

MINUTES FROM A REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON MONDAY, MARCH 10, 2014 AT 6:00 PM.

The meeting was called to order by Chairman Bertadean W. Baker. Other Commissioners present: Jennifer Jordan, Ruby Downey, Barry Richardson and Ulysses S. Ross. Others in attendance: County Manager Linda T. Worth, County Finance Director Gloria Edmonds and County Attorney Karlene Turrentine.

A moment of silence was followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Citizen Comments were as follows:

Ms Gertie Crute (Inez Area): requested Board of Commissioners' attention to the special needs population. There are many Warren County residents in need of mental health care but are not receiving it. She spoke of family members and community members she is assisting personally.

Motion was made by Commissioner Jordan, which was seconded by Commissioner Downey to adopt the March 10, 2014 Board of Commissioners' Meeting Agenda as presented.

Motion was withdrawn by Commissioner Jordan and second was withdrawn by Commissioner Downey.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, the March 10, 2014 Board of Commissioners' Meeting Agenda was adopted with one (1) addition:

Agenda Item 11-B: Schedule Two (2) Public Hearings for Proposed Pleasant Hill Pump Station Replacement Project for April 7th & April 16th at 5:45 pm.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item 6A – Minutes were approved as follows:

**December 2, 2013 Organizational Meeting
February 3, 2014 Regular Monthly Meeting**

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item 6B – Interest Income Report for January 2014 from Finance Director was adopted:

**INTEREST INCOME REPORT
Month Of January 2014**

FUND	JANUARY INCOME	FISCAL YEAR TO - DATE
General	370.96	1,416.94
Revaluation	2.71	18.96
E 911 Telephone System	2.85	19.54
Buck Spring Project	2.48	18.13
Ambulance Storage Facility	0.47	3.43
Simulcast System Upgrade	1.33	8.06
Regional Water Enterprise Fund	3.49	25.75
District 1 Enterprise Fund	8.88	60.49
Solid Waste	2.17	4.69
District II Enterprise Fund	7.53	51.05
District III Phase II BANS	0.07	0.26
District III Enterprise Fund	4.44	20.93
Soul City Pump Station Improvements	0.32	2.34
District III Phase III	0.63	3.72
	408.33	1,654.29

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item 6C – Tax Collector’s Report for January 2014 as submitted by Tax Collector Starlin Beatty was adopted:

**Tax Collector’s Report
to the Warren County Board of Commissioners
For the Month JANUARY 2014**

Current Year Collections

Tax Year	Charge	Collected in JANUARY	Collected to Date	Balance Outstanding	Percentage Collected
JANUARY 2014 FY14	\$16,872,595	\$2,402,014	\$15,045,715	\$1,826,880	89.17
JANUARY 2014 FY13	\$16,763,376	\$3,263,669	\$15,037,808	\$1,725,568	89.71

Delinquent Collections

Year	Charge	Collected	Balance	Percentage
2012	\$639,657	\$20,305	\$275,952	43.14
2011	262,055	4,107	75,730	28.90
2010	153,529	1,050	19,601	12.77
2009	119,001	1,134	8,898	7.48
2008	111,173	1,223	8,241	7.41
2007	121,856	480	3,904	3.20
2006	114,738	120	3,278	2.86
2005	98,140	295	2,988	3.04
2004	88,203	101	2,291	2.60
2003	75,788	118	2,711	3.58
Total Delinquent Years	\$ 1,784,140	\$28,933	\$ 403,594	\$ 1,380,545

Other JANUARY Receipts

County Penalties	\$ 12,759	\$ 75,914
Landfill User Fees	\$ 170,364	\$ 1,025,951
Municipalities	\$ 350,188	\$ 509,044
Fire District Taxes	\$ 114,217	\$ 725,613
Advance Taxes	\$ 1,098	\$ 1,780

JANUARY GRAND TOTAL **\$ 3,079,573** **\$ 17,787,611**

Starlin L. Beatty
Starlin L. Beatty, Tax Administrator

3/3/2014
DATE

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item 6D – Tax releases over \$100 were approved:

Over \$100	3/10/2014	Date:
ERROR CORRECTION RELEASES:		
EDWARDS TIMOTHY & ZACCARRA	2013 13550 200	30029 \$200.57 MH REPOED SINCE 2008
EDWARDS TIMOTHY & ZACCARRA	2012 13550 112	61761 \$220.16 MH REPOED SINCE 2008
EDWARDS TIMOTHY & ZACCARRA	2011 13550 111	54303 \$239.43 MH REPOED SINCE 2008
EDWARDS TIMOTHY & ZACCARRA	2010 13550 110	50570 \$261.26 MH REPOED SINCE 2008
EDWARDS TIMOTHY & ZACCARRA	2009 13550 109	47276 \$168.84 MH REPOED SINCE 2008
EVANS CASSANDRA	2011 583 111	53977 \$360.30 DW CHARGED TO HUSBAND & WIFE

HAWKINS DONNELL & OTHERS	2013 2456 300	G8 80	6446	\$143.08	MH DEMOLISHED IN 2012
MCNC	2013 39397 208		26464	\$427.86	BPP OVER ASSESSED
MCNC	2013 39397 202		26462	\$583.36	BPP OVER ASSESSED
MCNC	2013 39397 209		26430	\$220.58	BPP OVER ASSESSED
MCNC	2013 39397 207		26456	\$125.83	BPP OVER ASSESSED
MCNC	2013 39397 110		26432	\$247.63	BPP OVER ASSESSED
MELLONIECE MILLER	2013 31948 300	F3 5C	21853	\$216.35	MH SOLD IN 2011
MESCO GARY	2013 39188 200		26311	\$130.24	BOAT SOLD JUNE 2012
STEVENSON ANNIE	2008 20433 108		44306	\$259.14	DOUBLE BILLED/ALSO ON ACCT 39161 200
STEVENSON ANNIE	2009 20433 109		47198	\$203.75	DOUBLE BILLED/ALSO ON ACCT 39161 200
STEVENSON ANNIE	2010 20433 110		50462	\$316.65	DOUBLE BILLED/ALSO ON ACCT 39161 200
STEVENSON ANNIE	2011 20433 111		54195	\$277.29	DOUBLE BILLED/ALSO ON ACCT 39161 200
STEVENSON ANNIE	2012 20433 112		61493	\$258.04	DOUBLE BILLED/ALSO ON ACCT 39161 200
STEVENSON ANNIE	2013 20433 200		27957	\$234.24	DOUBLE BILLED/ALSO ON ACCT 39161 200
VICK DAISY M T	2005 28175 105		36308	\$200.84	SOLD & MOVED OUT OF STATE IN 2004
VICK DAISY M T	2008 28175 108		44396	\$171.45	SOLD & MOVED OUT OF STATE IN 2004

SUB-TOTAL ERROR CORRECTIONS: \$5,466.89

MOTOR VEHICLE RELEASES:

COLEMAN CHARLES EDWARD	2010 8682 110	HD64462	49558	\$160.79	DECEASED/TAGS TURNED IN
HARRIS TERESA F	2013 25533 2427	BMJ7874	75545	\$156.85	DOUBLE BILLED FROM DMV
JONES MARSHALL R JR	2013 1995 2282	AHX8195	73722	\$140.91	MOVED TO SC

SUB-TOTAL MOTOR VEHICLE RELEASES: \$458.55

SUB-TOTAL CORRECTION RELEASES: \$5,466.89

Total Releases \$ 5,925.44

LANDFILL USER FEE RELEASES:

GREER BROTHERS	2013 16427 327	G7 37 1X	5702	\$ 122.40	SENT IN CONTRACT ON TIME/FORM LOST
SPRUILL HUGHLEY C HEIRS	2013 38509 300	I6 33	12218	\$ 120.00	HSE UNLIVEABLE/NO LFUF

TOTAL LFUF RELEASES: \$ 242.40

Total Releases \$ 6,167.84

County Manager approved Tax Releases Under \$100 were presented for Board's information as follows:

LDW
Date: 2/28/14

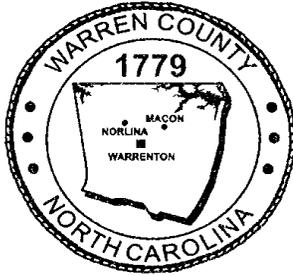
Under \$100		3/10/2014		Date: <u>2/28/14</u>		
<u>ERROR CORRECTION RELEASES:</u>						
<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
ADVANCED INFORMATION SOLUTIONS	2013	33499 200		26454	\$ 16.99	BUSINESS CLOSED IN 2012
GARRETT JAMES & OTHERS	2013	28906 300	L2C 34	4776	\$ 75.79	MH MOVED PRIOR TO 1/1/13
HENDERSON LEONIA CHEEK	2013	19527 300	F6 133	6793	\$ 15.14	MH REMOVED 9/2012
HERRING TONY	2013	24424 300	K2C 37B	21218	\$ 12.77	RELEASE INTEREST PER SLB
MCNC	2013	39397 204		26459	\$ 83.27	CAN'T FIND ON MAP
RIGGAN GLENN R	2013	34301 314	G5 8	11497	\$ 71.00	MH PICKED UP TWICE/ONLY OWNS 1 MH
SUB-TOTAL ERROR CORRECTIONS:					\$ 274.96	
<u>MOTOR VEHICLE RELEASES:</u>						
BULLOCK MARY M	2009	5723 109	XNB4696	46513	\$14.96	DECEASED 2009
CAROLINA TELEPHONE	2013	8778 2188	EC6098	73628	\$89.18	VEHICLE PAID THRU UTILITIES
CARTER ERVIN GOWAYNE	2013	7208 1025	YWZ4866	75809	\$5.85	SOLD
COLEMAN CHARLES EDWARD	2010	8682 110	HD64461	49470	\$35.85	DECEASED/TAGS TURNED IN
DURHAM FRANCHINE M	2013	29132 1594	AAH4247	67908	\$30.26	RELEASED TO VANCE CO
EVANS DEBRA JEAN	2013	13612 2287	BKS8567	70385	\$85.30	REPO
FITTS JOHNIE JR HEIRS	2013	6335 2081	ACY2801	71885	\$69.12	SOLD
HINES CURFORT M	2013	20125 2046	BBN4524	73486	\$38.41	NOT A BLAZER/WRONG BODY MAKE
HOBGOOD JAMES ERIC	2013	6503 2350	YNC5746	72154	\$18.40	SOLD
KEARNEY AL K	2013	1373 2487	BLT8352	75605	\$68.56	SOLD
KEARNEY CHERRELL D	2013	1373 2317	YZW9645	75435	\$36.48	SOLD
LEATH CHARLIE E	2013	45612 112	YYX7023	59265	\$10.88	TRADED
LODATO KIMBERLY ANN	2013	57 1860	BKZ9776	71664	\$9.40	TOTALED
PERKINSON MARY P	2013	30803 1429	SXT5811	76489	\$23.45	TOTALED
PELLETIER JOHN C	2013	14962 1896	ABT8968	68210	\$94.94	MOVED OUT OF CITY LIMITS IN 2013
PELLETIER JOHN C	2013	14962 1691	NRL8157	74809	\$53.25	MOVED OUT OF CITY LIMITS IN 2013
PELLETIER JOHN C	2013	14962 2141	TXK1959	75259	\$89.97	MOVED OUT OF CITY LIMITS IN 2013
PEREZ FRANCISCO BELTRAN	2013	22416 1207	BS52874	75991	\$9.59	SOLD
RICHARDSON PRESTON E	2013	37099 2374	ABB4191	65199	\$4.67	SOLD
SOLARI WILLIAM J	2013	38110 2025	XVC2824	73465	\$48.25	GAVE TO SON
SOUTHERLAND JOYCE DENISE	2013	9393 1539	BLT6607	71343	\$37.38	DOESN'T LIVE IN CITY LIMITS OF NORLINA
STEPHENSON CARLEEN E	2013	35264 2308	AAM8819	75426	\$51.63	DOESN'T LIVE IN TOWN OF WARRENTON
THURMAN KHADIJAH RENEE	2013	39077 2525	BLT7530	73965	\$7.39	TOTALED
WATSON CLARENCE E HEIRS	2009	42633 109	TXK6150	46743	\$13.70	DECEASED
WATSON CLARENCE E HEIRS	2010	42633 110	ZSW6559	49561	\$80.18	DECEASED
WATSON CLARENCE E HEIRS	2011	42633 111	ZWS3938	53671	\$71.58	DECEASED
WETHINGTON MARK WESLEY	2013	8790 1643	BLJ2369	74761	\$14.19	SOLD
WILLIAMS WALTER R	2013	16154 110	VRJ4541	49641	\$13.05	DECEASED/RELEASE PER SLB
WILSON SANDRA M	2013	45129 1980	BLT6204	70078	\$77.84	MOVED TO FL
SUB-TOTAL MOTOR VEHICLE RELEASES:					\$1,203.71	
SUB-TOTAL CORRECTION RELEASES:					\$274.96	
Total Releases					\$ 1,478.67	

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, County Manager approved report of Tax Releases Under \$100 was accepted.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Consent Agenda Item 6E - Community Development Block Grant (CDBG) monthly reports for 10-C-2227 Water Hook-Up and 11-C-2328 Scattered Sites Housing

(SSH) Projects were approved as presented by Karen Foster, Kerr-Tar Regional Council of Governments (COG) Grants Administrator.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Litter Sweep Resolution April 26-May 10, 2014 was adopted:



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
 POST OFFICE BOX 619
 WARRENTON, NORTH CAROLINA 27589

Bertadean Baker, Chairman
 Jennifer Jordan, Vice Chairman
 Ruby Downey
 Barry Richardson
 Ulysses S. Ross

 Linda T. Worth
 County Manager

 Angelena Kearney-Dunlap
 Clerk to the Board

State of North Carolina
 County of Warren

**Resolution of Support
 for the
 April 26 – May 10, 2014 Spring Litter Sweep**

WHEREAS, Warren County’s continued prosperity is largely dependent upon attracting businesses, industry, and tourism to the area, and,
WHEREAS, Warren County has embraced and supports small businesses and increased tourism opportunities; and,
WHEREAS, Warren County businesses, traditional and emerging industries all depend on a robust and thriving local economy; and,
WHEREAS, a Clean Community is a means of attracting individuals, families, groups and commerce that will:

- Aid in job creation;
- Attract tourists and visitors, and
- Encourage Warren County natives to return home to visit or stay.

NOW THEREFORE BE IT RESOLVED that the County of Warren actively participate in the April 26-May 10, 2014 Litter Sweep as part of NC DOT’s Bimnual Clean-up Drive.

BE IT FURTHER RESOLVED that all Warren County citizens, both young and old, participate in this effort by organizing a clean-up project in your community.

ADOPTED THIS 10th DAY OF MARCH, 2014.

Bertadean W. Baker
 Bertadean W. Baker, Chairman
 Warren County Board of Commissioners

Angelena Kearney-Dunlap
 Angelena Kearney-Dunlap, Clerk
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 Fax: (252) 257-5971
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On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Amendment # 7 to the FY 2013-14 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
 2013/2014
 Amendment No. 7**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Commissioners	\$ 431
County Manager	2,737
Tax Collection	4,041
Board of Elections	1,600
Register of Deeds	3,210
Building Grounds Maintenance	3,041
Sheriff's Office	73,252

Child Support	619
Central Communications	37,087
Detention Facility	23,332
Emergency Management	1,262
Code Enforcement	2,243
Emergency Medical Services	29,978
Animal Control	3,213
Planning/Zoning	2,034
Soil Conservation	3,273
Health Department	42,021
Social Services	30,396
DSS Child Support	2,520
Senior Center	2,041
Veterans	5,589
SEMAA	1,529
Library	3,415
Parks & Recreations	2,440
Youth Services Bureau	4,260
Contingency - Salary Pool	(285,564)
Building Grounds Maintenance	750
Senior Center	5,320
Court Facilities	2,175
Building Grounds Maintenance - Major Building Repairs	(2,175)
Building Grounds Maintenance - Contingency	(4,320)
Health Department	6,303

Total **\$ 8,053**

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund

operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

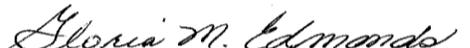
Restricted Intergovernmental - Health	6,303
Miscellaneous Revenue	1,750

Total **\$ 8,053**

This amendment:

- appropriates funds to various departments for salary increases that went into effect January 1, 2014.
Funding Source: Contingency - Salary Pool
- appropriates funds to Building Grounds Maintenance for lawn mower repairs.
Funding Source: Insurance Claims
- appropriates donated funds to the Warren County Senior Center.
Funding Source: Private Contributions
- appropriates funds to the Warren County Senior Center for a heating unit.
Funding Source: Building Grounds Maintenance - Contingency
- appropriates funds to Court Facilities for building repairs.
Funding Source: Building Grounds Maintenance - Major Building Repairs
- appropriates funds to the Health Department to agree with state allocations.
Funding Source: North Carolina Division of Public Health

Respectfully Submitted 03/10/2014


Gloria M. Edmonds, Finance Director

On motion of Commissioner Downey, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Gloria Edmonds, Warren County Finance Director was authorized as a signatory on the Warren County Operating Account, Warren County General Fund Payroll Account and Warren County Flexible Spending Account.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Gloria Edmonds, Warren County Finance Director was authorized as a signatory on Community Development Block Grant (CDBG) Projects: 10-C-2227 (Infrastructure Hook-Up) and 11-C-2328 (Scattered Sites Housing).

During the Warren County Board of Commissioners' February 19, 2014 work session the following items were discussed and referred to March 10, 2014 agenda for Board's action:

- 1-Proposed "Warren County Policy for Funding Non-Profit Agencies"
- 2- Memorandum of Agreement (MOA) for Historic Hendrick House

On motion of Commissioner Downey, which was seconded by Commissioner Ross and duly carried by unanimous vote, Warren County Policy for Funding Non-Profit Agencies was adopted with an effective date of March 1, 2014.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Memorandum of Agreement (MOA) for Historic Hendrick House was adopted effective May 1, 2014. County Manager Worth was authorized to sign related documentation.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, John Alston of A&S Pest Control was appointed to fill the vacancy of Michael Palmer on the Kerr Tar Region K Workforce Development Board for a two (2) year term expiring September 2015.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Agenda Item # 9-A: Re-Appointment of Cathy Alston-Kearney to the Kerr Tar Region K Work Force Development Board was added to the March 10, 2014 Regular Meeting Agenda.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Cathy Alston-Kearney, Executive Director of the Warren Family Institute (WFI) was re-appointed to the Kerr Tar Region K Workforce Development Board for a two (2) year term expiring September 2015.

Motion was made by Commissioner Richardson, which was seconded by Commissioner Downey to “not approve” bid of \$3,500 from James Hyman for tax foreclosed property at 588 No Bottom Road (Parcel ID D6-75H) and hold out for full amount.

Motion was withdrawn by Commissioner Richardson and second was withdrawn by Commissioner Downey.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, it was ordered “not” to consider bid in the amount of \$3,500 from James Hyman on tax foreclosed property at 588 No Bottom Rd (Parcel ID D6-75H)

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, “Resolution Sale of Surplus Warren County Property” and authorizing conveyance and/or auction of certain personal property items owned by the County was adopted with Chairman Baker authorized to sign same:



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
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STATE OF NORTH CAROLINA
 COUNTY OF WARREN

Bertadean Baker, Chairman
 Jennifer Jordan, Vice Chairman
 Ruby Downey
 Barry Richardson
 Ulysses S. Ross

Linda T. Worth
 County Manager

Angelena Kearney-Dunlap
 Clerk to the Board

**RESOLUTION
 SALE OF SURPLUS
 WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and convey or sale by auction, bid, and/or electronic advertisement.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will convey or sell:

- Aurora Paper shredder*
- Doppler (used for maternal healthcare)*
- Medical Breast Model*
- 1998 Ford Pick-up (ID 6058) and*
- Wheelchair*

These items formerly used by Warren County Departments shall be declared surplus.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to convey or sell property; and that advertising, describing the property, the method of transfer (by conveyance, sale or auction) and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.

ADOPTED this the 10th day of March 2014.

WARREN COUNTY BOARD OF COMMISSIONERS

ATTEST:

Bertadean W. Baker
Bertadean W. Baker, Chairman

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap
Clerk to the Board

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On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, "Resolution Conveying Personal Property by Private Sale" (surplus wheelchair) to Warren County Public School System for \$1.00 was adopted with Chairman Baker authorized to sign same:



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602 WEST RIDGEWAY STREET
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STATE OF NORTH CAROLINA

COUNTY OF WARREN

Resolution Conveying Personal Property
By Private Sale

WHEREAS, the County has the authority to convey property pursuant to N.C.G.S. § 159A-176, and;

WHEREAS, N.C.G.S. § 160A-279 states that a County may, in lieu of or in addition to an appropriation of funds, convey real or personal property it owns, by private sale, to any entity which carries out a public purpose, and;

WHEREAS, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient entity, and;

WHEREAS, notice of this private sale has been published pursuant to N.C.G.S. § 160A-267.

NOW THEREFORE BE IT RESOLVED BY THE WARREN COUNTY BOARD OF COMMISSIONERS THAT: The Warren County Board of Commissioners hereby orders the County Manager to dispose of and convey, by private sale, the following property to the Warren County School System (1) wheel chair—for \$1.00.

Said property shall be used by these non-profit corporations in accordance with their mission statements in serving the public, as required by N.C.G.S. § 160A-279.

Adopted this 10th day of March 2014.

Warren County Board of Commissioners

(County Seal)

BY: *Bertadean W. Baker*
Bertadean W. Baker, CHAIRMAN

Attest: *Angelena Kearney-Dunlap*
Angelena Kearney-Dunlap, Clerk

"This institution is an equal-opportunity provider and employer."

Bertadean Baker, Chairman
Jennifer Jordan, Vice Chairman
Ruby Downey
Barry Richardson
Ulysses S. Ross

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board



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On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Public Utilities Director Macon Robertson, was authorized to advertise for construction bids for the District III Eaton's Ferry Bridge Project, with the

understanding that contract award would be contingent upon receipt of approvals from all applicable state agencies.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Public Utilities Director Robertson was authorized to pursue funding for Pleasant Hill Pump Station Replacement Project and scheduled two (2) required Public Hearings for April 7, 2014 and April 16, 2014 at 5:45 pm.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, FY 2015 Budget Meeting Schedule was adopted:

WARREN COUNTY
FY 2014-15 Budget Calendar

Please note that all dates are subject to change per direction of the Board of County Commissioners. All meetings will be held in the Armory Civic Center Meeting Room.

DATE	TIME	ACTIVITY
May 5, 2014 Monday	6:00 pm	Annual Budget Presentation to Board. Dept Heads required to attend.
May 21, 2014 Wednesday	9 am	Work Session
May 29, 2014 Thursday	1 pm – 4 pm	Work Session
June 18, 2014 Wednesday	6 pm	Budget Public Hearing in accordance with NC General Statutes to receive citizens' comments (immediately before regularly scheduled work session)
June 23, 2014	1 pm – 4 pm	Work Session
June 25, 2014 Wednesday	7:00 pm	Special Meeting to Adopt FY 2013-2014 Budget Ordinance.

Having been granted authority to enter into contracts up to but not to exceed \$50,000; County Manager Linda T. Worth presented the following for Board's information.

RE: Notice of Contracts Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreements in the month of February 2014 on behalf of Warren County:

General County

Intercomp Systems
3901 Barrett Dr., Suite 305
Raleigh, NC 27609

An agreement for the provision of IT Services for Warren County departments/agencies has been entered into effective 2/3/14 – 6/30/14, at a cost of \$6,864. Lapsed salaries in the IT Departmental budget will be used to pay this contract cost.

Phase I VHF Radio System Upgrade Project

TSS Partners, LLP
429 Grosvenor Dr.
Raleigh, NC 27615

Granville Communications, LLC/Wireless Communications, Inc.
315 Kitty Hawk Drive
Morrisville, NC 27560

The Consulting Services Agreement and the Radio System Upgrades Project Agreement were extended two additional months to accommodate the completion of this project that was delayed due to equipment deliveries. No additional funding was required for these extensions. The project was officially closed out in February 2014.

Senior Center

The Barn Dinner Theatre

Comfort Suites Four Seasons

Senior Excursions, Inc.

Contracts with the listed vendors were entered into for various trips sponsored by the Senior Center for seniors. The seniors participating in the trips pay a fee to participate which is in turn used to pay these contracts.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's report of contracts approved in February 2014 was accepted as information.

On motion of Commissioner Ross, which was seconded by Commissioner Richardson and duly carried by unanimous vote, County Manager's Status Report for February 2014 was accepted.

RE: February 2014 Status Report

Following is a recap of my work activities for the month of February 2014:

Administration

- Prepared for and attended Board of Commissioners Regular Meeting (2/3/14)
- Mtg. with KARTS Director to discuss KARTS proposed building project (2/5/14)
- Mtg. with J. Armstrong, D. Young, Emergency Services Director, and Ken Krulik, Planning Director to discuss EMS response in Buck Spring Subdivision (2/6/14)
- Radio Upgrades Project Final Close-Out Meeting with Stakeholders and Radio Contractor (2/6/14)
- Mtg. with County Attorney to discuss legal matters (2/11/14)
- Mtg. with Health Insurance Benefits Consultant and L. Alston, HR Manager to discuss upcoming health insurance renewal (2/11/14)
- Mtg. with EDC Interim Director and EDC Consultant to begin preparation of GL CBGI Application (2/17/14)
- Mtg. with C. Pierce of Tangler Trash (2/19/14)
- Prepared for and attended BOC Work Session (2/19/14)
- Mtg. with D. Young, Emergency Services Director, & D. Paschall, EMS Coordinator, to discuss emergency ambulance repairs (2/21/14)
- Mtg. with M. Winstead, DSS Director, G. Edmonds, Finance Director, and DSS Staff to discuss FY 13 Audit Findings (2/24/14)
- Mtg. with C. Ratte, of Capital Bank, and G. Edmonds, Finance Director to discuss financing options for county projects (2/25/14)
- Mtg. with J. Leath, SEMAA Director, SEMAA Staff, Chairman Baker, Dr. Spain and Dr. Mason to discuss SEMAA Program (2/28/14)

Other Activities

- Attended Farm Bureau Legislative Reception & Dinner (2/4/14)
- Attended Environmental Action Team Public Film Viewing of "Fierce Green Fire" (2/17/14)
- Attended Retirement Reception for DSS Employee, F. Harris (2/20/14)
- Attended SWCD Area IV Spring Mtg. at the Armory (2/27/14)

Project UpdatesSimulcast Radio System Upgrade Project

The Final Close-Out meeting for this project with the Radio Contractor and Stakeholders was held on Thursday, 2/6/14. The Stakeholders expressed appreciation for the improvements in the VHF radio communications they have experienced in some parts of the County, but also expressed concerns that communications have diminished in the Southeastern and Southwestern parts of the county. It was reiterated at the meeting that Phase II of this project is anticipated to solve the remaining communication dead spots in the county; however, the cost is anticipated to be an estimated \$772,000. Funding for Phase II will be discussed during the upcoming budget process. Phase I project has been successfully closed out.

Buck Spring Project

The Buck Spring Project Committee is meeting monthly and continuing to work on developing a recommendation for the Board of Commissioners of a proposed capital project for the Buck Spring property. Work is continuing on the upgrades to be funded by the PARTF grant and the County's matching funds.

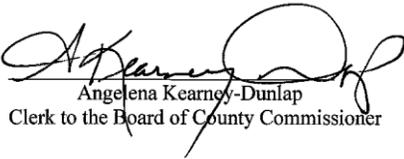
CDBG Projects**2010 and 2011 CDBG Grants**

Bids are continuing to be awarded for water hook-ups and urgent housing repairs that are part of the 2010 Infrastructure CDBG project. We are working diligently with Kerr-Tar COG Grant Administrators to move these projects forward to completion.

Golden LEAF Community-Based Grantsmaking Initiative

Golden LEAF (GL) has invited Warren County to submit a full application for the Warren County Center for Added Value Enterprise (CAVE) Project to take place at the former Peck property. The County Manager along with G. Cumming, EDC Consultant, and C. Norwood, of Warren Food Works, are working on the full application which must be submitted to GL by 12:00 noon on 3/7/14.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Downey and duly carried, the March 10, 2014 Board of Commissioners meeting was adjourned.



Angelena Kearney-Dunlap
Clerk to the Board of County Commissioner