

MINUTES FROM A PUBLIC HEARING FOR REZONING REQUEST FROM THOMAS AND JEAN VINCENT HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON APRIL 5, 2004 AT 6:45 PM.

The Public Hearing was called to order by Chairman Ulysses S. Ross. The following Commissioners were present: Clinton G. Alston, Weldon C. Capps, Jr., Janet Humphries, and H.E. Luke Lucas. Others in attendance were Loria D. Williams, County Manager, Charles T. Johnson, County Attorney, and Susan W. Brown, Finance Officer.

Clerk to the Board, Angelena Kearney-Dunlap read aloud the Notice of Public Hearing and Rules of Procedure for Citizen Comments.

Citizen Comments were as follows:

Elizabeth Gray - purchased the property to provide veterinarian services to an underserved area, (provided picture of proposed facility and map, both are on file in Clerk's office).

Doug Kerr - spoke in favor of rezoning request.

Chairman Ross opened the floor for additional citizen comments, there were none.

Chairman Ross adjourned the public hearing at 6:55 pm.

Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON APRIL 5, 2004 AT 7:00 PM.

The meeting of the Board of County Commissioners was called to order by Chairman Ulysses S. Ross. The following Commissioners were present: Clinton G. Alston., Weldon C. Capps, Jr., Janet Humphries, and H.E. Luke Lucas. Others in attendance were Loria D. Williams, County Manager, Charles T. Johnson, Jr., County Attorney and Susan W. Brown, Finance Officer.

A moment of silence was followed by Citizen Comments:

Betsy T. Mason - questioned the vehicle tax policy, why the information is supplied to NC DMV and again to the county.

Raymond Adcock - announced the organizational meeting of the Warren County Gun Owners & Sportsmen's Association, bylaws will be adopted and group plans to be incorporated. End of April will kick off membership drive.

Judy Baker - questioned the practice of last minute additions to the commissioner's agenda, especially items of importance that need discussion and time for review.

Linda Browne - referenced a letter to the editor (Warren Record) and endorsed Ms. Baker's comments. Capital Improvement projects should be accepted or rejected individually and each project should receive independent vote. The public deserves clear communication on projects. Parks & Recreation public forum is the kind of project everyone can support, it has potential.

Ruth Brown - 10 year county resident, enjoys working with the Board of Commissioners. Attended animal control/shelter meeting and appreciated the ability to give input, but has issues with preliminary expenses that do not encompass the building. Have to keep in mind the cost of gas and insurance.

Chairman Ross stated that an Agenda Committee will be established consisting of Clerk to the Board, County Manager and two (2) commissioners to review agenda items before distribution.

Members of the Citizens Advisory Council were installed:

District I - Alston	Mildred S. C. Johnson	Vacant
District II - Ross	Marvin G. Howard	Peter Deschenes
District III - Humphries	Rosa Boyd	Wanda Thompson-Absent
District IV - Lucas	Daria Holcomb	Vacant
District V - Capps	Pamela Richardson-Absent	Willie Richardson

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to:

Move Item # 10 - Glen Ware's presentation on county office space needs to work session

Replace Item #11 - Proposed Amendment to All Care Ambulance Service Franchise Agreement with CDBG Fair Housing Plan

Remove Items # 20A - Appoint Commissioner Lucas to Personnel Committee
 20B - Relocate Information Technology Department
 20C - Schedule Hunt Club/Sportsmen's Report
 20D - Contract Structural Engineer for old A&P Building
 22B - Approving Lease Terms - CAD Communication System

Move Item # 23B to Item # 10 - Schedule Public Hearing, Re: Fire Service District Extension

On motion of Commissioner Capps, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt the April 5, 2004 Suggested Agenda as amended.

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to approve Consent Agenda Item 5A, minutes of:

March 8, 2004 - Public Hearing for Six Mile VFD Insurance District Extension
 March 8, 2004 - Regular Board Meeting

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to approve Consent Agenda Item # 5B - Tax Collector's & Interest Income Reports, submitted by Finance Officer Susan W. Brown.

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to approve Consent Agenda Item 5C Tax Releases Over \$100, submitted by Tax Assessor Linda T. Jones.

County Manager approved releases Under \$100 for Board's information.

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to appoint Walter Browning and William Richards to serve on the Churchill Five Forks Tax Board.

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to appoint Donnie Boyd and Mac Hilliard to serve on the Macon Fire Service District Board.

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to appoint: Wadie Ryan (1st term) and re-appoint: Patricia Bugg (3rd term) Charles Grady (3rd term), Susan Thompson (3rd term), Alyce Gill (3rd term), and Ann R. Kilian (2nd term) to the Library Board of Trustees. Terms expire - June 2007.

On motion of Commissioner Humphries, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to appoint: Amy Johnson, Viola Alston, Jean W. White, Noel Robertson, and Margaret Echols to the Inez Fire Service District Board.

On motion of Commissioner Capps, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt Amendment # 4 to the Capital Project Ordinance - Soul City/Pleasant Hills Sewer Force Main Improvement Project.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt Amendment # 2 to the Capital Project Ordinance for the Water & Sewer District # 1, Phase IV.

Motion was made by Commissioner Capps, which was seconded by Commissioner Humphries to adopt Amendment # 6 to the Capital Project Ordinance for the Capital Building Project.

Votes were as follows: Ayes: Capps, Humphries, Ross & Alston
 Nays: Lucas

Motion carried.

On motion of Commissioner Capps, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to adopt Amendment # 7 to the FY 2003-04 Warren County Budget Ordinance.

Having held a required public hearing on Monday, April 5, 2004 at 6:15 pm to hear citizen comments regarding Close-Out of the Warren County Community Development Block Grant (CDBG) Demonstration Hook-Up Program, Dera Adair, Kerr-Tar CDBG Program Coordinator updated the Board on program status.

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to Close-Out the Warren County Community Development Block Grant (CDBG) Demonstration Hook-Up Program.

Having held a required public hearing on Monday, April 5, 2004 at 6:30 pm to hear citizen comments regarding FY 2004-05 Rural Operating Assistance Program (ROAP) Grant Fund Application, the following action was taken.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve FY 2004-05 Rural Operating Assistance Program Grant Fund Application:

EDTAP	\$39,587
Work First/Employment	\$ 5,421
Rural General Public Funds	\$23,160

A required public hearing was held on Monday, April 5, 2004 at 6:45 pm to hear citizen comments regarding a:

Request from Thomas and Jean Vincent to rezone 5 +/- acre tract of land on SR 1362 & NC 903, situated in Roanoke Township from "Residential" to "Neighborhood Business"

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve the request from Thomas and Jean Vincent to rezone 5 +/- acre tract of land on SR 1362 & NC 903, situated in Roanoke Township from "Residential" to "Neighborhood Business"

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to schedule a public hearing for Monday, June 7, 2004 at 6:30 pm in accordance with GS 153A-303 to hear citizen comments regarding Fire Service District expansion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was authorized to conduct a massive mailing to citizens within the proposed fire service district expansion areas.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries it was ordered to adopt "Warren County - Recipient's Plan to Further Fair Housing".

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to table a 2nd request for Solid Waste Landfill Fee Exemption from Mr. & Mrs. Martin because the Martin's failed to appear.

A motion was made by Commissioner Humphries, which was seconded by Commissioner Alston to approve Engineering Services Proposal of Hazen & Sawyer Environmental Engineers & Scientists regarding animal control building to be erected at Warren County's landfill.

Commissioner Humphries withdrew her motion.

Motion was made by Commissioner Humphries, which was seconded by Commissioner Lucas to table Hazen & Sawyer Environmental Engineers & Scientists engineering services proposal to upcoming Commissioner's work session.

Votes were as follows: Ayes: Humphries & Lucas
 Nays: Alston, Capps & Ross

Motion did not carry.

Motion was made by Commissioner Capps, which was seconded by Commissioner Alston to approve Hazen & Sawyer Environmental Engineers & Scientists engineering services proposal for "Preliminary Site Layout and Investigation" for animal control facility.

Votes were as follows: Ayes: Alston, Capps & Ross
 Nays: Humphries & Lucas

Motion carried.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to disapprove Humane Animal Care Services, Inc., Shelter Planners of America, proposal for a Needs Assessment, Feasibility and Building Program Study as related to animal control issues.

By Board consensus, County Manager Williams was directed to research area architects that provide assessments and building program studies, and supply information at upcoming work session.

A motion was made by Commissioner Lucas to authorize County Manager Williams to draft a contract between County of Warren and Dr. O'Malley, Veterinarian to administer lethal injections.

Commissioner Lucas withdrew his motion.

By Board consensus, County Manager Williams was authorized to draft a contract between County of Warren and Veterinarian O'Malley to administer lethal injection for Animal Control.

Having requested "Proposals for Administrative Services - 2004-05 CDBG Housing Development Program" to administer the Ephraim Place Housing Project, a proposal was received from Cathy Alston-Kearney, Executive Director of Warren Family Institute.

Team Member	Hourly Charge	Estimated Hours	Fee
Cathy Alston Kearney	\$35.00	104	\$ 3,640
Marvilo Gay	\$35.00	208	\$ 7,280
Engineer	\$65.00	52	\$ 4,680
Total Cost Not To Exceed (all inclusive)			\$15,600

On motion of Commissioner Lucas, which was seconded by Commissioner Capps and duly carried by unanimous vote, it was ordered to accept the "Proposal for Administrative Services - 2004-05 CDBG Housing Development Program", as received from Warren Family Institute to administer Ephraim Place Housing Development Project Grant in the amount of \$190,000.

On motion of Commissioner Capps, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to grant right-of-way easement to Progress Energy to provide electrical service to the Vance Granville Community College (Warren County Campus) for building construction. (Filed with Register of Deeds, Book # 00771, Page # 918)

On motion of Commissioner Lucas, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to adopt a Proclamation declaring April 25 through May 2, 2004 as "Soil Stewardship Week".

Bids were presented for Warren County EMS ambulance storage facility as follows:

H.G. Reynolds, Company Inc	\$221,500
Diamond Contracting Inc.	\$216,393
Vance Construction	\$212,524
T.L. Reaves Construction, Inc.	\$192,504
Carl Victor Tucker	\$192,387

EM Director, David Askew, recommended awarding bid to T.L. Reaves Construction, Inc. at bid amount of \$192,504, citing the lowest bidder, Carl Victor Tucker was not responsive to bid specifications.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, T.L. Reaves Construction, Inc. was awarded bid for EMS Ambulance Storage Facility at \$192,504.

Pursuant to G.S. 143-129 and 160A-20, bids were received for Department of Social Services vehicles as follows:

Advantage Ford Lincoln Mercury	\$36,428.24 (plus tax & tags)
2004 Freestar Mini Van	\$17,965.18 (Windstar Van)
2004 Taurus Stationwagon	\$18,463.06
Griffin Ford Mercury, Inc.	\$33,432
2004 Freestar Mini Van	\$17,193
2004 Taurus Stationwagon	\$16,239 (2005 model)

On motion of Commissioner Capps, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to award bid for Department of Social Services vehicles to Griffin Ford, Inc. at \$33,432.

Public Works Director Macon Robertson appeared before the Board to present the following items:

- A. Water Purchase Contract between Warren County & Warren County Water & Sewer District III
- B. Revised Change Order # 1, Water & Sewer District I, Phase IV
- C. Award Contract for Outdoor World Water Main Extension

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve Water Purchase Contract between Warren County & Warren County Water & Sewer District III.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve revised Change Order # 1 for Water & Sewer District I, Phase IV.

On motion of Commissioner Humphries, which was seconded by Commissioner Capps and duly carried by unanimous vote, it was ordered to approve entering into contract and award bid for Outdoor World Water Main Extension to Underground Construction, Inc. at \$44,265, pending County Attorney's approval, authorized County Manager and/or Chairman to the Board to sign related documentation.

On motion of Commissioner Alston, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to accept Industrial Development Fund Grant Award in the amount of \$20,000 to assist construction of approximately 1,600 feet of PVC water main and sprinkler system to serve High & High Lumber Company.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, the Warren County Manager and Finance Officer were authorized to execute documentation related to Industrial Development Grant Award of \$20,000.

Carolyn Ross-Holmes, Buck Springs Center Project Director and Jim Smith of HagerSmith Design Group appeared before the Board to present proposed Buck Springs Regional Excellence Center Architectural Agreement.

Motion was made by Commissioner Lucas to approve Buck Springs Regional Excellence Center Architectural Agreement.

Commissioner Lucas withdrew his motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, proposed Buck Springs Regional Excellence Center Architectural Agreement was tabled and referred to Board of Commissioner's next scheduled work session.

On motion of Commissioner Capps, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to adopt a "Resolution Approving Financing Terms for Three (3) Position Radio Console" to be used in E-911 Communications Center. Financing Terms:

Financed through - BB&T	Cost not to exceed - \$124,288
Annual interest not to exceed - 2.33%	Term not to exceed - 3 years

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt "**Resolution to Grant Permission the Vance-Granville-Franklin-Warren Area Authority to Seek Exemption from Certain Provisions of the State Personnel Act.**"

On motion of Commissioner Capps, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to adopt a Proclamation from Governor for the State of North Carolina Declaring April 17-30, 2004 - Spring 2004 "Litter Sweep".

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to adopt a Resolution Declaring April 18-24, 2004 "National County Government Week".

On motion of Commissioner Alston, which was seconded by Commissioner Capps and duly carried by unanimous vote, it was ordered to adopt "Resolution Seeking Federal Assistance" for Warren County Recreation projects and facilities.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to schedule a public hearing to hear citizen comments regarding FY 2004-05 Aging Home & Community Care Block Grant Application for Monday, May 3, 2004 at 6:45 pm.

By Board consensus, it was ordered to schedule a Commissioner work session for the earliest time convenient to all Board members.

County Manager's Report was given by memo and approved by Board consensus.

With no further business to discuss and on motion of Commissioner Lucas, which was seconded by Commissioner Humphries, the regular meeting was adjourned.

Angelena Kearney-Dunlap, Clerk to the Board