

**MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, APRIL 6, 2015 AT 6:00 PM.**

The meeting was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Tare Davis, Victor Hunt and Jennifer Jordan. Others in attendance: County Manager Linda T. Worth, Finance Director Gloria Edmonds and County Attorney Karlene Turrentine.

A moment of silence was followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

*"Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict".*

*In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.*

*Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?*

***If so, please identify the conflict and refrain from any undue participation in the particular matter involved.***

**Citizen Comments:**

Bill Heflin, Littleton, NC spoke in reference to Agenda Item 6E – Resolution in Support of Kerr Lake Regional Water System Proposed Interbasin Transfer Petition. March 31<sup>st</sup> public hearing conducted in Henderson should have been advertised in local papers, an environmental impact survey is required by law to complete before submission. Requested Board put off consideration of resolution until law is met.

Joey Andrews, Warren County Firemen's Association and Fire Chief of Afton Elberon VFD spoke in support of Agenda Item 7 – Consulting Services Proposal for Phase II Simulcast & Manson Tower Upgrade Project. Additional funds for phase II radio system are needed to upgrade tower to improve radio coverage in areas that have experienced dead spots.

Chief Andrews' 2<sup>nd</sup> comment was regarding county funds for Volunteer Fire Departments. His station's annual tax revenues of \$5,000 have decreased due to the State's method of assessing motor vehicle values. Total decrease in assessed values equals \$47 million, VFD's want an explanation.

Donalvon Lancaster – TOT Subdivision road is too far gone and unsafe, kids do not have a right of way to walk on. The road is narrow and covered in mud. Subdivision may lose postal delivery, the last time that happened lots of mail was stolen. Residents got together and put gravel down but need to cover the whole road. There are other counties that help citizens with improvements to private roads.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, April 6, 2015 Suggested Agenda was adopted as presented.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, minutes of March 2, 2015 regular monthly meeting were approved.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Interest Income Report for February 2015 was approved:

**INTEREST INCOME REPORT  
Month of February 2015**

FUND	FEBRUARY INCOME	FISCAL YEAR TO - DATE
General	148.48	1,122.24
Revaluation	2.85	22.87
E 911 Telephone System	3.24	28.06
Buck Spring Project	2.30	19.96
Ambulance Storage Facility	0.36	3.13
Simulcast System Upgrade	1.51	6.56
Regional Water Enterprise Fund	8.82	57.24
District 1 Enterprise Fund	7.05	58.06
Solid Waste	0.16	2.93
District II Enterprise Fund	9.25	68.89
District III Phase II BANS	1.08	9.36
District III Enterprise Fund	2.58	11.96
Soul City Pump Station Improvements	0.30	2.58
District III Phase III	0.01	0.51
	187.99	1,414.35

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Tax Collector's Report for February 2015 was accepted in accordance with GS 105-350:

**Tax Collector's Report  
to the Warren County Board of Commissioners  
For the Month February 2015**

**Current Year Collections**

Tax Year	Charge	Collected in February	Collected to Date	Balance Outstanding	Percentage Collected
February 2015 FY15	\$16,380,555	\$480,317	\$15,356,850	\$1,023,706	93.75
February 2014 FY14	\$16,778,318	\$326,895	\$15,372,610	\$1,405,708	91.62

**Delinquent Collections**

Year	Charge	Collected	Balance	Percentage
2013	\$660,762	\$30,276	\$310,846	47.04
2012	257,147	6,054	67,311	26.18
2011	157,347	2,735	23,152	14.71
2010	121,460	2,305	13,748	11.32
2009	101,213	845	8,174	8.08
2008	98,212	1,562	7,961	8.11
2007	104,730	1,707	6,163	5.89
2006	106,778	1,829	4,661	4.37
2005	91,027	974	4,551	5.00
2004	82,600	224	1,464	1.77
<b>Total Delinquent Years</b>	<b>\$ 1,781,276</b>	<b>\$48,511</b>	<b>\$ 448,031</b>	<b>\$ 2,540,944</b>

**Other February Receipts**

County Penalties	\$ 21,700	\$ 92,346
Landfill User Fees	\$ 79,628	\$ 1,125,098
Municipalities	\$ 46,744	\$ 620,008
Fire District Taxes	\$ 32,033	\$ 783,561
Advance Taxes	\$ 5,154	\$ 9,302
<b>February GRAND TOTAL</b>	<b>\$ 714,087</b>	<b>\$18,435,196</b>

*Starlin L. Beatty, Tax Administrator*      3/13/2015  
Starlin L. Beatty, Tax Administrator      DATE

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Tax Release Requests (Over \$100) were approved:

Over \$100	3/27/2015		Date: _____	
<b><u>ERROR CORRECTION RELEASES:</u></b>				
ALLEN BETTY B	2014 46212 200		29198	\$202.15 MH MOVED TO VANCE CO FOR 2014
BOYD MOLLIE HEIRS	2004 4140 104	H1C 148	32763	\$116.11 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2005 4140 105	H1C 148	35130	\$110.71 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2006 4140 106	H1C 148	37710	\$105.31 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2007 4140 107	H1C 148	40244	\$99.92 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2008 4140 108	H1C 148	42729	\$102.93 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2009 4140 109	H1C 148	45390	\$215.24 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2010 4140 110	H1C 148	48373	\$207.21 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2011 4140 111	H1C 148	51600	\$200.00 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2012 4140 112	H1C 148	55632	\$197.38 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2013 4140 113	H1C 148	60635	\$183.82 MAPPED INCORRECTLY
BOYD MOLLIE HEIRS	2014 4140 300	H1C 148	1390	\$167.08 MAPPED INCORRECTLY
BROWN DONALD R	2014 28098 200		28020	\$249.44 SOLD BOAT
HARRISON ALICE K	2014 1972 200		26657	\$165.80 DOES NOT OWN MH
HAYES JIMMIE M	2010 21204 300	C10 84A	24089	\$489.33 DW ALSO CHARGED ON C10 84 A1
HAYES JIMMIE M	2011 21204 111	C10 84A	24089	\$504.16 DW ALSO CHARGED ON C10 84 A1
HAYES JIMMIE M	2012 21204 112	C10 84A	24089	\$541.24 DW ALSO CHARGED ON C10 84 A1
HAYES JIMMIE M	2013 21204 113	C10 84A	24089	\$541.24 DW ALSO CHARGED ON C10 84 A1
HAYES JIMMIE M	2014 21204 300	C10 84A	24089	\$541.24 DW ALSO CHARGED ON C10 84 A1
HAYES JIMMIE M	2010 21204 110	C10 84A1	60347	\$387.14 CLERICAL ERROR/DW LISTED TWICE
HAYES JIMMIE M	2011 21204 111	C10 84A1	61952	\$389.48 CLERICAL ERROR/DW LISTED TWICE
HAYES JIMMIE M	2012 21204 312	C10 84A1	24218	\$369.31 CLERICAL ERROR/DW LISTED TWICE
HAYES JIMMIE M	2013 21204 113	C10 84A1	24218	\$342.44 CLERICAL ERROR/DW LISTED TWICE
HAYES JIMMIE M	2014 21204 301	C10 84A1	24218	\$320.02 CLERICAL ERROR/DW LISTED TWICE
MARESCA MARIO	2013 5983 301		18934	\$107.80 BOAT DISCOVERED TWICE IN ERROR
MOSS JESSIE D	2004 33716 104		32675	\$222.01 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2005 33716 105		35029	\$211.69 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2006 33716 106		37609	\$201.37 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2007 33716 107		40126	\$191.05 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2008 33716 108		42577	\$182.36 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2009 33716 109		45245	\$166.47 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2010 33716 110		48180	\$184.20 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2011 33716 111		51413	\$172.85 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2012 33716 112		55330	\$162.66 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2013 33716 113		60177	\$156.22 MH MOVED OUT OF COUNTY
MOSS JESSIE D	2014 33716 200		28318	\$141.96 MH MOVED OUT OF COUNTY
STEVENSON ANNIE	2014 20433 200		27957	\$219.99 MH LOCATED IN FRANKLIN CO
<b>SUB-TOTAL ERROR CORRECTIONS:</b>				<b>\$9,049.23</b>
<b><u>MOTOR VEHICLE RELEASES:</u></b>				
BULLOCK ALBERT	2005 5334 105	RXY8138	34571	\$128.66 VEHICLE SOLD
BULLOCK ALBERT	2006 5334 106	VWT8980	36922	\$226.44 VEHICLE SOLD
BULLOCK ALBERT	2006 5334 106	TTM4934	38741	\$142.18 VEHICLE SOLD
FLEMING JUDY EDMONDS	2006 11098 106	TVJ 4099	36855	\$215.97 CAR LISTED IN EDGEcombe CO
GHEE GLENDA M	2011 29506 111	ABT9595	50585	\$142.43 CAR TOTALED, WAS PRORATED
<b>SUB-TOTAL MOTOR VEHICLE RELEASES:</b>				<b>\$215.97</b>
<b>SUB-TOTAL CORRECTION RELEASES:</b>				<b>\$9,049.23</b>
<b>Total Releases</b>				<b>\$ 9,265.20</b>
<b><u>LANDFILL USER FEE RELEASES:</u></b>				
COFFMAN SHARON & ROBERT DAVIS	2014 37000 300	I3D306	52066	\$ 120.00 APPLICATION MISSED IN DEC
MILLER CATHY & MIKE	2013 33215 113		60240	\$ 128.79 NO BLDG/CAMPER NO LONGER IN COUNTY
ROBERSON ALMA	2011 21276 111	D7 1H	52066	\$ 117.00 HOUSE NOT LIVEABLE/DOG DIED
ROBERSON ALMA	2012 21276 112	D7 1H	56274	\$ 117.00 HOUSE NOT LIVEABLE/DOG DIED
ROBERSON ALMA	2013 21276 113	D7 1H	61901	\$ 122.00 HOUSE NOT LIVEABLE/DOG DIED
ROBERSON ALMA	2014 21276 300	D7 1H	14579	\$ 122.00 HOUSE NOT LIVEABLE/DOG DIED
<b>TOTAL LFUF RELEASES:</b>				<b>\$ 726.79</b>
<b>Total Releases</b>				<b>\$ 9,991.99</b>

County Manager approved Tax Release Requests (Under \$100) were accepted:

Under \$100

3/27/2015

Date: <sup>LW</sup> 3/10/15

**ERROR CORRECTION RELEASES:**

NAME	Year	ACCT#	MAP #	RECORD:	AMOUNT	REASON
MATTOX TIMOTHY	2014	37592 300	L2D297	5014	\$ 2.71	CLERICAL ERROR/NO INTEREST
SERLS FRANK H	2014	36547 200		28698	\$ 60.74	SOLD BOAT NOV 2012
SUBURBAN PROBANE LP	2014	28556 201		28124	\$ 8.89	ALREADY PAID

SUB-TOTAL ERROR CORRECTIONS: \$ 72.34

**MOTOR VEHICLE RELEASES:**

ALSTON CELESTINE	2009	4496 109	YNC3747	44864	\$8.34	LIVES IN MD
BULLOCK ALBERT	2007	5334 107	XSB2161	39862	\$43.31	VEHICLE SOLD
DESMOND BERTHA MAE	2006	20166 106	STZ8489	36889	\$20.33	VEHICLE SOLD
GREEN JAMES D JR	2009	16223 109	VRJ4158	45007	\$7.52	IN SOMEONE ELSE'S NAME
GREEN JAMES D JR	2010	16223 110	VRJ4158	47860	\$8.63	IN SOMEONE ELSE'S NAME
GREEN JAMES D JR	2012	16223 112	VRJ4158	54020	\$5.70	IN SOMEONE ELSE'S NAME
SILVER FRANK JUNIOR	2005	7227 105	TZM9147	34661	\$16.69	VEHICLE SOLD
SILVER FRANK JUNIOR	2006	7227 106	VRJ5520	36813	\$29.60	VEHICLE SOLD
WILLIAMS EARNEST THOMAS	2005	4948 105	TSM6045	34863	\$45.85	SOLD VEHICLE

SUB-TOTAL MOTOR VEHICLE RELEASES: \$183.77

SUB-TOTAL CORRECTION RELEASES: \$72.34

Total Releases \$ 256.11

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, "Resolution in Support of Kerr Lake Regional Water System Proposed Interbasin Transfer Petition" was adopted with authorization granted to Chairman Richardson to sign same.



**WARREN COUNTY BOARD OF COMMISSIONERS**

602 WEST RIDGEWAY STREET  
POST OFFICE BOX 619  
WARRENTON, NORTH CAROLINA 27589

Berry Richardson, Chairman  
Jennifer Jordan, Vice Chairman  
Bertadean Baker  
Tare Davis  
Victor Hunt

Linda T. Worth  
County Manager

Angelena Kearney-Dunlap  
Clerk to the Board

County of Warren  
State of North Carolina

**Resolution in Support of Kerr Lake Regional Water System  
Proposed Interbasin Transfer Petition**

**WHEREAS**, the Warren County Public Water System is located within portions of the Roanoke, Tar and Fishing Creek River basins; and

**WHEREAS**, the Kerr Lake Regional Water System, of which Warren County is a Partner, has already obtained an allocation of storage in Kerr Lake from the US Army Corps of Engineers equivalent to an average annual water demand of 20 MGD; and

**WHEREAS**, the Kerr Lake Regional Water System has projected reasonable increases in water demand based on moderate growth projections and continued efforts to replace unreliable and often contaminated groundwater supplies with reliable treated water; and

**WHEREAS**, the total of all the Kerr Lake Regional Water System Partners and wholesale customers is projected to require an average annual water demand of almost 14 MGD and 17.4 MGD on an average basis in a maximum calendar month by 2045, which is less than the allocation provided by the US Army Corps of Engineers; and

**WHEREAS**, the projected interbasin transfer in 2045 is 14.2 MGD on an average basis in a maximum calendar month and exceeds the current grandfathered Interbasin Transfer Certificate of 10 MGD; and

**WHEREAS**, the proposed interbasin transfer can occur using existing pipeline infrastructure already in place; and

**WHEREAS**, the alternatives to the transfer all have substantially higher cost, significant potential environmental impacts from pipeline and other infrastructure construction, with no identified benefit to the environment; and

**WHEREAS**, the effects of the proposed transfer in the Roanoke River basin on key indicators of lake levels, dam outflow and hydropower generation have been analyzed and shown to have no detrimental impacts; and

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WHEREAS, wastewater facilities treating wastewater from use of this additional water have previously had impacts analyzed and have already received their permits; and

WHEREAS, the local governments have required program elements to minimize potential impacts of growth.

NOW THEREFORE, be it hereby resolved that:

The Warren County Board of Commissioners supports the requested interbasin transfer request of the Kerr Lake Regional Water System as an efficient means to meet the projected water demands of the region it serves.

Adopted this the 6<sup>th</sup> day of April, 2015.



WARREN COUNTY BOARD OF COMMISSIONERS

*Barry Richardson*  
Barry Richardson, Chairman

TESTE:  
*Angela Kearney-Dunlap*  
Angela Kearney-Dunlap, Clerk to the Board

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, "Resolution in Support of Take Pride in Lake Gaston Clean-Up Day 2015," scheduled for May 30, 2105, was adopted with Chairman Richardson authorized to sign same.

County of Warren  
State of North Carolina

**Resolution in Support  
Of  
Take Pride in Lake Gaston Clean-Up Day 2015**

WHEREAS, there is a need to improve the appearance of Lake Gaston by removing litter and debris that create eyesores and harm the environment; and

WHEREAS, a clean Lake Gaston environment positively impacts water safety, economic development, travel, tourism and quality of life; and

WHEREAS, the Lake Gaston Association is sponsoring Take Pride in Lake Gaston clean-up of the lake on May 30, 2015 in an effort to educate citizens on the harmful effects of litter; and

WHEREAS, there is a need for citizen participation in maintaining the beauty of our county, and

WHEREAS, it is in the interest of Warren County to support our volunteers in efforts to improve the appearance of the county;

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Warren County, NC that it endorses and supports the Take Pride in Lake Gaston Clean-Up Day 2015 initiative.

Adopted this the 6<sup>th</sup> day of April 2015.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, "Resolution Declaring April 26 – May 3, 2015 as Soil & Water Stewardship Week" was adopted with Chairman Richardson authorized to sign same.

Soil & Water Stewardship Week  
2015

PROCLAMATION






Whereas fertile soil and clean water provide us with our daily sustenance, and  
Whereas effective conservation practices have helped provide us a rich standard of living, and  
Whereas our security depends upon healthy soil and clean water, and  
Whereas stewardship calls for each person to help conserve these precious resources,

Therefore, I do hereby proclaim  
**April 26 to May 3, 2015**  
**Soil & Water Stewardship Week**

  
Name  
Barry Richardson

CHAIRMAN, WARREN COUNTY BOARD  
Title

APRIL 6, 2015  
Date

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, "Resolutions in Support of Environmental Action Team (EAT) Projects" were adopted with Chairman Richardson authorized to sign both.

**Resolution # 1:**



**WARREN COUNTY BOARD OF COMMISSIONERS**  
 602 WEST RIDGEWAY STREET  
 POST OFFICE BOX 619  
 WARRENTON, NORTH CAROLINA 27589

Barry Richardson, Chairman  
 Jennifer Jordan, Vice Chairman  
 Bertadean Baker  
 Tare Davis  
 Victor Hunt  
  
 Linda T. Worth  
 County Manager  
  
 Angelena Kearney-Dunlap  
 Clerk to the Board

*State of North Carolina*  
*County of Warren*

**RESOLUTION**

*In*  
**Support of Environmental Action Team (EAT)  
 Environmental Justice Documentation Project**

*Whereas, it is appropriate to preserve our natural resources to ensure a healthy and vibrant community; and*

*Whereas, many threats exist that will endanger clean air, pure water and a healthy way of life for Warren County and surrounding areas; and*

*Whereas, the Environmental Action Team (EAT) has begun a project to document such threats to our community.*

*Now, therefore, be it declared that the Warren County Board of Commissioners expresses its support of actions taken by the Environmental Action Team (EAT) to preserve records of Warren County's efforts to preserve our natural resources through documentation.*

*Let it further be declared that the County of Warren supports efforts to preserve the environment for future generations to come and encourages the citizenry to contribute to our community's welfare by supporting this worthwhile and timely project.*

*Duly resolved this the 6<sup>th</sup> day of April 2015.*

*Barry Richardson*  
 Warren County Board of Commissioners  
 Barry Richardson, Chairman

ATTEST:  
*Angelena Kearney-Dunlap*  
 Angelena Kearney-Dunlap, Clerk to the Board



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**Resolution # 2:**



**WARREN COUNTY BOARD OF COMMISSIONERS**  
 602 WEST RIDGEWAY STREET  
 POST OFFICE BOX 619  
 WARRENTON, NORTH CAROLINA 27589

**County of Warren**  
**State of North Carolina**

Barry Richardson, Chairman  
 Jennifer Jordan, Vice Chairman  
 Bertadean Baker  
 Tare Davis  
 Victor Hunt  
  
 Linda T. Worth  
 County Manager  
  
 Angelena Kearney-Dunlap  
 Clerk to the Board

**A RESOLUTION PROCLAIMING THE MONTH OF SEPTEMBER 2015 AS  
 "NATURAL RESOURCES APPRECIATION MONTH: A CELEBRATION OF  
 POLINATORS OUR HEREOS"**

**IN WARREN COUNTY, NORTH CAROLINA**

**WHEREAS**, farmers depend on pollinator species such as bees, ants, butterflies, birds and bats to successfully produce approximately one third of all United States agricultural output; and

**WHEREAS**, in addition to food, pollinators are vital to the production of fibers, edible oils, medicines, and other products; and

**WHEREAS**, urban and rural beekeepers play an important role in state and federal agriculture production; and

**WHEREAS**, agriculture is a key driver of rural and state economies and the tremendous productivity of United States farmers benefits the national economy and the country's international trade balance; and

**WHEREAS**, pollinator loss poses a significant threat to United States agriculture and the ability of our farmers to feed a growing world population; and

**WHEREAS**, pollinators are essential organisms in the ecosystems that provide biodiversity, recreation and enjoyment for people and habitat for wild plants and animals; and

**WHEREAS**, the Warren County Board of Commissioners recognizes the serious threat posed by pollinator loss and the key role that federal, state and local government plays as landowners and managers, regulators of pesticide products, and financial and technical assistance providers to farmers and other private landowners;

**NOW, THEREFORE, BE IT RESOLVED** by the Warren County Board of Commissioners that it fully supports efforts to: develop best management practices and enhance pollinator habitats on county owned lands; incorporate pollinator health as a component of all future county restoration and reclamation projects; revise guidance documents for designed landscapes and public buildings in order to incorporate pollinator-friendly practices; increase both the acreage and forage value of pollinator habitat in Warren County; provide technical assistance in collaboration with land-grant university-based cooperative extension services to federal departments and agencies, state, local and tribal governments, and other entities and individuals including farmers and ranchers;

assist state and state wildlife organizations, as appropriate, in identifying and implementing projects to conserve pollinators through the revision and implementation of State Wildlife Action Plans; assess the effects of systemic pesticides on bee and other pollinator health and take corresponding action, as appropriate, to protect pollinators from pesticides; and take immediate measures to support pollinators during the current growing season and thereafter; including planting pollinator-friendly vegetation, increasing flower diversity in plantings, limiting mowing practices, and avoiding the use of pesticides in sensitive pollinator habitats through use of integrated vegetation and pest management practices.

**BE IT FURTHER RESOLVED** that Warren County Board of Commissioners is a willing partner in the Warren County Environmental Action Teams (EAT) 2015 pollinator celebration, education and protection efforts and will work with EAT and other partners to closely monitor actions and progress on these and related efforts of utmost importance to the county, state and our national food supply, agriculture economies, and natural resources.

**NOW, THEREFORE, I, Barry Richardson, Chairman of the Warren County Board of Commissioners, do hereby proclaim the month of September to be**

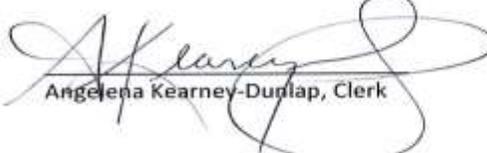
***"NATURAL RESOURCES APPRECIATION MONTH:  
A CELEBRATION OF POLLINATORS OUR HEREOS"***

and encourage all Warren County officials, employees, schools and residents to participate in county events and activities in observance and support of our vital natural resources pollinators.

**Adopted this the 6<sup>th</sup> day of April 2015.**

  
Barry Richardson, Chairman  
Warren County Board of Commissioners

ATTEST:

  
Angelena Kearney-Dunlap, Clerk



TSS Partners' proposal to provide consulting services for Phase II Simulcast Radio System and Manson Tower Upgrade Project was presented. The project continues the Phase I radio system upgrades project that was managed by TSS Partners, cost for both components of the Phase II project is \$80,000. Upon approval, a budget amendment appropriating the necessary funding from Fund Balance will be presented for the Board's approval.

On motion of Commissioner Davis, which was seconded by Commissioner Hunt and duly carried by unanimous vote, TSS Partners' consulting services proposal for the Phase II Simulcast and Manson Tower Upgrade Project at a cost of \$80,000 was approved with Warren County Manager Worth authorized to sign consulting service contract. Funding Source: Fund Balance.

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment # 8 to the FY 2014-15 Warren County Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE  
2014/2015  
Amendment No. 8**

**Section 1** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

**Increase/(Decrease) Appropriations:**

Armory	\$	425
Economic Development		25
Library		450
Emergency Medical Services		700
Sheriff's Office		3,074
Detention Facility		1,613
Animal Control		800
Court Facilities		3,800
Child Support Enforcement		28,302
DSS Administration		12,084
Transfer to Other Funds - Simulcast System Upgrade		80,000
Building Grounds & Maintenance - Contingency		(3,213)
Building Grounds & Maintenance - Major Building Repairs		(3,800)
<b>Total</b>	<b>\$</b>	<b>124,260</b>

**Section 2** of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

**Increase/(Decrease) Revenues:**

Miscellaneous Revenue	\$	3,874
Restricted Intergovernmental - DSS 1571		12,084
Fund Balance Appropriated		108,302
<b>Total</b>	<b>\$</b>	<b>124,260</b>

**This amendment:**

- appropriates additional funds to the Armory, Economic Development, Library and Emergency Medical Services for yearly inspections not originally budgeted.  
Source of Funding: Building, Grounds & Maintenance - Contingency
- appropriates additional funds to the Sheriff's Office for vehicle repairs.  
Source of Funding: Miscellaneous Revenues - Insurance Claims
- appropriates additional funds to the Detention Facility for repairs and maintenance (i.e., water lines).  
Source of Funding: Building, Grounds & Maintenance - Contingency
- appropriates additional funds to the Animal Control budget for contracted services (i.e., equine care).  
Source of Funding: Miscellaneous Revenues - Private Contributions
- appropriates additional funds to the Court Facilities budget for building repairs and maintenance (i.e., painting upstairs courtroom and restrooms).  
Source of Funding: Building, Grounds & Maintenance - Major Bdlg. Repairs
- appropriates funds to the Child Support Enforcement budget for purchase of computer equipment. These funds are child support incentive funds received in FY 14 but not spent.  
Source of Funding: Fund Balance Appropriated
- appropriates funds to the DSS Administrative budget for Low-Income Home Energy Assistance to agree with State allocations.  
Source of Funding: NC Department of Health and Human Services  
Division of Social Services
- appropriates funds to the Transfer to Other Funds - Simulcast System Upgrade budget for engineering fees.  
Source of Funding: Fund Balance Appropriated

Respectfully Submitted 4/6/2015

*Gloria M. Edmonds*

\_\_\_\_\_  
Gloria M. Edmonds, Finance Director

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Amendment # 4 to the Warren County Simulcast System Upgrade Project to appropriate funding to Engineering (project management) services was adopted:

**CAPITAL PROJECT ORDINANCE  
WARREN COUNTY  
SIMULCAST SYSTEM UPGRADE  
(Amendment No. 4)**

**Section 3.** The following revenue is anticipated to be available to complete the project:

Transfer from Other Funds - General Fund	\$	80,000
<b>Total</b>	<b>\$</b>	<b>80,000</b>

**Section 4** of the above-reference capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Engineering	\$	80,000
<b>Total</b>	<b>\$</b>	<b>80,000</b>

This amendment adjust the budget to the most recent costs estimates.

Respectfully Submitted 4/6/2015

*Gloria M. Edmonds*

Gloria M. Edmonds, Finance Director

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Interim Department of Social Services Director Wilbert Morris and/or County Manager Linda T. Worth were authorized as signatories related to the Department of Social Services Trust Fund Account.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Administrative Officer II Mary Ann Roberson was authorized as signatory related to the Department of Social Services Trust Fund Account.

Having discussed the following items during March 18, 2015 Board of Commissioners’ work session, actions were taken as recorded:

1. Warren County Health Department’s Tobacco Free Grounds Policy, and
2. Amendments to Warren County Board of Commissioners “Rules of Procedure; Rule 32. Appointments”

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, Warren County Health Department’s Tobacco Free Grounds Policy as presented by the Health Director, inclusive as part of the Health Department’s ongoing accreditation process was approved:

**WARREN COUNTY HEALTH DEPARTMENT  
Policy**

<b>TITLE:</b>	Tobacco-Free Grounds Policy
<b>DEVELOPED:</b>	July 15, 2011
<b>DATES REVISED:</b>	
<b>DATES REVIEWED:</b>	7/6/2012; 7/3/2013, May 2014

**Purpose**  
To provide a tobacco-free environment and promote the health and well being of all who utilize the services of Warren County Health Department.

**Policy**  
Warren County Health Department will prohibit smoking and other tobacco usage up to 50 feet of the building.

**Definitions**

Smoking- The use or possession of a lighted cigarette, lighted cigar, lighted pipe, or any other lighted tobacco product.

Other Tobacco products- snuff, snus, spit tobacco, spit less tobacco, chewing tobacco, and smokeless tobacco

**Responsibilities**

All staff shares in the responsibility for compliance.

**Procedure**

- 1) Copies of this policy will be distributed upon employee hire and when revised.
- 2) Appropriate signage will be posted at all building entrances and on the grounds.
- 3) The Warren County Health Department provides support to employees who want to quit the use of tobacco products. These employees are encouraged to talk to their health care provider about quitting; ask about appropriate pharmacotherapy available through the employee’s insurer and use the free quitting support services of the North Carolina Tobacco Use Quitline at 1-800-QUIT-NOW, available from 8AM-12 midnight 7 days per week. Employees are permitted to take breaks to use the Quitline services during work time.
- 4) The success of this policy will depend upon the thoughtfulness, consideration, and cooperation of all staff. All staff are asked to help with compliance when it comes to clients, contractors, vendors, and visitors by politely informing them of the policy and asking that they refrain from smoking or using tobacco on the grounds. The 1-800-QUIT-NOW free telephone tobacco use cessation support number is posted in appropriate locations of the buildings.
- 5) Any problems with enforcement or adherence to this policy should be brought to the attention of the appropriate supervisor and handled through the normal chain-of-command. Employees who violate this policy will be subject to the same disciplinary actions that accompany infractions of other Warren County government policies.

**Reference Plans and Policies**

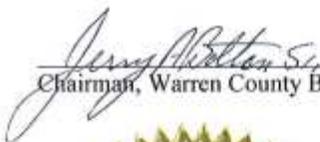
North Carolina Tobacco Control and Prevention Branch  
North Carolina General Statute 143-599

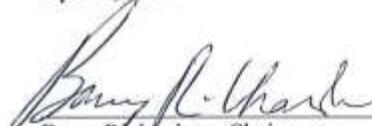
February 2011

Adopted: July 15, 2011

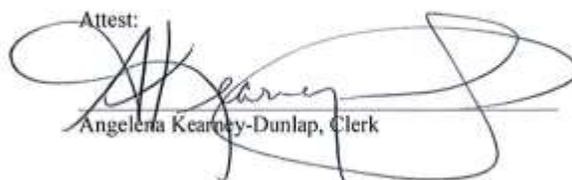
Date: April, 2015

April 6, 2015

  
 \_\_\_\_\_  
 Chairman, Warren County Board of Health

  
 \_\_\_\_\_  
 Barry Richardson, Chairman  
 Warren County Board of Commissioners



Attest:  
  
 \_\_\_\_\_  
 Angelena Kearney-Dunlap, Clerk

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendments to Warren County Board of Commissioners “**Rules of Procedure; Rule 32. Appointments**” were adopted:

## ORDINANCE

Rules of Procedure  
for the  
Warren County Board of Commissioners

**Proposed revisions to Rule 32. Appointments.**

The board shall use the following procedures to make appointments to fill vacancies in the board itself or in other boards and public offices over which the board has power of appointment:

Appointments to fill Vacancies in the Board of Commissioners

The chair shall open the floor to nominations, whereupon the members shall put forward and debate names of possible appointees. When debate ends, the chair shall call the roll of the members, and each member shall vote. The votes shall not be tallied until each member has voted.

Appointments to fill Vacancies in Other Boards and Public Offices

Nominations of individuals to fill vacancies in other boards and public offices over which the board has power of appointment will be received by the Clerk to the Board and presented to the board for consideration of appointment.

The chair shall open the floor to consider nominations, whereupon the members shall put forward and debate names of recommended appointees. More than one recommended appointee being considered for the same board or other public office having like terms of appointment may be considered in the same motion. When debate ends, the chair shall call the roll of the members, and each member shall vote. The votes shall not be tallied until each member has voted.

Each vote to fill vacancies in the board itself or in other boards and public offices shall be decided by a majority vote. It is the duty of each commissioner present to vote for as many appointees as there are appointments to be made.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, request from Mr. Curtis Collins of Martin Luther King Jr Blvd, Warrenton for waiver of permit fees in the amount of \$615.88 (related to his rebuild of home destroyed by fire, appx 2,077 sq. ft.) was approved.

On motion of Commissioner Hunt, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Macon Robertson, Director, Warren County Public Utilities was designated as Voting Delegate and Teresa Harris, Public Utilities Superintendent/ORC was designated Alternate Voting Delegate to the NC Rural Water Associations' Annual Meeting, May 13, 2015.

On motion of Commissioner Davis, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Calvin T. Boyd was appointed to the Parks & Recreation Commission for a three year term expiring January 31, 2018.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Charles Jefferson was re-appointed to a third (3<sup>rd</sup>) term on the Home & Community Care Block Grant Committee. Term expires March 31, 2018.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Jennie Johnson Franklin was re-appointed to a fifth (5<sup>th</sup>) term, At-Large, on the Home & Community Care Block Grant Committee. Term expires March 31, 2018.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Rhonda Smith, Aging Advisor with Kerr Tar Regional Council of Government (COG) was appointed to replace Diane Cox, Kerr Tar COG Executive Director on the Home & Community Care Block Grant Committee. Term runs concurrent with employment as Aging Advisor with Kerr Tar Regional Council of Government.

Warren County engaged Rivers & Associates, Inc., Engineers, to assist with determining the asset value of the Middleburg Water System in order to establish a price for the purpose of selling the system to the City of Henderson, NC. Evaluation involved two primary components:

- 1) Estimated depreciated present value of the Middleburg Water System Infrastructure: \$62,141, and
- 2) Estimated present value of ten years of lost revenue associated with the Middleburg Water System: \$140,361.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Evaluation Report for the Middleburg Water System Assets as prepared by

Rivers & Associates, Inc., Engineers was accepted for the purpose of selling the system to the City of Henderson at a present value of \$202,502.

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Time Warner Cable’s formal request to install Steel Conduit Fiber Optics, a 4” steel conduit, containing a fiber optic communications cable, along the route of existing water and sewer lines as they cross over the Blue Mud Creek, along Rooker Dairy Rd in Norlina was approved, upon recommendation and concurrence by the Public Utilities Director Macon Robertson.

Sheriff Johnny Williams informed the Board that Police K-9 “Jack” has proven to be a liability to the Warren County Sheriff’s Office in that he has a history of aggression, which included biting. Therefore, Sheriff’s Office sought authorization to humanely dispose of K-9 “Jack” on recommendation of Ventosa Kennel, Inc. of Scotland Neck, NC. Requested authorization by adoption of resolution, with Chairman Richardson authorized to sign same.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by a majority vote, “Resolution Authorizing Disposal of County Property” (K-9 Jack) was adopted:

Votes were as follows:           Ayes: Jordan, Hunt, Baker & Davis  
   Nay: Richardson

Motion carried, “Resolution Authorizing Disposal of County Property” (K-9 Jack) was adopted.



**WARREN COUNTY BOARD OF COMMISSIONERS**  
 602 WEST RIDGEWAY STREET  
 POST OFFICE BOX 619  
 WARRENTON, NORTH CAROLINA 27589

Barry Richardson, Chairman  
 Jennifer Jordan, Vice Chairman  
 Bertadean Baker  
 Tara Davis  
 Victor Hunt  
  
 Linda T. Worth  
 County Manager  
  
 Angelena Kearney-Dunlap  
 Clerk to the Board

*County of Warren*  
*State of North Carolina*

**Resolution**  
**Authorizing Disposal of County Property**

**WHEREAS**, Article 12 of NC GS §160A-265. “Use and disposal of property” authorizes a county to dispose of certain property; and

**WHEREAS**, the Warren County Sheriff’s Office in an effort to protect the public uses Police K-9’s for certain law enforcement duties; and

**WHEREAS**, due to several issues of aggression Police K-9 “Jack” has been determined to be a serious liability to the Warren County Sheriff’s Office, a danger to his handlers and the public.

**NOW, THEREFORE BE IT RESOLVED** that the Warren County Board of Commissioners hereby authorizes the Warren County Sheriff’s Office to dispose of Police K-9 “Jack” in a humane and proper manner, due to said K-9 posing a threat to the public and a liability to the County.

**BE IT FURTHER RESOLVED** that the Warren County Board of Commissioners authorizes the Warren County Sheriff’s Office to pursue a sufficient replacement for said Police K-9 “Jack”.

**Adopted this 6th day of April 2015.**

**WARREN COUNTY BOARD OF COMMISSIONERS**

ATTEST:

  
 Barry Richardson, Chairman  
  
  
 Angelena Kearney-Dunlap, Clerk



Phone: (252) 257-3115  
 Fax: (252) 257-5971  
 www.warrencountync.com

“This institution is an equal opportunity provider and employer.”

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, Warren County Emergency Medical Services (EMS) was authorized to trade six (6) Zoll Defibrillators for allowance as part of a lease agreement, to acquire state of the art models. E SERIES ZOLL DEFIBRILLATOR: AB08D007001, AB08D007044, AB08D006589, AB08D007201, AB10F014748 and X SERIES ZOLL DEFIBRILLATOR: AR12I002058.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, "Resolution Declaring Surplus Property and Authorizing Auction" of printers and Dell computer formerly used by Veterans Services was adopted:

**RESOLUTION  
SALE OF SURPLUS  
WARREN COUNTY PROPERTY**

**WHEREAS**, the County of Warren has certain properties which are no longer used by Warren County Veteran Services and may lawfully dispose of such property through on-line auction or disposal.

**NOW, THEREFORE, BE IT RESOLVED THAT**, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal of:

**Brother Computer Printer  
Dell Computer System  
HP Deskjet 940c Printer  
HP Officejet Scanner/Printer/Copier**

These items are being sold in "as is" condition with no warranties.

The Warren County Board of Commissioners reserves the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

**BE IT FURTHER RESOLVED**, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

**ADOPTED this the 6<sup>th</sup> day of April 2015.**

WARREN COUNTY BOARD OF COMMISSIONERS  
Barry Richardson, Chairman

ATTEST:

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, a public hearing was scheduled for Wednesday, April 22, 2015 at 5:45 pm to hear citizen comments regarding Ordinance Regulating Criminal Background Searches for Non-Criminal Purposes.

Having been authorized by the Board of Commissioners to approve contracts up to but not to exceed \$50,000, notice of contracts approved by County Manager Worth in March 2015 was submitted for the Board's information.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, County Manager approved contracts for March 2015 were accepted as information only:

**RE: Notice of Contracts Approved by the County Manager**

**Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreements in the month of March 2015 on behalf of Warren County:**

**General County**

**US Cellular Services, LLC**

**I have approved a Wireless Service Agreement with US Cellular for cell phone service across several county agencies. The plan will offer the County many opportunities to save money by consolidating cell phone bills and providing reduced rates for cell service through shared data lines and reduced prices for various cell phones. The cost of this agreement is reflected in the Departmental budgets with county issued cell phones.**

**Department of Social Services**

**ExecLink, LLC  
P.O. Box 78421  
Charlotte, NC 28271**

**I have approved Amendment #2 to the Independent Contractor Agreement with ExecLink, LLC for the services of Mr. W. Morris to extend as Interim Director of Warren County DSS from March 23, 2015 through May 22, 2015. The fees for this service will be paid from lapsed salaries in the DSS Administration Budget.**

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, County Manager's Report of activities for March 2015 was approved as presented.

**RE:** March 2015 Status Report

Following is a recap of my work activities for the month of March 2015:

**Administration**

- Prepared for and attended Board of Commissioners Regular Meeting (3/2/15)
- Met with Finance Director to discuss budget matters (3/3/15)
- Attended meeting with Finance Director and Recreation Director to discuss Recreation Department finances (3/3/15)
- Mtg. with various County Staff and County Attorney to discuss a citizen's concerns (3/4/15)
- Mtg. with concerned citizens to discuss animal control matters (3/4/15)
- Recorded WARR Radio Program re: Buck Spring Park Development with High School Intern J. Jackson and Executive Assistant (3/5/15)
- Interview with T. Healy re: Soul City Project (3/5/15)
- Met with R. Green of Webb Point, to discuss County's IT needs (3/5/15)
- Attended meeting in Durham with Com. Jordan and County Staff to learn more about Durham County's Misdemeanant Diversion Program (3/6/15)
- Attended KLRWS Advisory Board meeting with Com. Hunt (3/9/15)
- Attended JCPC monthly meeting (3/9/15)
- Met with HR Manager to discuss personnel matters (3/10/15)
- Met with Emergency Services Director and Recreation Director re: property needs (3/11/15)
- Attended FEMA Board Meeting (3/12/15)
- Attended Recreation Commission Meeting (3/12/15)
- Met with Com. Jordan and CSE/DSS Staff to discuss office space needs (3/13/15)
- Met with EDC Director to discuss various projects (3/16/15)
- Attended EDC Commission Meeting (3/16/15)
- Attended Triangle North-Warren delegation meeting (3/17/15)
- Prepared for and attended Board of Commissioners Work Session (3/18/15)
- Conducted budget meetings with Department Heads (3/18/15)
- Conducted budget meetings with Department Heads (3/19/15)
  
- Met with R. Green, of Web Point re: IT Consulting Proposal (3/20/15)
- Attended Special Recreation Commission Meeting (3/23/15)
- Attended meeting with representatives from HCW, Benefits Consultant, and HR Manager to receive health insurance renewal information (3/23/15)
- Attended Industry Round Table Breakfast Meeting at WCHS (3/24/15)
- Met with A. Hendley to discuss new business in Warren County (3/24/15)
- Prepared for and conducted monthly Department Heads' Meeting (3/26/15)
- Attended KLRWS Meeting and IBT Certification Public Hearing (3/31/15)

**Other Activities**

- Attended Ribbon Cutting Ceremony for North End Barber Shop (3/3/15)
- Attended Warren Chamber of Commerce Business After Hours at Warren Food Works (3/10/15)
- Attended Retirement Luncheon for W. Lewis, Detention Center Retiree (3/13/15)
- Attended Dinner Meeting with Board of Commissioners and VGCC President & Board of Trustees and Staff (3/16/15)
- Attended Lake Gaston 5-County Forum with Commissioners Richardson and Davis (3/19/15)
- Participated in Career Day at Vaughan Elementary School (3/27/15)

**Project Updates**

**Simulcast Radio System Upgrade Project – Phase II**

Proposal to provide consulting services for the Phase II Simulcast Radio system Upgrade Project has been received from TSS Partners and will be presented to the Board of Commissioners for consideration and approval on 4/6/15. TSS Partners provided project management services for Phase I of this project. Services to be rendered by TSS for Phase II will consist of providing oversight for the SHP Manson Radio Tower upgrades to make the tower structurally capable of supporting Warren County's Phase II radio system equipment and to provide project management services for the Phase II Simulcast upgrade. Once the Manson Tower has been upgraded, we can begin work on the Simulcast upgrade. The tower upgrade is anticipated to take approximately eight months to complete, and the simulcast upgrade approximately 12 months.

**Buck Spring Project**

We are currently preparing the RFQ for the selection of an Architect/Engineering Firm to provide project management for the Phase I Buck Spring Project. Once an Architect or Engineering Firm is selected, we will be in a position to move Phase I of this project forward.

**2011 Scattered Site CDBG Project**

All work has been completed in the Scattered Site CDBG Project, and the close-out public hearing for the Project was held on 1/5/15. We are continuing to complete the necessary close-out paperwork to finally close this project.

**Golden LEAF Community-Based Grantsmaking Initiative**

A contract was signed with the Timmons Group and they have conducted a property condition assessment of the buildings situated on the Peck property. We are also finalizing a contractual agreement with Matson Consulting to have a Business Plan and Facility Utilization Plan prepared for the CAVE project as required by the Golden LEAF Grant Agreement. Both of these agreements for professional services for the CAVE Project are funded by the \$50,000 Golden LEAF Planning grant.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, it was ordered to enter into Closed Session for discussion of *Property Acquisition* in accordance with NCGS §143-318.11(a)(5).

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, it was ordered to return to the regular monthly meeting.

With no further business to discuss and on motion of Commissioner Davis which was seconded by Commissioner Hunt and duly carried, the April 6, 2015 Board of Commissioners meeting was adjourned.



Angelena Kearney-Dunlap, Clerk