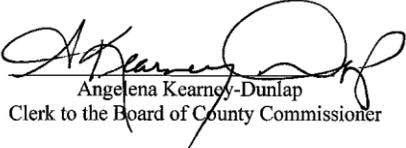


RECORD OF A BUDGET WORK SESSION HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE ARMORY CIVIC CENTER MEETING ROOM ON MONDAY, JUNE 3, 2013 AT 5:00 PM.

The June 3, 2013 Budget Work Session was opened by Chairman Bertadean W. Baker. Other Commissioners present: Ruby Downey, Jennifer Jordan, Barry Richardson and Ulysses Ross. Others in attendance: County Manager Linda T. Worth and Finance Officer Barry Mayo.



Angelena Kearney-Dunlap
Clerk to the Board of County Commissioner

MINUTES FROM A REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON MONDAY, JUNE 3, 2013 AT 6:00 PM.

The meeting was called to order by Chairman Bertadean W. Baker. Other Commissioners present: Ruby Downey, Jennifer Jordan, Barry Richardson and Ulysses S. Ross. Others in attendance: County Manager Linda T. Worth, County Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

A moment of silence was followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Citizen Comments:

Mr Henry Pulley – had a complaint/concern regarding solar farm coming across road from his house. It takes away from the value of his property, asked Board to consider putting together guidelines for future direction. People need to know what's going on.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, the June 3, 2013 Board of Commissioners Meeting Agenda was adopted.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6A – Minutes of May 15, 2013 Special Meeting were approved with suggested edits by County Attorney Turrentine.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6E – CDBG Monthly Reports was edited to include report for May 2013 for CDBG Water Hook-Up Project 10-C-2227 and Scattered Sites Housing Project 11-C-2328.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6B – Interest Income Report for April 2013 from Finance Officer was adopted:

**INTEREST INCOME REPORT
Month of April 2013**

FUND	APRIL INCOME	FISCAL YEAR TO - DATE
General	457.26	4,938.19
Revaluation	8.35	108.64
E 911 Telephone System	8.59	111.69
Buck Spring Project	8.95	122.12
Ambulance Storage Facility	0.76	62.59
National Guard Armory (Closed)	0.00	7.24
Simulcast System Upgrade	2.20	37.01
Regional Water Enterprise Fund	12.11	190.01
District 1 Enterprise Fund	28.33	383.47
Solid Waste	7.73	64.11
District II Enterprise Fund	23.59	308.63
District III Capital Project Fund (Closed)	0.00	30.12
District III Phase II BANS	0.12	1.59
District III Enterprise Fund	15.75	173.15
Soul City Pump Station Improvements	0.11	1.57
District III Phase III	1.78	55.64
	575.63	6,595.77

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6C – Tax Collector’s Report for April 2013 as submitted by Tax Collector Starlin L. Beatty was adopted:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month April 2013**

Current Year Collections

Tax Year	Charge	Collected in APRIL	Collected to Date	Balance Outstanding	Percentage Collected
APRIL 2013 FY13	\$16,940,264	\$208,747	\$16,024,492	\$915,772	94.59
APRIL 2012 FY12	\$15,780,442	\$138,459	\$14,853,895	926,547	94.13

Delinquent Collections

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2011	\$752,019	\$18,578	\$447,559	\$304,460	59.51
2010	265,410	87,102	96,180	169,230	36.24
2009	160,276	1,354	33,036	127,240	20.61
2008	133,985	398	19,672	114,313	14.68
2007	133,634	320	9,572	124,062	7.16
2006	123,296	148	6,355	116,942	5.15
2005	104,042	187	4,014	100,028	3.86
2004	93,450	49	3,670	89,779	3.93
2003	80,255	299	3,698	76,557	4.61
2002	102,895	400	3,855	99,040	3.75
Total Delinquent Years	\$ 1,949,262	\$108,835	\$ 627,611	\$ 1,321,651	

Other APRIL Receipts

County Penalties	\$ 31,024	\$ 156,278
Landfill User Fees	\$ 20,243	\$ 1,146,894
Municipalities	\$ 11,671	\$ 652,466
Fire District Taxes	\$ 14,656	\$ 782,854
Advance Taxes	\$ 14,964	\$ 24,844

APRIL GRAND TOTAL

\$ 410,140	\$ 19,415,439
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 Starlin L. Beatty, Tax Administrator 5/23/2013
DATE

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Consent Agenda Item 6D – Tax releases over \$100 were approved:

Over \$100 **6/3/2013** **Date: _____**

ERROR CORRECTION RELEASES:

CAROLINA TELEPHONE	2012 1748 205		27605	\$156.63	COUNTY TAX CHARGED IN ERROR
CAROLINA TELEPHONE	2012 1748 205		28123	\$5,918.19	COUNTY TAX CHARGED IN ERROR
CAROLINA TELEPHONE	2012 1748 205		28350	\$10,384.48	COUNTY TAX CHARGED IN ERROR
MAHONEY JUSTICE JOSEPH JR	2012 996 300	A4 22A	11181	\$123.83	MH WAS DESTROYED

SUB-TOTAL ERROR CORRECTIONS: **\$16,583.13**

MOTOR VEHICLE RELEASES:

CATON BARBARA WORTHAM	2012 35918 100	AFS4356	28815	\$113.61	PAID IN FRANKLIN CO/RESIDENT
DICKENS WINFORD B	2012 37845 1910	ZWS3186	79902	\$187.04	TRANSFERRED TO HALIFAX CO
EVANS MARK C	2012 7481 2137	BFT4304	82704	\$200.48	TRADED
HARRIS THOMAS A	2012 6052 9999	TOMAA	29230	\$318.92	DISCOVERED TWICE IN ERROR
HUNT STEPHEN SCOTT	2012 27679 2179	BCH4685	80171	\$210.07	SOLD
PIERCE RICKY O	2012 38191 2218	WPX1131	82785	\$113.43	RELEASED TO HALIFAX CO
SALMON JESSE ADAM	2012 37649 2199	AAH2536	82766	128.08	RELEASED TO HALIFAX CO
TRIPP JEFFREY L	2012 8963 9999	DX8052	29188	\$106.16	DISCOVERED TWICE IN ERROR
WATKINS FREDERICK D	2012 7504 2440	BCY3056	77500	\$189.75	SOLD

SUB-TOTAL MOTOR VEHICLE RELEASES: **\$1,567.54**

SUB-TOTAL CORRECTION RELEASES: **\$16,583.13**

Total Releases **\$ 18,150.67**

LANDFILL USER FEE RELEASES:

BULLOCK JOHN W HEIRS	2012 5629 300	B1 7	1826	\$	115.00	NO ELECTRICITY PER HALIFAX ELE
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TOTAL LFUF RELEASES: **\$115.00**

Total Releases **\$ 18,265.67**

County Manager approved Tax Releases Under \$100 were presented for Board's information as follows:

XJW
Date: 5/23/13

Under \$100 **6/3/2013**

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD</u>	<u>AMOUNT</u>	<u>REASON</u>
TEACHOUT ZEPHYR R	2012	33309 300	L2A 56 1X	18019	\$ 13.41	SOLD IN 2009

SUB-TOTAL ERROR CORRECTIONS: **\$ 13.41**

MOTOR VEHICLE RELEASES:

BLODGETT DAVID M	2012	17692 2152	DT4534	81441	\$10.40	SOLD
BURCHETTE PATRICIA A	2012	32916 1876	XSB4150	68052	\$16.32	DMV ERROR
BURKE TIMOTHY A	2012	37760 1887	1911JMB	76947	\$49.91	RELEASED TO LINCOLN CO
CAHILL JAMES F	2012	32857 2000	YPS7717	82567	\$25.13	RELEASED TO HALIFAX CO
CAMP WILLOW RUN	2012	2398 1296	AAJ8137	81863	\$29.04	CAMP VEHICLES ARE EXEMPT
CARTER RUFUS A	2012	7850 2472	CANDYAM	74243	\$4.46	SOLD
CROWE GLADYS	2012	9912 1938	YRN7386	78503	\$3.62	CAR WAS WRECKED
DAVIS FELECIA L	2012	20278 1661	WNM1184	82228	\$35.84	TRANSFERRED TO GUILFORD CO
DICKENS WINFORD B	2012	37845 1068	R71075	77633	\$2.54	TRANSFERRED TO HALIFAX CO
FESSENDEN DUANE F	2012	16515 1957	AAH5125	66438	\$14.56	SOLD
GEAR JASON T	2012	9962 1963	BP54571	81252	\$1.52	SOLD
HALE FELICIA ANN	2012	36947 2484	5A8272	75925	\$10.78	TURNED CAR IN
HARGROVE DEBORAH C	2012	21728 2210	ZPW5878	68386	\$52.22	DMV ERROR
HARRINGTON EDWARD L	2012	730 2055	WTX4633	73826	\$4.04	SOLD
HEEMAN CRYSTAL	2012	28956 2481	BCH3231	77541	\$1.68	TRADED
HEEMAN ROBERT E	2012	28950 1698	BY17077	67874	\$2.64	DMV ERROR
JOMO THERESA ANNE	2012	26115 1436	SXT8797	80725	\$22.59	JUNKED
JONES CLARA A	2012	16761 1413	AHM7861	76473	\$6.37	SOLD
JONES VANESSA O	2012	34175 2010	AMH6242	72075	\$12.90	TRADED
KEARNEY JOHN H SR	2012	11574 1188	BCH5138	80477	\$3.01	SOLD
MANLEY DAVID ELLIS JR	2012	31605 1109	ZPH2031	67285	\$4.28	DMV ERROR
MAYFIELD JENNIE S	2012	27108 1608	ZSW6930	82175	\$15.50	SALVAGED
MILLER CANDIS DAVIS	2012	27428 1893	NWL5227	66374	\$50.43	DOES NOT LIVE IN CITY LIMITS
MONROIG BARRETT A	2012	36151 2371	AEH2449	72436	\$13.05	SOLD
OBRIEN PATRICK JOSEPH	2012	37618 2356	WTT7562	75797	\$19.37	RELEASED TO HALIFAX CO
PENDERGRASS EDWARD PHILLIP	2012	37851 2013	WNJ8798	77928	\$38.65	CAR BILLED THROUGH VANCE CO
PIERCE RICKY O	2012	38191 1193	AJJ6667	81761	\$5.10	RELEASED TO HALIFAX CO
PIERCE RICKY O	2012	38191 1126	MXB1172	81693	\$23.81	RELEASED TO HALIFAX CO
PUCCI MICHAEL C	2012	11472 2046	ZPM3201	81335	\$23.80	HIGH MILEAGE
RICHARDSON LORA D	2012	18498 1114	ADE7045	71179	\$6.45	SOLD
SANDERS ERIC R	2012	31585 1918	ZSW8050	73689	\$22.64	TOTAL LOSS
SOMERVILLE EULA DAVIS	2012	38210 1507	ZWS3156	79499	\$20.80	GAVE TO DAUGHTER
TEAGUE CHACON L	2012	4937 3011	ZNR6612	69187	\$32.66	DMV ERROR
WATSON FONDA V	2012	37762 2046	ZXW2008	77106	\$9.38	RELEASED TO HALIFAX CO
WILSON ROBERT W	2012	26452 1798	TSM4665	82365	\$26.20	SOLD
WYCHE CARDELL	2012	45810 2154	XRP2931	68330	\$19.56	DMV ERROR
WYCHE MICHAEL	2012	4479 1525	AEH2767	73296	\$7.92	SOLD

SUB-TOTAL MOTOR VEHICLE RELEASES: **\$651.17**

SUB-TOTAL CORRECTION RELEASES: **\$13.41**

Total Releases **\$ 664.58**

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, County Manager approved report of Tax Releases Under \$100 was accepted.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, May 2013 Monthly Performance Status Report for CDBG 10-C-2227 Infrastructure Water Hook-Up Program was approved.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, May 2013 Monthly Performance Status Report for CDBG 11-C-2328 Scattered Sites Housing Project was approved.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, "Resolution in Support of Continued State Funding for NC Rural Economic Development Center" was adopted. It was ordered to send a copy to Warren County's Legislative Delegation.



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

State of North Carolina

County of Warren

Bertadean Baker, Chairman
Jennifer Jordan, Vice Chairman
Ruby Downey
Barry Richardson
Ulysses S. Ross

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

Resolution of Support For Continued Funding of the

North Carolina Rural Economic Development Center

WHEREAS, the North Carolina General Assembly is considering its 2013-2014 Budget; and

WHEREAS, the Governor's Budget Calls for a \$10 million reduction in the appropriation to the North Carolina Rural Economic Development Center (hereafter called Rural Center) for fiscal Year 2013-2014; and

WHEREAS, Warren County and its municipalities have received many millions from the Rural Center since 1987 for economic development and public infrastructure;

WHEREAS, reduced investment by the Rural Center in Warren County's water, sewer, and economic development projects would make us less competitive in attracting new business and industry to our area;

NOW THEREFORE BE IT RESOLVED that the Warren County Board of Commissioners do hereby object to any reduction in funding to the Rural Center; and

BE IT FURTHER RESOLVED that the members of the General Assembly representing Warren County are urged to support a full restoration of funding for the Rural Center.

ADOPTED THIS 3RD DAY OF JUNE, 2013

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Item 7-B Amendment # 12 to the Warren County FY 2012-13 Budget Ordinance was added to the June 3, 2013 Agenda.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Amendment # 11 to the FY 2012-13 Warren County Budget Ordinance was adopted:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2012/2013
Amendment No. 11

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Attorney	110,000
Animal Control	1,917
Miscellaneous Appropriations	128,233
Juvenile Crime Prevention Council	1,500
DSS Administration	99,556
Youth Services Bureau	217
Total	\$ 341,423

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Miscellaneous Revenue	6,258
Restricted Intergovernmental - Other	1,500
Restricted Intergovernmental - DSS 1571	95,432
Fund Balance Appropriated	238,233
Total	341,423

This amendment:

- appropriates funds to the County Attorney for legal services through June 30, 2013.
 Funding Source: Fund Balance Appropriated
- appropriates funds to Animal Control for spay / neuter and animal care.
 Funding Source: Private Contributions
- appropriates funds to the Kerr-Tar Regional Council of Governments to replenish COG's Revolving Loan Fund as approved at the May 15, 2013 Commissioners meeting.
 Funding Source: Fund Balance Appropriated
- appropriates funds to the Citizens Against Domestic Violence for a one-time appropriation as approved at the May 6, 2013 Commissioners meeting.
 Funding Source: Fund Balance Appropriated
- appropriates funds to the Warren County Free Clinic for a one-time appropriation as approved at the May 6, 2013 Commissioners meeting.
 Funding Source: Fund Balance Appropriated
- appropriates grant funds to the Juvenile Crime Prevention Council for prevention services.
 Funding Source: Youth Empowered Solutions Yes
- appropriates funds to DSS Administration to agree with state allocations.
 Funding Source: DHHS - Division of Social Services
- appropriates funds to DSS Administration for window replacement.
 Funding Source: Insurance Claims
- appropriates funds to the Youth Services Bureau for window replacement.
 Funding Source: Insurance Claims

Respectfully Submitted 06/03/2013

Barry J. Mayo
 Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 12 to the FY 2012-13 Warren County Budget Ordinance was adopted:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2012/2013

Amendment No. 12

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Court Facilities	16,000
Buildings, Grounds & Maintenance - Major Building Repairs	(16,000)
Juvenile Crime Prevention Council	(2,037)
Emergency Shelter Care	(12,151)
Conflict Management	(1,100)
Youth Services Bureau	40,389
Total	\$ 25,101

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Restricted Intergovernmental - Other	25,101
Total	25,101

This amendment:

- appropriates funds to the Court Facilities for carpeting and painting.
 Funding Source: Buildings, Grounds and Maintenance - Major Building Repairs
- appropriates funds to the Youth Services Bureau for a vehicle and projects / programming.
 Funding Source: Juvenile Crime Prevention Council
 Emergency Shelter Care
 Conflict Management
 NC Department of Public Safety

Respectfully Submitted 06/03/2013

Barry J. Mayo

Barry J. Mayo, Finance Director

Barry Mayo, Finance Director submitted for approval a contract for Audit Services with Winston, Williams, Creech, Evans & Company, LLP of Oxford, NC. Bid award was approved during the regular May 2013 board meeting. Therefore, contract was presented for Board's review and approval: Year 2013 - \$46,800, Year 2014 - \$48,200 & Year 2015 - \$49,650

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Contract for Audit Services with Winston, Williams, Creech, Evans & Company, LLP, was approved with Chairman Bertadean W. Baker authorized to sign the contract.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Peter J. Deschenes, Sr. was re-appointed to a 4th term on the Lake Gaston Weed Control Council. Term expires June 30, 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Larry Wayne Robinson was re-appointed to a 2nd term on the Lake Gaston Weed Control Council. Term expires June 30, 2016.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Anthony B. Moran was appointed to a 1st term on the Lake Gaston Weed Control Council. Term expires June 30, 2016.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Oscar (Butch) Meek was re-appointed to a 5th term on the Zoning Board of Adjustment. Term expires June 2016.

On motion of Commissioner Downey, which was seconded by Commissioner Ross and duly carried by unanimous vote, Elaine Woodard was re-appointed to a 2nd term on the Zoning Board of Adjustment as **Alternate**. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Gene Midyette was re-appointed to a 5th term on the Zoning Board of Adjustment. Term expires June 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Henry Bobbitt, III was re-appointed to a 5th term on the Zoning Board of Adjustment. Term expires June 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Paul Bernard was re-appointed to a 5th term on the Zoning Board of Adjustment. Term expires June 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Robert C. Kelly was re-appointed to a 4th term on the Zoning Board of Adjustment. Term expires June 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Alice Abbot was re-appointed to the Work 1st Planning Committee for her term of service as Work First Supervisor.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Michelle Winstead was appointed to the Work 1st Planning Committee for her term of service as Director of Warren County Department of Social Services.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Linda T. Worth was re-appointed to the Work 1st Planning Committee for her term of service as Warren County Manager.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Lakolta Andrews was appointed to the Work 1st Planning Committee for a 1st two year term as Warren County School's Social Worker. Term expires June 2015.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, April D. Williams was re-appointed to the Work 1st Planning Committee for a 2nd term as Warren County School's Social Worker. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Ashley Parrish was appointed to the Work 1st Planning Committee for a 1st term representing KARTS Transportation Service. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Scott O'Neal was appointed to the Work 1st Planning Committee for a 1st term representing Citizens Against Domestic Violence (CADV). Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Hilda Baskerville was re-appointed to the Work 1st Planning Committee for a 2nd term as Health Educator through the Warren County Health Department. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Jennifer Jones was appointed to the Work 1st Planning Committee for a 1st term as Employment Security Commission (ESC) Branch Manager. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Sonny Peoples was re-appointed to the Work 1st Planning Committee for a 3rd term as local Business Owner. Term expires June 2015.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Marilyn Boone was appointed to the Work 1st Planning Committee for a 1st term representing the Employment Security Commission (ESC). Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Danielle C. Seward was appointed to the Work 1st Planning Committee for a 1st term as Warren County Citizen. Term expires June 2015.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Acreesia S. West was appointed to the Work 1st Planning Committee for a 1st term as Warren County Citizen. Term expires June 2015.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Sandra Williams was appointed to the Work 1st Planning Committee for a 1st term as local Business Owner. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Sherenia Branche was re-appointed to the Work 1st Planning Committee for a 2nd term as DSS Transportation Program Supervisor. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Jamie Batts was re-appointed to the Work 1st Planning Committee for a 2nd term as DSS In-Home Aide. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Sharon Burchette was re-appointed to the Work 1st Planning Committee for a 3rd term as DSS Child Care Coordinator. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Kristie Cerventes was re-appointed to the Work 1st Planning Committee for a 2nd term as DSS IMC Lead Worker. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Essie Fields was re-appointed to the Work 1st Planning Committee for her term of service as DSS Work First Employment Coordinator.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Kristie Mayfield was appointed to the Work 1st Planning Committee for a 1st term as DSS Child Support Supervisor. Term expires June 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Michael Richardson was re-appointed to the Department of Social Services Board of Directors for a 2nd term. Term expires June 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by a majority vote, appointment of Giannelli Evans to the Warren County Community Child Protection & Child Fatality Prevention Team was tabled.

Votes were as follows: Ayes: Richardson, Jordan, Downey & Baker
 Nay: Ross

Motion carried, appointment of Giannelli Evans to the Warren County Community Child Protection & Child Fatality Prevention Team was tabled.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Freddie Harris, DSS CPS Supervisor was re-appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Downey, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Mary Jo Vanhorne, Guardian Ad-Litem Supervisor was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Downey, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Lt. John Branche, Warren County Sheriff's Office was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Carmen Terry, Review Coordinator with Warren County Health Department was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Anita Evans, DSS Foster Care Supervisor was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, LaToya Rowlett, DSS Child Care Social Worker was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Tina Overstreet with Citizens Against Domestic Violence (CADV) was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Downey, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Commissioner Jennifer Jordan was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Onica Fuller of the Warren County District Attorney's Office was re-appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Dennis Paschall, EMS Coordinator was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, April D. Williams, Warren County Schools Social Worker was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Lakola Andrews, Warren County Schools Social Worker was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Heart Foxworth, Five County Mental Health System of Care Coordinator was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Dianna Talley, DSS Adult Service Supervisor was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Andy Smith, Health Director was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Michelle Winstead, Director – Warren County Department of Social Services was appointed to the Warren County Community Child Protection & Child Fatality Prevention Team.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Candice W. White was re-appointed to a 2nd term on the Library Board of Trustees. Term expires June 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Elmer T. Malone was re-appointed to a 3rd term on the Library Board of Trustees. Term expires June 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Fern L. Boyd was re-appointed to a 2nd term on the Library Board of Trustees. Term expires June 2016.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Lawrence L. Boyd was re-appointed to a 2nd term on the Library Board of Trustees. Term expires June 2016.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Magnolia W. Clanton was re-appointed to a 2nd term on the Library Board of Trustees. Term expires June 2016.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Mildred S.C. Johnson was re-appointed to a 3rd term on the Library Board of Trustees. Term expires June 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Arnetra Terry was appointed to a 1st term on the Library Board of Trustees. Term expires June 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Charles Jefferson was appointed to a 1st term on the Warren County Nursing Home Community Advisory Committee for a three year term expiring January 2016

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Mary Wilkerson was re-appointed to a 4th term on the Warren County Nursing Home Community Advisory Committee. Term expires January 2016

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Oscar (Butch) Meek was re-appointed to a 4th term on the Warren County Nursing Home Community Advisory Committee. Term expires January 2016

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Rev. Charles Walton was appointed to a 1th term on the Juvenile Crime Prevention Council (JCPC) as a Member of the Community. Term expires January 2014

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Teresa Wimbrow was re-appointed to a 4th term on the Juvenile Crime Prevention Council (JCPC) as representing Girl Scouts of America. Term expires January 2015.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, William A. Kearney was re-appointed to a 4th term on the Juvenile Crime Prevention Council (JCPC), representing Warren County Parks & Recreation. Term expires January 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Willie A. Boyd, Jr. was re-appointed to a 2nd term on the Juvenile Crime Prevention Council (JCPC), representing the Faith Community. Term expires January 2014.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, John Beck was appointed to a 1st term on the Juvenile Crime Prevention Council (JCPC), representing Area Mental Health. Term expires January 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Canecca Davis was appointed to a 1st term on the Juvenile Crime Prevention Council (JCPC), representing Warren County School System. Term expires January 2015.

FY 2014 Certification for Department of Juvenile Justice and Delinquency Prevention Juvenile Crime Prevention Council (JCPC) was presented by William A. Kearney, JCPC Chairman for Board's review and approval.

On motion of Commissioner Richardson which was seconded by Commissioner Ross and duly carried by unanimous vote, 2014 Juvenile Crime Prevention Council (JCPC) Certification as presented by JCPC Chairman William A. Kearney was adopted. Chairman Baker was authorized to sign documentation.

On motion of Commissioner Ross which was seconded by Commissioner Jordan and duly carried by unanimous vote, annual request from Longbridge Volunteer Fire Department for waiver of Fireworks Permit Fee was approved. Proof of liability insurance coverage was provided.

A request from Brady Martin, Chairman of the Economic Development Commission (EDC) to appoint Margaret Richardson (current EDC Senior Administrative Assistant) to the position of Interim EDC Director effective May 1, 2013, with a salary increase of \$5,000 (to base salary of \$33,366) to compensate for additional duties and responsibilities while serving in said capacity, was presented for Board's consideration.

On motion of Commissioner Richardson which was seconded by Commissioner Ross and duly carried by unanimous vote, Margaret Richardson (current EDC Senior Administrative Assistant) was appointed to the position of Interim EDC Director effective May 1, 2013. Annual salary was increase by \$5,000 (base salary with increase: \$38,366) to compensate for additional duties and responsibilities while serving in said capacity.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, a public hearing to hear citizen comments regarding recommended amendments to the official Warren County Zoning Ordinance was scheduled for Monday, July 1, 2013 at 5:45 pm.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, the Wednesday - June 19, 2013 Special Meeting to adopt the FY 2014 Budget Ordinance was rescheduled to: **Thursday - June 27, 2013 at 7:00 pm**

Having been granted authority to enter into contracts up to but not to exceed \$50,000; County Manager Linda T. Worth presented the following for Board's information.

General County

NC Rural Economic Development Center, Inc.
4021 Carya Drive
Raleigh, NC 27610

I have entered into a Memorandum of Understanding with the Rural Economic Development Center to participate in the State Employee's Credit Union Foundation Public Internship Program. This program was created to foster a new generation of community leaders. The selected student intern will be placed in the Cooperative Extension Service and will be paid \$2,500 by the NC Rural Economic Development Center. Warren County will also receive \$2,500 to pay for travel expenses for the intern and the mentor, office supplies, training materials, mentor's time spent with the intern, matching payroll taxes and other expenses associated with facilitating the internship. There is no cost to the county to participate in this program.

Central Communications (E-911 Center)

CenturyLink Sales Solutions, Inc.
665 Lexington Avenue
Mailstop: OHMANB0107

Central Communications (E-911 Center)

CenturyLink Sales Solutions, Inc.
 665 Lexington Avenue
 Mailstop: OHMANB0107
 Mansfield, OH 44907

I have entered into a Products & Services (Maintenance) Agreement with CenturyLink for maintenance of the E-911 Position Electronics at a cost of \$10,228.62. Funds to pay these costs are budgeted in the E-911 Fund.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report of contracts approved in May 2013 was accepted as information.

County Manager Linda T. Worth, presented quotes received for the county liability and workers compensation insurance coverage. It was recommended to accept the quote from Companion Commercial Insurance Company in the amount of \$177,983 for Property, General Liability, Pub Officials, Law Enforcement, Inland Marine, Auto, Crime & Umbrella coverage; and the renewal quote from Key Risk Insurance Company in the amount of \$217,662 for Worker's Compensation insurance coverage. Funds are budgeted in the FY 14 budget proposal to pay these premiums.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, County Manager Linda T. Worth was authorized to contract with Companion Commercial Insurance Company in the amount of \$177,983 for Property, General Liability, Public Officials, Law Enforcement, Inland Marine, Auto, Crime & Umbrella liability coverage.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, County Manager Linda T. Worth was authorized to renew Warren County Workers' Compensation insurance coverage with KeyRisk Insurance Company at a cost of \$217,662.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's Status Report for May 2013 was accepted.

Administration

- Interview with SECU Intern Applicant (5/2/13)
- In office working on finalizing the Manager's Budget Message (5/5/13)
- Mtg. with Springsted Representative (5/7/13)
- Participated in ESC Telephone Hearing with HR Manager & County Attorney (5/7/13)
- Attended Environmental Action Team Meeting (5/7/13)
- Sick Leave (5/8/13)
- Attended FEMA Advisory Board Meeting (5/9/13)
- Conducted Noise Control Board Meeting (5/10/13)
- Attended JCPC Advisory Board Meeting (5/13/13)
- Mtg. with Pastor Jones, H. Durham & A. Giddiens, Senior Center Director to discuss issues concerning Senior Center (5/14/13)
- Mtg. with JCPC Board Chair (5/14/13)
- Prepared for and attended BOC Budget Work Session (5/15/13)
- Mtg. with Springsted Representative (5/16/13)
- Mtg. with Tax Administrator (5/16/13)
- Attended Department Heads In-House Training (5/23/13)
- Annual Leave (5/24/13)
- Memorial Day Holiday (5/27/13)
- Prepared for and attended Buck Spring Planning Committee Meeting (5/28/13)
- Mtg. with BB&T Insurance Representative (5/29/13)

Other Activities

- Attended NCACC County Assembly Day in Raleigh, NC with Com. Downey (5/22/13)
- Attended Farm Bureau Ribbon Cutting/Open House (5/28/13)

Project Updates

Simulcast Radio System/Radio Tower Project

The Board of Commissioners selected Granville Communications, LLC/Wireless Communications, Inc. as the vendor for Phase I Simulcast Radio System Upgrades at the contract price of \$118,816.11. We are working with the Project Engineer to finalize the contract with the selected Vendor to move this project forward.

CDBG Projects

2011 Scattered Site Housing Project

Bids are continuing to be awarded for water hook-ups and urgent housing repairs that are part of this project. We are working diligently to move this project forward.

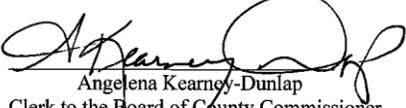
Ephraim Place Subdivision CDBG Housing Project

This project is scheduled for close-out on 4/30/13. The four families needed to construct homes in the Ephraim Place Subdivision have not been identified; therefore, the County will be required by the State to repay the \$190,000 CDBG grant funds received for this housing development project. We are in communication with Community Investment & Assistance to determine how we will be required to repay the grant funds. Funds are budgeted in the County Manager's proposed FY 14 budget to make the first annual installment on 7/1/13 to begin the repayment.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NC GS § 143-318.11(A)(5) to discuss Land Acquisition.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to return to the regular monthly meeting.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Jordan and duly carried, the June 3, 2013 Board of Commissioners meeting was adjourned at.


Angelena Kearney-Dunlap
Clerk to the Board of County Commissioner