

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE WARREN COUNTY ARMORY CIVIC CENTER, MEETING ROOM ON MONDAY, NOVEMBER 2, 2015 AT 6:00 PM.

The meeting was called to order by Chairman Barry Richardson. Other commissioners present: Bertadean Baker, Tare Davis, Victor Hunt and Jennifer Jordan. Others in attendance: County Manager Linda T. Worth, Finance Director Gloria Edmonds and County Attorney Karlene Turrentine.

County Manager Linda T. Worth was recognized for being voted “Spectacular Magazines’ 2016 Woman of the Year for Business & Economic Development”.

A moment of silence was followed by the Clerk to the Board reading the “Conflict of Interest Disclaimer.”

- *“Members of the Warren County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*
- In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
- Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
- If so, please identify the conflict and refrain from any undue participation in the particular matter involved.

Citizen Comments:

Almeda Wortham, Parent: spoke in reference to treatment her grandchild received while on a county sponsored trip.

Freddie Harris, DSS Retiree: spoke in support of Agenda Item 8A - “Health Benefits Policy for Retirees & County Commissioners”, passed out an informal survey (on file in Clerk’s Office).

Joseph I. McKenzie, Assistant Coach with Warren County Parks & Recreation: His team won the championship. He wants the Board to understand the importance of funding the league and requested Board continue funding for next year.

David Williams: spoke in opposition of petition for No Wake Zone on Six Pound Creek, the Sheriff should return the boat to the lake to do patrols.

Joe Williams: spoke in opposition of petition for No Wake Zone on Six Pound Creek, it is requested that the Sheriff put boat on the lake to do patrols and property owners will post signs in result of a very successful community meeting held Friday 10/30/15 coordinated by Commissioner Davis.

Merlin Mimms – No comment

Lora Edwards, DSS Retiree: spoke in support of Agenda Item 8A - “Health Benefits Policy for Retirees & County Commissioners”. She was employed with the county for 37.5 years and asked for support. Adoption of policy would be a great benefit to county employees.

Stella Rideout, DSS Retiree: spoke in support of Agenda Item 8A - “Health Benefits Policy for Retirees & County Commissioners”. Stated, of the presently seated commissioners only one (1) was on the board when benefits survey was conducted. Policy did not get support when presented before.

Joe Donaghy: supports reinstating patrol boat on Six Pound Creek, tax revenue will increase. Lake is unprotected because there is no law enforcement there.

Andy Smith: Echoed comments from prior speaker; the budget shift of NC Wildlife raises the number of unsafe incidents. NC and VA counties have taken it upon themselves to fund the shortage.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, November 2, 2015 Suggested Agenda was adopted as presented.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, minutes of October 2015 meetings were approved as follows:

October 5th Regular Monthly Meeting
 October 14th "No Wake Zone on Six Pound Creek" Public Hearing

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Interest Income Report for September 2015 was approved:

**INTEREST INCOME REPORT
 MONTH OF SEPTEMBER 2015**

FUND	SEPTEMBER INCOME	FISCAL YEAR TO - DATE
General	376.85	1,126.93
Revaluation	20.25	59.74
E 911 Telephone System	24.68	72.80
Buck Spring Project	16.30	48.09
Simulcast System Upgrade	23.88	70.44
Regional Water Enterprise Fund	60.68	179.01
District 1 Enterprise Fund	55.06	162.44
Solid Waste	4.26	11.40
District II Enterprise Fund	71.09	209.28
District III Enterprise Fund	34.48	101.71
District III Phase III	0.32	2.67
Emergency Services Headquarters	8.14	24.02
Recreation Complex Phase III	7.61	22.44
	703.60	2,090.97

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Tax Collector's Report for September 2015 was accepted in accordance with GS 105-350:

**Tax Collector's Report
 to the Warren County Board of Commissioners
 For the Month September 2015**

Current Year Collections

Tax Year	Charge	Collected in September	Collected to Date	Balance Outstanding	Percentage Collected
September 2015 FY16	\$15,976,504	\$1,014,509	\$2,915,912	\$13,060,592	18.25
September 2014 FY15	\$16,413,084	\$1,067,981	\$2,829,844	\$13,583,239	17.24

Delinquent Collections

Year	Charge	Collected	Outstanding	Percentage
2014	\$499,613	\$25,446	\$100,422	20.10
2013	271,307	7,638	31,297	11.54
2012	169,550	3,152	13,952	8.23
2011	121,590	1,588	7,895	6.49
2010	100,184	946	6,028	6.02
2009	89,881	670	5,263	5.86
2008	85,894	105	2,449	2.85
2007	95,186	192	2,073	2.18
2006	98,935	-	691	0.70
2005	84,236	401	1,045	1.24
Total Delinquent Years	\$ 1,616,376	\$40,138	\$ 171,115	\$ 1,445,261

Other September Receipts

County Penalties	\$ 16,428	\$ 30,283
Landfill User Fees	\$ 20,658	\$ 232,965
Municipalities	\$ 31,590	\$ 98,713
Fire District Taxes	\$ 36,296	\$ 157,775
Advance Taxes	\$ 654	\$ 2,038

SEPTEMBER GRAND TOTAL

\$ 1,160,273 \$3,608,801

Starlin L. Beatty, Tax Administrator 10/15/2015
 Starlin L. Beatty, Tax Administrator DATE

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Tax Release Requests (Over \$100) were approved:

Over \$100	10/23/2015	Date: _____
<u>ERROR CORRECTION RELEASES:</u>		
TATE ANN WHITE	2015 22685 301 H1D 78	13776 \$347.24 PORTION OF BUILDING REMOVED 2014
SUB-TOTAL CORRECTION RELEASES:		\$347.24
Total Releases		\$ 347.24
<u>LANDFILL USER FEE RELEASES:</u>		
BELL CHERYL	2015 32136 300 H6 30B	22980 \$120.00 PRIVATE HAULER
BULLOCK FANNIE	2015 12741 300 B6A 37	14527 \$120.00 PRIVATE HAULER
BURTON ROBERT E	2015 6221 338 D3 43	9056 \$120.00 NO ELECTRICITY
CABANISS PATRICK V	2015 39470 300 L2D111	1261 \$120.00 PRIVATE HAULER
CHANCE THOMAS	2015 34766 300 L2D 312	3345 \$120.00 PRIVATE HAULER
DOWNEY RUBY	2015 37930 300 D2 7A	5168 \$120.00 PRIVATE HAULER
ELLIS LISA Y	2015 2466 300 H1A 23	12846 \$120.00 PRIVATE HAULER
ETHERIDGE ANNIE D & JOHNNY	2015 13505 300 K4B 38	4266 \$120.00 NOT LIVEABLE
GALLAGHER B J	2015 35875 300 J2B 75	14153 \$120.00 PRIVATE HAULER
HARMON ROBBY L	2015 17509 300 D4 75B	17392 \$120.00 PRIVATE HAULER
HAWKINS LILLIE G	2015 18820 300 F6 149	6410 \$120.00 PRIVATE HAULER
HICKERSON DONNA K	2015 23879 300 B7 139	20540 \$120.00 PRIVATE HAULER
KENDRICK LARRY S SR	2015 25300 302 J2C 80	4960 \$120.00 NO ELECTRICITY
KING CLYDE RANDY & CHERYL V	2015 24512 301 E5 119	7344 \$120.00 DWELLING VACANT/NO METER
MUSTIAN GABRIEL T	2015 21968 303 H7 14	13895 \$120.00 HOUSE NOT LIVEABLE
MUUSE JAN IV	2015 40445 300 L3B 42	8139 \$120.00 PRIVATE HAULER
PIPHO LAVERN F	2015 33642 300 L3B 17	3257 \$120.00 PRIVATE HAULER
RICKER JOHNNIE	2015 16127 300 H1C 85	10573 \$120.00 PRIVATE HAULER
WICENSKI LORRAINE	2015 29096 300 L2C 36	19889 \$120.00 PRIVATE HAULER
WILSON PETER JR	2015 45327 300 C6 46	14285 \$120.00 NO ELECTRICITY
WOODY ROBERT E	2015 10915 301 G6 9B	14220 \$120.00 PRIVATE HAULER
TOTAL LFUF RELEASES:		\$2,520.00
Total Releases		\$ 2,867.24

County Manager approved Requests for Tax Releases (Under \$100) were accepted:

Under \$100	10/23/2015	Date: <i>LW</i> <u>10/27/15</u>
<u>ERROR CORRECTION RELEASES:</u>		
NAME	Year ACCT# MAP #	RECORD AMOUNT REASON
BABU ISAAC	2013 40700 113 C8 60G	52653 \$15.03 BOUGHT FROM WARREN CO
GE EQUIP SMALL TICKET LLC	2015 28277 201	29651 \$68.79 BPP DOUBLE BILLED
KING CLYDE R	2015 24512 300 E5 99A	9804 \$24.39 MH SOLD IN 2014
KING ROBERT J	2013 24515 113 D4D 314	55785 \$43.62 LOT BILLED TWICE
KING ROBERT J	2014 24515 114 D4D 314	59261 \$40.28 LOT BILLED TWICE
KING ROBERT J	2015 24515 302 D4D 314	7589 \$35.10 LOT BILLED TWICE
MOBILE MINI INC	2015 38080 200	29065 \$64.51 BPP OVER ASSESSED
REDFEARN LYNN C	2015 10645 200	21000 \$18.11 BOAT DOUBLE LISTED
ROBINSON GEORGE	2013 37209 113	54924 \$51.85 DID NOT OWN BOAT
STEGALL JAMES	2015 36360 113	56242 \$76.49 BOAT SOLD IN 2012
WELLS ANTHONY JAMES	2015 42932 200	28985 \$63.85 CLERICAL ERROR
WHITAKER TRAMPAS C	2015 39733 200	22379 \$26.03 DOES NOT OWN BOAT
WILLIAMS SAMATHA HEIRS	2015 11288 300 B3 51B	22179 \$3.82 BUILDING REMOVED PRIOR TO 1-1-15
SUB-TOTAL ERROR CORRECTIONS:		\$ 552.87
<u>MOTOR VEHICLE RELEASES:</u>		
JONES ALBERTHA	2006 22339 106 CWZ2104	36175 \$21.25 CAR TOTALED PER DMV
SUB-TOTAL MOTOR VEHICLE RELEASES:		\$21.25
SUB-TOTAL CORRECTION RELEASES:		\$552.87
Total Releases		\$ 574.12

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Performance Bond renewal for Register of Deeds Yvonne Alston, effective December 1, 2015 to December 1, 2016 at a bond premium cost of \$100 for \$10,000 coverage was approved.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Performance Bond renewal for Sheriff Johnny M. Williams, Sr., effective December 5, 2015 to December 5, 2016 at a bond premium cost of \$100 for \$20,000 coverage was approved.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Resolution Declaring November 2015 as "Native American Heritage Month" was adopted with Chairman Richardson authorized to sign same:



WARREN COUNTY BOARD OF COMMISSIONERS

602 WEST RIDGEWAY STREET
POST OFFICE BOX 619
WARRENTON, NORTH CAROLINA 27589

County of Warren
State of North Carolina

Barry Richardson, Chairman
Jennifer Jordan, Vice Chairman
Bertadean Baker
Tare Davis
Victor Hunt

Linda T. Worth
County Manager

Angelena Kearney-Dunlap
Clerk to the Board

Resolution

November 2015 - Native American Heritage Month

Whereas when Warren County was founded, it was still home to several Native American tribes, particularly the Haliwa, Tuscarora, and Saponi; and

Whereas Native American tribes' Trading Path extended from middle North Carolina into what is now Petersburg, VA, trading furs with Virginians, on the path which passed the present town of Norlina in Warren County, and

Whereas by the beginning of the 1700's, large numbers of Native American tribes were caused to move away from present-day Warren County; and

Whereas, the Haliwa-Saponi tribe earned state acknowledgement in the late 1970s, and Warren County remains a home to many of these Native Americans.

NOW, THEREFORE BE IT RESOLVED that the Warren County Board of Commissioners recognize:

November 2015 as Native American Month.

BE IT FURTHER RESOLVED that all Warren County citizens are encouraged to celebrate the diversity and uniqueness of our Native American population.

Adopted this the 2nd day of November, 2015.

Warren County Board of Commissioners

ATTEST:

Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

Barry Richardson
Barry Richardson, Chairman



On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, "Resolution in Support of Alternative Methods of Recognition for Veteran Status for World War II Coastwise Merchant Mariners" was adopted with Chairman Richardson authorized to sign same:



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County Manager

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Clerk to the Board

**Resolution of Support
Alternative Methods of Recognition
for
WW II Coastwise Merchant Mariners**

WHEREAS, Proposed legislative changes to the current law, as some have suggested, would allow individuals to provide non-military records in order to receive veteran status; and

WHEREAS, Non-Military records such as: Certificate of Discharge (form 718), Continuous Discharge Books, Ship's deck logbooks, Company Letters showing vessel names and dates of voyages **are** used to receive veteran status; and

WHEREAS, Certificate of Discharge (form 718) is the only official military record.

WHEREAS, after World War II, deck and engine logbooks of vessels operated by the War Shipping Administration were turned over to that agency by the ship owners, and were destroyed during the 1970's because they were too costly to keep and too cumbersome to maintain; and

WHEREAS, Company letters showing vessel names and dates of voyages are clearly company property and must be considered Non-Military documents; and

WHEREAS, only about 91,000 merchant mariners have been recognized as veterans. The US Coast Guard, responding to a GAO inquiry, stated they issued over 840,000 credentials to applicants between 1939 and 1946, but could not identify how many served during the WW II timeframe.

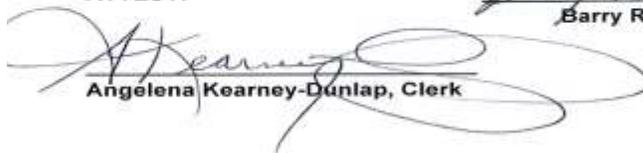
Phone: (252) 257-3115

BE IT RESOLVED that the Warren County Board of Commissioners supports the proposed legislative changes to the current law that would allow **Alternative Methods of Recognition for World War II Coastwise Merchant Mariners**.

Adopted this the 2nd day of November, 2015

Warren County Board of Commissioners

ATTEST:


Angelena Kearney-Dunlap, Clerk


Barry Richardson, Chairman



In follow-up to October 14, 2015 Board of Commissioners' work session, the following items were presented for action:

- A. Health Benefits Policy for Retirees & County Commissioners
- B. Policy Statement for Board Appointment/Re-Appointment for Warren County

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Warren County's "Health Benefits Policy for Retirees and County Commissioners" was tabled to the January 2016 Board of Commissioner's monthly meeting for consideration and referred to December 9, 2015 work session for further discussion.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, "Policy Statement for Board Appointment/Re-Appointment for Warren County" as revised by Warren County Attorney was adopted, Chairman Richardson was authorized to sign same.

WARREN COUNTY'S POLICY
FOR BOARD & COMMITTEE APPOINTMENTS AND/OR REAPPOINTMENTS

(County Attorney Karlene S. Turrentine's working copy
for BOC's consideration during regular meeting 11.2.15)

Unless forbidden by statute or case law, this Policy will govern the appointment and/or reappointment of members to serve on the various boards and commissions appointed by the Warren County Board of Commissioners:

1. Unless otherwise required by statute or case law, the provisions of this Policy will take precedence over all other policies, procedures and/or legal documents (including the various boards' and commissions' approved Bylaws) in determining the manner in which the Board of Commissioners may make appointments and/or reappointments of individuals to serve on the various boards and commissions in Warren County.
2. All board and commission vacancies that are to be filled by the Board of Commissioners will be advertised quarterly by the Clerk to the Board in both local newspapers having general circulation in Warren County, and; such advertisement shall instruct interested citizens to direct their Statement of Interest and any questions to the Clerk to the Board.
3. Statements of Interest received by the Clerk shall be forwarded to the chair of the specific board or commission on which the citizen desires to serve as well as to Board of Commissioners. The Statement of Interest of any citizen that is not chosen to serve shall remain active for a period of six (6) months from the date it is received by the Clerk to the Board.
4. Upon receiving any Statement of Interest by the specific board or commission chair, that chair shall be responsible to present the Statement of Interest to the entire board/commission for its consideration to fill the vacancy thereon, and; a minimum of ten (10) days prior to the next Board of Commissioners' regular meeting, the board/commission shall submit its recommendation for appointment to the Board of Commissioners for its consideration.
5. Except in the case of paragraph 6(b) below, Appointees may serve only three (3) consecutive terms after which they must be removed from the board or commission. Individuals may be considered for additional terms of service on a board/commission after remaining off the board/commission for one (1) year.
6. Whether the Board of Commissioners receives a recommendation for appointment from a specific board/commission or not, the Board of Commissioners shall have the following options to address any vacancy of a board or commission that is not addressed by statute or case law:
 - a. If the board member currently holding a seat on a board or commission is eligible for reappointment and is desirous of continuing to serve, he or she may be reappointed by the Board of Commissioners to serve an additional term.
 - b. If the board member currently holding a seat on a board or commission is ineligible for reappointment, having served the maximum number of terms allowed by this Policy, the Board of Commissioners and/or its representatives will make every effort to identify a willing person or persons to be considered for appointment. If permissible, until such time as a suitable replacement is found, the sitting Board member may remain on the board or commission if he or she is desirous of continuing to serve.
 - c. If a board or commission vacancy is designated for a specific representative from the community, i.e. a licensed Physician, Pharmacist, Veterinarian, Optometrist, professional Engineer, etc., and no such individual is available for appointment, the Clerk to the Board will consult with the County Attorney to determine if, by statute and the specific board/commission's Bylaws, a general public representative may be appointed to fill the vacancy.
 - d. If appointment of a general public representative in lieu of a specific representative is permissible, the Board of Commissioners may appoint such an individual to fill the vacancy. If, by statute or the governing board/commission's Bylaws, it is impermissible to appoint a general public representative to fill a specific representative vacancy, the vacancy will continue on the board or commission until such time as the specific representative is found.
7. Individuals may serve on an unlimited number of boards or commissions at any given time, at the discretion of the Warren County Board of Commissioners.
8. Any board/commission whose Bylaws are in dispute with this Policy shall move to amend its Bylaws to come into compliance with this Policy.

On motion of Commissioner Hunt, which was seconded by Commissioner Jordan, and duly carried by unanimous vote, on recommendation of Vincent Gilreath, Workforce Development Director, Kerr Tar Regional Council of Governments, John Alston of A&S Pest Control was re-appointed to a second (2nd) term on the Region K Workforce Development Board as a Private Industry representative, two (2) year term is effective September 2015 to September 1, 2017.

Motion was made by Commissioner Baker, which was seconded by Commissioner Hunt to re-appoint Carolyn Williams for a seventh (7th) term to the Region K Nursing Home Community Advisory Committee.

Motion was withdrawn by Commissioner Baker, second to the motion was withdrawn by Commissioner Hunt.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt, and duly carried by unanimous vote, appointment to the Kerr Tar Region K Nursing Home Community Advisory Committee was tabled to December 7, 2015 regular Board meeting.

On motion of Commissioner Davis, which was seconded by Commissioner Baker, and duly carried by unanimous vote, appointments to the Child Fatality Board were made as follows:

Appointments run concurrent with DSS employment in said positions:

Wynona Thomas, DSS Foster Care Supervisor	(replaced A. Evans)
Renae Alston, DSS Adult Services Supervisor	(replaced W. Thomas)
Dianna Talley, DSS CPS Supervisor	(replaced F. Harris)
Ryan Whitson, DSS Director	(replaced M. Winstead)

On motion of Commissioner Davis, which was seconded by Commissioner Baker, and duly carried by unanimous vote, appointments to the Child Fatality Board were made as follows:

Appointments run concurrent with agency employment in said positions:

Clarette Hill, Mental Health	(replaced H. Foxworth)
Johnette Smith, Infinite Possibilities, Inc.	(replaced T. Overstreet)

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt, and duly carried by unanimous vote, re-appointment of Dana Conn to the Home Health Advisory Board was tabled to the December 7, 2015 regular Board of Commissioners meeting for consideration.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Board of Commissioners approved the System Member Commitment Form in support of Macon Robertson, Public Utilities Director's appointment to the NC Rural Water Association's Board of Directors. Chairman Richardson was authorized to sign "NC Rural Water Association System Member Commitment" form.

Fire Contracts for provision of fire protection within Warren County with two (2) volunteer fire departments; effective July 1, 2015 through June 30, 2018 with County funding allocations, were submitted for the Board of Commissioner's consideration and action.

Cokesbury Volunteer Fire Department	Funding amount - \$5,500
Epsom Volunteer Fire Department	Funding amount - \$1,500

On motion of Commissioner Baker, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Contract with Cokesbury Volunteer Fire Department for Fire Protection Services in Warren County at the stated contract amount of \$5,500 effective July 1, 2015 through June 30, 2018, was approved. Chairman Richardson was authorized to sign the contract; Funding Source: General Fund.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, Contract with Epsom Volunteer Fire Department for Fire Protection Services in Warren County at the stated contract amount of \$1,500 effective July 1, 2015 through June 30, 2018, was approved. Chairman Richardson was authorized to sign the contract; Funding Source: General Fund.

Emergency Services Director – Doug Young, presented modifications required to be made to the Vigilint Master Service Agreement due to a change in the medical director for Warren County under the Vigilint Master Service Agreement dated June 4, 2014. Request was made to approve the Statement of Services #002 to modify the Master Service Agreement with Vigilint.

1. Qualifications of the Medical Director: #1 was changed from 'Associate Medical Director' to "Associate Medical Directors." (Singular to plural.)
2. Terms of Service, added "with modification effective November 1, 2015."
3. Personnel, paragraph 1. Changed from naming specific individuals to say "VIGILINT shall make available a physician to serve as EMS System Medical Director and other staff to complete required work. Additionally, VIGILINT may appoint Associate or Assistant Medical Directors, as necessary, to better support CLIENT's EMS operations. The physician (or physicians) assigned shall be mutually agreed upon by both parties. This agreement shall be memorialized by both parties through updates to the EMS System Plan, according to state rules and regulations."
4. VIGILINT's signer for the contract was changed to our new CEO, Jay Humphlett.

On motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, pending review by County Attorney, Statement of Services #002 to modify the Master Service Agreement between Vigilint Protective Health Solutions, LLC and Warren County Emergency Medical Services (EMS) was approved effective November 1, 2015. County Manager Linda T. Worth was authorized to sign related documents. FUNDING SOURCE: General Fund – EMS Budget.

Note: County Attorney is to inform Board of Commissioners of final recommendations.

Request for bids for lease/purchase of various county vehicles was circulated to approximately ten (10) dealerships within NC with a deadline of September 9, 2015. Due to a low response, a second request was circulated with a deadline of September 24, 2015 at which time there were vehicles that had not received a bid. Therefore, on October 15, 2015 staff solicited pricing from area dealerships for those vehicles that had not been bid on prior:

Department	Vehicle	Pricing	Dealership
Sheriff	Dodge Charger w/Police Packet	\$23,779 (x2 = \$47,558) *	Ilderton of High Point
Sheriff	2016 Chevrolet Tahoe w/Police Packet	\$39,913.50 (x2 = \$79,827) or \$36,687 (1) * \$33,843 (1) * (= \$70,530)	Hubert Vester or Ben Mynatt thru NC Sheriff's Assoc.
Social Services	Grand Caravan	\$20,845 *	Ilderton of High Point
Fleet	2015 Ford Edge	\$26,985 *	Capital Ford
Fleet, DSS & YSB	2016 Ford Transit Van - High Roof Extended Wagon	\$40,620 (x3 = \$121,860) *	Ilderton of High Point
Emergency Services	2015 Chevrolet Silverado Truck	\$36,822.50* or \$39,281.10	Hubert Vester or Charles Boyd
Detention Center	Econo Van	\$24,737*	NC Sheriff's Assoc. State Contract

On motion of Commissioner Jordan, which was seconded by Commissioner Baker, and duly carried by unanimous vote, bids were awarded to **Ilderton Dodge Chrysler Jeep of High Point, NC**, pursuant to G.S. 143-129 and 160A-20, for the following six (6) Warren County vehicles; Funding Source: Proceeds from Installment Purchase Financing.

Department	Vehicle	Pricing
Sheriff	Dodge Charger w/Police Packet	\$23,779 X 2 = \$47,558
Social Services	Grand Caravan	\$20,845
Fleet, DSS & YSB	Ford Transit Van - High Roof Extended Wagon	\$40,620 X 3 = \$121,860

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt, and duly carried by unanimous vote, bid was awarded to **Ben Mynatt of Concord, NC through NC Sheriff's Association**, pursuant to G.S. 143-129 and 160A-20, for the following two (2) Warren County vehicles; Funding Source: Proceeds from Installment Purchase Financing.

Department	Vehicle	Pricing
Sheriff	2016 Chevrolet Tahoe w/Police Packet	\$36,687 (x1) \$33,843 (x1) = \$70,530

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt, and duly carried by unanimous vote, bid was awarded to **Capital Ford Inc., Raleigh, NC**, pursuant to G.S. 143-129 and 160A-20, for the following one (1) Warren County vehicle; Funding Source: Proceeds from Installment Purchase Financing.

Department	Vehicle	Pricing
County Fleet	2015 Ford Edge	\$26,985

On motion of Commissioner Jordan, which was seconded by Commissioner Baker, and duly carried by unanimous vote, bid was awarded to **Hubert Vester of Wilson, NC**, pursuant to G.S. 143-129 and 160A-20, for the following one (1) Warren County vehicle; Funding Source: Proceeds from Installment Purchase Financing.

Department	Vehicle	Pricing
Emergency Services	2015 Chevrolet Silverado Truck	\$36,822.50

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt, and duly carried by unanimous vote, bid was awarded through **NC Sheriff's Association**, pursuant to G.S. 143-129 and 160A-20, for the following one (1) Warren County vehicle; Funding Source: Proceeds from Installment Purchase Financing.

Department	Vehicle	Pricing
Detention Center	Econo Van	\$24,737

Resolution declaring certain County property as surplus (Sheriff's Office used law enforcement service weapons) and authorizing sale of same to Warren County Sheriff's Deputies at a sum of \$200 each, waiving \$10 gun permit fee, with authority to remit unsold used weapons to Kings Firearms and More for store credit, was presented for Board's review and adoption.

On motion of Commissioner Davis, which was seconded by Commissioner Hunt and duly carried by unanimous vote, Resolution "**Sale of Personal Property Worth Less Than \$30,000 (G.S. 160A-266; 267) Resolution Authorizing Sale**" of used Sheriff's Office service weapons to Warren County Sheriff's Deputies at the sum of \$200 each, with gun permit fee waived, and authorizing the remittance of any unsold used service weapons to Kings Firearms and More for store credit; was adopted. Chairman Richardson was authorized to sign the Resolution:



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 Clerk to the Board

County of Warren
 State of North Carolina

**Sale of Personal Property Worth Less Than \$30,000
 (G.S. 160A-266; 267)
 Resolution Authorizing Sale**

Whereas, Warren County owns certain items of personal property that have become surplus for its current needs; and

Whereas, North Carolina General Statute § 160A-266 permits the county to sell such property by private sale, upon authorization by the Board of Commissioners at a regular meeting and notice to the public; and

Whereas, the Board of Commissioners is convened in a regular meeting;

Therefore, the board of commissioners of Warren County resolves that:

1. The Board of Commissioners authorizes the Warren County Manager (or designee) to sell by private sale the following items of surplus personal property; service weapons formerly used by the Warren County Sheriff's Office.
2. Each deputy is authorized to purchase his/her service weapon at \$200 each, with \$10 gun permit fee waived.
3. The clerk to the Board of Commissioners shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least 10 days after the day the notice is published.

Adopted November 2, 2015.

Warren County Board of Commissioners

ATTEST:

Angelena Kearney-Dunlap
 Angelena Kearney-Dunlap, Clerk

Barry Richardson
 Barry Richardson, Chairman



hone: (252) 257-3115
 ax: (252) 257-5971
 www.warrencountync.com

On motion of Commissioner Davis, which was seconded by Commissioner Jordan and duly carried by unanimous vote, Resolution declaring certain County property as surplus and authorizing sale via online auction, or disposal if items do not sell, was adopted with Chairman Richardson authorized to sign the Resolution.

**RESOLUTION
 SALE OF SURPLUS
 WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain properties which are no longer used by Warren County Departments and may lawfully dispose of such property through on-line auction or disposal.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, NC GS 160A-268, the Warren County Board of Commissioners authorize the sale through on-line auction or disposal of:

- | | |
|-------------------------|---|
| <i>Social Services</i> | <i>Magnavox TV and VCR</i> |
| <i>Veteran Services</i> | <i>Computer Desks (2) & Chairs (2)</i> |
| | <i>Storage Shelf</i> |
| <i>Memorial Library</i> | <i>Dell Desk Top Computers (4)</i> |
| <i>Finance Office</i> | <i>Printer, Dell Desk Top Computers (2) & Computer Monitors (3)</i> |

These items are being sold in "as is" condition with no warranties.

RESOLUTION SALE OF SURPLUS WARREN COUNTY PROPERTY (Continued)

The Warren County Board of Commissioners reserves the right to reject any or all bids, to waive informalities, and to award bid in the opinion of the Owner in its best interest.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the bid opening be placed with auction site, notice in the Warren Record Newspaper and otherwise appropriately advertised according to law.

ADOPTED this the 2nd day of November 2015.

WARREN COUNTY BOARD OF COMMISSIONERS
Barry Richardson, Chairman

Starlin Beatty, Tax Administrator presented Pearson's Appraisal Services' proposal to conduct field work related to 2017 Revaluation, for Board of Commissioner's consideration; contracted cost: \$419,950 and in-house cost was estimated at \$75,000.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, Pearson's Appraisal Services proposal to conduct the field work for the 2017 Octennial Revaluation at a cost of \$419,950 to be paid from the Octennial Reappraisal Budget Reserve was adopted with Chairman Richardson authorized to sign the contract.

During October 5, 2015 regular Board of Commissioners' meeting, an agenda item was added to "repeal Warren County's official Personnel Ordinance". Votes were in favor by a majority. Therefore, in accordance with NCGS 153A-45 Adoption of Ordinances; item was presented for a second (2nd) vote for affirmation.

Commissioner Davis, stated that Board should be clear and understand what we have before us. Not having a policy in place leaves the County open to liability. Do not do this at this time, revise it but do not do away with it.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by a majority vote, repeal of Warren County's official Personnel Ordinance" was affirmed.

Votes were as follows: Ayes: Baker, Jordan & Richardson
 Nays: Davis & Hunt

Motion carried; repeal of Warren County's official Personnel Ordinance was affirmed.

Having been authorized by the Board of Commissioners to approve contracts up to, but not to exceed \$50,000, notice of contracts approved by County Manager Worth in October 2015 was submitted for the Board's information.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, County Manager approved contracts for October 2015 were accepted as information only:

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that I have approved the following contractual agreements in the month of October 2015 on behalf of Warren County:

Finance Office

**ABA Moriah Corporation
6585 Merchant Place, suite 100
Warrenton, VA 20187**

A maintenance service agreement has been entered into with ABA Moriah Corporation for a printer system in the Finance Office. Funds are included in the Finance Office FY 16 budget to pay the annual cost of \$396.

Senior Center

Walgreens
126 East Macon St.
Warrenton, NC 27589

Long Creek Coach Line
250 Welcome Avenue
Henderson, NC 27536

A Community Off-Site Clinic Agreement has been entered into with Walgreens for the provision of an influenza immunization clinic at the Senior Center. There is no cost to the county for the clinic.

A contract has been entered into with Long Creek Coach Line to provide transportation for a Senior Center trip to Smithfield, NC and return in December. The cost of the trip is paid from fees paid by participants.

Public Utilities

Community Service Partners, Inc.
1310 Nowell Rd.
Raleigh, NC 27607

A hardware maintenance agreement has been entered into with Computer Service Partners, Inc. for a printer in the Public Utilities Department. Funds are budgeted in the Utilities Department FY 16 budget to pay the annual cost of \$725.

On motion of Commissioner Jordan, which was seconded by Commissioner Baker and duly carried by unanimous vote, County Manager's Report of activities for October 2015 was approved as presented for informational purposes:

RE: October 2015 Status Report

Following is a recap of my work activities for the month of October 2015:

Administration

- Prepared for and attended Board of Commissioners Regular Meeting (10/5/15)
- Met with C. Alston-Kearney to discuss Ephraim Place CDBG Project (10/7/15)
- Participated along with the DSS Director in a NCACC webinar discussing status of FNS application processing for NC (10/8/15)
- Participated in Kerr Tar TCC meeting via conference call (10/8/15)
- Attended JCPC meeting (10/12/15)
- Participated in NACo Community, Economic & Workforce Development Conference Call (10/13/15)
- Prepared for and attended Board of Commissioners Public Hearing and Work Session (10/14/15)
- Prepared for and facilitated bi-monthly Domestic Violence Community Stakeholders' meeting (10/15/15)
- Attended Cardinal Innovations Crisis Services Meeting (10/19/15)
- Prepared for and attended monthly Department Heads' Meeting (10/22/15)
- Participated in Bond Refunding Conference Call with the work group (10/22/15)
- Met with Recreation Sub-Committee including Com. Hunt, D. Williams, Danielle Williams, and C. Boyd (10/26/15)
- Participated in Bond Pricing Conference Call with work group (10/26/15)
- Met with representative from Solex Architecture to discuss Phase I - Buck Spring Architect/Engineering proposal (10/28/15)
- Met with County Attorney to discuss legal matters (10/28/15)
- Attended KTREDC Board Meeting (10/29/15)

Other Activities

- Attended Soil & Water Conservation Annual Ecology Day at Warren County Middle School (10/13/15)
- Participated in Domestic Violence Awareness Candle Light Vigil on Courthouse Square (10/22/15)
- Participated in Annual Employee Service Awards Program (10/28/15)
- Participated in AKA Sorority sponsored Educational Panel Discussion with Students (10/28/15)

Project Updates

Buck Spring Project

The Board of Commissioners selected Solex Architecture, Inc. of Danville, VA as the first choice for Architect for the Phase I - Buck Spring Project, and Major Sanders, AIA, of Greensboro, NC, as the second choice. We have begun negotiations with Solex Architecture to determine if we can agree on a contract price for the project. If we cannot agree, we will move on to the second choice firm.

Simulcast Radio System Upgrade Project – Phase II

TSS Partners is preparing the Request for Proposals for the radio equipment needed to facilitate Phase II of this project. The structural drawings for the Manson Tower upgrade have not yet been completed by Tower Engineering Professionals.

Emergency Services Headquarters Facility

Responses to the Request for Qualifications for Architectural services for the Emergency Services Headquarters facility are due by 5:00 p.m. on 10/28/15. Responses received will be reviewed by the project Selection Committee and the plan is to make a recommendation to the Board of Commissioners at their December 7, 2015 meeting of our first and second choice firms. Staff is also working on the USDA pre-application for funding for the project.

Ephraim Place CDBG Project

In conjunction with USDA, Mrs. C. Alston-Kearney, Grant Administrator, is working to identify potential home buyers for the three homes we must construct in order to meet the County's obligations for the CDBG grant received through the NC Division of Community Assistance. We are encouraging everyone to refer prospective homebuyers to Ms. Alston-Kearney at Warren Family Institute to determine if Ephraim Place Subdivision may be an option to meet their housing needs.

Golden LEAF Community-Based Grantsmaking Initiative

The Board of Commissioners was updated at their 10/14/15 Work Session on the status of this project. We are recommending the Golden LEAF planning grant be closed out on 12/31/15, and that any remaining funds be returned to Golden LEAF. I am also recommending that staff continue to search for additional financial resources to help move the project forward.

On motion of Commissioner Jordan, which was seconded by Commissioner Hunt and duly carried by unanimous vote, it was ordered to enter into *Closed Session for discussion of Attorney Client Privileged Information & Personnel Matters* in accordance with NCGS §143-318.11(a)(3) & (6).

On motion of Commissioner Davis, which was seconded by Commissioner Baker and duly carried by unanimous vote, it was ordered to return to the regular monthly meeting.

With no further business to discuss and on motion of Commissioner Davis which was seconded by Commissioner Jordan and duly carried, the November 2, 2015 Board of Commissioners meeting was adjourned.


Angelena Kearney-Duntap, Clerk