

**MINUTES OF A SPECIAL MEETING HELD BY THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS IN THE ARMORY CIVIC CENTER MEETING ROOM ON TUESDAY – MAY 24, 2016 AT 5:45 PM.**

The Special Meeting was called to order by Chairman Barry Richardson. Other Commissioners present: Bertadean Baker, Tare Davis and Victor Hunt. Others in attendance: County Manager Linda T. Worth and Finance Director Gloria Edmonds.

Commissioner Jennifer Jordan arrived at 5:47 pm.

Clerk to the Board read the Notice of Special Meeting.

Notice is hereby served that the Warren County Board of Commissioners has scheduled the following meeting for Tuesday, May 24, 2016 at 5:45 pm.

Special Meeting to consider appointment of Warren County Staff Attorney, Interim Soil & Water Conservation Director, Animal Control Director and adopt Budget Amendment #11 to the FY 2015-16 Budget Ordinance.

This meeting will be held in the Warren County Armory Civic Center–Commissioners’ Meeting Room, 501 US Hwy 158 Business, East, Warrenton, NC.

All interested citizens are invited to attend.

**Barry Richardson, Chairman  
Warren County Board of Commissioners**

On motion of Commissioner Hunt, which was seconded by Commissioner Davis and duly carried by unanimous vote, Jamie A. Wilkerson was appointed to the position of In-House Warren County Attorney, effective June 1, 2016 with an annual salary of \$70,000, plus benefits.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, Danielle Bowen was appointed to the Warren County Animal Control Director position, effective June 1, 2016 with an annual salary of \$44,000, plus benefits.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, Gary Holtzmann was appointed as Interim Soil & Water Conservation District Director, retroactive to May 1, 2016 with an annual salary increase of \$5,000.

On motion of Commissioner Baker, which was seconded by Commissioner Davis and duly carried by unanimous vote, Budget Amendment # 11 to the FY 2015-16 Warren County Budget Ordinance was adopted.

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE  
2015/2016  
Amendment No. 11**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Attorney	\$	16,058
Soil Conservation	\$	953
Contingency		<u>(17,011)</u>
<b>Total</b>	<b>\$</b>	<b>(0)</b>

**This amendment:**

- appropriates additional funds to the County Attorney budget for miscellaneous expenses due to the employment of a county attorney (i.e., salary and fringes and operating expenses in the amount of \$8,613). This amendment also appropriates additional funds for contracted services in the amount of \$7,445.

Funding Source: Contingency

- appropriates additional funds to the Soil Conservation budget for interim director salary and fringes.

Funding Source: Contingency

Respectfully Submitted 05/24/2016

*Gloria M. Edmonds*

---

Gloria M. Edmonds, Finance Director

With no further business to discuss, on motion of Commissioner Hunt, which was seconded by Commissioner Baker and duly carried by unanimous vote, May 24, 2016 Special Meeting was adjourned.



Angelena Kearney-Dunlap, Clerk