

MINUTES FROM A PUBLIC HEARING REGARDING NORTH CAROLINA DEPARTMENT OF TRANSPORTATION 2012-2013 SECONDARY ROAD PROGRAM PLAN HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, FEBRUARY 4, 2013 AT 5:45 PM.

The Public Hearing was called to order by Vice-Chairman Jennifer Jordan. Other Commissioners present: Ruby Downey, Barry Richardson and Ulysses Ross. Absent: Chairman Bertadean Baker. Others in attendance: County Manager Linda T. Worth, Finance Director Barry Mayo and County Attorney Karlene Turrentine.

Notice of Public Hearing was read by the Clerk to the Board.

Stephen Winstead, NC DOT District Engineer introduced NC DOT personnel: Wally Bowman, Division Engineer; Frank Carpenter, Warren County Maintenance Engineer; Roger Elliott, Assistant District Engineer. Other DOT personnel that came in after hearing began: Joey Hopkins, Deputy Division Engineer and Brandon Jones, Division Maintenance Engineer.

Mr. Winstead gave a brief overview of 2013 funding in the amount of \$539,451.06, Warren County road conditions and proposed improvements for 2013. Several paving projects are waiting for rights-of-way from property owners.

County Manager Worth and Commissioner Ross questioned road priorities.

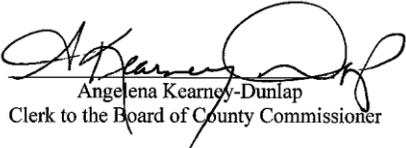
Citizen Comments were as follows:

James C. Harris – 1st issue: every stop light is a trip light; someone has to trip it to get the traffic to move. Problem is where it's unbalanced. Lights on Main Street bears consideration, it impacts safety down the line. 2nd issue: installation of road pipes has encroachment conditions which contractors have been held to. Cable companies are not abiding by the same requirements.

Darren Hayes – Powells' Mill Road (SR 1609) has a deep curve at a bridge, needs reflectors and guard rails on the bridge to avoid any more accidents.

Charles Faulcon – Pastor of Pleasant Hill Missionary Baptist Church on Pete Farm Road (SR 1307). Highly appreciates if this road is paved. Church has service two times a month and congregation wants more consideration given to this road for safety and other reasons.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Public Hearing was adjourned at 6:04 pm.


Angelena Kearney-Dunlap
Clerk to the Board of County Commissioner

MINUTES FROM A REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON MONDAY, FEBRUARY 4, 2013 AT 6:00 PM.

The meeting was called to order by Vice-Chairman Jennifer Jordan. Other Commissioners present: Ruby Downey, Barry Richardson and Ulysses S. Ross. Absent: Chairman Bertadean Baker. Others in attendance: County Manager Linda T. Worth, County Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

Special StormReady Recognition was given to Doug Young and the Emergency Services Office by Nicholas Petro, Warning Coordination Meteorologist with the National Oceanic & Atmospheric Administration (NOAA) Weather Service.

A moment of silence was followed by the Clerk to the Board reading the “Conflict of Interest Disclaimer.”

“Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Vice Chairman Jennifer Jordan pointed out that even though appointment of a Social Services Director was on the agenda, it creates no conflict of interest with her as Interim DSS Director.

Citizen Comments:

June Gibbs spoke in opposition of appointing Gabe Cumming to the Kerr Tar COG Transportation Committee in reference to goals set by Sustainable Development Agenda 21, which she inquired whether the County supported. Written comment on file with the Clerk to the Board.

David Johnson a retired Brigadier General – Employed with National Weather Service, encouraged the county to exercise the emergency plan yearly. Thanked Board for good government and encouraged the Board to decline supporting Agenda 21.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, the February 4, 2013 Agenda was adopted.

Motion was made by Commissioner Richardson, which was seconded by Commissioner Downey to adopt consent agenda items as presented.

Motion to accept February 4, 2013 Consent Agenda was withdrawn by Commissioner Richardson, second was withdrawn by Commissioner Downey.

Consent Agenda Item 6A - Minutes were presented for approval:

December 3, 2012 Minutes of Organizational Meeting tabled from January 7, 2013 meeting agenda and January 7, 2013 Regular Meeting

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, December 3, 2012 Organizational Meeting Minutes were moved from Consent Agenda Item 6A to Agenda Item 6F.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6A - Minutes of January 7, 2013 regular monthly meeting were adopted.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6B – Interest Income Report for December 2012 from Finance Officer was adopted:

**INTEREST INCOME REPORT
Month of December 2012**

FUND	DECEMBER INCOME	FISCAL YEAR TO - DATE
General	654.52	2,501.07
Revaluation	15.87	66.86
E 911 Telephone System	16.03	69.13
Buck Spring Project	16.70	77.78
Ambulance Storage Facility	9.52	58.84
National Guard Armory	1.12	5.23
Simulcast System Upgrade	5.17	24.65
Regional Water Enterprise Fund	23.45	128.64
District 1 Enterprise Fund	52.87	243.10
Solid Waste	1.27	23.44
District II Enterprise Fund	42.57	193.44
District III Capital Project Fund	0.00	30.12
District III Phase II BANS	0.22	1.01
District III Enterprise Fund	29.38	95.13
Soul City Pump Station Improvements	0.21	1.00
District III Phase III	3.31	46.84
	872.21	3,566.28

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6C – Tax Collector’s Report for December 2012 as submitted by Interim Tax Collector Bonnie Andrews was adopted:

**Tax Collector’s Report
to the Warren County Board of Commissioners
For the Month DECEMBER 2012**

Current Year Collections

Tax Year	Charge	DECEMBER	Collected to Date	Balance Outstanding	Percentage Collected
DECEMBER 2012 FY13	\$16,697,098	\$4,463,041	\$11,774,139	\$4,922,959	70.52
DECEMBER 2011 FY12	\$15,572,320	\$4,921,283	\$11,488,439	4,083,881	73.77

Delinquent Collections

Year	Charge	DECEMBER	Collected to Date	Balance Outstanding	Percentage Collected
2011	\$752,052	\$31,045	\$300,152	\$451,900	39.91
2010	265,445	5,010	74,975	190,470	28.25
2009	160,291	7,095	26,905	133,386	16.79
2008	134,011	1,911	15,223	118,788	11.36
2007	133,660	498	6,385	127,275	4.78
2006	123,296	612	4,699	118,597	3.81
2005	104,042	138	3,017	101,025	2.90
2004	93,450	218	2,782	90,668	2.98
2003	80,255	471	2,784	77,470	3.47
2002	102,895	130	2,861	100,033	2.78
Total Delinquent Years	\$ 1,949,397	\$47,128	\$ 439,783	\$ 1,509,612	

Other DEC Receipts

County Penalties	\$ 11,285	\$ 75,120
Landfill User Fees	\$ 292,298	\$ 817,717
Municipalities	\$ 244,989	\$ 475,793
Fire District Taxes	\$ 214,511	\$ 567,377
Advance Taxes	\$ 25	\$ 211

DECEMBER GRAND TOTAL

\$ 6,273,277	\$ 14,150,140
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On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6D – Tax releases over \$100 were approved:

Over \$100	2/4/2013	Date:
ERROR CORRECTION RELEASES:		
BASTIEN MYRTLE	2009 3048 200 J3 44	26908 \$159.64 MH LISTED AS REAL
BASTIEN MYRTLE	2010 3048 200 J3 44	26908 \$182.46 MH LISTED AS REAL
BASTIEN MYRTLE	2011 3048 200 J3 44	26908 \$184.71 MH LISTED AS REAL
BOYD PETTWAY B JR	2012 4211 312 I5 17	3934 \$508.53 WRONG VALUE PUT ON BOAT
ESPINOSA BARBARA & OTHERS	2007 2029 107 C2 2D1	49782 \$114.90 NO MH ON SITE
ESPINOSA BARBARA & OTHERS	2008 2029 108 C2 2D1	57469 \$115.78 NO MH ON SITE
ESPINOSA BARBARA & OTHERS	2009 2029 109 C2 2D1	20937 \$112.04 NO MH ON SITE
ESPINOSA BARBARA & OTHERS	2010 2029 110 C2 2D1	20937 \$158.52 NO MH ON SITE
ESPINOSA BARBARA & OTHERS	2011 2029 111 C2 2D1	20937 \$156.59 NO MH ON SITE
ESPINOSA BARBARA & OTHERS	2012 2029 300 C2 2D1	20937 \$121.72 NO MH ON SITE
HERON NEST PROPERTY OWNERS	2006 29041 300 L2A 6	8236 \$264.00 EXEMPT PROPERTY
HERON NEST PROPERTY OWNERS	2007 29041 300 L2A 6	8236 \$264.00 EXEMPT PROPERTY
HERON NEST PROPERTY OWNERS	2008 29041 300 L2A 6	8236 \$288.00 EXEMPT PROPERTY
HERON NEST PROPERTY OWNERS	2009 29041 300 L2A 6	8236 \$558.00 EXEMPT PROPERTY
HERON NEST PROPERTY OWNERS	2006 29041 301 L2A 6A	21800 \$319.64 EXEMPT PROPERTY
HERON NEST PROPERTY OWNERS	2007 29041 301 L2A 6A	21800 \$319.64 EXEMPT PROPERTY
HERON NEST PROPERTY OWNERS	2008 29041 301 L2A 6A	21800 \$348.70 EXEMPT PROPERTY
HERON NEST PROPERTY OWNERS	2009 29041 301 L2A 6A	21800 \$566.60 EXEMPT PROPERTY

JAMES ANITA	2005 23070 105		37391	\$199.32	MH DOUBLE LISTED
JAMES ANITA	2006 23070 106		40237	\$185.90	MH DOUBLE LISTED
JAMES ANITA	2007 23070 107		43038	\$172.23	MH DOUBLE LISTED
JAMES ANITA	2008 23070 108		43038	\$161.28	MH DOUBLE LISTED
JAMES ANITA	2009 23070 109		43038	\$143.69	MH DOUBLE LISTED
JAMES ANITA	2010 23070 110		52519	\$144.34	MH DOUBLE LISTED
JAMES ANITA	2011 23070 111		59639	\$133.57	MH DOUBLE LISTED
JAMES ANITA	2012 23070 112		27759	\$123.31	MH DOUBLE LISTED
MOORE NANCY	2011 27915 111	H11 9E	59499	\$187.74	MH NO LONGER HERE
MOORE NANCY	2012 27915 112	H11 9E	59499	\$173.51	MH NO LONGER HERE
ROBINSON MARIE A	2003 34808 103		33766	\$228.27	MH PAID TWICE ON DIFF ACCT
ROBINSON MARIE A	2004 34808 103		33766	\$213.98	MH PAID TWICE ON DIFF ACCT
WILLIAMS MARY D	2008 44831 108	G7 28 1X	46314	\$746.09	HSE DOUBLE LISTED
WILLIAMS MARY D	2009 44831 109	G7 28 1X	58225	\$405.60	HSE DOUBLE LISTED
WILLIAMS MARY D	2010 44831 300	G7 28 1X	14073	\$394.20	HSE DOUBLE LISTED
WILLIAMS MARY D	2011 44831 111	G7 28 1X	61203	\$428.15	HSE DOUBLE LISTED
WILLIAMS MARY D	2012 44831 300	G7 28 1X	14073	\$413.18	HSE DOUBLE LISTED

SUB-TOTAL ERROR CORRECTIONS: \$9,197.83

MOTOR VEHICLE RELEASES:

AUTRY JO MELTON	2012 37773 2403	BCR1023	77463	\$328.15	DOES NOT LIVE IN WARREN CO
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SUB-TOTAL MOTOR VEHICLE RELEASES: \$328.15

SUB-TOTAL CORRECTION RELEASES: \$9,197.83

Total Releases \$ 9,525.98

LANDFILL USER FEE RELEASES:

BROWN SHEILA	2011 2343 300	B6 22	239	\$ 115.00	NO HOUSE ON PROP
BROWN SHEILA	2012 2343 300	B6 22	239	\$ 115.00	NO HOUSE ON PROP
CAPPS WELDON C	2012 6933 327	J10 7	3830	\$ 115.00	ELECTRICITY FOR SAFTEY ONLY
WATSON DANIEL	2012 10304 300	D6 60	13513	\$ 115.00	DW NOW ON ACCT 35597 300

TOTAL LFUF RELEASES: \$460.00

Total Releases \$ 9,985.98

County Manager approved Tax Releases Under \$100 were presented for Board's information as follows:

Under \$100

2/4/2013

Date: *1/28/13*

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD</u>	<u>AMOUNT</u>	<u>REASON</u>
HUDGINS ANNIE R	2012	20808 302	K2C 63D	17988	\$ 45.15	HOOKUP, CARPORT REMOVED
SHAW GREGORY	2012	36708 300	L5 111	10991	\$ 21.68	MH IS JUNK
SHELTON STEVE RAY	2012	24996 200		27107	\$ 20.71	BOAT CHARGED ON 2 PARCELS
MNO LAND COMPANY LLC	2012	35654 300	H1D 83	14541	\$ 58.65	DOES NOT OWN BOAT

SUB-TOTAL ERROR CORRECTIONS: \$45.15

MOTOR VEHICLE RELEASES:

BATCHELOR SARAH M	2012	21873 2301	ADE8690	77361	\$7.59	SALVAGEABLE
BIBEE RONALD D	2012	36684 111	AJR4218	57713	\$21.60	SALVAGEABLE TITLE
BRODIE ELAINE H	2012	34563 2685	ZPW5868	68861	\$18.66	DMV ERROR
BURKE TIMOTHY ALAN	2012	37760 1887	1911JMB	76947	\$46.53	RELEASED TO LINCOLN CO
BURTON BRENDA P	2012	19330 1976	NWL2374	68152	\$49.53	DMV ERROR
BURTON WILLIAM LEE JR	2012	19330 1757	YRP2587	67933	\$10.95	DMV ERROR
CABALLERO DEBBIE S	2012	6506 1670	NVZ1167	67846	\$33.37	DMV ERROR
CAPPS MALVIN D JR	2012	7341 1778	YZFR1	67954	\$22.38	DMV ERROR
CONNELL GEORGIA Y	2012	9229 1411	PNY1847	76471	\$20.81	CAR STOLEN & BURNED IN AUG
DAVIS CALVIN	2012	10607 1116	BCH2745	74557	\$7.47	TURNED IN
EGERTON GILBERT JR	2012	13036 2162	VVVW4161	77222	\$44.35	SALVAGEABLE TITLE
FELTS MYRTLE NEAL	2012	14120 2889	WTT4327	69065	\$97.03	DMV ERROR
FOSTER CLARA M	2012	15036 2993	YSK4122	69169	\$87.37	DMV ERROR
GARRETT WILLIAM R JR	2012	47124 2179	YRN5976	68355	\$31.75	DMV ERROR
GRISSON CALVIN L JR	2012	16532 2192	4C6238	73963	\$6.36	SOLD
HARRISON BRADLEY DELANO	2012	20772 2029	PTS3123	68205	\$11.38	RELEASED TO GRANVILLE CO
HARRISON SARAH N	2012	24057 2361	VZZ6985	68537	\$57.61	DMV ERROR
HARRISON TRAVIS C	2012	25462 2582	ZPW4485	68758	\$35.60	DMV ERROR
HAWKINS THOMAS K	2012	18905 2069	MA2830	68245	\$53.69	DMV ERROR
KEELER ROBERT JJ	2012	26715 2165	ADE6820	72230	\$4.32	GAVE AWAY
LEWIS JANNIE B	2012	19342 1496	RRL5231	67672	\$6.19	DMV ERROR
LILES SAMMY REID	2012	25506 107	YPS4607	67250	\$10.57	DMV ERROR
LYNCH ROGER LEON	2012	30660 1483	YRP1599	67659	\$10.60	DMV ERROR
MIRACLE PATRICK T	2012	34581 3157	ZPW4686	69333	\$21.62	DMV ERROR
MITCHELL PHILLIP N	2012	13994 2025	BM8290	72090	\$64.56	DMV ERROR
MOSELEY DIANNE C	2012	2703 2224	TYB4050	77284	\$34.90	WRECKED
OBRIEN PATRICK JOSEPH	2012	37618 2356	WTT7562	75797	\$18.85	RELEASED TO HALIFAX CO
OBRIEN PATRICK JOSEPH	2012	37618 1001	PSR9631	74442	\$6.58	RELEASED TO HALIFAX CO
OBRIEN PATRICK JOSEPH	2012	37618 1968	WYY9776	78533	\$44.88	RELEASED TO HALIFAX CO
PLUMMER PATRICIA	2012	14357 1618	MXA6530	67794	\$10.79	DMV ERROR
REID CRYSTAL G	2012	17483 1533	ZRA8013	67709	\$10.57	DMV ERROR
STAINBACK JAMES R III	2012	19888 1545	VNK2138	71610	\$60.69	RELEASED TO VANCE CO
STAINBACK JAMES R III	2012	19888 2218	BCH3529	77278	\$60.61	FROM WARREN TO VANCE CO
VITALE VITO A	2012	26083 2409	5A8300	77469	\$19.20	SOLD
WRIGHT ROBERT E	2012	3472 1440	WYH6301	76500	\$52.92	WRECKED

SUB-TOTAL MOTOR VEHICLE RELEASES: \$1,101.88

SUB-TOTAL CORRECTION RELEASES: \$ 45.15

Total Releases \$1,147.03

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report of Tax Releases Under \$100 was accepted.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6E - Proclamation Black History Month - February 2013 and solicitation for members of the Monument to Equality Committee was adopted:

**State of North Carolina
County of Warren**

PROCLAMATION

WHEREAS, February has been designated as Black History Month and will be observed in many communities; and

WHEREAS, this observance affords special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have contributed to the progress of our nation; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty;

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Board of Commissioners, do hereby proclaim the month of February, 2013 as:

BLACK HISTORY MONTH.

In the County of Warren and express special commendation to those throughout the County who have labored so diligently to make this observance a reality in our area; and encourage it's citizenry to become actively involved in the "Monument to Equality Committee" tasked with designing and financing a monument to recognize progress in this area.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that all residents are urged to make special note of the various community activities and celebrations, and join together in making this a period of rededication to the principles of justice and equality for all people.

This the 4th day of February 2013.

Warren County Board of Commissioners

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Agenda Item 6F – Minutes of December 4, 2012 Organizational Meeting as presented by the Clerk to the Board were adopted.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, Amendment #6 to the FY 2013 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2012/2013
Amendment No. 6**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Human Resources	12,000
Buildings, Grounds & Maintenance	(13,086)
DSS Administration	3,456
Youth Services Bureau	266
Court Facilities	8,843
Register of Deeds	447
Veterans Services	74
Emergency Services	7,797
Health Department	9,317
Economic Development Commission	15,000
Total	\$ 44,114

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Restricted Intergovernmental – Health	9,317
Restricted Intergovernmental – Other	7,797
Fund Balance Appropriated	27,000
Total	\$ 44,114

Section 9 of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund, shall be amended as follows:

Regional Water	104
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Section 10 of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund, shall be amended as follows:

Transfer From Other Fund 104

Section 11 of the Warren County Budget Ordinance, pertaining to the District I System Enterprise Fund, shall be amended as follows:

District I 152

Section 12 of the Warren County Budget Ordinance, pertaining to the District I System Enterprise Fund, shall be amended as follows:

Transfer From Other Fund 152

Section 13 of the Warren County Budget Ordinance, pertaining to the District II System Enterprise Fund, shall be amended as follows:

District II 100

Section 14 of the Warren County Budget Ordinance, pertaining to the District II System Enterprise Fund, shall be amended as follows:

Transfer From Other Fund 100

Section 15 of the Warren County Budget Ordinance, pertaining to the District III System Enterprise Fund, shall be amended as follows:

District III Water System – Reserve (356)

District III Water System - Transfer to Other Funds 356

Total -

This amendment:

- appropriates funds to Human Resources Department for employee job classification and compensation study. Funding Source: Fund Balance - Appropriated
- appropriates funds to the Court Facilities for roof repairs and elevator upgrades. Funding Source: Buildings, Grounds Maint. - Major Building Repairs
- appropriates funds to the DSS Administration for elevator upgrades. Funding Source: Buildings, Grounds Maint. - Major Building Repairs
- appropriates funds to the Youth Services Bureau for elevator upgrades. Funding Source: Buildings, Grounds Maint. - Major Building Repairs
- appropriates funds to the Register of Deeds for elevator upgrades. Funding Source: Buildings, Grounds Maint. - Major Building Repairs
- appropriates funds to the Veterans Services for elevator upgrades. Funding Source: Buildings, Grounds Maint. - Major Building Repairs
- appropriates funds to the Emergency Services for Homeland Security Training. Funding Source: North Carolina Division of Emergency Management
- appropriates funds to the Health Department to agree with State allocation. Funding Source: DHHS - Division of Public Health
- appropriates funds to the Economic Development Commission for the removal of hazardous materials identified at the Peck Manufacturing site. Funding Source: Fund Balance - Appropriated
- appropriates funds to Regional Water Enterprise Fund for non capital equipment purchases. Funding Source: District III Enterprise Fund
- appropriates funds to District I Enterprise Fund for non capital equipment purchases. Funding Source: District III Enterprise Fund
- appropriates funds to District II Enterprise Fund for non capital equipment purchases. Funding Source: District III Enterprise Fund

Respectfully Submitted 02/04/13

Barry J. Mayo Barry J. Mayo, Finance Director

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On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to approve supplemental funding of the County’s Flexible Spending Account (FSA) in the amount of \$700 to cover prefund amount held by Blue Cross/Blue Shield. Funding source: General Fund Contingency.

Having held a required public hearing on Monday, February 4, 2013 at 5:45pm to hear citizen comments, NC DOT 2012-2013 Secondary Roads Program was presented for Board’s action.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, 2012-2013 Department of Transportation (DOT) Secondary Roads Program Plan was accepted. The Board directed that certain road improvements should be considered based on public comments. These included the Powell Mill Road bridge site and

whatever DOT can do to speed up the paving of Peete Farm Road. In the interim until Peete Farm Road is built, add stone as needed.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, in accordance with NC GS 105-369 Tax Collector's report of unpaid taxes for current fiscal year that are liens on real property was accepted. Board ordered Interim Tax Collector Bonnie Andrews to advertise such tax liens totaling \$1,606,514.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Owner Engineer Agreement for Warren County Water & Sewer District III, Phase III – Change Order # 2 was approved. Vice Chairman Jordan was authorized to sign related documents.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Ms. Janytta Bell was appointed to the position of Veteran Services Administrator at a salary of \$21,315 for 22.5 hours per week. Start date: February 18, 2013.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Ms. Michelle Winstead was appointed to the position of Social Services Director at a salary of \$66,500 with moving expense reimbursable up to \$1,500. Start date: March 1, 2013.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, "Resolution Authorization of Persons to Sign Requisitions for Funds Form" related to (Ephraim Place) 03-C-1187 CDBG Housing Development Project grant was adopted. Vice Chairman Jennifer Jordan was authorized to sign resolution in Chairman Baker's absence:

**RESOLUTION OF THE WARREN COUNTY
BOARD OF COMMISSIONERS
AUTHORIZATION OF PERSONS TO SIGN REQUISITIONS
FOR FUNDS FORMS**

WHEREAS, the County of Warren applied to the North Carolina Department of Commerce, Division of Community Investment and Assistance for a Community Development Block Grant Housing Development Grant;

WHEREAS, upon approval by the North Carolina Department of Commerce of said application for Community Development Block Grant Funds; and

NOW, THEREFORE, BE IT RESOLVED, by the Warren County Board of Commissioners that the individuals listed on the Signatory Form and Certification are authorized to act as signatories for the CDBG Housing Development Grant No. 03-C-1187. The names that are listed on the Signatory Form and Certification:

Linda T. Worth, County Manager
Barry Mayo, Finance Director
Gloria Edmonds, Accounting Manager
Bertadean W. Baker, Chairman

In addition, the Clerk to the governing body who knows all of the persons authorized to sign requisitions will sign the Signatory Form and Certification as the certifying official.

ADOPTED this 4th day of February 2013.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, "Resolution Sale of Surplus County Property" disposing of office furnishings no longer used by the Health Department was adopted:

**RESOLUTION
SALE OF SURPLUS
WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and convey or sale by auction, bid, and/or electronic advertisement.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will convey or sell the

following property no longer used by the Health Department as Surplus Property: 1 – Desk and 1 – Chair.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to convey or sell property; and that advertising, describing the property, the method of transfer (by conveyance, sale or auction) and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.

ADOPTED this the 4th day of February 2013.

WARREN COUNTY BOARD OF COMMISSIONERS
Jennifer Jordan, Vice Chairman

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During the NC Association of County Commissioners (NCACC) Legislative Goals Conference the Top Five Goals for 2013-14 were established as follows (in abbreviated form):

- Oppose shift of state transportation responsibilities to counties;
- Reinstate ADM and lottery funds for school construction;
- Oppose unfunded mandates and shifts of state responsibilities to counties;
- Ensure adequate mental health funding; and
- Preserve the existing local revenue base.

Resolution In Support of Legislative Goals Adopted by the Membership of the NCACC was presented for Warren County's endorsement.

Commissioner Ross voiced his opposition to one (unidentified) goal but supported the resolution over all.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, **RESOLUTION IN SUPPORT OF LEGISLATIVE GOALS ADOPTED BY THE MEMBERSHIP OF THE NORTH CAROLINA ASSOCIATION OF COUNTY COMMISSIONERS** was approved as follow:

RESOLUTION
IN SUPPORT OF LEGISLATIVE GOALS ADOPTED BY THE MEMBERSHIP OF THE NORTH CAROLINA ASSOCIATION OF COUNTY COMMISSIONERS

WHEREAS, the North Carolina Association of County Commissioners was founded in 1908 as a membership organization to represent the interests of counties before the General Assembly;

WHEREAS, all 100 counties are voluntary members of the North Carolina Association of County Commissioners, making the NCACC the official voice of North Carolina counties;

WHEREAS, every two years, the membership of the NCACC develops and approves a package of legislative proposals designed to protect and enhance the interests of county governments and the citizens who live in our 100 counties;

WHEREAS, the process to generate this package of legislative goals is deliberate and inclusive and provides extensive opportunities for counties to be involved;

WHEREAS, Warren County is an active participant within the NCACC and participated in the process to develop these legislative proposals;

WHEREAS, more than 200 county officials representing 88 counties gathered in Durham County on Jan. 24-25, 2013, and debated and ultimately approved 60 proposals submitted by counties to be included in the legislative goals package;

WHEREAS, the attached proposals represent the collective wishes of all 100 counties;

NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Commissioners adopts this resolution in support of the legislative proposals adopted by the NCACC membership at its 2013 Legislative Goals Conference;

FURTHER BE IT RESOLVED that copies of this resolution be transmitted to the members of the General Assembly representing Warren County to let them know of our support for these issues. Adopted this the 4th day of February 2013.

Warren County Board of Commissioners

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On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, "Resolution In Celebration of Lake Gaston's 50 Years" was adopted:

Resolution
In Celebration of Lake Gaston's 50 Years

Whereas, Lake Gaston has proven to be a tremendous asset and natural resource to both North Carolina and Virginia; and

Whereas, Lake Gaston has had a significant positive impact on the economy and quality of life of all of the communities surrounding the Lake since its creation in 1963; and,

Whereas, Lake Gaston provides energy, recreational opportunities, scenic beauty, drinking water, and is a protected ecological habitat for plants, animals, and marine life; and,

Whereas, Lake Gaston has had a unifying and favorable influence with respect to the provision of emergency services and law enforcement that benefits all of the citizens that live on and around the Lake and in nearby communities; and,

Whereas, we note the ever increasing number of people that visit Lake Gaston and the growing number of those who choose to live, shop and play around the Lake; and,

Whereas, the Citizens of Warren County greatly value Lake Gaston for all of the reasons herein set forth and recognize the precious jewel we are so blessed to have in Lake Gaston; and,

THEREFORE, we do hereby designate: **Thursday, June 20, 2013, Lake Gaston's 50th Birthday**, a special day commemorating the 50th anniversary of the creation of Lake Gaston. And we encourage events to be conducted throughout the Lake Gaston area in the 50 days preceding this special Lake Gaston Birthday to promote awareness of the history, traditions and benefits of the Lake to residents and visitors.

Adopted this 4th day of February, 2013

Warren County Board of Commissioners

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, FY 2013-14 Budget Work Session Schedule was adopted as follows:

WARREN COUNTY - FY 2013-14 Budget Calendar

Please note that all dates are subject to change per direction of the Board of County Commissioners. All meetings will be held in the Armory Civic Center Meeting Room.

<u>DATE</u>	<u>TIME</u>	<u>ACTIVITY</u>
May 6, 2013	6:00 pm	Annual Budget Presentation to BOC
May 15, 2013	9 am – 4 pm	Work Session
May 29, 2013	1 pm – 4 pm	Work Session. Dept Head presentations
June 10, 2013	6:00 pm	Budget Public Hearing in accordance with NC General Statute to receive citizen comments.
June 13, 2013	9 am – Noon	Work Session
June 19, 2013	6:00 pm	Special Meeting to Adopt FY 2013-2014 Budget Ordinance followed by a regular work session.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Gabe Cumming, EDC Director was appointed to the Kerr Tar Regional Council of Governments Rural Transportation Coordinating Committee, with EDC Administrative Assistant Peggy Richardson serving as alternate.

Having been granted authority to enter into contracts up to but not to exceed \$50,000; County Manager Linda T. Worth presented the following for Board's information.

Tax Assessor's Office

ROK Global Applications Group, LLC
1 Carriage Lane, Suite B201
Charleston, SC 29407

I have executed an Application Development and Hosting Agreement with ROK Global Applications Group, LLC to host Warren County's GIS Website at a cost of \$500 per month. It was determined that the in-house server that held all the County's GIS data was in need of replacement which would have been at a substantial cost in addition to the need for new GIS software. It was determined that an outside entity such as ROK would be the most cost effective and efficient way to keep the GIS website current and accessible to citizens. Funds are budgeted in the Tax Assessor's departmental budget to pay the monthly hosting fee in the current fiscal year.

Simulcast Radio System Upgrade Capital Project

TSS Partners, LLP
429 Grosvenor Drive
Raleigh, NC 27615

The Consulting Services Agreement with TSS Partners, LLP to provide professional services for Warren County's Radio System Upgrade Project has been extended an additional five months through and including July 31, 2013 under the same terms and conditions of the original agreement. The extension was necessitated due to the delay in Warren County receiving the FCC License to locate radio communications equipment on the State Highway Patrol's tower to be constructed on Warren County land located on Beef Tongue Road, Warrenton, NC. Funds are budgeted in Capital Project Budget to pay for these services in the sum of \$37,000

Sheriff's Department, Detention Center, E911 Communications Center

Southern Software, Inc
150 Perry Drive
Southern Pines, NC 28387

2013-14 Annual Software Support Agreements have been entered into with Southern Software, Inc. for the Sheriff's Department, Detention Center and E911 Communications Center. Funds are budgeted in the three departmental budgets to cover the cost of these services.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report of contracts approved in January 2013 was accepted as information.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, County Manager's Status Report for January 2013 was accepted.

Administration

- Attended Finance Committee Meeting with Auditor (1/4/13)
- Prepared for and attended Board of Commissioners Regular Meeting (1/7/13)
- Attended Courthouse Security Committee Meeting (1/8/13)
- Attended WWTP Rehab Project Progress Meeting (1/10/13)
- Participated in Veterans Service Officer interviews (1/10/13)
- Met with Soil Conservation Director to discuss NRCS Sub-Lease documents (1/14/13)
- Attended JCPC Advisory Board Meeting (1/14/13)
- Met with representatives of Phil Ford Foundation and James Worthy Foundation to discuss fundraising initiatives for the Warren Free Clinic (1/14/13)
- Met with Interim Tax Administrator to discuss Tax Office matters (1/15/13)
- Attended Environmental Action Team Meeting (1/15/13)
- Prepared for and attended Board of Commissioners Budget Goals Setting Work Session (1/16/13)

- Met with C. Alston-Kearney, Project Administrator, to discuss the status of Ephraim Place CDBG Project (1/17/13)
- Met with representatives from Soil & Water Conservation Committee, Staff, and NRCS (1/17/13)
- Met with representatives from the Heritage Quilters to discuss Hendricks House Proposal (1/17/13)
- Dr. M. L. King, Jr. Holiday Observed (1/21/13)
- Attended mandatory Pre-Bid Meeting for Radio System Upgrade Project (1/22/13)
- Participated in Tax Administrator interviews (1/22/13)
- Met with Senior Center Director to discuss Senior Center matters (1/23/13)
- Conducted monthly Department Heads Meeting (1/23/13)
- Attended KTREDC Advisory Board Meeting (1/28/13)
- Participated in IT Administrator Interviews (1/30/13)

Other Activities

- Attended Dr. M. L. King, Jr. Celebration at Coley Springs Baptist Church (1/20/13)
- Attended NACC Legislative Goals Conference in RTP (1/24-25/13)

Project Updates

Simulcast Radio System/Radio Tower Project

We held a mandatory Pre-Bid Meeting for vendors interested in submitting a proposal to provide radio equipment for this project. Bids will be received until 2/22/13 at 4:30 p.m. at which time they will be opened. Two vendors attended the Pre-Bid Meeting. We have received the FCC license to locate our radio equipment at 400' on the State Highway Patrol Tower that will be constructed on County property off of Hwy. 158 Bypass. We are advised that the State Highway Patrol is moving forward with the tower construction.

CDBG Projects

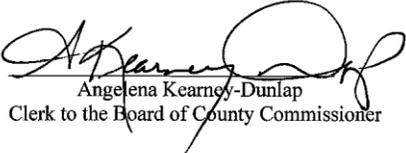
2011 Scattered Site Housing Project

Bids have been awarded for several water hook-ups and urgent housing repairs that are part of this project. I am advised that all documentation has been submitted to Community Investment and Assistance to move forward with this project.

Ephraim Place Subdivision CDBG Housing Project

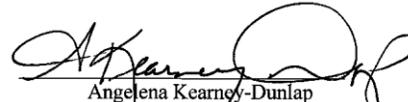
Community Investment & Assistance has extended the close-out date for this project to April 30, 2013. Ms. Cathy Alston-Kearney, Project Administrator, is continuing to work with potential homeowners to qualify four families or individuals to build the four required homes in the subdivision to close-out the CDBG portion of this project. A ground breaking for the first home to be constructed in the subdivision is scheduled for Saturday, 2/2/13 at 12:00 noon at Ephraim Place Subdivision in Soul City, NC.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Ross and duly carried, the February 4, 2013 Board of Commissioners meeting was adjourned.


 Angelena Kearney-Dunlap
 Clerk to the Board of County Commissioner

RECORD OF A WORK SESSION HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE ARMORY CIVIC CENTER MEETING ROOM ON WEDNESDAY – FEBRUARY 20, 2013 AT 6:00 PM.

The February 20, 2013 Work Session was opened by Vice-Chairman Jennifer Jordan. Other Commissioners present: Ruby Downey, Barry Richardson and Ulysses Ross. Absent Commissioner: Bertadean Baker. Others in attendance: County Manager Linda T. Worth.



Angelena Kearney-Dunlap
Clerk to the Board of County Commissioner