

MINUTES FROM A REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON MONDAY, DECEMBER 3, 2012 AT 6:00 PM.

The meeting was called to order by Chairman Bertadean W. Baker. Other Commissioners present: Ruby Downey, Jennifer Jordan, Barry Richardson and Ulysses S. Ross. Others in attendance: County Manager Linda T. Worth, County Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

School Board member Roberta Scott presented the Board of Commissioners the 2012 NC School Boards Association (NCSBA) County Commissioners of the Year Award.

A moment of silence was followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

There were no Citizen Comments.

Motion was made by Commissioner Jordan, which was seconded by Commissioner Downey to adopt the December 3, 2012 Suggested Agenda, with the following additions:

**Add Items: 15-A1 - Appoint Interim DSS Director
16-C - Designate Warren County Manager as official signatory for
DSS Documents & Forms**

Votes were as follows: Ayes: None
 Nays: Jordan, Downey, Baker, Richardson & Ross

Motion did not carry.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, December 3, 2012 Suggested Agenda was adopted with the following addition:

**Added Item 16-C Designate Warren County Manager as official signatory for
DSS Documents & Forms**

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6A – Minutes of November 5, 2012 meeting was approved.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6B – Interest Income Report for October 2012 was approved:

**INTEREST INCOME REPORT
Month of October 2012**

FUND	OCTOBER INCOME	FISCAL YEAR TO - DATE
General	360.75	1,491.71
Revaluation	11.91	40.01
E 911 Telephone System	12.33	42.01
Buck Spring Project	13.44	49.52
Ambulance Storage Facility	9.23	40.51
National Guard Armory	0.90	3.33
Simulcast System Upgrade	4.28	15.90
Regional Water Enterprise Fund	21.66	88.96
District 1 Enterprise Fund	42.56	153.64
Solid Waste	4.30	21.67
District II Enterprise Fund	34.27	121.41
District III Capital Project Fund	0.00	30.12
District III Phase II BANS	0.17	0.64
District III Enterprise Fund	23.65	45.42
Soul City Pump Station Improvements	0.17	0.64
District III Phase III	6.60	41.24
	546.22	2,186.73

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6C – Tax Collector’s Report for October 2012 was accepted in accordance with NCGS 105-350:

**Tax Collector’s Report
to the Warren County Board of Commissioners
For the Month OCTOBER 2012**

Current Year Collections

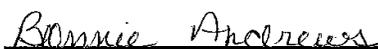
Tax Year	Charge	Collected in OCT	Collected to Date	Balance Outstanding	Percentage Collected
OCTOBER 2012 FY13	\$16,570,741	\$1,713,158	\$3,605,017	\$12,965,724	21.76
OCTOBER 2012 FY12	\$15,445,896	\$714,410	\$3,380,970	12064926.00	21.89

Delinquent Collections

Year	Charge	Collected in OCT	Collected to Date	Balance Outstanding	Percentage Collected
2011	\$752,305	\$124,161	\$227,685	\$524,621	30.26
2010	265,723	35,212	61,306	204,418	23.07
2009	160,514	7,876	17,289	143,225	10.77
2008	134,056	4,572	11,996	122,059	8.95
2007	133,660	3,242	4,168	129,493	3.12
2006	123,296	2,521	3,599	119,698	2.92
2005	104,042	2,119	2,613	101,429	2.51
2004	93,450	1,922	2,205	91,245	2.36
2003	80,255	1,795	2,061	78,194	2.57
2002	102,895	1,623	2,404	100,491	2.34
Total Delinquent Years	\$ 1,950,196	\$185,043	\$ 335,326	\$ 1,614,873	

Other OCT Receipts

County Penalties	\$ 31,598	\$ 52,633
Landfill User Fees	\$ 141,762	\$ 294,351
Municipalities	\$ 53,512	\$ 128,541
Fire District Taxes	\$ 92,960	\$ 190,290
Advance Taxes	\$ 41	\$ 186
OCTOBER GRAND TOTAL	\$ 2,218,074	\$ 4,606,344


 Bonnie Andrews Interim Tax Assessor 11/29/2010
 DATE

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6D – Request for Tax Releases Over \$100 was approved in accordance with NCGS 105-381 - TAXPAYER'S REMEDIES:

Over \$100	11/5/2012	Date: _____
ERROR CORRECTION RELEASES:		
BUGG ALBERT S	2012 5323 328 G8 69	206 \$187.84 DEFERRED VALUE NOT PICKED UP
DAVIS NANCY L	2007 1403 107	43144 \$195.48 DOES NOT OWN A MH
DAVIS NANCY L	2008 1403 108	45920 \$182.79 DOES NOT OWN A MH
DAVIS NANCY L	2009 1403 109	48998 \$155.21 DOES NOT OWN A MH
DAVIS NANCY L	2010 1403 110	52704 \$182.36 DOES NOT OWN A MH
DAVIS NANCY L	2011 1403 111	59826 \$165.55 DOES NOT OWN A MH
DAVIS NANCY L	2012 1403 200	31255 \$150.39 DOES NOT OWN A MH
PROCTOR PHILLIP B	2012 5890 300 G6 28	17531 \$403.36 HSE NOT COMPLETE/ONLY 40%
TERRY JUANITA R & JAMES	2012 40026 200 C4 31	28450 \$146.50 MH UNLIVABLE PER FIELD REVIEW
SUB-TOTAL ERROR CORRECTIONS:		\$1,769.48
MOTOR VEHICLE RELEASES:		
EDWARDS JENNIFER M	2012 6586 111 AJP6608	57034 \$112.93 DOESN'T LIVE IN TOWN OF NORLINA
TOWNES ROBERT EARL	2012 37554 2453 ACX2779	74224 \$139.33 RELEASED TO ROCKINGHAM CO
SUB-TOTAL MOTOR VEHICLE RELEASES:		\$252.26
SUB-TOTAL CORRECTION RELEASES:		\$1,769.48
Total Releases		\$ 2,021.74
LANDFILL USER FEE RELEASES:		
ALLEN CECIL W & NELL T	2012 897 301 L2A 1A	8199 \$ 115.00 MH TORN DOWN FOR 2012
ALSTON RAYMOND & CAROLYN	2012 16335 200 E6 78	27158 \$ 115.00 NO LFUF/HSE UNLIVEABLE PER FR
BROWN VOYETTE P H	2012 21108 300 B6A 51	7919 \$ 115.00 NO LFUF/PRIVATE HAULER
BULLOCK PAUL & EMILY	2012 5740 300 B3 16	1735 \$ 115.00 NO DWELLING ON PROP
CAMPBELL ALLEN E JR & BONNIE G	2012 6533 333 C4 4	2184 \$ 115.00 NO LFUF/PRIVATE HAULER
CHICARIELLI FRANK	2012 3398 300 D10 22R	16549 \$ 115.00 PARCEL IS VACANT/NO LFUF
DRUMGO RHONDA	2012 2894 301 B5 74	10248 \$ 115.00 NO DWELLING ON PROP
EDWARDS RUTH	2012 15878 300 C5 78	3685 \$ 115.00 NO ELECTRICITY
FAULKNER LINDA GAIL	2012 696 300 D11 15A	20355 \$ 115.00 ONLY 1 DWELLING ON PROP
FRAZIER STELLA HEIRS	2012 15216 318 E4 31	4554 \$ 115.00 HSE NOT LIVEABLE NO LFUF
GUNN FANNIE W	2012 24994 301 J3B104	16159 \$ 115.00 NO LFUF/PRIVATE HAULER
HALES BOBBY G & FAYE S	2012 5465 300 J2A 75	8635 \$ 115.00 NO LFUF/PRIVATE HAULER
HARMON ORA MAE	2012 17504 300 D4 75	5362 \$ 345.00 NO LFUF/PRIVATE HAULER
HARMON ROBBY L & TAMMIE C	2012 17509 300 D4 75B	17392 \$ 115.00 NO LFUF/PRIVATE HAULER
HAWKINS LILLIE G	2012 18820 300 F8 149	6410 \$ 115.00 NO LFUF/PRIVATE HAULER
HUX CLIFTON LEE & MARY E	2012 5695 300 J2A 86	8110 \$ 115.00 NO LFUF/PRIVATE HAULER
JONES S R HEIRS	2012 23001 301 K2 22	7021 \$ 115.00 NO ELECTRICITY
MILLS THURMAN R	2012 27530 330 J12 5	9610 \$ 115.00 MH NOT LIVEABLE
OWEN DANNY M & DIANNE	2012 8083 200 E4 154A	19443 \$ 115.00 NO LFUF/PRIVATE HAULER
PERNELL EDNA P	2012 31104 305 D8 1	9365 \$ 115.00 NO ELECTRICITY
PERSON MILDRED J	2012 31507 300 E2 102	9549 \$ 115.00 NO LFUF/PRIVATE HAULER
PETTWAY IDELL	2012 31527 327 G6 40	9566 \$ 115.00 NO ELECTRICITY
POWELL ROOSEVELT/MARGARET BOWE	2012 7878 300 E5 146	6968 \$ 115.00 NO ELECTRICITY
RICHARDSON DEBORAH L	2012 33510 300 K9 4H	10503 \$ 115.00 NO ELECTRICITY
RICHARDSON WILLIE L & DEBORAH	2012 33510 302 I9 2A	19029 \$ 115.00 NO ELECTRICITY
SEAY RICHARD I & JANICE M	2012 7766 300 L2B 14 15	9114 \$ 115.00 NO LFUF/PRIVATE HAULER
STEMBRIDGE C F III & MICHELLE	2012 17689 300 L2D353	13441 \$ 115.00 NO LFUF/PRIVATE HAULER
SULLIVAN MARK R & JAN S	2012 9004 301 L2B 12 13	11784 \$ 115.00 NO LFUF/PRIVATE HAULER
TOLSON NEISHA L	2012 37015 300 J12 5A	24438 \$ 115.00 PARCEL IS VACANT/NO LFUF
VAUGHAN FRANK SR	2012 41735 200 C4 37	27079 \$ 115.00 NO LFUF/PRIVATE HAULER
WHITE MARCIA G & MARVIN S	2012 3343 200	28760 \$ 115.00 NO LFUF/PRIVATE HAULER
WILLIAMS JULIA & LEON	2012 4343 300 C5 42A	19332 \$ 115.00 NO LFUF/PRIVATE HAULER
WILLIAMS MARY F	2012 4799 301 H8 21	14045 \$ 115.00 NO ELECTRICITY
TOTAL LFUF RELEASES:		\$4,025.00
Total Releases		\$ 6,046.74

County Manager approved request for Tax Releases Under \$100 are as follows:

Under \$100	12/3/2012	Date: <i>11/26/12</i>
ERROR CORRECTION RELEASES:		
NAME	Year ACCT#	MAP # RECORD: AMOUNT REASON
STONEHOUSE TIMBER LODGE	2012 17355 320	K3D196 8185 \$ 30.11 SOLD MH TO ACCT 36555-200
SUB-TOTAL ERROR CORRECTIONS:		\$30.11
MOTOR VEHICLE RELEASES:		
ALSTON ROSELLA L	2012 801 1465	BCF8242 73236 \$3.60 GAVE AWAY
BOLTON ERNEST LEE	2012 6586 111	BW89428 57034 \$13.60 TRAILER OVERASSESSED
CRUMPLER DONALD R	2012 9923 1784	NNF9026 71849 \$22.19 SOLD
DAUGHERTY WINFIELD G JR	2012 10504 1931	XXW9070 71996 \$37.00 SOLD
DIPRIMA THOMAS E	2012 37552 2381	BS87564 74152 \$39.09 RELEASED TO HALIFAX CO
GHEE KIM LEE	2012 36409 2772	AJR6911 63747 \$25.00 STOLEN
HARRIS AHMED KATHY D	2012 4678 2047	WYY9149 74636 \$5.69 TRADED
HARRIS HEAVY HAULING LLC	2012 9198 1338	CA1794 62313 \$6.25 SOLD
HOLMES DONALD R	2012 14364 2040	TTS2235 63015 \$9.20 SOLD
JAFFE ALAN J	2012 4053 2103	VVV5661 73874 \$16.36 VALUE TOO HIGH/SALVAGEABLE
LEWIS JAMES P	2012 25419 2023	AAH5387 68199 \$22.47 GAVE AWAY
PERRY VANCE J	2012 2805 1575	WTX4579 73346 \$30.80 SOLD
RIETHMEIER HUBERT G	2012 24035 1660	NWL3594 81542 \$1.36 SOLD
SANDERS MARK W	2012 37303 1950	ADE7784 737321 \$43.28 RELEASED TO HALIFAX CO
TERRY RANDOLPH JR	2012 19471 1701	AEH2379 73472 \$16.20 SOLD
TERRY RANDOLPH JR	2012 19471 1197	AAH2877 81079 \$4.25 SOLD
THATCHER ANDREW D	2012 30687 1244	AAH7564 62219 \$8.19 SOLD
TILLET GEORGE T	2012 18751 1968	NTMVES 81850 \$44.40 SOLD
TOWNSEND PHILLIP E	2012 31571 2368	VYA6106 74139 \$99.83 RELEASED TO VANCE CO
WILLIAMS CHRISTOPHER D	2012 2913 1231	WYB8647 67407 \$11.97 TOTALED
SUB-TOTAL MOTOR VEHICLE RELEASES:		\$460.73
SUB-TOTAL CORRECTION RELEASES:		\$ 30.11
Total Releases		\$490.84

On motion of Commissioner Richardson which was seconded by Commissioner Jordan and duly carried by unanimous vote, Amendment # 5 to the Warren County FY 2012-2013 Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2012/2013
Amendment No. 5**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Health Department	1,752
SEMAA	47,659
Total	\$ 49,411

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Restricted Intergovernmental - Health	1,752
Restricted Intergovernmental - Other	28,876
Fund Balance Appropriated	18,783
Total	49,411

This amendment:

- appropriates funds to the Health Department to agree with current State Allocations.
Funding Source: NC Department of Public Health
- appropriates funds to the SEMAA program for continued operations of the project.
Funding Source: NASA Funds
Fund Balance Appropriated

Respectfully Submitted 12/03/2012

Barry J. Mayo
Barry J. Mayo, Finance Director

Bids were received as follows for financing of year 2013 vehicles approved for purchase during the October 2012 Board meeting:

Financial Institution	Interest Rate	Total Interest	Total Costs	Total Costs
RBC Centura	No bid received			
Branch Banking & Trust	1.53	4,924.08	-	4,924.08
Bank of America	No bid received			
First Citizens	No bid received			
Sun Trust	Responded/below their minimum bid			

County Manager Worth recommended approval to award installment purchase financing bid for vehicle purchases to Branch Banking & Trust Company at 1.53% interest rate for a three-year term, and authorize the Chairman to sign the Resolution Approving Financing Terms.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, installment purchase financing bid for vehicle purchases was awarded to Branch Banking & Trust Company at 1.53% interest rate for a three-year term with Chairman Bertadean Baker authorized to sign the Resolution Approving Financing Terms:



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
 POST OFFICE BOX 619
 WARRENTON, NORTH CAROLINA 27589

STATE OF NORTH CAROLINA

COUNTY OF WARREN

**RESOLUTION
 APPROVING FINANCING TERMS**

Ulysses S. Ross, Chairman
 Barry Richardson, Vice Chairman
 Ruby Downey
 Bertadean Baker
 Jennifer Jordan

Linda T. Worth
 County Manager

Angelena Kearney-Dunlap
 Clerk to the Board

WHEREAS: the County of Warren (the "County") has previously determined to undertake a project for the financing of vehicles, (the "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The County hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated November 21, 2012. The amount financed shall not exceed \$207,225.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.53%, and the financing term shall not exceed three (3) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the project as contemplated by the proposal and this resolution. The Financing Documents shall include a Financing Agreement and Deed of Trust and a Project Fund Agreement as BB&T may request.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officers' final approval of the Document's final form.

4. The County shall not take or omit to take any action the taking or omission of such shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The County hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The County intends that the adoption of this resolution will be declaration of the County's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T Financing described above. The County intends that funds that have been advanced, or that may be advanced, from the County's general fund or any other County fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of County officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this the 3rd day of December, 2012.



Bertadean W. Baker
 Bertadean Baker, Chairman
 Warren County Board of Commissioners

ATTEST:

Angelena Kearney-Dunlap
 Angelena Kearney-Dunlap, Clerk

Karen Foster, Kerr-Tar Regional Council of Government (COG) Grants Administrator, presented an Amendment to the 2010-2015 Community Development Block Grant (CDBG) Fair Housing Plan, revising fourth quarter activities for 2012. It was further requested that Chairman of the Board receive authorization to sign document.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, amended Community Development Block Grant (CDBG) Fair

Housing Plan as presented by Karen Foster, Kerr-Tar Regional Council of Government (COG) CDBG Program Administrator was adopted, revising Fourth Quarter 2012 activities. Chairman Bertadean W. Baker was authorized to sign document.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Community Development Block Grant (CDBG) Environmental Review as presented by Karen Foster, Kerr-Tar Regional Council of Government (COG) CDBG Program Administrator, was adopted for Water Hook-Up and Urgent Repair Projects.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Danielle L. Williams was appointed to the Recreation Commission for a three (3) year term, expiring February 2016.

Sara Rudolph, Chief Executive Officer, Franklin-Vance-Warren (F-V-W) Opportunity, Inc. requested the appointment of two Commissioners to serve on the F-V-W Opportunity, Inc. Board of Directors. At present Patricia Daniel and Milo Alston serve as alternates to Board members.

Chairman Baker was nominated by Commissioner Richardson
Commissioner Downey was nominated by Commissioner Ross

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Commissioners Bertadean Baker and Ruby Downey were appointed to serve on the Franklin-Vance-Warren Opportunity, Inc. Board of Directors until their terms as Warren County Commissioner expire.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, the Warren County Parks & Recreation Master Plan: Page 40, Item 7 "Summary of Recommendation" adding the Buck Spring Park Project, as presented by Richard "Dickie" Williams, Director of Parks & Recreation was adopted.

SUMMARY OF RECOMMENDATIONS

Based on the results of the survey's, comments from the citizens of Warren County at the public meetings and the positive attitude of the governing bodies of the county and towns in Warren County, there is a definite need to improve the recreation opportunities for the citizens of Warren County.

There is a need for a centrally-located recreation complex and playground areas located in the four quadrants of Warren County (Appendix III).

Acquisition and Development

1. Site for applying for PARTF grant for recreation complex. This will need to be done in two phases. The first phase will be for the acquisition and development of some of the facilities at this site. Phase Two will be for the completion of this facility. This will take a second PARTF grant application. Based on the survey's results and the SCORP plan, the following facilities will be located at this site:

- Three softball and baseball fields (lighted)
- One football field (lighted)
- One soccer field
- Concession, restrooms and storage building
- Walking track
- Playground area
- Picnic shelter
- Paved parking lot
- Two outdoors basketball courts
- Two tennis courts

This site is currently proposed to be located on Hwy 158 By-pass between Macon and Warren County High School.

2. Construction of playgrounds areas in the following locations:
 - Wise community
 - Town of Warrenton
 - Town of Norlina
 - Town of Macon
 - Soul City Park
3. Construction of park area in the Arcola area with the following facilities at this site
 - Playground area
 - Picnic shelter
 - One ball field
4. The development of a park at the PCB Landfill. The location of over 60,000 square feet of usable concrete surface should be put to good recreational use. The following facilities could be at this site:
 - Playground area
 - Picnic shelter (shed is already there)

- Basketball courts
 - Tennis courts
 - Walking trail
 - Shuffleboard
 - Putt-Putt course
5. With the county take over of the Armory building, this site could help expand the winter programs that could be offered by the Recreation Dept. The inside has been and could be set up for basketball and volleyball use. There is also a need to have a place to walk on the inside during the evening hours.
 6. The Magnolia Ernest Recreation Park is located in the Northwest Region of Warren County. This region is the most populated of the four regions of the county. One of the results from the county-wide survey done several years ago was the need of more parks and playground areas in the county. At this time, Warren County was leasing the Magnolia Ernest Recreation Park.

In August of 2008, the Magnolia Ernest Recreation Park was deeded over to Warren County. The county was deeded the property from the Soul City Parks and Recreation Association. The county has been leasing the property for the past twenty years. Significant upgrades are needed to the park. This park consists of 8.05 acres which has two outdoor basketball courts, three tennis courts, a pool, bathhouse and picnic tables and grills.

To provide renovations to the facility, the county will need to make plans to apply for a PARTF grant to help with the renovation of the Magnolia Ernest Recreation Park. Renovations that will need to be made are the resurfacing of the tennis courts, basketball courts and parking lot as well as renovation of the pool. Also the addition of a playground area, picnic area and horseshoes pits will provide additional recreational units to the facility.

7. The Buck Spring Park is located in the Northeast region of Warren County. This 71 acre tract of land was purchased by the county from the Family of Nathaniel Macon, the Eighteenth century Congressional-Senatorial lawmaker of North Carolina and the U. S. Congress. This property has a nature trail, waterfront pier, picnic shelter with bathrooms and kitchen area, and an access road to the fishing pier.

Significant renovations are needed at this recreational facility to make it functional, accessible and safe for citizens to use. Warren County will apply for a Parks and Recreation Trust Fund (PARTF) grant to help fund the proposed renovations that have been identified as critical to the continued usability of this facility. Renovations proposed to be made include: 1) replacing the decking on the fishing pier and installing a rail system for safety; 2) renovations to the bathrooms and kitchen area at the picnic shelter; 3) replacing the picnic tables; 4) upgrading the access road; and 5) creating a tie-end from the nature trail to the pier access road. Proposed new additions to the facility include: 1) creation of a playground area with play equipment; 2) installation of a trail head sign and informational and directional signs

Parks & Recreation Master Plan Page 40

on the trail, 3) installation of benches along the trail; and, 4) creation of a small picnic area with parking at the pier.

Results from a county-wide survey conducted several years ago indicated that walking and fishing were the third and fourth, respectively, most popular activities that the respondents liked to participate in. The proposed renovations to this facility would give the citizens of Warren County an additional recreational outlet to participate in these physical outdoor activities that also help promote healthier lifestyles.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Warren County Parks & Recreation Director was authorized to apply for NC Parks & Recreation Trust Fund (PARTF) Grant, with a \$49,828 local 50/50 match requirement to be paid from the General Fund as follows: \$13,213 Trial Grant; \$36,615 from undesignated Fund Balance. Chairman Bertadean Baker was authorized to sign application.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, amended Local Emergency Planning Committee (LEPC) Bylaws were adopted having been reviewed by the County Attorney. Chairman Baker was authorized to sign document.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Lynn Capps Martin was appointed to the Arcola Volunteer Fire Department Firefighters' Relief Fund Board for 2013.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, appointment of Joseph Oliver Richardson to the Arcola Volunteer Fire Department Firefighters' Relief Fund Board was tabled.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Palmer Springs (VA) Volunteer Fire Department's Contract for Fire Protection with the County of Warren, effective July 1, 2012 through July 1, 2015 was

approved with an annual allocation of \$2,000. Chairman Baker was authorized to sign document.

Commissioner Jordan left the room for 5 minutes, but did not miss any action items.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment #2 to the Water Tower Lease Agreement between Warren County and CELLCO Partnership doing business as Verizon Wireless was adopted, pending final approval by County Manager Worth and County Attorney Turrentine. Chairman Baker was authorized to sign documentation.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Rivers & Associates Final Adjusting Change Order #7 to Contract for District 3, Phase II Project was approved adjusting contract quantities to agree with the actual quantities completed resulting in a decrease of \$82,286.93 in the contract price. Chairman Baker was authorized to sign same.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Commissioner Ulysses S. Ross was designated "Voting Delegate" to the January 24-25, 2013 NC Association of County Commissioners Legislative Goals Conference.

The Board of County Commissioners was presented with a list of Boards/Committees/Commissions for their reappointment to a two-year term. Each Commissioner expressed the desire to remain on the current Board(s) they serve.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Board/Commission/Committee re-appointments were made as follows:

**Warren County Boards & Commissions Re-Appointments
Term Duration January 2013 –December 2014**

<u>Board/Committee/Commission</u>	<u>Commissioner Serving</u>
Five County Mental Health Community Oversight Council	Baker
Benefits	Downey
Council of Government	Jordan & Richardson
Economic Development Commission (EDC)	Downey
EMS Peer Review Advisory Board	Baker
Equalization & Review (E&R)	Richardson
Finance Committee (2 members)	Richardson & Ross
Fire Commission	Richardson
Halifax Warren Smart Start	N/A
Health, Board of	Baker
Historic Preservation Commission	Ross
Home & Community Care	Baker
Juvenile Crime Prevention Council (JCPC)	Jordan
Kerr Area Rural Transportation Authority (KARTS)	Ross
Kerr-Tar HUB Triangle North Bd. of Directors	Richardson & (Ross at-large)
Kerr-Lake Regional Water System Advisory Bd.	Downey
Kerr-Tar Rural Transportation Planning Committee (RPO)	Ross & (Baker as alternate)
Lake Gaston Weed Control Council	Ross
Local Emergency Planning Committee (LEPC)	Baker
Personnel Committee (2 members)	Jordan & Richardson
Recreation Commission	Jordan
Resource Conservation & Development Council (RC&D)	Richardson
Senior Center	Downey
Social Services Board	Jordan
Water Committee	Jordan
Vance Granville (VGCC) Board of Trustees	Downey
Warren County DOT Planning Committee	Downey
E-911 Commission	Richardson

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, 2013 Meeting Schedule for the Warren County Board of Commissioners & Warren County Board of Commissioners as Governing Body of Water District III was adopted as follows:

January 7, 2013	July 1st
February 4th	August 5th
March 11th (2nd Monday in Month)	September 3rd * (2nd is a holiday)
April 1st	October 7th
May 6th	November 4th
June 3rd	December 2nd

PLEASE NOTE:

* The 1st Monday in September falls on a County observed Holiday, therefore the meeting will be held as indicated.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by a majority vote, 2013 Regular Work Session Schedule for Warren County Board of Commissioners was adopted as follows:

<u>Regular Commissioner Work Sessions</u>	
6:00 pm in the Warren County	
Board of Commissioners'	
<i>Armory Civic Center Meeting Room</i>	
February 20th	April 17th
June 19th	August 21st
October 16th	December 11th

Votes were as follows: Ayes: Jordan, Downey, Ross & Baker
 Nay: Richardson

Motion carried, 2013 Regular Work Session Schedule for Warren County Board of Commissioners was adopted as presented.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, January 16, 2013 Budget Goal Setting Work Session was scheduled for 10am to 3pm.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, a public hearing to hear citizen comments regarding Department of Transportation's (DOT) 2012-2013 Secondary Road Program was scheduled for Monday, February 4, 2013 at 5:45 pm.

County Manager Worth, having been granted authority to approve contracts up to but not to exceed \$50,000, made the following report on Contracts Approved during November 2012:

RE: Notice of Contracts/Agreements Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreements on behalf of Warren County:

Senior Center

Cardinal Innovations
 4855 Milestone Avenue
 Kannapolis, NC 28081

I have executed the professional services agreement with Cardinal Innovations for implementation of the Senior Center RAPIDD Program. This is a grant funded program that is housed at the Senior Center. Grant funds total \$21,580.

Tax Assessor's Office

Pearson's Appraisal Service
P.O. Box 36404
Richmond, VA 23235

I have executed an Agreement with Pearson's Appraisal Services, Inc. for appraisal of approximately 260 parcels of real property at a cost not to exceed \$4,900. Funds are budgeted in the Tax Assessor's departmental budget to pay for these professional appraisal services.

Soil & Water Conservation District

Marsha C. West
P.O. Box 157
Warrenton, NC 27589

A Lease Agreement has been executed for office space to house the Soil & Water Conservation District (SWCD) Office. Funds are budgeted in the SWCD departmental budget to pay the monthly rental expense of \$1,355.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager Worth's report on Contracts Approved during November 2012 was accepted as information only.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, County Manager's Status Report for November 2012 was approved.

RE: November Status Report

Following is a recap of my work activities for the month of November 2012:

Administration

- Visited the Cold Storage Facility component of the BCBS Growing Local/Buying Local Project with the Program Administrator (11/1/12)
- Mtg. with Finance Director, Public Utilities Director, and reps from Baird & Co. to discuss county debt refinancing (11/1/12)
- Prepared for and attended Board of Commissioners Regular Meeting (11/5/12)
- Annual Leave (11/7-9/12)
- Participated in Triangle North Advisory Board conference call (11/8/12)
- Veterans Day Holiday (11/12/12)
- Met with C. Larkins to discuss Win Every Job Program (11/14/12)
- Met with County Attorney to discuss county legal matters (11/15/12)
- Met with Recreation Director to discuss Buck Spring Project PARTF Grant Application (11/19/12)
- Attended JCPC Advisory Board Meeting (11/20/12)
- Thanksgiving Holidays (11/22-23/12)
- Attended DSS Special Called Meeting (11/26/12)
- Met with M. West to sign Lease Agreement for SWCD office space (11/26/12)
- Participated in Conference Call along with K. Krulik and rep of Kimley-Horn & Associates, Inc. to discuss funding improvements to I-95 (11/27/12)
- Met with reps from E-911 Center and E911 Board rep to discuss back-up PSAP (11/27/12)
- Attended Sexual Harassment Training (11/28/12)
- Prepared for and attended monthly Department Heads Meeting (11/29/12)

Other Activities

- Attended Senator Kay Hagan's Meeting with Constituents (11/12/12)
- Attended 43rd NCSBA Annual Conference 2012 Awards Ceremony (11/13/12)
- Attended Warren County Service Awards Luncheon (11/14/12)
- Attended and participated in Warren County Grant Workshop (11/15/12)
- Attended DSS Angel Tree Luncheon (11/20/12)
- Attended Vance County Com. T. Pegram Retirement Reception (11/28/12)
- Attended and participated in Ribbon Cutting & Open House at EMS Station #3 (11/30/12)

Project UpdatesConstruction ProjectsEMS Satellite Facility #2

EMS Station #3 is 100% complete. The Ribbon Cutting/Open House is scheduled for Friday, 11/30/12.

CDBG Projects2011 Scattered Site Housing Project

Bids have been awarded for several water hook-ups and urgent housing repairs that are part of this project. We are working with the Office of Community Investment to complete the Environmental Review document for this project.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, County Manager Linda T. Worth was approved as interim signatory for all official Department of Social Services documents and/or forms until such time as an Interim or permanent Department of Social Services Director is appointed.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with GS § 143-318.11(a)(3)(6) for the Discussion of Attorney/Client Privileged Information & Personnel Matters.

On motion of Commissioner Jordan which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to return to the December 3, 2012 regular meeting.

On motion of Commissioner Downey which was seconded by Commissioner Ross and duly carried by a majority vote, it was ordered to add Agenda Item 15-A1 "Approve Compensation for DSS Interim Director" to the December 3, 2012 meeting agenda.

Votes were as follows, with Commissioner Jordan abstaining from the vote:

Ayes: Downey, Ross & Baker
Nay: Richardson

Motion carried, Agenda Item 15-A1 "Approve Compensation for DSS Interim Director" was added to the December 3, 2012 meeting agenda.

On motion of Commissioner Downey which was seconded by Commissioner Ross and duly carried by a majority vote, it was ordered to compensate Department of Social Services Interim Director at \$4,000 per month.

Votes were as follows, with Commissioner Jordan abstaining from the vote:

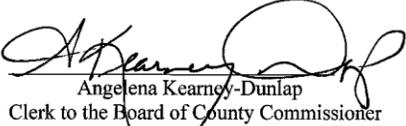
Ayes: Downey, Ross & Baker
Nay: Richardson

Motion carried, it was approved to compensate a Department of Social Services Interim Director at \$4,000 per month.

On motion of Commissioner Jordan which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to add Agenda Item 15-A2 "Appointment of Interim Board of Commissioner Representative to the DSS Board of Directors" to the December 3, 2012 meeting agenda.

On motion of Commissioner Jordan which was seconded by Commissioner Downey and duly carried by unanimous vote, Chairman Bertadean Baker was appointed as Interim Board of Commissioner Representative to the Department of Social Services Board of Directors.

With no further business to discuss and on motion of Commissioner Ross which was seconded by Commissioner Jordan and duly carried, the December 3, 2012 Board of Commissioners meeting was adjourned.


Angelena Kearney-Dunlap
Clerk to the Board of County Commissioner