

MINUTES FROM A PUBLIC HEARING REGARDING 2005 COMMUNITY DEVELOPMENT BLOCK GRANT SCATTERED SITES HOUSING PROJECT HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON FEBRUARY 7, 2005 AT 5:45 PM.

The Public Hearing was called to order by Chairman Ulysses S. Ross. The following Commissioners were present: Clinton G. Alston, Janet Humphries, H.E. Luke Lucas and Barry Richardson. Others in attendance were Loria D. Williams, County Manager and Susan W. Brown, Finance Officer.

Clerk to the Board, Angelena Kearney-Dunlap read aloud the Notice of Public Hearing. There were no citizen comments.

Chairman Ross adjourned the meeting at 5:55 pm.

/s/ Angelena Kearney-Dunlap

Clerk to the Board

MINUTES FROM A JOINT MEETING WITH THE WARREN COUNTY MEMORIAL LIBRARY BOARD OF TRUSTEES AND THE WARREN COUNTY BOARD OF COUNTY COMMISSIONERS IN THE COUNTY COURTHOUSE ON FEBRUARY 7, 2005 AT 6:00 PM.

The Joint Meeting was called to order by Chairman Ulysses S. Ross. The following Commissioners were present: Clinton G. Alston, Janet Humphries, H.E. Luke Lucas and Barry Richardson. Others in attendance were Loria D. Williams, County Manager and Susan W. Brown, Finance Officer.

Memorial Library Board of Trustees members present: Chairman Charles Grady, Alyce Gill, Patricia Bugg, Ann Kilian, and Doug Bearce.

Chairman Ross welcomed the Library Board of Trustees and gave the floor to the Chairman, Charles Grady who pointed out:

- * 1/3 of the county's population is registered at the library
- * a good library works in tandem with a good school system
- * the library is the only place to get tax forms in the whole county

Chief Librarian - Shelley Fearn provided an informational slide presentation (presentation on file in clerk's office). Ms. Fearn stated:

- * the library has experienced double digit growth
- * books have to be weeded out every other year in order to have space
- * if all books checked out are returned at the same time, there would not be enough space to store them
- * to provide for future growth, items will be offered electronically in digital form

Commissioner Lucas requested Library Board address operating expenses for 10,000 -vs- 12,000 sq foot facility, provide an estimated increase in expenses and revenues.

Chairman Ross inquired if Library is self supporting.

Jean Crisp, State Consultant answered that no state library is self supporting.

Patricia Bugg pointed out that the Library has experienced 7.6% growth over the past five (5) years.

Chairman Ross adjourned the joint meeting at 6:30 pm.

/s/ Angelena Kearney-Dunlap

Clerk to the Board

MINUTES FROM A PUBLIC HEARING REGARDING ESTABLISHING A STATE PARK ON A PORTION OF THE BUCK SPRINGS AREA HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON FEBRUARY 7, 2005 AT 6:30 PM.

The Public Hearing was called to order by Chairman Ulysses S. Ross. The following Commissioners were present: Clinton G. Alston, Janet Humphries, H.E. Luke Lucas and Barry Richardson. Others in attendance were Loria D. Williams, County Manager and Susan W. Brown, Finance Officer.

Clerk to the Board, Angelena Kearney-Dunlap read aloud the Notice of Public Hearing.

Citizen comments were as follows:

Linda Brown of Sixpound Township, expressed support for establishing a state park but did not understand the ramifications of the project. Public has not been well informed, there are many questions, concerns and reservations related to project.

Chairman Ross adjourned the public hearing at 6:44 pm.

/s/ Angelena Kearney-Dunlap
Clerk to the Board

MINUTES FROM A PUBLIC HEARING REGARDING AMENDMENT TO WARREN COUNTY'S OFFICIAL ZONING ORDINANCE HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON FEBRUARY 7, 2005 AT 6:45 PM.

The Public Hearing was called to order by Chairman Ulysses S. Ross. The following Commissioners were present: Clinton G. Alston, Janet Humphries, H.E. Luke Lucas and Barry Richardson. Others in attendance were Loria D. Williams, County Manager and Susan W. Brown, Finance Officer.

Clerk to the Board, Angelena Kearney-Dunlap read aloud the Notice of Public Hearing:

Amendment to the County's Official Zoning Ordinance: Warren County Zoning Ordinance, Article X, Amendments, Section X-1 General

Current Provision - A simple majority vote of the Board of Commissioners shall be the required minimum to amend this ordinance when recommendation from the Planning Board is favorable. A four-fifths majority vote by the Board of Commissioners shall be required to amend this ordinance when the Planning Board recommends against such amendment.

Proposed Amendment - A majority vote of the Board of Commissioners shall be the required minimum to amend this ordinance.

There were no citizen comments.

Chairman Ross adjourned the public hearing at 6:55 pm.

/s/ Angelena Kearney-Dunlap
Clerk to the Board

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON FEBRUARY 7, 2005 AT 7:00 PM.

The meeting of the Board of County Commissioners was called to order by Chairman Ulysses S. Ross. Other Commissioners present: Clinton G. Alston, Janet Humphries, H.E. Luke Lucas and Barry

Richardson. Others in attendance: Loria D. Williams, County Manager, Charles T. Johnson, Jr., County Attorney and Susan W. Brown, Finance Officer.

A moment of silence was followed by Rules for Citizen Comments read by Angelena Kearney-Dunlap, Clerk to the Board.

Citizen Comments:

Jacque Teeterus - Teacher in County School System, spoke in support of the library. A good library is needed to assist the school system.

Raymond Adcock - spoke concerning Animal Cruelty Investigator, person in that capacity needs to obtain training, it is not mandatory for a county to have an animal cruelty investigator.

Frank Benedict - In support of the library, he and his family are patron's, it needs a specific area for study, children need more opportunity for growth through expansion of books. The Spanish book collection is appreciated.

Mike Wilbert, Chairman Warren County Republican Party - many states have adopted the traditional marriage resolution and several others are considering it, Warren County needs to identify and support one-man, one-woman marriage. Encouraged the Board to vote on this as soon as possible.

Wadie Cheek Ryan, member of the Library Board of Trustees - attended Warren County public school, is a retired school librarian and presently works in a library system. County needs to look forward toward the future. She left the County because there was nothing here to do, youth of today are leaving for the same reason.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt the February 7, 2005 Suggested Agenda as presented.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to correct minutes of the January 3, 2005 Regular Board Meeting to reflect term expiration for Board of Commissioner appointments to various Warren County Boards and Commissions from December 2007 to December 2006.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve Consent Agenda Item 5A:

- Minutes of January 3, 2005 Public Hearing - Location/Expansion of Industry involving Elberta Crate and Box
- Minutes of January 3, 2005 Public Hearing - 2005 CDBG Scattered Sites Housing Project
- Minutes of January 3, 2005 Public Hearing - 2002 CDBG Scattered Sites Housing Project Closeout
- Minutes of January 3, 2005 Public Hearing - CDBG Crinkley Street Housing Capacity Grant Closeout
- Minutes of January 3, 2005 Regular Board Meeting as corrected.

Consent Agenda Item # 5B - Tax Collector's & Interest Income Reports, submitted by Finance Officer Susan W. Brown were presented for Board's information:

**TAX COLLECTOR'S REPORT
TO THE
BOARD OF COUNTY COMMISSIONERS**

2004 Taxes Collected December	4,884,933.65
2004 Taxes Collected To Date	7,310,488.71
Percentage of 2004 Taxes Collected	69.57
Other December Collections:	
Delinquent Taxes and Penalties	59,278.29
Advance Payments	-0-
Total December Collections:	4,944,211.94



Susan W. Brown Tax Collector

**INTEREST INCOME
 REPORT Month of December 2004**

FUND	DECEMBER INCOME	FISCAL YEAR TO-DATE
General	11,490.25	42,838.06
Revaluation	417.76	1,773.94
E 911 Telephone System	349.07	1,343.54
E 911 Wireless	185.01	761.75
Admin Off Bid Cap Reserve Fund	131.96	609.71
Admin Off Bid Cap Project Fund	85.05	628.91
Buck Spring Project	456.84	1,179.32
Regional Water Enterprise Fund	428.86	2,099.63
District 1 Enterprise Fund	513.32	2,176.39
Solid Waste	667.28	4,363.24
District II Capital Project Fund	0.00	129.81
District II Enterprise Fund	699.59	2,176.11
District III Capital Project Fund	5,812.01	16,399.36
District III Phase II	4.28	18.15
District I Phase IV	0.00	1.62
	21,241.28	76,499.54

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve Consent Agenda Item 5C:

**TAX RELEASE REQUESTS OVER 100
 1/28/2005**

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>ACCT#</u>	<u>RECORD#</u>	<u>AMOUNT</u>	<u>REASON</u>
Allen, Frank & Nancy	4652-300	1078	247.27	M/H listed & assessed twice, also on 14919-300
Mills, Monique L.	1795-102	46000	182.30	M/H traded in on D/W in 1997
Shearin, Brian & Kellie	7040-200	30164	176.38	M/H listed & assessed twice, also on 25655-200
Short, Larry & Gladys	37232-300	11381	803.36	House burned 12/03 was not on parcel 1/1/04
Vann, Shirley H.	48339-200	30048	120.00	M/H Assessed in Vance Co.
Vann, Shirley H.	48339-103	52824	131.77	M/H Assessed in Vance Co.
Vann, Shirley H.	48339-102	45961	138.19	M/H Assessed in Vance Co.
Vann, Shirley H.	48339-101	42263	118.45	M/H Assessed in Vance Co.
Vann, Shirley H.	48339-100	39189	<u>125.12</u>	M/H Assessed in Vance Co.
SUB-TOTAL ERROR CORRECTIONS:			\$2,042.84	

MOTOR VEHICLE RELEASES:

Bauman, Karl	2908-2102	67430	135.70	Released to Orange Co.
Bullock, Joyce S.	5725-1808	65498	141.13	Released to Vance Co.
Flood, Shirley	13042-2400	66090	142.34	Did Not Receive 1st Plates
Holtzman, Reuben	10838-2169	65859	100.65	Vehicle Traded
York, James Franklin, Jr.	6234-2520	64592	<u>101.53</u>	Active Military Home State is TX
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$ 621.35	

LANDFILL USER FEE RELEASES:

Bowman Land Company	1549-300	16816	105.00	Vacant Land
Bullock, John Henry	5623-326	1823	105.00	House Burned
Dwyer, Kevin	9049-300	20802	105.00	Private Hauler in Stonehouse Timber Lodge
Floyd, Sandra L.	5375-301	15757	105.00	No Electrical Service per Progress Energy
Kearney, James	23536-300	6479	105.00	House Not Livable
Kearney, James	23536-103	53569	105.00	House Not Livable
Lake Gaston Estates, Inc.	24911-508	18637	105.00	Vacant Land
Plummer, Paul B., Jr.	32007-300	9916	105.00	Private Hauler
Stallings, K. T.	19278-300	18774	107.10	Property inTown of Norlina
Wilkinson, Maggie	23060-300	76	105.00	Only One Dwelling 2 LFUF's Assessed
Wilkinson, Maggie	23060-103	76	105.00	Only One Dwelling 2 LFUF's Assessed
Wilkinson, Maggie	23060-102	76	<u>100.00</u>	Only One Dwelling 2 LFUF's Assessed
SUB-TOTAL LFUF RELEASES			\$1,257.10	
SUB-TOTAL ERROR CORRECTIONS:			2,042.84	
SUB-TOTAL MOTOR VEHICLE RELEASES:			<u>621.35</u>	
TOTAL RELEASES:			<u>\$3,921.29</u>	

Abbreviation Key:

D/W = Doublewide
M/H = Mobile Home
LFUF = Landfill User Fee

***TAX RELEASE REQUESTS UNDER \$100
01/21/05***

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>ACCT#</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
Lee, Harry M.	5170-300	18915	2.27	Camper & Additions Removed in 1992
Lee, Harry M.	5170-103	54844	4.56	Camper & Additions Removed in 1992

Lee, Harry M.	5170-102	47269	4.92	Camper & Additions Removed in 1992
Lee, Harry M.	5170-101	43287	5.24	Camper & Additions Removed in 1992
Lee, Harry M.	5170-100	39995	6.00	Camper & Additions Removed in 1992
Lee, Harry M.	5170-99	38256	6.28	Camper & Additions Removed in 1992
Lee, Harry M.	5170-98	36819	7.60	Camper & Additions Removed in 1992
Lee, Harry M.	5170-97	35577	7.20	Camper & Additions Removed in 1992
Lee, Harry M.	5170-96	34420	7.45	Camper & Additions Removed in 1992
Lee, Harry M.	5170-95	33512	9.06	Camper & Additions Removed in 1992
Newnum, Jack	1220-103	55049	84.73	Property Sold in 2001
Shearin, Owen F., Jr.	25655-200	30145	44.70	Value of M/H Incorrect
Williams, J. Richard	44906-318	14140	50.91	Location of Property Unknown - Deleted out of Tax System
Williams, J. Richard	44906-103	54304	<u>55.84</u>	Location of Property Unknown - Deleted out of Tax System

**SUB-TOTAL
ERROR
CORRECTIONS:**

\$296.76

MOTOR VEHICLES RELEASES:

Akins, Jack A., Jr.	3763-1107	64797	29.25	Vehicle Sold
Alston, Letitia D.	644-1998	62415	55.80	Vehicle Stolen
Atkinson, Freddie Ray	1926-1772	65462	2.81	Afton-Elberon FIRD Assessed in Error
Bello, Pamela	16840-2176	67504	37.81	Vehicle Value Reduced Based on 2 Estimates
Clanton, Earl D.	8419-1366	77843	4.14	Purchased New Tags
Copeland, Linda A.	9513-1710	63782	41.20	Vehicle Totaled
Elam, Jarvis	13112-1430	61847	4.14	Vehicle Sold
Fields, Oris P., Jr.	18658-2197	61614	13.84	Vehicle Sold
Fleming, Sol B.	10215-200	30590	29.16	Does Not Live in Town of Warrenton
Floyd, Sandra L.	5375-2406	62823	44.80	Vehicle Turned Back In
Hoofnagle, William	4977-2417	66107	28.48	Vehicle Sold
Jones, Margaret B.	18114-2203	64275	39.34	Vehicle Traded

Kohl, Richard T.	9290-1714	67042	8.40	Vehicle Given Away
Long, Roy Edward	25704-1209	66537	37.74	Vehicle Value Incorrect Not an Antique
Moore, Peter	1754-300	11535	30.48	Tagged Vehicle Assessed Twice
Moore, Peter	1754-103	11535	29.78	Tagged Vehicle Assessed Twice
Moore, Peter	1754-102	11535	29.78	Tagged Vehicle Assessed Twice
Parham, Crystal	6649-1125	66453	39.80	Vehicle Sold
Pegram, William W.	8217-1087	73996	2.75	Vehicle Sold
Rivers, Judy	34411-1602	66930	33.00	Vehicle Wrecked
Shackelford, Mary L.	18052-2574	57903	48.79	Vehicle Sold
Stallings, Christopher	59-1013	77490	4.04	Vehicle Sold
Swanner, Marc A.	20983-103	50944	24.01	Vehicle Sold
Summerford, Glenda	10663-1522	60365	12.85	Vehicle Sold
Terry, Tammie T.	19521-1837	60680	43.80	Vehicle Totaled
Warner, Melvin, Jr.	42323-2407	67825	25.90	Vehicle Sold
Williams, Carla	44835-9999	31408	26.25	Tags Turned In
Williams, Katarra	14022-1892	67220	<u>87.57</u>	Tags Transferred

SUB-TOTAL MOTOR VEHICLE RELEASES:	815.71
SUB-TOTAL CORRECTIONS:	<u>296.76</u>
TOTAL RELEASES:	<u>\$1,112.47</u>

Abbreviation Key:
FIRD = Fire District
M/H = Mobile Home

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve Consent Agenda Item 5D re-appointments to the Nursing Home Community Advisory Council:

Name	Term Expires	# Terms Served
Georgia M. Exum	January 2008	4th term
Carolyn B. Williams	January 2008	4th term

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve Consent Agenda Item 5E:

State of North Carolina
County of Warren

**MEDICAID RESOLUTION
SUPPORTING STATE ASSUMPTION OF COUNTY SHARE OF MEDICAID**

WHEREAS, delivery of Medicaid service directly effect the quality and quantity of other much needed services offered to the public because of a lack of locally available funds; and

WHEREAS, Warren County's current allocation for local Medicaid costs for services to eligible citizens is \$1,325,000 which represents 6% of its general fund expenditures; and

WHEREAS, North Carolina is one of only two states in the nation that require counties to pay a share of Medicaid services costs, with the counties share of Medicaid reimbursements increasing over 67 per cent in the last five years and now totals approximately \$440 million; and

WHEREAS, in Warren County local Medicaid costs have increased over 51% in the last five years with a current year's allocation equivalent to .11 cents of the tax rate; and

WHEREAS, there is proposed legislation to implement a six-year phase out of county participation in the costs of Medicaid; and, for the first year, cap county costs at the fiscal year 2004-2005 level and provide relief by targeting supplemental financial assistance to any county in which more than a certain percentage of the population is eligible for Medicaid.

NOW, THEREFORE, BE IT RESOLVED THAT the Warren County Board of Commissioners strongly supports the passage of any proposed legislation to provide immediate Medicaid relief to Warren County.

Adopted this the 26th day of January, 2005 by Warren County Board of Commissioners

ATTEST:

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap, Clerk

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve Consent Agenda Item 5F:

State of North Carolina

County of Warren

PROCLAMATION

WHEREAS, February has been designated as Black History Month and will be observed in many area communities; and

WHEREAS, this observance affords special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have contributed to the progress of our nation; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty;

NOW, THEREFORE, BE IT RESOLVED, that the Warren County Board of Commissioners, do hereby proclaim the month of February, 2005 as:

BLACK HISTORY MONTH 2005

In the County of Warren and express special commendation to those throughout the County who have labored so diligently to make this observance a reality in our area; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that I urge all residents to make special note of the various community activities inc celebration, and join together in making this a period of rededication to the principles of justice and equality for all people.

This the 7th day of February 2005.

Warren County Board of Commissioners

/s/ Ulysses S. Ross
Ulysses S. Ross, Chairman

ATTEST:

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap
Clerk to the Board

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to approve the following:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2004/2005
(Amendment No. 7)**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Health Department	\$ 19,258
Economic Development	24,000
DSS Administration	6,860

DSS Public Assistance	170,009
Sheriff's Department	<u>7,500</u>
Total	\$227,627

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase Revenues:

Insurance Claims	\$ 7,413
Proceeds Installment Purchase	11,845
Crisis Intervention	6,860
Daycare Reimbursement	170,009
Controlled Substance Tax Distribution	6,000
Federal Drug Forfeitures	1,500
Fund Balance Appropriated	<u>24,000</u>
Total	\$227,627

Section 6 of the Warren County Budget Ordinance, pertaining to the Solid Waste Enterprise Fund operations of the County, shall be amended as follows:

(Decrease) Appropriations:

Solid Waste	\$ (11,845)
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Section 7 of the Warren County Budget Ordinance, pertaining to the Solid Waste Enterprise Fund operations of the County, shall be amended as follows:

(Decrease) Revenues:

Proceeds Installment Purchase	\$ (11,845)
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Section 25 Expenditures - The following amounts are hereby appropriated for the County Administration Office Building Capital Reserve Fund for the fiscal year beginning July 1, 2004 and ending June 30, 2005:

Capital Reserve	\$ 500
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Section 26 – REVENUES – It is estimated that the following revenues will be available for the County Administration Office Building Capital Reserve Fund for the fiscal year beginning July 1, 2004 and ending June 30, 2005:

Investment Earnings	\$ 500
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This amendment:

- appropriates funds to the Health Department for repairs to a generator and the purchase of a Ford Ranger.
Source of Funding: Insurance Claims (\$7,413)
Proceeds Installment Purchase (\$11,845)
- appropriates funds to Economic Development for local economic development incentives for Elberta Crate & Box for plant expansion, increased assets, and an additional 100 jobs. This amendment was approved at the January 3, 2005 Board of Commissioners Meeting.
Source of Funding: Fund Balance Appropriated
- appropriates additional funds to DSS Administration for the Crisis Intervention program.
Source of Funding: NC Department of Health and Human Services – Division of Social Services
- appropriates additional funds to DSS Public Assistance for Daycare.
Source of Funding: NC Department of Health and Human Services – Division of Social Service
- appropriates funds to the Sheriff's Department for the purchase of equipment and the equipping of a new vehicle.
Source of Funding: Controlled Substance Tax Distribution and Federal Drug Forfeitures
- appropriates funds to the County Administration Office Building Capital Reserve Fund. These funds were included in the FY 2005 budget working documents but were inadvertently omitted from the Budget Ordinance.
Source of Funding: Investment Earnings

In accordance with NC GS 105-369, Tax Collector Susan Brown made a report of unpaid 2004 taxes in the amount of \$982,881, that are liens on real property and requested board authorization to advertise same in March 2005.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, Tax Collector was ordered to advertise unpaid 2004 taxes that are liens on real property.

After holding two required public hearings on Monday-January 3rd and Monday-February 7th, to hear citizen comments regarding 2005 CDBG Scattered Sites Project, the following action was taken.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve the 2005 Community Development Block Grant Scattered Site Project as presented.

"CDBG Program funded by the Division of Community Assistance in the amount of \$400,000 of which 100% is CDBG Funds, is designed to assist low-income homeowners at or below 50% of the area median income level to rehabilitate their homes to safe, decent and sanitary living conditions."

Motion was made by Commissioner Lucas, which was seconded by Commissioner Humphries to adopt Option #7 for the construction of a two-story building with basement at the old A&P Site to house the public library (10,000 square feet) and county administration facility.

Commissioner Richardson stated that more footage would be needed for the library area, Board should take the recommendation from the Library Board of Trustees.

Commissioner Lucas amended his motion to include 12,500 feet for the Library area, seconded by Commissioner Humphries.

Commissioner Alston voiced his concerns that all office space needs of the county should be considered before a decision is made. The building lay out and entire structure should be discussed first.

Votes were as follows: Ayes: Ross, Lucas, Humphries & Richardson
 Nays: Alston

Motion carried to adopt Option #7 for the construction of a two-story building with basement at the old A&P Site to house the public library (12,500 square feet dedicated to the Library area), and county administration facility. Work on Courthouse Annex buildings will be delayed until a later date.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, a proposal to submit fifty (50) acres of the Buck Springs area to the State of North Carolina to establish a state park was withdrawn.

Commissioner Lucas withdrew his motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson it was ordered to table to the March 2005 Board of Commissioners' meeting, the proposal to submit fifty (50) acres of the Buck Springs area to the State of North Carolina to establish a state park.

Votes were as follows: Ayes: Lucas, Humphries, Ross & Richardson
 Nays: Alston

After holding a required public hearing on Monday-February 7th, to hear citizen comments regarding amending the County's Official Zoning Ordinance, the following action was taken.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote the County's Official Zoning Ordinance was amended as follows:

Warren County Zoning Ordinance, Article X, Amendments, Section X-1 General

Current Provision - A simple majority vote of the Board of Commissioners shall be the required minimum to amend this ordinance when recommendation from the Planning Board is favorable. A four-fifths majority vote by the Board of Commissioners shall be

required to amend this ordinance when The Planning Board recommends against such amendment.

Amended - A majority vote of the Board of Commissioners shall be the required minimum to amend this ordinance.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote Town of Warrenton's request for Easement for sidewalk on Ridgeway Street was approved as follows:

NORTH CAROLINA

WARREN COUNTY

HIS AGREEMENT, made and entered into this 7th day of January, 2005 by and between Warren County, NC, parties of the first part, and the Town of Warrenton, a body politic, party of the second part,

WITNESSETH:

WHEREAS, the parties hereto have entered into a contract for an Easement to construct a sidewalk on certain real property owned by the Party of the First Part, to wit: real property adjoining Ridgeway Street in the Town of Warrenton and,

WHEREAS, the Party of the First Part owns said real property and,

WHEREAS, the Party of the First Part has agreed to convey an Easement to the Parties of Second Part to construct a sidewalk;

NOW, THEREFORE, it is agreed between the parties as follows:

1. The Party of the Second Part shall prepare and recordable easement with a survey for the Party of the First Part to execute, all costs shall be born by the Party of the Second Part.

**/s/ Ulysses S. Ross (SEAL)
Chairman, Warren County Board of Commissioners**

**/s/ Angelena Kearney-Dunlap (SEAL)
Clerk to the Board**

Town of Warrenton

By: _____ (SEAL)

Mr. Alvis Fleming, area diary farmer, appeared before the Board in follow-up to a December 6, 2004 request for a provision to be exempt from the Ordinance Requiring Hook-up to Warren County's Water Distribution System.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, Mr. Fleming's request for a provision to be exempt from the Ordinance Requiring Hook-up to Warren County's Water Distribution System, was tabled to the March 2005 Board Meeting. County Attorney Johnson and Public Works Director Macon Robertson were ordered to formulate a recommendation that fulfills the request and satisfy the Board's desires.

Ms. Olga Henderson, Founder of Health Access & Treatment Services (HATS) appeared before the board in follow-up to a request for use of doctor's office space to conduct a free clinic to serve the Warren County area.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to lease doctor office space to Health Access & Treatment Services (HATS) for a twelve (12) month period commencing March 1, 2005 at \$1.00 per month, under the condition that County Attorney Johnson draw up the lease agreement to include HATS maintaining appropriate liability insurance and cover it's cost for utilities.

On motion of Commissioner Richardson, which was seconded by Commissioner Humphries, it was ordered to adopt Amendment to the Allcare Ambulance Service Franchise Ordinance as follows:

2. **Performance requirements:**
A. **Coverage Requirements:**

- * ***Non-emergency ambulance service includes 24-hour Advanced Life Support EMT-Intermediate level as defined minimum E.M.T. - Intermediate Staffed ambulance.***

Votes were as follows: Ayes: Richardson, Humphries, Ross & Lucas
 Nays: Alston

Said amendment to Allcare Ambulance Service Franchise Ordinance will be placed on the March 2005 Board of Commissioners agenda for its second reading and adoption.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to enter into contract for architectural drawings of EMS Ambulance Storage Facility with Baxter Armistead Architects subject to County Attorney's review. Chairman to the Board was authorized to sign same.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, County Attorney was ordered to revise item # 4 of Baxter Armistead Architects Contract "Terms & Conditions":

4. **Ownership of Instruments of Service. All reports, plans specifications, field data and notes and other documents, including all documents on electronic media, prepared by the ARCHITECT as instrument of service, shall remain the property of the ARCHITECT. The ARCHITECT shall retain all common law, statutory and other rights, including the copy right, thereto. In the event of termination of this Agreement and (change and to or) upon full payment of fees owned to ARCHITECT, ARCHITECT shall make available to OWNER copies of all plans, computations, CAD disks and correspondence.**

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to approve job reclassification for Health Department School Nurse from Public Health Nurse I to Public Health Nurse II, in accordance with NC Division of Public Health & Office of State Personnel.

On motion of Commissioner Richardson, which was seconded by Commissioner Alston and duly carried by unanimous vote, it was ordered to approve FORM AD 1047, Certification concerning Debarment as related to Water & Sewer District III, Phase III. Chairman to the Board was authorized to sign same.

On motion of Commissioner Richardson, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to approve entering into a Legal Services Agreement as related to Water & Sewer District III, Phase III. Chairman to the Board and County Attorney were authorized to sign same.

Chairman Ross called a five (5) minute break. Meeting was called back to order at 8:50 pm.

On motion of Commissioner Humphries, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to table a "Resolution in Support of Traditional Marriages".

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to adopt the following resolution:

State of North Carolina

County of Warren

Resolution Approving Consolidation of RiverStone Counseling and Personal Development and Vance, Granville, Franklin, Warren Area Authority Into a New Local Management Entity for Mental Health, Developmental Disabilities, and Substance Abuse Services

February 7, 2005

WHEREAS, legislative mandates to reform North Carolina's mental health, developmental disabilities, and substance abuse services require Area Authorities to transition to Local Management

Entities responsible for recruiting, directing, and monitoring providers of behavioral health services and support; and

WHEREAS, the North Carolina Department of Health and Human Services, responsible for funding Area Authorities and Local Management Entities, has established a managed care cost model which utilizes a minimum base population approximating 200,000 to achieve local cost efficiencies and to facilitate the legislative intent to reduce the number of local management entities across the state; and

WHEREAS, Area Authorities and the counties which comprise them with area populations smaller than the 200,000 standard are obligated to develop new alliances to accommodate the fiscal realities and economies of scale inherent in the Local Management Entity cost model by expanding the area population base they support; and

WHEREAS, Vance, Granville, Franklin, Warren Area Authority ("VGFW") (serving four counties with a population estimated at 170,444), and RiverStone Counseling and Personal Development ("RiverStone") (serving the County of Halifax with a population estimated at 57,444) have voluntarily engaged in amicable affiliation discussions to achieve for the five counties they respectively represent new cost efficiencies and improved treatment outcomes for their rural citizens and families in need of mental health, developmental disabilities, and substance abuse services; and

WHEREAS, the Area Authorities for Vance, Granville, Franklin, Warren Counties and for Halifax County do jointly and separately recommend to their respective constituent counties a consolidation of those two distinct area programs into one single Area Authority or Local Management Entity accountable to a five county area comprised of Franklin, Granville, Halifax, Vance, and Warren Counties; and

WHEREAS, a notice of the regular meeting of the Board of Commissioners has been duly published, and all other legal requirements have been satisfied in order for said Board to approve the consolidation and reorganization of the area authorities;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Warren County Board of Commissioners finds that the entering into an agreement by and among VGFW, RiverStone and Halifax County to consolidate and reorganize VGFW is in the public interest because, in light of the aforementioned legislative mandates, such a new entity would better meet the needs of persons with mental illness, developmental disabilities and substance abuse issues residing in the region.
2. The Warren County Board of Commissioners authorizes and approves the creation of a new Local Management Entity or Area Authority as of July 1, 2005 to serve the mental health, developmental disability and substance abuse needs for the five counties named above, upon the terms and conditions set forth below.
3. Governance of the Local Management Entity or Area Authority shall reside with an Area Board, which shall be structured as set forth below and shall comply with the statutory requirements relevant to its composition, responsibilities and operation.
4. The Area Board shall have twenty members, appointed as follows:
 - a) Each board of commissioners shall appoint one commissioner as a member of the Area Board.
 - b) The five County Commissioners so appointed shall in turn appoint the other fifteen members, consisting of three members from each of the five counties.
 - c) Appointments shall be made in compliance with the requirements of N.C. General Statute 122C-118.1.
 - d) As of July 1, 2005, the current members of the VGFW Area Board shall remain in office serving their present terms. The Halifax County Board of Commissioners shall appoint one of its commissioners to the Area Board. The five commissioners on the Area Board shall appoint three additional Halifax County residents to the Area Board in compliance with N.C. General Statute 122C-118.1 and the VGFW Area Board By-Laws.
5. The new Area Board shall operate under the existing VGFW By-Laws as amended to include changes required in order to expand the Area Board's size and scope. The amendments to the VGFW By-Laws and the reorganization of the Area Board shall be completed by, and become effective on, July 1, 2005.

6. VGFW, under a name determined by the newly constituted Area Board, shall be the surviving entity, and RiverStone shall dissolve as of June 30, 2005 or as soon thereafter as practicable.

7. All personal property assets owned by RiverStone, and by Halifax, County on behalf of RiverStone, shall be transferred to VGFW effective July 1, 2005.

8. The RiverStone fund balance, both restricted and unrestricted, shall be transferred to VGFW effective July 1, 2005.

9. Any RiverStone employee who is offered and accepts employment with VGFW shall be subject to VGFW Personnel Policies except:

a) Longevity and tenure with Halifax County shall be counted as credit for employment with VGFW.

b) The probationary period shall be waived for any person who has already served such a period with Halifax County.

10. The consolidation and reorganization of VGFW as a new Area Authority or Local Management Entity is contingent upon the prior execution by appropriate officers of VGFW, RiverStone and Halifax County of an agreement consistent with this Resolution, setting forth further details of this consolidation and reorganization.

11. The Board of Commissioners hereby authorizes the officers of RiverStone (if Halifax County Board of Commissioners) or VGFW (if any other Board of Commissioners) to take any and all actions necessary or desirable to effectuate this action consistent with this Resolution.

12. The Board of Commissioners understands that the same resolution, or one similar to this resolution in all material respects, approving the consolidation described herein has been or shall be adopted by the boards of county commissioners of the other counties affected by this resolution.

Adopted this the 7th day of February, 2005.

Warren County Board of Commissioners

/s/ Ulysses S. Ross
Ulysses S. Ross, Chairman

ATTEST:

/s/ Angelena Kearney-Dunlap
Angelena Kearney-Dunlap
Clerk to the Board

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to table appointment of Animal Cruelty Investigator.

Motion was made by Commissioner Humphries to authorize County Manager to negotiate price for proposed Warren County Animal Shelter with Daggett and Gregg Architects, PC.

Commissioner Humphries withdrew her motion.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries the County Manager was authorized to negotiate price with LSV Partnership-Architects/Planners - AIA as architects for Warren County's Animal Shelter.

Votes were as follows: Ayes: Lucas, Humphries, Ross and Richardson
 Nays: Alston

Chairman Ross directed the County Manager to compose letters of appreciation to Animal Shelter Committee members and release them of their responsibility on the committee.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, contracting with an engineering firm to determine how to boost emergency responders communication capabilities was tabled to the March 2005 Board meeting.

On motion of Commissioner Richardson, which was seconded by Commissioner Lucas and duly carried by unanimous vote, establishment of a process to implement an employee recognition program was tabled to the February 16, 2005 Board work session.

On motion of Commissioner Humphries, which was seconded by Commissioner Lucas and duly carried by unanimous vote, it was ordered to schedule a joint meeting with the Haliwa Saponi Indian Tribal Council for Tuesday, March 1, 2005 at 6:30 pm to be held at the Haliwa Saponi Tribal School.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to reschedule the March 7, 2005 regular Board of Commissioners meeting to **Monday, March 14, 2005.**

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to schedule a public hearing to hear citizen comments regarding a request to rezone property owned by David Williams located at the corner of SR 1362 and Highway 903 in Roanoke Township from Residential to Neighborhood Business. The Public Hearing was set for Monday, March 14, 2005 at 6:45 pm.

On motion of Commissioner Lucas, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to schedule a public hearing to hear citizen comments regarding a request to rezone 40.63 acres occupied by Camp Willow Run, operated by Youth Camps for Christ in Roanoke Township from Residential to Group Camping. The Public Hearing was set for Monday, March 14, 2005 at 6:30 pm

County Manager's report for January 2005 was given by memo as follows:

Administration

- * Attended mtg. w/ Sheriff, Richardson, Lucas, Koziol re: Sprint CAD Contract-(01/03/05)
- * Attended walk thru of Dr. Trivedi's Office Space - (01/03/05)
- * Prepared for and attended Board of Commissioners' Mtg. - (01/03/05)
- * Communicated Mid-Year Performance Evaluations to department heads and direct reports (1/12-13/05)
- * Conducted mtg. w/ R. Willoughby, Interim Planner (orientation) -(01/14/05)
- * Conducted mtg. w/T. Proctor; M. Whaley; R. Willoughby, Interim Planner re: pending planning issues and conflicting verbiage within regulations and how to remedy- (01/18/05)
- * Conducted mtg. w/ K. Williamson; E. Koziol re: plan development for HIPAA Security Deadline of April 05, 2005 - (01/21 & 27/05)
- * Two Hour Conference Call w/ Sanford Holhouser law firm re: Kerr Hub Project Letter of Intent for all four counties - (01/24/05)
- * Mtg. w/ L. West re: RC&D presentation upcoming work session -(01/25/05)
- * Mtg. w/ C. Rocco re: Space needs - (01/25/05)
- * Prepared for & attended Budget Goal Setting Work Session -(01/26/05)
- * Attend Career Day @ Mariam Boyd Elementary School - (01/28/05)
- * Attend mtg. w/ Com. Richardson; Sheriff Williams; D. Askew and representation from the Fire Commission re: dispatching protocol -(01/31/05)

On motion of Commissioner Richardson, which was seconded by Commissioner Humphries and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with GS 143-318.11(a) for the discussion of Personnel Matters.

On motion of Commissioner Humphries, which was seconded by Commissioner Richardson and duly carried by unanimous vote, it was ordered to return to the regular meeting.

On motion of Commissioner Lucas, which was seconded by Commissioner Richardson, County Manager Loria D. Williams and Maintenance Supervisor Robert Dunston were suspended indefinitely with pay.

Commissioner Alston inquired why the full Board of Commissioners had not been informed of actions taken that initiated an SBI investigation of the County Manager and Maintenance Supervisor.

Chairman Ross and Commissioner Alston both made statements opposing the actions being taken against County Manager, citing that they were informed after the fact.

Votes on the motion to suspend County Manager and Maintenance Supervisor indefinitely were as follows:

Ayes: Lucas, Humphries and Richardson
Nays: Alston & Ross

