

MINUTES FROM A REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON MONDAY, JANUARY 7, 2013 AT 6:00 PM.

The meeting was called to order by Chairman Bertadean W. Baker. Other Commissioners present: Ruby Downey, Jennifer Jordan, Barry Richardson and Ulysses S. Ross. Others in attendance: County Manager Linda T. Worth, County Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

Special Recognition for Excellence in Financial Reporting (7th year) was given to the Warren County Finance Department, Barry Mayo, Director and staff (**Gloria M. Edmonds, Accounting Manager, Cecile J. Renn, Accounting Specialist, Evelyn R. Cooper, Accounting Technician and Louise Andrews, Accounting Technician**) from the Governmental Finance Officers Association of the US and Canada - Certificate of Achievement for Excellence in Financial Reporting for fiscal year ended June 30, 2011.

A moment of silence was followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Commissioner Downey informed the Board that Consent Agenda Item 6D Tax Releases Over \$100 contained requests for Land Fill User Fee release from her as well as family members.

Citizen Comments:

Ron Skow, LGA – spoke regarding the FY 2013-14 budget process (written comments are on file with the Clerk to the Board).

Tim Ennis, Warren County Chamber of Commerce – introduced himself as the new Executive Director of the Chamber and prior business owner in Harnett County, NC.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by majority vote, the January 7, 2013 Agenda was adopted with the following amendments:

- # Edited Consent Agenda Item 6C – Tax Collectors November 2012 Report**
- # Added Regular Agenda Item 12-A - EDC Funding for Peck Site Hazardous Materials Removal**
- # Removed Consent Agenda Item 6A – December 3, 2012 Organizational Meeting Minutes**

Votes were as follows: Ayes: Downey, Jordan & Baker
 Nays: Ross & Richardson

Motion carried, January 7, 2013 Agenda was adopted as amended.

Chairman Baker pointed out that the December 3, 2012 Organizational Meeting Minutes were circulated with edits by her for Board’s review and action.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by majority vote, it was ordered to approve December 3, 2012 Organizational Meeting Minutes as edited.

Votes were as follows: Ayes: Downey, Jordan & Baker
 Nays: Ross & Richardson

Motion carried, December 3, 2012 Organizational Meeting Minutes were approved as edited.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, the Clerk to the Board was ordered to circulate both versions of the December 3, 2012 Organizational Meeting Minutes for Board and Attorney review: set #1 as typed by the Clerk and set #2 as edited by Chairman Baker.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6D Tax Releases Over \$100 was moved to the Regular Agenda as Item # 7A.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6A – Minutes of December 3, 2012 Regular Monthly Meeting were approved.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6B – Interest Income Report for November 2012 was approved:

INTEREST INCOME REPORT		
Month of November 2012		
FUND	NOVEMBER INCOME	FISCAL YEAR TO - DATE
General	354.84	1,846.55
Revaluation	10.98	50.99
E 911 Telephone System	11.09	53.10
Buck Spring Project	11.56	61.08
Ambulance Storage Facility	8.81	49.32
National Guard Armory	0.78	4.11
Simulcast System Upgrade	3.58	19.48
Regional Water Enterprise Fund	16.23	105.19
District 1 Enterprise Fund	36.59	190.23
Solid Waste	0.50	22.17
District II Enterprise Fund	29.46	150.87
District III Capital Project Fund	0.00	30.12
District III Phase II BANS	0.15	0.79
District III Enterprise Fund	20.33	65.75
Soul City Pump Station Improvements	0.15	0.79
District III Phase III	2.29	43.53
	507.34	2,694.07

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6C – Tax Collector’s Report for November 2012 was accepted in accordance with NCGS 105-350:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month NOVEMBER 2012**

Current Year Collections

Tax Year	Charge	Collected in NOV	Collected to Date	Balance Outstanding	Percentage Collected
NOVEMBER 2012 FY13	\$16,636,482	\$6,597,940	\$7,311,098	\$9,325,384	43.95
NOVEMBER 2011 FY12	\$15,502,932	\$3,186,186	\$6,567,156	8,935,776	42.36

Delinquent Collections

Year	Charge	Collected in NOV	Collected to Date	Balance Outstanding	Percentage Collected
2011	\$752,052	\$41,322	\$269,007	\$483,045	35.77
2010	265,445	8,659	69,965	195,481	26.36
2009	160,291	2,521	19,810	140,481	12.36
2008	134,011	1,316	13,312	120,699	9.93
2007	133,660	1,719	5,887	127,774	4.40
2006	123,296	488	4,087	119,209	3.31
2005	104,042	266	2,879	101,162	2.77
2004	93,450	359	2,564	90,885	2.74
2003	80,254	252	2,313	77,942	2.88
2002	102,895	327	2,731	100,164	2.65
Total Delinquent Years	\$ 1,949,396	\$57,229	\$ 392,555	\$ 1,556,842	

Other NOV Receipts
County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 11,202	\$ 63,835
\$ 231,068	\$ 525,419
\$ 102,263	\$ 230,804
\$ 350,963	\$ 352,866
\$ 25	\$ 211

NOVEMBER GRAND TOTAL

\$ 7,350,690	\$ 8,876,788
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Bonnie Andrews 1/7/2013
Bonnie Andrews Interim Tax Assessor DATE

County Manager approved requests for Tax Releases Under \$100 was presented for Board's information as follows:

Under \$100

1/7/2013

Date: *LW*
1/2/13

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD:	AMOUNT	REASON
DENTON PATRICK VAN & VICKY B	2012	35472 300	K4A 38	4466 \$	11.47	DOES NOT OWN BOAT
ONEAL LUCIOUS SR HEIRS	2012	29409 300	D8 23	8481 \$	14.61	FIRE TAX NOT CORRECT
PHELPS HENRY F	2012	31538 300	I3D305	9580 \$	2.00	DOES NOT HAVE A DOG
POWELL SAM HEIRS OF	2012	32805 300	J5 16C	24108 \$	25.17	LAND DESIGNATED AS CEMETERY
PUBLIC SERVICE CO ON NC INC	2012	38070 200		27577 \$	55.44	VALUES ADDED IN ERROR
RICHARDSON HELEN & WORTHAM E	2012	10773 300	I9 33C	17828 \$	19.38	MH SOLD TO RECN 17179
STONEHOUSE TIMBER LODGE INC	2012	17355 320	K3D196 35X	8185 \$	3.67	SOLD MH IN 2011

SUB-TOTAL ERROR CORRECTIONS:

\$14.61

MOTOR VEHICLE RELEASES:

ADAMS CAROLYN P	2012	16870 9999	SXT4140	28483	\$12.65	GAVE AWAY
ALFORD JOHN B JR	2012	46211 1823	XVN5633	62798	\$7.76	SOLD
ALSTON DOUGLAS M	2012	14003 2588	4P6799	68684	\$15.56	SOLD
ALSTON MARGUERITE E	2012	19675 1741	SYJ8722	75182	\$54.48	TRADED
ALSTON MARTHA JANE	2012	13952 111	AJP3769	57774	\$15.70	TRADED
ARRINGTON DONALD	2012	20417 3209	WNK4817	69385	\$87.85	DMV ERROR
ASHWORTH AIRON D	2012	12370 1112	NNH6108	62087	\$3.36	SOLD
BANKS YOLANDA S	2012	36695 1884	AJR5726	81766	\$1.02	GAVE AWAY
BARHAM BARBARA F	2012	152 1282	YPS6588	65763	\$7.60	DMV ERROR
BARTHOLOMEW WILLIAM D	2012	21391 1523	SNW5446	67699	\$19.65	DMV ERROR
BASSE WARNER P	2012	1307 1973	1957USNA	66454	\$77.92	MOVED TO ARIZONA
BERNARD ROSEMARY A	2012	33883 2114	HD82481	66595	\$37.86	SOLD
BOLTON IVERY A JR	2012	3730 2557	ACV3104	72622	\$12.25	WRONG VALUE PUT ON VEHICLE
BURCHETTE TRACY G	2012	21557 111	AAZ9751	58049	\$17.90	TRADED
CAROLINA TELEPHONE & TELEGRAPH	2012	1748 2526	DW1486	63501	\$76.89	PAID THROUGH DEPT OF REV

CHEEK HORACE R	2012 8865 2012	ZSW6450	75088	\$11.34	SOLD
COOKE ALTON	2012 178785 1192	TSN1346	67368	\$10.53	DMV ERROR
COLLIER BECKY E	2012 9039 2985	VPT4386	69141	\$45.35	DMV ERROR
COLLYMORE BEY C	2012 24556 1452	HD58825	65933	\$1.36	SOLD
CREWS LAMONTE	2012 29276 1562	YRP1872	67738	\$3.68	DMV ERROR
DAVIS KERWIN	2012 8043 2033	KXY1936	68209	\$13.25	DMV ERROR
EPPS LAWRENCE	2012 37203 2576	AMH4362	67057	\$21.00	WRECKED
EVANS EARL C	2012 14864 1381	ZTJ2211	73152	\$6.87	HIGH MILEAGE ON TRUCK
FALTZ FELICIA R	2012 25893 1969	YRN6878	68145	\$8.11	DMV ERROR
FALTZ FELICIA R	2012 25893 2318	AMH5126	66799	\$6.70	SOLD
FOSTER CLARA M	2012 15036 2993	YSK4122	69169	\$86.76	DMV ERROR
GARZA LEIGH A	2012 680 2226	ADF3023	72580	\$23.20	SOLD
GARZA LEIGH A	2012 680 2226	VWW5958	68402	\$10.26	SOLD
GASLP FREDEROCL A	2012 9824 111	PSR5426	57106	\$22.00	SOLD
GEAR JASON T	2012 9961 2249	BS87975	75690	\$52.70	SOLD
GROSS RICHARD H	2012 9177 1546	RWX4043	73317	\$45.31	SOLD
HARRIS HEAVY HAULING LLC	2012 9198 2802	WNK5506	63577	\$20.48	SOLD
HARRISON CAROLYN F	2012 18438 1333	AMH4437	65814	\$10.78	GAVE AWAY
HEDGEPEATH AMY LYNN	2012 37662 2023	VWW9178	75464	\$69.23	RELEASED TO VANCE CO
HEISLER FREDRICK SR	2012 20736 1679	BCH3350	76739	\$27.99	NOT IN TOWN OF WARRENTON
HUDSON GINO	2012 23147 2359	ZPW4368	68535	\$18.83	DMV ERROR
HUTTON KENNETH S	2012 23283 1864	VWV4063	66345	\$4.40	GAVE AWAY
JACKSON CLIFTON B JR	2012 6154 1151	XNB8531	67327	\$10.95	DMV ERROR
JACKSON CLIFTON B JR	2010 6154 110	XNB8531	52091	\$11.67	DMV ERROR
JENKINS HELENA A	2012 9564 2213	AUNTPOON	68389	\$44.24	DMV ERROR
JONES LAKIA C	2012 398 111	YVT3044	55687	\$37.33	DMV ERROR
KIMBLE GEORGE P	2012 21428 1835	MZW6899	75276	\$11.90	GAVE AWAY
KINNIN COREY B	2012 21768 111	MRT6731	59423	\$28.64	TRADED
MCAUSLAN JAMES L	2012 26204 1760	BCH2987	75201	\$31.92	SOLD
MOORE JOSEPH A	2012 37138 2348	BBN5103	74119	\$77.69	RELEASED TO HALIFAX CO
NELSON MATT D III	2012 28730 1157	YNC6321	74598	\$3.87	HIGH MILEAGE
PALMER PATTIE	2012 29823 1675	PXR3987	73446	\$7.60	SOLD
POWELL AISHA LA TOYA	2012 32546 3070	ZPW4489	69246	\$20.05	DMV ERROR
POWELL ALMETA G	2012 30874 111	ZPW6314	53817	\$8.63	DMV ERROR
REID ALAN L	2012 33037 1580	XWF9419	71645	\$23.28	SOLD
RICHARDSON LARRY W	2012 33819 9999	5A3338	28696	\$61.84	SOLD
ROWE ERICA S	2012 30912 2468	YRP2425	68644	\$17.88	DMV ERROR
ROWLETT VIVIAN J	2012 35428 1978	YNC6680	73749	\$63.91	SOLD
SHARPS GEORGE LEWIS	2012 15950 1699	PTS4332	62674	\$3.32	GAVE AWAY
SHARPS GEORGE LEWIS	2012 15950 1915	ALT8510	62890	\$7.32	TOTAL LOSS
SHORT GLADYS A	2012 37232 1412	XT8161	67588	\$14.55	DMV ERROR
SILVER CATESHIA M	2012 4049 2491	4SILVERS	68667	\$48.35	SOLD
SILVER LORI S	2012 37404 1368	XSB6895	67544	\$4.10	DMV ERROR
SIMES MILDRED A	2012 37434 2105	YYH5831	73876	\$7.54	WRONG VALUE PUT ON VEHICLE
SIMMS SCOTT A	2012 22226 9999	GSMC1	27266	\$31.54	SOLD
SPAIN NORMA S	2012 38320 1571	ZPW4762	67747	\$10.87	DMV ERROR
TAPPER PAUL H	2012 36590 1853	YWS3255	75294	\$50.59	RELEASED TO GRANVILLE CO
THORNTON MILDRED	2012 16408 1395	AFS4024	74836	\$9.36	JUNKED
VITALE VITO A	2012 28083 3290	4W3041	69466	\$26.32	LOST PLATES
WATKINS BERNICE E	2012 30765 1825	AAH4567	71890	\$16.64	SOLD
WIGGINS TERESA S	2012 35955 1624	BCH2764	75065	\$27.83	SOLD
SUB-TOTAL MOTOR VEHICLE RELEASES:				\$1,688.39	
SUB-TOTAL CORRECTION RELEASES:				\$ 14.61	
Total Releases				\$1,703.00	

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Employee Performance Bond for Finance Officer Barry Mayo was approved with terms: January 24, 2013 to January 24, 2014; Premium - \$175; Bond Amount - \$50,000.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Request for Tax Releases Over \$100 was approved in accordance with NCGS 105-381 - TAXPAYER'S REMEDIES. Commissioner Downey abstained from voting due to conflict of interest:

Over \$100	1/7/2013	Date: _____
<u>ERROR CORRECTION RELEASES:</u>		
WATSON DANIEL L	2012 10304 300 D6 60	13513 \$312.52 NO HSE HERE ONLY A DW
WHITE MARCIA & MARVIN	2011 3343 111 I3D304	59690 \$277.61 MH PURCHASED 7/2012
SUB-TOTAL ERROR CORRECTIONS:		\$590.13
<u>MOTOR VEHICLE RELEASES:</u>		
FLETCHER RANDOLPH M	2012 4586 2474 GOBRAVEZ	75915 \$114.12 RELEASED TO DURHAM CO
READ ROBERT L	2012 1762 2646 BCS7337	74417 \$294.69 GAVE AWAY
SUB-TOTAL MOTOR VEHICLE RELEASES:		\$408.81
SUB-TOTAL CORRECTION RELEASES:		\$590.13
Total Releases		\$ 998.94
<u>LANDFILL USER FEE RELEASES:</u>		
BKING PROPERTIES LLC	2012 35595 300 F61 19	6791 \$ 3,565.00 PRIVATE HAULER
BOWES DEBORAH W	2012 3931 302 D4 6	13019 \$ 115.00 PRIVATE HAULER
BOWEN DEBORAH W & WILLIAM	2012 3931 301 D4 7	13119 \$ 115.00 PRIVATE HAULER
BOYD FRANK	2012 5142 301 C2 2F	21078 \$ 115.00 PRIVATE HAULER
BROWN ALLEN & MARY	2012 4821 300 F7 24B	1537 \$ 115.00 PRIVATE HAULER
BULLOCK JAMES S HEIRS	2012 5616 300 B5 59	1811 \$ 115.00 HSE NOT LIVEABLE NO LFUF
BULLOCK MELVIN	2012 11697 300 C5 38	1783 \$ 115.00 HSE NOT LIVEABLE NO LFUF
BULLOCK JANET	2012 4387 303 F6A 4	1718 \$ 115.00 PRIVATE HAULER
CARTER DEWEK	2012 14094 300 K5 43	2337 \$ 115.00 PRIVATE HAULER
DAVIS CALVIN	2012 10607 300 D7A 15	3539 \$ 115.00 PRIVATE HAULER
DAVIS MICHAEL & SARAH	2012 31628 300 C6 56 A1	23922 \$ 115.00 HSE NOT LIVEABLE NO LFUF
DOWNEY PERCELL HEIRS	2012 8975 200 D2 7	26868 \$ 115.00 NO ELECTRICITY
DOWNEY RONNIE & RUBY	2012 12134 300 D2 7D 1	16582 \$ 115.00 PRIVATE HAULER
DOWNEY RUBY	2012 12132 300 D2 7A	5168 \$ 115.00 PRIVATE HAULER
ENGEL MARTIN	2012 1890 300 C1 8A	6166 \$ 115.00 PRIVATE HAULER
FLOOD SHIRLEY J ROBINSON	2012 13042 300 E2 16A	18556 \$ 115.00 PRIVATE HAULER
GREER BROTHERS INC	2012 16427 327 G7 37 1X	5702 \$ 115.00 PRIVATE HAULER
HARRIS CHRISTINE & P CASTON	2012 24858 300 H5 23D	9329 \$ 115.00 PRIVATE HAULER
JORDAN MARY ELIZA	2012 7784 300 C5 21	14163 \$ 115.00 PRIVATE HAULER
HICKERSON DONNA K	2012 23879 300 B7 139	20540 \$ 115.00 PRIVATE HAULER
HOLTZMANN BARBARA W	2012 20504 305 C4 18	7579 \$ 115.00 PRIVATE HAULER
HOLTZMANN GARY DEAN	2012 20510 300 C4 18A	17966 \$ 115.00 PRIVATE HAULER
HOLTZMANN LAURA & RANDY	2012 3173 200 C4 18	26910 \$ 115.00 PRIVATE HAULER
MUSTIAN HOWARD & ELEANOR	2012 28407 311 D3 65	10546 \$ 115.00 NO ELECTRICITY
MYRICK EDWARD & LISA	2012 2881 304 I6 76	10588 \$ 115.00 NO ELECTRICITY
MYRICK EDWARD & LISA	2012 2881 303 I6 77	10590 \$ 115.00 NO ELECTRICITY
N C F INVESTMENTS LLC	2012 9042 303 C1 8B	12960 \$ 115.00 PRIVATE HAULER
N C F INVESTMENTS LLC	2012 9042 300 E3 4	12642 \$ 115.00 PRIVATE HAULER
N C F INVESTMENTS LLC	2012 9042 301 C1 8	6941 \$ 230.00 PRIVATE HAULER
PHELPS HENRY F	2012 31538 300 I3D 305	9580 \$ 115.00 PRIVATE HAULER
REID MARY P	2012 10369 301 E2 118A	21851 \$ 115.00 PRIVATE HAULER
RICHARDSON PATTIE B	2012 34018 300 H8 39A	16540 \$ 115.00 PRIVATE HAULER
ROGERSON JASON M & MELINDA	2012 18746 300 J2A 136	16053 \$ 115.00 PRIVATE HAULER
S R S OF HENDERSON LLC	2012 31864 300 E4 54 A2	16959 \$ 115.00 PRIVATE HAULER
SMITH MARY A	2012 38001 307 L2D 130I	19636 \$115.00 PRIVATE HAULER
SMITH MARY A	2012 38001 300 L2C 213	9029 \$115.00 PRIVATE HAULER
SMITH MARY A	2012 38001 329 K8 33	310 \$115.00 PRIVATE HAULER
SMITH MARY A	2012 38001 304 L2A 61A	19270 \$115.00 PRIVATE HAULER
SMITH MARY A	2012 38001 301 L2C 211	10032 \$115.00 PRIVATE HAULER
SMITH MARY A	2012 38001 322 L2C 128	11857 \$115.00 PRIVATE HAULER
TERRY JOHN & ELLEN	2012 2796 300 B6 55	19483 \$115.00 PRIVATE HAULER
TUCKER CARL V	2012 6255 300 C5 154A	20433 \$115.00 PRIVATE HAULER
VAUGHAN LARRY	2012 48402 200 C4 37	27081 \$115.00 PRIVATE HAULER
WILKINS ALFRED	2012 43707 200	28907 \$115.00 NO ELECTRICITY
WINSLOW JACK & AMY	2012 18707 301 L3D 80	21223 \$115.00 PRIVATE HAULER
TOTAL LFUF RELEASES:		\$8,740.00
Total Releases		\$ 9,738.94

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Dr. Amy O'Malley, Veterinarian was reappointed to the Board of Health for a 4th - three (3) year term, expires December 2015.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Dr. James E. Crenshaw, Jr., Dentist was reappointed to the Board of Health for his 1st - three (3) year term, expires December 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Dr. Merwin Dieckman, Physician was reappointed to the Board of Health for a 4th - three (3) year term, expires December 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Joseph Oliver Richardson was appointed to the Arcola Volunteer Fire Department Firefighters' Relief Fund Board for 2013.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, an annual request in accordance with GS 105-307, from Interim Tax Collector – Bonnie Andrews, to grant individual extensions of time for the listing of Real and Personal Property to April 15, 2013 upon written request and for good cause shown was approved.

Per NC General Statute 138-6, ABC Commission's must adhere to the State Travel Policy "unless the local (ABC) board adopts a travel policy that conforms to the travel policy of the appointing authority and such policy is approved by the appointing authority". Therefore, the Warren County ABC Commission requested Board of County Commissioner's permission to use the official Warren County Travel Policy for ABC Commission Board members and employees.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, in accordance with NC General Statute 138-6, Warren County ABC Commission was authorized to adopt and use the official Warren County Travel Policy for ABC Commission Board members and employees.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Warren County 2010 Anti-Displacement & Relocation Assistance Plan and Optional Coverage Relocation Plan for CDBG 10-C-2227 Water Hook-Up Project was approved. Clerk to the Board was authorized to attest the document.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Resolution Authorization of Persons to Sign Requisitions for Funds Form related to CDBG 10-C-2227 Water Hook-Up Project Grant was adopted. Chairperson Bertadean W. Baker was authorized to sign resolution.



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

State of North Carolina
County of Warren

Ulysses S. Ross, Chairman
Barry Richardson, Vice Chairman
Ruby Downey
Bertadean Baker
Jennifer Jordan

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

RESOLUTION OF THE WARREN COUNTY BOARD OF COMMISSIONERS AUTHORIZATION OF PERSONS TO SIGN REQUISITIONS FOR FUNDS FORMS

WHEREAS, the County of Warren applied to the North Carolina Department of Commerce, Division of Community Investment and Assistance for a Community Development Block Grant Contingency Water Hook-Up;

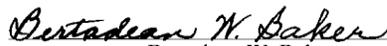
WHEREAS, upon approval by the North Carolina Department of Commerce of said application for Community Development Block Grant Funds in the amount of \$250,000; and

NOW, THEREFORE, BE IT RESOLVED, by the Warren County Board of Commissioners that the individuals listed on the Signatory Form and Certification are authorized to act as signatories for the CDBG Contingency Water Hook-Up Grant No. 10-C-2227. The names that are listed on the Signatory Form and Certification:

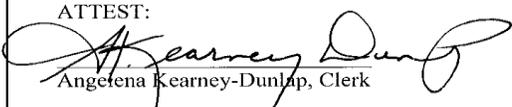
Linda T. Worth, County Manager
Barry Mayo, Finance Director
Gloria Edmonds, Accounting Manager
Bertadean W. Baker, Chairman

In addition, the Clerk to the governing body who knows all of the persons authorized to sign requisitions will sign the Signatory Form and Certification as the certifying official.

ADOPTED this 7th day of January 2013.


Bertadean W. Baker
Chairman of Warren County Commissioners

ATTEST:


Angelena Kearney-Dunlap, Clerk

Phone: (252) 257-3115
Fax: (252) 257-5971
www.warrencountync.com

Grant #10-C-2227

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Warren County 2011 Anti-Displacement & Relocation Assistance Plan and Optional Coverage Relocation Plan for CDBG 11-C-2328 Scattered Sites Housing Project was approved. Clerk to the Board was authorized to attest the document.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Resolution Authorization of Persons to Sign Requisitions for Funds Form related to CDBG 11-C-2328 Scattered Sites Housing Project Grant was adopted. Chairperson Bertadean W. Baker was authorized to sign resolution.



WARREN COUNTY BOARD OF COMMISSIONERS
 602 WEST RIDGEWAY STREET
 POST OFFICE BOX 619
 WARRENTON, NORTH CAROLINA 27589

State of North Carolina
 County of Warren

Ulysses S. Ross, Chairman
 Barry Richardson, Vice Chairman
 Ruby Downey
 Bertadean Baker
 Jennifer Jordan

Linda T. Worth
 County Manager

Angelena Kearney-Dunlap
 Clerk to the Board

**RESOLUTION OF THE WARREN COUNTY
 BOARD OF COMMISSIONERS
 AUTHORIZATION OF PERSONS TO SIGN REQUISITIONS
 FOR FUNDS FORMS**

WHEREAS, the County of Warren applied to the North Carolina Department of Commerce, Division of Community Investment and Assistance for a Community Development Block Grant Scattered Site Grant;

WHEREAS, upon approval by the North Carolina Department of Commerce of said application for Community Development Block Grant Funds in the amount of \$400,000; and

NOW, THEREFORE, BE IT RESOLVED, by the Warren County Board of Commissioners that the individuals listed on the Signatory Form and Certification are authorized to act as signatories for the CDBG SSR Grant No. 11-C-2328. The names that are listed on the Signatory Form and Certification:

Linda T. Worth, County Manager
 Barry Mayo, Finance Director
 Gloria Edmonds, Accounting Manager
 Bertadean W. Baker, Chairman

In addition, the Clerk to the governing body who knows all of the persons authorized to sign requisitions will sign the Signatory Form and Certification as the certifying official.

ADOPTED this 7th day of January 2013.

Bertadean W. Baker
 Bertadean W. Baker
 Chairman of Warren County Commissioners

ATTEST:

 Angelena Kearney-Dunlap, Clerk

Phone: (252) 257-3115
 FAX: (252) 257-5374

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Ms. Alicia Giddiens, Senior Center Director was appointed to fill the vacancy on the Warren County Community Development Block Grant (CDBG) Housing Selection Committee replacing Ms. Arnetta Yancey who represented the County's senior population.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, request for Board's consent from Franklin-Vance-Warren (F-V-W) Opportunity, Inc. to submit Community Services Block Grant Application to the Office of Economic Opportunity was approved. Chairperson Bertadean Baker was authorized to sign related documentation.

Request from Economic Development Commission (EDC) for Funding of Peck Site Hazardous Materials Removal was presented for Board's action.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Economic Development Commissions' request for funding in an amount not to exceed \$15,000 to remove hazardous materials identified at the Peck Manufacturing site was approved. Funding source: undesignated fund balance.

County Manager Linda T. Worth, having authority to approve contracts up to but not to exceed \$50,000, made the following report on Change Orders approved for Wastewater Treatment Plant Rehab Project:

The purpose of Change Order No. 2 is to add two control components to the SCADA system at the oxidation ditches and return sludge pump station to save energy and assist in more efficient operations. This change order in the amount of \$3,628.30 will reduce project contingency by said amount with no increase in the original contract price.

Change Order No. 3 facilitates wiring pump control floats to the SCADA system at the Influent Pump Station and wiring the two control panels for the sludge pumps and waste sludge pumps to the SCADA system as described in the Change Order. This change order in the amount of \$2,870.07 will reduce project contingency by said amount with no increase in the original contract price.

Change Orders No. 2 and 3 have also been approved by the Infrastructure Finance Section of the State Division of Water Quality.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report on Change Orders approved for Wastewater Treatment Plant Rehab Project was accepted as information only.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's Status Report for December 2012 was accepted.

Administration

- Reported for Jury Duty at Courthouse (12/3/12)
- Prepared for and attended Board of Commissioners Regular Meeting (12/3/12)
- Annual Leave (11/7-9/12)
- WWTP Partner's Staff Meeting (12/4/12)
- Attended mandatory Sexual Harassment Training for County Employees (12/5/12)
- Participated in DSS Director Interviews with DSS Board (12/6/12)
- Attended JCPC Advisory Board Meeting (12/10/12)
- Participated in conference call with TSS Engineers & Emergency Services Director to discuss Radio Tower Project (12/11/12)
- Attended WWTP Rehab Project Progress Meeting (12/13/12)
- Participated in Veterans Service Officer Interviews (12/14/12)
- Participated in DSS Director Interviews with DSS Board (12/17/12)
- Participated in DOT Web Conference with Emergency Services Director and Planning Director to discuss SEHSR (12/18/12)
- Attended Community Investment and Assistance Monitoring visit for CDBG Water Hook-Up Project (12/19/12)
- Christmas Holidays (12/24-26/12)
- Annual Leave (12/27, 28, 31/12)

Other Activities

- Attended Holiday Decorating Tips Program at the County Library (12/5/12)
- Attended Annual 4-H Leaders Banquet (12/10/12)
- Hosted Annual Department Heads Holiday Luncheon (12/11/12)

Project Updates

Simulcast Radio System/Radio Tower Project

The State Highway Patrol has issued the Request for Proposals for construction of the Radio Tower. We are moving forward to finalize the County's Request for Proposals for radio equipment to be placed on the tower. We anticipate receiving the County's FCC license to locate the equipment at 400' on the tower during the month of February 2013, so we are moving forward with soliciting radio equipment proposals.

CDBG Projects

2011 Scattered Site Housing Project

Bids have been awarded for several water hook-ups and urgent housing repairs that are part of this project. We are working with the Office of Community Investment & Assistance to complete the Environmental Review document for this project.

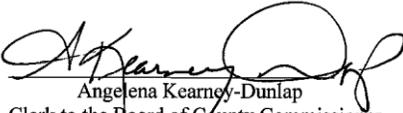
Ephraim Place Subdivision CDBG Housing Project

Community Investment & Assistance has extended the close-out date for this project to April 30, 2013. Ms. Cathy Alston-Kearney, Project Administrator, is continuing to work with potential homeowners to qualify four families or individuals to build the four required homes in the subdivision to close-out the CDBG portion of this project.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with GS § 143-318.11(a)(3) for the Discussion of Attorney/Client Privileged Information.

On motion of Commissioner Richardson which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to return to the January 7, 2013 regular meeting.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Ross and duly carried, the January 7, 2013 Board of Commissioners meeting was adjourned.



Angelena Kearney-Dunlap
Clerk to the Board of County Commissioner

RECORD OF A BUDGET GOAL SETTING WORK SESSION HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE ARMORY CIVIC CENTER MEETING ROOM ON WEDNESDAY - JANUARY 16, 2013 AT 10:00 AM.

The Budget Goal Setting Work Session was opened by the Chairman Bertadean Baker,. Other Commissioners present: Ulysses S. Ross, Ruby Downey, Jennifer Jordan and Barry Richardson. Others in attendance: County Manager Linda T. Worth and Finance Officer Barry Mayo.

The Board of County Commissioners heard reports from various Department Heads and Organizations with consideration to the upcoming FY 2013-2014 Budget.

Following presentations, the Budget Goal Setting Work Session was closed at 3:00 p.m.



Paula Pulley, Deputy Clerk to the Board