

*WARREN COUNTY
BOARD OF COMMISSIONERS*

*MARCH 6, 2009
REGULAR MONTHLY MEETING*

9:45 AM – Public Hearing - CANCELLED

10:00 AM – Regular Meeting

*WARREN COUNTY MEMORIAL LIBRARY
COMMUNITY MEETING ROOM
WARRENTON, NORTH CAROLINA*

Prepared by

*Angelena Kearney-Dunlap
Clerk to the Board*

March 2, 2009

9:45 am

Public Hearing

*Abandon/Close Public Road
Thoroughfare Drive*

Public Hearing Agenda

9:45am

Chairman or Designee Call Public hearing to order.

Clerk read Notice of Public Hearing

*Ken Krulik, Planner / Zoning Administrator
give brief overview of road closing.*

Citizen Comments

County Manager and/or Board of Commissioners comments.

Adjourn Public Hearing

PUBLIC HEARING PROCEDURES

9:45 am *Public Hearing*

This public hearing is being held to hear citizens' comments regarding *Abandonment and/or Closing of a Public Road Thoroughfare Drive (SR 1418)*.

RULES:

- **Please sign up to speak**
- **The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.**
- **Any group of people who support or oppose the same position should designate a spokesperson.**
- **Please address only those items which might not have been addressed by a previous speaker**
- **Order and decorum will be maintained during this hearing.**
- **Two questions are permitted by each speaker.**

Warren County
Board of Commissioners



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street
Warrenton, NC 27589
(PH) 252-257-7027 (FX) 252-257-1083

TO: Warren County Board of Commissioners, County Manager, County Attorney
FROM: Ken Krulik, AICP CZO - Planning and Zoning Administrator
DATE: February 18, 2009
RE: Staff review/comments for proposed road closing (500+ feet Thoroughfare Dr.)

This memo outlines the review of the Planning and Zoning Administrator related to the proposed road closing of approximately 500+ feet of Thoroughfare Drive (SR 1418)-Lake Gaston Estates. The section of road is east of the intersection with Recreation Lane (SR 1414) in the same subdivision and located on a parcel of land (Tax Map I3D-233) owned by Freshwater Pearl, who requests the closing and will reconfigure access to the water for the subdivision and their proposed development (ref. included preliminary plan). This request comes with agreement by the subdivisions' homeowners association and is in keeping with G.S 153A-241. Staff review and recommendations are as follow:

- ☐ **Proposed road closing of approximately 500+ feet of Thoroughfare Drive (SR 1418) in Lake Gaston Estates, east of the intersection with Recreation Lane (SR 1414).**
 - A. Proposed action is consistent County regulations, this action per the preliminary plan would be consistent with the County's Subdivision Ordinance.
 - B. Consistent with County's Zoning Ordinance, Residential (R) category, propose development would require a Conditional Use Permit and procedures by the property owner.
 - C. Project consistent with the County Land Use Plan (3/11/02) and development patterns.
 - D. Email correspondence included with agenda packet outlines approval for the action by NC-DOT upon completion of the hearing and resolution by Warren County.
 - E. ***Recommendation from Planning and Zoning Administrator: Approval for the action and resolution by Warren County supporting the closing as indicated (subsequent development to meet applicable Warren County, North Carolina, Federal regulations).***

The information below serves as a reminder (to insure project development progresses efficiently) and as my recommendation that the project consultants (planners, engineers, surveyors, owner, etc.) coordinate with the appropriate agencies. These include (but are not limited to) the NC Dept. of Environmental and Natural Resources Divisions of Water Quality and Land Quality, NC-Dept. of Transportation, and VEPCO for submittal/approval of the appropriate plans/permits. Such documents could include (may have been obtained/approved, be on record, or are pending):

- ☐ Erosion and Sedimentation Control Plan with appropriate Best Management Practices (BMP's) for stormwater runoff management and water quality protection.
- ☐ Stream Restoration Plan.
- ☐ Required Riparian Buffers applicable for either the Tar -Pamlico and/or Roanoke River Basins (dependant on project location).
- ☐ 401 Water Quality Certification Permit.
- ☐ NC-Dept. of Transportation driveway permits and compliance with road/street construction regulations.
- ☐ VEPCO/Dominion Power -appropriate shoreline management plans/permits [if the project is located on Lake Gaston and for Kerr Lake the U.S. Army Corps Engineers shoreline management program].
- ☐ Compliance with Warren County zoning classification (s) and ordinance regulations, if applicable.
- ☐ Compliance with the Warren County Floodplain ordinance, if applicable
- ☐ Appropriate public utilities as necessary (public water/sewer) or for private well/septic (on-site wastewater treatment facility) the Warren County Dept. of Environmental Health.

Please contact me at your earliest convenience if you have questions on this project, in advance thank you for your time and support.

§ 153A-241. Closing public roads or easements.

A county may permanently close any public road or any easement within the county and not within a city, except public roads or easements for public roads under the control and supervision of the Department of Transportation. The board of commissioners shall first adopt a resolution declaring its intent to close the public road or easement and calling a public hearing on the question. The board shall cause a notice of the public hearing reasonably calculated to give full and fair disclosure of the proposed closing to be published once a week for three successive weeks before the hearing, a copy of the resolution to be sent by registered or certified mail to each owner as shown on the county tax records of property adjoining the public road or easement who did not join in the request to have the road or easement closed, and a notice of the closing and public hearing to be prominently posted in at least two places along the road or easement. At the hearing the board shall hear all interested persons who appear with respect to whether the closing would be detrimental to the public interest or to any individual property rights. If, after the hearing, the board of commissioners is satisfied that closing the public road or easement is not contrary to the public interest and (in the case of a road) that no individual owning property in the vicinity of the road or in the subdivision in which it is located would thereby be deprived of reasonable means of ingress and egress to his property, the board may adopt an order closing the road or easement. A certified copy of the order (or judgment of the court) shall be filed in the office of the register of deeds of the county.

Any person aggrieved by the closing of a public road or an easement may appeal the board of commissioners' order to the appropriate division of the General Court of Justice within 30 days after the day the order is adopted. The court shall hear the matter de novo and has jurisdiction to try the issues arising and to order the road or easement closed upon proper findings of fact by the trier of fact.

No cause of action founded upon the invalidity of a proceeding taken in closing a public road or an easement may be asserted except in an action or proceeding begun within 30 days after the day the order is adopted.

Upon the closing of a public road or an easement pursuant to this section, all right, title, and interest in the right-of-way is vested in those persons owning lots or parcels of land adjacent to the road or easement, and the title of each adjoining landowner, for the width of his abutting land, extends to the center line of the public road or easement. However, the right, title or interest vested in an adjoining landowner by this paragraph remains subject to any public utility use or facility located on, over, or under the road or easement immediately before its closing, until the landowner or any successor thereto pays to the utility involved the reasonable cost of removing and relocating the facility. (1949, c. 1208, ss. 1-3; 1957, c. 65, s. 11; 1965, cc. 665, 801; 1971, c. 595; 1973, c. 507, s. 5; c. 822, s. 1; 1977, c. 464, s. 34; 1995, c. 374, s. 1.)

9:45 am *Public Hearing*



Call to Order March 2, 2009
Regular Monthly Meeting

By
Chairman or Designee

Moment of Silence

Citizen Comments

Citizen Comments

RULES:

Please sign up to speak.

The maximum time allotted to each speaker will be five (5) minutes; Clerk to the Board will keep time.

Any group of people who support or oppose the same position should designate a spokesperson.

Please address only those items which might not have been addressed by a previous speaker.

If response from Manager and/or Board is desired, please leave a copy of your comment(s) with the Clerk to the Board.

Order and decorum will be maintained. This is not a question and answer session.

*Warren County
Board of Commissioners*

Meeting Date: March 2, 2009

Agenda Item # 4

SUBJECT: Adopt March 2, 2009 Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

*SUGGESTED AGENDA
FOR
MARCH 2, 2009 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
MEMORIAL LIBRARY COMMUNITY MEETING ROOM
WARRENTON, NORTH CAROLINA*

9:45 am – Public Hearing: Abandon/Close Public Road – Thoroughfare Drive

1. Call to Order Regular Monthly Meeting – 10:00 am by Chairman
2. Moment of Silence
3. Citizen Comments
4. Adopt March 2, 2009 Suggested Agenda
5. Consent Agenda
 - a. Approve Minutes from February meetings:
 - February 2, 2009: Public Hearing – Warren County False Alarm Ordinance
 - February 2, 2009: Regular Monthly Board Meeting
 - b. Interest Income Report – Finance Director Barry Mayo
 - c. Tax Collector’s Report – Tax Administrator Robert Mitchum
 - d. Tax Release Requests (Over \$100) – Tax Administrator Robert Mitchum
Tax Release Requests (Under \$100) - “ “ “ “
 - e. Adopt “Resolution on Continuation of the VWGF Resource Center” designating Vance County Manager as Financial Administrator
6. Finance Office – Barry Mayo
 - a. 2008 Audit Report
 - b. Amendment No. 8 to Warren County Budget Ordinance
 - c. Amendment No. 6 to Animal Shelter Capital Project Ordinance
 - d. Amendment No. 7 to Recreation Complex Phase I Capital Project Ordinance
 - e. Amendment No. 8 to Recreation Complex Phase II Capital Project Ordinance
 - f. Amendment No. 12 to Library/Community Meeting Room Capital Project Ordinance
 - g. Amendment No. 1 to National Armory Renovation Project Capital Project Ordinance
 - h. Installment Purchase Financing Bids
 - i. CDBG Scattered Sites 2008 Housing Grant Project Ordinance
7. Consider Petition to Abandon/Close Thoroughfare Drive

8. Home & Community Care Block Grant
 - a. Designate Kerr Tar Regional COG as lead agency for Grant Administration
 - b. Adopt Resolution appointing members to Home & Community Care Block Grant Advisory Committee: A.Cooper, D.Cox, J.Franklin, J.Woodard, M.Johnson, A.Kelley, E.Wright, E.Fleming, B.Walker, C.Jefferson, A.Smith
9. Appoint Board/Commission Memberships:
 - a. Board of Health Optometrist: Dr. Elton Brown
 - b. Kerr Tar Regional Council of Governments Loan Review Committee
 - c. Board of Equalization & Review: J.Febel, L.Carver, O.Meeks, P.Scharf
 - d. Local Emergency Planning Commission: Anne Blalock Edmonds
 - e. Citizens Advisory Council representing District III (Fleming): Herbert Burrows
10. Request for Funding of Simulcast Feasibility and Preliminary Design Study for Emergency Services Radio System – Christopher Wright
11. Request from Social Services to fill three (3) Work First Positions – Jeffrey Woodard & Elgin Lane
12. 2008 CDBG Policies & Procedures and Fair Housing Plan – Julie Reid, COG Administrator
13. Declare Surplus Property – junked/antique vehicles
14. Schedule Public Meetings
 - * Voluntary Agricultural District Ordinance - Public Hearing for April 6, 2009 @ 9:45 a.m.
 - * False Alarm Ordinance - Public Hearing for April 6, 2009 @ 9:30 a.m.
 - * Joint Meeting with Citizens Advisory Council-Land Use for March 12, 2009
 - * Joint Meeting with Board of Education for March 24, 2009
15. Change Board of Commissioners Meetings back to evening hours
16. Request Authority to Use Board Credit Card for Registrations
17. Authorizing Resolution for Meter Replacement Project Within Warren County Water & Sewer Regional & District I – Macon Robertson
18. County Manager’s Report for February 2009
19. Adjourn

Closed Session in accordance with NC GS 143-318.11(3)

Property Acquisition

Meeting Date: March 2, 2009

CONSENT AGENDA Item # 5A

SUBJECT: Approve minutes of February 2, 2009:

Public Hearing – Warren County False Alarm Ordinance
Regular Monthly Board Meeting

REQUESTED BY: Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

CONSENT AGENDA Item # 5A

MINUTES FROM A PUBLIC HEARING TO ADOPT WARREN COUNTY FALSE ALARM ORDINANCE HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON FEBRUARY 2, 2009 AT 9:45 AM.

The Public Hearing was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager and Barry Mayo, Finance Director.

Notice of public hearing was read by the Clerk to the Board.

Citizen Comments were as follows:

Warrenton Mayor Walter Gardner, Chief of Warrenton Rural VFD spoke in favor of ordinance. Thanked Board of Commissioners for considering ordinance and stated it will discourage multiple false alarms.

Charles Jefferson, Citizen - agreed there is a problem, but stated that a definition of "false alarm" has not been established. If there is an agreement with provider, why is homeowner penalized, when a company is being paid to provide alarm service. The ordinance needs to be thought through.

Christopher Wright, Emergency Services Director and Fire Marshal gave a brief overview of proposed ordinance. There is an exclusion clause in the ordinance and it will be advertised in community before it becomes effective.

On a motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, the Public Hearing was adjourned at 9:50 a.m.

Angelena Kearney-Dunlap, Clerk

MINUTES FROM THE REGULAR MONTHLY MEETING HELD BY THE BOARD OF COUNTY COMMISSIONERS FOR THE COUNTY OF WARREN IN THE COUNTY COURTHOUSE ON FEBRUARY 2, 2009 AT 10:00 AM.

The meeting of the Board of County Commissioners was called to order by Chairman Barry Richardson. Other Commissioners present: William Davis, Ernest Fleming, Jennifer Jordan and Ulysses S. Ross. Others in attendance: Linda T. Worth, County Manager, Michael A. Williams, County Attorney and Barry Mayo, Finance Director.

A moment of silence was followed by Citizen Comments:

Russell King, citizen Community of Wise – has roots in the county, family has been here since the great depression and we (the nation) are headed that way again. Warren County has gone through revaluation which has resulted in an outrageous rate of assessment. People will starve if they lose their jobs, they will strangle from reassessment rates.

June Gibbs from River Township – in 2006 she took on the challenge of Animal Protection by filing a complaint; 2 years ago - April 2007 requested SOP for Animal Shelter, tried to record Animal Advisory Committee meeting and was denied; January 16, 2009 attempted to contact County Manager and Board of Commissioners concerning the Animal Shelter Operations because it is not acceptable.

Bill LaMonte, Lake Gaston Association – weed problems in Lake Area affects tourism. A letter from John Cataldo, President LGA was distributed supporting the Lake Gaston Weed Control Council's request of funding to help fight the noxious weeds (letter on file with Clerk to the Board).

E.J. Edmonds – displayed his family reunion shirt, asked "What happened to Warrenton and Warren County?" He came back to Warren County because of family atmosphere. We have to resolve our problems among ourselves. Taxes have been raised to force some people out.

CONSENT AGENDA Item # 5A

Roland Beauchaine – spoke in reference to agenda item 9-B, Memorial Library’s request for five part-time positions. He thought creating new positions and hiring was frozen.

Brenda Keeter – Taxpayers are the foundation of the government, we pay salaries, for buildings, and road improvement; everything. We cannot take much more, we need relief. Cost of living has taken savings and pensions.

Priscilla Pearce – just a little person, but still a taxpayer. Property value has almost doubled; Warren County needs to slow down.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, February 2, 2009 Suggested Agenda was adopted.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Consent Agenda Item 5A was approved:

- Public Hearing: Extension of Bond Order Authorizing \$12,000,000 Water Bonds of the Water & Sewer District III
- Public Hearing: Proposed Skate Park Ordinance
- Regular Board Meeting

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Interest Income Report for December 2008 was adopted as follows:

**INTEREST INCOME REPORT
Month Of December 2008**

FUND	DECEMBER INCOME	FISCAL YEAR TO - DATE
General	12,928.84	71,676.86
Revaluation	60.64	1,348.15
E 911 Telephone System	1,014.71	7,155.00
Buck Spring Project	456.33	3,585.20
Recreation Complex	41.29	324.42
Animal Control	282.20	2,237.20
Recreation Complex Phase II	75.63	448.33
Library Building Project Fund	99.44	5,665.31
Regional Water Enterprise Fund	626.92	5,068.14
District I Enterprise Fund	881.29	6,540.61
Solid Waste	480.12	2,783.64
District II Enterprise Fund	801.72	5,999.34
District III Capital Project Fund	389.44	3,059.68
District III Phase II	0.56	289.67
District III Enterprise Fund	176.09	986.59
Soul City Pump Station Improvements	0.26	2.05
District II Phase II	1.87	14.66
	18,317.35	117,184.85

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Tax Collector’s Report for December 2008 was approved:

CONSENT AGENDA Item # 5A

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month DECEMBER 2008**

Current Year Collections

Tax Year	Charge	Collected in DEC	Collected to Date	Balance Outstanding	Percentage Collected
2008 FY 09	\$13,214,782	\$4,500,595	\$9,523,746	\$3,691,036	72.07%
DEC 2007 FY08	\$ 11,480,837	4,857,444	7,777,156	3,703,681	67.74%

Delinquent Collections

Year	Charge	Collected in DEC	Collected to Date	Balance Outstanding	Percentage Collected
2007	\$699,079	\$32,167	\$265,486	\$ 433,593	37.98%
2006	344,027	10,006	84,630	259,398	24.60%
2005	228,839	8,367	48,090	180,748	21.02%
2004	161,378	2,469	25,686	135,692	15.92%
2003	117,436	1,301	11,182	106,254	9.52%
2002	190,262	417	7,075	183,187	3.72%
2001	180,307	144	3,959	176,348	2.20%
2000	102,219	144	1,850	100,369	1.81%
1999	44,637	-	1,063	43,574	2.38%
1998	40,616	474	1,591	39,025	3.92%
Total Delinquent Years	\$ 2,108,800	\$55,489	\$ 450,612	\$ 1,658,188	

Other DEC Receipts

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, request for Tax Releases over \$100 was approved:

2/2/2009

Over \$100

Date: _____

ERROR CORRECTION RELEASES:

Bender Walter J & Mary L	2008 3201 301	K2d 61	99	\$ 763.36	Dbl List	12585
Davis Nathaniel Jr	2008 11408 328	B8 50D	22305	\$ 105.00	Hs Under Const	12586
Howard Malvin & Mary	2008 5949 300	F2 18A	6833	\$ 105.00	hse razed	12587
Jones James E Heirs	2006 2114 106	E2 101 2X	48931	\$ 514.15	dw repoed	12588
Jones James E Heirs	2007 2114 107	E2 101 2X	55218	\$ 463.29	dw repoed	12589
Jones James E Heirs	2008 2114 200	E2 101 2X	26746	\$ 284.23	dw repoed	12590
Lane Angela	2002 3064 102	I6 31 1X	16287	\$ 105.00	Dbl List	12591
Lane Angela	2003 3064 103	I6 31 1X	38812	\$ 620.09	Dbl List	12592
Lane Angela	2004 3064 104	I6 31 1X	40680	\$ 685.07	Dbl List	12593
Lane Angela	2005 3064 105	I6 31 1X	44353	\$ 640.43	Dbl List	12594
Lane Angela	2006 3064 106	I6 31 1X	49178	\$ 595.79	Dbl List	12595
Lane Angela	2007 3064 107	I6 31 1X	55221	\$ 488.70	Dbl List	12596
Lane Angela	2008 3064 200	I6 31 1X	26752	\$ 477.46	Dbl List	12597
Milam Patricia	2008 27337 342	F2 60	12003	\$ 105.00	no electric	12598
Oak Chapel Church	2008 1277 301	E6B 484	8431	\$ 127.65	exempt	12599
Paynter James	2008 30336 302	E3 114I	17326	\$ 105.00	Clerical	12600
Queen William & Tina	2008 23881 301	L2d 366	10594	\$ 625.46	Dbl List	12547
Transcontinental Pipeline	2008 32600 200	Util	28909	\$ 203.22	Clerical	12601
Valentine Joseph & Mary	2008 41706 301	G5 132E	23913	\$ 274.80	Dbl List	12602
XO Communications Serv	2008 32588 200	Util	28848	\$ 108.78	Clerical	12603
XO Communications Serv	112 32588 201	Util	28910	\$ 323,354.51	Clerical	12604
TOTAL				\$ 330,751.99		

MOTOR VEHICLE RELEASES:

Carney Denise O	2008 28079 2577	WTX4974	68004	\$ 169.56	Repoed	12605
Eagle Medical Corp	2008 32847 2164	YPS5253	72805	\$ 161.89	Rel to Halifax	12606
Nissan Infiniti LT	2008 13644 2292	TQUE	72933	\$ 134.60	Turned in	12607
TOTAL				\$ 466.05		

SUB-TOTAL ERROR CORRECTIONS:	\$ 330,751.99
SUB-TOTAL MOTOR VEHICLE RELEASES:	\$ 466.05
TOTAL RELEASES:	\$ 331,218.04

Tax Release requests under \$100 approved by County Manager Linda T. Worth, were presented for Board's information:

CONSENT AGENDA Item # 5A

Under \$100

2/2/2009

Date: 2/2/09

ERROR CORRECTION RELEASES:

NAME	Year	ACCT#	MAP #	RECORD #	AMOUNT	REASON	Rel #
Hairr James Alton	2008	26290	200	Boat	27281 \$	44.47 Boat Sold	12548
Miller Randall	2008	28934	300	Boat	811 \$	40.99 situs	12549
Mitchell Roger L	2008	27716	300	I2A 36	9682 \$	49.73 not late	12550
Richardson Jessie Jr &	2008	33714	300	Boat	10760 \$	27.32 Boat Sold	12551
SWM ABS JEV	2008	35902	305	E3 6	10412 \$	50.49 Dbl List	12552
SWM ABS JEV	2008	35902	304	E3 19	10411 \$	25.24 Dbl List	12553
West Maryland Heirs	2008	32881	300	I9 12	24113 \$	17.01 Dbl List	12554
SUB-TOTAL ERROR CORRECTIONS:					\$	255.25	

MOTOR VEHICLE RELEASES:

Abbott Betty F	2008	32736	2072	BC85349	71004 \$	5.41 rel to Franklin	12555
Adcock Carolyn R	2008	224	1628	Pvi6072	59620 \$	11.25 Sold	12556
Adcock Lou Zene	2008	2017	2336	YNC4687	65918 \$	80.82 Sold	12557
Baxter Marion L	2008	46402	107	VRJ4098	54855 \$	16.06 Traded	12558
Carney Denise Obrien	2008	28079	2288	WTK8083	65970 \$	12.72 Gave Away	12559
Davison Harry E	2008	24124	1522	PNY1582	70454 \$	33.52 Sold	12560
Dillard Ralph F	2008	11938	1762	WTT7203	70694 \$	22.98 Sold	12561
Eom Seong II	2008	32735	2053	PRM9030	70985 \$	8.48 Totaled	12562
Fields Adam P	2008	7237	2145	RRA3498	63938 \$	25.60 Totaled	12563
Griffin Tracy E	2008	28966	2977	VRJ5523	60696 \$	4.47 Sold	12564
Hardoo Michael D	2008	30797	2491	XP7209	67918 \$	12.70 Sold	12565
Hardee Michael D	2008	30797	2601	MIKEY	73242 \$	38.00 Stolen	12566
Hedgepeth Timothy I	2008	29444	2721	VVZ6015	66403 \$	48.51 Totaled	12567
Hutton Rose C	2008	21119	1739	XVD6606	72380 \$	24.70 Totaled	12568
JBP Enterprises LLC	2008	12516	1254	MRP7289	66681 \$	50.40 Totaled	12569
Jones Crystal S	2008	20210	1991	SRK6582	61969 \$	82.39 Repoed	12570
Lee Janet Hooper	2008	23161	1610	KVC5353	65292 \$	53.60 Sold	12571
Moiver Eric P	2008	11104	2269	VWV6634	71201 \$	25.40 Repoed	12572
Miliam Latonya R	2008	25788	1771	YNC7739	70703 \$	58.24 Repoed	12573
Parrish Joel S	2008	4877	1009	KXX3228	62802 \$	4.56 Junked	12574
Richardson Larry W	2008	33819	1428	3R5130	73069 \$	33.57 value	12575
Stanberry Michael	2008	12827	107	KNZ9999	54614 \$	36.36 Sold	12576
Stolze Annette K	2008	26158	2562	BT21644	67989 \$	1.92 Gave Away	12577
Thomas Mary Lena	2008	30973	1207	XNB2800	71848 \$	10.80 Sold	12578
Verget Audrey Aletta	2008	13679	2478	HD28873	73119 \$	91.74 Moved to Va	12579
Waddell Myrna M	2008	18201	1486	SVT4648	65168 \$	15.70 Totaled	12580
Waddell Robert R	2008	18201	2164	SVT5114	65846 \$	5.50 Moved	12581
Wagner Robert P Jr	2008	4250	1117	YNC8477	71758 \$	16.06 Traded	12582
West Laura E	2008	7277	1654	YNZ8622	70586 \$	42.63 Bill of sale	12583
Wood Daniel T	2008	25229	1602	PXR1580	63395 \$	11.20 Sold	12584

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$ 885.29

SUB-TOTAL CORRECTION RELEASES:

\$ 255.25

Total Releases

\$ 1,140.54

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was authorized to submit NC Department of Transportation (DOT) Petition request to add North Robinson Drive (formerly Olde Ferry Lane) in Robinsons Ferry Estates Subdivision (formerly Olde Ferry Estates) and cul-de-sacs (Pointe Lane, Pointe Court, Dock Court, and Captain's Court) to the State Maintained System.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Amendment # 7 - Warren County FY 2008-09 Budget Ordinance was adopted as follows:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2008/2009
Amendment No. 7

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Manager	\$ 974
County Commissioner	973
Human Resources	973
Court Facilities	1,396
Building, Grounds & Maintenance - Contingency	(4,316)
Health Department	382
DSS Administration	72,832
DSS Public Assistance	70,000
Libraries	5,058
Total	\$ 148,272

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	\$ 382
Restricted Intergovernmental - DSS	70,000
Restricted Intergovernmental - DSS 1571	72,832
Miscellaneous Revenue	<u>5,058</u>
Total	\$ 148,272

This amendment:

- appropriates funds to the County Manager, County Commissioners and Human Resources budgets for building repairs and maintenance (i.e., exterior painting).

Source of Funding: Building, Grounds & Maintenance - Contingency

- appropriates funds to the Health Department to agree with state allocations (i.e., WIC Program).

Source of Funding: Dept. Health & Human Services

- appropriates funds to DSS Administration to agree with state allocations (i.e., Crisis Intervention).

Source of Funding: Dept. Health & Human Services - Div. of Social Services

- appropriates funds to DSS Public Assistance to agree with state allocations (i.e., Smart Start).

Source of Funding: Dept. Health & Human Services - Div. of Child Development

- appropriates funds to the Libraries budget through miscellaneous revenues.

Source of Funding: Private Contributions

Respectfully Submitted, February 2, 2009



Barry J. Mayo, Finance Director

Chairman Barry Richardson introduced the following resolution, a copy of which had been provided to each Commissioner and which was read by title and summarized by Chairman Richardson.

**RESOLUTION PROVIDING FOR THE ISSUANCE OF
\$4,957,000 WATER BONDS, SERIES 2009**

BE IT RESOLVED BY the Board of Commissioners for Warren County Water and Sewer District III, Warren County, North Carolina (the "District"):

Section 1. The Board of Commissioners has determined and does hereby find, declare and represent:

(a) That an order authorizing not exceeding \$12,000,000 Water Bonds of Warren County Water and Sewer District III, Warren County, North Carolina, was adopted by said Board of Commissioners on November 21, 2001 (the "Bond Order"), which Bond Order was approved by the vote of a majority of the qualified voters of said District who voted thereon at a referendum duly called and held January 30, 2002, as extended with the approval of the North Carolina Local Government Commission by an order of extension adopted by the Board of Commissioners of said District on January 5, 2009.

(b) That \$3,581,000 of said bonds have been issued and that there are outstanding \$4,957,000 Water Bond Anticipation Notes of said District, which notes are dated August 12, 2008, mature on February 11, 2009, bear interest at the rate of 1.61% per annum and were issued in anticipation of the receipt of the proceeds of the sale of a like amount of Water Bonds.

(c) That it is necessary at this time to issue \$4,957,000 Water Bonds, Series 2009, all of the proceeds thereof to be applied to the payment of a like amount of said outstanding notes at their maturity.

(d) That the maximum period of usefulness of the improvements to the water system of said District to be provided with the proceeds of said bonds to be issued as hereinafter provided is estimated as a period of forty (40) years from February 9, 2009, the proposed date of the bonds authorized hereby, and that such period expires on February 9, 2049.

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Section 2. Pursuant to said order there shall be issued bonds of the District, in the aggregate principal amount of \$4,957,000 designated "Water Bonds, Series 2009" and dated February 9, 2009 (unless said bonds shall be awarded to the United States of America, in which event said bonds shall be dated as of the date of delivery thereof).

Said bonds (the "bonds") shall be stated to mature (subject to the right of prior redemption as hereinafter set forth) annually, June 1, \$52,000 2011, \$54,000 2012, \$57,000 2013, \$59,000 2014, \$62,000 2015, \$65,000 2016, \$68,000 2017, \$72,000 2018, \$75,000 2019, \$79,000 2020, \$82,000 2021, \$86,000 2022, \$90,000 2023, \$95,000 2024, \$99,000 2025, \$104,000 2026, \$109,000 2027, \$114,000 2028, \$119,000 2029, \$125,000 2030, \$131,000 2031, \$137,000 2032, \$144,000 2033, \$150,000 2034, \$158,000 2035, \$165,000 2036, \$173,000 2037, \$181,000 2038, \$190,000 2039, \$199,000 2040, \$208,000 2041 to 2047, \$207,000 2048, inclusive, unless the bonds shall be awarded to the United States of America, in which event the bonds shall be stated to mature as hereinafter set forth. The bonds shall be issuable in fully registered form in the denomination of \$1,000 or any multiple thereof and shall be numbered.

The bonds shall bear interest at a rate or rates to be determined by the Local Government Commission of North Carolina at the time the bonds are sold, which interest to the respective maturities thereof shall be payable semiannually on June 1 and December 1 of each year; provided, however, that the interest on any bond awarded to the United States of America to the respective maturities of the installments of the principal thereof shall be payable on June 1, 2009 and annually thereafter on the 1st day of June each year. Each bond shall bear interest from the interest payment date next preceding the date on which it is authenticated unless it is (a) authenticated upon an interest payment date in which event it shall bear interest from such interest payment date or (b) authenticated prior to the first interest payment date in which event it shall bear interest from its date; provided, however, that if at the time of authentication interest is in default, such bond shall bear interest from the date to which interest has been paid.

The principal of and the interest and any redemption premium on the bonds shall be payable in any coin or currency of the United States of America which is legal tender for the payment of public and private debts on the respective dates of payment thereof. The principal of and any redemption premium on each bond, other than a bond registered in the name of the United States of America, shall be payable to the registered owner thereof or his registered assigns or legal representative at the corporate trust office of the Bond Registrar mentioned hereinafter upon the presentation and surrender thereof as the same shall become due and payable.

Payment of the interest on each bond shall be made by the Bond Registrar on each interest payment date to the person appearing on the registration books of the District hereinafter provided for as the registered owner of such bond (or the previous bond or bonds evidencing the same debt as that evidenced by such bond) at the close of business on the record date for such interest, which shall be the 15th day (whether or not a business day) of the calendar month next preceding such interest payment date, by check mailed to such person at his address as it appears on such registration books or, in the case of a bond registered in the name of the United States of America, as hereinafter provided. If the United States of America is the registered owner of the bonds, payment of the installments of principal and interest with respect thereto shall be made at the office of such fiscal agent as the United States of America shall designate without presentation or surrender thereof.

Section 3. The bonds maturing prior to June 1, 2020 will not be subject to redemption prior to maturity. The bonds maturing on June 1, 2020 and thereafter will be redeemable, at the option of the District, from any moneys that may be made available for such purpose, either in whole or in part on any date not earlier than June 1, 2019, at the principal amount of the bonds to be redeemed, together with interest accrued thereon to the date fixed for redemption, plus a redemption premium of 1/2 of 1% of the principal amount of each bond to be redeemed for each period of 12 months or part thereof between the redemption date and the maturity date of such bond, such premium not to exceed 2% of such principal amount. If less than all of the bonds of any one maturity shall be called for redemption, the particular bonds or portions of bonds of such maturity to be redeemed shall be selected by lot in such manner as the District in its discretion may determine; provided, however, that the portion of any bond to be redeemed shall be in the principal amount of \$1,000 or some multiple thereof and that, in selecting bonds for redemption, the Bond Registrar shall treat each bond as representing that number of bonds which is obtained by dividing the principal amount of such bond by \$1,000. If less than all of the bonds stated to mature on different dates shall be called for redemption, the particular bonds or portions thereof to be redeemed shall be called in the inverse order of their maturities.

Not more than sixty (60) nor less than thirty (30) days before the redemption date of any bonds to be redeemed, whether such redemption be in whole or in part, the District shall cause a notice of such redemption to be filed with the Bond Registrar and to be mailed, postage prepaid, to the registered owner of each bond to be redeemed in whole or in part at his address appearing upon the registration books of the District. Each such notice shall set forth the date designated for redemption, the redemption price to be paid, the maturities of the bonds to be redeemed and, if less than all of the bonds of any one maturity then outstanding shall be called for redemption, the distinctive numbers and letters, if any, of such bonds to be redeemed and, in the case of any bond to be redeemed in part only, the portion of the principal amount thereof to be redeemed. If any bond is to be redeemed in part only, the notice of redemption shall state also that on or after the redemption date, upon surrender of such bond, a new bond or bonds in principal amount equal to the unredeemed portion of such bond will be issued.

The preceding provisions of this Section shall not apply to bonds awarded to the United States of America. If the United States of America is the purchaser of the bonds there will be issued a single registered bond as hereinafter provided, which bond may be redeemed, at the option of the District, at any time prior to the maturity of any installment of the principal thereof, either in whole or in part in the inverse order of the maturity dates of the installments of principal, from any moneys that

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may be made available for such purpose, at the aggregate principal amount of the installments of principal to be redeemed, together with the interest accrued thereon to the date fixed for redemption, but without any premium.

In case of a redemption of all or any part of a bond awarded to the United States of America, a notice of redemption shall be sent by registered mail, mailed at least forty (40) days prior to the date fixed for redemption, addressed as the United States of America shall initially direct in connection with the issuance of the bonds or to such other address as the United States of America may designate by registered or certified mail forwarded to the District at least fifty (50) days prior to any interest payment date. On the date fixed for redemption, notice having been given in the manner and under the conditions hereinabove provided, the bonds or portions thereof called for redemption shall be due and payable at the redemption price provided therefor, plus accrued interest to such date. If moneys sufficient to pay the redemption price of the bonds or portions thereof to be redeemed, plus accrued interest thereon to the date fixed for redemption, are held by the Bond Registrar, or at such place as the United States of America may designate in the case of a bond registered in the name of the United States of America, in trust for the registered owners of bonds or portions thereof to be redeemed, interest on the bonds or portions thereof called for redemption shall cease to accrue, such bonds or portions thereof shall cease to be entitled to any benefits or security under this resolution or to be deemed outstanding, and the registered owners of such bonds or portions thereof shall have no rights in respect thereof except to receive payment of the redemption price thereof, plus accrued interest to the date of redemption.

If a portion of a bond, other than a bond awarded to the United States of America, shall be selected for redemption, the registered owner thereof or his attorney or legal representative shall present and surrender such bond to the Bond Registrar for payment of the principal amount thereof so called for redemption and the redemption premium, if any, on such principal amount, and the Bond Registrar shall authenticate and deliver to or upon the order of such registered owner or his legal representative, without charge therefor, for the unredeemed portion of the principal amount of the bond so surrendered, a bond or bonds of the same maturity, of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

In the event that an installment of principal of a bond awarded to the United States of America shall be redeemed, the Bond Registrar shall direct the registered owner thereof to evidence such redemption by appropriate notation on the schedule attached to such bond for such purpose.

Section 4. Bonds, upon surrender thereof at the corporate trust office of the Bond Registrar together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar, may, at the option of the registered owner thereof, be exchanged for an equal aggregate principal amount of bonds of the same maturity (or, in the case of a bond awarded to the United States of America, of bonds having maturities corresponding to the maturities of the installments of principal of such bond then unpaid), of any denomination or denominations authorized by this resolution and bearing interest at the same rate.

Except as hereinafter otherwise provided, the transfer of any bond may be registered only upon the registration books of the District upon the surrender thereof to the Bond Registrar together with an assignment duly executed by the registered owner or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar. Upon any such registration of transfer, the Bond Registrar shall authenticate and deliver in exchange for such bond a new bond or bonds, registered in the name of the transferee, of any denomination or denominations authorized by this resolution, in an aggregate principal amount equal to the unredeemed principal amount of such bond so surrendered, of the same maturity and bearing interest at the same rate. The transfer of a bond awarded to the United States of America may be registered by the registered owner thereof only upon an execution of an assignment thereof duly executed by such registered owner or his attorney or legal representative. Notice of such assignment shall be given promptly by the assignor to the Bond Registrar by registered mail, such notice to be in such form as shall be satisfactory to the Bond Registrar, and upon receipt of such notice such bond shall be registered as to both principal and interest on such registration books in the name of the assignee named in such notice.

In all cases in which bonds shall be exchanged or the transfer of bonds shall be registered hereunder and a new bond or bonds are to be delivered in exchange therefor, the Bond Registrar shall authenticate and deliver at the earliest practicable time bonds in accordance with the provisions of this resolution. All bonds surrendered in any such exchange or registration of transfer shall forthwith be cancelled by the Bond Registrar. The Bond Registrar shall not be required to make any such exchange or registration of transfer of (i) any bond during a period beginning at the opening of business fifteen (15) days before the day of the mailing of a notice of redemption of bonds or any portion thereof and ending at the close of business on the day of such mailing or (ii) any bond called for redemption in whole or in part pursuant to Section 3 of this resolution.

As to any bond, the person in whose name the same shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of or on account of the principal or redemption price of any such bond and the interest on any such bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such bond, including the redemption premium, if any, and interest thereon, to the extent of the sum or sums so paid.

The District shall appoint such registrars, transfer agents, depositaries or other agents as may be necessary for the registration, registration of transfer and exchange of bonds within a reasonable time according to then current commercial standards and for the timely payment of principal, interest and any redemption premium with respect to the bonds. Branch Banking and Trust Company, in the Town of Wilson, North Carolina, is hereby appointed the registrar, transfer agent and paying agent (the "Bond Registrar") for the bonds, subject to the right of the governing body of the District to appoint another Bond Registrar and except as hereinafter provided, and as such shall keep at its corporate trust office the books of the District for the registration, registration of transfer, exchange and payment of the bonds as provided in this resolution. If the United States of

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America is the purchaser of the bonds, then the Finance Officer of the District shall be the Bond Registrar; provided, however, that, in the event that a bond registered in the name of the United States of America is assigned, the paying agent with respect to such bond shall be Branch Banking and Trust Company, in the Town of Wilson, North Carolina.

Section 5. The bonds shall bear the facsimile signatures of or be executed by the Chairman or Vice-Chairman and the Clerk of the District and the seal of the District shall be impressed or a facsimile thereof shall be imprinted on the bonds. The certificate of the Local Government Commission of North Carolina to be endorsed on all bonds shall bear the facsimile signature of or be executed by the Secretary of said Commission and the certificate of authentication of the Bond Registrar to be endorsed on all bonds shall be executed as provided hereinafter.

In case any officer of the District or the Local Government Commission of North Carolina whose facsimile signature shall appear on any bonds shall cease to be such officer before the delivery of such bonds, such facsimile signature shall nevertheless be valid and sufficient for all purposes the same as if he had remained in office until such delivery, and any bond may bear the facsimile signatures of such persons who at the actual time of the execution of such bond shall be the proper officers to sign such bond although at the date of such bond such persons may not have been such officers.

No bond shall be valid or become obligatory for any purpose or be entitled to any benefit or security under this resolution until it shall have been authenticated by the execution by the Bond Registrar of the certificate of authentication endorsed thereon.

The bonds, other than a bond registered in the name of the United States of America, and the endorsements thereon shall be in substantially the following forms:

No....	[Front Side of Bond]	\$.....
	United States of America	
	State of North Carolina	
	County of Warren	
	WARREN COUNTY WATER AND SEWER DISTRICT III	
	Water Bond, Series 2009	
<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Cusip</u>
.....

Warren County Water and Sewer District III, a body politic and corporate in the County of Warren, North Carolina, is justly indebted and for value received hereby promises to pay to

.....

or registered assigns or legal representative on the date specified above, upon the presentation and surrender hereof, at the corporate trust office of Branch Banking and Trust Company (the "Bond Registrar"), in the Town of Wilson, North Carolina, the principal sum of

..... DOLLARS

and to pay interest on such principal sum from the date hereof or from the June 1 or December 1 next preceding the date of authentication to which interest shall have been paid, unless such date of authentication is a June 1 or December 1 to which interest shall have been paid, in which case from such date, such interest to the maturity hereof being payable on December 1 and June 1 in each year, at the rate per annum specified above, until payment of such principal sum. The interest so payable on any such interest payment date will be paid to the person in whose name this bond (or the previous bond or bonds evidencing the same debt as that evidenced by this bond) is registered at the close of business on the record date for such interest, which shall be the 15th day (whether or not a business day) of the calendar month next preceding such interest payment date, by check mailed to such person at his address as it appears on the bond registration books of said District. Both the principal of and the interest on this bond shall be paid in any coin or currency of the United States of America that is legal tender for the payment of public and private debts on the respective dates of payment thereof. For the prompt payment hereof, both principal and interest as the same shall become due, the faith and credit of said District are hereby irrevocably pledged.

ADDITIONAL PROVISIONS OF THIS BOND ARE SET FORTH ON THE REVERSE HEREOF AND SHALL FOR ALL PURPOSES HAVE THE SAME EFFECT AS IF SET FORTH HERE.

This bond shall not be valid or become obligatory for any purpose or be entitled to any benefit or security under the resolution mentioned hereinafter until this bond shall have been authenticated by the execution by the Bond Registrar of the certificate of authentication endorsed hereon.

IN WITNESS WHEREOF, said Warren County Water and Sewer District III, in Warren County, by resolution of its Board of Commissioners, has caused this bond to bear the facsimile signatures of its Chairman or Vice-Chairman and its Clerk and a facsimile of its seal to be imprinted hereon, all as of the ___ day of February, 2009.

[Facsimile signature]
Chairman/Vice-Chairman

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[Facsimile signature]
Clerk

CERTIFICATE OF LOCAL GOVERNMENT COMMISSION

The issuance of the within bond has been approved under the provisions of The Local Government Bond Act of North Carolina.

T. Vance Holloman
Secretary of the Local Government Commission
By: _____ [Facsimile signature]

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds designated herein and described in the within-mentioned Resolution.

BRANCH BANKING AND TRUST COMPANY
as Bond Registrar

By: _____ [Manual signature]
Authorized Signatory

Date of authentication: _____

[Reverse Side of Bond]

United States of America
State of North Carolina
County of Warren

WARREN COUNTY WATER AND SEWER DISTRICT III
Water Bond, Series 2009

This bond is one of an issue of bonds designated "Water Bonds, Series 2009" (the "Bonds") and issued by said District for the purpose of providing funds, with any other available funds, for the design and construction of a water system for said District, and this bond is issued under and pursuant to The Local Government Bond Act, as amended, Article 7, as amended, of Chapter 159 of the General Statutes of North Carolina, an order which was adopted by the Board of Commissioners for said District on November 21, 2001, which order was approved by the qualified voters of said District at a referendum thereon held on January 30, 2002, as extended with the approval of the North Carolina Local Government Commission by an order of extension adopted by the Board of Commissioners of said District on January 5, 2009, and a resolution duly passed by said Board of Commissioners for said District (the "Resolution").

The bonds at the time outstanding maturing prior to June 1, 2020 are not subject to redemption prior to maturity. The bonds maturing on June 1, 2020 and thereafter may be redeemed, at the option of said District, from any moneys that may be made available for such purpose, either in whole or in part on any date not earlier than June 1, 2019, at the principal amount of the bonds to be redeemed, together with interest accrued thereon to the date fixed for redemption, plus a redemption premium of 1/2 of 1% of the principal amount of each bond to be redeemed for each period of 12 months or part thereof between the redemption date and the maturity date of such bond, such premium not to exceed 2% of such principal amount.

If less than all of the bonds of any one maturity shall be called for redemption, the particular bonds or portions of bonds of such maturity to be redeemed shall be selected by lot in such manner as said District in its discretion may determine; provided, however, that the portion of any bond to be redeemed shall be in the principal amount of \$1,000 or some multiple thereof and that, in selecting bonds for redemption, the Bond Registrar shall treat each Bond as representing that number of bonds which is obtained by dividing the principal amount of such bond by \$1,000. If less than all of the bonds stated to mature on different dates shall be called for redemption, the particular bonds or portions thereof to be redeemed shall be called in the inverse order of their maturities.

Not more than sixty (60) nor less than thirty (30) days before the redemption date of any bonds to be redeemed, whether such redemption be in whole or in part, said District shall cause a notice of such redemption to be filed with the Bond Registrar and mailed, postage prepaid, to the registered owner of each bond to be redeemed in whole or in part at his address appearing upon the registration books of said District. On the date fixed for redemption, notice having been given as aforesaid,

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the bonds or portions thereof so called for redemption shall be due and payable at the redemption price provided for the redemption of such bonds or portions thereof on such date and, if moneys for payment of such redemption price and the accrued interest are held by the Bond Registrar as provided in the Resolution, interest on the bonds or the portions thereof so called for redemption shall cease to accrue. If a portion of this bond shall be called for redemption, a new bond or bonds in principal amount equal to the unredeemed portion hereof will be issued to the registered owner hereof or his legal representative upon the surrender hereof.

The bonds are issuable in fully registered form in the denomination of \$1,000 or any integral multiple thereof. At the corporate trust office of the Bond Registrar, in the manner and subject to the conditions provided in the Resolution, bonds may be exchanged for an equal aggregate principal amount of bonds of the same maturity, of authorized denominations and bearing interest at the same rate.

The Bond Registrar shall keep at its corporate trust office the books of said District for the registration of transfer of bonds. The transfer of this bond may be registered only upon such books and as otherwise provided in the Resolution upon the surrender hereof to the Bond Registrar together with an assignment duly executed by the registered owner hereof or his attorney or legal representative in such form as shall be satisfactory to the Bond Registrar. Upon any such registration of transfer, the Bond Registrar shall deliver in exchange for this bond a new bond or bonds, registered in the name of the transferee, of authorized denominations, in an aggregate principal amount equal to the unredeemed principal amount of this bond, of the same maturity and bearing interest at the same rate.

The Bond Registrar shall not be required to exchange or register any transfer of (i) any bond during a period beginning at the opening of business fifteen (15) days before the day of the mailing of a notice of redemption of bonds or any portion thereof and ending at the close of business on the day of such mailing or (ii) any bond called for redemption in whole or in part pursuant to the Resolution.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of North Carolina to happen, exist and be performed precedent to and in the issuance of this bond have happened, exist and have been performed in regular and due form and time as so required; that provision has been made for the levy and collection of a direct annual tax upon all taxable property within said District sufficient to pay the principal of and the interest on this bond as the same shall become due; and that the total indebtedness of said District, including this bond, does not exceed any constitutional or statutory limitation thereon.

ASSIGNMENT

FOR VALUE RECEIVED the undersigned registered owner thereof hereby sells, assigns and transfers unto

the within bond and all rights thereunder and hereby irrevocably constitutes and appoints _____ attorney to register the transfer of said bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

Section 6. If the United States of America is the initial purchaser of the bonds, there will be issued a single registered bond of the District in the denomination of \$4,957,000 numbered R-1 and maturing in annual installments on the 1st day of June in the following years and in the following amounts, respectively:

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<u>Year of Maturity</u>	<u>Principal Amount</u>	<u>Year of Maturity</u>	<u>Principal Amount</u>
2011	\$ 52,000	2030	\$125,000
2012	54,000	2031	131,000
2013	57,000	2032	137,000
2014	59,000	2033	144,000
2015	62,000	2034	150,000
2016	65,000	2035	158,000
2017	68,000	2036	165,000
2018	72,000	2037	173,000
2019	75,000	2038	181,000
2020	79,000	2039	190,000
2021	82,000	2040	199,000
2022	86,000	2041	208,000
2023	90,000	2042	208,000
2024	95,000	2043	208,000
2025	99,000	2044	208,000
2026	104,000	2045	208,000
2027	109,000	2046	208,000
2028	114,000	2047	208,000
2029	119,000	2048	207,000

and bearing interest on the unpaid part of such principal at the rate of four and seventy-five hundredths per centum (4.750%) per annum until payment thereof.

Such bond will not be defeased without the written consent of the United States of America during such time as the United States of America shall remain the registered owner of such bond.

[Bond form begins here]

Such bond and the endorsements thereon shall be in substantially the following forms:

No. R-1 \$4,957,000

REGISTERED BOND WITHOUT COUPONS

(Registered as to both principal and interest)

United States of America

State of North Carolina

County of Warren

WARREN COUNTY WATER AND SEWER DISTRICT III

Water Bond, Series 2009

Warren County Water and Sewer District III, a body politic and corporate in the County of Warren, North Carolina, is justly indebted and for value received hereby promises to pay to the

UNITED STATES OF AMERICA, UNITED STATES
DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT

or registered assigns or legal representative, the principal sum of FOUR MILLION NINE HUNDRED FIFTY. SEVEN THOUSAND DOLLARS in annual installments on the 1st day of June in the following years and amounts:

[Schedule begins on next page]

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Year of Maturity	Principal Amount	Year of Maturity	Principal Amount
2011	\$ 52,000	2030	\$125,000
2012	54,000	2031	131,000
2013	57,000	2032	137,000
2014	59,000	2033	144,000
2015	62,000	2034	150,000
2016	65,000	2035	158,000
2017	68,000	2036	165,000
2018	72,000	2037	173,000
2019	75,000	2038	181,000
2020	79,000	2039	190,000
2021	82,000	2040	199,000
2022	86,000	2041	208,000
2023	90,000	2042	208,000
2024	95,000	2043	208,000
2025	99,000	2044	208,000
2026	104,000	2045	208,000
2027	109,000	2046	208,000
2028	114,000	2047	208,000
2029	119,000	2048	207,000

and to pay interest from the date hereof on the unpaid part of such principal sum at the rate of four and seventy-five hundredths per centum (4.750%) per annum until payment thereof, such interest to the maturity hereof being payable on June 1, 2009 and annually thereafter on June 1 in each year. The interest so payable on any such interest payment date will be paid to the person in whose name this bond is registered at the close of business on the record date for such interest, which shall be the 15th day (whether or not a business day) of the calendar month next preceding such interest payment date. Both the principal of and the interest on this bond are payable in any coin or currency of the United States of America which, at the respective dates of payment thereof, is legal tender for the payment of public and private debts.

During the time that the United States of America is the registered owner of this bond, payment of the installments of principal and interest when due and payable on this bond shall be made at the office of such fiscal agent as the United States of America shall designate without presentation or surrender hereof and, during any such time as an assignee hereof is the registered owner of this bond, payment of the installments of principal when due and payable on this bond shall be made at the corporate trust office of Branch Banking and Trust Company, in the Town of Wilson, North Carolina, upon the presentation and surrender hereof and payment of the interest when due and payable on this bond shall be made by check mailed to such assignee at his address as it appears on the bond registration books of said District hereinafter mentioned without the presentation or surrender hereof. Upon receipt of said payments of principal and interest, written acknowledgment of the receipt thereof shall be given promptly to the Bond Registrar hereinafter mentioned and said District shall be fully discharged of its obligation on this bond to the extent of the payment so made. Upon final payment this bond shall be surrendered to the Bond Registrar for cancellation.

For the prompt payment hereof, both principal and interest as the same shall become due, the faith and credit of said Warren County Water and Sewer District III are hereby irrevocably pledged.

This bond is duly authorized and issued under and pursuant to The Local Government Bond Act, as amended, Article 7, as amended, of Chapter 159 of the General Statutes of North Carolina, an order which was adopted by the Board of Commissioners for said District on November 21, 2001 which order was approved by the qualified voters of said District at a referendum thereon held on January 30, 2002, as extended with the approval of the North Carolina Local Government Commission by an order of extension adopted by the Board of Commissioners of said District on January 5, 2009, and a resolution duly passed by the Board of Commissioners for said District, for the purpose of providing funds, with any other available funds, for the design and construction of a water system for said District (the "Resolution").

At the office of the Bond Registrar, in the manner and subject to the conditions provided in said resolution, this bond may be exchanged for an equal aggregate principal amount of bonds having maturities corresponding to the maturities of the installments of principal of this bond then unpaid, issuable in fully registered form in the denomination of \$1,000 or any integral multiple thereof and bearing interest at the same rate.

This bond is registered as to both principal and interest in the name of the United States of America on books of said District kept by the Finance Officer of said District as Bond Registrar, and the transfer hereof may hereafter be registered by the registered owner hereof only upon an execution of an assignment hereon duly executed by such registered owner or his attorney or legal representative. Notice of such assignment shall be given promptly by the assignor to the Bond Registrar by registered mail, such notice to be in such form as shall be satisfactory to the Bond Registrar, and upon receipt of such notice this bond shall be registered as to both principal and interest on such registration books in the name of the assignee named in such notice.

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This bond or any part hereof at the time outstanding may be redeemed, at the option of said District, at any time prior to the maturity of any installment of the principal hereof, either in whole or in part in the inverse order of the maturity dates of the installments of principal, from any moneys that may be made available for such purpose, at the aggregate principal amount of the installments of principal to be redeemed, together with the interest accrued thereon to the date fixed for redemption, but without any premium.

On the date designated for redemption, notice having been given and moneys for payment of the redemption price being held in trust for such purpose, all as provided in said resolution, this bond or part hereof shall become and be due and payable, and the interest on this bond or part hereof so redeemed shall cease to accrue.

The Bond Registrar shall not be required to exchange or register any transfer of (i) any bond during a period beginning at the opening of business fifteen (15) days before the day of the mailing of a notice of redemption of bonds or any portion thereof and ending at the close of business on the day of such mailing or (ii) any bond called for redemption in whole or in part pursuant to the Resolution.

It is hereby certified and recited that all acts, conditions, and things required by the Constitution and laws of North Carolina to happen, exist, and be performed precedent to and in the issuance of this bond have happened, exist, and have been performed in regular and due form and time as so required; that provision has been made for the levy and collection of a direct annual tax upon all taxable property within said District sufficient to pay the principal of and the interest on this bond as the same shall become due; and that the total indebtedness of said District, including this bond, does not exceed any constitutional or statutory limitation thereon.

IN WITNESS WHEREOF, said Warren County Water and Sewer District III, by resolution of its Board of Commissioners, has caused this bond to be executed by its Chairman or Vice-Chairman and its Clerk and the seal of said District to be impressed hereon, all as of the ____ day of February, 2009.

[Manual signature]
Chairman/Vice-Chairman
[Manual signature]
Clerk

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds designated herein and described in the within-mentioned resolution.

Finance Officer, as Bond Registrar

By: _____ [Manual signature] _____

Date of authentication: February ____, 2009

CERTIFICATE OF LOCAL GOVERNMENT COMMISSION

The issuance of the within bond has been approved under the provisions of The Local Government Bond Act of North Carolina.

T. Vance Holloman
Secretary of the Local Government Commission
By: _____ [Manual signature] _____
[Designated Assistant]

ASSIGNMENT

FOR VALUE RECEIVED the undersigned registered owner thereof hereby sells, assigns and transfers unto

_____ the within bond and all rights thereunder and hereby irrevocably constitutes and appoints _____ attorney to register the transfer of said bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

CONSENT AGENDA Item # 5A

NOTICE: The assignor’s signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

[The following is to be on a separate sheet.]

**SCHEDULE “A”
Principal Installments Paid
in Advance of Maturity Dates**

Principal Due <u>Date</u>	Principal <u>Amount</u>	Principal <u>Payment</u>	<u>Balance</u>	<u>Paid</u>	Date	Registrar, Authorized <u>Official and Title</u>	Name of Bond
_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	_____	_____
_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	_____	_____
_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	_____	_____

Section 7. Said District covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will do and perform all acts and things to comply with the requirements of the Internal Revenue Code of 1986, as amended (the “Code”), and any related regulations and procedures in order to assure that interest paid on said bonds will not be includable in the gross income of the owners thereof for purposes of federal income taxation, except to the extent that said District obtains an opinion of bond counsel to the effect that noncompliance would not result in interest on said bonds being includable in the gross income of the owners of said bonds for purposes of federal income taxation.

Section 8. Said District hereby represents that it reasonably expects that said District, all subordinate entities thereof and all entities that issue obligations on behalf of said District, will not issue in the aggregate more than \$10,000,000 of tax-exempt obligations (not counting private-activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2009. In addition, said District hereby designates each of said bonds as a “qualified tax-exempt obligation” for the purposes of Section 265(b)(3) of the Code.

Section 9. As necessary or appropriate in connection with the issuance of said bonds, all officers, employees and agents of said District are authorized and directed to provide certification of material facts and estimates as to the reasonable expectations of said District as of the date said bonds are delivered and on behalf of said District to sign agreements or acknowledge instructions regarding compliance with the requirements of the Code and any related regulations and procedures relating to said bonds.

Section 10. There are hereby created, as may be needed, appropriate capital project funds and/or accounts of said District for the receipt and expenditure of the proceeds of said bonds and appropriate debt service funds and/or accounts of said District for the receipt and disbursement of debt service payments on said bonds.

Section 11. The Chairman or Vice-Chairman of and the Clerk to said Board of Commissioners and other officers of said District are hereby authorized and directed to execute and deliver for and on behalf of said District any and all certificates, documents and other papers and to perform any and all acts they may deem necessary or appropriate in order to carry out the intent of this resolution and the matters herein authorized.

Section 12. The Local Government Commission of North Carolina is hereby requested to sell the bonds at private sale without advertisement to any purchaser or purchasers thereof, at such prices as said Commission determines to be in the best interest of the District, subject to the approval of the Chairman of the District; provided, however, that the purchase price of the bonds is at least \$4,957,000 plus 100% of any accrued interest, and that the maximum interest rate does not exceed seven per centum (7%) per annum.

Section 13. The Chairman or Vice-Chairman of the District is hereby authorized to approve the purchase price of the bonds and the rate of interest on the bonds in connection with the private sale of the bonds, subject to the provisions of Section 12 of this resolution.

Section 14. If the bonds are awarded to a purchaser other than the United States of America, the bonds will be delivered in such authorized denominations and registered in such names as the purchaser may request no later than five days prior to the date of their delivery. If the purchaser fails to submit such information by the required time, then a single bond will be issued for each maturity date registered in the name of the purchaser or the senior manager of the bidding group constituting the purchaser.

Section 15. If the bonds are awarded to a purchaser other than the United States of America, there shall be printed on the reverse of each of the bonds the legal opinion of McGuireWoods LLP, bond counsel to the District, with respect to the validity of the bonds, and there shall be printed immediately following such legal opinion a certificate bearing the facsimile signature of the Chairman or Vice-Chairman of the District, said certificate to be in substantially the following form:

I HEREBY CERTIFY that the foregoing is a true and correct copy of the legal opinion on the bonds therein described which was manually signed by McGuireWoods LLP, Charlotte, North Carolina and was dated as of the date of delivery of and payment for said bonds.

CONSENT AGENDA Item # 5A

[Facsimile signature] _____
Chairman/Vice-Chairman

Warren County Water and Sewer District III, North Carolina

Section 16. This resolution shall take effect upon its passage.

Thereupon Commissioner Ernest Fleming moved the passage of the foregoing resolution entitled: "RESOLUTION PROVIDING FOR THE ISSUANCE OF \$4,957,000 WATER BONDS, SERIES 2009", and Commissioner Ulysses Ross seconded the motion and the resolution was passed by the following vote:

Ayes: Commissioners Davis, Fleming, Jordan, Richardson and Ross

Noes: None

* * * * *

I, Angelena Kearney-Dunlap, Clerk to the Board of Commissioners for Water and Sewer District III, in Warren County, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board at a regular meeting held on February 2, 2009, as relates in any way to the issuance of \$4,957,000 Water Bonds, Series 2009 and that said proceedings are recorded in Minute Book No. 10 of the minutes of the Board of said District, beginning at page ____ and ending at page ____.

I DO HEREBY FURTHER CERTIFY that the schedule of regular meetings of said Board has been on file in my office pursuant to North Carolina General Statutes §143-318.12 as of a date not less than seven (7) days before said meeting.

WITNESS my hand and the seal of said District, this 2nd day of February, 2009.

- - -

Having held a required public hearing on Monday, February 2, 2009 at 9:45 am to hear citizen comments regarding a proposed "False Alarm Ordinance", the Board of County Commissioners took the following actions:

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, "Warren County False Alarm Ordinance" was adopted:

**WARREN COUNTY
FALSE ALARM ORDINANCE**

Title:

This chapter shall be known and may be cited and referred to as "The Warren County Alarm Systems Regulations."

Purpose:

The purpose of this ordinance is to establish regulations governing alarm systems requiring response thereto by or through the Warren County E-911 Communications Center. The terms of this ordinance shall not prohibit alarm companies from providing service by private source to other offices within the geographical boundaries of the County of Warren.

Applicability:

The provisions of this ordinance shall apply to all unincorporated portions of Warren County and to those incorporated municipalities which have entered into an agreement with Warren County for its communications center to dispatch personnel to respond to alarms within that municipality pursuant to NCGS 153A-122.

Alarm Responses:

(a) The Warren County Fire Departments and Warren County Emergency Services will provide a maximum of two (2) free false alarm responses to any alarm user within any calendar year. Therefore, a user fee, as approved by the Warren County Board of Commissioners, shall be charged for any alarm response in excess of two (2) fire alarm responses.

CONSENT AGENDA Item # 5A

Exclusions:

- (a) For the purpose of computing the number of alarm responses, an alarm shall not include an alarm that is:
 - (1) Determined to have been activated by adverse weather conditions as reported by the Warren County Emergency Services Director or as reported by the National Weather Service or the investigating responding agency; or
 - (2) Activated by an outside animal; or
 - (3) Activated by an electrical power outage to the electric meter on the building housing the activated alarm system, provided that the alarm user shall provide proof of the electrical outage within five (5) business days of the alarm response; or
 - (4) An alarm where there is physical evidence of a fire.
 - (5) A local alarm activated during alarm system testing procedures shall not be considered an alarm for the purpose of computing alarm responses, if the alarm user first notifies the Warren County E-911 Communication Center of the alarm testing.
- (b) Any determination by an alarm responder that alarm activation was not one of the exclusions herein may be appealed to the Warren County Fire Marshal within seventy-two (72) hours. The decision of the County Fire Marshal shall be final.

Prohibited acts:

- (a) It shall be unlawful for any person to activate an alarm for the purpose of summoning either law enforcement department or fire department assistance when no fire, burglary, robbery, or any other crime dangerous to life, is being committed or attempted on the premises or otherwise to cause an alarm response where there is no valid basis for causing the same.
- (b) It shall be unlawful for an alarm user to fail to reimburse Warren County, in accordance with *Exclusions Section (b)* of this ordinance, for alarm response(s) through the Warren County E-911 Communication Center.

Enforcement of violations:

- (a) All violations of this ordinance, including failure to pay the fees imposed herein within fourteen (14) days following notice that said fees are due, shall subject the offender to a civil penalty in the nature of a debt. Such civil penalties may be recovered by the County of Warren in a civil action in the nature of a debt, pursuant to North Carolina General Statute 160 A-175(c).
- (b) Effective on the date of this ordinance, all alarm users shall begin with a zero (0) number of responses for purposes of *Exclusions Section (a)*.

Severability:

If any provision of this ordinance is for any reason held to be unconstitutional or invalid, such provision shall be deemed severable.

Miscellaneous:

- (a) The alarm user, upon being notified that the alarm system has been experiencing an excessive number of false alarms or has in some way become defective, shall have the alarm system inspected and repaired by a qualified individual or company so as to correct any malfunction, restore the system to proper function, and shall thereafter notify the Warren County E-911 Communication Center when the necessary repairs have been completed.

Effective Date:

This Ordinance shall take effect and be in force from and after the 16th day of February, 2009.

Adoption:

Duly adopted by the Warren County Board of Commissioners on this the 2nd day of February, 2009.

Barry Richardson
Barry Richardson - Chairman of the Board of Commissioners

ATTEST:
Angela Kearney-Dunlap
Angela Kearney-Dunlap - Clerk to the Board



CONSENT AGENDA Item # 5A

RESOLUTION TO BE CONSIDERED BY THE COUNTY COMMISSIONERS:

Upon motion by Evelyn Fleming and seconded by William Davis the following resolution was unanimously approved:

RESOLVED, those alarm users exceeding the maximum number of false alarms allowed pursuant to the terms of the Warren County Alarm System Regulations shall pay the following sums for the benefit of the County and Municipalities Public Safety Agencies:

- (a) For alarm response numbers three (3) through five (5) the sum of \$50.00 each.
- (b) For alarm response numbers six (6) or more, the sum of \$100.00 each.

The appropriate Warren County personnel are authorized and directed to institute appropriate civil actions to recover alarm response fees due pursuant to this resolution with all court costs and service fees to be taxed against the debtor.

ADOPTED this 22^d day of February, 2009.

Barry Richards
Chairman, Board of Commissioners

A. Kearney
Clerk to the Board



On motion of Commissioner Davis, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was authorized to waive \$295 building permit fee and \$75 environmental health fee in order for Ms. Della B. Bolton to replace housing unit destroyed by fire at 109 Bolton Lane, Warrenton, NC.

On motion of Commissioner Davis, which was seconded by Commissioner Fleming and duly carried by unanimous vote, Eleanor Kaye Bales was granted a \$5,000 increase in annual salary for serving as Interim Director to Soil and Water Conservation, retroactive to December 15, 2008. Salary increased from \$24,632 to \$29,632.

On motion of Commissioner Davis, which was seconded by Commissioner Fleming and duly carried by unanimous vote, funding source for Eleanor Kaye Bales' \$5,000 increase in annual salary was designated as Fund Balance.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Sharon Carlson was granted a \$5,000 annual salary increase for serving as Interim Director of Animal Control. Retroactive to January 6, 2009, salary increased from \$26,325 to \$31,325; Funding Source: Fund Balance.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Cheryl Coffman was granted a \$1,364 annual salary increase for serving as Interim Director of the Home Health Division. Retroactive to September 26, 2008, salary increased from \$56,235 to \$57,599; Funding Source: Fund Balance.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, NC Office of State Personnel's recommendation to amend current Classification and Pay Plan was adopted to establish a new class of Public Health Educator III at Salary Grade 26.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, Mary Marrow was reclassified from Public Health Educator II at salary grade 22 (\$38,588) to the new class of Public Health Educator III at salary grade 26, with annual salary increased to \$40,838, effective February 1, 2009; Funding Source: Fund Balance.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was authorized to fund five (5) part-time positions for Warren County Memorial Library through the end of fiscal year June 30, 2009; at a cost of \$21,203, Funding Source: Library Budget.

Pages-\$3,315	20 hours week	Clerk - \$7,155	30 hours week
Clerk - \$7,155	30 hours week	Clerk - \$3,578	15 hours week

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Dr. Sue Loper, Librarian was authorized to apply for 2009-2010 EZ Strengthening Public & Academic Library Collection Grant in the amount of \$20,000 with a \$5,000 local match to be allocated in 2009-2010 Library Budget.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, Warren County Fire Prevention Inspection Fee Schedule as proposed "Fire Code Violation Citation" was adopted.

CONSENT AGENDA Item # 5A



(252) 257-2666: Office
(252) 257-9458: Fax

**WARREN COUNTY FIRE MARSHAL
FIRE PREVENTION INSPECTION**

540 W. Ridgeway St
PO Box 619
Warrenton, NC 27589



Chris Wright
Fire Marshal

FIRE CODE VIOLATION CITATION

THE WARREN COUNTY FIRE MARSHAL'S OFFICE ALLEGES THAT ON THE _____ DAY OF _____, 20____ THE NORTH CAROLINA FIRE PREVENTION CODE WAS UNLAWFULLY AND WILLFULLY VIOLATED BY:

(NAME): _____

LOCATION / ADDRESS: _____

TYPE OF OCCUPANCY

<input type="checkbox"/>	ASSEMBLY	<input type="checkbox"/>	APPROVED FIRE EVACUATION PLAN NOT POSTED	\$25.00
<input type="checkbox"/>	BUSINESS	<input type="checkbox"/>	STREET ADDRESS NOT POSTED	\$25.00
<input type="checkbox"/>	EDUCATIONAL	<input type="checkbox"/>	STREET ADDRESS NOT VISIBLE	\$25.00
<input type="checkbox"/>	INDUSTRIAL	<input type="checkbox"/>	BREACH IN FIRE WALL / FIRE STOPS	\$100.00
<input type="checkbox"/>	INSTITUTIONAL	<input type="checkbox"/>	FIRE / EXIT DOOR INOPERATIVE	\$250.00
<input type="checkbox"/>	MERCANTILE	<input type="checkbox"/>	FIRE ALARM INOPERATIVE	\$250.00
<input type="checkbox"/>	RESIDENTIAL	<input type="checkbox"/>	SPRINKLER SYSTEM INOPERATIVE	\$250.00
<input type="checkbox"/>	STORAGE	<input type="checkbox"/>	SPRINKLER SYSTEM NOT COMPLYING WITH CODE	\$100.00
<input type="checkbox"/>	VACANT	<input type="checkbox"/>	PORTABLE FIRE EXTINGUISHERS	\$50.00
<input type="checkbox"/>	OPEN BURNING	<input type="checkbox"/>	OVERCROWDING	\$250.00
TOTAL VIOLATIONS: _____		<input type="checkbox"/>	OCCUPANCY LOAD CERTIFICATE NOT POSTED	\$25.00
		<input type="checkbox"/>	BLOCKED MEANS OF EGRESS	\$500.00
		<input type="checkbox"/>	BLOCKED STAIRWELL/STAIRWAY	\$500.00
		<input type="checkbox"/>	EXIT ILLUMINATION AND MARKING	\$50.00
		<input type="checkbox"/>	LOCKED EXIT DOORS	\$500.00
		<input type="checkbox"/>	EXIT /EGRESS DOOR NEEDS REPAIR	\$50.00
		<input type="checkbox"/>	FIRE EXIT / AISLE BLOCKED	\$500.00
CITATION AMOUNT: \$ _____		<input type="checkbox"/>	SPRAY BOOTH NOT COMPLYING TO CODE	\$100.00
		<input type="checkbox"/>	STANDPIPE SYSTEM NOT COMPLYING WITH CODE	\$100.00
		<input type="checkbox"/>	ILLEGAL OPEN BURNING	\$250.00

YOU ARE HEREBY FINED FOR THE ABOVE FIRE CODE VIOLATION(S). YOU MUST MAKE PAYMENT TO THE: WARREN COUNTY FIRE MARSHAL OFFICE AT 540 W. RIDGEWAY STREET IN WARRENTON, NC 27589 OR PO BOX 619 WARRENTON, NC 27589. YOU MAKE CHECKS PAYABLE TO WARREN COUNTY GENERAL FUND. FAILURE TO PAY THE FINES(S) WITHIN 30 DAYS WILL RESULT IN THE FILING OF CIVIL AND/OR CRIMINAL ACTIONS AGAINST YOU. EACH DAY THE VIOLATION(S) CONTINUES TO EXIST SHALL CONSTITUTE A SEPARATE OFFENSE FOR THE PURPOSE OF ISSUING ADDITIONAL CITATIONS.

WARREN COUNTY FIRE MARSHAL

DATE: _____ Inspector: _____

ACKNOWLEDGE RECEIPT OF THIS CITATION: _____

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, revised Sheriff's Office Records Retention Schedule" governing how long records are kept and when they may be discarded was adopted.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, two (2) Schwinn Airdyne exercise bikes (1980's style) were declared surplus and authorized to sale via online auction through GovDeals.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, a public hearing was scheduled for Monday, March 2, 2009 at 9:45 am to hear citizen comments regarding proposal to abandon/close a public road (Thoroughfare Drive in Lake Gaston Estates Subdivision owned by Freshwater Pearl).

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, County Manager's Report for January 2009 was adopted as follows:

CONSENT AGENDA Item # 5A

Following is a recap of my work activities for the month of January 2009:

Administration

- Met with John Freeman, Warrenton Town Manager, and Public Utilities Staff to discuss transfer of Detention Center Pump Station from Town of Warrenton to Warren County (1/2/09)
- Prepared for and attended Board of County Commissioners Public Hearings and Regular Meeting (1/5/09)
- Prepared for and attended Armory Renovation Committee Meeting (1/6/09)
- Met with Animal Control Staff to discuss operational procedures (1/7/09)
- Met with Andy Smith, Interim Health Director, to discuss Health Department Matters (1/8/09)
- Met with Richard Hunter, Clerk of Court, and Charles Ayscue to discuss Annex Building Construction Project (1/8/09)
- Met with Marshall Brothers to discuss proposed Solid Waste Disposal Contract (1/9/09)
- Met with Macon Robertson, Sheriff Williams, and others to discuss Detention Center Pump Station (1/9/09)
- Met with Dr. Kenneth Blackman at Substance Abuse Treatment Facility in Norlina to discuss possibility of office space for substance abuse treatment providers (1/9/09)
- Met with Barry Mayo, Finance Director, to discuss agenda for BOC Budget Goals Work Session (1/12/09)
- Met with Charles Ayscue, Andy Rigelman, and Susan Riggan to review Courthouse Annex Building Plans (1/13/09)
- Met with Sharon Carlson to discuss Animal Shelter concerns (1/22/09)
- Met with Ken Krulik, Eddie Mitchum, Marcus Johnson, Gil Alligood and John Braddy to discuss property adjoining Kerr Lake in Warren County that abuts Corp of Engineers property (1/26/09)
- Met with Barry Mayo and Jim Winston, Auditor, to discuss FY 08 Audit (1/27/09)
- Prepared for and attended Board of County Commissioners Budget Goals Setting Work Session (1/28/09)
- Conducted monthly Department Heads Meeting (1/29/09)

Project Updates

Warren County Senior Center

DSS is moving forward to finalize a contract with a private provider to serve the Level I and II in-home aide clients. All other components of Senior Center programming are continuing uninterrupted.

I will be meeting with Kerr-Tar COG Staff in February to discuss management and operation of the Senior Center going forward. Options for continued operation will be brought to the Board for consideration.

National Guard Armory Renovation Project

Prepared for and attended the second Armory Renovation Committee meeting with representatives from NC State University School of Design on 1/6/09. We have secured copies of floor plan, site plan and electrical drawings for the Armory from the NC National Guard and have shared them with the NC State Design Team. They have digitized the plans and will provide conceptual drawings for the Committee at our next meeting scheduled for 2/10/09, 3:30 p.m. at the Armory. These meetings are open to all interested citizens.

2008 Scattered Site Housing CDBG Project

Effective 1/5/09 the County has retained the services of the Kerr-Tar COG to administer the 2008 Scattered Site Housing CDBG Grant. Attached is the CDBG Quarterly Progress Report prepared by the COG that covers the period of 11/10/08 – 2/10/09.

CONSENT AGENDA Item # 5A

Tax Office Renovation Project

Work on the Courthouse Annex is expected to be completed by 2/15/09. The next phase of this project will be to convert the current Clerk of Court's Office into space for the Register of Deeds Office. Until that work is completed, the Clerk's Office will not be able to move their offices completely into the Register of Deeds space on the Annex side of the Courthouse.

EMS Satellite Facilities

The closing on the one-acre site in the Grove Hill Community was conducted on December 23, 2008. The second site will be closed in the month of January 2009, pending completion of final documents by the County Attorney. Construction on the two facilities will commence after July 1, 2009.

Other Activities

- Attended NCACC New Board Chair Orientation Session and NCACC Legislative Goals Conference. A copy of the adopted Legislative Goals is attached. (1/14-16/09)
- Attended District 7 Public Forum sponsored by Senator Berger, Rep. Wray, Rep. Lucy Allen (1/23/09)
- Attended Warren County Schools Annual Science Fair (1/24/09)
- Attended Warren County Chamber of Commerce Warren County Meeting (1/27/09)

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, it was ordered to enter into Closed Session in accordance with NC GS 143-318.11(6) for discussion of Attorney Client Privileged Information and Personnel Matters.

On motion of Commissioner Ross, which was seconded by Commissioner Fleming and duly carried by unanimous vote, it was ordered to return to the regular February 2, 2009 Board of Commissioners meeting.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to add item 15A Consideration of Gail Wells, Director of Animal Control's employment status.

On motion of Commissioner Fleming, which was seconded by Commissioner Ross and duly carried by unanimous vote, it was ordered to terminate employment of Gail Wells as Director of Warren County Animal Control effective January 31, 2009.

On motion of Commissioner Fleming, which was seconded by Commissioner Davis and duly carried by unanimous vote, the February 2, 2009 Board of Commissioners Meeting was adjourned.

Angelena Kearney-Dunlap, Clerk

Meeting Date: March 2, 2009

CONSENT AGENDA Item # 5B

SUBJECT: Approve Interest Income Report

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**COUNTY OF WARREN
FINANCE OFFICE
P. O. BOX 185
WARRENTON, NC 27589
Telephone: (252) 257-1778 Fax: (252) 257-6523**

**Barry J. Mayo
Finance Officer**

**INTEREST INCOME REPORT
Month Of JANUARY**

FUND	JANUARY INCOME	FISCAL YEAR TO - DATE
General	13,987.12	85,663.98
Revaluation	47.51	1,395.66
E 911 Telephone System	830.94	7,985.94
Buck Spring Project	357.55	3,942.75
Recreation Complex	32.35	356.77
Animal Control	212.25	2,449.45
Recreation Complex Phase II	39.16	487.49
Library Building Project Fund	268.42	5,933.73
Regional Water Enterprise Fund	502.09	5,570.23
District I Enterprise Fund	718.21	7,258.82
Solid Waste	546.60	3,330.24
District II Enterprise Fund	659.53	6,658.87
District III Capital Project Fund	305.14	3,364.82
District III Phase II	0.44	290.11
District III Enterprise Fund	137.97	1,124.56
Soul City Pump Station Improvements	0.21	2.26
District II Phase II	1.46	16.12
	18,646.95	135,831.80

Meeting Date: March 2, 2009

CONSENT AGENDA Item # 5C

SUBJECT: Approve Tax Collector's Report

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: **G.S. 105 350 tax Collection reports, Interest Income Report supplied for Board's information**

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month JANUARY 2009**

Current Year Collections

Tax Year			Charge	Collected in JAN	Collected to Date	Balance Outstanding	Percentage Collected
JAN	2009	FY 09	\$13,288,429	\$1,970,020	\$11,493,766	\$1,794,662	86.49%
JAN	2008	FY08	\$ 11,553,565	2,422,939	10,200,095	1,353,470	88.29%

Delinquent Collections

Year	Charge	Collected in JAN	Collected to Date	Balance Outstanding	Percentage Collected
2007	\$698,661	\$29,172	\$294,658	\$ 404,003	42.17%
2006	343,674	9,735	94,365	249,309	27.46%
2005	228,485	5,609	53,699	174,786	23.50%
2004	161,378	1,666	27,352	134,026	16.95%
2003	117,436	1,095	12,277	105,158	10.45%
2002	190,262	933	8,008	182,254	4.21%
2001	180,307	367	4,326	175,982	2.40%
2000	102,219	294	2,144	100,075	2.10%
1999	44,637	70	1,133	43,504	2.54%
1998	40,616	32	1,623	38,993	4.00%
Total Delinquent Years	\$ 2,107,675	\$48,973	\$ 499,585	\$ 1,608,090	

Other JANUARY Receipts

County Penalties	\$19,524	\$ 104,309
Landfill User Fees	\$168,814	\$ 923,765
Municipalities	\$ 91,917	\$ 533,381
Fire District Taxes	\$ 89,472	\$ 538,869
Advance Taxes	\$ 1,590	\$ 2,861

JANUARY GRAND TOTAL

\$ 2,390,310	\$ 14,096,536
---------------------	----------------------

R. Edwin Mitchum

R. Edwin Mitchum, Tax Collector Date 02/18/2009

Meeting Date: March 2, 2009

CONSENT AGENDA Item # 5D

SUBJECT: Request for Tax Releases

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. **TAXPAYER'S REMEDIES**

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

CONSENT AGENDA Item # 5D
Tax Releases Over \$100

3/2/2009

Date: _____

Over \$100

ERROR CORRECTION REL

CAPPS, TIMOTHY G	2008 10999 300	L3C 53	8132	\$	2,038.87	PCTC ONLY
DAVIS ALICE	2004 23762 104	H8 11F	27050	\$	797.27	INSOLVENT
DAVIS ALICE	2005 23762 105	H8 11F	27050	\$	797.27	INSOLVENT
DAVIS ALICE	2006 23762 106	H8 11F	48979	\$	1,132.70	INSOLVENT
ELLIS JOHNNY & ESTELLE	2001 3776 101		35331	\$	546.21	Repoed
HARRIS BERNARD A	2003 17701 303	L4A 62	19726	\$	121.63	Dbl List
HARRIS BERNARD A	2003 17701 304	L4A 63	19728	\$	104.40	Dbl List
HARRIS BERNARD A	2004 17701 303	L4A 62	19726	\$	124.42	Dbl List
HARRIS BERNARD A	2004 17701 304	L4A 63	19728	\$	106.80	Dbl List
HARRIS BERNARD A	2005 17701 303	L4A 62	19726	\$	124.42	Dbl List
HARRIS BERNARD A	2005 17701 304	L4A 63	19728	\$	106.80	Dbl List
HARRIS BERNARD A	2006 17701 303	L4A 62	19726	\$	124.42	Dbl List
HARRIS BERNARD A	2006 17701 304	L4A 63	19728	\$	128.87	Dbl List
HARRIS BERNARD A	2007 17701 303	L4A 62	19726	\$	124.42	Dbl List
HARRIS BERNARD A	2007 17701 304	L4A 63	19728	\$	124.42	Dbl List
HARRIS BERNARD A	2008 17701 303	L4A 303	19726	\$	135.61	Dbl List
HARRIS BERNARD A	2008 17701 304	L4A 63	19728	\$	135.61	Dbl List
HENDERSON LEONIA CHE	2007 19527	F6 133	19527	\$	105.00	no electric
HENDERSON LEONIA CHE	2008 19527	F6 133	6793	\$	105.00	no electric
HOWARD CONNIE	2007 20625 325	J4 9	61595	\$	302.51	Clerical Error
MANOR MAGNOLIA	2008 17706 200	BUS	27050	\$	231.25	REVISED VA
POWELL ROOSEVELT/MAF	2008 7878 300	E5 146	6968	\$	105.00	no electric
QUICK RYAN	2007 50181	H6 83	50181	\$	200.85	Clerical Error
RIGGAN RONALD W	2007 34322 107	G5 79	50117	\$	312.68	Clerical Error
SHEARIN JASPER W. JR	2007 36906 107	H3 52	50101	\$	597.00	MIS CALC
VAUGHAN LARRY	2008 48402 200	C4 37	27081	\$	105.00	LOST PAPER
WHITE ALONZO	2008 20899 301	A3 12	2612	\$	105.00	NO VALUE O
WILLIAMS JOSEPHINE	2008 44417 300	F6 114C	13711	\$	105.00	no electric
WILLIAMS JOSEPHINE	2008 44417 300	F6 114C	13711	\$	105.00	HSE NOT LIV
		TOTAL		\$	9,153.43	

MOTOR VEHICLE RELEASES

MAXBAUER DAWN MOSS	2008 28369 2322	3K4161	67749	\$	146.66	TAXPAYER N
ROOKER THERMAN	2008 35128 2448	WNN 3480	74760	\$	255.53	SOLD
SANDERSON CATHERINE	2008 23760 1845	VWV 8706	74157	\$	101.64	SOLD
SEWARD ROZELLE	2008 62676	TTM 4903	62676	\$	173.29	RELSED TO
		TOTAL		\$	677.12	

				\$	9,153.43	
SUB-TOTAL ERROR CORRECTIONS:				\$	677.12	
SUB-TOTAL MOTOR VEHICLE RELEASES:				\$	9,830.55	
TOTAL RELEASES:						

CONSENT AGENDA Item # 5D
Tax Releases Under \$100

Under \$100

3/2/2009

Date: *LW*
2/24/09

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
HUTCHINGS, ANGELA & O	2007	18529 107	H7 15	49681	\$ 95.48	Clerical Error
KING SUE S	2007	24534 107	J7 1	49867	\$ 77.61	Clerical Error
KITTRELL PATSY	2001	5292 101		35380	\$ 23.90	Dbl List
KITTRELL PATSY	2002	5292 102		36635	\$ 20.72	Dbl List
KITTRELL PATSY	2003	5292 103		38119	\$ 17.57	Dbl List
KITTRELL PATSY	2004	5292 104		39772	\$ 16.77	Dbl List
KITTRELL PATSY	2005	5292 105		43231	\$ 14.09	Dbl List
KITTRELL PATSY	2006	5292 106		47732	\$ 11.77	Dbl List
KITTRELL PATSY	2007	5292 107		55379	\$ 18.17	Dbl List
KITTRELL PATSY	2008	5292 200		27498	\$ 17.63	Dbl List
LAURER WALTER	2008	31070 200		27324	\$ 55.37	situs
OVERBY DOROTHY R	2008	5951 300	H1D 96	14551	\$ 89.40	CK LOST
WILLIAMS YARBOROUGH	2005	45033 105	D9 34	43720	\$ 71.10	Clerical Error
WILLIAMS YARBOROUGH	2004	45033 104	D9 34	40172	\$ 76.14	Clerical Error
WILLIAMS YARBOROUGH	2003	45033 103	D9 34	38456	\$ 79.36	Clerical Error
WILLIAMS YARBOROUGH	2002	45033 102	D9 34	36938	\$ 84.28	Clerical Error
					\$ 769.36	

SUB-TOTAL ERROR CORRECTIONS:

MOTOR VEHICLE RELEASES

ADAMS MICHAEL E	2008	1159 2004	PNA 9698	67431	\$ 9.78	Sold
Atkinson Freddie R	2008	1926 107	XSB 1194	53159	\$ 33.84	Repoed
Carney Denise O	2008	28079 107	XSB 1782	53799	\$ 2.38	Sold
CHAMPION ANNIE MAE	2008	26729 107	XSB 2494	53916	\$ 25.08	Totaled
COOPER MERLDON	2008	46732 1195	WNK 6101	59187	\$ 7.26	JUNKED
COOPER MERLDON	2008	46732 107	CK 9132	54236	\$ 11.40	JUNKED
DAVIS CONNIE E	2008	11408 1861	XWH 1950	72502	\$ 59.10	Sold
DAVIS JAMES H JR	2008	11019 1143	BM 8073	71784	\$ 500.00	Gave Away
FIELDS ELTON	2008	14222 1337	XZE 4020	61315	\$ 1,500.00	Sold
FLEMING PHILLIP	2008	14710 1141	SX2154	73194	\$ 30.55	Value Adjust
Foster Shirley Delores	2008	11045 2269	WVR 4665	72910	\$ 41.81	Sold
Hatcher John E	2008	3129 1268	DV1415	73580	\$ 8.68	Sold
Jeffries Calandra J	2008	2281 2596	VRJ6932	64389	\$ 48.30	Repoed
JOHNSON RONALD CARL	2008	25720 1301	MYL 5812	71942	\$ 11.57	Value Adjust
JOHNSON WILKIE	2008	16733 2470	SYJ 3009	73111	\$ 10.48	Gave Away
JONES MARSHALL R JR	2008	1995 1324	WNK 1520	74893	\$ 7.35	Sold
MOODY JAMES E	2008	27808 2432	WYY 7863	73073	\$ 54.11	TURNED BACK IN
MOODY JAMES E	2008	27808 2762	WTX 2612	64555	\$ 37.77	TURNED BACK IN
NORWOOD ROSEMARIE P	2008	32932 1561	RRL 1906	73873	\$ 95.74	RELEASED TO VAN
Parker Melodie E	2008	24609 1770	RWW3678	59762	\$ 20.48	Sold
PARRISH JOEL SCOTT	2008	4877 2152	RRL 6229	60144	\$ 6.03	Sold
PASCHALL, MELVIN G	2008	30206 1697	RRL 5026	79635	\$ 6.68	Gave Away
PETTUS JERRY P	2008	3211 1318	NWL 2740	63111	\$ 4.72	SOLD
PICCINI DONALD V	2008	32966 2352	BV 86869	74664	\$ 3.68	RLSED TO WILSON
POPLAR RIDGE TRUCKINC	2008	6533 1101	BM8934	59093	\$ 36.89	Sold
Richardson Plummer Jr	2008	14459 2330	WST1096	60322	\$ 1.56	Sold
RICHARDSON ROBERT J	2008	34032 1721	PH 4005	63514	\$ 13.28	Sold
STONE SHARON DENISE	2008	24900 1171	xna 9295	73483	\$ 21.12	Sold
TAYLOR ROSA	2008	29202 2379	VRJ 6407	62357	\$ 3.66	Traded
THOMPSON LISA D	2008	6259 1483	YNC 7021	66910	\$ 9.86	NOT LIVE IN COUN'
TIFFANY EILEEN JOAN	2008	32159 1043	TXR 7311	64725	\$ 23.22	SOLD
WEST MAURICE R	2008	2453 1893	WTT 4381	61871	\$ 77.21	Repoed

SUB-TOTAL MOTOR VEHICLE RELEASES: \$ 2,723.59
SUB-TOTAL CORRECTION RELEASES: \$ 769.36
Total Releases \$ 3,492.95

Meeting Date: March 2, 2009

CONSENT AGENDA Item # 5E

SUBJECT: Adopt "Resolution on Continuation of the VWGF Resource Center"

REQUESTED BY:

SUMMARY: Annually, "Resolution on Continuation of the VWGF Resource Center" approving the managerial configuration and designating Vance County Manager as Financial Administrator is presented for the Board of Commissioners' approval. FY 2009-2010 funding allocation: \$278,487.

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval

NOTES:

**WARREN COUNTY BOARD OF COMMISSIONERS'
RESOLUTION ON CONTINUATION OF THE
VWGF RESOURCE CENTER**

Upon a duly made and seconded motion, a majority of the commissioners seated on the Warren County Board of Commissioners adopted the following resolutions at a public meeting on this the _____ day of _____, 2009.

RESOLVED, that the VWGF Resource Center is operating according to design and meeting identified criminal justice service needs throughout the local Judicial District; and it is

FURTHER RESOLVED, that the Warren County Board of Commissioners is fully satisfied with the managerial configuration presently being employed and also approves of the Vance County Manager continuing to serve in FY 2009-2010 as the financial administrator of this very important regional project.

Chairman, Board of Commissioners

Date

County Manager

Date

CONSENT AGENDA Item # 5E

VWGF RESOURCE CENTER

125 W. Belle Street
P. O. Box 786
Henderson NC 27536

phone 252-433-8515
fax 252-433-8518

February 11, 2009

Linda Jones
Warren County Manager
P. O. Box 619
Warrenton NC 27589

Dear Ms. Jones,

In order to continue receiving funds for the VWGF Resource Center we must complete a grant application that is due in the Division office no later than March 31, 2009. We have been notified that funding in the amount of \$278,487.00 will be available for the program for FY '09-'10.

As you know, because we are a multi-county CJP program, it is necessary for each county Board of Commissioners to vote on whether or not to continue the program. Please have the Resolution added to the next available meeting agenda.

If approved, please secure the appropriate signatures on the enclosed form and return the original to me. The originals will be sent to the Division office with the grant application. Please be sure to keep a copy for your records.

Thanks again for your help and for your continued support of the VWGF Resource Center. If you have any questions, please call me at 433-8515.

Sincerely,



Bonita R. Hawkins
Program Manager

enclosure

RECEIVED

FEB 13 2009

WARREN COUNTY MANAGER'S OFFICE

Meeting Date: March 2, 2009

Item # 6-A

SUBJECT: **FY 2008 Audit Presentation** by Winston, Williams, Creech, Evans
 & Co., LLP, Certified Public Accountants

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: March 2, 2009

Item # 6-B

SUBJECT: Amendment #8 to the Warren County Budget Ordinance FY 2008-09

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2008/2009
Amendment No. 8**

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

County Commissioner	\$ (548)
County Manager	(396)
Human Resources	(236)
Board of Election	(1,398)
Information Technology	38,500
Emergency Services	(6,000)
Planning	(266)
Economic Development	(549)
Cooperative Extension	(632)
Soil Conservation	4,736
Veterans Services	(131)
Youth Services	(270)
Tax Assessor	(264)
Tax Collection	(886)
Register of Deeds	(974)
Buildings, Grounds & Maintenance	(2,931)
Central Communications	(1,500)
Code Enforcement	(582)
Library	(1,792)
Recreation	(3,000)
Sheriff's Department	(6,500)
Emergency Medical Services	(6,090)
Health Department	(11,946)
DSS Administration	<u>(11,500)</u>
Total	\$ (15,155)

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	\$ 4,167
Fund Balance Appropriated	<u>(19,322)</u>

Total

\$ (15,155)

This amendment:

- this amendment reduces the budget for various departments in accordance with the board of Commissioners recommendation to reduce departmental budgets by 1.5 to 5%.

- appropriates funds to the Information Technology Department for building footprint update.

Source of Funding: Fund Balance

- appropriates funds to Soil Conservation for salary increase for Interim Director as approved in the February 2, 2009 board meeting.

Source of Funding: Fund Balance

- appropriates funds to the Health Department to agree with State Allocation.

Source of Funding: Department of Health and Human Services

Respectfully Submitted, March 2, 2009

Barry J. Mayo

Barry J. Mayo, Finance Director

Meeting Date: March 2, 2009

Item # 6-C

SUBJECT: Amendment # 6 to the Animal Shelter Capital Project Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Submitted for Board's consideration & action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
ANIMAL SHELTER PROJECT
Amendment No. 6**

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Transfer to the General Fund	\$ 12,168
Contingency	<u>(12,168)</u>
Total	\$ 0

Explanation:

This amendment adjusts the budget to the actual cost of the project. Remaining funds will be transferred to the General Fund.

Respectfully Submitted March 2, 2009

Barry J. Mayo

Barry J. Mayo
Finance Director

Meeting Date: March 2, 2009

Item # 6-D

SUBJECT: Amendment #7 to the Warren County Recreation Complex Phase I Capital Project Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
RECREATION COMPLEX PHASE I
Amendment No. 7**

Section 3 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Revenues:

Proceeds Installment Purchase	\$ 242
Sales Tax Refund	16,860
Investment Income	<u>1,578</u>
Total	\$ 18,680

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Equipment/Capital	\$ (312)
Transfer to the General Fund	26,198
Contingency	<u>(7,206)</u>
Total	\$ 18,680

Explanation:

This amendment adjusts the budget to the actual cost of the project. Remaining funds will be transferred to the General Fund.

Respectfully Submitted March 2, 2009

Barry J. Mayo
Barry J. Mayo
Finance Director

Meeting Date: March 2, 2009

Item # 6-E

SUBJECT: Amendment # 8 to the Warren County Recreation Complex
Phase II Capital Project Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Submitted for Board's consideration & action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
RECREATION COMPLEX
PHASE II**

Amendment No. 8

Section 3 of the above-referenced capital project ordinance shall be amended as follows:

Increase Revenues:

Investment Income	\$ 414
Sales Tax Refund	<u>76</u>
Total	\$ 490

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Legal and Administrative	\$ 6
Construction Contract	1
Transfer to the General Fund	2,550
Utility Building Construction	(709)
Equipment/Capital	(1)
Contingency	<u>(1,357)</u>
Total	\$ 490

Explanation:

This amendment adjusts the budget to the actual cost of the project. Remaining funds will be transferred to the General Fund.

Respectfully Submitted March 2, 2009

Barry J. Mayo

Barry J. Mayo, Finance Director

Meeting Date: March 2, 2009

Item # 6-F

SUBJECT: Amendment # 12 to the Warren County Memorial Library/Community Meeting Room Capital Project Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Submitted for Board's consideration & action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY
LIBRARY/COMMUNITY MEETING ROOM
Amendment No. 12**

Section 3 of the above referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Revenues:

Sales Tax Refund	9,058
Investment Income	6,578
	<hr/>
Total	15,636

Section 4 of the above referenced capital project ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Legal and Administrative	(1,740)
Additional Services	2,790
Architectural Services	256
Construction Contract	1
Furniture and Fixtures	34,063
Transfer to Other Funds - General Fund	57,320
Contingency	(77,054)
	<hr/>
Total	15,636

Explanation:

This amendment adjust the budget to the most current cost estimates.

Respectfully Submitted March 2, 2009

Barry J. Mayo
Barry J. Mayo
Finance Director

Meeting Date: March 2, 2009

Item # 6-G

SUBJECT: Amendment # 1 to the National Guard Armory Renovation
Capital Project Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Submitted for Board's consideration & action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
NATIONAL GUARD ARMORY RENOVATION PROJECT
(Amendment No. 1)**

Section 4 The following amounts are appropriated for the project:

Additional Services	10,000
Administrative Services	2,000
Contingency	<u>(12,000)</u>
Total	-

This amendment appropriates funds in the National Guard Armory budget for Additional and Administrative Services.

Respectfully Submitted 03/02/09

Barry J. Mayo, Finance Director

Meeting Date: March 2, 2009

Item # 6-H

SUBJECT: Request for Authorization to Receive Installment Purchase Financing Bids

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Submitted for Board's consideration & action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**COUNTY OF WARREN
FINANCE OFFICE
P. O. BOX 185
WARRENTON, NC 27589
Telephone: (252) 257-1778 Fax: (252) 257-6523**

Barry J. Mayo
Finance Director

MEMO

To: Board of commissioners

Linda T. Worth
County Manager

From: Barry J. Mayo
Finance Director

Date: March 2, 2009

Re: Installment Purchase Financing Bids

In the FY 2009 budget, funds were appropriated for the following projects:

Renovation of the Mental Health Building - \$70,000
Renovation of the Old Library Building - \$50,000
Construction of two Ambulance Storage Facilities - \$270,000

In a meeting with County Manager Worth on February 9th, it was discussed to move forward with the above mentioned projects.

Therefore, I am requesting authorization from the Board to proceed with the lease purchase financing of these projects in the amount of \$390,030.

Thank you.

Meeting Date: March 2, 2009

Item # 6-I

SUBJECT: 2008 CDBG Scattered Sites Housing Grant Project Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Submitted for Board's consideration & action.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

GRANT PROJECT ORDINANCE

CDBG SCATTERED SITES 2008 HOUSING PROJECT

Be it ordained by the Warren County Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Grant Project Ordinance is hereby adopted:

Section 1. The project authorized is the CDBG Scattered Sites 2008 Housing Project. Said project shall be in accordance with the County's Community Development Block Grant Application as approved by the North Carolina Department of Commerce.

Section 2. The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents executed with the North Carolina Department of Commerce and within the funds appropriated herein.

Section 3. The following revenues are anticipated to be available to the County of Warren to complete the project:

State of North Carolina, Department of Commerce, CDBG Grant	<u>\$400,000</u>
Total	\$400,000

Section 4. The following amounts are appropriated for the project:

Administration	\$ 35,000
Planning	5,000
Clearance Activities	30,000
Relocation	240,000
Rehabilitation	<u>90,000</u>
Total	\$400,000

Section 5. The Finance Officer is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to provide the accounting to the grantor agency required by the grant agreement and federal and state regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report monthly to the Board of Commissioners on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8. Copies of this grant ordinance shall be entered into the minutes of the Governing Board, made available to the Finance Officer, and the Clerk to the Board for direction in carrying out the project.

Adopted this 2nd day of March 2009.

Warren County Board of Commissioners

Barry Richardson, Chairman

ATTEST:

Angelena Kearney-Dunlap, Clerk to the Board

Meeting Date: March 2, 2009

Item # 7

SUBJECT: Follow-up to Road Abandonment/Closing Public Hearing

REQUESTED BY: Ken Krulik, Planner / Zoning Administrator

SUMMARY: Having held a required public hearing on Monday, March 2, 2009 at 9:45 am to hear citizen comments regarding above referenced, it is now submitted for Board's action.

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners has scheduled a public hearing at 9:45 AM on Monday March 2, 2009 to hear citizen comments regarding a proposed road closing (approximately 500+ feet of Thoroughfare Drive, east of the intersection with Recreation Lane) in Lake Gaston Estates Subdivision.

This public hearing will be held in the Warren County Memorial Library Community Meeting Room, 119 S. Front Street, Warrenton, NC.

All interested citizens are urged to attend this meeting.

Barry Richardson, Chairman
Warren County Board of Commissioners

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Message from Macon Robertson, Director Public Utilities

After reading the attached notice I would like to bring to your attention my concern. The proposed closing of this section of state maintained road will impact a section of water line in the District III Ph II project. A section of water line is installed on this existing state road right-of-way. Removing this section of road from the state road net work will put the water line onto Private property for witch we have no easement. Please keep me informed of the progress of this issue.

Thanks

Macon

Meeting Date: March 2, 2009

Item # 8-A

SUBJECT: Home & Community Care Block Grant Lead Agency Designation

REQUESTED BY: Diane Cox, Kerr Tar Regional Council of Governments

SUMMARY: It is presented to designate Kerr Tar Regional Council of Governments/
Area Agency on Agency as lead agency for Home& Community Care
Block Grant.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval

NOTES:

Designate Kerr Tar Regional Council of Governments/Area Agency on Agency as lead agency for Home& Community Care Block Grant

DOA -730 (Rev. 2/07)	
Home and Community Care Block Grant for Older Adults	
County Funding Plan	
Identification of Agency or Office with Lead Responsibility for County Funding Plan	
County <u>Warren</u>	July 1, 2009 through June 30, 2010
The agency or office with lead responsibility for planning and coordinating the County Funding Plan recommends this funding plan to the Board of Commissioners as a coordinated means to utilize community-based resources in the delivery of comprehensive aging services to older adults and their families.	
<u>Kerr Tar Regional Council of Governments/Area Agency on Aging</u> (Name of agency/office with lead responsibility)	
_____ Authorized signature (date)	
_____ (Type name and title of signatory agent)	

Meeting Date: March 2, 2009

Item # 8-B

SUBJECT: Home & Community Care Block Grant Appointment of Advisory Committee Membership

REQUESTED BY: Diane Cox, Kerr Tar Regional Council of Governments

SUMMARY: It is presented to adopt Resolution appointing membership to the above referenced for a three year term, expiring March 2012:

Al Cooper	Diane Cox	Jennie Franklin
Jeffrey Woodard	Mildred Johnson	Allen Kelley
Edith Wright	Ernest Fleming	Bea Walker
Charles Jefferson		Andy Smith

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval

NOTES:

***Resolution of the
Warren County Board of Commissioners***

WHEREAS, the North Carolina General Assembly enacted Senate Bill 165: An Act to Provide For The Department of Human Resources, Division of Aging To Administer A Home and Community Care Block Grant For Older Adults; and

WHEREAS, North Carolina General Statute 143B-181.1 (c) gives the Division of Aging authority to establish policies and procedures for programs administered by the Division; and

WHEREAS, the Division of Aging has established policies and procedures for the Home and Community Care Block Grant which was effective July 1, 1992; and

WHEREAS, these policies and procedures call for the development of a county Home and Community Care Block Grant Aging Funding Plan in each county in North Carolina; and

WHEREAS, these policies and procedures call for the County Board of Commissioners to designate an agency or office with lead responsibility for planning and coordination in the development of the County Aging Funding Plan; and

WHEREAS, these policies and procedures also call for the County Board of Commissioners to appoint a committee to serve as a Block Grant Advisory Committee to the lead agency for planning and coordination in the development of the County Aging Funding Plan.

NOW THEREFORE, BE IT RESOLVED, that the Warren County Board of Commissioners does hereby designate the Kerr-Tar Regional Council of Governments Area Agency on Aging to have lead responsibility for planning and coordination in the development of the County Aging Funding Plan for a period of one year.

BE IT FURTHER RESOLVED THAT the Warren County Board of Commissioners appoints the following committee to serve as a Block Grant Advisory Committee to the agency with lead responsibility for the development of the County Aging Funding Plan for a period of one year.

Mr. Al Cooper

Ms. Diane Cox

Ms. Jennie Franklin

Mr. Jeffrey Woodard

Ms. Mildred Johnson

Rev. Allen Kelley

Ms. Edith Wright

Mr. Ernest Fleming

Ms. Bea Walker

Mr. Charles Jefferson

Mr. Andy Smith

ADOPTED, this 2nd day of March, 2009

Meeting Date: March 2, 2009

Item # 9-A

SUBJECT: Appointment to Warren County Board or Commission

REQUESTED BY: Jerry Bolton, Chairman, Warren County Board of Health
Andy Smith, Interim Health Director

SUMMARY: It is presented to appoint Dr. Elton H. Brown, III to serve on the Board of Health filling vacant Optometrist slot, replacing Roland Beauchaine. Term expires December, 2011.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Health Board

Term of Office: Three years, expire December

Authority: GS 130A-35

Membership: Appointed

Responsibilities:

Meeting Schedule: 3rd Tuesday of each Month

Staff Liaison: Kaye Hall, Interim Health Director (252)-257-1185

Member	Position	Term
Amy OMalley	Veterinarian	Feb04-Dec06 & Dec 06 - Dec 09
Audrey H. Tippett	Nurse	Jan 07 - Dec 09
Commissioner E. Fleming	Designated	Jan. 2007- Dec. 2008
Dr. Kara M. Henderson	Dentist	Jan 07 - Dec 09
Dr. Merwin R. Dieckmann	Physician	1st term Feb04 / 2nd term Dec07-Dec2010
Jerry A. Bolton, Sr.	Member-At-Large	Dec 07 - Jan 2010
Linda Baker	Pharmacist	1-99 to 12-07/ Dec07-Dec2010
Margaret Foster Brake	Member-At-Large	Jan2009-December2011
Melissa S. Richardson	Member-At-Large	Filled unexpired term 2-06 to 12-07/ Dec07-Dec2010
Michael Kilian	Professional Engineer	Sept02-Dec08, January2009-December2011
Roland Beauchaine	In Lieu of Optometrist	Mar02-Dec08, January2009-December2011

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

RECEIVED
JAN 16 2009
WARREN COUNTY MANAGER'S OFFICE

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. BOARD OF HEALTH
2. _____
3. _____
4. _____

Your full name EITON Howard BROWN, III
 Date of Birth 4 JULY 1944 Sex M Race CAU
 Mailing Address 206 CARRINGTON DR.
 City and Zip Code LITTLETON, NC 27850
 Street Address SAME
 City and Zip Code _____
 Home Phone 434-636-2083 Work Phone 434-447-7400
 Job Title OPTOMETRIST
 Company or Agency SELF
 Email Address EYESSH@MECKCOM.NET

Do you live in the county? Yes No

Please list your County Commissioner District 2
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended BORGER High School Borger, TX
 Name and Address of College Attended SOUTHERN COLLEGE OF OPTOMETRY
 Degree Received MEMPHIS TN B.S., O.D.

Please list any military experience 3 YRS ACTIVE Duty USAir Force
18 Yr. Virginia Air National Guard Retired 1995
LT. Colonel

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience PRIVATE PRACTICE SOUTH HILL 32 YEARS

Volunteer Experience MEMBER WHEEL COACHES
LIONS CLUB

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: FRIENDS

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature [Handwritten Signature]

Date 8 JAN 09

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

<http://www.ancbh.org/public-health-statutes.cfm>

http://www.ncga.state.nc.us/EnactedLegislation/Statutes/HTML/BySection/Chapter_130A/GS_130A-35.html

§ 130A-35. County board of health; appointment; terms.

- (a) A county board of health shall be the policy-making, rule-making and adjudicatory body for a county health department.
- (b) The members of a county board of health shall be appointed by the county board of commissioners. The board shall be composed of 11 members. The composition of the board shall reasonably reflect the population makeup of the county and shall include: one physician licensed to practice medicine in this State, one licensed dentist, one licensed optometrist, one licensed veterinarian, one registered nurse, one licensed pharmacist, one county commissioner, one professional engineer, and three representatives of the general public. All members shall be residents of the county. If there is not a licensed physician, a licensed dentist, a licensed optometrist, a licensed veterinarian, a registered nurse, a licensed pharmacist, or a professional engineer available for appointment, an additional representative of the general public shall be appointed. If however, one of the designated professions has only one person residing in the county, the county commissioners shall have the option of appointing that person or a member of the general public.
- (c) Except as provided in this subsection, members of a county board of health shall serve three-year terms. No member may serve more than three consecutive three-year terms unless the member is the only person residing in the county who represents one of the professions designated in subsection (b) of this section. The county commissioner member shall serve only as long as the member is a county commissioner. *When a representative of the general public is appointed due to the unavailability of a licensed physician, a licensed dentist, a licensed optometrist, a licensed veterinarian, a registered nurse, a licensed pharmacist, or a professional engineer, that member shall serve only until a licensed physician, a licensed dentist, a licensed optometrist, a licensed veterinarian, a registered nurse, a licensed pharmacist, or a professional engineer becomes available for appointment.* In order to

1/12/2009

establish a uniform staggered term structure for the board, a member may be appointed for less than a three-year term.

- (d) Vacancies shall be filled for any unexpired portion of a term.
- (e) A chairperson shall be elected annually by a county board of health. The local health director shall serve as secretary to the board.
- (f) A majority of the members shall constitute a quorum.
- (g) A member may be removed from office by the county board of commissioners for:
 - (1) Commission of a felony or other crime involving moral turpitude;
 - (2) Violation of a State law governing conflict of interest;
 - (3) Violation of a written policy adopted by the county board of commissioners;
 - (4) Habitual failure to attend meetings;
 - (5) Conduct that tends to bring the office into disrepute; or
 - (6) Failure to maintain qualifications for appointment required under subsection (b) of this section.

A board member may be removed only after the member has been given written notice of the basis for removal and has had the opportunity to respond.

- (h) A member may receive a per diem in an amount established by the county board of commissioners. Reimbursement for subsistence and travel shall be in accordance with a policy set by the county board of commissioners.
- (i) The board shall meet at least quarterly. The chairperson or three of the members may call a special meeting. (1901, c. 245, s. 3; Rev., s. 4444; 1911, c. 62, s. 9; C.S., s. 7604; 1931, c. 149; 1941, c. 185; 1945, c. 99; c. 1030, s. 2; 1947, c. 474, s. 3; 1951, c. 92; 1957, c. 1357, s. 1; 1963, c. 359; 1967, c. 1224, s. 1; 1969, c. 719, s. 1; 1971, c. 175, s. 1; c. 940, s. 1; 1973, c. 137, s. 1; c. 1151; 1975, c. 272; 1979, c. 621; 1981, c. 104; 1983, c. 891, s. 2; 1985, c. 418, s. 1; 1987, c. 84, s. 1; 1989, c. 764, s. 2; 1995, c. 264, s. 1.)

§ 130A-41. Powers and duties of local health director.

- (a) A local health director shall be the administrative head of the local health department, shall perform public health duties prescribed by and under the supervision of the local board of health and the Department and shall be employed full time in the field of public health.
- (b) A local health director shall have the following powers and duties:

1/12/2009

Meeting Date: March 2, 2009

Item # 9-B

SUBJECT: Appointments to Warren County Board or Commission

REQUESTED BY: Tim Baynes, Executive Director, Kerr Tar Regional COG

SUMMARY: It is presented to appoint a Warren County community leader to serve on the Kerr Tar Regional Council of Government’s Loan Review Committee. Prior member was the Late Clinton G. “T-Bone” Alston.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Timothy M. Baynes
Executive Director

MEMORANDUM

Member Governments

COUNTIES

- Franklin
- Granville
- Person
- Vance
- Warren

MUNICIPALITIES

- Bunn
- Creedmoor
- Franklinton
- Henderson
- Kittrell
- Louisburg
- Macon
- Middleburg
- Norlina
- Oxford
- Roxboro
- Stem
- Stovall
- Warrenton
- Youngsville

TO: Linda Jones, Warren County Manager

FROM: Timmy Baynes, Executive Director *TB*

SUBJECT: Loan Review Committee Member

DATE: February 18, 2009

At this time we have two vacancies on the Loan Review Committee. These slots were previously filled by Clinton "T-Bone" Alston and Benny Finch. Please advise if you have a community leader recommendation to replace your representative on the Loan Review Committee. This recommendation will be forwarded to the Board of Directors for their approval and appointment.

Thank you for your consideration to this request.

RECEIVED

FEB 19 2009

WARREN COUNTY MANAGER'S OFFICE

Meeting Date: March 2, 2009

Item # 9-C

SUBJECT: Appointment to Warren County Board or Commission

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: On recommendation of Eddie Mitchum, Tax Administrator, it is presented to re-appoint the following individuals to serve on the Board of Equalization and Review (E&R); for a second term expiring March 2010.

Joel W. Febel, Littleton
Lawrence R. Carver, Warrenton
Oscar "Butch" Meeks, Warrenton
Paul A. Scharf, Macon

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Board of Equalization & Review (E&R)

Term of Office: 1 Year

Authority: Article 21 - Review & Appeals of Listing & Valuation

Membership: Appointed

Responsibilities: (1) Duty to Review Tax Lists. (2) Duty to Hear Taxpayer Appeals
(3) Powers in Carrying Out Duties (4) Power to Submit Reports
(5) Duty to Change Abstracts and Records After Adjournment

Meeting Schedule: To be established

Staff Liaison: Robert Eddie Mitchum, Tax Administrator

Member	Position	Term
Commissioner Barry Richardson	Appointed - Chairman	March 2008-March 2009
H. Travis Pulley	Appointed	March 2008-March 2009
Joel W. Febel	Appointed	March 2008-March 2009
Lawrence R. Carver	Appointed	March 2008-March 2009
Oscar L. Meek	Appointed	March 2008-March 2009
Paul A. Scharf	Appointed - Alternate	March 2008-March 2009

Meeting Date: March 2, 2009

Item # 9-D

SUBJECT: Appointment to Warren County Board or Commission

REQUESTED BY: Christopher Wright, Emergency Services Director

SUMMARY: On recommendation of Christopher Wright, Emergency Services Director, it is presented to appoint Anne Blalock Edmonds to the Local Emergency Planning Commission (LEPC).

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

RECEIVED

FEB - 9 2009

WARREN COUNTY MANAGER'S OFFICE

Please list in order of preference the Boards and Commissions for which you would be willing to serve

- 1. LEPC _____ 3. _____
- 2. _____ 4. _____

Your full name: ANNE BIALOCK EDMONDS

Date of Birth 04/04/48 Sex F Race W

Mailing Address 315 South Main St.

City and Zip Code Warrenton NC, 27589

Street Address same

City and Zip Code _____

Home Phone 252-257-4273 Work Phone 252-257-1164

Job Title Owner/manager

Company or Agency E-2 STOR (mini storage bldgs.)

Email Address annerooney2@yahoo.com

Do you live in the county? Yes No

Please list your County Commissioner District 1
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended JOHN GRAHAM

Name and Address of College Attended PEACE COLLEGE

Degree Received _____

Please list any military experience _____

(This form will remain active for six (6) months from date received in Co. Manager's office.)

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience _____

Volunteer Experience I am presently serving as Warren County's
Disaster Action Team coordinator with American
Red Cross.

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: thru Red Cross

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Carrie B. Edwards

Date Feb. 7, 2009

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

Meeting Date: March 2, 2009

Item # 9-E

SUBJECT: Appointment to Warren County Board or Commission

REQUESTED BY: Commissioner Ernest Fleming
Ken Krulik, County Planner/Zoning Administrator

SUMMARY: It is presented to appoint Herbert Burrows to serve on the Citizens Advisory Council (CAC) representative of District III (Fleming).

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

CAC

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

- 1. CAC
2.
3.
4.

Your full name HERBERT BURROWS
Date of Birth 12.24.44 Sex M Race W
Mailing Address PO Box 761
City and Zip Code NORLINA, NC 27563
Street Address 402 WALKER AVE
City and Zip Code NORLINA NC 27563
Home Phone 252.456.8158 Work Phone 252.456.2406
Job Title OWNER ROOST CROSSROADS ANTIQUES
Company or Agency NORLINA TOWN COMMISSIONER
Email Address ROOSTX@HOTMAIL.COM

Do you live in the county? Yes [X] No []

Please list your County Commissioner District Eric Fleming
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended NORLINA HIGH SCHOOL
Name and Address of College Attended
Degree Received HS DIPLOMA

Please list any military experience

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

If you are presently serving as an elected or appointed official, please explain: NORLINA
TOWN COMMISSIONER

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience PRESIDENT NORLINA LIBRARY
NORLINA TOWN COMMISSIONER
Past Secretary & Treasurer Norlina Comm. Level ASOC
Director on committee of commerce Warren County

Volunteer Experience committee chairman
was on Hagedorn's committee
Senior Buyer at Harrod's & His seasons years

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other Ernie Fleming
If other, please explain: Ernie ask me to apply

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Mark R Burrows
Date 2.24.09

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

Meeting Date: March 2, 2009

Item # 10

SUBJECT: Emergency Services Radio System

REQUESTED BY: Christopher Wright, Director Emergency Services

SUMMARY: Simulcast Feasibility Study and Preliminary Design tabled from December 1, 2008 regular meeting, is submitted again for Board consideration.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

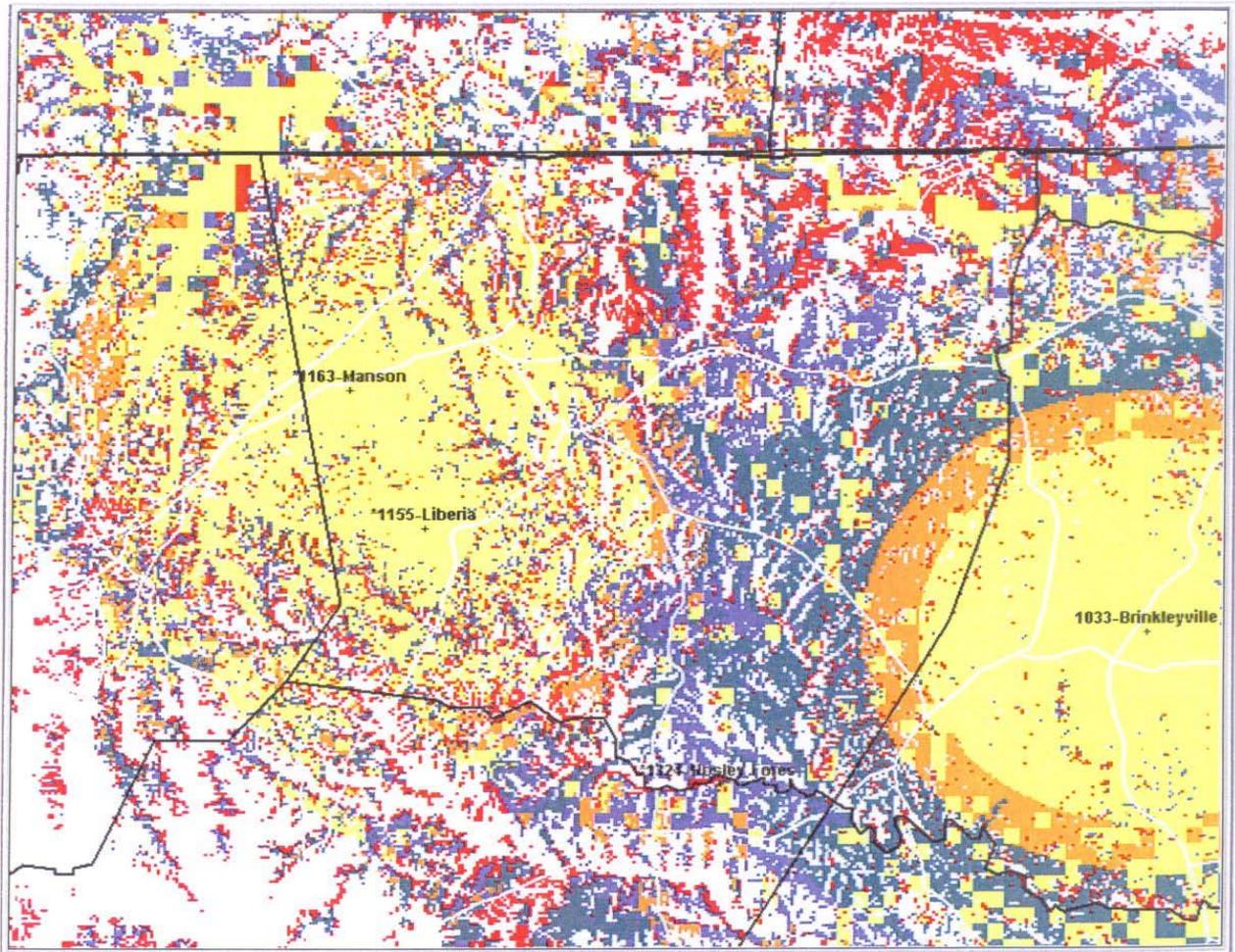
FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval to move forward to have the study performed by RCC as the information received from the State Highway Patrol does not provide sufficient information to identify the type of system and radio equipment needed to help make our system operate effectively. Funds are appropriated in the FY 09 budget for the study.

NOTES:

VHF PAGING WARREN COUNTY THREE SITES



SIGNAL LEVEL IN UV





(252) 257 - 2666 Office
(252) 257 - 9458 Fax

**WARREN COUNTY
EMERGENCY SERVICES**
PO Box 619
Warrenton, NC 27589



Chris Wright
Director/Fire Marshal

MEMO

To: Linda Worth, County Manager
From: Chris Wright, Emergency Services Director
Date: November 3, 2008
Re: E-911 Committee Meeting

On October 28, 2008 the Warren County E-911 Advisory Committee met at the E-911 Center in the EOC Meeting Room to discuss the future of the Emergency Services Radio System. In attendance were Matthew Dean with RCC, Chris Wright, Joey Andrews, Commissioner Bill Davis, Lynn Haithcock, Dennis Paschall, William Cox, Walter Gardner, and Venicia Harris. The meeting began at 3:15pm and ended at 5:45pm. The purpose of the meeting was to meet with Matthew Dean of RCC to discuss their proposal for a comprehensive coverage analysis study for the Fire Radio System for Warren County. In the beginning Matthew began to explain who he was and who he represented. Questions were asked by Commissioner Davis what the difference was between a propagation study and an engineer study. The propagation study or comprehensive coverage analysis is a study of the complete system, its locations, elevation, frequencies, equipment and most importantly the best system for our needs. An engineering study will take what is in place and try to make it work not considering what was stated above. I know everybody is concerned about the system and the economical well being of the county but we can not put a price tag on this system until we know what is going to take place and what is needed. Commissioner Davis was explaining to the group and to Matthew Dean about the financial crisis that Warren County is in and we do not have a lot of money to spend on this system. He stated that he would not support the spending of the funding that is already allocated for this study and that he was positive he could pursued the votes of other commissioners. Putting a limited price spending budget on this system is what got us to this point 3 years ago. The money is already in place and allocated. It was the consensus of the committee to go ahead with the study and weigh the options when the time is appropriate. The money is there and we will come in at \$7000.00 under budget. It is my recommendation to perform the comprehensive coverage analysis and wait to see what it discloses and our options to fix the problem.



RADIO COMMUNICATIONS COMPANY

8035 Chapel Hill Road
Cary, North Carolina 27513
P. O. Box 68, Cary, North Carolina 27512
(919) 467-2421 • Fax (919) 467-6548

25 August 2008

**WARREN COUNTY SIMULCAST FEASIBILITY STUDY AND
PRELIMINARY DESIGN**

Radio Communications Company is pleased to offer our professional services to Warren County.

RCC has been serving the wireless communications needs in North Carolina since 1959. That is almost 50 years of experience and dedication to customer satisfaction. From its 8,500 sq. ft. facility near the Research Triangle Park, RCC is focused on selling, installing, and servicing products and systems that communicate voice and data over local and wide area networks. Behind a core team of highly qualified and motivated professionals, RCC has been delivering value and service to its clients by providing cost effective and reliable solutions. RCC maintains a broad supplier base in order to best select the correct solution for the client based on their particular needs. RCC constantly participates in supplier training, seminars, and certification programs to maintain an up to date understanding of products and market trends.

RCC proposes to conduct a meeting with County officials and other system users to determine current system deficiencies and new system requirements. This step is important in the overall process so that expectations are communicated and accurate information is gathered to provide the County a professional analysis and preliminary system design.

After the initial meeting, site surveys will be conducted to assess the current system locations and feasibility of reutilizing existing equipment. The site surveys will include reviews of tower structures, antenna and filtering systems, power and grounding systems, and buildings.

Using the information gathered from the meeting and site surveys, RCC will engineer a coverage study that incorporates the current system sites, where appropriate, and possible additional locations. Theoretical site locations will be identified that would provide for best results, but an attempt will be made to reutilize existing infrastructure to reduce overall costs to the County.

RCC will provide the County a comprehensive coverage analysis and preliminary new system design with budgetary costs that include turnkey services. This will include costs for all sites and equipment, installation and first year warranty.

RCC will present this information to County officials and other system users, giving an opportunity for discussion and questions to be posed.

RADIO COMMUNICATIONS COMPANY - CONFIDENTIAL

Item # 10

Once a purchase order is received, we estimate that the initial on-site meeting and site surveys will take approximately five (5) days. We estimate that the final report and presentation will be available for the County in three (3) weeks after receipt of the purchase order.

The cost for these services to Warren County is \$25,000. RCC welcomes the opportunity to provide the new system to the County. Should RCC receive the award, \$5,000 of the study and design cost would be credited toward the purchase of the new system.

Please contact me with any questions or comments about this proposal. We look forward to working with you in this matter.

Matthew Dean
Sales Manager
919-467-2421
800-508-7580 (toll free)
mdean@rccws.com



RADIO COMMUNICATIONS COMPANY

8035 Chapel Hill Road
Cary, North Carolina 27513
P. O. Box 68, Cary, North Carolina 27512
(919) 467-2421 • Fax (919) 467-6548

September 17, 2008

Corporate Background and Experience

RCC has been serving the wireless communications needs in North Carolina since 1959. From its 8,500 sq. ft. facility near the Research Triangle Park, RCC is focused on selling, installing, and servicing products and systems that communicate voice and data over local and wide area networks for public safety and business users. Behind a core team of 15 highly qualified and motivated professionals, RCC has been delivering value and service to its clients by providing cost effective and reliable solutions.

RCC maintains a broad supplier base in order to best select the correct solution for the client based on their particular needs. RCC constantly participates in supplier training, seminars, and certification programs to maintain an up to date understanding of products and market trends.

RCC is a turnkey operation, offering its clients the full compliment of services including design engineering, installation, repair, and maintenance agreements tailored to meet each client's particular requirements. We have qualified technicians on call 24 x 7 x 365.

RCC has sold, deployed, and maintained many radio communications products and systems. Three references from many follow for your consideration:

1. County of Nash, North Carolina

Contact: Brian Brantley
Director of Public Safety
Tel: 252-459-9814

RCC has sold, installed, and maintains this countywide radio system for their public safety operations. This system includes a multi receiver site voting system, transmitter simulcast system, microwave systems, site monitoring equipment, as well as radio communications console equipment. RCC provides complete maintenance within a 24 x 7 x 365 agreement and includes a quick response time.

Meeting Date: March 2, 2009

Item # 11

SUBJECT: Personnel Matters

REQUESTED BY: Jeffrey Woodard, Director Social Services, and
Elgin Lane, Human Resources Director

SUMMARY: Ms. Lane presents a request from Social Services Director to remove hiring freeze on three vacant positions associated with Work First Program, a mandatory federal/state program that supplies Temporary Assistance for Needy Families (TANF) revenue to Warren County. Positions in question:

- 2 (two) Income Maintenance Case Worker II
- 1 (one) Social Worker II

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Telephone:
252-257-7132

Fax:
252-257-5971

www.warrencountync.com

**WARREN COUNTY
HUMAN RESOURCES DEPARTMENT**

P.O. Box 619
Warrenton, NC 27589
Elgin J. Lane
Human Resources Manager
elane@co.warren.nc.us

MEMORANDUM

TO: Board of County Commissioners
FROM: Elgin J. Lane, *Elgin J. Lane* Human Resources Manager
DATE: February 23, 2009
RE: Hiring Freeze on Vacant Positions

Currently, as you are aware in an effort to meet our budgetary requirements, we are not recruiting and filling non-critical positions when they become vacant.

Jeffrey Woodard, Social Services Director is requesting that you consider removing the hiring freeze on the following three vacant positions that are located in the Work First Unit of the Social Services Department: one Social Worker II and two Income Maintenance Caseworker IIs.

Mr. Woodard has informed that Work First is a mandatory federal/state program that supplies Temporary Assistance for Needy Families (TANF) revenue to the County. When the department loses their capacity to meet the participation rates in the Work First program, Warren County is sanctioned and loses TANF funding and TANF funding is similar to Medicaid in that it covers many programs (i.e. day care, child protective services, family support services etc.).

See the attachment for Mr. Woodard's overview of the Work First program including the duties and responsibilities of the vacant positions.

Thanks in advance for your consideration.

ATTACHMENT

Warren County Department of Social Services Business Case for Position Retention

Date: 02-17-2009

Positions to be retained: 3.0 FTEs.

Official Title: (2) Income Maintenance Case Worker II – Work First Unit
(1) Social Worker II – Work First Unit

Resource Cost: IMC-II- \$27,639
IMC-II- \$27,639
SW-II- \$35,277

Reimbursable amount, if any: IMC-II 50% each \$27,639
SW-II 50% \$17,639

Brief Summary of duties: All of the above positions are in the Work First Unit. Work First is based on the premise that parents have a responsibility to support themselves and their children. The social work position provides short-term training, employment counseling, job search and work experience options for Work First applicants. This position also develops and contracts for jobs with the local business community. The IMC-II positions within Work First assure that the children of the adults seeking employment have medical coverage for the child (ren) along with a small cash assistance designed to transition them towards employment. Thus they determine the eligibility for Work First Family Assistance for both cash and Medicaid components. The Work First social worker and Work First case manager positions work “hand-in-hand” and both have the authority to sanction applicants for failing to comply with this federal/state mandated program.

Status of Current Positions & Consequences if Need not Met: (a) The social work position interviews are complete and a tentative offer has been made to an internal applicant currently employed through a Work First grant position. The applicant is ready to move into the position pending our approval. This position is critical to the success of the Work First program. We only have one social work position in the agency that does this kind of work. Our concern is that if it is frozen till July 1st (1) we will lose our prospective employee to another employer and (2) we will lose our capacity to place work first applicants into jobs and/or work experience. When we lose our capacity to meet participation rates, the county is sanctioned and we lose TANF funding. TANF happens to be one of those funding resources (like Medicaid) that cover many programs, i.e., day care, CPS, family support services, etc.

(b) The IMC-II position vacancy is due to the retirement of an employee and the other IMC-II position will be vacant March 31, 2009 due to retirement. Interviews are

scheduled for February 25, 2009. These positions are Medicaid funded and draw down Medicaid revenue for the county. In President Obama's Stimulus Package, states will see increase funding for Medicaid especially children's Medicaid. This will have a capacity impact on children's Medicaid caseloads regardless of a local county freeze. We are hopeful that we can maintain expected increases with our current staffing capacity. To reduce or freeze our capacity knowing that caseload increases are expected would create delays in case approvals, case redeterminations, and processing applications. Since these two staff are part of the Work First program, we would experience delays in carrying out the health insurance and cash assistance portion of Work First. Again, if we are sanctioned by the state for not meeting participation rates for Work First, then the county's revenue stream becomes constricted.

Options Explored to Remedy the Need:

Given the urgency of our county's need to implement a "freeze" and if directed to "give up" one of the targeted positions, I would recommend one IMC to be frozen until July 1st 2009. [I do not have an option with the social worker position as it is the only of its kind in the agency]. For the IMC position, we could re-assign casework to existing caseworkers until staffing relief can be supplied. We also would recognize that good service delivery to consumers would be negatively affected due to processing delays and our achievement of state goals may decline due to manpower shortage.

Recommendation:

Warren County Social Services recommends that we maintain all 3 positions as they are critical to the success of the Work First program. Work First is a mandatory federal/state program that supplies TANF revenue to this county. If required to freeze a position from our department, I would offer one of the IMC-II positions as an option believing that it will have the least negative impact on Warren County consumers, the budget, and the agency's performance.

Meeting Date: March 2, 2009

Item # 12

SUBJECT: 2008 Scattered Sites Community Development Block Grant

REQUESTED BY: Julie Reid, Kerr Tar CDBG Administrator

SUMMARY: Items attached are submitted for Board’s review and adoption:

- 1) Resolution Approving CDBG Grant Administrative Policies and Procedures.
- 2) Fair Housing Policy CDBG # 08-C-1840
- 3) Fair Housing Complaint Procedure
- 4) Recipient’s Plan to Further Fair Housing

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval

NOTES:



Warren County Board of Commissioners

105 South Front Street - Post Office Box 619
Warrenton, North Carolina 27589

RESOLUTION APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATIVE POLICIES AND PROCEDURES

WHEREAS, the County of Warren applied to the North Carolina Department of Commerce, Division of Community Assistance, for Community Development Block Grant Scattered Site funds; and

WHEREAS, the North Carolina Department of Commerce approved said application for \$400,000.00; and

WHEREAS, grant recipients of CDBG funds are required to comply with certain state and federal regulations.

NOW, THEREFORE BE IT RESOLVED, by the Warren County Board of Commissioners the following resolutions and policies are hereby adopted as per the County's Scattered Site Community Development Block Grant Program and North Carolina General Statutes:

- ◆ Amended Fair Housing Plan

ADOPTED this 2nd day of March, 2009.

Barry Richardson, Chairman
Warren County Board of Commissioners

Attest: _____
Angelena Kearney-Dunlap
Warren County Clerk to Board

Barry Richardson
Chairman

Ulysses S. Ross
Vice Chairman

Ernest Fleming

William Davis

Jennifer Jordan

Linda T. North
County Manager

A. Kearney-Dunlap
Clerk to the Board

Phone: 252-257-3115

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**FAIR HOUSING POLICY
WARREN COUNTY CDBG # 08-C-1840**

I. **PURPOSE**

As a recipient of Community Development Block Grant funds and as a service provider for housing rehabilitation assistance, the County has an obligation to affirmatively further Fair Housing and to increase housing choices among its residents. Adoption of a Fair Housing Policy demonstrates the County's intent to encourage non-discriminatory fair housing practices in the sale, exchange, rental or lease of real property.

II. **AUTHORITY**

The Fair Housing Policy is based on both Federal and State Fair Housing Laws. In Title VIII of the Civil Rights Act of 1968 (42 USC 3601 and 42 USC 5308 b. as amended), known as the Fair Housing Law, Congress declared a national policy of providing fair housing throughout the United States. This law makes discrimination based on race, color, religion, sex or national origin illegal in connection with the sale or rental of most housing and any vacant land offered for residential construction or use.

The North Carolina State Fair Housing Act (NCGS Chapter 41A) was adopted on October 1, 1983 and prohibits discrimination in most housing based on race, color, religion, sex or national origin.

II. **POLICY**

In accordance with Federal and State Fair Housing Laws, the County hereby adopts a policy of Fair Housing and supports regulation, which prohibits discrimination based on race, color, religion, sex, or national origin in housing practices.

A. It is unlawful in a sale, exchange, rental, or lease of real property for any person to:

1. Refuse to engage in a transaction
2. Discriminate in term, conditions or privileges or in the furnishings of facilities or services
3. Refuse to receive or fail to transmit a bona fide offer
4. Refuse to negotiate
5. Represent to a person that property is not available for inspection, sale, rental, or lease when it is available, or fail to bring a property listing to a person's attention or refuse to permit inspection of property
6. Advertise property for sale, rent, or lease with indication of discrimination
7. Offer or accept a property listing with the understanding that a person may be discriminated against
8. Make unavailable or deny housing in any way
9. Engage in "blockbusting"
 - a. By representing that a change has occurred, may, or will occur in the composition of a neighborhood with respect to race, color, religion, sex, or national origin of the owners or occupants
 - b. By representing that a change has resulted or may result in the lowering of property values, and increase in criminal or antisocial behavior or a decline in the quality of schools

B. It is unlawful for a financial institution to:

1. Discriminate against an applicant because of race, color, religion, sex, or national origin
2. Use a form of application or keep a record of inquiry which indicates an intent to make limitation, specification, or discrimination as to race, color, religion, sex, or national origin

C. It is unlawful to discriminate in membership in any real estate brokers' organization, multiple listing services, or other service, organization or facility relating to the business of engaging in real estate transactions.

III. **INFORMATION TO THE PUBLIC**

The County will carry out programs designed to inform property owners, realtors, buyers, renters, and the public of their rights and responsibilities under the Federal Fair Housing Law and the North Carolina State Fair Housing Act. This effort may include, but is not necessarily limited to, preparation of public notices, distribution of information in the form of printed materials and personal contact, coordination of speaking engagements, advertising, press releases and interviews for media use, and other appropriate methods.

The County may also participate with realtors, lending institutions and development agencies in promoting local compliance activities, encouraging voluntary fair housing agreements, and providing housing counseling to low- to moderate-income families.

FAIR HOUSING COMPLAINT PROCEDURE

WHEREAS, Housing discrimination is prohibited by Title VIII of the Civil Rights Act of 1968 and by the North Carolina State Fair Housing Act, and

WHEREAS, the County of Warren aspires to promote fair housing and to ensure that the rights of housing discrimination victims are protected, the County has adopted the following procedures for receiving and resolving housing discrimination complaints:

1. The County Manager HEREBY publicizes THAT within the County of Warren that he is the local official to contact with a housing discrimination COMPLAINT.
2. Any person or persons wishing to file a complaint of housing discrimination in the County of Warren may do so by informing the:

County Manager
P.O. Box 619
Warrenton, North Carolina 27589

of the facts and circumstances of the alleged discriminatory act or practice;
3. Upon receiving a housing discrimination complaint, the County Manager shall inform the North Carolina Human Relations Commission of the complaint. Within ten (10) calendar days, the County will notify the complainant that the Commission has been notified.
4. The County of Warren shall then assist in filing an official written housing discrimination complaint with the Commission, pursuant to the State Fair Housing Act and Title VIII;
5. The County of Warren shall offer its assistance to the Commission in the investigation and conciliation of all housing discrimination complaints, which are based upon events occurring in the County.

Meeting Date: March 2, 2009

Item # 13

SUBJECT: Declare Surplus Property

REQUESTED BY: Clerk to the Board

SUMMARY: Request Board declare junked/antique cars located on Water Treatment Plant property surplus property and authorize sale via GovDeals online auction. Because vehicles are beyond identification, an estimate on year, make, and model is provided:

- a) ID A100 - year unknown Dodge Pick-up Truck
- b) ID B200 - 194? Plymouth 2 door sedan
- c) ID C300 - 1949 or 1950 Chevrolet 4 door sedan
- d) ID D400 - 194? Buick 4 door sedan

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval

NOTES:

Vehicle ID A100



Vehicle ID B200



Vehicle ID C300



Vehicle ID D400



Meeting Date: March 2, 2009

Item # 14

SUBJECT: Schedule Board of Commissioners Meetings

REQUESTED BY:

SUMMARY: It is presented to schedule meetings as follows:

- 1) Public Hearing for April 6, 2009 at 9:45 am – Amendments to **WARREN COUNTY VOLUNTARY AGRICULTURAL DISTRICT ORDINANCE**
- 2) Public Hearing for April 6, 2009 at 9:30 am – **Amendment to WARREN COUNTY FALSE ALARM ORDINANCE**
- 3) Joint Meeting on March 12, 2009 at _____ **with Citizens Advisory Council – Land Use**
- 4) Joint Meeting on March 24, 2009 at _____ **with Board of Education**

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: March 2, 2009

Item # 15

SUBJECT: **Change Board of Commissioners Regular Meeting Time**

REQUESTED BY: Chairman Richardson & Commissioner Jordan

SUMMARY: Is it presented to change the regular meeting time back to evening hours.

FUNDING SOURCE:

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: March 2, 2009

Item # 16

SUBJECT: Request authority to use Commissioners Credit Card for Workshop and Conference registrations.

REQUESTED BY: Clerk to the Board Angelena Kearney-Dunlap

SUMMARY: Request authorization from Board members to use the Commissioners credit card for payment of registration for workshops and conference. At present the policy is that credit card can be used to hold registration and hotel room with check payment to follow.

We find it more convenient to pay for registrations via credit card and send check payment for hotel later, therefore we ask consent from Board for same.

FUNDING SOURCE:

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: March 2, 2009

Item # 17

SUBJECT: **AUTHORIZING RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF WARREN FOR METER REPLACEMENT PROJECT WITHIN WARREN COUNTY WATER AND SEWER REGIONAL AND WARREN COUNTY WATER AND SEWER DISTRICT I**

REQUESTED BY: Macon Robertson, Director Public Utilities

SUMMARY: Authorization is requested to allow the Warren County Water and Sewer Regional District and Warren County Water and Sewer District I to incur a 20 year, 0% interest Loan for Meter Replacement Project for the portion not covered by the debt forgiveness portion (grant) of the Stimulus program; such amount is estimated to be \$181,877.00, with an estimated annual payment of \$9,094.00 (based on a 20 year amortization); such funding to be provided by the Enterprise Budgets, using Fund Balance if necessary; assuming that this project is approved by the Stimulus program.

Authorize Chairman of the Board, Barry Richardson and County Manager Linda T. Worth to sign related documentation.

FUNDING SOURCE:

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval

NOTES:

Item # 17

Friday February 20, 2009, Macon and I attended a Webinar regarding the American Recovery and Reinvestment Act of 2009 (Stimulus)/DENR Funding Assistance for Drinking Water Projects. During this Webinar we were told that meter replacement could be a part of this program. Macon was already anticipating a meter replacement program for Regional and District I, but was thinking that the Enterprise Budgets would have to fund the entire project.

The funding assistance provided by this Stimulus program is loan/grant...not grant only. It is anticipated that we can receive 50% grant and 50% loan at 0% interest with a 20 year amortization. We are in the process of completing the application now...the application must be delivered by February 27, 2009. If the loan/grant portion does not pan out as anticipated, we do not have to accept the offer.

One of the requirements of the application is an Authorizing Resolution. I have typed a Resolution, and am waiting for Macon's review and approval. The application will state that this Resolution is on the March 2nd Board agenda, pending approval.

The following resolution is in DRAFT form only... final resolution will be presented during March 2, 2009 meeting.

Thanks –

Linda Evans



Warren County Board of Commissioners

105 South Front Street - Post Office Box 619
Warrenton, North Carolina 27589

**AUTHORIZING RESOLUTION BY THE BOARD OF COMMISSIONERS
OF THE COUNTY OF WARREN
FOR
METER REPLACEMENT PROJECT WITHIN
WARREN COUNTY WATER AND SEWER REGIONAL
AND
WARREN COUNTY WATER AND SEWER DISTRICT I**

Barry Richardson
Chairman

Ulysses S. Ross
Vice Chairman

Ernest Fleming

William Davis

Jennifer Jordan

Linda T. Worth
County Manager

A. Kearney Dunlap
Clerk to the Board

Phone: 252-257-3115

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WHEREAS, The American Recovery and Reinvestment Act of 2009 (Stimulus), includes funding for Drinking Water State Revolving Fund projects; funding for debt forgiveness loans (grant) and 0% loans for "shovel ready" drinking water infrastructure; and

WHEREAS, Warren County Water and Sewer Regional District and Warren County Water and Sewer District I have need for a meter replacement project within these Districts, where meter ages range from 12-30+ years, and it is anticipated that through the implementation of this program unaccounted for water in these Districts will decrease, since all current water that is being delivered to the consumer is not being captured by the old, inaccurate meters; and it is anticipated that increased accuracy will result in increased revenue, water conservation will increase on the part of the consumer, and new Neptune T-10 radio read meters will result in time saving of the meter reading, from 5-7 days to a few hours; and

WHEREAS, Warren County intends to request grant/loan assistance from the American Recovery and Reinvestment Act of 2009 (Stimulus) via DENR Funding Assistance for Drinking Water Projects;

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF WARREN:

That the Board of Commissioners of The County of Warren will allow the Warren County Water and Sewer Regional District and Warren County Water and Sewer District I to incur a 20 year, 0% interest loan for the portion not covered by the debt forgiveness portion (grant) of the Stimulus program; such amount is estimated to be \$181,877.00, with an estimated annual payment of \$9,094.00 (based on a 20 year amortization); such funding to be provided by the Enterprise Budgets, using Fund Balance if necessary; assuming that this project is approved by the Stimulus program; and

That Barry Richardson, Chairman of the Warren County Board of Commissioners, and successors so titled, and Linda T. Worth, County Manager, and successors so titled, are hereby authorized to execute and file an application on behalf of Warren County with the American Recovery and Reinvestment Act of 2009 DENR Funding Assistance for Drinking Water Projects to assist with the meter replacement project described above.

That Barry Richardson, Chairman of the Warren County Board of Commissioners, and successors so titled, and Linda T. Worth, County Manager, and successors so titled, are hereby authorized and directed to furnish such information as the American Recovery and Reinvestment Act of 2009 DENR Funding Assistance for Drinking Water Project

may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That The County of Warren has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants/loans pertaining thereto.

Adopted this the 2nd day of March, 2009 at Warrenton, North Carolina.

Barry Richardson, Chairman
Warren County Board of Commissioners

ATTEST:

Angelena Kearney-Dunlap
Clerk to the Board

March 2, 2009

Agenda Item # 18

Warren County

Manager's Report

MEMORANDUM

TO: Warren County Board of Commissioners

FROM: Linda T. Worth, County Manager

DATE: February 25, 2009

RE: February Status Report

Following is a recap of my work activities for the month of February 2009:

Administration

- Prepared for and attended Board of County Commissioners Public Hearing and Regular Meeting (2/2/09)
- Met with Vance County Manager, Warren County GIS/IT Director, and Vance & Warren County Tax Administrators and Code Enforcement/Planning Officials to discuss issue of property near the Warren & Vance County Lines (2/2/09)
- Attended Kerr Lake Regional Water System Advisory Board Meeting with Com. Jordan (2/9/09)
- Met with Marshall Brothers, to discuss temporary oversight of Animal Control Shelter (2/9/09)
- Met with Barry Mayo, Finance Director, and Gloria Edmonds, Accounting Manager, to discuss FY 10 Budget preparation (2/9/09)
- Met with Bill Cowan of McGill Associates to discuss how they can assist Warren County with grant applications for capital projects such as the Waste Water Treatment Plant. A follow-up meeting with Macon Robertson and Mr. Cowan will be held (2/11/09)
- Met with Ricky Tharrington, of Association Services to discuss NCACC endorsed life insurance plan for county employees (2/11/09)
- Met with a Detective in the Sheriff's Department and Com. Davis to discuss a potential budgetary request for FY 10 (2/12/09)
- Participated in a conference call with Golden Leaf representative and Barry Mayo, Finance Director, to discuss grant responsibilities and reporting requirements (2/12/09)
- Met with Baron Williams, Chief Code Enforcement Officer, to discuss an issue regarding a building inspection (2/12/09)
- Met with Marshall Brothers to discuss Animal Control Shelter operations (2/16/09)
- Met with Michael Kilian, Engineer, to discuss Armory Renovation Project (2/17/09)
- Met with Theodore Paige, new Veterans Service Officer, to welcome him aboard and discuss Veterans Services office operations (2/17/09)
- Met with Barry Mayo and Eddie Mitchum, Tax Administrator, to discuss FY 08 Audit findings for Tax Office operations (2/18/09)
- Met with Public Utilities Staff and Peggy Richardson, Interim EDC Director, to discuss Halifax EMC economic stimulus finds (2/19/09)
- Met with Barry Mayo and Jeff Woodard, DSS Director, to discuss FY 08 Audit findings for DSS operations (2/24/09)
- Attended Public Utilities Progress Meeting for Water & Sewer District 3, Phase II Water System Improvements (2/25/09)
- Attended meeting with Halifax & Northampton County Manager's to discuss budgetary issues affecting the three counties (2/25/09)
- Conducted monthly Department Head's Meeting (2/26/09)

Project Updates

Warren County Senior Center

DSS is moving forward to finalize a contract with a private provider to serve the Level I and II in-home aide clients. All other components of Senior Center programming are continuing uninterrupted under the administrative oversight of the Kerr-Tar COG.

I met with Kerr-Tar COG Staff on 2/10/09 to discuss management and operation of the Senior Center going forward. I will be including the Senior Center in the Manager's proposed operating budget for FY 10. In addition to county funds, the Home and Community Care Block Grant for Older Adults, state transportation funding, mental health funding and possibly other funding sources will be available to help pay for this operation.

National Guard Armory Renovation Project

Prepared for and attended the third Armory Renovation Committee meeting with representatives from NC State University School of Design on 2/10/09. The NC State University Design team presented conceptual drawings for the building and site to the Committee. Sub-committees will meet prior to our next meeting to finalize space needs requirements and building design components. A Request for Qualifications (RFQ) was sent out for Architectural/Engineering Services with a response date of 3/9/09. I met with Tobais Fullwood, of USDA Rural Development, and Peggy Richardson on 2/11/09 to discuss possible grant/loan funding for the Armory Project.

Construction/Renovation Projects

Tax Office Renovation Project

Work on the Courthouse Annex is expected to be completed by 2/28/09. The next phase of this project will be to convert the current Clerk of Court's Office into space for the Register of Deeds Office.

EMS Satellite Facilities

The closing on the one-acre site in the Afton Community was conducted on February 3, 2009. Both sites are now owned by Warren County, Construction on the two satellite facilities will commence after July 1, 2009.

Other Activities

- Served as Guest Speaker for Ridgeway Baptist Church Black History Month Program (2/1/09)
- Attended NC City/County Manager's Winter Seminar, RTP (2/4-6/09)
- Attended Luncheon with ROTC students to discuss volunteer opportunities with Warren County Government Offices (2/12/09)
- Participated in a Black History Panel Discussion at the Warren County Middle School (2/18/09)
- Attended Com. Clinton G. Alston's Home Going Services along with other County Officials and staff (2/21/09)
- Attended Warren County Chamber of Commerce Breakfast Meeting to discuss Tourism Development in Warren County (2/24/09)
- Attended Motivational Speaker Kemba Smith's Presentation at Warren County Middle School (2/26/09)

Closed Session in accordance with
NC GS 143-318.11(3)

Property Acquisition