

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, SEPTEMBER 14, 2015 AT 6:00 PM.

The meeting was called to order by Chairman Barry Richardson. Other commissioners present: Bertadean Baker, Victor Hunt and Jennifer Jordan. Commissioner absent: Tare Davis. Others in attendance: County Manager Linda T. Worth, Finance Director Gloria Edmonds and County Attorney Karlene Turrentine.

A moment of silence was followed by the Clerk to the Board reading the "Conflict of Interest Disclaimer."

- *"Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict"*.
- **In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.**
- **Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?**
- **If so, please identify the conflict and refrain from any undue participation in the particular matter involved.**

Citizen Comments:

Dr. Charmaine McKissick-Melton, member of Warren County Recreation Commission, informed the board that she was offended with Boards comments and actions concerning appointments to the Recreation Commission during August Board meeting. She is committed to serve.

Dr. Dieckmann, Board of Elections – would like to see Board members pledge the flag before each meeting. He thanked the Commissioners for attending the Elections meeting to discuss Memo of Understanding (MOU) between Elections and the County.

Helen Williams, Concerned Parent spoke in reference to Youth Services Bureau (YSB) – she presented a petition with signatures in protest to situations at Youth Services Bureau. E. Kelly resigned from employment with YSB, she was doing great things with the children participating in YSB programs and it is sad she worked in hostile conditions. Bring Ms. Kelley back.

Lawrence Yancey, YSB – Waived his comments

Ronaldo Espinosa, 2nd Chance Basketball Team, sent letter to Board of Commissioners and did not receive a response. Why do people take advantage of other individuals?

Melissa Pelfrey, Petitioner for Re-zoning of 301 +/- acres on Robinson Ferry Road, stated that the farm is a century farm original to Warren County, she and her husband are interested in preserving its present state. Log cabin on the site is one of the oldest structures in Macon.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, September 14, 2015 Suggested Agenda was adopted with two (2) revisions:

Referred Item 8-C: "Policy Statement for Board Appointment/Re-appointment for Warren County" to October 14, 2015 work session

Added Item 15-A Consider Request for Re-zoning

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, minutes were approved as follows:

**August 3, 2015 Regular Monthly Meeting
and
August 19, 2015 Special Meeting – USDA Loan Resolution**

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Interest Income Report for July 2015 was approved:

**INTEREST INCOME REPORT
MONTH OF JULY 2015**

FUND	JULY INCOME	FISCAL YEAR TO - DATE
General	356.06	356.06
Revaluation	16.98	16.98
E 911 Telephone System	20.69	20.69
Buck Spring Project	13.67	13.67
Simulcast System Upgrade	20.02	20.02
Regional Water Enterprise Fund	50.88	50.88
District 1 Enterprise Fund	46.17	46.17
Solid Waste	3.02	3.02
District II Enterprise Fund	59.34	59.34
District III Enterprise Fund	28.91	28.91
District III Phase III	1.79	1.79
Emergency Services Headquarters	6.83	6.83
Recreation Complex Phase III	6.38	6.38
	630.74	630.74

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Collector's Report for July 2015 was accepted in accordance with GS 105-350:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month July 2015**

Current Year Collections

Tax Year	Charge	Collected in June	Collected to Date	Balance Outstanding	Percentage Collected
July 2015 FY16	\$15,965,518	\$41,518	\$41,518	\$15,924,000	0.26
July 2014 FY15	\$15,835,677	\$45,103	\$45,103	\$15,790,574	0.28

Delinquent Collections

Year	Charge	Collected	Collected to Date	Balance Outstanding	Percentage Collected
2014	\$500,519	\$43,948	\$43,948	\$456,571	8.78
2013	271,571	11,999	11,999	\$259,571	4.42
2012	169,757	3,393	3,393	\$166,364	2.00
2011	121,800	1,221	1,221	\$120,578	1.00
2010	100,533	705	705	\$99,828	0.70
2009	90,196	750	750	\$89,446	0.83
2008	86,395	525	525	\$85,871	0.61
2007	95,580	481	481	\$95,099	0.50
2006	98,935	277	277	\$98,658	0.28
2005	84,236	280	280	\$83,956	0.33
Total Delinquent Years	\$ 1,619,522	\$63,579	\$ 63,579	\$ 1,555,942	

Other July Receipts

County Penalties	\$ 7,887	\$ 7,887
Landfill User Fees	\$ 23,035	\$ 23,035
Municipalities	\$ 23,954	\$ 23,954
Fire District Taxes	\$ 6,658	\$ 6,658
Advance Taxes	\$ 1,074	\$ 1,074

JULY GRAND TOTAL

\$ 167,705	\$167,705
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Starlin L. Beatty, Tax Administrator 8/12/2015
Starlin L. Beatty, Tax Administrator DATE

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Tax Release Requests (Over \$100) were approved:

Over \$100	9/3/2015		Date: _____
ERROR CORRECTION RELEASES:			
BROWN LEATHA A	2015 5026 301	B10 29A	1541 \$328.51 QUALIFIED FOR VETERANS EXEMPTION
CALLAHAN THOMAS J JR	2015 7386 302	F4 27	11592 \$120.70 BOATS LISTED TWICE
CALLAHAN THOMAS J JR	2015 7386 300	F4 27A	19884 \$109.25 ONLY OWNS 1 BOAT/NO LATE LISTING
CAMPBELL JOHN	2015 40355 300	K3D 196 1X	22411 \$353.75 BOAT DOUBLE LISTED
COT & B PROPERTIES LLC	2015 44926 301	E6B272	2674 \$151.90 SOLD MACHINERY 12/2014 TO VA
DAVIS RONALD & EMILY P	2015 9364 301	H1C129	23172 \$162.12 BOATS LISTED TWICE
HARRIS INVESTMENTS INC	2015 9198 303	E5 30A	19184 \$222.94 CONVICNE SITE COUNTY ONLY TAXES
HARRIS SAM J & OTHERS	2015 18232 300	J11 80	8098 \$487.22 SPLIT INTO 12 PARCELS FOR 2015
HARRISON TIMEKA	2015 40327 300	H2 6	8845 \$157.20 MH LISTED TWICE
JONES ALPHEUS & KATHLEEN	2015 22410 315	E6B218	7533 \$224.19 DWELLING HAS MOLD & VP COND
JONES CLARENCE HEIRS	2013 2365 113	H8 88C	54849 \$148.47 SWMH DOUBLE LISTED
JONES CLARENCE HEIRS	2014 2365 114	H5 88C	58114 \$136.17 SWMH DOUBLE LISTED
KOEHN BRIAN M	2015 37384 300	I9 42G	24506 \$176.94 PLV APPLICATION MISSED
LESACK GERALD J	2015 37944 300	K5 97	1147 \$553.64 BUILDING REMOVED IN 2014
MILLER MARK C	2015 39735 200		20959 \$106.13 BOATS SOLD IN 2014
MOODY DONALD II	2007 24988 107	K2A 52	38657 \$847.21 OW DOUBLE LISTED
MOODY DONALD II	2008 24988 108	K2A 52	41000 \$1,012.50 OW DOUBLE LISTED
MOODY DONALD II	2009 24988 109	K2A 52	43540 \$668.04 OW DOUBLE LISTED
MOODY DONALD II	2010 24988 110	K2A 52	46311 \$693.69 OW DOUBLE LISTED
MOODY DONALD II	2011 24988 111	K2A 52	47768 \$450.73 OW DOUBLE LISTED
MOODY DONALD II	2012 24988 112	K2A 52	51220 \$420.93 OW DOUBLE LISTED
MOODY DONALD II	2013 24988 113	K2A 52	56042 \$381.08 OW DOUBLE LISTED
MOODY DONALD II	2014 24988 114	K2A 52	58273 \$318.32 OW DOUBLE LISTED
MOODY DONALD II	2015 24988 200	K2A 52	56952 \$301.12 OW DOUBLE LISTED
MURRAY JOEY	2015 646 300	K3D 195 22	7500 \$130.72 CAMPER DOUBLE LISTED
ROLLING MEADOWS LODGE LLC	2015 26242 303	I10 13	14364 \$500.61 DWLLING REMOVED IN 2010
SCHLEICHER GLENN J	2015 29088 200		26229 \$111.39 BOAT SOLD OUT OF STATE 10/2014
SHEARIN BRIAN R	2015 40542 200		27941 \$101.42 BILLED INCORRECTLY ON REC 4660
WILLIAMS ANTOINE F	2015 31601 302	G13 28	15678 \$145.74 MH REMOVED IN 2013
SUB-TOTAL ERROR CORRECTIONS:			\$9,512.63
Total Releases			\$9,512.63
LANDFILL USER FEE RELEASES:			
ARNOLD D G & F FLEMING	2015 4705 304	C5 158	10366 \$120.00 HOUSE USED FOR STORAGE ONLY
ARRINGTON ALBERT JR	2015 2163 300	J3A 18	16064 \$120.00 DWELLING VACANT SINCE 2013
BASS EDWARD L	2015 29998 300	J2B 77	10668 \$120.00 PRIVATE HAULER
BKING PROPERTIES LLC	2015 35595 300	F6 119	6791 \$3,720.00 PRIVATE HAULER
CHILDRESS NANCY M	2015 39643 301	H1B 82	6132 \$120.00 NO ELECTRIC/NOT LIVABLE
CLARY R CLINTON	2015 10353 300	J2A 2A	19324 \$120.00 PRIVATE HAULER
COFFMAN SHARON	2015 37000 300	I3D 306	1033 \$120.00 PRIVATE HAULER
HARRIS W DENNIS JR	2015 18325 300	E8 8A	6137 \$240.00 PRIVATE HAULER
JONES CLARENCE HEIRS	2015 2365 200	H8 88C	26171 \$120.00 SWMH NOT LIVABLE
OZART JACQUELINE S & OTHERS	2015 34036 300	B6 30	3324 \$120.00 DWELLING VACANT SINCE 2010
PETTIFORD DAMON V	2015 7800 300	C6 8F	6613 \$120.00 ONLY 1 DWELLING ON PROP
PLEASANTS CARL O	2015 6077 300	I2D 92	9859 \$120.00 DWELLING NOT LIVABLE
NORTH WARRENTON VILLAGE	2015 40158 300	E5 124	2320 \$2,160.00 PRIVATE HAULER
RICHARDSON PATTIE B	2015 34018 300	H8 39A	16540 \$120.00 NO ELECTRIC/NOT LIVABLE
SCOTT THOMAS B & JOYCE L	2015 40288 300	G7 22	13046 \$120.00 DWELLING VACANT SINCE 2010
SRS OF HENDERSON LLC	2015 31864 300	E4 54 A2	16959 \$120.00 PRIVATE HAULER
STELMACK JOHN H	2015 25443 300	K4 42	8977 \$120.00 NO ELECTRIC/NOT LIVABLE
WEITZEL ROBERT J SR	2015 40353 300	J2B 128	15551 \$120.00 PRIVATE HAULER
WINSLOW JACK R	2015 18708 301	L3D 80	21223 \$120.00 PRIVATE HAULER
TOTAL LFUF RELEASES:			\$8,040.00
Total Releases			\$ 17,552.63

County Manager approved Requests for Tax Releases (Under \$100) were accepted:

Under \$100	9/3/2015		Date: <u>9/3/15</u>
ERROR CORRECTION RELEASES:			
NAME	Year	ACCT#	MAP #
BIOMEDICAL APPLICATIONS NC	2013	4144 113	
BOBBITT HENRY D III & BRENDA	2015	3605 310	K5 7A
BOBBITT HENRY D III & BRENDA	2015	3605 308	K5 10
BROWNE CHARLES	2015	5398 300	H1D 148
BUMPASS JAMES JR	2015	38905 300	I2D 105
CAVENDER NATHA	2015	31461 300	D5 45
CINIBULK ROBERT SR	2015	44033 300	L2C220
DEJESU FRANCIS J & PATRICIA S	2015	11734 300	K2D 57D
HARDISON STEVEN WAYNE	2015	39710 201	
LAMKIN STEVEN C	2015	38294 200	
LANE GEORGE & AMY	2014	36460 114	
LANE GEORGE & AMY	2015	36460 200	
LEE L CAROL H	2015	29791 300	K2A103
MYERS EDWARD L TRUSTEE	2015	14597 300	H1B 63
NORTHERN LEASING SYSTEMS	2015	2241 200	
NORTHERN LEASING SYSTEMS	2015	2241 201	
NORTHERN LEASING SYSTEMS	2015	2241 202	
NORTHERN LEASING SYSTEMS	2015	2241 202	
NORTHERN LEASING SYSTEMS	2015	2241 203	
NORTHERN LEASING SYSTEMS	2015	2241 205	
P & A ROOFING LLC	2015	29549 300	D8 51
			RECORD
			AMOUNT
			REASON
			29408 \$82.33 BUSINESS PP OVER ASSESSED
			18736 \$25.32 BOAT DOUBLE LISTED
			1127 \$6.36 LISTED ON TIME
			9165 \$13.87 CLERICAL ERROR/LISTED ON TIME
			18660 \$26.45 LATE LISTING PENALTY IN ERROR
			10651 \$32.81 SOLD BOAT 8/2014
			13505 \$6.80 JUNKED BOAT IN 2014
			4775 \$91.67 BOAT DOUBLE LISTED
			26589 \$29.23 BOAT DOUBLE LISTED
			27877 \$55.69 DISCOVERY PUT IN INCORRECTLY
			58506 \$39.21 DOUBLE LISTED
			29130 \$19.33 DOUBLE LISTED
			12025 \$3.00 STORAGE BLDG BURNED DOWN IN 2014
			10001 \$93.07 BUILDING STARTED AFTER JAN 2015
			28030 \$5.28 LISTED WITH DEPT OF REVENUE
			29066 \$2.25 LISTED WITH DEPT OF REVENUE
			27783 \$2.58 LISTED WITH DEPT OF REVENUE
			28165 \$6.73 LISTED WITH DEPT OF REVENUE
			28616 \$14.58 LISTED WITH DEPT OF REVENUE
			29068 \$25.82 LISTED WITH DEPT OF REVENUE
			13682 \$3.95 OUT OF BUSINESS

PRIZOSO ROBERT	2015 38597 200		29569	\$15.38 LISTED IN NASH CO
SANDERFORD J R SR & MARTHA	2015 37267 301	K3C 74	10498	\$6.19 BUILDING REMOVED IN 2012
SELLERS JOHNNIE	2014 38632 114		58548	\$7.47 SOLD TRAVEL TRAILER IN 2013
SELLERS JOHNNIE	2015 38632 200		29617	\$3.49 SOLD TRAVEL TRAILER IN 2013
SHEARIN BRIAN R	2015 40542 200		27941	\$67.40 BOAT OVER ASSESSED
STULL ROBERT E	2015 33335 300	H1B 66	10002	\$4.94 CLERICAL ERROR BT LISTED ON TIME
TAUNTON HAROLD D JR & KATHERIN	2015 19653 200		26589	\$32.06 MOVED BOAT TO WAKE CO IN 2014
WEINGARTEN DONALD A	2015 15654 300	I3D 43 44	13585	\$15.34 LISTED ON TIME
WILLIAMS ANTOINE F	2015 31601 300	G13 26	13210	\$17.77 MH REMOVED IN 2013
WILLIAMS GARY W	2015 23717 300	J2C 96	8531	\$81.33 BOAT SOLD
WORK ROBERT D	2015 23455 300	J2A114	16031	\$3.16 CLERICAL ERROR BT LISTED ON TIME
SUB-TOTAL ERROR CORRECTIONS:			\$	840.80
<u>MOTOR VEHICLE RELEASES:</u>				
RUDD LEWIS	2011 9868 111	BW51946	47207	\$3.76 VEHICLE SOLD 9/2011
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$	3.76
SUB-TOTAL CORRECTION RELEASES:			\$	840.80
Total Releases			\$	844.56

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, NC Department of Transportation's statewide 2015 Fall Litter Sweep Volunteer Project: September 19 through October 3, 2015 was endorsed, encouraging Warren County citizens to participate in efforts to clean up our state's highways and roadways.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote; Proclamation – September 2015 “Recovery Month” was adopted to support and encourage Warren County citizens to participate in Nationwide “Recovery Month” activities, in recognition and celebration of family and acquaintances who are in recovery from mental and substance abuse disorders. Chairman Richardson was authorized to sign the Proclamation.

Proclamation September 2015 Warren County Recovery Month

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and

WHEREAS, prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, in 2013, 2.5 million people aged 12 or older received substance use treatment at a specialty facility and 34.6 million adults aged 18 or older received mental health services, according to the *2013 National Survey on Drug Use and Health*. Given the serious nature of this public health problem, we must continue to reach the millions more who need help; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and Cardinal Innovations Five County CFAC invite all residents of Warren County, NC to participate in September 2015 *National Recovery Month*; and

NOW, THEREFORE, We the Warren County Board of Commissioners, by virtue of the authority vested in us, do hereby proclaim the month of September as:

“RECOVERY MONTH”

In Warren County, NC and call upon the people of Warren County, NC to observe this month with appropriate programs, activities, and ceremonies in support.

In Witness Whereof, I have hereunto set my hand this 14th Day of September 2015.

Warren County Board of Commissioners

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Amendment # 3 to the Warren County FY 2015-16 Budget Ordinance was adopted:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2015/2016
Amendment No. 3**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Armory	\$	18,500
Child Support Enforcement		33,574
Human Resources		5,178
Contingency		(5,178)
Building, Grounds & Maintenance - Contingency		<u>(18,500)</u>
Total	\$	33,574

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Fund Balance Appropriated		<u>33,574</u>
Total	\$	33,574

This amendment:

- appropriates additional funds to the Armory budget for building, grounds & maintenance (i.e., parking lot upgrades).
Funding Source: Building, Grounds & Maintenance - Major Building Repairs
- appropriates additional funds to the Child Support Enforcement budget from child support incentive funds received in June of FY 15 but not spent.
Funding Source: Fund Balance Appropriated
- appropriates additional funds to the Human Resources budget for contracted services (i.e., Hill Chesson & Woody contract for Variable Hour Tracking & Reporting)
Funding Source: Contingency

Respectfully Submitted 09/14/2015

Gloria M. Edmonds

Gloria M. Edmonds, Finance Director

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, Amendment # 1 to the Capital Project Ordinance – Recreation Complex - Phase III was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
RECREATION COMPLEX
PHASE III
(Amendment No. 1)**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Land	\$	1,467
Closing Cost		827
Contingency		<u>(2,294)</u>
Total		-

This amendment adjust the budget to the actual cost of land and closing costs.

Respectfully Submitted 9/14/2015

Gloria M. Edmonds

Gloria M. Edmonds, Finance Director

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Amendment # 1 to the Capital Project Ordinance Emergency Services Headquarters was adopted:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
EMERGENCY SERVICES HEADQUARTERS
(Amendment No. 1)**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Land	\$	(7)
Closing Cost		234
Contingency		<u>(227)</u>
Total	\$	-

This amendment adjust the budget to the actual costs of land and closing costs.

Respectfully Submitted 9/14/2015

Gloria M. Edmonds

Gloria M. Edmonds, Finance Director

In follow-up to August 19, 2015 Work Session the following items were presented for Board of Commissioners consideration:

- A. Local Area Mental Health Response & “Stepping Up Resolution”**
- B. NC Cooperative Extension New Staffing Plan & Program.**

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Resolution “Stepping Up Initiative to Reduce the Number of People with Mental Illnesses in Jails” was adopted, with Chairman Richardson authorized to sign the Resolution.



WARREN COUNTY BOARD OF COMMISSIONERS
602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

Barry Richardson, Chairman
Jennifer Jordan, Vice Chairman
Bertadean Baker
Tare Davis
Victor Hunt

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

**State of North Carolina
County of Warren**

**“Stepping Up Initiative to
Reduce the Number of People with Mental Illnesses in Jails”**

WHEREAS, counties routinely provide treatment services to an estimated 2 million people with serious mental illnesses booked into jails each year, and

WHEREAS, rates of serious mental illnesses in confinement facilities are three to six times higher than for the general population, with statistics showing that almost 13% of North Carolina’s prison population requires some type of intervention due to mental health issues; and

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders; and

WHEREAS, adults with mental illnesses tend to stay longer in jail and upon release are at a higher risk of recidivism than people without these disorders, and

WHEREAS, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs; and

WHEREAS, without the appropriate treatment and services, people with mental illnesses can continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals, their families, and their communities; and

WHEREAS, county jails are generally an unsafe environment for those with mental health treatment needs; and

WHEREAS, the NC Association of County Commissioners (NCACC) has undertaken a serious effort to address the local service needs

of those with mental illnesses through the appointment of a special Task Force; and

WHEREAS, Warren County, like all counties, takes pride in our responsibility to protect and enhance the health, welfare and safety of our residents in efficient, safe, and socially just ways; and

WHEREAS, through the Stepping Up Initiative, the National Association of Counties, the Council of State Governments Justice Center and the American Psychiatric Foundation are encouraging counties to reduce the number of people with mental illnesses in county jails;

Now therefore, be it resolved by the Warren County Board of Commissioners, that the Board of Commissioners does hereby sign on to the Call to Action to reduce the number of people with mental illnesses in our county jail and commits to sharing lessons learned with other counties in North Carolina and across the country to support the Stepping Up Initiative.

PASSED AND APPROVED this 14th day of September 2015.

Warren County Board of Commissioners

Barry Richardson
Barry Richardson, Chairman

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

ATTEST:



On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, an appropriation of \$5,000 to the Cooperative Extension Service budget to fully fund Warren County’s share of a Family & Consumer Science shared position with Franklin County was authorized effective October 1, 2015; Funding Source: Fund Balance.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, on recommendation of Vincent Gilreath, Kerr Tar Regional COG Workforce Development Coordinator, Commissioner Victor Hunt was appointed to the Kerr Tar Workforce Development Consortium for a term: September 14, 2015 to September 13, 2018.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, the following re-appointments were made to the Cardinal Innovations Five County Area Mental Health - Community Oversight Board (COB). Term duration: October 1, 2015 to September 30, 2018.

- Arconstar Kearney Powell - 2nd term
- Constance Hargrove Davis - 2nd term

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, NC Department of Agriculture & Consumer Services FY 2015-16 Annual Agreement for Protection, Development & Improvement of Forest Land in Warren County was adopted. Chairman Richardson was authorized to sign said Agreement; Funding Source: FY 15-16 Forestry Service appropriation in the amount of \$113,945.

\$	<u>284,862</u>	
Total Cooperative Appropriation		
\$	<u>170,917</u>	60%
	State	
\$	<u>113,945</u>	40%
	County	

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, it was approved to enter into Agreement between Warren County and Rivers & Associates Engineers for Professional Services for the Airport Road Water & Sewer District III Capital Project at a cost of \$44,500, pending review by County Attorney. Chairman Richardson was authorized to sign the agreement; Funding Source: USDA Emergency & Essential Community Water Assistance (EECWA) Grant and Warren County Water & Sewer District III Airport Road Capital Project.

On motion of Commissioner Baker which was seconded by Commissioner Hunt and duly carried by unanimous vote, contracts with seventeen (17) Volunteer Fire Departments for Fire Protection Services in Warren County at the stated contract amounts, effective July 1, 2015 thru June 30, 2018, were approved. Chairman Richardson was authorized to sign all contracts; Funding Source: General Fund.

1) Afton-Elberon Fire Department Contract Amount <u>\$21,000.00</u>	10) Drewry Fire Department Contract Amount <u>\$25,000.00</u>
2) Arcola Fire Department Contract Amount <u>\$21,000.00</u>	11) Ridgeway Fire Department Contract Amount <u>\$19,000.00</u>
3) Churchill Five-Forks Fire Department Contract Amount <u>\$25,000.00</u>	12) Soul City Fire Department Contract Amount <u>\$19,000.00</u>
4) Ebony Fire Department Contract Amount <u>\$5,500.00</u>	13) Warrenton Rural Fire Department Contract Amount <u>\$23,500.00</u>
5) Macon Fire Department Contract Amount <u>\$21,000.00</u>	14) Inez Fire Department Contract Amount <u>\$17,000.00</u>
6) Palmer Springs Fire Department Contract Amount <u>\$2,500.00</u>	15) Norlina Fire Department Contract Amount <u>\$23,500.00</u>
7) Littleton Fire Department Contract Amount <u>\$8,500.00</u>	16) Hawtree Fire Department Contract Amount <u>\$19,000.00</u>
8) Lake Gaston Fire Department Contract Amount <u>\$7,000.00</u>	17) Longbridge Fire Department Contract Amount <u>\$16,000.00</u>
9) Roanoke-Wildwood Fire Department Contract Amount <u>\$21,000.00</u>	

Diane Cox, Executive Director of Kerr Tar Regional Council of Governments (COG) requested Board of Commissioners' consideration of FY 2015-16 Home & Community Care Block Grant Agreement.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, FY 2015-16 Home & Community Care Block Grant Agreement for the period July 1, 2015 through June 30, 2016 was approved with authorization granted to Chairman Richardson as signatory.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, 2014 Tax Year Annual Settlement was accepted as presented by Tax Administrator Starlin Beatty:

2014 TAX YEAR ANNUAL SETTLEMENT

2014 TAX YEAR ORIGINAL LEVY	\$18,509,335.67
ADDITIONS:	
DISCOVERIES	\$ 746,591.55
INTEREST	52,683.07
LIEN ADVERTISING COST	6,357.54
TOTAL	\$19,314,967.83

REDUCTIONS	
UNCOLLECTED BALANCE	
CASH COLLECTIONS	\$18,428,275.06
RELEASES	155,361.12
TOTAL	\$18,583,636.18
BALANCE OUTSTANDING AT JUNE 30, 2014	\$ 731,331.65
TOTAL	\$19,314,967.83

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Tax Collector Starlin Beatty was Ordered To Collect 2015 Taxes. Chairman Richardson was authorized to sign Order to Collect.

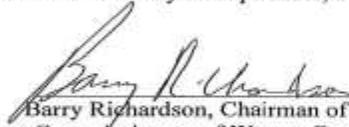
To the Tax Collector of Warren County:

Pursuant to N. C. G. S. 105-321, you are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Warren, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on, seize and sell any real or personal property of such taxpayers, for and on account hereof, in accordance with the law.

Pursuant to N. C. G. S. 105-375, you are further authorized, empowered, and commanded to collect taxes from prior years. This order shall be full and sufficient authority for the Tax Collector to file judgments on real property and request execution on those judgments.

Pursuant to N. C. G. S. 105-367, you are hereby authorized to direct executions to the Sheriff of Warren County to levy on and sell any personal property of taxpayers whose taxes are delinquent for the collection of said taxes. You are further authorized to bid on any real or personal property at the time of the foreclosure sale conducted under N. C. G. S. 105-375.

Witness my hand and official seal this the 14th day of September, 2015.


 Barry Richardson, Chairman of the Board
 Commissioners of Warren County



ATTEST:


 Angelena Kearney-Dunlap, Clerk
 Board of Commissioners

On motion of Commissioner Baker, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Resolution declaring certain County property as surplus and authorizing sale by auction (or authority to discard if not sold), was adopted with Chairman Richardson authorized to sign same.

RESOLUTION

SALE OF SURPLUS
WARREN COUNTY PROPERTY

WHEREAS, the County of Warren has certain properties which are no longer used and may lawfully dispose of such property through on-line auction or disposal.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal of:

Memorial Library:
 5 Dell Model Computers w/monitors; Serial #'s:
 F6GL5H1, 2CGL5H1, 49GL5H1, 85GL5H1, 65GL5H1
 2 Black chairs w/adjustable height

Health Department:
 Equipment Mat 71 x 47

These items are being sold in "as is" condition with no warranties.

The Warren County Board of Commissioners reserves the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 14th day of September 2015.

WARREN COUNTY BOARD OF COMMISSIONERS
 Barry Richardson, Chairman

ATTEST:

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Resolution declaring **Weight Equipment previously used by Youth Services Bureau**, as surplus property and authorizing conveyance for \$1.00 to the Warren County Public School System, was adopted with Chairman Richardson authorized to sign same.

**Resolution Conveying Personal Property
By Private Sale**

WHEREAS, the County has the authority to convey property pursuant to N.C.G.S. § 159A-176, and;

WHEREAS, N.C.G.S. § 160A-279 states that a County may, in lieu of or in addition to an appropriation of funds, convey real or personal property it owns, by private sale, to any entity which carries out a public purpose, and;

WHEREAS, in such conveyance, the County shall attach covenants and/or conditions that assure that said property will be put to a public use by the recipient entity, and;

WHEREAS, notice of this private sale has been published pursuant to N.C.G.S. § 160A-267.

NOW THEREFORE BE IT RESOLVED BY THE WARREN COUNTY BOARD OF COMMISSIONERS THAT: The Warren County Board of Commissioners hereby orders the County Manager to dispose of and convey, by private sale, the following property as designated to the Warren County School System for \$1.00: **Weight Equipment previously used by Youth Services Bureau.**

Said property shall be used by the Public School System for public purposes, in accordance with its mission statement in serving the public, as required by N.C.G.S. § 160A-279.

Adopted this 14th day of September 2015.

Warren County Board of Commissioners

Having held a required public hearing on Monday, September 14, 2015 at 5:45 pm to hear citizen comments regarding a request to re-zone 301 +/- acres from Residential Lakeside (RL) to Agricultural Residential (AR) at Tax Map I2C-58, the following action was taken.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was ordered to table request to re-zone 301 +/- acres at Tax Map I2C-58 to the October 5, 2015 Board of Commissioners meeting.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, it was ordered to schedule a public hearing for Wednesday, October 14, 2015 at 5:45 pm to hear citizen comments regarding a request to establish a No Wake Zone on Sixpound Creek of Lake Gaston.

Bids were received for construction of two (2) all-weather basketball courts at the Warren County Recreation Complex as follows:

<u>Bids Received</u>	<u>Amount of Bid</u>
Court One	\$70,989
North State Resurfacing Co.	\$74,200
North State Resurfacing – KPH Paving	\$65,280

On motion of Commissioner Hunt, which was seconded by Commissioner Jordan and duly carried by unanimous vote, bid was awarded to North State Resurfacing and KPH Paving in the amount of \$65,280 for construction of two all-weather basketball courts at the Warren County Recreation Complex. Funding Source: Recreation Department Budget.

Having been authorized by the Board of Commissioners to approve contracts up to, but not to exceed \$50,000, notice of contracts approved by County Manager Worth in August 2015 was submitted for the Board's information.

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, County Manager approved contracts for August 2015 were accepted as information only:

RE: Notice of Contracts Approved by the County Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreements in the month of August 2015 on behalf of Warren County:

Board of Elections

Election Systems & Software, LLC
11208 John Galt Blvd.
Omaha, NE 68137

An agreement has been entered into with Election Systems & Software, LLC to provide ballot printing equipment with related software and services to give the Board of Elections the flexibility to print ballots in-house as needed. Funds are budgeted in the Board of Elections departmental budget to cover the cost of the annual lease payment and the cost of supplies.

Tax Collector's Office

Autoagent Data Solutions, LLC
8312 NW 8th Way
Boca Raton, FL 33487

An agreement has been entered into with Autoagent Data Solutions, LLC for the implementation, hosting and maintenance of Real Estate Tax Processing and Payment Software. This software will provide for a streamlined process for collecting taxes from third party companies interested in paying escrow or bulk real estate taxes electronically using Autoagent software. There is no fee to be paid by the Tax Office for the use of this software and the related systems and services.

Human Resources

HCW Employee Benefit Services, LLC
4819 Emperor Blvd., Ste. 200
Durham, NC 27703

I have approved a Variable Hour Tracking & Reporting Tool Master Subscription Agreement with HCW Employee Benefit Services, LLC to assist Warren County in determining full-time status for purposes of eligibility under the County's group health insurance plan and to track this data for the purposes of demonstrating the county's compliance with the Patient Protection and Affordable Care Act. The \$5,177.18 annual subscription fee will be appropriated to the Human Resources departmental budget on 9/14/15.

Senior Center

Rex Hospital, Inc. d/b/a Rex Mobile Mammography
4420 Lake Boone Trail
Raleigh, NC 27607

Long Creek Coach Line
250 Welcome Ave.
Henderson, NC 27536

Southern Express
1300 East Pettigrew St.
Durham, NC 27701-4243

Crowne Plaza Tennis & Golf Resort
One Resort Drive
Asheville, NC 28806

Biltmore Estate Group Sales
One Approach Road
Asheville, NC 28803

I have approved a contract with Rex Hospital, Inc. for the provision of mobile screening mammography services at the Senior Center. Each patient will be billed for services rendered through this service. The \$50 set-up fee per site visit is budgeted in the Senior Center departmental budget.

I have also approved contracts with Long Creek Coach Line, Southern Express, Crowne Plaza Resort Asheville, and Biltmore Estate Group Sales. These contracts are for the provision of transportation, overnight accommodations and entertainment for seniors participating in Senior Center-sponsored activities. Funds to cover these trips will be collected from the participants who pay a fee to take part in these activities.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, County Manager's Report of activities for August 2015 was approved as presented for informational purposes:

Following is a recap of my work activities for the month of August 2015:

Administration

- Prepared for and attended Board of Commissioners Regular Meeting (8/3/15)
- Meeting with YSB Director (8/3/15)
- Meeting with Cooperative Extension Director (8/3/15)
- Participated in Web Meeting with Representative of Streamlink Grants Resource Software (8/5/15)
- Mtg. with A. Wortham, Guardian of YSB Participant (8/5/15)
- Attended 4 Rivers RC&D Meeting, Norlina, NC (8/6/15)
- Meeting with Recreation Director (8/7/15)
- Attended KLRWS Advisory Board Meeting (8/10/15)
- Attended Senator Brown's Meeting at the Legislature Building to Discuss proposed Sales Tax Legislation (8/12/15)
- Meeting with County Attorney and Others (8/12/15)
- Meeting with Recreation Commission Sub-Committee (8/12/15)
- Meeting with Roads Committee Sub-Committee (8/14/15)
- Annual Leave (8/17-18/15)
- Prepared for and attended Board of Commissioners Work Session (8/19/15)
- Attended closing for land purchase at Atty. Rooker's Office (8/19/15)
- Meeting with Animal Control Director and County Attorney (8/19/15)
- Facilitated Domestic Violence Stakeholders' Meeting (8/20/15)
- Meeting with Recreation Director (8/21/15)
- Prepared for and attended Roads Committee Meeting (8/25/15)
- Meeting with Economic Development Director (8/26/15)
- Participated in Conference Call with Finance Director, Bond Refunding Financial Advisor, and Others (8/26/15)
- Prepared for and attended monthly Department Heads' Meeting (8/27/15)

Other Activities

- Attended Rural Center Regional Advocacy Roundtable Mtg., Henderson, NC (8/6/15)
- Participated in Recreation Commission Retreat (8/8/15)
- Participated in Ribbon Cutting for Fire House Restaurant in Warrenton (8/26/15)

Project Updates

Simulcast Radio System Upgrade Project – Phase II

TSS Partners is preparing the Request for Proposals for the radio equipment needed to facilitate Phase II of this project. The structural drawings for the Manson Tower upgrade have not yet been completed by Tower Engineering Professionals.

Buck Spring Project

Three responses were received from Architectural firms in response to the RFQ Architectural/Engineering Services for the Buck Spring Project – Phase I. The Architect Selection Committee will meet on 9/9/15 to evaluate the proposals and decide which firm(s) will be scheduled to interview with the Committee. The members of the Selection Committee are: Com. Bertadean Baker; Ken Bowman, EDC Director; Crystal Smith, CED; and Linda Worth, County Manager. All of these individuals served on the Buck Spring Planning Committee. The Selection Committee will make a recommendation to the Board of County Commissioners of the selected firm at the October 5, 2015 Commissioners meeting.

Land Acquisition & Emergency Services Headquarters Facility

On August 19, 2015, Warren County closed on the 45.384 acres off of Hwy. 158 Bypass that will be used for the Emergency Services Headquarters facility (10 acres) and for future expansion of the recreation complex (remaining acreage) that is located on the same highway.

We are in the process of preparing a Request for Qualifications for Architectural services for the Emergency Services Headquarters facility. Staff is also working on the USDA pre-application for funding for the project.

Ephraim Place CDBG Project

In conjunction with USDA, Mrs. C. Alston-Kearney, Grant Administrator, is working to identify potential home buyers for the three homes we must construct in order to meet the County's obligations for the CDBG grant received through the NC Division of Community Assistance. We are encouraging everyone to refer prospective homebuyers to Ms. Alston-Kearney at Warren Family Institute to determine if Ephraim Place Subdivision may be an option to meet their housing needs.

Golden LEAF Community-Based Grantsmaking Initiative

We have requested an extension through 12/31/15 to complete the activities funded by the Golden LEAF planning grant for the CAVE Project. We are also continuing work on a preliminary business plan for the CAVE project. We will update the Board of County Commissioners at their 10/14/15 Work Session on the status of this project.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was ordered to go into *Closed Session for discussion of Personnel Matters* in accordance with NC GS § 143-318.11(a)(6).

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, it was ordered to return to the September 14, 2015 regular monthly meeting.

With no further business to discuss and on motion of Commissioner Jordan which was seconded by Commissioner Hunt and duly carried, the September 14, 2015 Board of Commissioners meeting was adjourned.



Angelena Kearney-Dunlap, Clerk