

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON TUESDAY - SEPTEMBER 3, 2013 AT 6:00 PM.

The meeting was called to order by Chairman Bertadean W. Baker. Other Commissioners present: Ruby Downey, Jennifer Jordan and Barry Richardson. Commissioner absent: Ulysses S. Ross. Others in attendance: County Manager Linda T. Worth, Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

A moment of silence was observed followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

There were no Citizen Comments.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, September 3, 2013 Suggested Agenda was adopted with the following amendments:

Removed: Item 16-A Job Classification/Salary Study
 Added: Item 16-A-1 NC Cooperative Extension Service Request to Award 40 Hrs of
 Paid Leave
 Added to Closed Session: Discussion of Personnel Matters

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item 6A: Minutes were approved as follows: August 5, 2013 Public Hearing – Close-Out CDBG 03-C-1187 Ephraim Place Housing Project and Regular Monthly Meeting.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item 6B Interest Income Report for July 2013 was accepted:

**INTEREST INCOME REPORT
 Month of July 2013**

FUND	JULY INCOME	FISCAL YEAR TO - DATE
General	179.46	179.46
Revaluation	3.18	3.18
E 911 Telephone System	3.33	3.33
Buck Spring Project	3.41	3.41
Ambulance Storage Facility	0.65	0.65
Simulcast System Upgrade	0.84	0.84
Regional Water Enterprise Fund	5.01	5.01
District 1 Enterprise Fund	10.93	10.93
Solid Waste	0.43	0.43
District II Enterprise Fund	9.13	9.13
District III Phase II BANS	0.04	0.04
District III Enterprise Fund	3.35	3.35
Soul City Pump Station Improvements	0.44	0.44
District III Phase III	0.68	0.68
	220.88	220.88

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item 6C - Tax Collector's Report for July 2013 was accepted:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month JULY 2013**

Current Year Collections

Tax Year	Charge	Collected in JULY	Collected to Date	Balance Outstanding	Percentage Collected
JULY 2013 FY14	\$16,008,854	\$79,335	\$79,335	\$15,929,519	0.50
JULY 2012 FY13	\$15,837,565	\$147,178	\$147,178	\$15,690,387	0.93

Delinquent Collections

Year	Charge	Collected in JULY	Collected to Date	Balance Outstanding	Percentage Collected
2012	\$641,939	\$77,082	\$77,082	\$564,857	12.01
2011	262,698	19,817	19,817	242,881	7.54
2010	164,027	3,797	3,797	160,229	2.47
2009	119,302	3,107	3,107	116,195	2.60
2008	111,592	1,491	1,491	110,101	1.34
2007	122,184	1,233	1,233	120,951	1.01
2006	114,966	1,191	1,191	113,775	1.04
2005	98,361	982	982	97,379	1.00
2004	88,437	869	869	87,567	0.98
2003	76,031	1,257	1,257	74,774	1.65
Total Delinquent Years	\$ 1,789,537	\$110,826	\$ 110,826	\$ 1,678,709	

Other JULY Receipts
County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 15,243	\$ 15,243
\$ 24,552	\$ 24,552
\$ 9,194	\$ 9,194
\$ 12,266	\$ 12,266
\$ -	\$ -

JULY GRAND TOTAL

\$ 251,416	\$ 251,416
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Starlin L. Beatty, Tax Administrator 7/23/2013
DATE

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item 6D – Request for Tax Releases over \$100 was approved:

Over \$100	9/3/2013	Date:
<u>ERROR CORRECTION RELEASES:</u>		
BROWN SYLVESTER B	2013 36183 300 J6 41C	16752 \$278.42 NO MH ON PROP
BRYANT JAMES A	2013 5234 200	26334 \$224.81 MH LISTED ON ACCT 3722 300
BRYANT RICKY	2013 5303 300 G8 47 1X	18574 \$216.71 WRONG VALUE PUT ON MH
BURWELL RUBY COOK HEIRS	2012 6319 200 E6B 349	59379 \$130.19 MH NOW LISTED BY EDDIE BROWN
BURWELL RUBY COOK HEIRS	2011 6319 200 E6B 349	59379 \$140.63 MH NOW LISTED BY EDDIE BROWN
BURWELL RUBY COOK HEIRS	2010 6319 102 E6B 349	33627 \$151.45 MH NOW LISTED BY EDDIE BROWN
BURWELL RUBY COOK HEIRS	2009 6319 109 E6B 349	48726 \$149.01 MH NOW LISTED BY EDDIE BROWN
BURWELL RUBY COOK HEIRS	2008 6319 108 E6B 349	45654 \$164.49 MH NOW LISTED BY EDDIE BROWN
BURWELL RUBY COOK HEIRS	2007 6319 107 E6B 349	42907 \$173.32 MH NOW LISTED BY EDDIE BROWN
BURWELL RUBY COOK	2006 6319 106	40186 \$183.64 UNCOLLECTIBLE
BURWELL RUBY COOK	2005 6319 105	37348 \$193.96 UNCOLLECTIBLE
BURWELL RUBY COOK	2004 6319 104	34803 \$204.28 UNCOLLECTIBLE
BURWELL RUBY COOK	2003 6319 103	33627 \$214.28 UNCOLLECTIBLE
BURWELL RUBY COOK	2002 6319 102	33627 \$214.51 UNCOLLECTIBLE
CHAMPION JAMES G	2013 34397 200	29718 \$101.08 BOAT SOLD IN 2012
LYNCH WILLIAM & TAMMY	2012 19835 112 C6 56C	63282 \$101.02 DOES NOT OWN SHED/MH
PERRY LENA B HEIRS	2013 31239 200	27988 \$128.53 MH BURNED 2007
POWERS JAMES ANDREW	2013 38309 200	29317 \$121.93 DOUBLE BILLED BOAT
RYDER QUINTIN W JR	2013 35826 200	28872 \$147.52 MH WAS SOLD 2008 THEN DESTROYED
SEABOLT JOSEPH	2013 37998 200	37998 \$100.98 DOUBLE BILLED BOAT
WURSTER MARK D & ERIN RINA	2013 37241 300 L2C196	4353 \$850.00 APPRAISAL ERROR
SUB-TOTAL ERROR CORRECTIONS:		\$4,190.76
SUB-TOTAL CORRECTION RELEASES:		\$4,190.76
Total Releases		\$ 4,190.76
<u>LANDFILL USER FEE RELEASES:</u>		
CALLIS JULIE P	2013 34199 200 L4A 59	29534 \$ 120.00 LFUF PAID BY PROP OWNER
ODOM EUGENE T JR	2013 29319 300 E6B 160	8452 \$ 120.00 LIVES IN TOWN/NO LFUF
SYKES BOYD,NATASHA GENEVA	2013 34525 300 L2B 54A	18563 \$ 120.00 NO DWELLING ON PROP
TOTAL LFUF RELEASES:		\$ 360.00
Total Releases		\$ 4,550.76

County Manager approved request for Tax Releases Under \$100 are as follows:

DW
Date: 8/27/13

Under \$100

9/3/2013

Date: 8/27/13

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD	AMOUNT	REASON
ALBAUGH WILLIAM S & MARY A	2013	31491 300	L2C 75	3336	\$ 5.78	NOT LISTED LATE
ALEXANDER GARY	2013	38564 200		29435	\$ 55.84	CLERICAL ERROR/TRAVEL TL TAGGED
BIOMEDICAL APPLICATIONS OF NC	2013	4144 200		29408	\$ 78.39	MACHINERY WAS OVERASSESSED
BULLOCK ROBERT	2012	1232 112	E6B111 1X	63461	\$ 33.05	PROP NOW LISTED BY KOONCE
BULLOCK ROBERT	2010	1232 110	E6B111 1X	51231	\$ 43.58	PROP NOW LISTED BY KOONCE
BULLOCK ROBERT	2009	1232 109	E6B111 1X	44859	\$ 51.30	PROP NOW LISTED BY KOONCE
BULLOCK ROBERT	2008	1232 108	E6B111 1X	44859	\$ 87.82	PROP NOW LISTED BY KOONCE
CONTERRA ULTRA BROADBAND LLC	2013	33290 200		29146	\$ 57.12	MACHINERY OVERASSESSED
CONTERRA ULTRA BROADBAND LLC	2013	33290 201		29148	\$ 58.59	MACHINERY OVERASSESSED
CONTERRA ULTRA BROADBAND LLC	2013	33290 202		29149	\$ 31.82	MACHINERY OVERASSESSED
CONTERRA ULTRA BROADBAND LLC	2013	33290 203		29150	\$ 32.29	MACHINERY OVERASSESSED
CONTERRA ULTRA BROADBAND LLC	2013	33290 204		29151	\$ 29.61	MACHINERY OVERASSESSED
CONTERRA ULTRA BROADBAND LLC	2013	33290 208		29153	\$ 10.76	MACHINERY OVERASSESSED
CONTERRA ULTRA BROADBAND LLC	2013	33290 207		29154	\$ 3.72	MACHINERY OVERASSESSED
CONTERRA ULTRA BROADBAND LLC	2013	33290 208		29155	\$ 78.13	MACHINERY OVERASSESSED
CONTERRA ULTRA BROADBAND LLC	2013	33290 205		29152	\$ 1.25	MACHINERY OVERASSESSED
CONTERRA ULTRA BROADBAND LLC	2013	33290 209		29156	\$ 48.10	MACHINERY OVERASSESSED
FOGARTY RICHARD	2013	38575 200		29468	\$ 45.37	DOUBLE BILLED MOTOR HOME
FOWLER BRUCE L	2013	15101 301	K3A 23	4476	\$ 15.59	NOT LISTED LATE
GAINEY STEPHANIE N	2013	37586 300	L3D 57I	24522	\$ 57.10	BOAT DOUBLE ASSESSED
GIBBS JOESPH	2013	11976 300	J2A 78	13926	\$ 9.85	BOATS OVER ASSESSED
GILBERETSON GARY D	2013	4688 300	H2 19B	21697	\$ 26.87	CLERICAL ERROR NOT LATE
HARRIS AUSTIN	2013	38578 200		29486	\$ 69.80	MOTOR HOME HAS TAGS
HENDERSON GLEAN	2013	19428 300	D4D131	6758	\$ 25.01	NO FIREPLACE IN HOME
HORNE KEVIN J	2013	20946 300	H5 47	11169	\$ 2.00	DOES NOT OWN A DOG
ITTNER CHARLES W & CONNIE	2013	37576 200	H1A 29 30	28592	\$ 69.00	TRAVEL TRAILER IS TAGGED
JOHNSON JORDAN & EMILY	2013	34380 300	E8 8	17466	\$ 85.10	NO DWELLING ON SITE/REMOVED
JONES JOE	2013	22718 319	E6B 82	6844	\$ 3.81	LISTING WAS ON TIME
JONES LINWOOD	2013	38613 200		29451	\$ 48.74	PAID IN WAKE COUNTY
LEWIS CHRIS	2013	38585 200		29528	\$ 41.88	TRAVEL TRAILER IS TAGGED
LOUIE LAURA	2013	1989 200	J11 30C	26664	\$ 2.00	DOES NOT OWN A DOG
LYNCH WILLIAM & TAMMY	2013	19831 301	C6 56C	16915	\$ 94.67	DOES NOT OWN SHED/MH
MILLER PAUL	2013	38592 200		29532	\$ 55.84	TRAVEL TRAILER IS TAGGED
PHHELPS JUSTYN	2013	502 301	C10 31A	16983	\$ 12.87	POND CHARGED IN ERROR IN 2012
SEWARD INDIANA HEIRS	2013	36528 300	A1D 3	10907	\$ 5.46	CARPOT NOT ON THIS LOT
SHELTON TERRY	2013	38635 200		29621	\$ 83.76	DOUBLE BILLED TRAVEL TRAILER
SPITZ WILLIAM	2013	38005 300	L2C 60	13487	\$ 47.12	BROUGHT PROP NOT THE BOAT

SUB-TOTAL ERROR CORRECTIONS:

\$ 1,508.99

MOTOR VEHICLE RELEASES:

AUSTIN LINDA H	2013	471 1720	XVN9712	64545	\$32.01	SOLD
BRILEY SHARON C	2013	17930 2270	WNJ8959	78835	\$12.24	SOLD
BROWN BERNARD W	2013	22171 1478	WPX1102	82045	\$33.92	SOLD
COLEMAN KRISTI M	2013	12917 1466	RRS4804	78031	\$3.30	SOLD
COLTRANE CARL W JR	2013	36749 1722	3762VV	64547	\$46.26	SOLD
COLTRANE DONNA J	2013	26749 1619	NVB5403	82186	\$19.56	TURNED IN TAGS
GIBSON MICHAEL DALE	2013	36681 1200	Z85577	67514	\$2.38	RELEASED TO HALIFAX CO
GREER BROTHERS INC	2013	16427 1317	MB1214	81884	\$25.50	SOLD
JUDGE TARY S	2013	32288 111	ALT6036	53873	\$18.41	SOLD
KENNEDY ROBERT G	2013	170 1493	BLUE90	74082	\$5.32	SOLD
KLEINSCHMIDT JAMES	2013	38696 2371	XTW2341	68685	\$82.07	RELEASED TO HALIFAX CO
LONG PAUL B	2013	37654 1936	ADE8253	75377	\$17.36	SOLD
ODONNELL KIM EDWARD	2013	38673 1683	5A7371	67997	\$20.52	RELEASED TO HALIFAX CO
PENA VALENTE SALDANA	2010	19538 110	ZPH2805	50241	\$26.48	DMV ERROR
PENA VALENTE SALDANA	2012	19538 112	ZPH2805	57644	\$21.68	DMV ERROR
PUCKETT NELSON M	2013	35951 1541	RSS4450	82108	\$16.75	SOLD
RICHARDSON JOSEPH	2013	27693 1367	YYX6832	77932	\$4.54	TOTALED
RICHARDSON WILLIE M	2013	38728 2645	BLC6833	68959	\$1.30	WRONG FIRE DISTRICT ON BILL
SIMMONS MICHAEL RAY	2013	25433 1548	ZXW2099	80837	\$24.09	SOLD
SPARKS ROGER W	2013	13561 2152	AJR6681	64977	\$61.39	SOLD
STALLINGS ROBERT P	2013	38639 2286	BCH3586	77346	\$7.50	SOLD
STEVENSON THOMAS KANE	2013	6658 112	NWH8241	60473	\$58.96	SOLD
STREET MONIQUE	2010	34545 110	XSA9111	50136	\$39.46	DMV ERROR
STREET MONIQUE	2012	34545 112	XSA9111	57451	\$33.15	DMV ERROR
THORNHILL KENNETH W	2013	40529 1040	XWH1985	63865	\$3.30	SOLD
WILLIAMS CARL WENDELL	2013	7690 112	AEH3036	58064	\$30.31	SOLD
WILLIAMS NORMA S	2013	22954 1664	BCH4417	78229	\$4.98	SOLD
WILLIAMS SHIRLEY ANN	2013	16056 105	TSM8104	36489	\$6.34	DMV ERROR
WILSON CHARLES W	2013	45129 1328	YVT1182	65809	\$58.09	TRADED

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$717.17

SUB-TOTAL CORRECTION RELEASES:

\$1,508.99

Total Releases

\$ 2,228.16

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Proclamation – 9/11 National Day of Service & Remembrance was adopted:



WARREN COUNTY BOARD OF COMMISSIONERS
 602 WEST RIDGEWAY STREET
 POST OFFICE BOX 619
 WARRENTON, NORTH CAROLINA 27589

**County of Warren
 Proclamation**

Bertadean Baker, Chairman
 Jennifer Jordan, Vice Chairman
 Ruby Downey
 Barry Richardson
 Ulysses S. Ross

 Linda T. Worth
 County Manager

 Angelena Kearney-Dunlap
 Clerk to the Board

WHEREAS, in an unprovoked and senseless act of terrorism, four civilian aircraft were hijacked on September 11, 2001, and crashed in New York City, Pennsylvania and the Pentagon, resulting in a momentous loss of innocent U.S. lives of all heritages; and
WHEREAS, while we still continue to recover from the loss of innocent lives, the spirit of the U.S. has been revitalized, giving way to expressions of patriotism; and
WHEREAS, inspired by the heroism of our nation's public service personnel, military service members and countless volunteers, our nation found unity and strength; and
WHEREAS, from the tragedy of September 11 emerged a stronger nation, renewed by the spirit of national pride, and a true love of country; and
WHEREAS, Americans also have fought back against terror by choosing to overcome evil with good by loving their neighbors as they would like to be loved, contributing to relief efforts, and volunteering their time to aid those in need;
NOW, THEREFORE, BE IT RESOLVED by the Warren County Board of Commissioners September 11, 2013, is hereby proclaimed:

9/11 NATIONAL DAY OF SERVICE AND REMEMBRANCE

in the County of Warren and all citizens are urged to recognize the heroism of firefighters, rescue and law enforcement personnel, military service members and the many volunteers who respond to tragic events with courage, selfless compassion, determination and skill; and to remember the victims and innocent lives lost as a result of the tragic events on September 11, 2013.

This the 3rd day of September 2013.



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 www.warrencountync.com

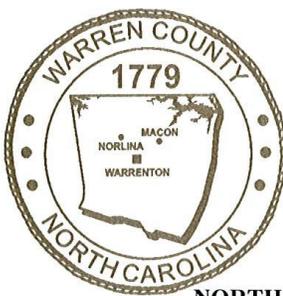
ATTEST:

[Signature]
 Angelena Kearney-Dunlap, Clerk

[Signature]
 Bertadean W. Baker, Chairman
 Warren County Board of Commissioners

"This institution is an equal opportunity provider and employer."

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Resolution of Support for Water Quality Outreach Programming through 205j Grant Funding for Kerr-Tar Regional Council of Governments was adopted:



WARREN COUNTY BOARD OF COMMISSIONERS
 602 WEST RIDGEWAY STREET
 POST OFFICE BOX 619
 WARRENTON, NORTH CAROLINA 27589

**NORTH CAROLINA
 WARREN COUNTY**

**Warren County Board of Commissioners
 Resolution in Support of Kerr-Tar Regional Council of Governments 205j
 Grant for Environmental Planning**

Bertadean Baker, Chairman
 Jennifer Jordan, Vice Chairman
 Ruby Downey
 Barry Richardson
 Ulysses S. Ross

 Linda T. Worth
 County Manager

 Angelena Kearney-Dunlap
 Clerk to the Board

WHEREAS North Carolina's continued prosperity depends on protecting the state's water resources for current use and future generations; and
WHEREAS North Carolina is expected to grow by 3.5 million people to exceed 12 million by the year 2030, placing pressures on the state's water resources and local water provider; and
WHEREAS North Carolina's businesses, traditional and emerging industries all depend on reliable supplies of clean water, reasonable utility costs and an attractive natural environment; and
WHEREAS North Carolina's public water, sewer and storm water utilities will require investments totaling \$16.63 billion to keep pace with necessary improvements and population growth over the next 25 years, including \$6.85 billion in investments within the next five years;



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NOW, THEREFORE, BE IT RESOLVED that the Warren County Board of Commissioners supports the Kerr-Tar Board of Directors' efforts to continue seeking 205j grant funding to ensure that the Kerr-Tar region and its local governments, residents, and businesses remain aware of and prepared for current and future water quality rules and regulations.

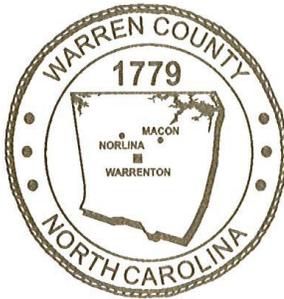
Adopted this 3rd day of September, 2013.

Bertadean W. Baker
 Bertadean W. Baker, Chairman
 Warren County Board of Commissioners

ATTEST:
Angelena Kearney-Dunlap
 Angelena Kearney-Dunlap, Clerk to the Board

"This institution is an equal opportunity provider and employer."

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Proclamation – International Day of Peace – September 21st was adopted:



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
 POST OFFICE BOX 619
 WARRENTON, NORTH CAROLINA 27589

**Proclamation
 For
 The International Day of Peace - September 21st**

Bertadean Baker, Chairman
 Jennifer Jordan, Vice Chairman
 Ruby Downey
 Barry Richardson
 Ulysses S. Ross

Linda T. Worth
 County Manager

Angelena Kearney-Dunlap
 Clerk to the Board

Whereas, the issue of peace embraces the deepest hopes of all peoples and remains humanity's guiding inspiration; and

Whereas, in 1981 the United Nations proclaimed the International Day of Peace be "*devoted to commemorating and strengthening the ideals of peace both within and among all nations and peoples*"; and

Whereas, the United Nations expanded the observance of the International Day of Peace in 2001 to include the call for a day of global ceasefire and non-violence, and invited all nations and people to honor a cessation of hostilities for the duration of the Day; and

Whereas, there is growing support within our city for the observance of the International Day of Peace, which affirms a vision of our world at peace, and fosters cooperation between individuals, organizations and nations; and

Whereas, global crises impel all citizens to work toward converting humanity's noblest aspirations for world peace into the practical reality of a culture of peace for future generations,

Now, Therefore, The Warren County Board of Commissioners, do hereby proclaim September 21 as:

The International Day of Peace

Throughout the County of Warren and urge all government departments, agencies, organizations, schools, places of worship and individuals in our county to commemorate, in an appropriate manner, the International Day of Peace. This may include community service projects, cultural exhibits and performances, a moment of silence, ringing of bells, sharing the universal message '*May Peace Prevail On Earth*' at noon, vigils, religious services in our places of worship, and other education and public awareness activities in order to help establish a global day of peace in our homes, our communities and between nations.

Signed this 3rd day of September, 2013

Warren County Board of Commissioners

ATTEST
Angelena Kearney-Dunlap
 Angelena Kearney-Dunlap, Clerk

Bertadean W. Baker
 Bertadean W. Baker, Chairman



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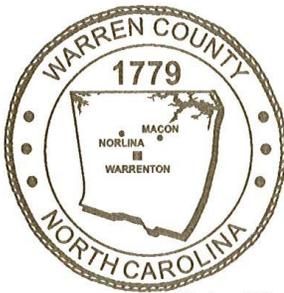
"This institution is an equal opportunity provider and employer."

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, August Monthly Performance Status Report for CDBG # 10-C-2227 Water Hook-Up Project was approved.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, August Monthly Performance Status Report for CDBG # 11-C-2328 Scattered Sites Housing Project was approved.

The Board of Commissioners declared certain public school properties as surplus by Resolution dated October 5, 2009 and exercised its "Right of First Refusal" (according to NCGS 115C-518(a) & NCGS 160A Article 12) of the former Oine and former North Warren Elementary School properties. The Board of Education requested authorization to dispose of each property per statutory requirements.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Resolution - Right of 1st Refusal Authorizing Warren County Board of Education to Dispose of Former Oine School property was adopted:



WARREN COUNTY BOARD OF COMMISSIONERS

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State of North Carolina
County of Warren

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Jennifer Jordan, Vice Chairman
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Barry Richardson
Ulysses S. Ross

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

RESOLUTION Right of First Refusal Authorizing Warren County Board of Education to Dispose of Former Oine School Building

Whereas, the Warren County Board of Education, upon determining that certain real property held by it is no longer necessary or desirable for public school purposes, notified the Warren County Board of Commissioners of such, and;

Whereas, on October 5, 2009, the County of Warren declared that same certain property to be surplus property, specifically: the former Oine School, a one-story frame building, located on the west side of Rooker Dairy Road and situated in the Smith Creek Township, and;

Whereas, pursuant to N.C.G.S. § 115C-518(a), the Board of Education has properly offered the property to the Board of Commissioners, and;

Whereas, the Board of Commissioners has the right of first refusal to obtain the property;

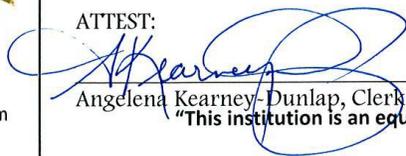
Now, Therefore, Be It Known that the Warren County Board of Commissioners hereby exercises its Right of First Refusal and declines to obtain said property. As such, the Warren County Board of Education is hereby authorized to dispose of the property described herein according to the procedures prescribed in N.C.G.S. § 160A, Article 12.

Be It Further Known that all costs associated with the sale and/or transfer of said property shall be the responsibility of the Warren County Board of Education and/or those persons and/or entities taking ownership of said property.

Adopted this the 3rd day of September, 2013.

Warren County Board of Commissioners

ATTEST:

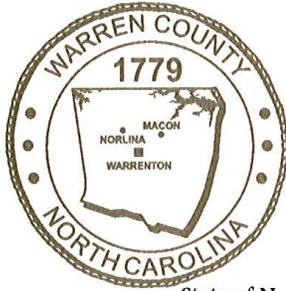

Angelena Kearney-Dunlap, Clerk
"This institution is an equal opportunity provider and employer."


Bertadean Baker, Chairman



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On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Resolution - Right of 1st Refusal Authorizing Warren County Board of Education to Dispose of Former North Warren Elementary School property was adopted.



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
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Linda T. Worth
 County Manager

Angelena Kearney-Dunlap
 Clerk to the Board

State of North Carolina
 County of Warren

RESOLUTION
Right of First Refusal
Authorizing Warren County Board of Education to
Dispose of Former North Warren Elementary School

Whereas, the Warren County Board of Education, upon determining that certain real property held by it is no longer necessary or desirable for public school purposes, notified the Warren County Board of Commissioners of such, and;

Whereas, on October 5, 2009, the County of Warren declared that same certain property to be surplus property, specifically: the former North Warren Elementary School, a 4.97 acre parcel located in the Paschall Community and situated in the Hawtree Township, and;

Whereas, pursuant to N.C.G.S. § 115C-518(a), the Board of Education has properly offered the property to the Board of Commissioners, and;

Whereas, the Board of Commissioners has the right of first refusal to obtain the property;

Now, Therefore, Be It Known that the Warren County Board of Commissioners hereby exercises its Right of First Refusal and declines to obtain said property. As such, the Warren County Board of Education is hereby authorized to dispose of the property described herein according to the procedures prescribed in N.C.G.S. § 160A, Article 12.

Be It Further Known that all costs associated with the sale and/or transfer of said property shall be the responsibility of the Warren County Board of Education and/or those persons and/or entities taking ownership of said property.

Adopted this the 3rd day of September, 2013.



Phone: (252) 257-3115
 Fax: (252) 257-5971
 www.warrencountync.com

ATTEST:

[Signature]
 Angelena Kearney-Dunlap, Clerk
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Warren County Board of Commissioners
Bertadean W. Baker
 Bertadean Baker, Chairman

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Amendment # 2 to the FY 2013-14 Budget Ordinance was approved:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2013/2014

Amendment No. 2

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Emergency Medical Services	6,415
Vance Granville Community College	14,000
SEMAA	5,250
Total	\$ 25,665

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Other	5,250
Miscellaneous Revenue	6,415
Fund Balance Appropriated	14,000

Total \$ 25,665

This amendment:

- funds are appropriated to Emergency Medical Services for vehicle repairs.
Funding Source: Insurance Claims
- funds are appropriated to Vance Granville Community College for roof repairs. An additional \$14,000 was approved at the August 5, 2013 Commissioners meeting to match the bid accepted by VGCC.
Funding Source: Fund Balance Appropriated
- funds are appropriated to SEMAA for programming and operations.
Funding Source: NASA / Paragon Tec

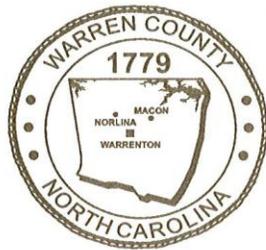
Respectfully Submitted 09/03/2013

Barry J. Mayo
Barry J. Mayo, Finance Director

After discussing Resolution Approving Loan Modification with potential savings of \$317,554 over a 15 year period, during the August 21, 2013 work session, it was presented for Board's action.

Project	Remaining Balance	Old Rate	New Rate
New Library	1,538,062	3.91	2.59
Law Enforcement	774,999	3.82	1.97
Rec/Animal County Bldgs/EMS	506,667	3.89	2.46
	535,200	4.76	2.97

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, "Resolution Approving Terms of Re-Financing" for four Warren County loans with Branch Banking & Trust Company (BB&T) was adopted:



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Resolution

Approving Terms of Re-Financing

Bertadean Baker, Chairman
Jennifer Jordan, Vice Chairman
Ruby Downey
Barry Richardson
Ulysses S. Ross

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

WHEREAS, Warren County, North Carolina (the "County") has determined to change the terms of the Payment Schedules to that Financing Agreements and Deed of Trusts (the "Original Agreement") granted to F. Louis Loyd, III (the "Deed of Trust Trustee") for the benefit of Branch Banking & Trust Company ("BB&T") for contracts #9933004020-00001, -00002, -00003 and -00005; and

WHEREAS, the changes to the terms of the Payment Schedule include revising the interest rates from:

- 3.91% to 2.59% for loan -00001 with a final maturity now of October 24, 2022;
- 3.82% to 1.97% for loan -00002 with a final maturity of March 14, 2018;
- 3.89% to 2.46% for loan -00003 with a final maturity of October 18, 2021, and
- 4.76% to 2.97% for loan -00005 with a final maturity of May 26, 2025; and

NOW, THEREFORE BE IT RESOLVED by the governing body of the County of Warren, North Carolina that the proposed changes to the Payment Schedule of the Original Agreement are to take such action as may be necessary to effectuate such changes. All other terms and conditions of the Original Agreement and the Payment Schedule thereof remain in full force and effect.

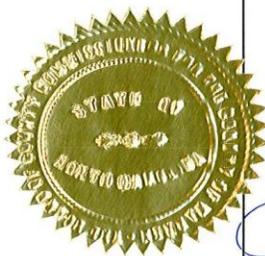
ADOPTED this 3rd day of September 2013.

Warren County Commissioners

ATTESTATION:

Bertadean W. Baker
Bertadean W. Baker, Chairman

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk



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Having held a required public hearing on Tuesday, September 3, 2013 at 5:45 pm in the Armory Civic Center, Warrenton, NC to hear citizen comments regarding proposed amendments to Community Development Block Grant (CDBG) 11-C-2328 Scattered Sites Housing Project, the following action was taken.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to approve Amendment to Community Development Block Grant # 11-C-2328 Scattered Sites Housing Project with Chairman Baker authorized to sign related documentation.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Kia Nate' Settles was appointed to the Citizens Advisory Council (CAC) as representative for Commissioner Ulysses S. Ross District II.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Kia Nate' Settles was appointed to the Juvenile Crime Prevention Council (JCPC) as community representative, two-year term expires June 30, 2015.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Walter E. Hundley was appointed to fill a three (3) year term expiring June 30, 2016 on the Economic Development Commission (EDC).

In follow-up to the August 21, 2013 Board of Commissioners' work session, the following actions were taken:

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, revised Warren County Sexual Harassment Policy was adopted, effective September 3, 2013. (Copy on file in the Clerk's Office.)

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, request from Jane C. Wilson for access to property adjacent to the Armory Civic Center was approved subject to:

The requesting party have the necessary legal documents prepared to grant an easement across Warren County's Armory Property to Jane C. Wilson which documents are to be approved as to form and content by the County Attorney, and also to prepare a warranty deed transferring the agreed upon parcel of land that adjoins the recreational ball field to Warren County.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, request from Dr. Stelfanie Williams, President - Vance Granville Community College (VGCC) to waive rental fee for use of the Armory Civic Center on September 26, 2013 was approved according to Section E-3 of rental agreement, the cleaning deposit is required.

Request was received from NC Department of Commerce, Division of Workforce Solutions (DWS), Assistant Secretary, Roger Shackelford for use of office space at 309 N. Main St., Warrenton (formerly known as Employment Security Commission) at no cost to DWS. Annual amount of rent has been \$8,210 including utilities and janitorial services. Due to cuts in funding Warren County's DWS Office will not be able to continue to pay rental amount, if request is not granted the State will consider relocating the DWS office out of Warren County.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by a majority vote, Division of Workforce Solutions was granted authorization to occupy the office space at 309 N. Main St., Warrenton at no cost for rent, utilities and janitorial services to ensure the services provided Warren County's citizens by this agency remain in Warren County.

Votes were as follows: Ayes: Jordan, Downey and Baker
 Nay: Richardson

Motion carried, Division of Workforce Solutions was granted authorization to occupy the office space at 309 N. Main Street, Warrenton at no cost for rent, utilities and janitorial service.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Water & Sewer District III, Phase III - Change Order # 3 adding water main section on SR 1738 Birch Lane was approved, contingent on USDA-Rural Development approval. Chairman Baker was authorized to sign documentation.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Water & Sewer District III, Phase III - Change Order # 3 Exhibit K to EJCDC E-500 Agreement between Owner and Engineer (Rivers & Associates, Inc.), modifying the original Agreement dated January 4, 2010 to include engineering services associated with the additional water main section proposed on SR 1738 Birch Lane was approved, contingent on USDA-Rural Development approval. Chairman Baker was authorized to sign documentation.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Water & Sewer District III, Phase III – Change Order # 3 Project Budget was approved, contingent on USDA-Rural Development approval.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Resolution declaring Hewlett Packard DesignJet 1055 CM Plotter as surplus and authorizing auction of same was adopted.



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
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Bertadean Baker, Chairman
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County Manager

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Clerk to the Board

STATE OF NORTH CAROLINA

COUNTY OF WARREN

**RESOLUTION
SALE OF SURPLUS
WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and convey or sale by auction, bid, and/or electronic advertisement.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will convey or sell Plotter for GIS mapping no longer used by the Planning/Zoning Department as Surplus Property.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to convey or sell property; and that advertising, describing the property, the method of transfer (by conveyance, sale or auction) and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.

ADOPTED this the 3rd day of September 2013.

WARREN COUNTY BOARD OF COMMISSIONERS

Bertadean W. Baker
Bertadean W. Baker, Chairman

ATTEST:

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap
Clerk to the Board

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On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to schedule a required public hearing to hear citizen comments regarding FY 2013-14 Rural Operating Assistance Program (ROAP) Funding Agreement for Monday, October 7, 2013 at 5:45.

Crystal Smith, Director - Warren County Cooperative Extension Service informed the Board of Commissioners that the State had awarded 40 hours of paid leave in FY 2013-2014 budget for state employees including Cooperative Extension personnel. A form was provided for County

consideration and execution to indicate if the County agreed/disagreed to grant said special leave with pay. An indirect cost is incurred when an employee takes a special leave day off with pay which increased the county's liability associated with employee leave balances.

- a. **The 40-hours are granted for use from July 1, 2013, through June 30, 2014 only. This Special Leave MUST be used before any other non-sick time leave. If an employee does not use this leave in that time period, it is forfeited.**
- b. **If an employee separates for any reason other than retirement, any balance of Special Leave will NOT be paid out---it is "forfeited." If an employee retires before June 30, 2014, and has a balance, it will be paid out—but again, this Special Leave must be used before any other type of leave, so it is unlikely employees will have a balance that late in the fiscal year.**

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, County match was approved for 40 hours of special leave granted by the State of North Carolina for Cooperative Extension Service employees.

Having been granted authorization to approve contracts up to but not to exceed \$50,000, County Manager approved contracts for August 2013 were submitted for Board's information.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, August 2013 contracts approved by County Manager Linda T. Worth, up to but not to exceed \$50,000 were accepted as information:

Public Utilities

Micro-Comm, Inc.
15895 S. Pflumm Rd.
Olathe, KS 66062

I have approved a Micro-Comm telemetry system service contract at an annual cost of \$4,750. Funds are budgeted in the Public Utilities FY 14 operating budget to pay the costs associated with this service contract.

General County

Hill, Chesson & Woody
4819 Emperor Blvd.
Durham, NC 27703

I have approved an Enrollment Services Addendum with Hill, Chesson & Woody for the provision of services associated with the enrollment of benefits for new Warren County employees. These services are needed due to the vacancy in the Human Resources Manager position. There was no cost for these services for the first month; however, we will be utilizing this service for a second month at a cost of \$350.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, County Manager's Report of activities for August 2013 was accepted:

Administration

- Prepared for and attended the Board of Commissioners Regular Meeting (8/5/13)
- Met with Reps from VGCC and Finance Director to discuss VGCC Warren County Satellite Facility Roof Project (8/5/13)
- Interview with high school student for 4-H Project (8/5/13)
- Met with Emergency Services Director and EMS Coordinator to discuss various emergency services initiatives (8/6/13)
- Attended Kerr Lake Regional Water System Advisory Board Meeting (8/12/13)
- Met with Interim EDC Director and EDC Consultant to finalize plans for meeting with USDA reps and former Congresswoman E. Clayton (8/12/13)
- Met with CED to discuss and make plans for meeting with USDA reps and former Congresswoman E. Clayton (8/12/13)
- Met with Executive Assistant and B&G Manager to discuss Armory issues (8/14/13)
- Participated in conference call with other local officials and COG attorney (8/14/13)
- Met with A. Mills to discuss county employment opportunities (8/15/13)
- Meeting with Senior USDA officials, Congresswoman Clayton and County staff to discuss funding opportunities for various county projects (8/16/13)
- Met with Tax Administrator to discuss various Tax Department issues (8/20/13)
- Met with JCPC Chairman to discuss various issues (8/20/13)
- Prepared for and attended Board of Commissioners Work Session (8/21/13)
- Met with Animal Control Director to discuss various issues (8/22/13)
- Met with Reps from Sheriff's Department and Central Communications to discuss IT issues (8/26/13)

- Attended Golden Leaf Community Based Grantsmaking Seminar in Rocky Mount (8/27/13)
- Prepared for and attended Buck Spring Project Committee Meeting (8/27/13)
- Met with Public Utilities staff and Finance Director to discuss water issues (8/28/13)
- Met with EDC staff to begin planning meeting with Commerce Secretary (8/28/13)
- Met with JCPC Chairman and JCPC Secretary to discuss various issues (8/28/13)
- Met with J. King to discuss Hendrick House (8/28/13)
- Met with Oxford City Manager to discuss KLRWS matters (8/29/13)
- Met with group interested in starting a Boys & Girls Club in Warren County (8/29/13)
- Conducted monthly Department Heads' Meeting (8/29/13)
- Meetings with Animal Control Department staff (8/30/13)

Other Activities

- Attended and participated in JCPC Youth and Families Forum (8/13/13)
- Attended NCACC Annual Conference in Greensboro, NC (8/22-25/13)
- Attended Kerr-Tar Water Quality & Regional Agriculture Seminar (8/26/13)

Project Updates

Simulcast Radio System Upgrade Project

The selected contractor for this project, Granville Communications/Wireless NC Communications, is moving forward with implementing the Phase I upgrades to Warren County's VHF radio system. Some equipment is taking longer than anticipated to arrive which may move project completion date to November or early December 2013. A stakeholders meeting will be scheduled in October to provide users of the system with information on the project and to entertain questions.

Buck Spring Project

The Buck Spring Project Committee is meeting monthly and continuing to work on developing a recommendation for the Board of Commissioners of a proposed capital project for the Buck Spring property. Warren County has been notified that our PARTF grant application for Buck Spring has been approved; however, we are awaiting notification that funding has been appropriated. Boy Scouts are volunteering their time to help clean up the nature trail, and others have been solicited to assist with this effort. We are also moving forward to secure estimates on the cost to restore the historical buildings on the property.

CDBG Projects

2011 Scattered Site Housing Project/Infrastructure Hook-Up Project

Bids are continuing to be awarded for water hook-ups and urgent housing repairs that are part of this project. The Board of Commissioners will hold a public hearing on a proposed budget amendment for this project at the 9/3/13 board meeting. The amendment was necessitated due to the initial applicants approved by the Housing Selection Committee being determined to be disqualified to participate in this program. We are working diligently with the Kerr-Tar COG Grant Administrators to move this project forward to completion.

Ephraim Place Subdivision CDBG Housing Project

The close-out public hearing has been held and the Grant Administrator has submitted the close-out documents to Community Investment and Assistance to formally close-out this project.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NCGS §143-318.11(a)(3)(6) for discussion of Attorney-Client Privileged and Personnel Matters.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to return to the September 3, 2013 regular meeting.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Jordan and duly carried by unanimous vote, the September 3, 2013 Board of Commissioners meeting was adjourned.

Angelena Kearney-Dunlap, Clerk to the Board