

**MINUTES FROM A REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON MONDAY, DECEMBER 2, 2013 AT 6:00 PM.**

The meeting was called to order by Chairman Bertadean W. Baker. Other Commissioners present: Ruby Downey, Jennifer Jordan, Barry Richardson and Ulysses S. Ross. Others in attendance: County Manager Linda T. Worth, County Finance Officer Barry Mayo and County Attorney Karlene Turrentine.

A moment of silence was followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

*"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".*

*In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.*

*Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?*

*If so, please identify the conflict and refrain from any undue participation in the particular matter involved.*

**Conflicts of Interest:**

**Item 9 – M. Richardson is Commissioner Richardson’s daughter-in-law.**

**Item 6D – Commissioner Ruby Downey is on list for release of taxes**

**Citizen Comments:**

**Jimmie Sidberry commented on Item #8 - DOT 2013-14 Secondary Roads Improvement Program: Expressed concern regarding condition of Greentown Avenue. Road is closed off at one end, now a dead end street. Communicated with Mrs. Worth and as a result was here to present concerns. Need signature from land owners to get right-of-way to carry road through. Wants to be heard, DOT should have addressed the community before action was taken. Sidberry read letter from Wally Bowman regarding purposes for closing the road, DOT should meet with community to get rights-of-way from those residents that have not given it, can help draft a letter or share how it’s affecting the quality of life on the road. Residents want to move forward with the road opening and completion.**

Motion was made by Commissioner Ross, seconded by Commissioner Downey to adopt December 2, 2013 Agenda as presented.

Motion was withdrawn. Commissioner Downey withdrew her second to the motion.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6D - Requests for Tax Releases was moved to Agenda Item 7C.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, December 2, 2013 Agenda was adopted as amended: Consent Agenda Item 6D Requests for Tax Releases was moved to Agenda Item 7C.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6A – Minutes of November 4, 2013 meeting were approved.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6B – Interest Income Report for October 2013 was approved:

**INTEREST INCOME REPORT**  
**Month of October 2013**

FUND	OCTOBER INCOME	FISCAL YEAR TO - DATE
General	120.46	581.39
Revaluation	2.70	10.87
E 911 Telephone System	2.77	11.23
Buck Spring Project	2.48	10.77
Ambulance Storage Facility	0.47	2.04
Simulcast System Upgrade	1.33	4.11
Regional Water Enterprise Fund	3.34	15.40
District 1 Enterprise Fund	8.20	35.02
Solid Waste	0.40	1.58
District II Enterprise Fund	6.96	29.48
District III Phase II BANS	0.03	0.13
District III Enterprise Fund	2.43	10.56
Soul City Pump Station Improvements	0.32	1.39
District III Phase III	0.49	2.13
	<b>152.38</b>	<b>716.10</b>

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6C – Tax Collector’s Report for October 2013 was accepted in accordance with NCGS 105-350:

**Tax Collector's Report**  
**to the Warren County Board of Commissioners**  
**For the Month OCTOBER 2013**

**Current Year Collections**

Tax Year	Charge	Collected in OCTOBER	Collected to Date	Balance Outstanding	Percentage Collected
OCTOBER 2013 FY14	\$16,764,651	\$991,412	\$36,944,508	\$13,070,143	22.04
OCTOBER 2012 FY13	\$16,570,741	\$1,713,158	\$36,050,017	\$12,965,724	21.76

**Delinquent Collections**

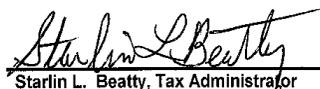
Year	Charge	Collected	Outstanding	Percentage Collected
2012	\$641,017	\$46,219	\$204,243	31.86
2011	262,650	14,861	59,078	22.49
2010	153,893	2,747	15,659	10.18
2009	119,253	1,134	6,320	5.30
2008	111,549	1,311	5,189	4.65
2007	122,176	506	3,067	2.51
2006	114,958	497	2,862	2.49
2005	98,352	540	2,380	2.42
2004	88,428	377	2,074	2.35
2003	760,223	472	2,380	3.13
<b>Total Delinquent Years</b>	<b>\$ 2,472,499</b>	<b>\$68,664</b>	<b>\$ 303,252</b>	<b>\$ 1,485,044</b>

**Other OCTOBER Receipts**

County Penalties	\$ 11,731	\$ 47,063
Landfill User Fees	\$ 70,438	\$ 293,878
Municipalities	\$ 34,497	\$ 118,644
Fire District Taxes	\$ 47,141	\$ 192,570
Advance Taxes	\$ 25	\$ 437

**OCTOBER GRAND TOTAL**

<b>\$ 1,223,908</b>	<b>\$ 37,900,352</b>
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 Starlin L. Beatty, Tax Administrator 11/18/2013  
 DATE

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Community Development Block Grant (CDBG) Monthly Reports for 10-C-2227 Water Hook-Up Project and 11-C-2328 Scattered Sites Housing Project were approved as presented by Karen Foster, Kerr Tar Regional Council of Government (COG) Grants Administrator.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment #5 to the Warren County FY 2013-2014 Budget Ordinance was approved.

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE  
2013/2014  
Amendment No. 5**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Rural Operating Assistance Program		12,658
<b>Total</b>	<b>\$</b>	<b>12,658</b>

**Section 2** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Other		23,878
Fund Balance Appropriated		(11,220)
<b>Total</b>	<b>\$</b>	<b>12,658</b>

**This amendment:**

- funds are appropriated to the Rural Operating Assistance Program, this amendment increases the budget to match State allocation.

Funding Source: NC DOT

Respectfully Submitted 11/04/2013

Barry J. Mayo  
Barry J. Mayo, Finance Director

On motion of Commissioner Jordan which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment #7 to the Warren County Grant Project Ordinance for Ephraim Place Housing Development Project (# 03-C-1187) was approved.

**CAPITAL PROJECT ORDINANCE  
WARREN COUNTY  
AMENDMENT TO THE GRANT PROJECT ORDINANCE FOR THE  
EPHRAIM PLACE HOUSING DEVELOPMENT PROJECT  
(Amendment No. 7)**

**Section 3** The following revenues are anticipated to be available to complete the project:

Transfer from General Fund		19,000
<b>Total</b>	<b>\$</b>	<b>19,000</b>

**Section 4** The following amounts are appropriated for the project:

Debt Service / Grant Repayment		19,000
<b>Total</b>	<b>\$</b>	<b>19,000</b>

Explanation:

appropriates funds to the Ephraim Place Housing Development Project budget as agreed on June 4, 2013 with NC Department of Commerce Community Assistance Warren County will repay grant funds totaling \$190,000 over a 10 year period.

Respectfully Submitted 12-02-2013

Barry J. Mayo  
Barry J. Mayo, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Request for Tax Releases Over \$100 was approved in accordance with **NCGS 105-381 - TAXPAYER'S REMEDIES:**

## Commissioner Downey abstained from the vote:

Over \$100	12/2/2013	Date:		
<b><u>ERROR CORRECTION RELEASES:</u></b>				
ALEXANDER SHARON	2003 1844 103		32700	\$490.46 MH REMOVED YRS AGO
ALEXANDER SHARON	2004 1844 104		33814	\$445.42 MH REMOVED YRS AGO
ALEXANDER SHARON	2005 1844 105		36284	\$399.62 MH REMOVED YRS AGO
ALEXANDER SHARON	2006 1844 106		39031	\$357.64 MH REMOVED YRS AGO
ALEXANDER SHARON	2007 1844 107		41724	\$320.76 MH REMOVED YRS AGO
ALEXANDER SHARON	2008 1844 108		44367	\$298.89 MH REMOVED YRS AGO
ALEXANDER SHARON	2009 1844 109		47241	\$227.02 MH REMOVED YRS AGO
ALEXANDER SHARON	2010 1844 110		50512	\$223.98 MH REMOVED YRS AGO
ALEXANDER SHARON	2011 1844 111		54247	\$204.84 MH REMOVED YRS AGO
ALEXANDER SHARON	2012 1844 112		61623	\$192.95 MH REMOVED YRS AGO
ALEXANDER SHARON	2013 1844 200		29102	\$178.17 MH REMOVED YRS AGO
ALSTON ANNA	2003 1178 103	H11 9E 1X	33059	\$132.63 DW REMOVED YRS AGO
ALSTON ANNA	2004 1178 104	H11 9E 1X	34215	\$130.18 DW REMOVED YRS AGO
ALSTON ANNA	2005 1178 105	H11 9E 1X	36701	\$123.70 DW REMOVED YRS AGO
ALSTON ANNA	2006 1178 106	H11 9E 1X	39485	\$117.22 DW REMOVED YRS AGO
ALSTON ANNA	2007 1178 107	H11 9E 1X	41580	\$281.60 DW REMOVED YRS AGO
ALSTON ANNA	2008 1178 108	H11 9E 1X	44198	\$252.57 DW REMOVED YRS AGO
ALSTON ANNA	2009 1178 109	H11 9E 1X	47083	\$198.79 DW REMOVED YRS AGO
ALSTON ANNA	2010 1178 110	H11 9E 1X	50339	\$204.34 DW REMOVED YRS AGO
ALSTON ANNA	2011 1178 111	H11 9E 1X	54034	\$197.26 DW REMOVED YRS AGO
BALL WILLARD L	2013 2566 200	D9 180	27790	\$192.81 MH REPOSSESSED 4/2012
CAROLINA TELEPHONE	2013 1748 203		31032	\$330.81 NO CO TAX OWNED ONLY FIRE TAX
CAROLINA TELEPHONE	2013 1748 204		31048	\$2,271.90 NO CO TAX OWNED ONLY FIRE TAX
CAROLINA TELEPHONE	2013 1748 205		31057	\$133.37 NO CO TAX OWNED ONLY FIRE TAX
CAROLINA TELEPHONE	2013 1748 206		31049	\$127.57 NO CO TAX OWNED ONLY FIRE TAX
CHAMPION ANNIE	2013 2950 200		26382	\$192.13 MH WAS SOLD TO PRISCILLA HADDAD
FIELDS MILDRED R	2009 14234 200	D9 31	26876	\$220.54 MH DOUBLE LISTED/ON D9 30A
FIELDS MILDRED R	2010 14234 200	D9 31	26876	\$245.67 MH DOUBLE LISTED/ON D9 30A
FIELDS MILDRED R	2011 14234 111	D9 31	54082	\$275.82 MH DOUBLE LISTED/ON D9 30A
FIELDS MILDRED R	2012 14234 112	D9 31	61352	\$179.76 MH DOUBLE LISTED/ON D9 30A
FIELDS MILDRED R	2013 14234 200	D9 31	26876	\$175.32 MH DOUBLE LISTED/ON D9 30A
FOOD LION LLC 2538	2013 3369 201		29478	\$104.05 BPP OVER ASSESSED
GARRETT JAMES M & OTHERS	2013 26906 300	L2C 34	4776	\$217.04 MH REMOVED FROM SITE PRIOR TO 1/11/13
GUPTON SAMUEL	2013 30737 300		27202	\$297.79 MH REPOSSESSED 11/2012
HARGROVE LINDA J	2013 15348 301	E3 186C	18787	\$340.28 DID NOT RECEIVE AGEX/IN ERROR
PARKER KENNETH L	2013 8056 300		17295	\$153.79 BOAT KEPT IN NASH CO
<b>SUB-TOTAL ERROR CORRECTIONS:</b>				<b>\$10,436.69</b>
<b><u>MOTOR VEHICLE RELEASES:</u></b>				
BEATTY STARLIN L	2013 39044 1864	BLT7654	73304	\$126.87 HIGH MILEAGE
CARTER WILLIAM C	2013 834 2493	BCV2560	73933	\$315.90 SOLD
CASPER THELLIE P	2013 20782 107	WYP4517	41005	\$169.80 REPOED
GREGORY RONNIE A	2013 39078 2640	BLT4548	74080	\$200.46 RELEASED TO VANCE CO
KNOX CHARLES R JR	2013 39045 1895	MRKRCH	73335	\$151.01 RELEASED TO WAKE CO
RIGHTMEYER DOROTHY H	2013 704 2589	CBF6198	74029	\$146.22 RELEASED TO HALIFAX CO
VAUGHAN FRANK E JR	2013 38054 108	YNC6563	43700	\$247.32 EXCHANGED TAGS
WELLMAN BRIAN T	2013 36944 2057	BLW7027	73497	\$107.91 RELEASED TO HALIFAX CO
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>				<b>\$1,465.49</b>
<b>SUB-TOTAL CORRECTION RELEASES:</b>				<b>\$10,436.69</b>
<b>Total Releases</b>				<b>\$ 11,902.18</b>
<b><u>LANDFILL USER FEE RELEASES:</u></b>				
BAKER BARBARA D & KENNETH E	2013 3904 300	F5 36	12643	\$ 120.00 PRIVATE HAULER
BEASLEY WALTER W & MARLENE M	2013 29907 300	H1C133	1915	\$ 120.00 PRIVATE HAULER
BKING PROPERTIES LLC	2013 35595 300	F6 119	6791	\$ 3,720.00 PRIVATE HAULER
BOYD SADIE L	2013 4017 300	C5 99	1283	\$ 120.00 PRIVATE HAULER
BROWN JOHN WESLEY	2013 22040 300	K6 32 1X	22786	\$ 120.00 NO ELECTRICITY
BURTON ROBERT F & JANNIE W	2013 6221 338	D3 43	9056	\$ 120.00 NO ELECTRICITY
BUXTON PLANTATION	2013 17830 300	G12 15	2070	\$ 120.00 PRIVATE HAULER
DAVIS CALVIN	2013 10607 300	D7A 15	3539	\$ 120.00 PRIVATE HAULER
DOWNEY RUBY	2013 37930 300	D2 7A	5168	\$ 120.00 PRIVATE HAULER
DUSENBERRY LINDA L	2013 20070 300	I2D115	18670	\$ 120.00 PRIVATE HAULER
GIBBS JOSEPH T JR & LINDA L	2013 11976 300	J2A 78	13926	\$ 120.00 PRIVATE HAULER
GUNN FANNIE W	2013 24994 301	J3B104	16159	\$ 120.00 PRIVATE HAULER
HARRIS W DENNIS JR & LOREE S	2013 18325 300	E8 8A	6137	\$ 120.00 PRIVATE HAULER
HARRIS ERNEST B & ANNE T HARRIS	2013 17830 342	G8 19	4470	\$ 120.00 PRIVATE HAULER
HARRIS W J/HARRIS C E & OTHERS	2013 18338 338	G5D 68	6160	\$ 70.00 NO ELECTRICITY
HAWKINS LILLIE G	2013 18820 300	F6 149	6410	\$ 120.00 PRIVATE HAULER
HUX CLIFTON LEE & MARY E	2013 5695 300	J2A 86	8110	\$ 120.00 PRIVATE HAULER
JEFFERSON JOHN E	2013 21637 337	A4 36	6037	\$ 120.00 NO ELECTRICITY
JOHNSON EFFIE C	2013 22488 300	F9 25C	22518	\$ 120.00 NO ELECTRICITY
JORDAN MARY ELIZA	2013 7784 300	C5 21	14163	\$ 120.00 PRIVATE HAULER
LIDDLE ROBERT G & JULIE C	2013 23018 300	K3D 31	8243	\$ 120.00 PRIVATE HAULER
MUSTIAN HOWARD M JR & ELEANOR	2013 28407 311	D3 65	10546	\$ 120.00 NO ELECTRICITY
PERNELL EDNA P	2013 31104 305	D8 1	9365	\$ 120.00 NO ELECTRICITY
RICHARDSON PATTIE B	2013 34018 300	H8 39A	16540	\$ 120.00 NO ELECTRICITY
RICHARDSON RONALD	2013 34037 301	I9 112 A1	23636	\$ 120.00 MH NOT LIVEABLE
ROGERSON JASON M & MELINDA H	2013 18746 300	J2A136	16053	\$ 120.00 PRIVATE HAULER
RUSSELL EVERT & OTHERS	2013 9112 301	F2 18F	16745	\$ 120.00 NO ELECTRICITY
SEAY RICHARD I & JANICE M	2013 7766 300	L2B 14 15	9114	\$ 120.00 PRIVATE HAULER

SMITH MARY A	2012 38001 112	L2C 1 2	62679	\$	127.18	LFUF APP BROUGHT IN & WAS NOT PUT IN
SMITH MARY A	2013 38001 300	L2C213	9029	\$	120.00	PRIVATE HAULER
SMITH MARY A	2013 38001 301	L2C211	10032	\$	120.00	PRIVATE HAULER
SMITH MARY A	2013 38001 304	L2A 61A	19270	\$	120.00	PRIVATE HAULER
SMITH MARY A	2013 38001 306	L2C 1 2	10143	\$	120.00	PRIVATE HAULER
SMITH MARY A	2013 38001 307	L2D130I	19636	\$	120.00	PRIVATE HAULER
SMITH MARY A	2013 38001 322	L2C128	11857	\$	120.00	PRIVATE HAULER
SMITH MARY A	2013 38001 329	K8 33	310	\$	120.00	PRIVATE HAULER
SMITH MARY A	2013 38001 331	L2C 39	2351	\$	120.00	PRIVATE HAULER
SMITH MARY A	2013 38001 332	L2C 26	8758	\$	120.00	PRIVATE HAULER
SOMMA VINCENT & SUSAN SOMMA	2013 31851 300	D3 72B	23322	\$	120.00	PRIVATE HAULER
SULLIVAN MARK R & JAN S	2013 9004 301	L2B 12 13	11784	\$	120.00	PRIVATE HAULER
TAYLOR RONALD L	2013 13535 300	G10 28	7302	\$	120.00	ONLY ONE HOUSE ON PARCEL
VANPELT FRED A & MARY T	2013 37330 300	D3 72E	24500	\$	120.00	PRIVATE HAULER
VAN PETTEN THOMAS L	2013 41720 300	J2C 25	12993	\$	120.00	PRIVATE HAULER
WHITE MARCIA G & MARVIN S	2013 3343 200		28760	\$	120.00	PRIVATE HAULER
WILKINS BERNARD	2013 15341 300	K4B 68A	17465	\$	120.00	NO ELECTRICITY
WILLIAMS JACQUELINE	2013 14678 200		27097	\$	120.00	PRIVATE HAULER
WILLIAMS JULIA & LEON	2013 4343 300	C5 42A	19332	\$	120.00	PRIVATE HAULER
WILLIAMS MARY F	2013 4799 301	H8 21	14045	\$	120.00	NO ELECTRICITY
WOODY ROBERT E JR & SHARON W	2013 10915 301	G6 9B	14220	\$	120.00	PRIVATE HAULER
<b>TOTAL LFUF RELEASES:</b>					<b>\$ 9,437.18</b>	
<b>Total Releases</b>					<b>\$ 21,339.36</b>	

**County Manager approved request for Tax Releases Under \$100 are as follows:**

*LNW*  
Date: 11/22/13

<u>Under \$100</u>		12/2/2013		Date: <u>11/22/13</u>		
<u>ERROR CORRECTION RELEASES:</u>						
<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD#</u>	<u>AMOUNT</u>	<u>REASON</u>
FAIN GRADY T & ERIKA D	2013	37244 300	H1C 6	622	\$ 19.87	BOAT OVER VALUED FOR CONDITION
GRIFFIN JASSICE	2013	16518 319		14219	\$ 71.64	BOAT LISTED TWICE
JENKINS WARREN	2013	39092 200		21628	\$ 3.74	BOAT DISCOVERED TWICE
KING JOHN	2003	24409 103	F6 44	32885	\$ 61.15	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2004	24409 104	F6 44	34017	\$ 60.33	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2005	24409 105	F6 44	32885	\$ 57.33	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2006	24409 106	F6 44	39262	\$ 54.33	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2007	24409 107	F6 44	41975	\$ 51.34	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2008	24409 108	F6 44	44631	\$ 52.45	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2009	24409 109	F6 44	47536	\$ 64.56	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2010	24409 110	F6 44	50895	\$ 60.24	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2011	24409 111	F6 44	54727	\$ 57.53	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2012	24409 112	F6 44	62475	\$ 57.06	PARCEL NOT ON MAP/UNKNOWN
KING JOHN	2013	24409 113	F6 44	7491	\$ 50.54	PARCEL NOT ON MAP/UNKNOWN
SILVER MILTON & LINDA G	2013	8056 300	J11 45I	11465	\$ 4.00	NO DOGS
TAYLOR RONALD L	2013	13535 301	G10 28A	24523	\$ 9.93	SINGLEWIDE TRADED FOR D/WIDE
WEST MARYLAND HEIRS	2013	43113 300	I8 11	13699	\$ 6.00	NO DOGS
XO COMMUNICATIONS SER INC	2013	32588 112		61470	\$ 16.08	CHARGED IN ERROR
<b>SUB-TOTAL ERROR CORRECTIONS:</b>					<b>\$ 758.12</b>	
<u>MOTOR VEHICLE RELEASES:</u>						
ADAMS CECIL	2013	13400 2070	ZWS1856	77130	\$6.00	SOLD
ADAMS CECIL	2013	13400 1802	6FORHIM	64627	\$21.20	SOLD
BOLTON ERNEST LEE	2013	3724 2173	BE89428	71977	\$11.63	TRAILER OVER VALUED
BOSHER JOHNNY	2013	9327 2591	AMH5700	70689	\$42.67	HIGH MILEAGE/SIDE DAMAGE
BROGDEN DONNA H	2013	47120 1657	XNB2403	76717	\$4.83	SOLD
COLLINS MARY V	2013	9134 1999	WTX4274	73439	\$15.40	SOLD
COX LEW ANNE H	2013	8619 1655	HD36182	76715	\$6.27	SOLD
CRAWLEY ROBERT A	2013	4669 112	ZSW6491	57837	\$58.08	TRADED
DAVIS ROSALAND E	2013	36650 112	BER5909	60859	\$44.80	TAGS NOT RENEWD/DMV ERROR
DAVIS ROSALAND E	2013	36650 112	AMH4099	55463	\$7.36	TOTALED
DUNSTON FRANK B	2013	12402 112	XSB5402	60301	\$3.24	SOLD
FLEMING LINDA W	2013	10212 2279	RWX8192	72083	\$65.08	DIFF BETWEEN CITY & FIRE/NOT IN TOWN
GIBSON SIDNEY B JR	2013	852 1765	RXY5155	73205	\$8.80	SOLD
GOODE GREGORY L	2013	5868 112	ZSW4256	55527	\$83.70	TURNED IN TO DEALERSHIP
GRADY CHARLES S	2013	13049 1398	AJR4125	64223	\$11.26	SOLD
GREGORY RONNIE A	2013	39078 2534	CD33719	73974	\$8.03	RELEASED TO VANCE COUNTY
HAMMOND JOHN ROSS	2013	37779 2600	AEN6749	70698	\$34.65	SOLD
HARRIS JOHN SR	2013	18016 112	AFN3850	59266	\$69.36	SOLD
HARRISON BETTY K	2013	31539 1846	TTM9068	83704	\$10.92	SOLD
HARRISON CLYDE W	2013	31539 1760	YPS7513	82327	\$15.54	SOLD
HAWKINS DEBORAH L	2013	35148 2609	DM8496	76050	\$17.53	SOLD
HOLT HUGH FRANKLIN & HOLT BROOKE	2013	8381 2255	XTZ4553	72059	\$38.10	EXCESS MILEAGE ON VEHICLE
HUDGINS JOHN A JR	2013	20820 2210	WXB5187	73650	\$54.36	DEATH/CAR TRANSFERRED
HUTTON KENNETH S	2013	23283 1727	PNA9200	71531	\$25.20	MOVED TO FL
HYSON JOHN W JR	2013	6237 2052	BV44152	68366	\$13.56	SOLD
JAFFE ALAN J	2013	4053 2024	VWV5661	73464	\$16.36	HIGH MILEAGE FROM 2010
OWEN DEBORAH A	2013	27432 112	BHH1870	60353	\$9.90	SOLD
RICHARDSON LUANN F	2013	39047 1959	NPF2596	73399	\$69.30	RELEASED TO WAKE COUNTY
RICHARDSON TONY M	2013	27891 112	AIO42D	60162	\$10.32	SOLD
ROBB MARC A	2013	31923 2374	AAJ1525	68688	\$21.06	SOLD
ROBENOLT GARY	2013	34433 1723	WTT6114	71527	\$8.08	GAVE AWAY
SHEARIN BRENDA C	2013	35270 1089	AFS5530	63914	\$5.45	SOLD
TILLMAN DOROTHY T	2013	4614 2428	STABLES	73868	\$31.35	SOLD

WALSTON JAMES P	2013 6416 2215	YWZ3021	73655	\$18.30	SOLD
WILLIAMS SHELDON M	2013 44824 110	XNB5981	49815	\$31.35	SOLD
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>				<b>\$919.04</b>	
<b>SUB-TOTAL CORRECTION RELEASES:</b>				<b>\$758.12</b>	
<b>Total Releases</b>				<b>\$ 1,677.16</b>	

**Stephen Winstead, PE, District Engineer, NC Department of Transportation with Joey Hopkins, PE, Deputy Division Engineer, Brandon Jones, PE Division Maintenance Engineer, and Frank Carpenter, Warren County Maintenance Engineer presented the NC DOT 2013 -14 Secondary Roads Program for Warren County. Mr. Winstead pointed out that:**

- 1 - Funding amounts have been reduced over the years,**
- 2 – Rating system has gone to statewide priority, and**
- 3 - Warren County roads are competing with all other roads statewide.**

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, 2013-2014 Warren County Secondary Roads Program report by Stephen Winstead, PE; District Engineer-NC Department of Transportation was accepted.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Michelle Hedgepeth was appointed to her first (1<sup>st</sup>) term on the Library Board of Trustees. Term expires June 30, 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Benjamin Hunter was appointed to his first (1<sup>st</sup>) full term on the Library Board of Trustees. Term expires June 30, 2016.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Jamie A. Wilkerson was appointed to a first (1<sup>st</sup>) term on the Library Board of Trustees. Term expires June 30, 2016.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Jerry Bolton, Sr. was re-appointed to the Board of Health, serving At-Large. This 3<sup>rd</sup> term expires December 31, 2016.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Linda Baker was re-appointed to the Board of Health, serving as Pharmacist. This 6<sup>th</sup> term expires December 31, 2016.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Melissa Richardson was appointed to the Board of Health, serving At-Large. This 1<sup>st</sup> term expires December 31, 2016.

Commissioner Richardson refrained from the vote.

**Conversion and Redaction Contract with Logan Systems, Inc. for Warren County Register of Deeds Office, proposed imaged index and redaction projects, with a 4-year payment option, was presented for Board's review and action. Contract costs totaling \$90,054.76 are to be paid over four fiscal years as follows:**

- FY 2013-14: \$22,513.69
- FY 2014-15: \$22,513.69
- FY 2015-16: \$22,513.69
- FY 2016-17: \$22,513.69

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote Conversion and Redaction Contract with Logan Systems, Inc. for the Register of Deeds Office at a cost of \$90,054.76 to be paid in annual installments of \$22,513.69 over four fiscal years was approved. Funding source: 1<sup>st</sup> Installment of \$22,513.69, Register of Deeds FY 2013-14 Budget

The County had certain property which was no longer needed and may lawfully dispose of such property through declaring it "Surplus Property" and conveying or selling by auction, bid, and/or electronic advertisement; pursuant to Article 12, NCGS 160A-268. Therefore it was requested to declare surplus property and convey or sell at auction office equipment and tax foreclosed properties.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to adopt Resolution declaring certain items no longer used by the Health Department as surplus property pursuant to Article 12, NCGS 160A-268, and authorize said property be conveyed or sold by auction, bid or electronic advertisement.

*STATE OF NORTH CAROLINA  
COUNTY OF WARREN*

**RESOLUTION  
SALE OF SURPLUS  
WARREN COUNTY PROPERTY**

*WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and convey or sale by auction, bid, and/or electronic advertisement.*

*NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will convey or sell Calculator, Desk, Shredder and File Cabinet no longer used by the Health Department as Surplus Property.*

*BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to convey or sell property, and that advertising, describing the property, the method of transfer (by conveyance, sale or auction) and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law*

*ADOPTED this the 2<sup>nd</sup> day of December 2013.*

**WARREN COUNTY BOARD OF COMMISSIONERS**  
*Bertadean W. Baker, Chairman*

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Resolution declaring certain tax foreclosed properties surplus pursuant to Article 12, NCGS 160A-268, and authorizing conveyance or sale by auction, bid, and/or electronic advertisement was approved.

**RESOLUTION  
SALE OF SURPLUS  
WARREN COUNTY PROPERTY**

*WHEREAS, the County of Warren has certain property which has been foreclosed for delinquent taxes and may lawfully dispose of such property through online auction.*

*NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through online auction the following real property:*

Property Identification	Minimum Bid Accepted	Acres
<u>Parcel - Acct #</u>		
E6-67A Dr. Martin L. King Jr. Blvd, SR 1001	1,965	1.20
J11-54A Capps Farm Road (Fishing Creek)	2,803	1.00

*The properties will not be open for inspection and are being sold in "as is" condition with no warranties*

*A minimum bid has been established per property. The Warren County Board of Commissioners reserve the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest. All questions should be directed to: Linda T. Worth, County Manager, 252-257-3115 (8:30 a.m. - 5:00 p.m., Monday thru Friday) or [lworth@co.warren.nc.us](mailto:lworth@co.warren.nc.us)*

*BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sale property, and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with Internet Based Auction Sites with notice in the Warren Record and otherwise appropriately advertised according to law.*

ADOPTED this the 2<sup>nd</sup> day of December 2013.

**WARREN COUNTY BOARD OF COMMISSIONERS**

*Bertadean Baker, Chairman*

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, report of October 2013 Warren County vehicle auction was accepted:

<u>Description</u>	<u>Buyer</u>	<u>Buyer's State</u>	<u>Starting Bid</u>	<u>Sold Amount</u>	<u>Bids</u>	<u>Auction Ended</u>	<u>Status</u>
2007 Ford Crown Vic	S.Ashous	FL	\$500.00	\$1,525.00	26	10/31/13 3:00 PM	PU
2001 Ford Crown Vic	K.Taylor	FL	\$500.00	\$500.00	1	10/30/13 3:31 PM	PU
2002 Ford Crown Vic	D.Davis	VA	\$500.00	\$820.00	14	10/29/13 1:10 PM	PU
2005 Ford Crown Vic	C.Dixon	NC	\$500.00	\$575.00	4	10/30/13 4:00 PM	PU
<b>2004 Ford Crown Vic This vehicle put back out for auction.</b>	<b>T.Dishner Purchase cancelled</b>	<b>TN</b>	<b>(\$500.00)</b>	<b>(\$700.00)</b>	<b>3</b>	<b>10/31/13 3:00 PM</b>	
			\$2,000.00	\$3,420.00			

Motion was made by Commissioner Jordan to grant additional time as requested by Mary Bradby regarding tax foreclosed property D5-123E.

Motion was withdrawn.

Motion was made by Commissioner Richardson, which was seconded by Commissioner Jordan to postpone auction of tax foreclosed property D5-123E until January 31, 2014.

Motion was withdrawn.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by a majority vote, it was ordered to postpone auction of tax property D5-123E until January 31, 2014.

Votes were as follows:      Ayes: Jordan, Downey, Ross & Baker  
    Nay: Richardson

Motion carried, auction of tax foreclosed property D5-123E was postponed until January 31, 2014.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, 2014 Meeting Schedule for the Warren County Board of Commissioners & Warren County Board of Commissioners as Governing Body of Water District III was adopted as follows:

**Warren County Board of Commissioners  
&  
Warren County Board of Commissioners  
As  
Governing Body of Water Districts  
2014 Meeting Schedule**

The Warren County Board of Commissioner’s regularly scheduled meetings are held on the first Monday of each month at 6:00 pm. Mid-Monthly meetings shall be scheduled as needed. All meetings are in the Board of Commissioners’ Official meeting room at the Warren County Armory Civic Center unless otherwise posted.

**PLEASE NOTE:**

\* The 1<sup>st</sup> Monday in March is NACo Legislative Conference and September is County observed Holiday, therefore these meetings will be held as indicated.

<b>January 6, 2014</b>	<b>July 7<sup>th</sup></b>
<b>February 3<sup>rd</sup></b>	<b>August 4<sup>th</sup></b>
<b>March 10<sup>th</sup> * (2<sup>nd</sup> Monday)</b>	<b>September 8<sup>th</sup> * (Sept 1<sup>st</sup> is a holiday)</b>
<b>April 7<sup>th</sup></b>	<b>October 6<sup>th</sup></b>
<b>May 5<sup>th</sup></b>	<b>November 3<sup>rd</sup></b>
<b>June 2<sup>nd</sup></b>	<b>December 1<sup>st</sup></b>

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, 2014 Regular Work Session Schedule for Warren County Board of Commissioners was adopted as follows:

**Warren County Board of Commissioners  
2014 Work Session Schedule**

Work Sessions are held the 3<sup>rd</sup> Wednesday of every other month unless otherwise posted.

**Regular Commissioner Work Sessions  
6:00 pm in the Warren County  
Board of Commissioners’  
Armory Civic Center Meeting Room**

<b>February 19<sup>th</sup></b>	<b>April 16<sup>th</sup></b>	<b>June 18<sup>th</sup></b>
<b>August 20<sup>th</sup></b>	<b>October 15<sup>th</sup></b>	<b>December 10<sup>th</sup></b>

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Budget Goal Setting Work Session was scheduled for January 22, 2014 - 10am to 3pm.

County Manager Worth, having been granted authority to approve contracts up to but not to exceed \$50,000, made the following report on Contracts Approved during November 2013:

**Community Development Block Grant Program**

**Contractor: Herman Rouse, LLC**

**Properties:**

- 102 Rooker St., Norlina, NC - \$3,438.65
- 112 Rocky Creek Rd., Norlina, NC - \$2,076.00
- 994 Warren Plains Rd., Warrenton, NC - \$4,800
- 196 Perrytown Rd., Warrenton, NC - \$2,490

**Contractor: Clement Construction Company**

**Properties:**

- 420 Jerman Lane, Norlina, NC - \$4,800
- 122 Kinderhook Lane, Henderson, NC - \$5,000
- 401 Division St., Norlina, NC - \$5,000
- 1182 Parktown Rd., Warrenton, NC - \$4,150

**Contractor: Mustian Electric & Plumbing**

**Properties:**

- 135 E. Haliwa Dr., Warrenton, NC - \$755
- 671 Jones Chapel Rd., Norlina, NC - \$1,081
- 196 Perrytown Rd., Warrenton, NC - \$1,151

Contractor: Vance Plumbing Company  
 Property: 952 NC Hwy. 43, Macon, NC - \$840

Contractor: Larry Service Center  
 Property: 282 Axtell-Ridgeway Rd., Norlina, NC - \$3,450

Contracts for water connection to the County water system and urgent repairs to several homes for Warren County residents being served in the CDBG Infrastructure Hook-Up program have been entered into with the contractors noted above. All work was bid with the lowest bidders being awarded the contracts. CDBG funds are being used to pay the expenses associated with this work.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, County Manager Worth's report on Contracts approved during November 2013 was accepted as information only.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, County Manager's Status Report for November 2013 was approved.

#### **Administration**

- Prepared for and attended Board of Commissioners Regular Meeting (11/4/13)
- Attended meeting with Finance Office Staff, Department Heads and Supervisors to discuss new E-Verify requirements (11/6/13)
- Met with DSS Director (11/6/13)
- Prepared for and participated in Broadband Community Meeting (11/6/13)
- Veteran's Day Holiday (11/11/13)
- Attended Budgeting In Local Government Class at School of Government (11/12-15/13)
- Attended Kerr Tar REDC Advisory Board meeting (11/18/13)
- Prepared for and attended Buck Spring Project Committee meeting (11/19/13)
- Attended meeting with Henderson & Oxford City Managers to discuss KLRWS issues/concerns (11/20/13)
- Worked on Golden LEAF Letter of Inquiry (11/21-22/13)
- Met with County Attorney to discuss various matters (11/21/13)
- Prepared for and attended monthly Department Heads meeting (11/21/13)
- Worked on Golden LEAF Letter of Inquiry (11/25-26/13)
- Met with County Attorney and DSS Director (11/26/13)
- Thanksgiving Holidays (11/28-29/13)

#### **Other Activities**

- Attended Retirement Luncheon for Detention Center and Sheriff's Department Employees (11/8/13)
- Attended Funeral of former County Commissioner Rev. Francis L. Alston (11/9/13)
- Presenter for Ridgeway Baptist Church Women's Conference (11/16/13)
- Attended Retirement Luncheon for EMS Employee (11/22/13)

#### **Project Updates**

##### **Simulcast Radio System Upgrade Project**

The radio system upgrades were turned-on on 11/20/13! We are now in the 30-day acceptance period with the Vendor. The Vendor, Emergency Services Director and the County's Consultant are monitoring the upgraded VHF communications system to determine if there are any areas not working properly. We will keep you posted as we progress through the acceptance period.

##### **Buck Spring Project**

The Buck Spring Project Committee is meeting monthly and continuing to work on developing a recommendation for the Board of Commissioners of a proposed capital project for the Buck Spring property. Warren County has begun work on the upgrades to be funded by the PARTF grant and the County's matching funds.

#### **CDBG Projects**

##### **2010 and 2011 CDBG Grants**

Bids are continuing to be awarded for water hook-ups and urgent housing repairs that are part of the 2010 Infrastructure CDBG project. We are working diligently with Kerr-Tar COG Grant Administrators to move these projects forward to completion.

##### **Golden LEAF Community-Based Grantsmaking Initiative**

Warren County's three project submissions have been selected by Golden LEAF to move to the next step in the process, the submission of Letters of Inquiry (LOI). LOI's must be completed and submitted to Golden LEAF by each Project Manager by 12:00 noon on 12/2/13.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with GS §143-318.11(a)(3) for the Discussion of Attorney/Client Privileged Information.

On motion of Commissioner Jordan which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to return to the December 2, 2013 regular meeting.

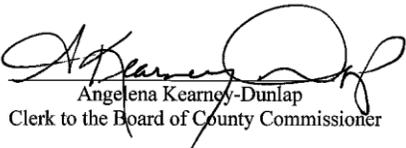
On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Item 14-A was added to the December 2, 2013 regular meeting agenda to consider "Extension of Vested Rights for the shorter time of one (1) year up to five (5) years pursuant to Statute for Litigation regarding Morningstar Marinas/Eaton Ferry, LLC vs. Warren County, NC and Ken Krulik, Warren County Planning and Zoning Administrator in his official capacity."

The Board took the following action pursuant to County Attorney, Karlene Turrentine's request to extend the vested right of East Oaks, LLC to continue development of its townhome project under the permitted use permit issued by the Warren County Planning and Zoning Administrator to either: one (1) year past final litigation regarding such OR up to five (5) years from date of permit's issuance (April 21, 2011)--whichever time is shorter."

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Board ordered to extend the vested right of East Oaks, LLC to continue development of its townhome project under the permitted use permit issued by the Warren County Planning and Zoning Administrator to either: one (1) year past final litigation regarding such --or- up to five (5) years from date of permit's issuance (April 21, 2011)--whichever time is shorter.

Authority for the Board's action in this matter is based on N.C. Gen. Stat. Ann. § 153A-344.1(d)(2) which states: "Notwithstanding the provisions of subsection (d)(1), a county may provide that rights shall be vested for a period exceeding two years but not exceeding five years where warranted in light of all relevant circumstances, including, but not limited to, the size and phasing of development, the level of investment, the need for the development, economic cycles, and market conditions. These determinations shall be in the sound discretion of the county."

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Ross and duly carried, the December 2, 2013 Board of Commissioners meeting was adjourned.

  
Angelena Kearney-Dunlap  
Clerk to the Board of County Commissioner