

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, SEPTEMBER 8, 2014 AT 6:00 PM.**

The meeting was called to order by Chairman Bertadean W. Baker. Other Commissioners present: Ruby Downey, Jennifer Jordan, Barry Richardson and Ulysses S. Ross. Others in attendance: County Manager Linda T. Worth, Finance Director Gloria Edmonds and County Attorney Karlene Turrentine.

The Warren County Board of Commissioners recognized Warren County Finance Office staff who received for the seventh (7<sup>th</sup>) year a Certificate of Achievement for Excellence in Financial Reporting bestowed upon them by the Government Finance Officers Association:

Gloria Edmonds, Finance Director  
 Jamie Holtzman, Accounting Manager  
 Cecile J. Renn, Accounting Specialist  
 Evelyn R. Cooper, Accounting Technician  
 Debbie Brauer, Accounting Technician  
 Louise Andrews, Accounting Technician

A moment of silence was followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

*"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".*

*In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.*

*Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?*

*If so, please identify the conflict and refrain from any undue participation in the particular matter involved.*

**Citizen Comments:**

Crystal Smith, Director of Cooperative Extension Services, introduced two new employees to the Board and public: Rachel Head, Food Corps Service Member and Kelsey Lichtenwalner Extension Agent, Livestock and Field Crops. Both expressed their interest in serving Warren County through their positions.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, September 8, 2014 Suggested Agenda was adopted with the following additions:

**7-B. Amended Annual Audit Contract with Winston Williams Creech Evans & Company LLP**

**7-C. Contract w-Winston Williams Creech Evans & Company LLP; GASB 67 & 68, RE: Pension Plan**

**7-D. Schedule ROAP Public Hearing for Monday – October 6 at 5:45 pm**

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, minutes of August 4, 2014 Regular Monthly Meeting were approved.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Interest Income Report for July 2014 was approved:

**INTEREST INCOME REPORT  
 Month of July 2014**

<b>FUND</b>	<b>JULY INCOME</b>	<b>FISCAL YEAR TO - DATE</b>
General	112.93	112.93
Revaluation	2.69	2.69
E 911 Telephone System	3.47	3.47
Buck Spring Project	2.48	2.48

Ambulance Storage Facility	0.39	0.39
Simulcast System Upgrade	0.31	0.31
Regional Water Enterprise Fund	3.21	3.21
District I Enterprise Fund	6.99	6.99
Solid Waste	0.72	0.72
District II Enterprise Fund	7.68	7.68
District III Phase II BANS	1.16	1.16
District III Enterprise Fund	0.68	0.68
Soul City Pump Station Improvements	0.32	0.32
District III Phase III	0.14	0.14
	143.17	143.17

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Tax Collector's Report for July 2014 was accepted:

**Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month JULY 2014**

**Current Year Collections**

Tax Year	Charge	Collected in JULY	Collected to Date	Balance Outstanding	Percentage Collected
JULY 2014 FY15	\$15,835,677	\$45,103	\$45,103	\$15,790,574	0.28
JULY 2013 FY14	\$16,008,854	\$79,335	\$79,335	\$15,929,519	0.50

**Delinquent Collections**

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2013	\$662,401	\$123,073	\$123,073	\$539,328	18.58
2012	257,432	20,139	20,139	237,293	7.82
2011	157,717	3,548	3,548	154,169	2.25
2010	122,132	2,132	2,132	120,000	1.75
2009	101,716	1,325	1,325	100,391	1.30
2008	99,449	1,258	1,258	98,191	1.27
2007	116,027	686	686	114,341	0.60
2006	107,784	532	532	107,252	0.49
2005	91,928	1,364	1,364	90,564	1.48
2004	83,457	326	326	83,131	0.39
<b>Total Delinquent Years</b>	<b>\$ 1,799,043</b>	<b>\$154,383</b>	<b>\$ 154,383</b>	<b>\$ 1,644,660</b>	

**Other JULY Receipts**  
County Penalties  
Landfill User Fees  
Municipalities  
Fire District Taxes  
Advance Taxes

\$ 16,980	\$ 16,980
\$ 29,228	\$ 29,228
\$ 7,837	\$ 7,837
\$ 12,263	\$ 12,263
\$ -	\$ -

**JULY GRAND TOTAL**

<b>\$ 265,794</b>	<b>\$ 265,794</b>
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*Starlin L. Beatty, Tax Administrator*      8/22/2014  
Starlin L. Beatty, Tax Administrator      DATE

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Tax Release Request (Over \$100) was approved:

Over \$100	9/8/2014	Date:
<b>ERROR CORRECTION RELEASES:</b>		
AT&T MOBILITY LLC	2014 17873 201	26549 \$453.67 PROPERTY OVER ASSESSED
BAILEY SUSIE H	2013 30167 300 C3 50	5110 \$263.91 DW REMOVED IN 2011
BAILEY SUSIE H	2014 30167 300 C3 50	5110 \$263.91 DW REMOVED IN 2011
BAKER RUFUS E	2014 1845 304 L2H 69G	24129 \$718.08 CULVERT RUNS CENTER OF LOT
BROWN AARON D & PAMELA	2014 30880 300 L2C 79	11252 \$101.05 DOES NOT OWN A BOAT
BULLOCK JOHN W HEIRS	2014 6629 30D B1 7	1826 \$230.40 WRONG ACREAGE
CLARK MICHAEL J SR	2013 4182 113	60289 \$225.12 MH/BOAT SOLD IN 2012
CLARK MICHAEL J SR	2014 4182 200	29464 \$206.01 MH/BOAT SOLD IN 2012
FOSTER DAVID J & CYNTHIA ANN	2014 29383 300 I2A 70	6987 \$298.27 DWELLING BURNED IN 2013
GAINAY STEPHANIE N	2014 37586 300 L3D 57I	24522 \$706.49 ADJUSTED FOR TOPOGRAPHY
GRIFFIN BESSIE M	2013 35615 113 J2A 14	61580 \$127.25 NO LONGER HAS MH
GRIFFIN BESSIE M	2014 35615 30I J2A 14	11683 \$143.62 NO LONGER HAS MH OR BOATS
HIGH & HIGH	2014 6873 200	26835 \$8,532.29 DOUBLE BILLED
HOLMES DANNY	2014 20330 332 D9 80C	24271 \$280.76 MH VANDALIZED/NOT LIVEABLE
JONES BEATRICE R HEIRS	2014 22420 32D B8 35	6330 \$272.53 DWELLING GROWN UP/UNLIVEABLE
JONES PEGGY	2014 22910 300 D6 54B	6991 \$297.43 CLERICAL ERROR/SHOULD RECEIVE AGEEX
KEARNEY DYRON M	2014 25272 300 D6 61	6406 \$146.77 TORN DOWN IN 2013
MITCHELL ELAINE B & R A JR	2014 27713 302 A2C 24	9049 \$233.12 BILLED DEFERRED AMOUNT
MOORE LORI STULLER	2014 39668 200	26750 \$376.84 BT DOUBLE ASSESSED
REID EZELLA M	2014 37603 300 K10 49	16084 \$132.72 NO MH OR DECKS ON PROP/NO LFUF
ROANOKE RESERVE LLC	2014 30913 30I J2D 13H	23951 \$3,031.22 PROP WAS SPLIT & BILLED SEPARATE
SCHUSTER ROSE MARIE	2014 2767 200	27618 \$129.15 SOLD MH 3 YRS AGO
SCOTT ELWIN AKE & WORLD FUNDING SERV	2014 38026 300 L2A 63B	23355 \$3,301.81 CORRECT LISTING/BLD ON WRONG PROP
SIDBERRY MYRE W	2014 36418 300 G10 24B	16832 \$577.14 CORRECT LISTING
SPAIN NANCY & AMY S NORWOOD	2014 13934 302 A2C 26B	22325 \$405.74 CORRECT LISTING/SE ASSESSED TWICE
SPAIN NANCY & AMY S NORWOOD	2014 13934 30I AC2 26	12102 \$1,681.28 CORRECT LAND & HOMESITES
WILLIAMS DAVID L	2013 37911 113	60222 \$143.35 NO MH SINCE 2010
WILLIAMS DAVID L	2014 37911 200	28909 \$133.68 NO MH SINCE 2010
<b>SUB-TOTAL ERROR CORRECTIONS:</b>		<b>\$23,393.61</b>
<b>SUB-TOTAL CORRECTION RELEASES:</b>		<b>\$23,393.61</b>
<b>Total Releases</b>		<b>\$ 23,393.61</b>

**LANDFILL USER FEE RELEASES:**

ALSTON ADRIENNE M	2014 34494 300	C5 15A	291 \$	120.00 PRIVATE HAULER
ALSTON VIOLA	2014 1620 200		26638 \$	120.00 NO ELECTRIC
BASS EDWARD L & CAROLYN A	2014 29998 300	J2B 77	10968 \$	122.00 PRIVATE HAULER
BROWN JOHN WESLEY	2014 22040 300	K6 32 1X	22786	\$120.00 DWELLING VACANT SINCE 2009
CHANDLER EVELYN & GLADYS BRYAN	2014 37464 301	J13 4	4765	\$120.00 HSE UNLIVEABLE/NO LFUF
CHEEK CARNETTA D	2014 21674 303	C9 18D	17070	\$120.00 NO DWELLING ON PROP
CURRIN JOY A & RONALD E CURRIN	2014 30320 300	I5 44 45	1587	\$120.00 HSE VACANT
DRAKE ALICE J	2014 20071 300	L4C 28	10478	\$120.00 PRIVATE HAULER
ELLINGTON BONNIE	2014 14876 300	I9 18A	9787	\$120.00 SECURITY LIGHT ONLY
FREEMAN THOMAS	2014 15229 300	L4A 38	4640	\$120.00 PRIVATE HAULER
GIBBS JOSEPH T JR	2014 11976 300	J2A 78	13926	\$120.00 PRIVATE HAULER
GUNN FANNIE W	2014 24994 301	J3B 104	16159	\$120.00 PRIVATE HAULER
HARMON ORA MAE	2014 17504 300	D4 75	5362	\$360.00 PRIVATE HAULER
HARMON ROBBY L & TAMIE C	2014 17509 300	D4 75B	17392	\$120.00 PRIVATE HAULER
HEFLIN WILLIAM N JR	2014 36782 300	L2D 261	1084	\$120.00 PRIVATE HAULER
HOBGOOD AUDREY L	2014 24211 312	G5D 84	7298	\$100.00 TOWN OF MACON APPROVAL OF REMOVAL
JACKSON JULIE	2014 39481 300	F5 65C	24590	\$120.00 NO DWELLING ON PROP
JOHNSON MARIE C HEIRS	2014 22203 300	C10 42	6128	\$120.00 NO ELECTRICITY
JONES BESSIE F	2014 22425 300	K5 73	6340	\$120.00 PRIVATE HAULER
KENNEDY ROBERT G	2014 170 300	K2A 105	14730	\$120.00 PRIVATE HAULER
KERNER C AK L & J H LINDGREN	2014 39621 300	J2C 53	14488	\$120.00 PRIVATE HAULER
LESAK GERALD J	2014 37844 300	K5 97	1147	\$120.00 DWELLING VACANT SINCE 2010
LOVE GARY S	2014 35552 300	K2A 63	12753	\$120.00 PRIVATE HAULER
MORRIS ALBERT LOUIS	2014 5750 301	L2B 65	10108	\$120.00 HSE UNLIVEABLE/NO LFUF
MOSELEY HERBERT J	2013 28031 301	E5D 134	10967	\$120.00 LIVES IN TOWN/NO LFUF
MOSELEY HERBERT J	2014 28031 301	E5D 134	10967	\$120.00 LIVES IN TOWN/NO LFUF
OWEN DANNY & DIANE	2014 8082 300	E4 154A	19443	\$120.00 PRIVATE HAULER
PERRINEAU RUTH & WALTER	2014 31121 321	H4 5D	9373	\$120.00 PRIVATE HAULER
POWELL ROOSEVELT	2014 7878 300	E5 146	6968	\$120.00 DWELLING VACANT & UNLIVEABLE
PRESSER BEVERLY T	2014 14646 300	H1C 169	10154	\$120.00 PRIVATE HAULER

RUSSELL EVELYN	2014 20668 300	C2 38B	22465	\$120.00 DWELLING UNLIVEABLE
SEVER EDWARD & LEE ANN	2014 18742 300	L3D 69	17745	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 306	L2C 1 2	10143	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 306	L2A 61A	19270	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 301	L2C 211	10032	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 300	L2C 213	9029	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 322	L2C 128	11857	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 329	K8 33	310	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 332	L2C 26	8758	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 307	L2D 130I	19636	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 331	L2C 39	2351	\$120.00 PRIVATE HAULER
SMITH MARY	2014 38001 309	K3C 35	13272	\$120.00 PRIVATE HAULER
SOMMA VINCENT & SUSAN	2014 31851 300	D3 72B	23322	\$120.00 PRIVATE HAULER
VANPELT FRED & MARY	2014 37330 300	D3 72E	24500	\$120.00 PRIVATE HAULER
WILKINS ALFRED	2014 43707 200		28907	\$120.00 MH UNLIVEABLE

TOTAL LFUF RELEASES: \$ 5,622.00  
 Total Releases \$ 29,015.61

County Manager approved Tax Release Requests (Under \$100) were accepted:

Under \$100

9/8/2014

Date: *9/2/14*

**ERROR CORRECTION RELEASES:**

NAME	Year	ACCT#	MAP #	RECORD	AMOUNT	REASON
ALLEN PAULIN	2014	18494 300	I3D 6	2784	\$ 2.00	NO DOG
AIR SERV	2014	3951 200		26573	\$ 8.78	MACHINERY OVER ASSESSED
AUGUSTIN DON	2014	38042 200		28996	\$ 84.13	BOAT NOT STORED IN COUNTY
BARNITT SCOTT T & FLEICIA S	2014	38166 300	K2D 20	10989	\$ 2.00	NO DOG
BRANNAN JESSE M JR & DORIS F	2014	4501 312	G8 1G	9537	\$ 53.16	CLERICAL ERROR/PUV APPROVED
BRANNAN JESSE M JR & DORIS F	2014	4501 316	H6 69	1554	\$ 58.92	CLERICAL ERROR/PUV APPROVED
BRANNAN JESSE M JR & DORIS F	2014	4501 317	H6 70	4097	\$ 58.92	CLERICAL ERROR/PUV APPROVED
BRANNAN JESSE M JR & DORIS F	2014	4501 318	H6 71	1551	\$ 58.92	CLERICAL ERROR/PUV APPROVED
BRANNAN JESSE M JR & DORIS F	2014	4501 319	H6 72	5060	\$ 58.92	CLERICAL ERROR/PUV APPROVED
BORSCH SHEILIA W	2014	30177 200		24475	\$ 44.14	GAVE BOAT TO SON 2 YRS AGO
CHAPMAN RODNEY	2007	39765 107	A3 20I	40585	\$ 18.92	SALE FROM THE COUNTY
CHAPMAN RODNEY	2008	39765 108	A3 20I	43075	\$ 56.45	SALE FROM THE COUNTY
CHAPMAN RODNEY	2009	39765 109	A3 20I	45796	\$ 66.36	SALE FROM THE COUNTY
CHAPMAN RODNEY	2010	39765 110	A3 20I	48846	\$ 82.16	SALE FROM THE COUNTY
CHAPMAN RODNEY	2011	39765 111	A3 20I	52219	\$ 60.69	SALE FROM THE COUNTY
CLARK CARL W	2014	4863 300	L5 97	8432	\$ 78.31	DOUBLE BILLED
COPE'S KATHIE M	2014	24865 300	J2A 50	14669	\$ 5.33	BOAT OVER ASSESSED
ELLIS LISA Y	2014	24686 300	H1A 23	12846	\$ 2.00	ONLY HAS 1 DOG
FLOYD SANDRA L	2014	5375 302	B9 46G	15737	\$ 2.00	NO DOG

GROMMET EDWARD D & DONNA JO	2014 33760 300	H1D 42	12966 \$	9.07 SWMH OVERVALUED
HARRIS CARL A HEIRS OF C/O ANNA HARRIS	2014 17711 300	F6 55A	5545 \$	13.67 CORRECT ACREAGE & MAP PER DEED
HARRIS CORA D HEIRS OF C/O CARLIE POWELL	2014 17727 327	F6 55	5605 \$	17.44 CORRECT ACREAGE & MAP PER DEED
HAYES FANNIE L H	2013 19549 113		60018 \$	2.00 CLERICAL ERROR
HODYON FINANCE INC	2014 38072 200		29036 \$	55.85 BUSINESS CLOSED IN 2013
HOPKIN MARGARET B	2014 38185 300	B9 31	12302 \$	49.97 RECOMBINATION INTO 1 PARCEL
HOPKIN MARGARET B	2014 38185 301	B9 31A	23330 \$	28.55 RECOMBINATION INTO 1 PARCEL
HOPKIN MARGARET B	2014 38185 302	B9 31B	23331 \$	23.95 RECOMBINATION INTO 1 PARCEL
HOPKIN MARGARET B	2014 38185 303	B9 31C	23332 \$	51.93 RECOMBINATION INTO 1 PARCEL
HOPKIN MARGARET B	2014 38185 305	B9 31D	23333 \$	51.69 RECOMBINATION INTO 1 PARCEL
HOPKIN MARGARET B	2014 38185 306	B9 31E	23334 \$	20.34 RECOMBINATION INTO 1 PARCEL
HOPKIN MARGARET B	2014 38185 307	B9 31F	23335 \$	5.41 RECOMBINATION INTO 1 PARCEL
HOPKIN MARGARET B	2014 38185 308	B9 31G	23336 \$	51.93 RECOMBINATION INTO 1 PARCEL
HOPKIN MARGARET B	2014 38185 304	B9 31H	23337 \$	52.16 RECOMBINATION INTO 1 PARCEL
LEAVER JASON	2014 27906 200		26494 \$	63.84 BOAT WAS OVERASSESSED
MACDONALD ROBERT C	2014 39196 200		26320 \$	72.24 MOVED OUT OF STATE IN 2011
MOODY LATARRIE	2014 39770 200		26799 \$	50.07 YR OF MH INCORRECT
OWENS CLIFFORD C & MATHIDA TRUSTEE	2014 6367 300	L2B 30	5890 \$	2.00 NO DOG
PERRY CHARLIE K JR	2014 31204 300	B7 30 A4	15634 \$	76.77 CORRECTED LISTING
PRINCE CHARLES & KAREN	2014 6123 300	H5 23A	17707 \$	2.00 NO DOG
RICHARDSON MYRTICE	2014 33932 334	C3 10	10996 \$	65.80 INCORRECT AGEX ON BILL
SALMON FRANCES L HEIRS	2014 35929 301	K4 23A	20063 \$	34.20 CORRECTED ACREAGE PER PLAT
SHEARIN WILLIAM DONALD	2014 32365 302	J5 33	11454 \$	12.39 PROP WAS COMBINED WITH J5 32
TREZZA RALPH	2014 39250 200		26348 \$	20.43 SOLD BOAT IN 2012
VESS ROY & KAREN	2014 39070 301	H1D 134	2024 \$	6.00 NO DOG
WEAVER SHIRLEY D	2014 34809 200		27087 \$	2.00 NO DOG

SUB-TOTAL ERROR CORRECTIONS: \$ 1,623.81

**MOTOR VEHICLE RELEASES:**

TUCKER CARL VICTOR	2012 2267 112	DT5641	54667	\$33.47 CLERICAL ERROR
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SUB-TOTAL MOTOR VEHICLE RELEASES: \$33.47

SUB-TOTAL CORRECTION RELEASES: \$1,623.81

Total Releases \$ 1,657.28

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, "Proclamation – 9/11 National Day of Service & Remembrance" was adopted:

## County of Warren Proclamation

**WHEREAS**, in an unprovoked and senseless act of terrorism, four civilian aircraft were hijacked on September 11, 2001, and crashed in New York City, Pennsylvania and into the Pentagon, resulting in a momentous loss of innocent U.S. lives of all heritages; and

**WHEREAS**, while we still continue to recover from the loss of innocent lives, the spirit of the U.S. has been revitalized, giving way to expressions of patriotism; and

**WHEREAS**, inspired by the heroism of our nation's public service personnel, military service members and countless volunteers, our nation found unity and strength; and

**WHEREAS**, from the tragedy of September 11 emerged a stronger nation, renewed by the spirit of national pride, and a true love of country; and

**WHEREAS**, Americans also have fought back against terror by choosing to overcome evil with good by loving their neighbors as they would like to be loved, contributing to relief efforts, and volunteering their time to aid those in need;

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of Commissioners September 11, 2014, is hereby proclaimed:

### 9/11 NATIONAL DAY OF SERVICE AND REMEMBRANCE

in the County of Warren and all citizens are urged to recognize the heroism of firefighters, rescue and law enforcement personnel, military service members and the many volunteers who respond to tragic events with courage, selfless compassion, determination and skill; and to remember the victims and innocent lives lost as a result of the tragic events on September 11, 2001.

*This the 8<sup>th</sup> day of September 2014.*

Bertadean W. Baker, Chairman  
Warren County Board of Commissioners

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Board of Commissioners expressed support of "NC Department of Transportation's statewide 2014 Fall Litter Sweep Volunteer Project" to clean up our state's highways and roadways between September 20 and October 4, 2014.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Amendment #2 to the FY 2014-15 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE**  
**2014/2015**  
**Amendment No. 2**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

**Increase/(Decrease) Appropriations:**

County Manager	\$	8,604
Youth Services Bureau		1,850
Contingency Salary Pool		<u>(10,454)</u>
<b>Total</b>	<b>\$</b>	<b>-</b>

**This amendment:**

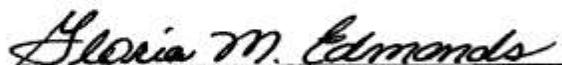
- appropriates additional funds to the County Manager budget for an annual travel allowance for the County Manager effective August 1, 2014 (\$7,500 plus fringes) to be paid along with the approved salary in equal installments each pay period. This appropriation was approved at the August 4, 2014 Board of Commissioners meeting.

Funding Source: Contingency Salary Pool

- appropriates additional funds to the Youth Services Bureau for the appointment of an Interim Director as approved at the July 7, 2014 Board of Commissioners meeting.

Funding Source: Contingency Salary Pool

Respectfully Submitted 09/08/2014

  
Gloria M. Edmonds, Finance Director

The following items were presented from the audit firm of Winston Williams Creech Evans & Company, LLP as follows:

- 1- Amended Annual Audit Contract due to additional work required by the State for the State's audit of federal programs that are pass through funds to the county. Amended Contract increases audit fee by \$3,350 to a total of \$51,550; Audit: \$45,150; Prep of annual financial statements: \$6,400
- 2- Contract with auditors for GASB 67 & 68; RE: Pension Plan Audit at a cost of \$5,500.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, amended Annual Audit Contract with Winston Williams Creech Evans & Company, LLP at a revised contract cost of \$51,550 was approved; Source of Funds: General Fund Contingency.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, contract with Winston Williams Creech Evans & Co., LLP to perform an audit of Warren County's Pension Plan at a cost of \$5,500 was approved; Source of Funds: General Fund Contingency.

Motion was amended by Commissioner Jordan, to authorize Chairman Bertadean Baker to sign contract, amended motion was seconded by Commissioner Richardson and duly carried by unanimous vote; Chairman Baker was authorized to sign contract with Winston Williams Creech Evans & Co., LLP to perform an audit of Warren County's Pension Plan at a cost of \$5,500.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Agenda Item 7B-1 – “Chairman’s Authorization to Sign Amended Annual Audit Contract” was added to the September 8, 2014 meeting agenda.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Chairman Bertadean Baker was authorized to sign amended Annual Audit Contract with Winston Williams Creech Evans & Company, LLP at a revised contract cost of \$51,550.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, a public hearing was scheduled for Monday, October 6, 2014 at 5:45 pm to hear citizen comments regarding 2014-15 Rural Operating Assistance Program (ROAP) Funding.

Warren County Public School System represented by Attorney A. Thompson, submitted for Board’s consideration “Resolution Approving the Amount to be Spent by the Warren County Board of Education to Acquire Real Property to be Used for the Future Site of a School Bus Maintenance Garage” in the amount of \$235,000 to purchase parcel owned by G.W. Harris, IV and wife, J.H. Harris, on US Highway 1 in Norlina (Parcel ID D4-53B & D4-45).

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, “Resolution Approving the sum of \$235,000 to be Spent by the Warren County Board of Education to Purchase Real Property for a School Bus Maintenance Garage from George W. Harris, IV and wife, Jennifer H. Harris, located at 255 US Hwy. #1 South, Norlina, NC was adopted. Authorization was granted to Chairman Baker to sign related documentation.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, source of funding for Warren County Board of Education’s purchase of real property for a School Bus Maintenance Garage from George W. Harris, IV and wife, Jennifer H. Harris, located at 255 US Hwy. #1 South, Norlina, NC was designated General Fund Appropriation in Warren County School’s FY 15 Budget.



**WARREN COUNTY BOARD OF COMMISSIONERS**  
 602 WEST RIDGEWAY STREET  
 POST OFFICE BOX 819  
 WARRENTON, NORTH CAROLINA 27589

Bertadean Baker, Chairman  
 Jennifer Jordan, Vice Chairman  
 Ruby Downey  
 Barry Richardson  
 Ulysses S. Ross

Linda T. Worth  
 County Manager

Angelena Kearney-Dunlap  
 Clerk to the Board

**State of North Carolina**  
**County of Warren**

**RESOLUTION APPROVING THE AMOUNT TO BE  
 SPENT BY THE WARREN COUNTY BOARD OF  
 EDUCATION TO ACQUIRE REAL PROPERTY TO BE  
 USED FOR THE FUTURE SITE OF A SCHOOL BUS  
 MAINTENANCE GARAGE**

**(259 US Hwy 1 S., Norlina, NC 27563, 255 US Hwy 1 S.,  
 Norlina, NC 27563) (Parcel ID Nos. D4 53B & D4 45)**

**WHEREAS**, the provisions of N.C.G.S. § 115C-426(f) require the approval by the Board of County Commissioners as to the amount to be spent by the Board of Education for school sites prior to the execution of a contract by the Board of Education for the purchase of a site or the expenditure of funds therefor; and

**WHEREAS**, on September 2, 2014, the Warren County Board of Education adopted a Resolution to purchase two parcels of contiguous real property owned by George Wesley Harris, IV, and wife, Jennifer H. Harris, located at 259 US Hwy 1 S., Norlina NC, 27563, and 255 US Hwy 1 S., Norlina, NC 27563, to be used as the future site of a school bus maintenance garage, subject to the approval by the Warren County Board of Commissioners of the amount to be spent on the site as required by law; and

**WHEREAS**, the Warren County Board of Education requests that the Warren County Board of Commissioners approve Two Hundred Thirty-Five Thousand and 00/100 Dollars (\$235,000.00) as the amount to be spent to purchase the above described real property.

**NOW, THEREFORE, BE IT RESOLVED** that the Warren County Board of Commissioners hereby approves the total amount of Two Hundred Thirty-Five Thousand and 00/100 Dollars (\$235,000.00) to be spent by the Warren County Board of Education for the purchase of real property owned by George Wesley Harris, IV, and wife, Jennifer H. Harris, located at 259 US Hwy 1 S., Norlina NC, 27563, and 255 US Hwy 1 S., Norlina, NC 27563, to be used as the future site of a school bus maintenance garage.

Adopted this 8<sup>th</sup> day of September, 2014.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, on recommendation of the Warren County Social Services Board of Directors, Barbara Brayboy was appointed to the Social Services (DSS) Board of Directors to fill the DSS Appointee position, three year term expires June 30, 2017.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, on recommendation of Starlin Beatty, Tax Administrator, Oscar L. Meek was re-appointed to the Board of Equalization and Review (E&R) for a seventh (7<sup>th</sup>) term, expiring July 30, 2015.

In follow-up to the August 20, 2014 work session, the following items were presented for Board of Commissioners action:

- A. Adoption of FY 2015-19 Proposed Warren County Capital Improvement Program – County Manager Worth**
- B. Resolution – Warren County Local Foods Access Plan – Recognizing Warren County’s Youth Leadership – Crystal Smith, Director - Cooperative Extension Service**

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Warren County Capital Improvement Plan (CIP) for FY 2015-2019 was adopted as presented.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, “Resolution – Warren County Local Foods Access Plan – Recognizing Warren County’s Youth Leadership” was adopted with Chairman Baker authorized to sign same.

STATE OF NORTH CAROLINA  
COUNTY OF WARREN

**WARREN COUNTY LOCAL FOOD ACCESS PLAN  
Warrenton, North Carolina 27589**

**~R E S O L U T I O N~**

**RECOGNIZING WARREN COUNTY’S YOUTH  
LEADERSHIP**

**Whereas**, Warren County has smart, energetic, and imaginative young people, with tremendous skills and capacity to contribute to the well-being of the community; and

**Whereas**, school and community partnerships are essential components of a thriving community and support young people to better understand food systems and health food access, and provide opportunities for young people to experience authentic community engagement and intergenerational activities; and

**Whereas**, Community-based projects that place young people in the center of the learning allows young people to learn about community and community development from each other, their elders and also support young people in leadership roles; and

**Whereas**, Warren County students can research and develop useful tools for the broad base of citizens.

**Therefore, Be It Resolved** that Warren County Board of Commissioners acknowledge that Warren County's school and community leaders are intentional in creating school and community partnerships that engage young people in leadership and community development roles.

**And Be It Further Resolved,** Warren County Government and Community support the efforts of the Warren County Local Food Access Plan as lead by the Warren County Cooperative Extension Service and those Youth Leaders that represent Warren County today and into the future.

**Adopted this the 8<sup>th</sup> day of September, 2014.**



Crystal Smith, Director - Warren County Cooperative Extension Service informed the Board of Commissioners that the State had awarded 40 hours of paid leave in FY 2014-2015 budget for state employees including Cooperative Extension personnel. A form was provided for County consideration and execution to indicate if the County agreed/disagreed to grant said special leave with pay. An indirect cost is incurred when an employee takes a special leave day off with pay which increases the county's liability associated with employee leave balances.

- a. **The 40-hours are granted for use from July 1, 2014, through June 30, 2015 only. This Special Leave MUST be used before any other non-sick time leave. If an employee does not use this leave in that time period, it is forfeited.**
- b. **If an employee separates for any reason other than retirement, any balance of Special Leave will NOT be paid out---it is "forfeited." If an employee retires before June 30, 2015, and has a balance, it will be paid out—but again, this Special Leave must be used before any other type of leave, so it is unlikely employees will have a balance that late in the fiscal year.**

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, County match was approved for 40 hours of special leave granted by the State of North Carolina for Cooperative Extension Service employees.

NC Department of Agriculture & Consumer Services FY 2014-15 Annual Agreement for Protection, Development & Improvement of Forest Land in Warren County was presented for Board's review and action.

\$	<u>284,862</u>	
Total Cooperative Appropriation		
\$	<u>170,917</u>	<u>60%</u>
	State	
\$	<u>113,945</u>	<u>40%</u>
	County	

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, NC Department of Agriculture & Consumer Services FY 2014-15 Annual Agreement for Protection, Development & Improvement of Forest Land in Warren County was adopted, with Chairman Baker authorized to sign the Agreement. Funding Source: FY 14 Forestry Service departmental budget in the amount of \$113,945.

A "Request for Bids Packet" was circulated to twenty-two (22) area dealerships in: Wake Forest, Wendell, Raleigh, Tarboro, Wilson, Durham, Cary, Kenly, Hillsborough, Smithfield, Oxford,

Nashville, Roanoke Rapids, Rocky Mount, Zebulon, Wilson, Henderson and Louisburg for the following vehicles:

- A. Ford Explorer 4x4 with Police Packet (2)
- B. Dodge Charger with Police Packet (1)
- C. Chevrolet Suburban 4x4 (1)
- D. Ford F-250 4x4 (1)
- E. Ford F-150 4x2 Long Bed (1)

Bids were received as follows:

**Ford Explorer 4x4 with Police Packet (2)**

**Bids Received for 201 Ford Explorer 4X4 (2)**

Date: August 22, 2014

Bids opened at 10:15 am

For Sheriff's Office	Dealership	Bid Amount	NOTES
2015	Doug Henry Tarboro	25,928	
2014	Capital Ford Raleigh	25,600	
2015	Lee Motor Wilson	26,380	

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Doug Henry Ford of Tarboro, NC was awarded bid for purchase of two (2) 2015 Ford Explorer 4X4's at a cost of \$25,928 each for a total cost of \$51,856. Funding Source: Sheriff's Office FY 15 Budget.

**Dodge Charger with Police Packet (1)**

**Bids Received for 201 Dodge Charger (1)**

Date: August 22, 2014

Bids opened at 10:15 am

For Sherriff's Office	Dealership	Bid Amount	NOTES
2014	Ilderton High Point	22,885	

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Ilderton Dodge of High Point, NC was awarded bid for purchase of one (1) 2014 Dodge Charger with Police Packet at a cost of \$22,885. Funding Source: Sheriff's Office FY 15 Budget.

**Chevrolet Suburban 4x4 (1)**

**Bids Received for 201 Chevrolet Suburban 4x4 (1)**

Date: August 22, 2014

Bids opened at 10:15 am

EMS	Dealership	Bid Amount	NOTES
2015	Hubeat Vester Wilson	38,765	w/ tax + Fee 40,131.95

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, Hubert Vester of Wilson, NC was awarded bid for purchase of one (1) 2015 Chevrolet Suburban 4X4 at a cost of \$38,765. Funding Source: EMS FY 15 departmental budget.

**Ford F-250 4x4 (1)**

Bids Received for 201 Ford F-250 4x4 (1)

Date: August 22, 2014

Bids opened at 10:15 am

	Dealership	Bid Amount	NOTES
Buildings & Grounds			
2014	Doug Henry Ford Tarboro	24,743	
2015	University Ford Durham	24,493	Factory ordered price
2014	Capital Ford Raleigh	24,014	
2015	Lee Motor Wilson	25,615	

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, University Ford of Durham, NC was awarded bid for purchase of one (1) 2015 Ford F-250 4X4 truck at a cost of \$24,493. Funding Source: Buildings & Grounds Maintenance Department FY 15 Budget.

**Ford F-150 4x2 Long Bed (1)**

Bids Received for 201 Ford F-150 Regular Cab 4x2 Long Bed (1)

Date: August 22, 2014

Bids opened at 10:15 am

	Dealership	Bid Amount	NOTES
Health Dept			
2014	Doug Henry Ford Tarboro	18,425	
2014	University Ford Durham	18,950	Factory ordered price
2014	Lee Motor Wilson	18,682	

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Doug Henry Ford of Tarboro, NC was awarded bid for purchase of one (1) 2014 Ford F-150 Regular Cab 4X2 Long Bed truck at a cost of \$18,425. Funding Source: Health Department FY 15 Budget.

On motion of Commissioner Ross, which was seconded by Commissioner Jordan and duly carried by unanimous vote, "Resolution – Sale of Surplus Warren County Property" was adopted declaring certain County property as surplus and authorizing sale by on-line auction or disposal if not sold. Chairman Baker was authorized to sign the Resolution.

**RESOLUTION**

**SALE OF SURPLUS  
WARREN COUNTY PROPERTY**

**WHEREAS**, the County of Warren has certain properties which are no longer used and may lawfully dispose of such property through on-line auction or disposal.

**NOW, THEREFORE, BE IT RESOLVED THAT**, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal of:

**RESOLUTION (Cont'd)**

TV/VCR Combo (Health Dept)  
 HP DeskJet Printer 950-C (Health Dept)  
 John Deere Ridemower F-935 – Yanmar engine (Bldg & Grds)  
 John Deere Ridemower 723 – Kawasaki engine (Bldg & Grds)  
 2004 Ford F-150 - 241,067 miles (Public Utilities)

These items are being sold in “as is” condition with no warranties.

The Warren County Board of Commissioners reserves the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

**BE IT FURTHER RESOLVED**, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

**ADOPTED this the 8th day of September 2014.**

WARREN COUNTY BOARD OF COMMISSIONERS  
 Bertadean W. Baker, Chairman

ATTEST:

Contract for County Attorney services between Turrentine Law Firm, PLLC and Warren County was submitted for Board’s review and action. Due to changes in laws governing contracts with individuals as opposed to firms, the contract was presented as the preferred option. If approved the Turrentine Law Firm would serve as legal representative for Warren County and it’s officers acting in their official capacity on behalf of the County.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, contract for County Attorney Services between Turrentine Law Firm, PLLC and Warren County effective retroactive to July 1, 2014 at the same terms and conditions as the current contract was approved. Chairman Baker was authorized to sign the contract.

Having been granted authority to enter into contracts up to but not to exceed \$50,000; contracts executed by the County Manager were presented for the Board of Commissioners’ information.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, contracts approved in August 2014 by County Manager Worth were accepted as information only:

Solid Waste Enterprise Fund

Central Carolina Holdings, LLC  
 1616 McKoy Town Rd.  
 Cameron, NC 28326

The annual contract for scrap tire recycling and disposal at the Warren County Landfill has been entered into at a cost of \$83.23 per ton. Funds are budgeted in the Solid Waste Enterprise fund to pay this annual cost.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager’s August 2014 Status Report was accepted as information only:

**RE: August 2014 Status Report**

Following is a recap of my work activities for the month of August 2014:

**Administration**

- Prepared for and attended Board of Commissioners Regular Meeting (8/4/14)
- Meeting with EDC Director to discuss Triangle North Project (8/5/14)
- Attended KLRWS Partners Meeting (8/11/14)
- Attended JCPC Monthly Meeting (8/11/14)
- Viewed Webinar on Succession Planning with HR Manager (8/12/14)
- Attended Kerr-Tar RPO TCC Meeting at COG (8/13/14)
- Meeting with EDC Director to discuss Buck Spring Project (8/14/14)
- Meeting with B&G Manager to discuss Draft CIP (8/18/14)
- Attended Triangle North-Warren Delegation Meeting (8/18/14)
- Meeting with Public Utilities Director and Finance Director to discuss Public Utilities Enterprise Funds (8/19/14)
- Attended EDC meeting with Industry and VGCC Reps (8/20/14)
- Prepared for and attended Board of Commissioners Work Session (8/20/14)
- Viewed Cooperative Extension Service Strategic Plan Roll-Out Webinar (8/25/14)
- Attended CAVE Team Meeting (8/27/14)
- Attended meeting with City Managers of Henderson and Oxford to discuss KLRWS (8/28/14)
- Prepared for and conducted monthly Department Head's Meeting (8/28/14)
- Annual Leave (8/29/14)

**Other Activities**

- Attended Sheriff's Department Staff/Agency Appreciation Luncheon (8/1/14)
- Attended and participated in Soul City VFD Annual Community Day (8/2/14)
- Attended and participated in Warren Co. Schools Annual Convocation (8/15/14)

**Project Updates**

**Simulcast Radio System Upgrade Project – Phase II**

We are reviewing options for radio towers for Phase II of the Radio System Upgrade Project and fine tuning the capital project budget. We will keep the Board posted as we move forward to finalize the proposed plan and costs associated with Phase II of this project.

**Buck Spring Project**

The Buck Spring Project Committee is continuing to work on developing a recommendation for the Board of Commissioners of a proposed capital project for the Buck Spring property. The PARTF grant has been officially revised to include a split rail fence at Buck Spring with no change in the amount of the grant. Following installation of the fence the grant work will be completed.

**CDBG Projects**

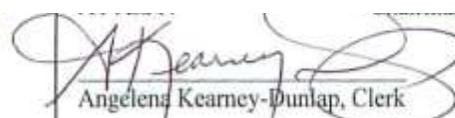
**2011 CDBG Grants**

Work is ongoing in the 2011 Scattered Site CDBG Grant Project.

**Golden LEAF Community-Based Grantsmaking Initiative**

Our CAVE Team met on 8/27/14 to begin the development of a budget for the \$50,000 Golden LEAF planning grant for Warren County's CAVE Project. After the budget is developed, we will move forward to sign and return the Grant Award and Agreement on behalf of Warren County.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Jordan and duly carried, the September 8, 2014 Board of Commissioners meeting was adjourned at 7:00 pm.

  
Angelene Kearney-Dunlap, Clerk

**MINUTES FROM A SPECIAL MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON FRIDAY, SEPTEMBER 12, 2014 AT 3:30 PM.**

The Special Meeting was called to order by Chairman Bertadean W. Baker. Other Commissioners present: Jennifer Jordan, Barry Richardson and Ulysses S. Ross. Others in attendance: County Manager Linda T. Worth, Finance Director Gloria Edmonds and County Attorney Karlene Turrentine.

Commissioner Ruby Downey arrived at 3:35 pm.

A moment of silence was followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

*"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".*

*In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.*

*Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?*

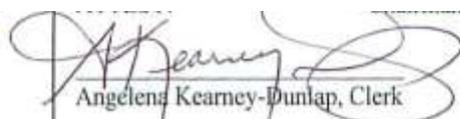
***If so, please identify the conflict and refrain from any undue participation in the particular matter involved.***

Clerk to the Board of Commissioners read aloud the notice of Special Meeting.

During a September 10, 2014 Department of Social Services (DSS) Board of Directors Special Meeting, the DSS Board appointed Mr. Wilbert R. Morris, of Raleigh, NC to serve as Interim DSS Director effective September 15 – December 12, 2014, with the understanding the appointment may extend past the end date. The DSS Board approved the Independent Contractor Agreement between ExecLink, LLC and Warren County that provides the terms and conditions of the contractual arrangement to retain Mr. Morris' services at a cost not to exceed \$24,000 for the three-month period. The Independent Contractor Agreement was presented for the Board of County Commissioners approval. It was also requested to authorize the County Manager to sign the Independent Contractor Agreement and any subsequent extensions thereto.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Independent Contractor Agreement between ExecLink, LLC and Warren County, NC which outlines the terms and conditions of the contractual arrangement to retain the services of Mr. Wilbert R. Morris, as Interim Department of Social Services Director for the period September 15 – December 12, 2014, at a cost not to exceed \$24,000 for the three-month period, to be paid from lapsed salaries/fringes in the DSS Administration Budget was approved. County Manager was authorized to sign the Independent Contractor Agreement and any subsequent extensions thereto.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Jordan and duly carried, the September 12, 2014 Board of Commissioners Special Meeting was adjourned at 3:40 pm.

  
Angelena Kearney-Dunlap, Clerk