

**SUGGESTED AGENDA
FOR
SEPTEMBER 10, 2007 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
WARREN COUNTY COURTHOUSE, WARRENTON, NC**

- 1. Call to Order Regular Monthly Meeting 10:00 am**
- 2. Moment of Silence**
- 3. Citizen Comments**
- 4. Approve September 10, 2007 Suggested Agenda**
- 5. Consent Agenda**
 - A. Approve Minutes of August 6, 2007 - Regular Board Meeting**
 - B. Interest Income Report - Barry Mayo, Finance Director**
 - C. Tax Collector's Report - Robert Mitchum, Tax Administrator**
 - D. Tax Release Requests (Over \$100) - Robert Mitchum, Tax Administrator**
Tax Release Requests (Under \$100) “ “ “ “
 - E. Resolution of Appreciation to the General Assembly for Relieving Counties of Medicaid**
 - F. Resolution Appointing Plat Review Officers – Ken Krulik & Joyce Green-Williams**
 - G. Request for use of National Guard Armory with \$200 Rental Fee Waived – Agricultural Extension Service – Margaret Bullock**
 - H. Request for use of National Guard Armory with \$200 Rental Fee Waived – Friends of the Memorial Library – Sue Loper**
- 6. Finance Office – Barry Mayo**
 - A. Amendment # 1 to the FY 2007-08 Warren County Budget Ordinance**
 - B. Resolution Authorizing Filing of Application for Approval of Financing for Library/Community Meeting Room Project**
 - C. Award Installment Purchase Financing Bid for Library/Community Meeting Room Project and Resolution Approving Financing Terms**
 - D. Amendment # 5 to the Capital Project Ordinance for Warren County Water & Sewer District III, Phase II**
 - E. Amendment # 1 to the Capital Project Ordinance for the Warren County Soil City Pump Station Improvements**
 - F. Amendment # 2 to the Capital Project Ordinance for Warren County Water & Sewer District II, Phase II**
- 7. Board and/or Commission Appointments**
 - A. Board of Health – Jerry A. Bolton, Sr.**
 - B. Juvenile Crime Prevention Council (JCPC) – McDonald Yancey**

- 8. Requests for Rights-of-Easement:**
 - A. Mr. & Mrs. Harry Leete for Easement Across County Property at Cooperative Extension Facility**
 - B. Progress Energy requests Easement to Peter Davis Store Building**
 - C. Progress Energy requests Easement to New Library Facility**

- 9. Award Bid for Warren County Public Library Construction Contract & Schedule Groundbreaking Ceremony - Ramsay, Burgin, Smith**

- 10. Consider Contract Agreements:**
 - A. School Resource Officer Contract Renewal**
 - B. Construction Agreement between NC DOT and County of Warren for Rafters Lane**
 - C. Renew Contract for Services – Dr. Amy O’Malley, Veterinarian**

- 11. Solid Waste Convenience Site Lease Renewal – Marshall Brothers**
 - A. Harry M. & Holly M. Williams, III**
 - B. Betty B. & Weldon C. Capps**
 - C. Demetria Nikkii Goode**
 - D. John W. & Sandra Shearin**

- 12. Public Utilities – Macon Robertson**
 - A. Approve Construction Inspection Plan for Water & Sewer District III Phase II**
 - B. Approve Water Shortage Response Plan for Systems Purchasing Water from Warren County Regional Water System**

- 13. Authorize Job Position Offer to James Jones as Health Director – Elgin Lane**

- 14. Adopt Revised Records Retention Schedule**

- 15. Schedule Public Hearings:**
 - A. Warren County Building Needs Assessment**
 - B. Warren County CTP Transportation Planning**
 - C. Warren County Historic Preservation Commission**
 - D. Warren County Water Shortage Response Ordinance**

- 16. Approve Mutual Aid Agreement for EMS Services – Christopher Wright**

- 17. County Manager's Report**

***WARREN COUNTY
BOARD OF COMMISSIONERS***

Agenda Packet

***September 10, 2007
10:00 am***

Prepared by

***Angelena Kearney-Dunlap
Clerk to the Board***

***Call to Order by
Chairman or other Designated Individual***

Moment of Silence

Citizen Comments

Citizen Comments RULES:

- * ***Please sign up to speak.***

- * ***The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.***

- * ***Any group of people who support or oppose the same position should designate a spokesperson.***

- * ***Please address only those items which might not have been addressed by a previous speaker.***

- * ***If response from County Manager and/or Board is desired, please leave a copy of your comment(s) with the Clerk to the Board.***

- * ***Order and decorum will be maintained.***

- * ***This is not a question and answer session.***

***Warren County
Board of Commissioners***

Meeting Date: September 10, 2007

Consent Agenda Item # 4

SUBJECT: Adopt September 10, 2007 Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Consent Agenda Item # 5-A

SUBJECT: *Approve Minutes of August 6, 2007*
 Regular Board of Commissioners Meeting

REQUESTED BY: *Clerk to the Board*

SUMMARY: *None*

FUNDING SOURCE: *N/A*

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE: *N/A*

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Consent Agenda Item # 5-B

SUBJECT: Interest Income Report for July 2007

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Submitted for Board's information and review

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE: Interest Income Report supplied for Board's information

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Consent Agenda Item # 5-C

SUBJECT: Tax Collector's Report

REQUESTED BY: Robert Mitchum, Tax Administrator

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE: 105 350 Tax Collection Reports

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Consent Agenda Item # 5-D

SUBJECT: Request for Tax Releases over \$100 and County Manager Approved Releases under \$100

REQUESTED BY: Tax Assessor

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE: 105-381 Taxpayer's remedies

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Consent Agenda Item # 5-E

***SUBJECT: Resolution of Appreciation to the General Assembly
For Relieving Counties of Medicaid***

REQUESTED BY:

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Consent Agenda Item # 5-F

SUBJECT: Resolution Appointing Plat Review Officers

REQUESTED BY:

SUMMARY: Said resolution authorizes Ken Krulik as County Planner and Joyce Green-Williams as Assistant to the Planner to review Plats.

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Consent Agenda Item # 5-G

SUBJECT: Request for Use of National Guard Armory with \$200 Rental Fee Waived

**REQUESTED BY: Margaret Bullock, Interim Director
Agricultural Extension Service Office**

SUMMARY: Said request to use NGA with \$200 fee waived on Tuesday, October 30, 2007 is to conduct Aging with Gusto Senior Program. \$50 clean up fee shall be collected.

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Consent Agenda Item # 5-H

SUBJECT: Request for Use of National Guard Armory with \$200 Rental Fee Waived

**REQUESTED BY: Sue Loper, Librarian
Warren County Memorial Library**

SUMMARY: Said request to use NGA with \$200 fee waived on Monday, October 22 through Monday, October 29, 2007 is to conduct Friends of Warren County Memorial Library book sale. \$50 clean up fee shall be collected.

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Agenda Item # 6-A

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

**SUMMARY: Amendment # 1 to FY 07-08 Warren County
Budget Ordinance**

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Agenda Item # 6-B

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Resolution Authorizing Filing of Application for Approval of Financing for Library/Community Meeting Room Project

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Agenda Item # 6-C

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

***SUMMARY: Award Installment Purchase Financing Bid for Library/
Community Meeting Room Project and Resolution Approving
Financing Terms***

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Agenda Item # 6-D

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

***SUMMARY: Amendment # 5 to the Capital Project Ordinance for
Warren County Water & Sewer District III, Phase II***

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Agenda Item # 6-E

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Amendment # 1 to the Capital Project Ordinance for the Warren County Soil City Pump Station Improvements

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Agenda Item # 6-F

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

***SUMMARY: Amendment # 2 to the Capital Project Ordinance for
Warren County Water & Sewer District II, Phase II***

FUNDING SOURCE: N/A

APPLICABLE GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Agenda Item # 7-A

SUBJECT: Board / Commission Member Appointment

REQUESTED BY: Kaye Hall, Interim Health Director

SUMMARY: "Statements of Interest to Serve" on the Board of Health were received from Jerry A. Bolton, Sr. and Charles Peete Haywood. On recommendation of the Board of Health, Jerry Allen Bolton, Sr. is presented for appointment to same for a three-year term, expiring December 2010.

This appointment replaces Kimberly Hawkins whose term has expired.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Agenda Item # 7-B

SUBJECT: Board / Commission Member Appointment

***REQUESTED BY: Charles Walton, Chairman
Juvenile Crime Prevention Council (JCPC)***

SUMMARY: On recommendation of the JCPC, McDonald Yancey is presented for appointment to same for a two-year term, expiring June 2009.

This appointment replaces William H. Harris, Norlina Town Councilman, who resigned because of scheduling conflicts.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Item # 8-A

SUBJECT: Request for Easement Across County Property

REQUESTED BY: Mr. & Mrs. Harry Leete

SUMMARY: Having appeared before the Board with said request on February 2007, at which time the Board authorized access across property at Cooperative Extension Service by providing a key to Mr. Leete for the locked gate, (February minutes attached), Mr. Leete followed-up on said request during August 15th Commissioner's work session and now appears a 3rd time to request granting of a 30 foot easement (survey on file with Clerk to the Board).

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Easement for the Leete's _____

NOTES:

Meeting Date: September 10, 2007

Item # 8-B

SUBJECT: Request for Easement Across County Property

REQUESTED BY: Progress Energy – Ronnie Shelton, Land Agent

SUMMARY: In order to provide needed service to the recently sold “Peter Davis Store” building, the previous Magistrates Office, request is presented to grant Right-of-Way Easement for same to Carolina Power & Light Company, of NC.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Easement

NOTES:

Meeting Date: September 10, 2007

Item # 8-C

SUBJECT: Request for Easement Across County Property

REQUESTED BY: Progress Energy – Ronnie Shelton, Land Agent

SUMMARY: In order to provide needed service to the proposed Warren County Memorial Library, request is presented to grant Right-of-Way Easement for same to Carolina Power & Light Company, of NC.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of Easement

NOTES:

Meeting Date: September 10, 2007

Item # 9

SUBJECT: Award Bid & Schedule Groundbreaking Ceremony

REQUESTED BY: William R. Burgin, AIA, Ramsay, Burgin, Smith, Architects, Inc.

SUMMARY: Bids were received for Warren County Library Construction Project general construction, per attached. Presented for Board's review and award to most responsive bidder.

Award recommendation - Heaton Construction, Inc at \$2,287,000

BID TABULATION
WARREN COUNTY PUBLIC LIBRARY
Warrenton, NC

Table with 8 columns: CONTRACTORS, License Number, Bid Bond, B-D MBE, Addenda, Unit Price #1 \$/cu. yd., Position, BASE BID. Rows include Heaton Construction, Inc., H. G. Reynolds Company, Inc., D. S. Simmons, Inc., Vance Construction Company, and J. L. Williams Construction Co.

I certify that the above is a true and accurate tabulation of the bids received at the above referenced dates.

Ramsay, Burgin, Smith Architects, Inc.

Signature of William R. Burgin with official seal of Ramsay, Burgin, Smith Architects, Inc.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend contract award to Heaton Construction and request Board schedule a date for the Groundbreaking ceremony for this project.

NOTES:

Meeting Date: September 10, 2007

Item # 10-A

SUBJECT: Contracts / Agreements Renewal

REQUESTED BY: Sheriff's Office & School System

SUMMARY: Warren County School Resource Officer Contract for 2007-2008 School Year is presented for review and adoption:

- *Employed by Warren County Sheriff's Office*
- *Maximum hours during 28 day period – 171 hours*
- *Evaluated by Warren County Sheriff's Office*
- *Liability coverage at a required amount is to be maintained by Sheriff's Office*
- *Contract shall not exceed \$88,000 during the school year*

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of contract. Funds included in the FY 2008 budget to accommodate cost.

NOTES:

Meeting Date: September 10, 2007

Item # 10-B

SUBJECT: *Contracts / Agreements Renewal*

REQUESTED BY:

SUMMARY: *Construction Agreement for Rafter's Lane (at Cooperative Extension Service & Detention/Law Enforcement Centers) between Warren County and NC Department of Transportation (NC DOT) is presented for consideration:*

- *County prepare environmental and/or planning documents, obtain permits, plans, contractor specs and estimates;*
- *County design & prepare plans & specs for project;*
- *All work contained within existing right-of-way, additional right-of-way is county responsibility;*
- *County shall relocate and adjust al utilities in conflict with project;*
- *Minority & Women businesses shall be encouraged by contractor to participate.*

In addition, Board is requested to authorize County Manager and/or Chairman of the Board to sign related documentation.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

*___Recommend approval of construction agreement. Paving contract cannot___
___be awarded until we have the signed construction agreement back from___
___NC Department of Transportation (NC DOT)._____*

NOTES:

Meeting Date: September 10, 2007

Item # 10-C

SUBJECT: Contracts / Agreements Renewal

REQUESTED BY: Gail Wells, Director Animal Control

SUMMARY: Renew Agreement between Warren County and Dr. Amy O'Malley, Veterinarian for administration of "lethal injection". Note addition to Agreement:

Paragraph 3. County Responsibilities.

Section c. Pay the Contractor at the rate of \$75.00/emergency fee and reimburse at \$50.00/hr regular fee and actual cost of medications for emergency services rendered after 5:00 pm on week days, Saturdays, Sundays, and Holidays.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval of contract. Funds included in FY 2008 Animal
Control Budget to accommodate contracted services.

NOTES:

Meeting Date: September 10, 2007

Item # 11-A

SUBJECT: Solid Waste Convenience Site Lease Renewal

***REQUESTED BY: Marshall Brothers, Director
Solid Waste Landfill***

SUMMARY: Lease Agreement between Warren County and Harry M. Williams, III & wife, Holly M. Williams is presented for renewal at \$200 per month, for 36 months commencing November 1, 2007.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

***__Recommend approval pending review and approval by the County____
__Attorney. Funds in FY 2008 budget to accommodate this Lease Agreement__
__Agreement_____***

NOTES:

Meeting Date: September 10, 2007

Item # 11-B

SUBJECT: Solid Waste Convenience Site Lease Renewal

***REQUESTED BY: Marshall Brothers, Director
Solid Waste Landfill***

SUMMARY: Lease Agreement between Warren County and Betty B. Capps and husband, Weldon C. Capps is presented for renewal at \$200 per month, for 60 months commencing October 4, 2007.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

***__Recommend approval pending review and approval by the County____
__Attorney. Funds in FY 2008 budget to accommodate this Lease Agreement__
__Agreement_____***

NOTES:

Meeting Date: September 10, 2007

Item # 11-C

SUBJECT: Solid Waste Convenience Site Lease Renewal

***REQUESTED BY: Marshall Brothers, Director
Solid Waste Landfill***

***SUMMARY: Lease Agreement between Warren County and Demetria
Nikkii Goode is presented for renewal at \$200 per month, for
24 months commencing November 1, 2007.***

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

***Recommend approval pending review and approval by the County
Attorney. Funds in FY 2008 budget to accommodate this Lease Agreement
Agreement***

NOTES:

Meeting Date: September 10, 2007

Item # 11-D

SUBJECT: Solid Waste Convenience Site Lease Renewal

***REQUESTED BY: Marshall Brothers, Director
Solid Waste Landfill***

SUMMARY: Lease Agreement between Warren County and John W. Shearin, Jr. and wife, Sandra Shearin is presented for renewal at \$350 per month, for 60 months commencing November 1, 2007.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

***__Recommend approval pending review and approval by the County____
__Attorney. Funds in FY 2008 budget to accommodate this Lease Agreement__
__Agreement_____***

NOTES:

Meeting Date: September 10, 2007

Item # 12-A

SUBJECT: Public Utilities

REQUESTED BY: Macon Robertson, Director

SUMMARY: Approve Construction Inspection Plan for Warren County Water & Sewer District III, Phase II. Authorize Chairman to sign same.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval

NOTES:

Meeting Date: September 10, 2007

Item # 12-B

SUBJECT: Public Utilities

REQUESTED BY: Macon Robertson, Director

***SUMMARY: Approve Water Shortage Response Plan for Systems
Purchasing Water from Warren County Regional Water
System***

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval

NOTES:

Meeting Date: September 10, 2007

Item # 13

SUBJECT: Position offer of Health Director to James Jones

REQUESTED BY: Elgin Lane, HR Manager

SUMMARY: It is requested to authorize an offer of employment to James Jones for the position of Health Director with a salary of \$72,000, effective September 17, 2007. It is also requested to offer Mr. Jones a moving expense reimbursement not to exceed \$1,500.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

Meeting Date: September 10, 2007

Item # 14

SUBJECT: *Records Retention & Disposition Schedule*

REQUESTED BY: *Clerk & Deputy Clerk to the Board*

SUMMARY: *Records Retention & Disposition Schedule as developed by the NC Department of Cultural Resources is submitted for Board's adoption. This document governs when official State and local documents may be disposed. (Full document is available for review in Clerk's office.)*

Adopt each schedule individually:

- 1) County Management / Administration Schedule*
- 2) Tax Administration Schedule*
- 3) County Veterans Services Schedule*
- 4) Amendment to Register of Deeds Schedule*

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval

NOTES:

Meeting Date: September 10, 2007

Item # 15

SUBJECT: Schedule Public Hearings / Work Session

REQUESTED BY:

SUMMARY: Schedule the following meetings, suggested date October 2nd

Suggested times:

- A. Work session to discuss County building needs – 5:30 pm**
- B. Public Hearing - CTP Transportation Planning – 7:00 pm**
- C. Public Hearing - Historic Preservation Commission – 7:30 pm**
- D. Public Hearing - Water Shortage Response Ordinance – 8:00 pm**

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: September 10, 2007

Item # 16

SUBJECT: Approve EMS Mutual Aid Agreements

REQUESTED BY: Christopher Wright, EM Director

SUMMARY: EMS proposes to use North State Medical Transportation and Eastern Medical Transport of non-emergency transports and emergency transports from providing hospital settings. Mutual aid contracts for both agencies is attached for Board review and approval.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/OR GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

September 10, 2007

Warren County

Manager's Report