Southern Pines, NC 28387

This is the Annual Support Agreement for the provision of software support for mission critical operation of Jail-Pak software in the Detention Center. Funds to accommodate the annual cost are budgeted in the Detention Center's FY 12 departmental Budget.

Sheriff's Department

MorphoTrak, Inc.  
1250 N. Tustin Ave.  
Anaheim, CA 92807

This agreement extends the Maintenance and Software Support Agreement for the LiveScan Station in the Sheriff's Department. Funds to accommodate the annual cost are budgeted in the Sheriff's FY 12 departmental budget.

Senior Center & General County

A+ Custodial Service  
132 Parrish Rd.  
Warrenton, NC 27589

This is an addendum to the County's Custodial Services Contract for housekeeping services in Warren County's buildings and facilities. The addendum was necessary to add housekeeping services at the Senior Center Exercise Building to the contract. We have also added to this contract cleaning of the Armory Civic Center after large events on an as-needed basis at a cost of \$250 per cleaning. Funds to accommodate these additional services are available in the Buildings & Grounds Maintenance budget and the Armory budget respectively.

Emergency Medical Services

Vidacare Corporation  
4350 Lockhill Selma, Suite 150  
Shavano Park, TX 78249

On motion of Commissioner Richardson, which was seconded by Commissioner Baker and duly carried by unanimous vote, County Manager's report of activities for March 2012 was accepted:

**RE:** March Status Report

Following is a recap of my work activities for the month of March 2012:

**Administration**

- Mtg. with Interim Cooperative Extension Director & Horticultural Agent to discuss Buck Springs Forestry Management Plan (3/1/12)
- Mtg. with J. King to discuss Hendricks House Proposal (3/1/12)
- Attended E-911 Committee meeting (3/1/12)
- Attended JCPC Monthly Meeting (3/12/12)
- Attended Environmental Justice Planning Committee meeting (3/12/12)
- Prepared for and attended Board of Commissioners Public Hearings and Regular Meeting (3/12/12)
- Meeting with Public Works Director to discuss solid waste matters (3/13/12)
- Met with K. Foster of Kerr-Tar COG to discuss 2011 CDBG SS application (3/19/12)
- Meetings with Department Heads to discuss FY 13 Budget Requests (3/19/12)
- Meetings with Department Heads to discuss FY 13 Budget Requests (3/20/12)
- Meetings with Department Heads to discuss FY 13 Budget Requests (3/21/12)
- Attended WWTP Phase I Rehab Bid Opening (3/21/12)
- Meetings with Department Heads to discuss FY 13 Budget Requests (3/22/12)
- Attended and Chaired VWGF CJPP Advisory Board meeting (3/23/12)
- Met with VGCC President and Finance Director to discuss FY 13 Budget Request (3/26/12)
- Worked on FY 13 Budget & BOC 4/2/12 Agenda (3/26/12)
- Worked on FY 13 Budget & BOC 4/2/12 Agenda (3/27/12)
- Worked on FY 13 Budget (3/28/12)
- Worked on FY 13 Budget (3/29/12)
- Worked on FY 13 Budget (3/30/12)

**Activities**

- Attended NACo Legislative Conference (3/4-7/12)
- Attended & participated in Relay For Life Event at the Armory (3/10/12)
- Attended LGA 5-County Forum (3/15/12)

**Project Updates**

**Construction/Renovation Projects**

**EMS Satellite Facility #2**

EMS satellite facility #2 is 40-45% complete. Plumbing has been roughed in and electrical rough-in is scheduled. Glass frames have been set and hanging of sheetrock in the ceiling is scheduled to be done to allow sprinkler system heads to be set. The brick work will be scheduled in about 20 days.

**CDBG Projects**

**2008 Scattered Site Housing CDBG Project**

We are still waiting to hear from Community Investment & Assistance (CI) relative to our request to officially close-out this project.

**Ephraim Place Subdivision CDBG Housing Project**

Warren Family Institute is still working diligently to identify potential homeowners for the four homes to be constructed in the Ephraim Place Subdivision so the CDBG portion of this project can be closed out. CI has granted the County a short-term extension to 3/31/12 to have the housing units constructed and occupied by low and moderate income persons and the close-out documents submitted to their office by March 31, 2012. If this does not happen, CI may request the County to repay the CDBG funds in the amount of \$190,000 allocated for this project. Attached are copies of the monthly reports provided by Ms. Alston-Kearney that have been submitted to CI.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to enter into **Closed Session** in accordance with NC GS § 143-318.11(A)(3) to discuss attorney-client privileged matters.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to return to the regular monthly meeting.

With no further business to discuss and on motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried, the April 2, 2012 meeting was adjourned.

/s/ Angelena Kearney-Dunlap  
Angelena Kearney-Dunlap, Clerk