

*WARREN COUNTY
BOARD OF COMMISSIONERS*

March 1, 2010

Public Hearings

9:30 am - Amendment to Zoning Ordinance

9:45 am – Amendment to Subdivision Ordinance

10:00 AM – Regular Meeting

WARREN COUNTY MEMORIAL LIBRARY
COMMUNITY MEETING ROOM
WARRENTON, NORTH CAROLINA

March 1, 2010

9:30 am Public Hearing

Amendment to Zoning Ordinance

Chairman call Public Hearing to Order

Clerk read notice of public hearing

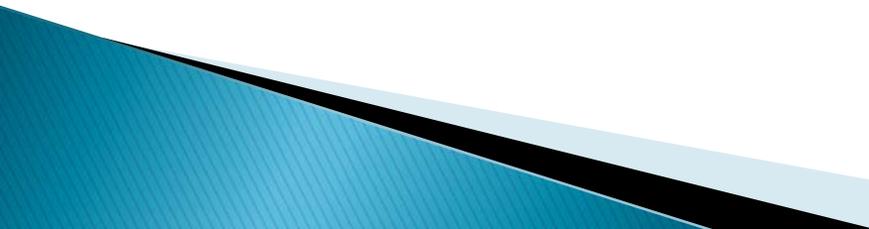
Overview by Ken Krulik, Planner/Zoning Administrator

Clerk read rules for Citizen Comments

Citizens Comments

Remarks by County Manager and/or Board Members

Adjourn Public Hearing



PUBLIC HEARING PROCEDURES

- ▶ This public hearing is being held to hear citizens' comments regarding Amendments To Definition and Text of the Warren County Zoning Ordinance

RULES:

- ▶ Please sign up to speak
- ▶ The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.
- ▶ Any group of people who support or oppose the same position should designate a spokesperson.
- ▶ Please address only those items which might not have been addressed by a previous speaker
 - ▶ Order and decorum will be maintained during this hearing.
 - ▶ Two questions are permitted by each speaker.

*Warren County
Board of Commissioners*



Planning/Zoning and Code Enforcement Department

542 West Ridgeway Street
Warrenton, NC 27589
(PH) 252-257-7027 (FX) 252-257-1083

The information below is a compilation of work to date, comments received, and a potential final draft for a proposed amendment to better define buffers in the current zoning ordinance (adding the following before the "PERMITTED USES" section):

Original Proposed Amendment: Section I-13 Buffers/Screening for Residential Development Adjacent to Commercial and Industrial Development:

Residential development shall, when feasible, incorporate a natural area as an undisturbed buffer (to be maintained in a natural vegetative condition, i.e. undisturbed trees, hedges, etc) in order to provide a separation between residential development and commercial/industrial development.

- a. This buffer shall be a minimum of fifteen (15) feet surrounding the perimeter of any new development adjacent to other properties that are not within the new development (not inclusive of easements).
- b. This buffer shall be located within the established minimum setbacks as outlined in this Ordinance for the appropriate zoning category (not as an addition).
- c. If no open area exists prior to development, the developer shall not be required to plant a buffer as outlined in this Subsection.
- d. Buffers and natural greenspace that may be included within to meet the requirements of this Subsection shall be included with the established Homeowners Association (HOA) for a subdivision and shall be maintained shall be maintained by the HOA.

Comments Received After 9/1/09 Planning Board:

- "There are situations in planned development in mixed use settings (i.e. marinas, villages, etc.) where you don't want buffers but rather need to blend uses. A waterfront marina with condos or townhomes would likely have this situation. This makes for a more vibrant setting. A good example might be in a waterfront setting or an unincorporated town or crossroads (like Vaughn, Macon, etc.). There should be an exception to situations like this or at least some wording that allows the Planning Board or Planning Director to consider alternatives in these situations.
- It seems unfair to place the burden solely on the residential developer when it should be shared. If the adjacent land is vacant then no buffer should be required.
- Buffers should not be required on all sides of a lot so long as it can be demonstrated that the proposed use buffers the existing adjacent use.
- A 15' undisturbed natural area is generally very unsightly because the lack of tree canopy allows for uncontrolled weed growth. Once a site is cleared and grubbed up to the edge of a 15' strip of wooded area (on both sides) it is unlikely any existing vegetation will survive long term unless it's pretty small stuff to begin with. A better buffer can often be provided by re-planting.

DRAFT DOCUMENT FOR REVIEW ONLY 11/3/09 - NOT FINAL/APPROVED

- When a solid fence or wall is proposed then often a 50% reduction is allowed in both the width and plant material.
- As you can see by the attached buffer ordinance (Chapel Hill) you can get pretty complex. Simple is better but allow for some flexibility in width and planting. I have seen where a nicely done brick wall with climbing fig vine or a hedge and a few trees is a much better buffer than a wide natural area that is abandoned looking. Until you get some large evergreens, a solid wall/fence or 30' to 50' of wooded natural area you don't have much buffer."

Revised Staff Comments/Recommendations 11/3/09:

Section 1-13 Buffers/Screening: Development shall, when feasible, incorporate a natural area as an undisturbed buffer (maintained in a natural vegetative condition, i.e. undisturbed trees, hedges, etc.) or provide re-planting of vegetation as a separation between inconsistent land uses (i.e. residential development next to commercial/industrial development). A buffer is defined in as the portion of a yard where special plantings and/or vegetation may be required to separate and partially screen two adjacent land uses that are ordinarily incompatible by virtue of their use (See also Definitions Section). Additional provisions may be required by the Warren County Planning Board or Board of Adjustment as part of a specific plan approval or a Conditional Use Permit. The following basic requirements shall apply:

- A. Buffers as defined in this Ordinance that preserve existing vegetation minimize potential erosion by providing a natural buffer. The Planning Board may allow appropriate existing vegetation to substitute for landscape requirements if the intent of this ordinance is maintained
- B. Buffers as defined in this ordinance are permitted to be located within the setbacks (minimum yards) of the development or individual lot/parcel for the respective zoning district (a buffer is not in addition to the setbacks-minimum yards).
- C. If a lot or parcel adjacent to new development is vacant, then no buffer is required except when required in Warren County development regulations and/or North Carolina Department of Environmental and Natural Resources regulations to protect natural resources.
- D. Buffers are not required on all sides of new development if it is identified to the Planning and Zoning Administrator that the proposed use buffers the existing adjacent use. In all other circumstances, a buffer is required surrounding the perimeter of any new development adjacent to other properties that are not within the new development (not inclusive of easements).
- E. Between incompatible land uses the developer shall either maintain to the maximum extent feasible a twenty foot (20') undisturbed natural area or provide an appropriate level of vegetative re-planting as determined by the Planning and Zoning Administrator.
- F. If the new development incorporates a solid wall, opaque wood fence or other approved materials is proposed then often a 50% reduction is allowed in the width of the buffer and plant material.
- G. A buffer as defined in the Ordinance shall be planted along all property lines, leaving space for an ingress and egress location. All vegetation must be maintained in a healthy condition by the owner or developer and dead or damaged plants shall be replaced promptly.
- H. For planned unit developments or mixed uses, the buffer requirements shall be incorporated into the application process (Conditional Use Permit) as part of a project master plan for review by the Planning and Zoning Administrator, Board of Adjustment and Planning Board as applicable. Each project shall be reviewed on a case-by-case basis, dependent on the scale and intensity of the development where the developer shall be encouraged to provide for a compatible mix of uses to meet the provisions and intent of this Ordinance.

March 1, 2010

9:45 am Public Hearing

Amendment to Subdivision Ordinance

Chairman call Public Hearing to Order

Clerk read notice of public hearing

Overview by Ken Krulik, Planner/Zoning Administrator

Clerk read rules for Citizen Comments

Citizens Comments

Remarks by County Manager and/or Board Members

Adjourn Public Hearing

PUBLIC HEARING PROCEDURES

- ▶ This public hearing is being held to hear citizens' comments regarding Amendments To Text of the Warren County Subdivision Ordinance

RULES:

- ▶ Please sign up to speak
- ▶ The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.
- ▶ Any group of people who support or oppose the same position should designate a spokesperson.
- ▶ Please address only those items which might not have been addressed by a previous speaker
 - ▶ Order and decorum will be maintained during this hearing.
 - ▶ Two questions are permitted by each speaker.

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In an effort to refine the review process for Minor Subdivisions reviewed by staff, the proposed amendment addresses expanding existing rights of way to meet the 50' minimum required size for new lots. The current ordinance states that any new lot must have a 50' wide (minimum) for a new right of way/easement to provide access. In instances where there is a pre-existing easement less than 50', and a new lot is to be created that requires 50', this proposed amendment allow staff to review and approval authority for new lots that expand a pre-existing easement/right of way.

Current Subdivision Ordinance (April 2007 Document)

Section 403.1 MINOR SUBDIVISIONS - To qualify as a minor subdivision, the subdivision must meet all of the following:

- A. No new public or private streets, roads, or right-of-ways shall be created;
- B. No extension of water and sewer will be required;
- C. No more than nine (9) lots (the 10th lot triggers Type III Roads) be established;

Revised Staff Comments/Recommendations 1/5/10:

Section 403.1 MINOR SUBDIVISIONS - To qualify as a minor subdivision, *for review and approval by the Planning and Zoning Administrator (or his/her designee) of the Planning/Zoning and Code Enforcement Department*, the *minor* subdivision must meet all of the following:

- A. No new public or private streets, roads, or right-of-ways shall be created;
- B. No extension of water and sewer will be required;
- C. No more than nine (9) lots (the 10th lot triggers Type III Roads) be established;
- D. *No environmental issues exist that would require additional Warren County or State of North Carolina review and approval;*
- E. *For the expansion of pre-existing private streets, roads, right-of-ways or access easement (as noted under "A" of this section) to the 50' minimum requirement for new lots per this Ordinance, the Planning and Zoning Administrator (or his/her designee) as indicated in this section shall have the authority to review and approve the proposed minor subdivision in keeping with the provisions of this Ordinance.*
- F. *When a proposed minor subdivision does not meet the provisions of this section and Ordinance, it shall be submitted by the Planning and Zoning Administrator (or his/her designee) to the Warren County Planning Board for review and consideration of approval.*

10:00 am

Call to Order March 1, 2010

Regular Monthly Meeting

By

Chairman or Designee

Moment of Silence

Citizen Comments



Rules for Citizen Comments

Please sign up to speak.

The maximum time allotted to each speaker will be five (5) minutes;
Clerk to the Board will keep time.

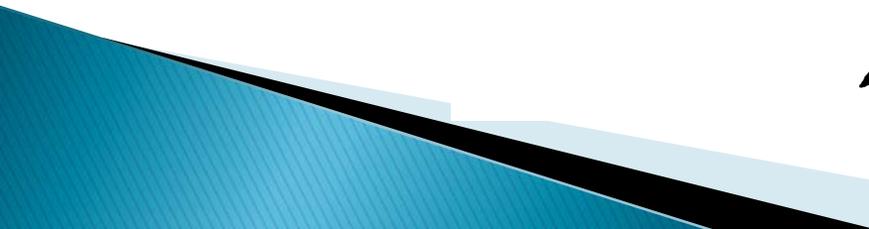
Any group of people who support or oppose the same position should
designate a spokesperson.

Please address only those items which might not have been addressed
by a previous speaker.

If response from Manager and/or Board is desired, please leave a copy
of your comment(s) with the Clerk to the Board.

Order and decorum will be maintained. This is not a question and
answer session.

*Warren County
Board of Commissioners*



Meeting Date: March 1, 2010

Agenda Item # 4

SUBJECT: Adopt March 1, 2010 Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



*SUGGESTED AGENDA
FOR
MARCH 1, 2010 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
Memorial Library Community Meeting Room
WARRENTON, NORTH CAROLINA*

*9:30 am - Public Hearing - Amendment to Zoning Ordinance
9:45 am – Public Hearing - Amendment to Subdivision Ordinance*

1. Call to Order Regular Monthly Meeting – 10:00 am by Chairman
2. Moment of Silence
3. Citizen Comments
4. Adopt March 1, 2010 Suggested Agenda
5. Consent Agenda
 - A. Approve Minutes of February 16, 2010 Regular Meeting (Rescheduled from 2-1-10)
 - B. Interest Income Report – Finance Director Barry Mayo
 - C. Tax Collector’s Report – Tax Administrator Robert Mitchum
 - D. Tax Release Requests (Over \$100) – Tax Administrator Robert Mitchum
Tax Release Requests (Under \$100) - “ “ “ “
 - E. NC Department of Transportation Petition for Road Addition – Gibson Lane
 - F. Declare April 17 – May 1, 2010 Warren County Litter Sweep
6. Consider Public Hearing Items:
 - A. Amendments to the Warren County Zoning Ordinance
 - B. Amendments to the Warren County Subdivision Ordinance
7. Finance Officer – Barry Mayo
 - A. Amendment # 14 to the FY 2009-10 Warren County Budget Ordinance - B. Mayo
 - B. Amendment # 3 to the Capital Project Ordinance for Ephraim Place CDBG Housing Development Project

7. C. Amendment # 15 to Warren County Budget Ordinance
D. Amendment # 1 to Capital Project Ordinance - Water & Sewer Meter Replacement Project
8. Boards & Commissions
 - A. Appoint O.Richardson, J.Forrest and R.Scott to the Senior Center Advisory Council
 - B. Re-Appoint R.King, J.Febel, L.Carver, O.Meek & P. Scharf to the Board of E&R
9. Personnel Matters
 - A. Adopt Child Support Unit Position Classifications
 - B. Appoint Terry Henderson, Interim Library Director
10. Adopt Resolution on Continuation of VWGF Resource Center – Bonita Hawkins
11. Declare Surplus Property and Authorize Sale via GovDeals
12. Declare “Day of Caring for Haiti” Debbie Scott & Angelena Kearney-Dunlap
13. Reschedule Ethics Training for March 30, 2010
14. County Manager – Linda T. Worth
 - A. Report of Contracts Executed
 - B. National Guard Armory Change Orders
 - C. County Manager’s February 2010 Report
 - D. Adopt Resolution – Broadband Access in Unserved and Undeserved Areas Within NC Counties

Adjourn Regular Meeting

Meeting Date: March 1, 2010

CONSENT AGENDA Item # 5A

SUBJECT: Approve Minutes

REQUESTED BY: Clerk to the Board

SUMMARY: February 16, 2010 regular meeting (rescheduled from Feb. 1st)

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



**February 16, 2010 Regular Monthly Meeting
(rescheduled from Feb. 1st)**

Minutes have been provided by e-mail prior to the meeting.

Meeting Date: March 1, 2010

CONSENT AGENDA Item # 5B

SUBJECT: Approve Interest Income Report

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Interest Income Report for the month of January 2010 is submitted for the Board's information.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



INTEREST INCOME REPORT
Month of January 2010

FUND	JANUARY INCOME	FISCAL YEAR TO - DATE
General	1,063.93	10,183.98
Revaluation	8.64	149.14
E 911 Telephone System	63.43	969.47
Buck Spring Project	23.58	407.09
Ambulance Storage Facility	0.32	5.54
Library Building Project Fund	0.22	3.78
National Guard Armory	33.91	168.30
Regional Water Enterprise Fund	37.27	609.99
District 1 Enterprise Fund	52.55	802.29
Solid Waste	28.69	293.53
District II Enterprise Fund	49.33	724.63
District III Capital Project Fund	17.27	280.00
District III Phase II BANS	0.31	5.31
District III Enterprise Fund	29.92	318.95
Soul City Pump Station Improvements	0.33	5.68
District II Phase II	0.71	12.23
	1,410.41	14,939.91

Meeting Date: March 1, 2010

CONSENT AGENDA Item # 5C

SUBJECT: Approve Tax Collector's Report

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: Tax Collector's Report for the month of January 2010 is presented for the Board's information.

FUNDING SOURCE: N/A

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: G.S. 105 350
Tax Collection Report, Interest Income Report supplied for Board's
information**

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month January 2010**

Current Year Collections

Tax Year	Charge	Collected in JANUARY	Collected to Date	Balance Outstanding	Percentage Collected
JANUARY 2010 FY10	\$15,038,120	\$2,277,763	\$13,445,168	\$1,592,952	89.41%
JANUARY 2009 FY09	\$13,288,429	1,970,020	11,493,766	1,794,662	86.49%

Delinquent Collections

2008	\$688,782	\$305	\$344,578	\$ 344,204	50.03%
2007	259,054	4,185	41,970	217,085	16.20%
2006	195,741	4,491	22,521	173,220	11.51%
2005	155,281	1,870	14,286	140,995	9.20%
2004	124,099	745	7,078	117,021	5.70%
2003	99,930	410	3,071	96,859	3.07%
2002	178,411	140	55,585	122,827	31.16%
2001	171,644	504	1,474	170,170	.86
2000	96,871	367	1,338	95,533	1.38%
1999	41,772	380	1,293	40,479	3.10%
Total Delinquent Years	\$ 2,011,585	\$13,397	\$ 493,194	\$ 1,518,393	

Other JANUARY Receipts

County Penalties
Landfill User Fees
Municipalities
Fire District Taxes
Advance Taxes

\$ 18,662	\$ 112,963
\$ 165,989	\$ 907,070
\$ 129,578	\$ 626,879
\$ 99,817	\$ 602,141
\$ 1,528	\$ 3,040

JANUARY GRAND TOTAL

\$ 2,706,734	\$ 16,190,455
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R Ed Mitchum

02/22/10

R. Edwin Mitchum,
Tax Collector

Date

Meeting Date: March 1, 2010

CONSENT AGENDA Item # 5D

SUBJECT: Request for Tax Releases

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: Tax releases over \$100 are presented for Board approval. Tax releases under \$100 approved by the County Manager are presented for the Board's information.

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Request For Tax Releases Over \$100

Over \$100

3/1/2010

Date: _____

ERROR CORRECTION RELEASES:

BURNETTE KATHLEEN

2009 1641 200 MH

27825

\$154.45 REPOED

MEJIA VIOLETA

2009 32974 200 MH

29048

\$127.41 DBL LIST

SUB-TOTAL ERROR CORRECTIONS:

\$281.86

MOTOR VEHICLE RELEASES:

ALSTON SANDY T

2009 467 108 YRN9317

53527

\$121.05 REPOED

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$121.05

SUB-TOTAL CORRECTION RELEASES:

\$281.86

Total Releases

\$ 402.91

County Manager approved Tax Releases Under \$100

2JW
2/23/10

Under \$100

3/1/2010

Date: _____

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
ELLIOT ROBERT D & JACKIE T	2005	355 301	K79A2	15590	\$53.98	CLERICAL ERROR
ELLIOT ROBERT D & JACKIE T	2006	355 301	K79A2	15590	\$59.12	CLERICAL ERROR
ELLIOT ROBERT D & JACKIE T	2007	355 107	K79A2	49579	\$67.54	CLERICAL ERROR
GREER JOE	2009	16429 332	G7 37	5710	\$95.70	DBL LIST
HAITHCOCK MAMIE HEIRS	4944	16906 306	J4 126	4944	\$8.38	CLERICAL ERROR
SUB-TOTAL ERROR CORRECTIONS:					\$284.72	

MOTOR VEHICLE RELEASES:

CLARK SHANEICE Y	2009	32870 2635	WYY8990	71645	\$42.12	GAVE AWAY
COOPER HARRIET B	2009	9431 1815	SNX1660	72478	\$40.77	WRECKED
FLEMING PHILIP RUSSELL	2009	14710 1114	SX2154	71777	\$16.25	RUST
FRANCIS TRASSIE C	2009	17782 1455	A1213B	72118	\$24.12	REPOED
HOTALING JACQUELINE T	2009	33053 108	TZ95447	52998	\$40.70	TOTALED
HUNTER TARAN KETT	2009	7047 1413	XNB7387	72076	\$21.82	VALUE ADJUST
JONES KIMBERLY A	2009	22735 2417	YNC7245	69710	\$99.18	SOLD
MANN ROBERT MORGAN	2009	22506 2443	VWV6419	69736	\$6.37	GAVE AWAY
MILES ROBERT L	2009	2445 2123	YYX5639	69416	\$98.78	SOLD
MORGAN ANTHONY CAHAL	2009	9579 1238	XSB3278	65025	\$3.84	SITUS
NEWELL FRANK BENJAMIN	2009	28806 1649	LVB6793	72312	\$23.28	CONDITION
NOLD JAMES B	2009	22384 1743	CM6763	67290	\$42.24	GAVE AWAY
PARHAM DAVIS NOLAND	2009	9179 2577	WTX 2577	68124	\$6.50	VALUE ADJUST
PLUMMER ADELE	2009	24802 1120	XVT9511	67510	\$2.96	SOLD
ROBERTS JAMES D	2009	34502 1033	WTX4927	66580	\$9.12	SOLD
ROOKER THERMAN	2009	35128 1094	PYE8515	64881	\$24.40	SOLD
ROOKER THERMAN	2009	35128 1747	YVT4291	67294	\$67.50	GAVE AWAY
SEAVER EARL ROGER	2009	15294 1168	YYY5931	71831	\$10.34	REL TO FRANKLIN
SELLERS GEORGE D	2009	21892 1432	SXT6099	70442	\$6.88	JUNKED
TAYLOR BIVIAN S	2009	29030 1630	WWB6266	65417	\$44.37	SOLD
YOUNG WENDY L	2009	46019 1456	LVB6080	70466	\$9.20	SOLD

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$640.74

SUB-TOTAL CORRECTION RELEASES:

\$284.72

Total Releases

\$ 925.46

Meeting Date: March 1, 2010

CONSENT AGENDA Item # 5E

SUBJECT: NC DOT Petition Request

REQUESTED BY: Wilburt Vaughan, Petitioner

SUMMARY: Petition request to add Gibson Lane off Airport Road to the State Maintained System is submitted for Board review and approval.

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
 PETITION FOR ROAD ADDITION
 FORM SR-1 REVISED Jan-2010**

ROADWAY INFORMATION: (Please Print)

County: Warren Road Name: Gibson Lane
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: _____ Length (miles): 1795 feet 3/10 of mile

Number of occupied homes having street frontage: _____

Location: _____ miles S E W of the intersection of Route _____ and Route _____
(Circle one) (SR, NC or US) (SR, NC or US)

We, the undersigned, being property owners and/or developer of Gibson Lane in Warren County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print)

Name: Wilbert Vaughan Cell # 252-213-6885
 Phone Number: 252-257-4396

Street Address: 109 Gibson Lane

Mailing Address: Warrenton N.C. 27589

<u>NAME</u>	<u>PROPERTY OWNERS MAILING ADDRESS</u>	<u>TELEPHONE</u>
<u>Ricky Young</u>	<u>563 AIRPORT RD.</u>	<u>252-257-3677</u>
<u>Larry W. Hamm</u>	<u>655 Martin Luther King, Warrenton N.C.</u>	<u>252-257-0348</u>
<u>Wilbert Vaughan</u>	<u>109 Gibson Lane, Warrenton N.C.</u>	<u>252-257-4396</u>
<u>Jose Jesus Varquez</u>	<u>133 Gibson Ln</u>	<u>252 915 0505</u>
<u>Jose Jesus Varquez</u>	<u>144 Gibson Ln</u>	<u>252 915 0505</u>
<u>Richard Thompson Jr.</u>	<u>195189 Nelson Lane</u>	<u>252-456-1137</u>
<u>Jeff R. Devine Jr.</u>	<u>113 Gibson Lane</u>	<u>252-257-5908</u>
<u>Jose G. Arrieta</u>	<u>1197 Young Ave</u>	<u>252-257-5515</u>
<u>Sigifredo Arrieta Munoz</u>	<u>113 Young Ave.</u>	<u>252-213-8295</u>
<u>Luis T Green</u>	<u>119 Young Ave</u>	<u>252-257-9477</u>
<u>Omar Lopez</u>	<u>163 Gibson Ln.</u>	<u>252-257-3386</u>
<u>Rebail Van Sluys</u>	<u>162 Gibson Ln.</u>	<u>257-3210</u>
<u>Wilbert C. Vaughan Jr.</u>	<u>114 Gibson Ln.</u>	<u>257-4792</u>
<u>Jeff Devine IV</u>	<u>129 Gibson Lane</u>	<u>252-213-8665</u>

Meeting Date: March 1, 2010

CONSENT AGENDA Item # 5F

SUBJECT: Spring 2010 Litter Sweep

REQUESTED BY:

SUMMARY: Declare April 17 thru May 1, 2010 Warren County Spring 2010 Litter Sweep.

FUNDING SOURCE: N/A

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



State of North Carolina



BEVERLY EAVES PERDUE
GOVERNOR

SPRING LITTER SWEEP
2010

BY THE GOVERNOR OF THE STATE OF NORTH CAROLINA
A PROCLAMATION

WHEREAS, the North Carolina Department of Transportation organizes an annual spring statewide roadside cleanup to ensure clean and beautiful roads in North Carolina; and

WHEREAS, the spring 2010 LITTER SWEEP roadside cleanup will take place April 17 – May 1, 2010, and encourages local governments and communities, civic and professional groups, businesses, churches, schools, families and individual citizens to participate in the Department of Transportation cleanup by sponsoring and organizing local roadside cleanups; and

WHEREAS, Adopt-A-Highway volunteers, Department of Transportation employees, Department of Correction inmates and community service workers, local government agencies, community leaders, civic and community organizations, businesses, churches, schools, and environmentally concerned citizens conduct annual local cleanups during LITTER SWEEP and may receive certificates of appreciation for their participation; and

WHEREAS, the great natural beauty of our state and a clean environment are sources of great pride for all North Carolinians, attracting tourists and aiding in recruiting new industries; and

WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides, emphasize the importance of not littering, and encourage recycling of solid wastes; and

WHEREAS, the spring 2010 LITTER SWEEP cleanup will celebrate the 22nd anniversary of the North Carolina Adopt-A-Highway program and its 5,750 volunteer groups that donate their labor and time year round to keep our roadsides clean; and

WHEREAS, the LITTER SWEEP cleanup will be a part of educating the children of this great state regarding the importance of a clean environment to the quality of life in North Carolina;

NOW, THEREFORE, I, BEVERLY EAVES PERDUE, Governor of the State of North Carolina, do hereby proclaim April 17 – May 1, 2010, as “LITTER SWEEP” time in North Carolina and encourage citizens in all 100 counties to take an active role in making their communities cleaner.



BEVERLY EAVES PERDUE

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of the State of North Carolina at the Capitol in Raleigh this fourteenth day of December in the year of our Lord two thousand and nine, and of the Independence of the United States of America the two hundred and thirty-third.

Meeting Date: March 1, 2010

Item # 6-A

SUBJECT: Follow-up to Public Hearing

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: It is submitted to take action regarding proposed Amendments to the Warren County Zoning Ordinance.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

153A-45. Adoption of ordinances.

To be adopted at the meeting at which it is first introduced, an ordinance or any action having the effect of an ordinance (except the budget ordinance, any bond order, or any other ordinance on which a public hearing must be held before the ordinance may be adopted) must receive the approval of all the members of the board of commissioners. If the ordinance is approved by a majority of those voting but not by all the members of the board, or if the ordinance is not voted on at that meeting, it shall be considered at the next regular meeting of the board. If it then or at any time thereafter within 100 days of its introduction receives a majority of the votes cast, a quorum being present, the ordinance is adopted. (1963, c. 1060, ss. 1, 1 1/2; 1965, cc. 388, 567, 1083, 1158; 1967, c. 495, s. 2; 1969, c. 36, s. 1; 1971, c. 702, ss. 1-3; 1973, c. 822, s. 1.)

Meeting Date: March 1, 2010

Item # 6-B

SUBJECT: Follow-up to Public Hearing

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: It is submitted to take action regarding proposed Amendments to the Warren County Subdivision Ordinance.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

153A-45. Adoption of ordinances.

To be adopted at the meeting at which it is first introduced, an ordinance or any action having the effect of an ordinance (except the budget ordinance, any bond order, or any other ordinance on which a public hearing must be held before the ordinance may be adopted) must receive the approval of all the members of the board of commissioners. If the ordinance is approved by a majority of those voting but not by all the members of the board, or if the ordinance is not voted on at that meeting, it shall be considered at the next regular meeting of the board. If it then or at any time thereafter within 100 days of its introduction receives a majority of the votes cast, a quorum being present, the ordinance is adopted. (1963, c. 1060, ss. 1, 1 1/2; 1965, cc. 388, 567, 1083, 1158; 1967, c. 495, s. 2; 1969, c. 36, s. 1; 1971, c. 702, ss. 1-3; 1973, c. 822, s. 1.)

Meeting Date: March 1, 2010

Item # 7-A

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Amendment # 14 to the FY 2009-10 Warren County Budget Ordinance

FUNDING SOURCE: N/A

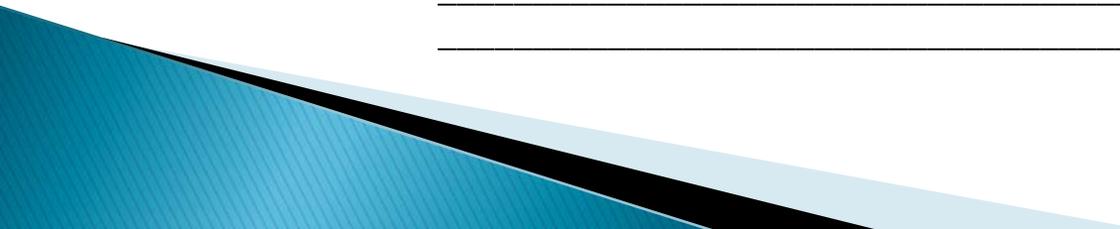
APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:



AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE 2009/2010 - Amendment No. 14

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Health Department	1,918
Recreation	1,000
Cooperative Extension	5,502
Total	\$8,420

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	1,918
Sales and Services	2,713
Miscellaneous Revenue	1,000
Restricted Intergovernmental - Other	4,261
Fund Balance Appropriated	(1,472)
Total	\$8,420

This amendment:

- appropriates funds to the Health Department to agree with State allocation.
Funding Source: DHHS - Mini Grant
- appropriates funds to Recreation Department for Lions ball field.
Funding Source: Private Contributions
- appropriates funds to Cooperative Extension 4H program for activities fees collected. A portion of these fees \$2,789 were collected in FY09 but were not spent nor re-budgeted in FY10.
Funding Source: 4-H Activity Fees
- increase the DJJDP-YSB Revenue Budget to agree with State Budget. This amendment does not affect expenditures.
Funding Source: Dept. of Juvenile Justice Delinquency Prevention

Respectfully Submitted 03/01/2010

Barry J. Mayo

Barry J. Mayo, Finance Director

Meeting Date: March 1, 2010

Item # 7-B

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Adopt Amendment # 3 to Capital Project Grant Ordinance for the Ephraim Place Housing Development CDBG Project

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval

NOTES:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
AMENDMENT TO THE GRANT PROJECT ORDINANCE FOR THE
EPHRAIM PLACE HOUSING DEVELOPMENT PROJECT
(Amendment No. 3)**

Section 3 The following revenues are anticipated to be available to complete the project:

Warren Family Institute - Reimbursement	277,690
	<hr/>
Total	\$ 277,690

Section 4 The following amounts are appropriated for the project:

Construction Contract	277,690
	<hr/>
Total	\$ 277,690

Explanation:

This amendment appropriates funds to begin construction on the Ephraim Place Housing Development Project. The Warren Family Institute has received a loan from the USDA and will act as a pass through agency. Warren Family Institute will reimburse the County for all expenditures associated with the project.

Respectfully Submitted 03-01-10

Barry J. Mayo
Barry J. Mayo, Finance Director



**Warren Family Institute, Inc.
Board of Directors
Ephraim Place Subdivision
Resolution to Transfer USDA Loan Proceeds to Warren County
February 24, 2010**

WHEREAS, Warren Family Institute, Inc. was notified by USDA Rural Development State Office that a Section 524 Site Development Loan in the amount of \$277,690.00 was approved and funds were obligated on May 27, 2009 and;

WHEREAS, The County of Warren, acting on behalf of Warren Family Institute, Inc. secured Community Development Block Grant Housing Development Funds in the amount of \$190,000.00 for the Ephraim Place Subdivision; and

WHEREAS, The County of Warren has awarded the infrastructure installation contract in the amount of \$201,331.19 to James C. Harris Contractor LLC on the recommendation of Steve Scruggs, PE, Project Engineer;

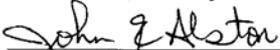
BE IT RESOLVED, that the Warren Family Institute, Inc. Board of Directors approves transfer of funds from the above referenced loan proceeds up to but not exceeding \$201,331.19 to the County of Warren, exclusively, to fulfill the terms of the infrastructure installation contract.

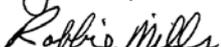
This 24th day of February, 2010.

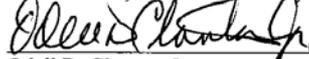
 (SEAL)
Carolyn W. Spain, Chairman

 (SEAL)
J. Patrick Draffin, Vice Chairman

 (SEAL)
Linda J. Reid, Secretary

 (SEAL)
John E. Alston, Treasurer

 (SEAL)
Robbie Mills, Assistant Secretary

 (SEAL)
Odell D. Clanton, Jr.



United States Department of Agriculture
Rural Development
State Office

June 3, 2009

Warren Family Institute
Mrs. Cathy Alston-Kearney
P.O. Box 150
Warrenton, NC 27589

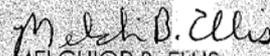
Re: Ephraim Place
Warrenton, North Carolina
Section 524 Site Development Loan
Site Development Loan- \$277,690.00

It is a pleasure to notify you that your application for a Rural Development Section 524 Site Development Loan in the amount of **\$277,690.00** has been approved. The funds for this loan was obligated on May 27, 2009. The case file has been forwarded to the Office of the General Counsel for review and the issuance of loan closing instructions. Upon clearance by OGC, the Agency will then have permission to proceed with your closing.

Please let this notice serve as official notification of the approval of the above referenced loan.

Should you have questions or in need of additional information, please contact Connie Vital at 919-873-2064.

Sincerely,


MELCHIOR B. ELLIS
Single Family Housing Director

cc: Barbara Beard-Hinton, Area Director

Meeting Date: March 1, 2010

Item # 7-C

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: Adopt Amendment # 15 to Warren County Budget Ordinance

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval

NOTES:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE
2009/2010
Amendment No. 15

Sections 10 of the Warren County Budget Ordinance, pertaining to the Regional Water System Enterprise Fund operations of the County, shall be amended as follows:

Regional Water System Customer Services	\$	(297)
Transfer from Other Funds - Meter Replacement Project	\$	<u>297</u>
Total	\$	-

Section 12 of the Warren County Budget Ordinance, pertaining to the District I Enterprise Fund operations of the County, shall be amended as follows:

Water Bill Collections	\$	(7,124)
Transfer from Other Funds - Meter Replacement Project	\$	<u>7,124</u>
Total	\$	-

Respectfully Submitted 03-01-10

Barry J. Mayo

Barry J. Mayo, Finance Director

Meeting Date: March 1, 2010

Item # 7-D

SUBJECT: Finance Office

REQUESTED BY: Barry Mayo, Finance Director

**SUMMARY: Adopt Amendment # 1 to the Capital Project Ordinance Warren County
Water & Sewer for Mater Replacement Project**

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval

NOTES:

**AMENDMENT TO THE CAPITAL PROJECT ORDINANCE
WARREN COUNTY WATER & SEWER
FOR THE METER REPLACEMENT PROJECT
(Amendment No.1)**

Section 3 of the above-referenced capital project ordinance shall be amended as follows:

Contractor Bid Fees	(125)
TOTAL	(125)

Section 4 of the above-referenced capital project ordinance shall be amended as follows:

Legal & Administrative	(400)
Radio Read Meters	(266,256)
Construction Contract	(104,499)
American Recovery and Reinvestment Act Loan/Grant Fees	(7,421)
Construction Contract 1	41,200
Meters & Material Purchase	300,980
Engineering/Design	13,479
Engineering/Administration	2,057
Engineering/Construction Services	2,732
Legal & Fiscal	365
Administrative (non engineering)	87
Project Sign	650
Transfer to Other Funds - District I Enterprise Fund	7,124
Transfer to Other Funds - Regional Water Enterprise Fund	297
Closing Cost(s)	7,421
Construction Contingency	2,059
TOTAL	(125)

This amendment adjusts the budget to the North Carolina Department of Environment and Natural Resources budget.

Respectfully Submitted, 3/1/10

Barry J. Mayo
Finance Director

Meeting Date: March 1, 2010

Agenda Item # 8-A

SUBJECT: Boards & Commissions

REQUESTED BY: Arnetta Yancey, Director Warren County Senior Center

SUMMARY: It is presented to appoint the following individuals to the Warren County Senior Center Advisory Council for staggered terms; expiring as indicated:

Olivia Y. Richardson – December 2012

Judith Inge Forrest – December 2011

Roberta Scott – December 2012

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Senior Center Advisory Council

Term of Office: Three (3) years expiring on December
31st

Authority: NC Division of Aging, Section V C (1).

Membership: Appointed

Member	Position	Term
Charles Jefferson	Senior Tar Heel Legislature	Jan2010–Dec2011
Charles Walton	Department of Social Services	Jan2010–Dec2012
Commissioner Ernest Fleming	Appointed	Jan2010–Dec2010
County Manager Linda T. Worth	Appointed	No Expiration
Diane Tant	Department of Social Services	Jan2010–Dec2011
Florine Davis	Senior Center Participant	Jan2010–Dec2010
Hilda Baskerville	Health Department	Jan2010–Dec2012
Mary Justice	Senior Center Participant	Jan2010–Dec2010
Rachel Harris–Monteverdi	Cooperative Extension Rep	Jan2010–Dec2012
Richard "Dickie" Williams	Parks & Recreation	Jan2010–Dec2012
Vonciel Perry	Senior Center Participant	Jan2010–Dec2010
Olivia Richardson Judith I. Forrest Roberta Scott	At large members	December 2012 December 2011 December 2012

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

- 1. Warren County Senior Center Advisory Council 3.
- 2. _____ 4. _____

Your full name Olivia Y Richardson
Date of Birth 12-21-42 Sex F Race BL-INDIAN
Mailing Address 667 Capps Farm RD Nollister NC 27844
City and Zip Code 27844
Street Address 667 Capps Farm Road
City and Zip Code Nollister NC 27844
Home Phone 252 257 9248 Cell Phone 252 578 0080
Work Phone _____
Job Title _____
Company or Agency _____
Email Address _____

Do you live in the county? Yes No

Please list your County Commissioner District Commissioner Richardson
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended WINGATE H.S. - Brooklyn NY
Name and Address of College Attended N.Y. BUSINESS SCHOOL
Degree Received Certificate Board of ED Training Counselor NY
Board of Elections Trainer NY.
Please list any military experience NONE

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

If you are presently serving as an elected or appointed official, please explain: _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Community Board #18 Member Bklyn NY
Senior Citizen Social Services Comm. Chairman
Megar Eves College Immigrant Cultural Comm NY

BD of ED NYC, Parent TRAINER Liason to Dist 18 Schools

Volunteer Experience Community Bd. Education AND Housing Comm.
Education Chancellor parent Coordinating Comm (Chairman)
67Rt Senior Citizens Center Community (Chairman)
Police Dept Community Liason East Flatbush Bklyn NY

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper _____ Current Warren County Volunteer _____ Other Other

If other, please explain: Senior Citizen Center participant

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Chaim Kedar
Date 1/5/10

Please feel free to attach a resume if so desired.

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. SENIOR CITIZENS
2. ADVISORY COUNCIL
3. _____
4. _____

Your full name Judith Inge Forrest
Date of Birth 27 Sep 1938 Sex F Race Cau
Mailing Address P.O. 845
City and Zip Code LITTLETON, NC 27850
Street Address 318 Odell Littleton Road
City and Zip Code LITTLETON NC 27850
Home Phone (252) 586-2181 Work Phone _____
Job Title Retired - Freelance Writer
Company or Agency _____
Email Address JudithForrest@gmail.com

Do you live in the county? Yes No

Please list your County Commissioner District _____
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended _____
Name and Address of College Attended Mary Washington College
Degree Received Bachelor's Degree

Please list any military experience none - 42 year Employee
with Department of Defense

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

If you are presently serving as an elected or appointed official, please explain: None

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Equal Employment-Opportunity
Officer w/ DOD. This have written-
Newspaper reports.

Volunteer Experience Pitteton Woman's Club, Pitteton
Leons Club

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper

Current Warren County Volunteer

Other

If other, please explain: _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Judith Fong
Date 15 January 2010

Please feel free to attach a resume if so desired.

Meeting Date: March 1, 2010

Agenda Item # 8-B

SUBJECT: Boards & Commissions

REQUESTED BY: Robert "Eddie" Mitchum, Tax Administrator

SUMMARY: It is presented to reappoint the following to the Board of Equalization and Review (E&R) on recommendation of the Tax Administrator: Dr. Russell C. King; Joel W. Febel; Lawrence R. Carver; Oscar Butch Meek; and Paul A. Scharf.

One year terms expire March 2011.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Board of Equalization & Review (E&R)

Term of Office: 1 Year		
Member	Position	Term
Commissioner Barry Richardson	Appointed 2nd Term	March08–Dec08, Jan09– Dec10
Dr. Russell C. King	Appointed (1st term)	March09–March2010, Mar10–Mar2011
Joel W. Febel	Appointed 2nd term	March08–09, March09–10 Mar10–Mar2011
Lawrence R. Carver	Appointed 2nd term	March08–09, March09–10 Mar10–Mar2011
Oscar Butch Meek	Appointed 2nd term	March08–09, March09–10 Mar10–Mar2011
Paul A. Scharf	Appointed 2nd Term	March08–09, March09–10 Mar10–Mar2011

Meeting Date: March 1, 2010

Agenda Item # 9-A

SUBJECT: Personnel Matters

REQUESTED BY: Elgin Lane, Human Resources Manager

SUMMARY: The new Child Support Unit will consist of a Supervisor, 3-Child Support Agents and 1-Office Assistant. Per attached, it is submitted to amend the County's Classification and Pay Plan to include the new positions and approve the recommended classification assignments.

FUNDING SOURCE: General Fund and Federal Funds

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: NCGS 105-369

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval. _____

NOTES:

In accordance with the State Personnel Act:

- Amend the current classification and pay plan to establish a new class title of Child Support Agent I. The Child Support Agent I will be assigned a salary grade of 23 with a salary range of \$35,277 to \$56,610.
 - Amend the current classification and pay plan to establish a new class title of Child Support Supervisor I. The Child Support Supervisor I will be assigned a salary grade of 25 with a salary range of \$38,893 to \$62,412.
 - Assign the existing class title of Office Assistant IV. The existing salary grade for Office Assistant IV is Salary Grade 13 with a salary range of \$21,657 to \$34,752.
- 

MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Elgin J. Lane, Human Resources Manager
Elgin J. Lane
DATE: February 19, 2010
RE: Position Classifications for New Child Support Unit

As you are aware, effective July 1, 2010, the Child Support function will transfer from the State to the Department of Social Services under the supervision of Jeffrey Woodard, Social Services Director.

The new Child Support Unit will consist of a Supervisor, three Child Support Agents and one Office Assistant. The Supervisor is responsible for planning, managing and supervising the day to day operations in the Unit. The Child Support Agents will be responsible for the establishment and enforcement of child support orders. The Office Assistant will provide administrative and clerical support to the Unit.

The positions in the Social Services Department are subject to the State Personnel Act; therefore, the North Carolina Office of State Personnel must determine the job classification based on job descriptions and information submitted. After the review of the job descriptions, the Office of State Personnel has recommended the following:

- Amend the current classification and pay plan to establish a new class title of Child Support Agent I. The Child Support Agent I will be assigned a salary grade of 23 with a salary range of \$35,277 to \$56,610.
- Amend the current classification and pay plan to establish a new class title of Child Support Supervisor I. The Child Support Supervisor I will be assigned a salary grade of 25 with a salary range of \$38,893 to \$62,412.
- Assign the existing class title of Office Assistant IV. The existing salary grade for Office Assistant IV is Salary Grade 13 with a salary range of \$21,657 to \$34,752.

I am requesting that the Board consider and approve the amendment to the classification and pay plan as well as the classification assignments recommended above from the State of North Carolina.

Thanks in advance for your consideration and approval.

Meeting Date: March 1, 2010

Agenda Item # 9-B

SUBJECT: Personnel Matters

REQUESTED BY:

SUMMARY: Appoint Terry Henderson, Library Technical Assistant, as Interim Library Director effective March 1, 2010. It is recommended that Ms. Henderson's base salary of \$35,683 be increased by \$5,000 to \$40,683 to compensate her for the extra duties and responsibilities she will be required to perform while in this interim position.

FUNDING SOURCE: Lapsed salaries and fringes.

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Linda T. Worth, County Manager *LW*
DATE: February 24, 2010
RE: Personnel Action Request

I am requesting the Board's approval of the following personnel action request:

Library

Dr. Sue Loper will officially retire from her position of Library Director effective February 28, 2010. I am respectfully requesting the Board's consideration to appoint Ms. Terry Henderson, Library Technical Assistant, to serve as Interim Library Director effective March 1, 2010, until this vacant position is filled. I am recommending that Ms. Henderson's base salary of \$35,683 be increased by \$5,000 to \$40,683 to compensate her for the extra duties and responsibilities she will be required to perform while in this interim position. Lapsed salary and fringes in the Library departmental budget can be used to fund the additional salary and fringes to facilitate this request.

Thank you in advance for your consideration and approval of this matter.

cc: Dr. Sue Loper
Terry Henderson
Elgin Lane, HR Manager
Barry Mayo, Finance Director

Meeting Date: March 1, 2010

Agenda Item # 10

SUBJECT: Resolution on Continuation of Day Reporting Services

REQUESTED BY: Bonita Hawkins, Director

SUMMARY: Adopt “Resolution on Continuation of the “Vance Warren Granville Franklin Resource Center” authorizing Vance County Manager to continue to serve as Financial Administrator for FY 2010-2011.

FUNDING SOURCE:

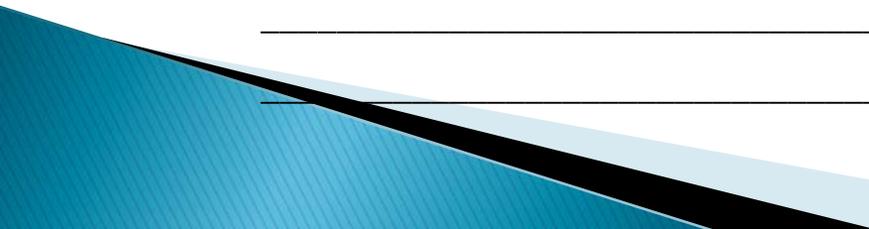
APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:



**WARREN COUNTY BOARD OF COMMISSIONERS’
RESOLUTION ON CONTINUATION OF THE
VWGF RESOURCE CENTER**

Upon a duly made and seconded motion, a majority of the commissioners seated on the Warren County Board of Commissioners adopted the following resolutions at a public meeting on this the 1st day of March, 2010.

RESOLVED, that the VWGF Resource Center is operating according to design and meeting identified criminal justice service needs throughout the local Judicial District; and it is

FURTHER RESOLVED, that the Warren County Board of Commissioners is fully satisfied with the managerial configuration presently being employed and also approves of the Vance County Manager continuing to serve in FY 2010-2011 as the financial administrator of this very important regional project.

Barry Richardson, Chairman
Board of Commissioners

Date

Linda T. Worth, County Manager

Date

Meeting Date: March 1, 2010

Agenda Item # 11

SUBJECT: Declare Surplus Property

REQUESTED BY: The items described in the attached Resolution are offered from Sheriff's Office to be declared surplus and authorized for sale via GovDeals online auction.

SUMMARY:

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

**RESOLUTION SALE OF SURPLUS
WARREN COUNTY PROPERTY**

WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and sale by auction, bid, and/or electronic advertisement.

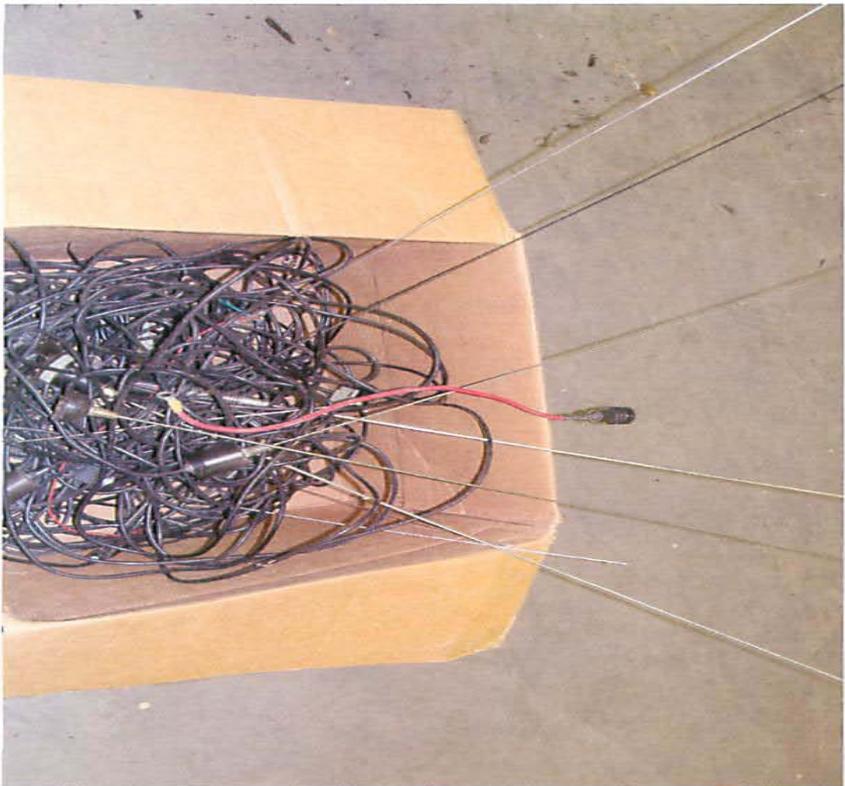
NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through internet based auction the following property declared Surplus Property:

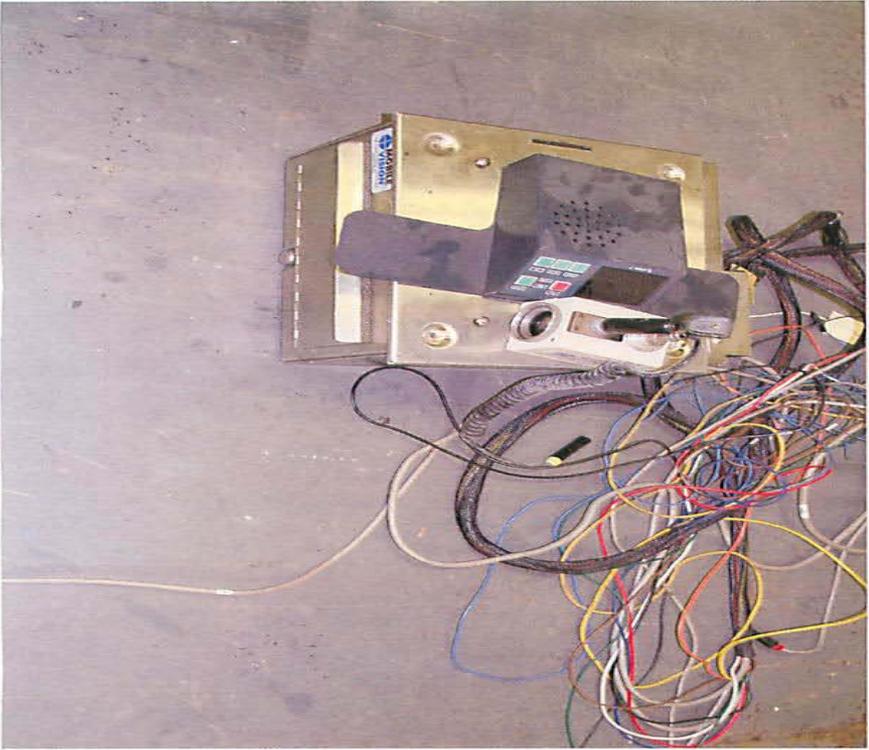
<i>Light Bars (6)</i>	<i>Portable Radios (8)</i>	<i>Mobile Radio Scanner</i>	<i>Flashlights (2)</i>
<i>Crown Victoria Hub Caps (10)</i>	<i>Camera</i>	<i>Sirens (4)</i>	<i>Antennas (7)</i>
<i>Radio Consol Mounts (8)</i>	<i>Siren & Switch Set (7)</i>	<i>Antennas</i>	<i>In Car Video</i>
<i>Crown Victoria Back Seats</i>	<i>Misc Electronic Items</i>	<i>Security System</i>	

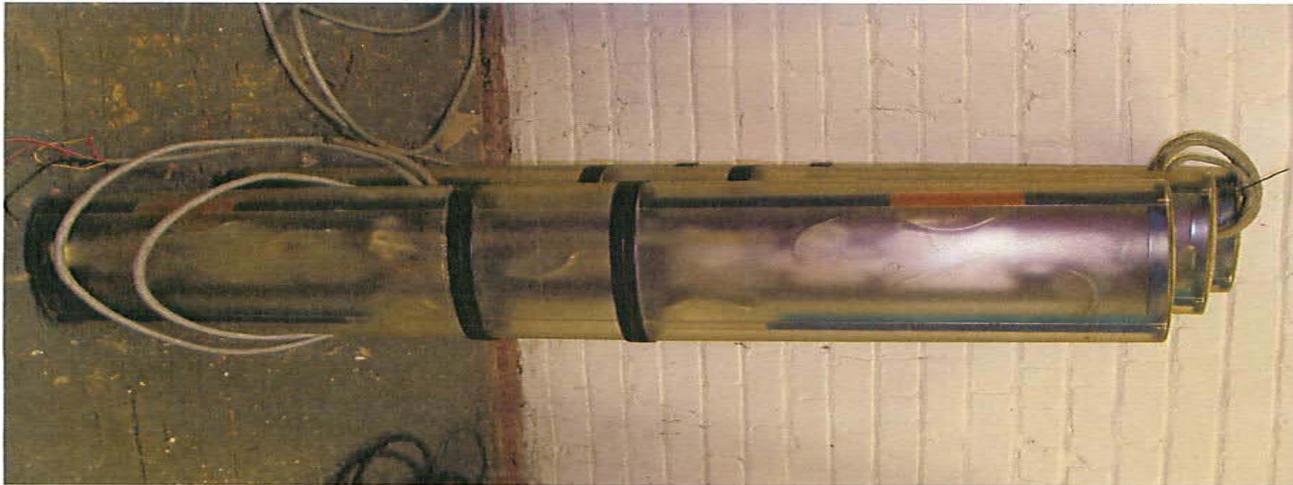
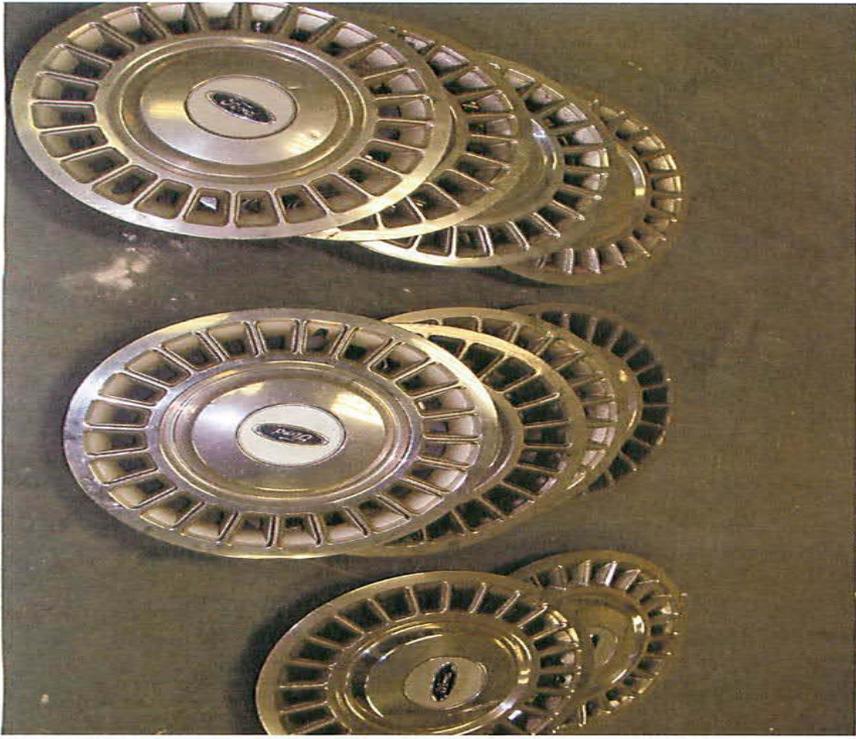
BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.

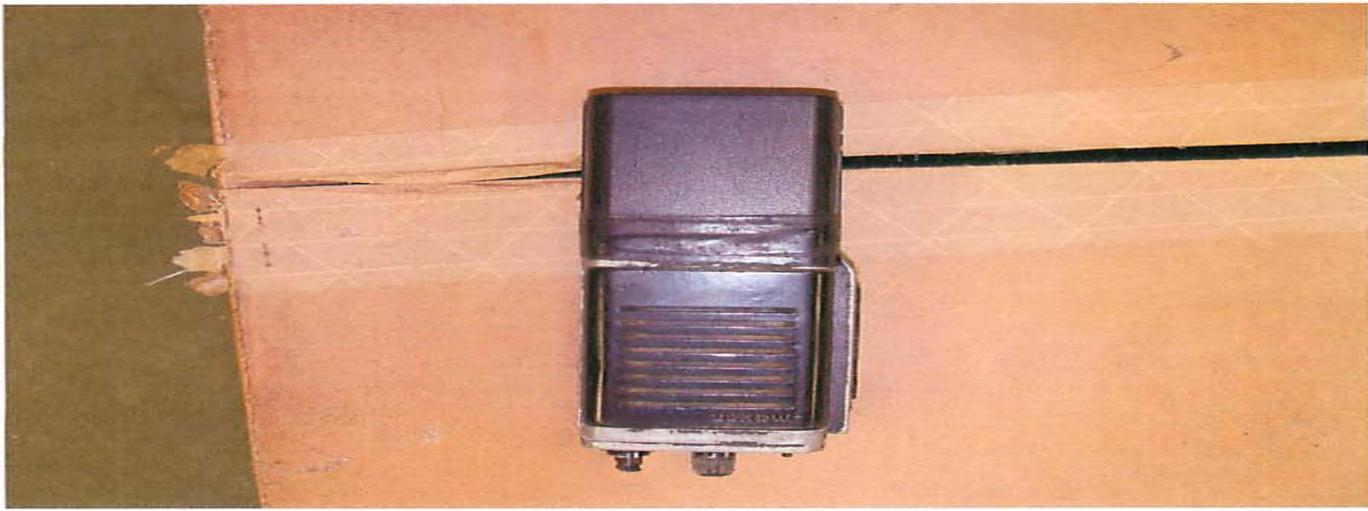
ADOPTED this the 1st day of March 2010.

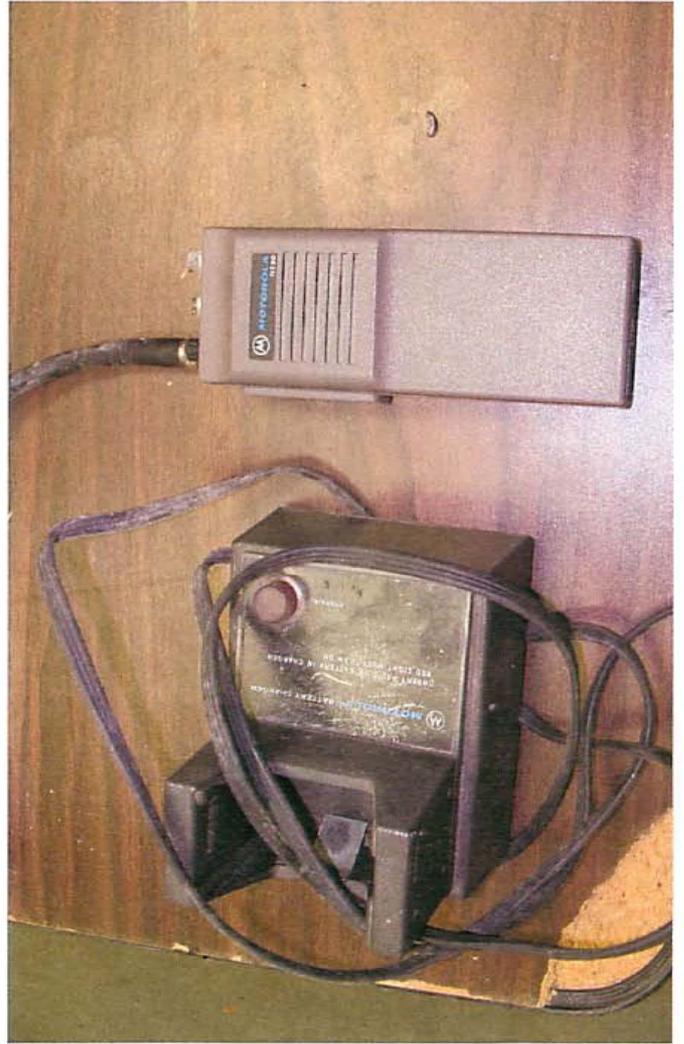
WARREN COUNTY BOARD OF COMMISSIONERS



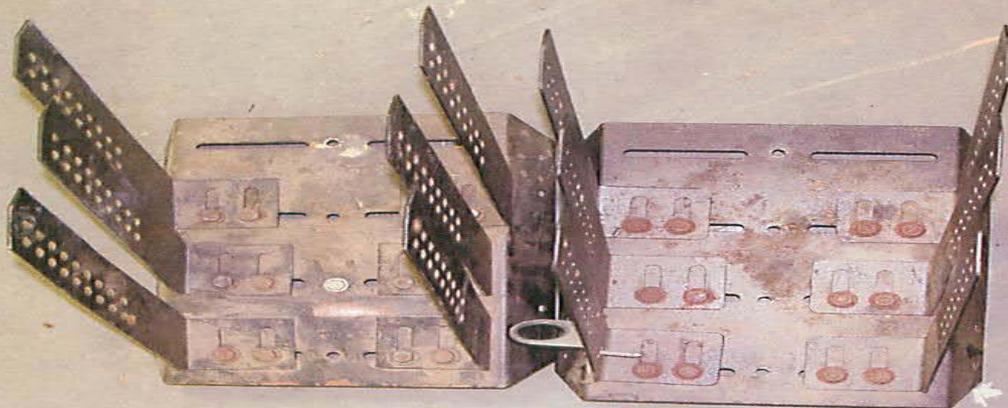
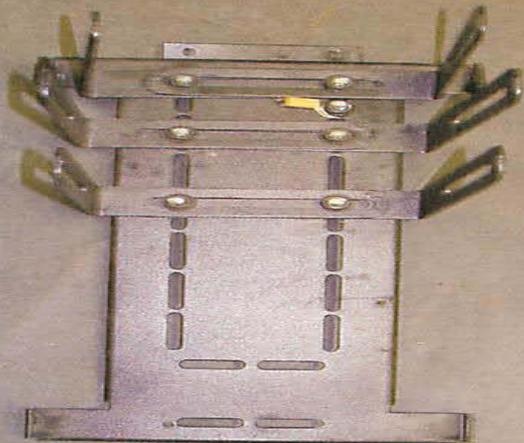


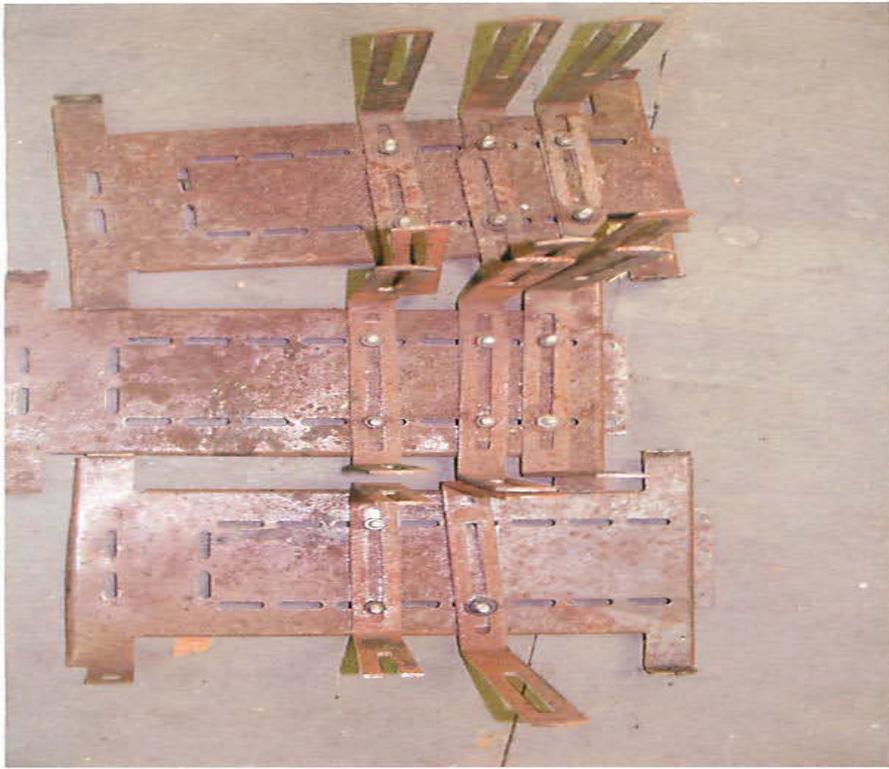


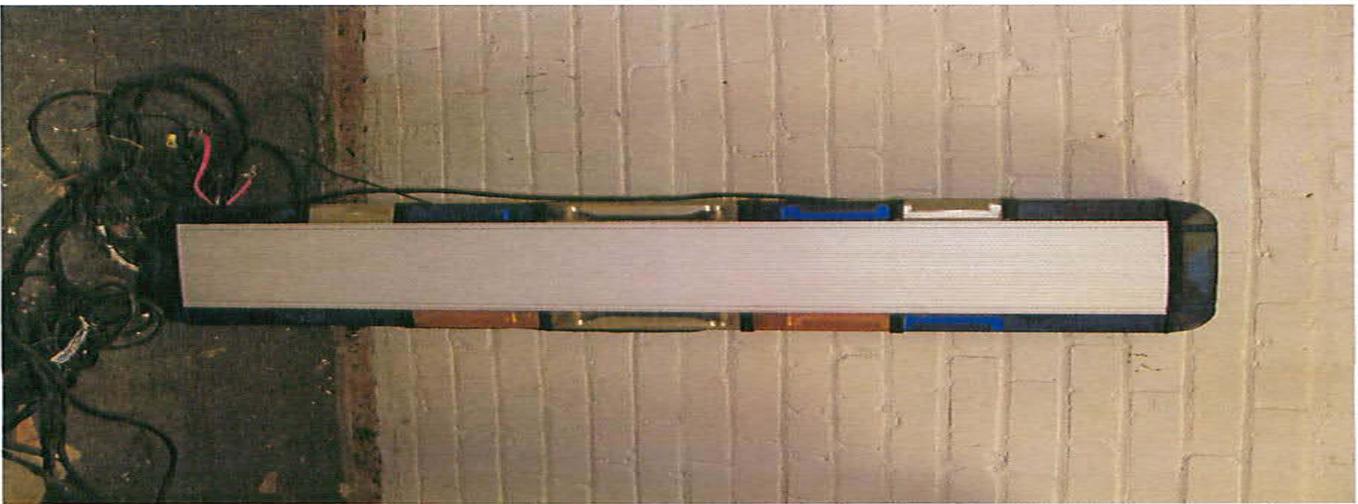
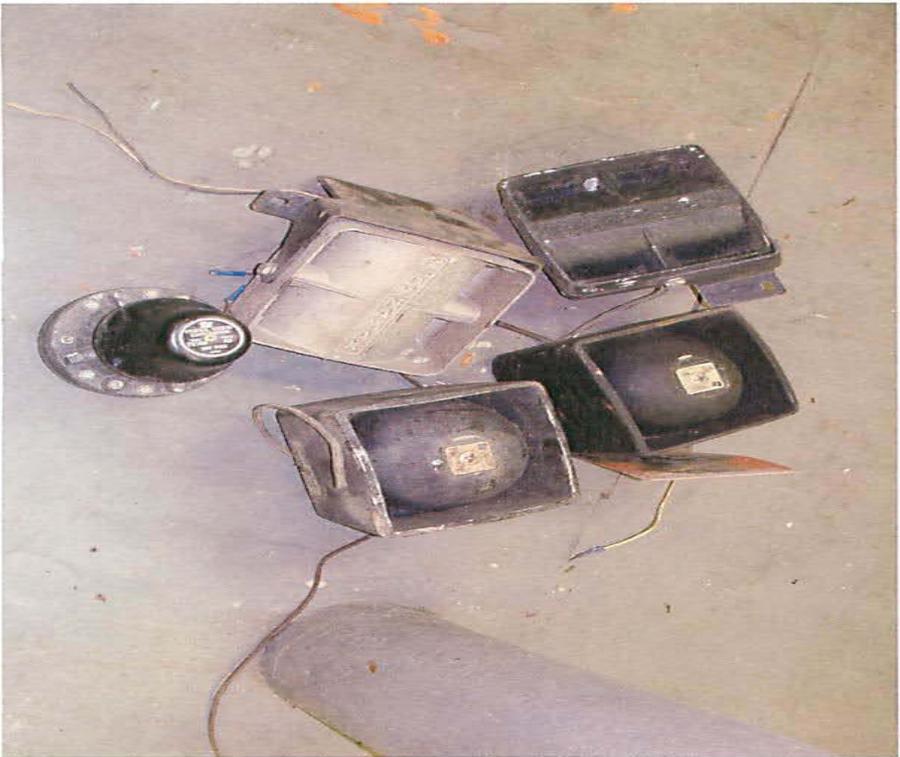














Meeting Date: March 1, 2010

Agenda Item # 12

SUBJECT: Declare "Day of Caring for Haiti"

**REQUESTED BY: Debbie Scott, Youth Services Bureau Director
Angelena Kearney-Dunlap, Clerk to the Board**

SUMMARY: It is proposed to declare March 15, 2010 as Warren County's Day of Caring for Haiti. Authorization is requested via resolution to raise funds for disaster recovery efforts in Haiti.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

County of Warren

Proclamation

***Whereas,** natural disasters and human suffering is prevalent worldwide; and*

***Whereas,** natural disasters have increased in frequency and severity; and*

***Whereas,** response and recovery from natural disaster is a long-slow process in normal circumstance; and*

***Whereas,** the Island of Haiti has experienced severe disaster in unparalleled proportion.*

***NOW, THEREFORE BE IT KNOWN** the Warren County Board of Commissioners shall declare Monday, March 15, 2010 as a “Day of Caring for the Nation of Haiti”.*

***BE IT FURTHER RESOLVED,** Warren County shall dedicate March 15, 2010 as a communitywide response day for the Nation of Haiti by authorizing various efforts to collect financial donations to be forwarded through the United Way and/or Salvation Army to respond to the needs of the Haitian peoples.*

Barry Richardson - Chairman
Warrenton County Board of Commissioners

Proposed activities

Collection Goal - \$2,000

March 2nd through 15th

Collect coins at designated drop off points:
County Manager's Office, Youth Services Bureau and Health Department
reception area

Monday, March 15, 2010

7:30 am to 5:30 pm station volunteers at the intersection of Main and Ridgeway Street to collect donations from passersby. Donations will be turned over to the Warren County Finance Office to cut a check payable to the designated agency to forward to Haiti.

Efforts will be coordinated by:

**Debbie Scott, Director, Youth Services Bureau and
Angelena Kearney-Dunlap, Clerk to the Board of Commissioners**

Meeting Date: March 1, 2010

Agenda Item # 13

SUBJECT: Re-Schedule “Ethics Training Webinar”

REQUESTED BY: Clerk to the Board

SUMMARY: Webinar on March 25, 2010 will be in conflict with the Warren County Armory Civic Center Grand Opening/Fundraiser event. Therefore it is proposed to reschedule training to Tuesday, March 30th from 4 pm to 6pm in the Library Community Room, to conduct a 2 hour required Ethics Training for Board of Commissioners.

This training session will also be offered to municipal administrators, Board of Education members as well as Board/Commission/Committee members interested in attending.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: G.S. 160A-84

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: March 1, 2010

Agenda Item # 14-A

SUBJECT: County Manager - Notice of Contracts Executed

REQUESTED BY: County Manager – Linda T. Worth

SUMMARY: County Manager has been granted authorization to approve contracts up to but not to exceed \$50,000. Report is submitted for the Board’s information.

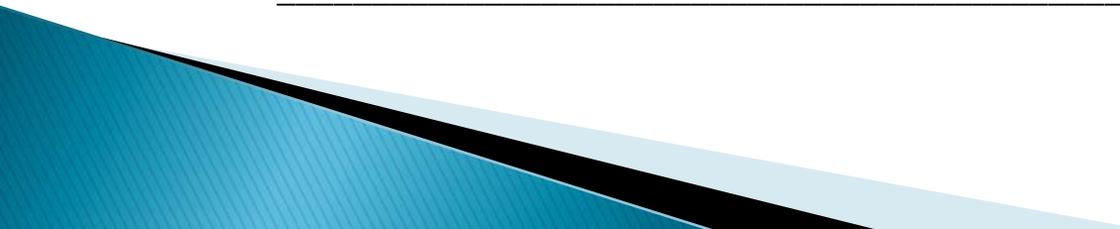
FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Double
click on
memo to
view the
entire
40 page
document

MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Linda T. Worth, County Manager *LW*
DATE: February 23, 2010
RE: Notice of Contracts Executed by the Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised the following contracts for services have been executed:

Public Utilities Department

Official Payments Corporation
10780 Parkridge Blvd.
Reston, VA 20191

This agreement with Official Payments Corporation (OPC) will provide our citizens the option to pay water bills by electronic check, credit, or debit card payments through the OPC electronic payment processing system. A \$3.95 convenience fee will be charged to citizens for each payment transaction less than or equal to \$10,000. There is no fee charged to Warren County.

Tax Administration

Vessel Valuation Services
612 Farnham Court
Richmond, VA 23236

Vessel Valuation Services will provide valuation of watercraft (boats) for the Warren County Tax Office. The cost to Warren County for the first year of this agreement will not exceed \$1,200. This amount is budgeted in the Tax Department's budget.

Meeting Date: March 1, 2010

Agenda Item # 14-B

SUBJECT: County Manager – Armory Change Order

REQUESTED BY: County Manager – Linda T. Worth

SUMMARY: Change Order #7 for the Armory Renovation Project is presented for the Board's information.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Linda T. Worth, County Manager *LJW*
DATE: February 23, 2010
RE: Armory Renovation Project

I am submitting for the Board's information Change Order No. 7 for the Armory Renovation Project. This Change Order adds thirty days to the contract substantial completion days (120) for the project to allow for completion of the items described on the attachment from Modern South Construction Company. Based on the additional time, the new substantial completion date would be February 27, 2010.

On February 23rd, I was advised by Kilian Engineering that the Contractor has requested an additional time extension of 15 days which would move the substantial completion date to March 14, 2010. I have not yet received the official change order to add the additional days.

Please advise if there are any questions or concerns regarding these matters.

cc: Charles Ayscue, Buildings & Grounds Manager
Attachment

Change Order

No. 7

Date of Issuance: 01-21-2010

Effective Date: 01-21-2010

Project: Warren County National Guard Armory	Owner: Warren County	Owner's Contract No.: 51
Contract: County of Warren, North Carolina		Date of Contract: 08-05-2009
Contractor: Modern South Construction Company		Engineer's Project No.: 90100

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Extension of Contract Duration associated with additional demolition and reconstruction of existing wall, addition of structural improvements in the kitchen, boiler room, and training rooms. Delay of installation insulation and drywall due to leaking flat roof.

CHANGE IN CONTRACT PRICE:

Original Contract Price: \$907,000.00
Includes \$32,142.00 Contingency
Base: \$874,858.00

No Change from previously approved Contract and Change Orders:

\$0.00

Base Price prior to this Change Order including previous Change Orders::

\$898,642.00

Contingency Total:

\$8,358.00

Base Price incorporating this Change Order:

\$898,642.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working days Calendar days
Substantial completion days or date: 120

Increase from previously approved Contract and or Change Orders:

Substantial completion (days): **150 Days**

Contract Times prior to this Change Order:

Substantial completion (days): **120 Days**

Increase of this Change Order:

Substantial completion (days): **30 Days**

Contract Times with all approved Change Orders:

Substantial completion (days): **120 Days**

RECOMMENDED:

By: *Michelle*
Engineer (Authorized Signature)

Date: 1-21-10

ACCEPTED:

By: *Justin J. Worth*
Owner (Authorized Signature)

Date: 1/27/2010

ACCEPTED:

By: *[Signature]*
Contractor (Authorized Signature)

Date: 2-4-10

PROPOSED CHANGE ORDER

PCO # 25

PROJECT: **WARREN CO ARMORY RENOVATION
WARRENTON, NC**

DATE: **1-20-10**

DESCRIPTION:

Extension of Contract Duration associated with additional demolition and reconstruction of existing wall, additional structural improvements in the kitchen, boiler room, and training rooms, and delay of installation insulation and drywall due to leaking flat roof.

PRICE:	SUBCONTRACT	\$0.00
	MODERN SOUTH	<u>\$ 0.00</u>
	SUBTOTAL	\$0.00
	O & P (10%)	<u>\$0.00</u>
	TOTAL	\$0.00

DURATION: 30 Days

Previous General Contingency Total	\$8,358
Cost of PCO 25	<u>\$0.00</u>

New General Contingency Total	\$8,358.00
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Linda T Worth

From: jcloninger@modernsouthconstruction.com
Sent: Friday, January 22, 2010 11:03 AM
To: Alec Proctor; Michael Kilian; lworth@co.warren.nc.us
Subject: Re: Consent To Assignment

Per our discussion yesterday, our original substantial completion date was Jan 27, 2010. With the CO for extended time (30 days), the new completion date is Feb 27, 2010. Thanks.

Josh Cloninger
Modern South Construction Company
P.O. Box 10847
Raleigh, NC 27605
P - 919-816-6545
F - 919-755-2226

From: eabdella@modernsouthconstruction.com
Date: Fri, 22 Jan 2010 15:50:29 +0000
To: <aproctor@kilianengineering.com>; <joarmistead@earthlink.net>; <mkilian@kilianengineering.com>; <lworth@co.warren.nc.us>; <rennlaw@centurylink.net>
Cc: <jcloninger@modernsouthconstruction.com>
Subject: Consent To Assignment

All,

Please see attached.

Thanks,

Erin Abdella
Modern South Construction Company
P.O Box 10847
Raleigh, NC 27605

Meeting Date: March 1, 2010

Agenda Item # 14-C

SUBJECT: County Manager's February 2010 Report

REQUESTED BY: County Manager – Linda T. Worth

SUMMARY: Manager's Monthly Report is submitted for the Board's information.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Linda T. Worth, County Manager *LTW*
DATE: February 26, 2010
RE: February Status Report

Following is a recap of my work activities for the month of February 2010:

Administration

- Met with Paula Pulley and Ronnie Yates, of Life's Special Events, to discuss Armory Grand Opening/Fundraiser (2/2/10)
- Attended monthly JCPC Advisory Board Meeting (2/8/10)
- Met with Paula Pulley and Ronnie Yates, of Life's Special Events, to finalize agreement for Armory Grand Opening/Fundraiser (2/8/10)
- Met with Captain Kearney to discuss agreement with NC Administrative Office of the Courts (2/9/10)
- Attended Armory Renovation Committee Meeting (2/9/10)
- Prepared for and attended Board of Commissioners Special Meeting (2/9/10)
- Met with Atty. Al Thompson to discuss Southern Bank Loan Closing (2/15/10)
- Prepared for and attended Board of Commissioners Regular Monthly Meeting that was rescheduled from 2/1/10 due to inclement weather (2/16/10)
- Attended Triangle North Board Meeting (2/16/10)
- Participated in Board of Education meeting with Policy Group to discuss New Tech High School (2/16/10)
- Met with Dr. Loper to discuss Library issues (2/17/10)
- Met with Derrick Fogg, Culinary Arts Instructor at WCHS, to discuss Armory Grand Opening/Fundraiser (2/17/10)
- Attended FEMA Board Meeting (2/18/10)
- Met with Public Utilities staff to discuss Regional Water System concerns (2/19/10)
- Met with Henderson City Manager and staff with Teresa Harris, Warren County Public Utilities, to discuss Regional Water System concerns (2/22/10)
- Met with Cathy Alston-Kearney of Warren Family Institute and Finance Director to discuss Ephraim Place CDBG Project (2/22/10)
- Attended 2010 Census Complete Count Committee Meeting (2/24/10)
- Met with Jennifer Ketner, of Cigna, and HR Manager to discuss insurance claims data (2/25/10)
- Conducted Monthly Department Head Staff Meeting (2/25/10)
- Conference call with Emily Wexler, Duke Graduate Student, to discuss experience with Golden LEAF Community Assistance Initiative (2/26/10)

Project Updates

National Guard Armory Renovation Project

The Grand Opening Gala/Fundraiser for the Warren County Armory Civic Center will be held on Thursday, 3/25/10, from 6:30 – 11:00 p.m. The event will be non-alcohol, semi-formal attire, with heavy hors d'oeuvres and will feature the Band of Oz. Tickets will be sold for the event at a cost of \$25 per person. Tickets can be purchased from Armory Renovation Committee members and at the following locations: County Manager's Office, Warren County Chamber of Commerce, Nationwide Insurance Agency, Warrenton Insurance Agency, and in Norlina at the Roost Crossroads Antiques. The Dedication and Ribbon-Cutting Ceremony is scheduled for Saturday, 3/27/10 at Noon. The facility will be open on 3/27 until 6:00 p.m. for public viewing. We have begun advertising these events in local and surrounding area newspapers and radio stations. For more information, please contact the County Manager's office.

Construction/Renovation Projects

Former Library Building and Mental Health Building Renovation Projects

Work is ongoing on the former Library Building renovation project. Sheet rock is being painted, suspended ceilings are being installed, and interior trim work has been completed. Cabinetry will be installed this week. It is estimated this project is approximately 80% to 85% complete at this time. No work has begun on the former Mental Health Building renovation project.

EMS Satellite Facilities

Grading has been finalized, concrete footings have been poured, masonry work has been completed and rough-in plumbing has been installed at the Afton EMS facility. Due to ongoing inclement weather, this facility is approximately 15% complete at this time. The Davis-Bugg Road site has been cleared in preparation for site improvements which is also being held up by the weather.

Soul City Pump Station Rehab Project

Work has begun on this project. It is anticipated work will be completed on this project 180 calendar days from the issuance of the Notice to Proceed on November 23, 2009.

Wastewater Treatment Plant Rehab Project

We are continuing to work with staff of NC Department of Commerce, Division of Community Assistance (DCA) seeking grant and/or low interest loan funding to make critical repairs and upgrades to Warren County's regional wastewater treatment plant that was constructed in the late 1970's. We are also continuing to look for other funding sources for this project.

Public Utilities Water Meter Replacement Project

Warren County has been awarded American Recovery and Reinvestment Act (ARRA) funding in the amount of \$371,030 to facilitate meter replacements from manual to radio read meters to increase efficiencies and reduce operational costs in Water and Sewer Regional District and Water and Sewer District I. The Notice to Proceed was issued on February 18, 2010 with work to commence on March 8, 2010. This project should be completed on or before August 4, 2010.

Ephraim Place Subdivision CDBG Project

A problem has arisen with the contract documents between Warren County and James C. Harris Contractor, LLC who was awarded the contract for this project at the Board's November 2, 2009 meeting. The contract documents may need to be amended or changed to include Warren Family Institute as a party to the agreement due to that agency being the recipient of the USDA funds that will pay for the majority of the cost associated with the infrastructure improvements. We will advise the Board further on this issue in the next few days. The Notice to Proceed cannot be issued until these matters are resolved.

Other Activities

- Attended NC City & County Managers Winter Seminar in RTP (2/3-5/10)
- Black History Month Guest Speaker at Mt. Pleasant Missionary Baptist Church (2/14/10)
- Attended and participated in Lake Gaston Lion's Club Groundbreaking Ceremony for New Lion's Club Building (2/19/10)
- Served as Judge for Mariam Boyd Elementary School Spelling Bee (2/19/10)
- Participated in 2010 Census Meeting sponsored by Alpha Kappa Alpha Sorority (2/27/10)

Meeting Date: March 1, 2010

Agenda Item # 14-D

SUBJECT: County Manager

REQUESTED BY: County Manager – Linda T. Worth

SUMMARY: Adopt Resolution – Broadband Access in Unserved and Underserved Areas Within NC Counties

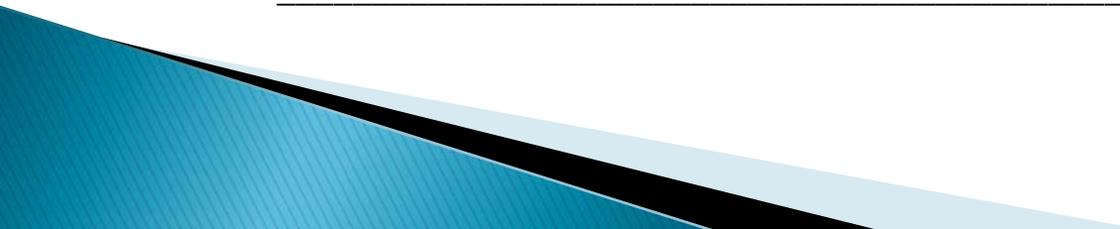
FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



**NORTH CAROLINA
WARREN COUNTY**

**RESOLUTION
BROADBAND ACCESS IN UNSERVED AND UNDERSERVED AREAS WITHIN
NORTH CAROLINA COUNTIES**

PURPOSE: To promote a focus on deployment, adoption, and usage of broadband applications in unserved and underserved areas within North Carolina counties.

WHEREAS, broadband networks provide solutions to critical educational, public safety and social challenges, and will provide economically disadvantaged communities access to vital quality of life opportunities; and

WHEREAS, the American Recovery and Reinvestment Act, through National Telecommunications and Information Administration's (NTIA) Comprehensive Community Infrastructure Program, provides ample funding for such pro-broadband deployment programs as middle mile connectivity, and creates additional demands for broadband technologies through the establishment of public computing centers which foster community education and access, both critical for strengthening the North Carolina communities; and

WHEREAS, local governments seek to provide their communities with the capacity for high-quality and affordable communications services in order to enhance economic development, increase educational opportunities, and improve governmental transparency and accountability; and

WHEREAS, Warren County recognizes that expanding broadband access and services in unserved and underserved areas will stimulate new services offerings such as digital literacy, digital community engagement and distance education offerings; and

WHEREAS, Warren County seeks to ensure that our community is prepared to meet the technological challenges, by supporting the development and implementation of public-private broadband deployment partnerships, regardless of geography, socio-economic status, age, and physical ability; and

Now, therefore, **BE IT RESOLVED,** that Warren County applauds and supports the North Carolina Rural Broadband Initiative, led by MCNC, for its efforts to recognize the importance of ensuring availability of broadband infrastructure and promoting adoption and usage of broadband applications, products, services, in the unserved and underserved counties in North Carolina; and

BE IT FINALLY RESOLVED that the Warren County Board of Commissioners requests the NTIA strongly consider the North Carolina Rural Broadband Initiative as the highest priority for the State of North Carolina and its unserved and underserved communities.

Barry Richardson, Chairman

ATTEST:

Angelena Kearney-Dunlap, Clerk to the Board

CERTIFICATION

This is to certify that the above is a true and exact copy of a resolution adopted by the Warren County Board of Commissioners at the regular meeting held in the Warren County Memorial Library on March 1, 2010. The same appears in Minute Book No. ____ at page ____.

Signature:

Clerk to the Board of Commissioners of _____ County

(County Seal)

NCRBI – North Carolina Rural Broadband Initiative

Information on NCRBI Broadband Recovery Award

Impact on rural counties and municipalities

February 15, 2010

MCNC Contact: Joe Freddoso, joe@mcnc.org (919) 248-1900

Kenan Institute Contact: Nick Didow, nick_didow@unc.edu (919) 962-3189

MCNC: MCNC is a non-profit organization incubated by the State of North Carolina General Assembly in 1980. One of MCNC's main activities is to operate the North Carolina Research and Education Network (NCREN). NCREN provides broadband communications technology services and support to all 115 K-12 school districts, 20 of 58 North Carolina Community Colleges, all University of North Carolina system institutions, 24 of 36 of North Carolina's Private Colleges and Universities and public health facilities across the state.

BTOP Program: Through the American Recovery and Reinvestment Act (ARRA) \$7.2B in funding was allocated to the US Department of Commerce and the US Department of Agriculture to promote the deployment and use of broadband technologies to underserved and unserved populations in the United States. Commerce administers \$4.5B of this broadband recovery funding through the National Telecommunications and Information Administration's (NTIA) Broadband Technologies Opportunities Program (BTOP). The majority of this funding is for deploying last mile and middle mile broadband infrastructure to unserved and underserved consumers and to Community Anchor Institutions (Schools, Libraries, Health Care facilities, other facilities of public importance).

MCNC BTOP Award: On January 20, 2010, the NTIA announced that MCNC's had been awarded \$28.2M (BTOP infrastructure) in middle mile broadband recovery funds. MCNC's funded proposal includes the construction of 500 new miles of fiber in 37 counties in the rural southeastern and western part of the state. Counties traversed by the build include: in eastern N.C. Beaufort, Bladen, Carteret, Columbus, Craven, Cumberland, Edgecombe, Greene, Harnett, Johnston, Nash, New Hanover, Onslow, Pender, Pitt, Robeson, Wake, Wilson; in western N.C. – Alexander, Buncombe, Burke, Caldwell, Catawba, Cleveland, Davidson, Davie, Gaston, Haywood, Henderson, Iredell, Jackson, Lincoln, McDowell, Mecklenburg, Polk, Rutherford, and Transylvania.

Impact on North Carolina Counties and Communities: MCNC's round 1 BTOP award includes a private partner, FRC/PalmettoNet (FRC). FRC is funded by publicly traded utility company SCANA and 20 small telecommunications companies, 2 of which do business in North Carolina. FRC provides wholesale bandwidth services to last mile carriers. The fiber FRC owns from the round 1 MCNC award will allow Internet Service Providers, Cable Companies, Telecommunications Providers and Counties and Municipalities who procure wholesale bandwidth to benefit from the increased wholesale competition that FRC will bring. This likely will lower wholesale prices in the 37 counties of the build and also lower last mile bandwidth prices for consumers and small businesses.

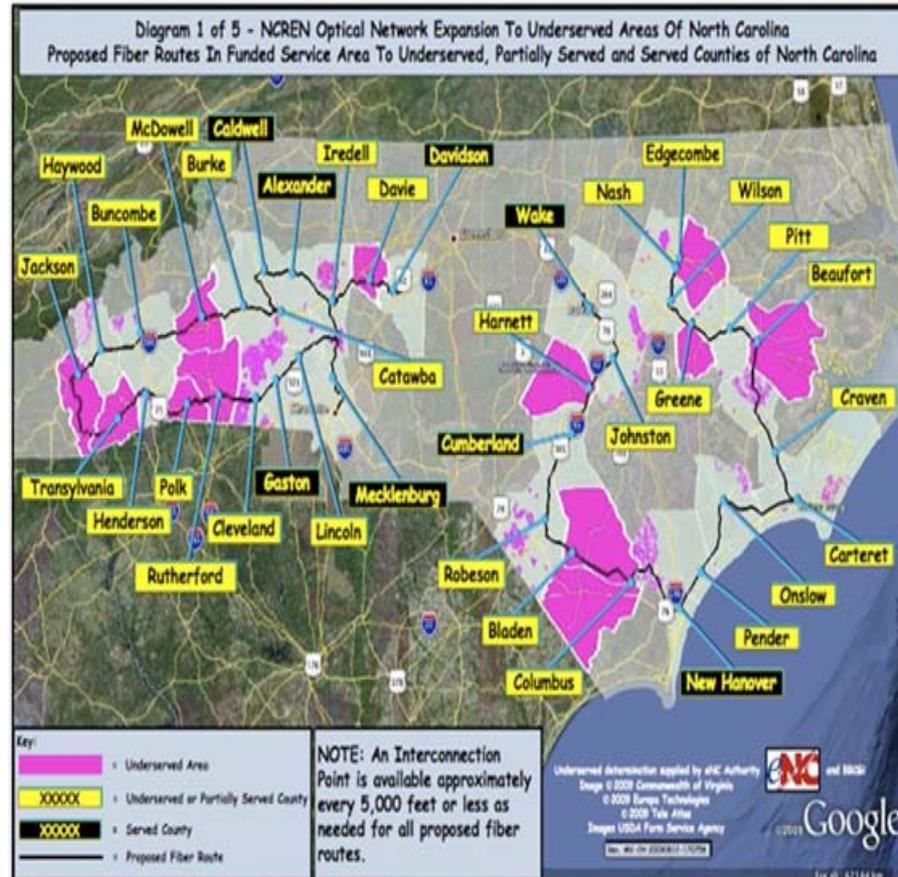
Because of its success in round 1, MCNC has been asked by the State to apply for round 2 BTOP funding for a middle mile fiber build in counties in: Northeastern, North Central, Northwest and South Central North Carolina (see round 2 map). If MCNC is funded this middle mile will serve public education institutions in these counties. Also, because of some round 2 rule changes, MCNC can build direct fiber to other county and municipal institutions in round 2. MCNC, or representatives from UNC's Frank Hawkins Kenan Institute or UNC's School of Government (MCNC's partners in round 2) will be contacting county officials in areas of the round 2 build to

discuss possible linkages to your work. As in round 1, private partners are also being recruited to help reach consumers and small businesses with lower prices for bandwidth as a result of this bid.

Round 1 MCNC Map:

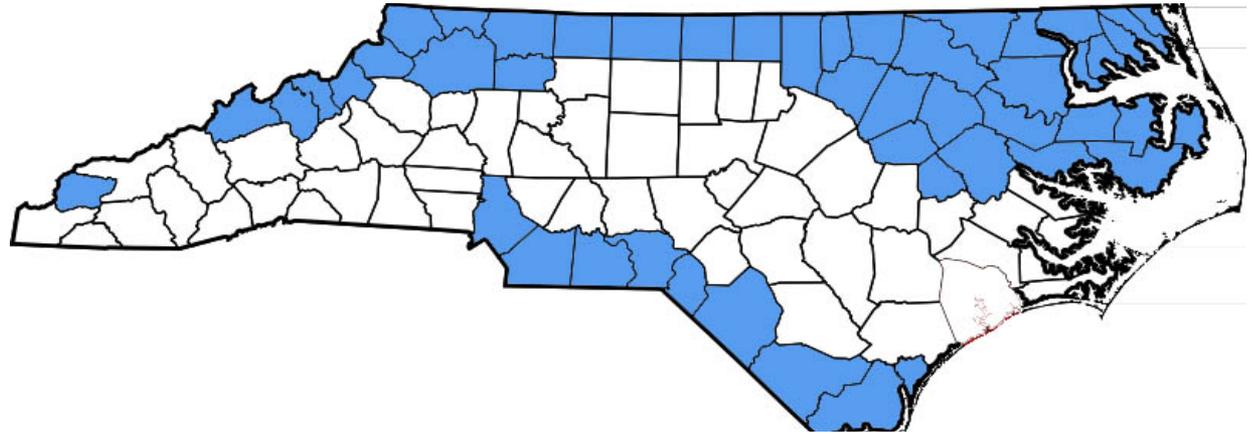
Total:
 Beaufort
 Bladen
 Columbus
 Davie
 Edgecombe
 Greene
 Harnett
 Jackson
 McDowell
 Polk
 Rutherford
 Transylvania

Underserved Areas:



Partial:
 Carteret
 Craven
 Johnston
 Onslow
 Pender
 Roberson
 Buncombe
 Catawba
 Cleveland
 Haywood
 Iredell
 Lincoln

Round 2 MCNC NCRBI Map:



**Counties projected to be involved in NCRBI – North Carolina Rural Broadband Initiative -
- MCNC Round 2 Build (50 counties as of 2/15/10)**

Northeast Region

Currituck
Dare
Hyde
Beaufort
Pitt
Greene
Wilson
Nash
Edgecombe
Martin
Washington
Tyrrell
Camden
Perquimans
Pasquotank
Chowan
Bertie
Gates
Hertford
Northampton
Halifax

North Central

Wilkes
Yadkin
Alleghany
Surry
Stokes

Rockingham
Caswell
Person
Granville
Vance
Warren
Franklin

Northwestern Region

Madison
Yancey
Mitchell
Avery
Watauga
Ashe
Graham

Charlotte to Wilmington

Mecklenburg
Union
Anson
Richmond
Scotland
Robeson
Bladen
Columbus
Brunswick
New Hanover

Adjourn

March 1, 2010 Regular Meeting

