

MINUTES FROM A PUBLIC HEARING FOR 2015 RURAL OPERATING ASSISTANCE PROGRAM (ROAP) FUNDING APPLICATION HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER MEETING ROOM ON OCTOBER 6, 2014 AT 5:45 PM.

The Public Hearing was called to order by Vice Chairman Jennifer Jordan. Other Commissioners present: Ruby Downey, Barry Richardson and Ulysses Ross. Others in attendance: County Manager Linda T. Worth, Finance Director Gloria M. Edmonds and County Attorney Karlene Turrentine.

Notice of Public Hearing was read by the Clerk to the Board.

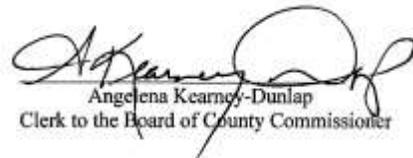
Board Chairman Bertadean Baker arrived at 5:50 pm.

Gloria Edmonds, Finance Director and Alicia Giddiens, Senior Center Director gave brief overviews of the FY 2015 program.

“Form for Voluntary Public Involvement” was distributed for completion, documenting public attendance.

There were no Citizen Comments.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, the Public Hearing was adjourned at 5:51 pm.



Angelena Kearney-Dunlap
Clerk to the Board of County Commissioner

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, OCTOBER 6, 2014 AT 6:00 PM.

The meeting was called to order by Chairman Bertadean W. Baker. Other Commissioners present: Ruby Downey, Jennifer Jordan, Barry Richardson and Ulysses S. Ross. Others in attendance: County Manager Linda T. Worth, Finance Director Gloria Edmonds and County Attorney Karlene Turrentine.

The Warren County Board of Commissioners recognized Kerr-Tar Regional Council of Governments Region K 2014 Outstanding Elected Official – Warren County Commissioner Ulysses S. Ross.

A moment of silence was followed by the Clerk to the Board reading the “Conflict of Interest Disclaimer.”

“Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.

In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.

Disclaimer Continued:

Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?

If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Commissioner Ruby Downey informed the Board that she was in conflict with Consent Agenda Item 6D – Tax Releases Over \$100.

Citizen Comments:

Margaret Clayton, Lay Heath Advisor for Breast Cancer Awareness, Halifax & Warren Counties, celebrated her 5th year anniversary in recovery.

Pat Peele, Rural Health Group – RR, Women’s Health Educator, thanked the Board for their support. There is a 16% increase in diagnosis, Women’s Health Group promotes early detection. Invited Board members and public to November 8th event at Halifax Community College, a Women’s Conference concerning health issues; more information is available at www.gdbf.org.

On motion of Commissioner Ross, which was seconded by Commissioner Downey and duly carried by unanimous vote, October 6, 2014 Suggested Agenda was adopted.

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Request for Tax Releases Over \$100 was removed from Consent Agenda Item 6D to **Agenda Item 6G**.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, minutes of September 8, 2014 Regular Monthly Meeting and September 12, 2014 Special Meeting were approved.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Interest Income Report for August 2014 was approved:

**INTEREST INCOME REPORT
Month of August 2014**

FUND	AUGUST INCOME	FISCAL YEAR TO - DATE
General	118.08	231.01
Revaluation	2.69	5.38
E 911 Telephone System	3.47	6.94
Buck Spring Project	2.48	4.96
Ambulance Storage Facility	0.39	0.78
Simulcast System Upgrade	0.31	0.62
Regional Water Enterprise Fund	3.21	6.42
District I Enterprise Fund	6.99	13.98
Solid Waste	0.76	1.48
District II Enterprise Fund	7.68	15.36
District III Phase II BANS	1.16	2.32
District III Enterprise Fund	0.68	1.36
Soul City Pump Station Improvements	0.32	0.64
District III Phase III	0.14	0.28
	148.36	291.53

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Tax Collector's Report for August 2014 was accepted in accordance with GS 105-350:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month AUGUST 2014**

Current Year Collections

Tax Year	Charge	Collected in AUGUST	Collected to Date	Balance Outstanding	Percentage Collected
AUGUST 2014 FY15	\$15,837,123	\$14,030,157	\$1,761,863	\$14,075,260	11.12
AUGUST 2013 FY14	\$16,834,574	\$1,550,773	\$1,630,108	\$14,453,365	10.14

Delinquent Collections

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2013	\$662,401	\$49,662	\$172,735	\$489,666	26.08
2012	257,432	10,806	30,945	226,487	12.02
2011	157,717	3,252	6,800	150,917	4.31
2010	122,132	1,755	3,887	118,245	3.18
2009	101,716	2,079	3,404	98,311	3.35
2008	99,449	1,772	3,030	96,420	3.05
2007	115,027	1,577	2,263	112,764	1.97
2006	107,784	839	1,371	106,413	1.27
2005	91,928	581	1,945	89,983	2.12
2004	83,457	371	697	82,760	0.83
Total Delinquent Years	\$ 1,799,043	\$72,694	\$ 227,077	\$ 1,571,966	

Other AUG Receipts

County Penalties	\$ 11,786	\$ 28,766
Landfill User Fees	\$ 133,708	\$ 162,936
Municipalities	\$ 55,226	\$ 63,063
Fire District Taxes	\$ 89,009	\$ 101,272
Advance Taxes	\$ 74	\$ 74
AUGUST GRAND TOTAL	\$ 14,392,654	\$2,345,051

Starlin L. Beatty, Tax Administrator 9/30/2014
Starlin L. Beatty, Tax Administrator DATE

County Manager approved Tax Release Requests (Under \$100) were accepted:

Date: 9/26/14

NAME	Year	ACCT#	MAP #	RECORD	AMOUNT	REASON
BRANCH JEFF	2014	38083 200		29034	\$ 30.06	ASSESSED INCORRECTLY
JOHNSON JOE S & VIVIAN M	2014	37001 300	K3C 71	15566	\$ 28.28	PORCH NOT COMPLETE FOR 1-1-14
MCNC	2014	39397 201		28486	\$ 5.52	ASSESSED INCORRECTLY
MITCHELL BILLY	2014	38593 200		29533	\$ 34.90	MOVED FROM OUTDOOR WORLD IN 2013
SUBURBAN PROPANE LP	2014	28556 200		28821	\$ 8.00	ASSESSED INCORRECTLY
SUBURBAN PROPANE LP	2014	28556 201		28819	\$ 54.75	ASSESSED INCORRECTLY
WARREN COUNTY	2014	2267 433	E6 54E	1046	\$ 34.55	TAX EXEMPT
SUB-TOTAL ERROR CORRECTIONS:					\$ 196.06	
MOTOR VEHICLE RELEASES:						
HENDERSON EUGENE T	2007	19418 107	TSM5615	39943	\$59.72	DECEASED
HENDERSON EUGENE T	2008	19418 108	XWH1999	41889	\$15.06	DECEASED
WATLEY CLARENCE W	2011	72711 111	XWH3764	50656	\$84.23	DECEASED
SUB-TOTAL MOTOR VEHICLE RELEASES:					\$84.23	
SUB-TOTAL CORRECTION RELEASES:					\$196.06	
Total Releases					\$ 280.29	

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 6E: Third (3rd) Quarter Report for 11-C-2328 Community Development Block Grant (CDBG) Scattered Sites Housing (SSH) Project was approved as presented by Karen Foster, Kerr-Tar Regional Council of Governments (COG) Grants Administrator.

On motion of Commissioner Jordan, which was seconded by Commissioner Ross and duly carried by unanimous vote, Proclamation – National Breast Cancer Awareness Month and Pink Ribbon Week 2014 was adopted:



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
 POST OFFICE BOX 619
 WARRENTON, NORTH CAROLINA 27589

County of North Carolina
 County of Warren

Bertsdan Basker, Chairman
 Jennifer Jordan, Vice Chairman
 Ruby Downey
 Barry Richardson
 Ulysses S. Ross

Linda T. Worth
 County Manager

Angelena Kearney-Dunlap
 Clerk to the Board

Proclamation

**National Breast Cancer Awareness Month
 and Pink Ribbon Week 2014
 by
 Warren County Board of Commissioners**

WHEREAS, breast cancer is the most commonly diagnosed cancer and the second leading cause of cancer deaths amongst women in North Carolina and the United States;

WHEREAS, more or less than 6,330 North Carolina women will be diagnosed with breast cancer and more or less than 1,210 North Carolina women will die from the disease in 2014;

WHEREAS, every woman is at risk for breast cancer even if she has no family history of the disease, but women over the age of 50 are at the greatest risk for being diagnosed with breast cancer;

WHEREAS, a mammogram is the single most effective method of detecting breast changes, long before physical symptoms that may be cancer can be seen or felt;

WHEREAS, October is designated as National Breast Cancer Awareness Month;

WHEREAS, the pink ribbon is the internationally recognized symbol of breast cancer awareness symbolizing "hope for a cure;"

WHEREAS, county government agencies, community organizations, churches, synagogues and other places of worship, and work sites can play a special role in educating their members or employees about breast cancer;

Phone: (252) 257-3115
 Fax: (252) 257-5971
 www.warrencountync.com

NOW THEREFORE we, the Warren County Board of Commissioners, do hereby recognize October 2014 as National Breast Cancer Awareness Month and proclaim October 19 through 25, 2014, as Pink Ribbon Week in Warren County by wearing and or/ displaying pink ribbons in recognition of breast cancer and in honor of women who are now courageously fighting the battle with breast cancer. We further encourage women to consult with their health care providers concerning regular screening and to promote early detection of breast cancer by having regular clinical breast examinations, getting regular mammograms, and practicing monthly breast self-examination.

Signed this 6th day of October 2014

On motion of Commissioner Jordan, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Agenda Item 6G -Tax Release Requests Over \$100 were approved, with Commissioner Ruby Downey abstaining from the vote:

Over \$100	10/6/2014	Date: _____
ERROR CORRECTION RELEASES:		
KOLB DENNIS SR	2014 34523 300 D10 50C	20008 \$218.61 DID NOT RECEIVE AGEX/DID QUALIFY
LOWES FOOD OF WARRENTON	2014 6420 321	2073 \$37,659.52 ASSESSED INCORRECTLY/REBILLED CORRECTLY
PULLEY WALTER H & JOYCE S	2014 10674 301 D4D441	8350 \$260.00 DWELLING IN VP COND
SOUTHERLAND TINA	2014 781 300 C10 79A1	13641 \$260.76 MH DOUBLE LISTED/ALSO ON REC 28508
THRIFT CHRISTOPHER	2014 21247 300 D7 52G1	23112 \$206.67 MH SOLD OUT OF THE COUNTY 12/2013
TIME WARNER CABLE INTERNET	2014 18709 204	29704 \$2,370.84 ASSESSED INCORRECTLY
WESTERVELT PETER H & JULIA	2014 36782 300 I2 15	26810 \$563.64 DWELLING OVER ASSESSED
WILLIAMS ELIZABETH,CUSTODIAN	2014 11770 200 G12 26K	24651 \$181.46 SWMH OVER ASSESSED
SUB-TOTAL ERROR CORRECTIONS:		\$41,721.80
SUB-TOTAL CORRECTION RELEASES:		\$41,721.80
Total Releases		\$ 41,721.80

LANDFILL USER FEE RELEASES:

ARCHER KITTY S & OTHERS	2014 39234 300	L2B 3	12800 \$	120.00	PRIVATE HAULER
BELL CHERYL	2014 32136 300	H6 30B	22980 \$	120.00	PRIVATE HAULER
BOYD SADIE L	2014 4017 300	C5 99	1283 \$	120.00	PRIVATE HAULER
BROWN BANZET & DOROTHY	2014 37264 301	D6 30B	16577 \$	120.00	PRIVATE HAULER
CLARY R CLINTON JR	2014 10353 300	J2A 2A	19324 \$	120.00	PRIVATE HAULER
COATS DAVID L	2014 30752 300	K2A 94	10708 \$	120.00	PRIVATE HAULER
DOWNEY RUBY	2014 37930 300	D2 7A	5168 \$	120.00	PRIVATE HAULER
DUSENBERRY LINDA L	2014 20070 300	I2D115	18670 \$	120.00	PRIVATE HAULER
FIELDS ANNIE G	2011 18966 300	A5 1	3648 \$	120.00	DWELLING VACANT SINCE 2008
FIELDS ANNIE G	2013 18966 300	A5 1	3648 \$	120.00	DWELLING VACANT SINCE 2008
FIELDS ANNIE G	2014 18966 300	A5 1	3648 \$	120.00	DWELLING VACANT SINCE 2008
HARRIS CLYDE P III & OTHERS	2014 35614 300	L3B 1A 2A	6097 \$	120.00	PRIVATE HAULER
HARRIS W DENNIS JR	2014 18325 300	E8 8A	6137 \$	240.00	PRIVATE HAULER
HICKERSON DONNA K	2014 23879 300	B7 139	20540 \$	120.00	PRIVATE HAULER
HUX C L	2014 5695 300	J2A 86	8110 \$	120.00	PRIVATE HAULER
INGLEDUE JANICE L	2014 21309 300	K3A 64	5509 \$	120.00	PRIVATE HAULER
KENNEDY RALPH	2014 16110 300	K2A 109	15699 \$	120.00	PRIVATE HAULER
LAMBERT CASSANDRA & R K DAVIS	2014 25005 300	C5 189 B1	5502 \$	120.00	DWELLING BURNED IN 2013
MARTIN BRADY A	2014 17768 300	L4C 29	11198 \$	120.00	PRIVATE HAULER
MUSTIAN HOWARD M JR	2014 28407 311	D3 65	10546 \$	120.00	NO ELECTRICITY
PADGETT THOMAS B	2014 29046 300	L3B 13A	8872 \$	120.00	PRIVATE HAULER
POWELL FRED H JR & PATRICIA B	2014 19819 300	E2 27	3575 \$	120.00	MH VACANT SINCE 2008/NO LFUF
POWELL WALTER HEIRS	2014 32323 300	J11 14	10237 \$	120.00	DWELLING NOT LIVABLE
ROBERTSON RICHARD MASON	2014 34615 301	L2D 287	7390 \$	120.00	PRIVATE HAULER
SHACKELFORD C C JR	2014 18052 300	K2A 131	15159 \$	120.00	PRIVATE HAULER
SLATE GEORGE W & EDNA S	2014 39472 300	L3C 13	15607 \$	120.00	PRIVATE HAULER
THOMAS BRADLEY L	2014 8698 300	H1C 130	6915 \$	120.00	PRIVATE HAULER
VAUGHAN FRANK	2014 41735 200		27079 \$	120.00	PRIVATE HAULER
WILLIAMS JACQUELINE	2014 14678 200		27097 \$	120.00	PRIVATE HAULER
WINSLOW JACK R & AMY	2014 18706 301	L3D 80	21223 \$	120.00	PRIVATE HAULER
WOLFE DANIEL G	2014 30484 300	L3D 59	15308 \$	120.00	PRIVATE HAULER
ZIMMERMAN BOBBY DEAN	2014 26461 302	D6 75	13436 \$	120.00	NO ELECTRICITY
TOTAL LFUF RELEASES:			\$ 3,960.00		
Total Releases			\$ 45,681.80		

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 3 to the FY 2014-15 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2014/2015
Amendment No. 3**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Detention Facility	\$ 47,466
Finance Office	8,050
Parks and Recreation	900
DSS Public Assistance	43,200
Health Department	6,926
Sheriff's Office	44,438
Contingency	(8,050)
Building, Grounds and Maintenance - Major Building Repairs	<u>(47,466)</u>
Total	\$ 95,464

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Miscellaneous Revenue	\$ 900
Restricted Intergovernmental - Health	6,926
Restricted Intergovernmental - Other	44,438
Fund Balance Appropriated	43,200
Total	\$ 95,464

This amendment:

- appropriates additional funds to the Detention Facility budget for a new roof.
 Funding Source: Building, Grounds and Maintenance - Major Building Repairs
- appropriates additional funds to the Finance Office budget for additional audit requirements. This appropriation was approved at the September 8th Board of Commissioners Meeting.
 Funding Source: Contingency
- appropriates additional funds to the Parks and Recreation budget for program supplies.
 Funding Source: Private Contributions
- appropriates additional funds to the DSS Public Assistance budget for Special Adoption Assistance. These funds were received in FY 14 but were not spent.
 Funding Source: Fund Balance Appropriated
- appropriates additional funds to the Health Department budget to agree with state grants.
 Funding Source: NC Department of Health and Human Services
- appropriates additional funds to the Sheriff's Office budget to purchase radio equipment.
 Funding Source: NC Department of Public Safety - Governor's Crime Commission

Respectfully Submitted 10/06/2014

Gloria M. Edmonds

 Gloria M. Edmonds, Finance Director

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Amendment # 3 to the Capital Project Ordinance for the Warren County Simulcast System Upgrade Project - Phase II was adopted:

**CAPITAL PROJECT ORDINANCE
 WARREN COUNTY
 SIMULCAST SYSTEM UPGRADE
 (Amendment No. 3)**

Section 3. The following revenues are anticipated to be available to complete the project:

Investment Income	\$ 116
Proceeds Installment Purchase	750,000
Transfer from Other Funds - General Fund	155,000
Total	\$ 905,116

Section 4 of the above-reference capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Legal & Admin	\$ (127)
Engineering	19,006
Land	(12)
Construction Contract	214,724
System Equipment Contract	700,000
Equipment/Capital	(5,942)
Contingency	(22,533)
Total	\$ 905,116

This amendment adjust the budget to the most recent costs estimates.

Respectfully Submitted 10/6/2014

Gloria M. Edmonds

Gloria M. Edmonds, Finance Director

Having held a required public hearing on Monday, October 6, 2014 at 5:45 pm in the Armory Civic Center Meeting Room, to hear citizen comments regarding FY 2014-15 Rural Operating Assistance Program (ROAP) funding application, the following action was taken.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, FY 2014-15 Rural Operating Assistance Program (ROAP) funding application was approved as presented, with appropriate signatures authorized.

EDTAP	\$ 53,775	EMPL	\$ 10,078
RGP	\$ 47,076	TOTAL	\$110,929

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Interim Department of Social Services Director – Wilbert Ray Morris was designated authorized signatory for DSS Trust Fund Account.

Motion was amended by Commissioner Richardson and seconded by Commissioner Downey to designate Mary Ann Roberson as Department of Social Services Administrative Officer II with signatory authorization for DSS Trust Fund Account.

On motion of Commissioner Richardson, which was seconded by Commissioner Jordan and duly carried by unanimous vote, on recommendation of the Warren County Social Services Board of Directors, Constance Davis was re-appointed to the Social Services (DSS) Board of Directors to fill one of two Board of Commissioner's Appointee positions, second (2nd) three year term expires June 30, 2017.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, on recommendation of the Warren County Social Services Board of Directors, Commissioner Jennifer Jordan was re-appointed to the Social Services (DSS) Board of Directors to fill the second of two Board of Commissioner's Appointee positions, second (2nd) three year term is effective July 1, 2013 through June 30, 2016.

On motion of Commissioner Downey, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Letter of Understanding between Careington International Corp. and the County of Warren to replace the current Warren County Discount Dental Program through NACo, was tabled to the October 15, 2014 Board of Commissioners' work session.

Crystal Smith, Director Warren County Cooperative Extension Service, as a result of Vance County's decision to no longer fund a shared full-time EFNEP Program Assistant position, requested the Board of Commissioners appropriate an additional \$975.07 to cover short-fall in salaries/fringes through the remainder of FY 2014-15. This position is shared with Franklin County.

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, \$975.07 from General Fund Contingency was approved to fund salaries/fringes for a full-time EFNEP Program Assistant position in Cooperative Extension through the remainder of FY 2014-15.

On motion of Commissioner Richardson, which was seconded by Commissioner Downey and duly carried by unanimous vote, Resolution Exempting NC State Highway Patrol Tower Mapping & Structural Analysis Project from G.S. 143-64.31 was adopted, subject to review and approval by County Manager Worth and County Attorney Turrentine. Chairman Baker was authorized to sign the Resolution. Project is estimated to cost under \$10,000 for completion, Funding Source: Simulcast Radio System Upgrades Capital Project.

**NORTH CAROLINA
WARREN COUNTY**

**RESOLUTION EXEMPTING
NC STATE HIGHWAY PATROL TOWER MAPPING & STRUCTURAL
ANALYSIS PROJECT
FROM G.S. 143-64.31**

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively "design services") to be based on qualifications and without regard to fee; and

WHEREAS, Warren County proposes to enter into a contract for design services to facilitate a tower mapping and structural analysis of two towers owned by the NC State Highway Patrol to determine the load bearing capacity of the towers to support radio equipment identified as necessary to complete Phase II of the Simulcast System Upgrade Project; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of G.S. 143-64.31 if the estimated fee for services is less than \$50,000; and

WHEREAS, the estimated fee for design services for the above-described project is less than \$50,000; and

NOW, THEREFORE, THE WARREN COUNTY BOARD OF COMMISSIONERS RESOLVES:

Section 1. The above described project is hereby made exempt from the provisions of G.S. 143-64.31.

Section 2. This Resolution shall be effective upon adoption.

Resolved this the 6th day of October, 2014.

WARREN COUNTY BOARD OF COMMISSIONERS

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, Resolution Exempting Warren County Solid Waste Landfill Gas Monitoring Plan and Gas Monitoring Well Installation Project from G.S. 143-64.31 was adopted, subject to review and approval by County Manager Worth and County Attorney Turrentine. Chairman Baker was authorized to sign the Resolution. Project is estimated to cost under \$20,000 for completion, Funding Source: Public Works Enterprise Fund Budget.

**NORTH CAROLINA
WARREN COUNTY**

**RESOLUTION EXEMPTING
WARREN COUNTY SOLID WASTE LANDFILL GAS MONITORING PLAN
AND GAS MONITORING WELL INSTALLATION PROJECT
FROM G.S. 143-64.31**

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively "design services") to be based on qualifications and without regard to fee; and

WHEREAS, Warren County proposes to enter into a contract for design services to facilitate the preparation of a Solid Waste Landfill Gas Monitoring Plan and the installation of gas monitoring wells as required by the NC Department of Environmental and Natural Resources; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of G.S. 143-64.31 if the estimated fee for services is less than \$50,000; and

WHEREAS, the estimated fee for design services for the above-described project is less than \$50,000; and

NOW, THEREFORE, THE WARREN COUNTY BOARD OF COMMISSIONERS RESOLVES:

Section 1. The above described project is hereby made exempt from the provisions of G.S. 143-64.31.

Section 2. This Resolution shall be effective upon adoption.

Resolved this the 6th day of October, 2014.

WARREN COUNTY BOARD OF COMMISSIONERS

On motion of Commissioner Jordan, which was seconded by Commissioner Downey and duly carried by unanimous vote, "Resolution – Sale of Surplus Warren County Property" and authorization to sale by auction (or authority to discard if not sold), was approved with Chairman Baker authorized to sign the Resolution. Items declared surplus: *John Deere Ridemower LX 280 and 1997 Proline Utility Trailer.*

Bids for repairs to the Health Department Roof were solicited and recorded as indicated on the attached Bid Tabulation. Recommendation was to accept the bid from Baker Roofing Company of Raleigh, NC to complete the roofing project at a cost of \$57,256. Funding source: the FY 15 Buildings & Grounds Maintenance Department budget. Request was made to authorize the County Manager to sign the necessary documents.

PROJECT: HEALTH DEPARTMENT ROOF

BID TABULATION

VENDOR / CONTRACTOR	BASE BID	REMARKS
Baker Roofing Company	\$57,256.00	New white .060 TPO with a 20 year labor and materials warranty. Provide a Baker Roofing Company 2 yr contractors warranty against defects in workmanship.
Gupton Services, Inc.	\$61,400.00	New white .060 TPO membrane with a 15 year Mfg material warranty and 10 year labor warranty.

This is to certify the bids tabulated herein were publicly opened and read aloud at BUILDINGS & GROUNDS MAINTENANCE on the 1st day of October 2014 at 9:00 am in Warren County, Warrenton, North Carolina 27589

Carolyn Boyd Admin
 Witness
Charles Williams

Linda J. Worth
 Signature 10/1/14

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, bid was awarded to Baker Roofing Company of Raleigh, NC in the amount of \$57,256 for the roofing repair contract for the Health Department. Warren County Manager Linda T. Worth was authorized to sign the necessary documents

Having been granted authority to enter into contracts up to but not to exceed \$50,000; contracts executed by the County Manager were presented for the Board of Commissioners' information.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, contracts approved in September 2014 by County Manager Worth were accepted as information only:

RE: Notice of Contract Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreement in the month of September 2014 on behalf of Warren County:

Senior Center

Barn Dinner Theatre
 120 Stage Coach Trail
 Greensboro, NC 27409-1896

Contract for Senior Center trip to the Barn Dinner Theatre on 12/3/14 has been approved. Funds to pay for this trip will come from ticket sales to participants.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's September 2014 Status Report was accepted as information only:

Following is a recap of my work activities for the month of September 2014:

Administration

- Labor Day Holiday (9/1/14)
- Viewed Part 1 of 2014 Local Government Legislative Review Webinar at Kerr-Tar COG Office (9/3/14)
- Participated in Table Top Emergency Management Training Exercise (9/4/14)
- Mtg. with Oxford City Manager to discuss KLRWS matters (9/5/14)
- Attended monthly JCPC Advisory Board Meeting (9/8/14)
- Prepared for and attended Board of Commissioners Regular Meeting (9/8/14)
- Viewed Part 2 of 2014 Local Government Legislative Review Webinar at Kerr-Tar COG Office (9/9/14)
- Attended Special Meeting of DSS Board (9/10/14)

- Prepared for and attended Board of Commissioners Special Meeting (9/12/14)
- Participated in conference call with EDC Director and Development Finance Institute Staff re: CAVE Project (9/19/14)
- Met with EDC Director and Consultant at Buck Spring to discuss conceptual development phase (9/23/14)
- Prepared for and attended Buck Spring Committee Meeting (9/23/14)
- Met with Ms. P. Allen, Domestic Violence service provider (9/24/14)
- Attended meeting with EMS Staff, Medical Directors and others (9/25/14)
- Prepared for and conducted monthly Department Heads Meeting (9/25/14)

Other Activities

- Attended Brunch for M. Winstead, outgoing DSS Director (9/11/14)
- Attended Reception and Ribbon Cutting Ceremony for WCHS NC OJT Academy (9/17/14)
- Attended and participated in new ABC Store Ribbon Cutting Ceremony (9/18/14)
- Attended Heritage Quilters Open House at the Hendrick House (9/19/14)

- Attended African American Cultural Celebration on Courthouse Square (9/20/14)
- Attended Soil Conservation District's Annual Ecology Day at WCMS (9/23/14)
- Attended Kerr-Tar COG Annual Awards Banquet (9/25/14)
- Attended Warren Correctional Facility Annual Awards Program & Luncheon (9/26/14)

Project Updates

Simulcast Radio System Upgrade Project – Phase II

We are reviewing options for radio towers for Phase II of the Radio System Upgrade Project and fine tuning the capital project budget. We will keep the Board posted as we move forward to finalize the proposed plan and costs associated with Phase II of this project.

Buck Spring Project

The Buck Spring Project Committee is finalizing its proposed recommendation of a proposed capital project for the Buck Spring property that will be presented at the Board's Work Session scheduled for 10/15/14. Work at Buck Spring financed by the PARTF grant and county matching funds has been completed.

CDBG Projects

2011 CDBG Grants

Work is ongoing as we make every effort to complete work in the 2011 Scattered Site CDBG Grant Project.

Golden LEAF Community-Based Grantsmaking Initiative

The Golden LEAF Grant Agreement for the \$50,000 Planning Grant for the Warren County CAVE project has been executed and returned. Our CAVE Team is currently working with the School of Government's Development Finance Institute to develop a scope of work to facilitate the preparation of required work products, i.e. pre-development phase (business plan, facility utilization plan; and pre-construction phase (engineering/architectural review, facility design, etc.) to satisfy the GL grant requirements.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NCGS §143-318.11(a)(3) to discuss Attorney Client Privileged Information.

On motion of Commissioner Richardson, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to return to the regular October 6, 2014 monthly meeting.

With no further business to discuss and on motion of Commissioner Richardson which was seconded by Commissioner Ross and duly carried, the October 6, 2014 Board of Commissioners meeting was adjourned at 7:00 pm.


 Angelena Kearney-Dunlap
 Clerk to the Board of County Commissioners