

*WARREN COUNTY
BOARD OF COMMISSIONERS*

JUNE 7, 2010

9:30 am – Public Hearing

9:45 am – Public Hearing

10:00 AM – Regular Meeting

Location has moved to

*WARREN COUNTY COURTHOUSE
WARRENTON, NORTH CAROLINA*

Prepared by

*Angelena Kearney-Dunlap
NC Certified Clerk to the Board of County Commissioners*

JUNE 7, 2010

9:30 AM – Public Hearing

▶ Amendment

To

2008 Community Development Block
Grant Water Hook-Up Project

Public Hearing Agenda

- ▶ Chairman call Public Hearing to Order
 - ▶ Clerk read Notice of Public Hearing
 - ▶ Overview of Amendments – Julie Reid
 - ▶ Clerk read Rules of Citizen Comments
 - ▶ Citizen Comments
 - ▶ County Manager and/or Commissioner Comments
 - ▶ Adjourn
- 

Affidavit of Printer's Proof

NORTH CAROLINA
WARREN COUNTY

I, Janie B Miller,
Editor or Office Manager of The Warren
Record, a weekly newspaper publication
in the town of Warrenton, Warren
County, and state of North Carolina, do
so solemnly swear that a legal action
entitled:

Notice of Public
Hearing

_____ a true copy of which is made a part of
_____ this affidavit, did appear in the said The
_____ Warren Record in the following
_____ consecutive issues:

5/19 2010

Janie B Miller
Editor or Office Manager

Sworn to and subscribed before me this

20 day of May, 20 10.

Lucille Lee Weldon
Notary Public

My commission expires: 12-6-14.

Notice of Public Hearing

Notice is hereby served that the Warren County Board of Commissioners will hold a public hearing **Monday, June 7, 2010 at 9:30 am** at the Warren County Courthouse, 109 S. Main St., Warrenton, NC. The purpose of the hearing is to receive comments from the public on the following amendments to the 2008 CDBG Water Hook-up program (Grant # 08-C-1865).

Add the following properties:

- 178 E. Kearney Road, Warrenton, NC
- 219 Occaunechee Trail, Hollister, NC
- 151, Annie Jones Road, Warrenton, NC
- 108 Mustian Road, Norlina, NC

Any and all interested citizens are invited to attend this Public Hearing. Assistance or special aids for the handicapped are available upon request. Warren County uses the state TDD number which is: 1-800-735-2962. Questions or comments concerning this Public Hearing or the Community Development Block Grant Program should be addressed to:

Linda T. Worth, County Manager
County of Warren
P. O. Box 619
Warrenton, North Carolina 27589
lworth@co.warren.nc.us

Warren County is an equal opportunity employer and service provider. Public improvements, housing rehabilitation assistance and other public programs are administered without regard to race, color, creed, sex, religion, familial status, handicap, or national origin. Minority, female and underutilized businesses are encouraged to participate in CDBG Programs.

Barry Richardson, Chairman
Warren County Board of Commissioners



PUBLIC HEARING PROCEDURES

- ▶ This public hearing is being held to hear citizens' comments regarding Amendments To 2008 Community Development Block Grant Water Hook-Up Project

RULES:

- ▶ Please sign up to speak
- ▶ The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.
- ▶ Any group of people who support or oppose the same position should designate a spokesperson.
- ▶ Please address only those items which might not have been addressed by a previous speaker
 - ▶ Order and decorum will be maintained during this hearing.
 - ▶ Two questions are permitted by each speaker.

*Warren County
Board of Commissioners*

JUNE 7, 2010

9:45 AM – Public Hearing

- ▶ Information on types of Grants available through the Department of Commerce, Division of Community Assistance and receive comments on Applications for CDBG funding.
- ▶ A second public hearing is scheduled for July 6, 2010 at 9:45 am.

Public Hearing Agenda

- ▶ Chairman call Public Hearing to Order
 - ▶ Clerk read Notice of Public Hearing
 - ▶ Overview of Amendments – Julie Reid
 - ▶ Clerk read Rules of Citizen Comments
 - ▶ Citizen Comments
 - ▶ County Manager and/or Commissioner Comments
 - ▶ Adjourn
- 

Affidavit of Printer's Proof

NORTH CAROLINA
WARREN COUNTY

I, Jamie R. Miller
Editor or Office Manager of The Warren Record, a weekly newspaper publication in the town of Warrenton, Warren County, and state of North Carolina, do so solemnly swear that a legal action entitled:

Block grant

a true copy of which is made a part of this affidavit, did appear in the said The Warren Record in the following consecutive issues:

5/19 2010

Jamie Miller
Editor or Office Manager

Sworn to and subscribed before me this

20 day of May, 2010.

Lucille Lee Weldon
Notary Public

My commission expires: 12-6-14.

**PUBLIC NOTICE
WARREN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT**

Notice is hereby given that the Warren County Board of Commissioners will hold the first of two required Public Hearings on June 7, 2010 at 9:45 a.m. in the Warren County Courthouse 109 S. Main St., Warrenton, NC. A second Public Hearing will be held by the Warren County Board of Commissioners prior to submitting an application for Funds. The purpose of the Public Hearing is to inform the public as to the types of Grants available through the Department of Commerce, Division of Community Assistance and to receive citizens' comments on applications for Community Development Block Grant funding.

The primary purpose of the North Carolina CDBG Program is to provide grants to local governments to develop viable communities by providing decent housing, suitable living environments and expanding economic opportunities, principally for persons of low and moderate income.

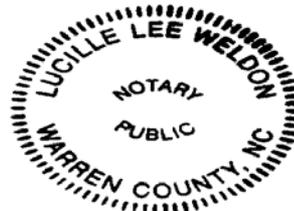
During this hearing, general information will be provided on the following topics and the public will have an opportunity to express comments to the Board of Commissioners:

- * Availability and types of CDBG programs including but not limited to Scattered Site Housing.
- * Regulations, terms and conditions related to funding and eligible grant activities; and
- * Citizen participation requirements

A second Public Hearing on the contents of an application will be held prior to submitting an application to the N.C. Division of Community Assistance for 2010 Funds. The second required public hearing will be held on July 6, 2010. Any and all interested citizens are invited to attend this Public Hearing. Assistance or special aids for the handicapped are available upon request. Warren County uses the state TDD number which is: 1-800-735-2962. Questions or comments concerning this Public Hearing or the Community Development Block Grant program should be addressed to:

Lucinda J. Worth, County Manager
Warren County of Warren
P.O. Box 619
Warrenton, North Carolina 27589

Warren County is an equal opportunity employer and service provider. Public improvements, including rehabilitation assistance and other public programs are administered without regard to race, color, creed, sex, religion, familial status, handicap, or national origin. Minority, female and underutilized businesses are encouraged to participate in CDBG Programs.



PUBLIC HEARING PROCEDURES

- ▶ This public hearing is being held to hear citizens' comments regarding Information on types of Community Development Block Grants available and application for CDBG funding

RULES:

- ▶ Please sign up to speak
- ▶ The maximum time allotted to each speaker will be five (5) minutes. The Clerk to the Board will keep time.
- ▶ Any group of people who support or oppose the same position should designate a spokesperson.
- ▶ Please address only those items which might not have been addressed by a previous speaker
 - ▶ Order and decorum will be maintained during this hearing.
 - ▶ Two questions are permitted by each speaker.

*Warren County
Board of Commissioners*

10:00 am

Call to Order June 7, 2010

Regular Monthly Meeting

By

Chairman or Designee

Moment of Silence

Conflict of Interest Disclaimer



- ▶ *“Members of the County Board of Commissioners are advised, hereby, of their duty under the State Government Ethics Act to avoid conflicts of interest and the appearance of such conflict; and, further, are instructed to refrain from participating in any matter coming before this Board of County Commissioners with respect to which there is a conflict of interest or appearance of such conflict”.*
 - ▶ In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict.
 - ▶ Does any Board member have any known conflict of interest or appearance of conflict with respect to any matter coming before this Board today?
 - ▶ If so, please identify the conflict and refrain from any undue participation in the particular matter involved.
- 

Citizen Comments



Rules for Citizen Comments

Please sign up to speak.

The maximum time allotted to each speaker will be five (5) minutes;
Clerk to the Board will keep time.

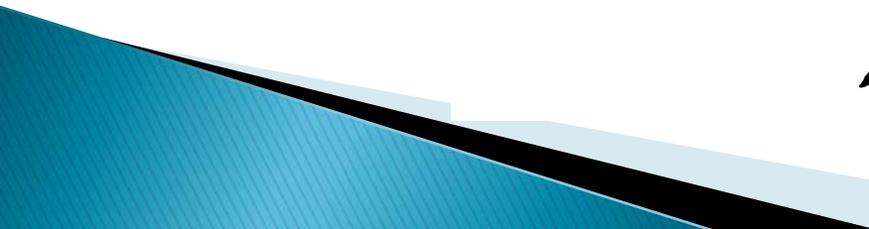
Any group of people who support or oppose the same position should
designate a spokesperson.

Please address only those items which might not have been addressed
by a previous speaker.

If response from Manager and/or Board is desired, please leave a copy
of your comment(s) with the Clerk to the Board.

Order and decorum will be maintained. This is not a question and
answer session.

*Warren County
Board of Commissioners*



Meeting Date: June 7, 2010

Agenda Item # 5

SUBJECT: Adopt June 7, 2010 Suggested Agenda

REQUESTED BY: Clerk / Deputy Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



*SUGGESTED AGENDA
FOR
June 7, 2010 REGULAR MONTHLY MEETING
OF THE WARREN COUNTY BOARD OF COMMISSIONERS
Warren County Courthouse, Main Street
WARRENTON, NORTH CAROLINA*

Public Hearings

9:30 AM - 2008 CDBG Water Hook -Up Project Amendment

9:45 AM - General Information on CDBG Grants

1. Call to Order Regular Monthly Meeting – 10:00 am by Chairman or Designee
2. Moment of Silence
3. Conflict of Interest Disclaimer
4. Citizen Comments
5. Adopt June 7, 2010 Suggested Agenda
6. Consent Agenda
 - A. Approve Minutes of:
 - May 3, 2010 Regular Meeting
 - May 13, 2010 Special Meeting
 - B. Interest Income Report April 2010 – Finance Director Barry Mayo
 - C. Tax Collector’s Report April 2010 – Tax Administrator Robert Mitchum
 - D. Tax Release Requests (Over \$100) – Tax Administrator Robert Mitchum
Tax Release Requests (Under \$100) - “ “ “ “
 - E. Employee Performance Bond renewal for Eddie Mitchum, Tax Administrator \$200 premium effective 7-10-2010
7. Finance Office – Barry Mayo
 - A. Amendment # 18 to the 2009-2010 Warren County Budget Ordinance
 - B. Amendment # 7 to the Capital Project Ordinance Warren County Ambulance Storage Facility Project
 - C. Amendment # 10 to the Capital Project Ordinance Warren County National Guard Armory Renovation Project

8. Follow-Up to Public Hearings
 - A. Amendments to 2008 CDBG Water Hook -Up Project
 - B. General Information on CDBG Grants
9. Board/Commission Member Appointments
 - A. EMS Peer Review and Education Committee – Dr. Fowlkes, J. Pendergrass, J. Ryan, V. Loyd, R. Owen, E. Fleming, C. Wright, D. Paschall, T. Hewlin, B. Chandler, L. Jeffries, S. Basket, S. Ross, R. Hagwood, V. Ryder
 - B. Economic Development Commission – C. Lynch, S. D. White, R. R. Burton, P. J. Deschenes or R. S. Scott
 - C. Lake Gaston Weed Control Council – P. J. Deschenes, Jr. and L.W.Robinson
10. Discussion of Tax Issue by Thomas H. McCaffity
11. Ephriam Place CDBG Housing Project Change Order - Cathy Alston-Kearney, Executive Director, WFI
12. Detention Center Health Services Agreement – Sheriff Williams & Shawn Bridges
13. Senior Center Matters – Arnetta Yancey
 - A. Home & Community Care Block Grant for Older Adults – Arnetta Yancey
 - B. KARTS Contract for FY 2010-11
14. Personnel Items – Elgin Lane
 - A. Establish New Grant Funded - Time Limited Income Maintenance Caseworker in Social Services
 - B. Appointment of Library Director – James Stephens
15. Declare Surplus Property and authorize sale via GovDeals Online Auction – Clerk to the Board
16. Consider amended County Attorney Contract for Legal Services – Atty. Karlene S. Turrentine
17. Consider request from Town of Warrenton to Contract for Animal Control Services
18. Amendment to Board Meeting Schedule
 - A. Schedule Road Abandonment Public Hearing - July 6, 2010 at 9:30 am
 - B. Cancel June 16th Work Session
19. Request for 4th of July fire works display permit fee waiver – Long Bridge VFD
20. County Manager's Report
 - A. Contracts Executed
 - B. Monthly Report

***Closed Session to discuss Personnel Matters
(County Manager's Performance Evaluation)
NC GS 143-318.11(a)(7)***

Meeting Date: June 7, 2010

Agenda Item # 6A

SUBJECT: Approve Minutes of May 3, 2010 Regular Meeting and
May 13, 2010 Special Meeting

REQUESTED BY: Clerk to the Board

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

*Minutes of May 3, 2010 Regular Meeting
and
May 13, 2010 Special Meeting*

Have been provided by e-mail prior to the meeting.

Meeting Date: June 7, 2010

Agenda Item # 6B

SUBJECT: Approve Interest Income Report for April 2010

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: N/A

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



**COUNTY OF WARREN
FINANCE OFFICE**

P. O. BOX 185

WARRENTON, NC 27589

Telephone: (252) 257-1778 Fax: (252) 257-6523

**Barry J. Mayo
Finance Officer**

**INTEREST INCOME REPORT
Month of April 2010**

FUND	APRIL INCOME	FISCAL YEAR TO - DATE
General	962.34	12,666.07
Revaluation	12.24	176.55
E 911 Telephone System	32.42	1,062.88
Buck Spring Project	26.06	467.16
Ambulance Storage Facility	0.36	6.37
Library Building Project Fund	1.93	7.35
National Guard Armory	1.61	178.69
Regional Water Enterprise Fund	34.50	691.70
District 1 Enterprise Fund	60.49	940.72
Solid Waste	33.24	380.36
District II Enterprise Fund	58.94	856.97
District III Capital Project Fund	14.75	316.27
District III Phase II BANS	0.34	6.10
District III Enterprise Fund	45.97	418.23
Soul City Pump Station Improvements	0.36	6.51
District II Phase II	0.00	13.57
	1,285.55	18,195.50

Meeting Date: June 7, 2010

CONSENT AGENDA Item # 6C

SUBJECT: Approve Tax Collector's Report

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: None

FUNDING SOURCE: N/A

**APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE: G.S. 105 350
Tax Collection Report and Interest Income Report supplied for Board's
information**

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

**Tax Collector's Report
to the Warren County Board of Commissioners
For the Month APRIL 2010**

Current Year Collections

Tax Year	Charge	Collected in APRIL	Collected to Date	Balance Outstanding	Percentage Collected
APRIL 2010 FY10	\$15,144,804	\$156,051	\$14,251,072	\$893,732	94.10%
APRIL 2009 FY09	\$13,200,849	143,112	12,318,179	882,670	93.31%

Delinquent Collections

2008	\$688,152	\$17,252	\$424,837	\$ 263,315	61.74%
2007	258,923	6,374	64,466	194,457	24.90%
2006	195,658	1,563	30,829	164,830	15.76%
2005	154,377	1,833	21,623	132,754	14.01%
2004	124,013	808	9,831	114,182	7.93%
2003	99,844	203	4,252	95,592	4.26%
2002	178,343	176	61,510	116,834	34.49%
2001	171,578	504	2,852	168,725	1.66
2000	96,806	325	2,605	94,201	2.69%
1999	41,709	129	2,142	39,567	5.13%
Total Delinquent Years	\$ 2,009,403	\$29,167	\$ 624,947	\$ 1,384,457	

Other APRIL Receipts

County Penalties

Landfill User Fees

Municipalities

Fire District Taxes

Advance Taxes

\$ 34,068	\$ 169,823
\$ 22,188	\$ 1,035,911
\$ 9,292	\$ 679,352
\$ 11,496	\$ 659,616
\$ 8,082	\$ 23,337

APRIL GRAND TOTAL

\$ 270,344	\$ 17,444,058
-------------------	----------------------

R Edwin Mitchum

R. Edwin Mitchum, Tax Collector Date 05/12/2010

Meeting Date: June 7, 2010

CONSENT AGENDA Item # 6D

SUBJECT: Request for Tax Releases

REQUESTED BY: Robert E. Mitchum, Tax Administrator

SUMMARY: None

FUNDING SOURCE: N/A

APPLICABLE STATUTE: NCGS 105-381. TAXPAYER'S REMEDIES

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Over \$100

Over \$100

6/7/2010

Date: _____

ERROR CORRECTION RELEASES:

COLL JAMES M & PATRICIA A	2009 20931 300 L2C 138	10589	\$214.81	CLERICAL
FIRST NATIONAL ACCEPTANCE CO	2009 30434 313 D10 50B	20007	\$531.95	DOUBLE LIST
GARNER TAMMY	2009 30042 200 K3A 2LH	27213	\$128.61	RAZED
GARNER TAMMY	2008 30042 200 K3A 2LH	27213	\$154.42	RAZED
OJO WILFRED	2009 31824 300 H6 31	12659	\$420.94	CLERICAL
SUB-TOTAL ERROR CORRECTIONS:			\$875.37	

MOTOR VEHICLE RELEASES:

NEAL JESSE COOPER	2009 27224 106 VWW2339	43799	\$293.31	REL TO FRANKLIN
SUB-TOTAL MOTOR VEHICLE RELEASES:			\$293.31	
SUB-TOTAL CORRECTION RELEASES:			\$875.37	
Total Releases			\$ 1,168.68	

Under \$100

Under \$100

6/7/2010

LDW
Date: 5/25/10

ERROR CORRECTION RELEASES:

<u>NAME</u>	<u>Year</u>	<u>ACCT#</u>	<u>MAP #</u>	<u>RECORD #</u>	<u>AMOUNT</u>	<u>REASON</u>
PULLEY JANNIE MARIE	2009	11199 302	K10 6L2	23927	\$48.64	DBL LIST
PULLEY JANNIE MARIE	2008	11199 108	K10 6L2	57297	\$53.28	DBL LIST
PULLEY JANNIE MARIE	2009	11199 301	K10 6L1	23926	\$30.22	DBL LIST
PULLEY JANNIE MARIE	2009	11199 108	K10 6L1	57696	\$33.71	DBL LIST
SUB-TOTAL ERROR CORRECTIONS:					\$ 33.71	

MOTOR VEHICLE RELEASES:

KUYKENDALL ROGER DEAN	2009	24746 1716	NWL3191	73865	\$48.59	MILITARY
LEONARDS TILE	2009	25334 207	BM8708	76743	51.65	SITUS
NICHOLS MARTA MARIA	2009	21068 1945	ZNJ1797	76611	\$47.58	REL TO FRANKLIN

SUB-TOTAL MOTOR VEHICLE RELEASES:

\$147.82

SUB-TOTAL CORRECTION RELEASES:

\$33.71

Total Releases

\$ 181.53

Meeting Date: June 7, 2010

CONSENT AGENDA Item # 6E

SUBJECT: Employee Performance Bond Renewal

REQUESTED BY: Eddie Mitchum, Tax Administrator

SUMMARY: Annual renewal of Tax Administrator's \$20,000 Performance Bond with a renewal premium of \$200, effective July 10, 2010 through July 10, 2011.

FUNDING SOURCE: General Fund – Tax Assessment/Collection Departmental Budgets

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

NOTICE OF PREMIUM DUE

RECEIVED

CNA

MAY 21 2010

P. O. Box 5077
Sioux Falls, SD 57117-5077
1-888-866-2666

WARREN COUNTY MANAGER'S OFFICE

ROBERT EDWIN MITCHUM
% WARREN COUNTY TAX COLLECTOR
P. O. BOX 185
WARRENTON, NC 27589

Bond/Policy#: 0601 70129558

Billing Date: 05/07/2010
Filing Date: 07/10/2010

Premium: \$200.00

Amount Due: \$200.00

RECEIVED

Bond/Policy#: 0601 70129558
Effective Date: 07/10/2010 Anniversary Date: 07/10/2011
Penalty: \$20,000.00
Name: ROBERT EDWIN MITCHUM
Description: NC TAX COLLECTOR COUNTY OF WARREN

Finances

RM
OK

Written By: WESTERN SURETY COMPANY

Your agent has requested that we bill your bond/policy directly from our office. PLEASE PAY THE AMOUNT INDICATED to CNA Surety. Prompt payment allows us to issue or continue your bond/policy coverage.

If you have any questions, please contact your agent with whom the bond/policy was written.

Phone: (252)257-3104
Agency: 32-02393

**Warrenton Insurance
Agency, Inc.
P. O. Box 633
Warrenton, NC 27589-0633**

Please detach and return the original coupon below with your payment

CNA Surety

Amount Due: \$200.00

Bond/Policy#: 0601 70129558 Effective Date: 07/10/2010
Name: ROBERT EDWIN MITCHUM
Description: NC TAX COLLECTOR COUNTY OF WARREN
Written By: WESTERN SURETY COMPANY
Agency: 32-02393 Warrenton Insurance

Billing Date: 05/07/2010

Check here and include change in # of covered employees/owners & other comments below:

Make Check Payable To CNA Surety

CNA Surety
P.O. Box 802876
Chicago, IL 60680-2876

Meeting Date: June 7, 2010

Item # 7-A

SUBJECT: Amendment #18 to the FY 2009-10 Budget Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval.

NOTES:

AMENDMENT TO THE WARREN COUNTY BUDGET ORDINANCE

2009/2010

Amendment No. 18

Section 1 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Buildings, Grounds & Maintenance	(800)
Animal Control	400
Cooperative Extension Services	400
Health Department	495
Juvenile Crime Prevention Council	(1,720)
Emergency Shelter Care - CCH	920
Rural Operating Assistance Program	63,907
Warren County Public Schools	989,260
National Guard Armory	(2,500)
Youth Services Bureau	800
Transfer to Other Funds - National Guard Armory	2,500
DJJDP - Gang Prevention	12,350
Total	\$ 1,066,012

Section 2 of the Warren County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Revenues:

Restricted Intergovernmental - Health	495
Restricted Intergovernmental - DSS	63,907
Restricted Intergovernmental - Other	1,001,610
Total	\$ 1,066,012

This amendment:

- appropriates funds to Animal Control for gravel.
Funding Source: Buildings, Grounds and Maintenance
- appropriates funds to Cooperative Extension Service for gravel.
Funding Source: Buildings, Grounds and Maintenance
- appropriates funds to Health Department to match State Allocation.
Funding Source: Department of Health and Human Services
- appropriates funds to Rural Operating Assistance Program.

Funding Source: North Carolina Department of Transportation

- appropriates funds to Warren County Public Schools for New Tech High School construction.

Funding Source: Lottery and ADM Funds

- appropriates funds to Transfer to Other Funds - National Guard Armory for loan closing cost.

Funding Source: National Guard Armory

- appropriates funds to DJJDP - Emergency Shelter Care.

Funding Source: NC - Dept. of Juvenile Justice and Delinquency Prevention

- appropriates funds to DJJDP - Youth Services Bureau.

Funding Source: NC - Dept. of Juvenile Justice and Delinquency Prevention

- appropriates funds to DJJDP - Gang Prevention. This is a newly created department funded by the State of NC Department of Juvenile Justice and Delinquency Prevention for gang assessment in Warren County.

Funding Source: NC - Dept. of Juvenile Justice and Delinquency Prevention

Respectfully Submitted 06-07-10

Barry J. Mayo

Barry J. Mayo, Finance Director

Meeting Date: June 7, 2010

Item # 7-B

SUBJECT: Amendment #7 to the Warren County Ambulance Storage Facility Project Budget Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval.

NOTES:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
AMBULANCE STORAGE FACILITY PROJECT
(Amendment No. 7)**

Section 4 The following amounts are appropriated for the project:

Legal and Administrative	3,000
Ambulance Storage Facility - Contingency	<u>(3,000)</u>
Total	-

This amendment appropriates funds for expenses incurred for loan closing cost.

Respectfully Submitted 6/7/2010

Barry J. Mayo
Barry J. Mayo, Finance Director

Meeting Date: June 7, 2010

Item # 7-C

SUBJECT: Amendment # 10 to the National Guard Armory Renovation Project Budget Ordinance

REQUESTED BY: Barry Mayo, Finance Director

SUMMARY:

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval.

NOTES:

**CAPITAL PROJECT ORDINANCE
WARREN COUNTY
NATIONAL GUARD ARMORY RENOVATION PROJECT
(Amendment No. 10)**

Section 3 The following revenues are anticipated to be available to complete the project:

Transfer from Other Funds - General Fund	<u>2,500</u>
Total	\$ 2,500

Section 4 The following amounts are appropriated for the project:

Administration	<u>2,500</u>
Total	\$ 2,500

This amendment transfers funds from the General Fund to the National Guard Armory Renovation Project for expenses incurred for loan closing cost.

Respectfully Submitted 06-07-10

Barry J. Mayo

Barry J. Mayo, Finance Director

Meeting Date: June 7, 2010

Item # 8-A

SUBJECT: Follow-Up to Public Hearing

REQUESTED BY: Julie Reid, CDBG Administrator, Kerr-Tar COG

SUMMARY: Having held a required public hearing on Monday, June 7, 2010 at 9:30 am to consider Amendments to 2008 CDBG Water Hook-Up Project, the following properties are presented for addition to the project (see attached).

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval.

NOTES:

Add the following properties:

178 E. Kearney Road, Warrenton, NC

219 Occonechee Trail, Hollister, NC

151 Annie Jones Road, Warrenton, NC

108 Mustian Road, Norlina, NC

Meeting Date: June 7, 2010

Item # 8-B

SUBJECT: Follow-Up to Public Hearing

REQUESTED BY: Julie Reid, CDBG Administrator, Kerr-Tar COG

SUMMARY: Having held a required public hearing on Monday, June 7, 2010 at 9:45 am to receive information on CDBG application process it is submitted to maintain the scheduled 2nd public hearing for July 6, 2010 at 9:45 am as required. Location will change from the Courthouse to the Library Community Room.

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Meeting Date: June 7, 2010

Item # 9-A

SUBJECT: Appointment to Board/Commission Membership

REQUESTED BY: EMS Peer Review and Education Committee

SUMMARY: On recommendation of Christopher Wright, Emergency Services Director, the following individuals are submitted for appointment for a two (2) year term expiring January 2012 (see attached).

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



EMS Peer Review & Education Committee

Physician (Medical Director)

Nurse (EMS Nurse Liaison)

Medical Facility Personnel

EMS Educators:

Warren Co. Training Officer
VGCC

Co. Commissioner

EMS Provider:

EMS Director
EMS Coordinator
Shift Supervisors

Warren County Representatives

E911 Center
Fire Association
Rescue Squad

Non Voting

Franchise Provider

Secretary

EMS Admin. Assistant

Dr. Fowlkes

Janet Pendergrass, MPMC*

Jane Ryan, MPMC*

Vivian Loyd

Randy Owen

Ernest Fleming

Chris Wright

Dennis Paschall

Tracy Hewlin

Barry Chandler

Laverne Jeffries

Shelia Basket

Samuel Ross

Rupert Hagwood

Vacant

Vickie Ryder

* Key:

MPMC = Maria Parham
Medical Center

Meeting Date: June 7, 2010

Item # 9-B

SUBJECT: Appointments to Board/Commission

REQUESTED BY: Economic Development Commission (EDC)

SUMMARY: On recommendation of Economic Development Commission and Fred Papa, EDC Director, the following individuals are submitted for appointment for a three (3) year term expiring June 2013 (see attached).

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

Economic Development Commission

Terms expire June 2013

**See related
document on CD**

Carl Lynch, Temple-Inland HR Office
(appointed to fill vacancy of Ted Echols
whose term expires June 2011)

Sallie D. White (reappointed to 2nd term)

Robert F. Burton (reappointed to 3rd term)

Peter J. Deschenes, Sr. (reappointed to 4th term)

Note: A “Statement of Interest to Serve” on EDC was also received from Roberta S. Scott (copy attached).

Warren County Economic Development Commission

Board of Directors 2009-2010

130 N. Main Street / PO Box 804
 Warrenton, NC 27589
 Voice: 252-257-3114 Fax: 252-257-2277

Regular Meetings are Held on the 3rd Monday of Every Month at 4 P.M.
 in the EDC Office Conference Room.

2010 Meeting Schedule: Jan 25, Mar 15, March 26, April 19, May 17, June 21, July 19, Aug 16, Sept 20, Oct 18, Nov 15, and Dec 20, 2010

<u>Members 2007-08</u>	<u>Appointed</u>	<u>Term(s) Served</u>	<u>Term Expiration</u>
Ernest Fleming, Chair PO Box 9 Ridgeway, NC 27563 252-456-3577 home 252-257-2411 Store	2/07		Appt. by WCBOC
Sallie White, Vice Chair 528 S. Main Street Warrenton, NC 27589 252-257-5381	8/2007	(1st)	6/30/2010
John Alston, Secretary 710 Axtel/Ridgeway Road Norlina, NC 27563 252-456-2362	12/03 (filled unexpired term) 5/05	(2nd)	5/30/2011
Thomas E. Echols, Jr. PO Box 691 Warrenton, NC 27589 252-257-1599	3/07	(1 st)	5/30/2011
Peter J. Deschenes 136 Holly Point Littleton, NC 27850 252-586-3144	9/04 6/07	(2nd)	6/30/2010
Robert Burton 114 US #1 S Norlina, NC 27563 252-456-4842	5/02 (filled unexpired term) 6/04 6/07	(2nd)	6/30/2010
Brady Martin Halifax EMC PO Box 667 Enfield, NC 27823 252-445-5111 Wk	8/2008 6/2009		5/30/2012
Cathy Alston-Kearney 217 Church Street Warrenton, NC 27589 252-257-5756 HM 252-257-1134 Wk	8/2008		5/30/2011
Herbert R. Burrows PO Box 761 Norlina, NC 27563 252-456-2406	7/2009		6/30/2012



MEMO

TO: Mr. Barry Richardson, Chairman
Warren County Board of Commissioners
From: Fred Papa, Director *FP*
Date: May 20, 2010
RE: Recommendation for EDC Board Appointment

At our meeting on May 17, 2010, the Directors of the Economic Development Commission voted to recommend the appointment of Carl Lynch, Human Resources Manager for Temple-Inland Petersburg, VA and Warren County, NC plants, to the Board of Directors of the Economic Development Commission. Mr. Lynch's appointment will provide industry representation and insight to the board, filling the vacancy created by the resignation of Ted Echols, President of Cast Stone Systems.

If appointed, Mr. Lynch's appointment would begin immediately, and expire in June, 2011, the expiration of Mr. Echols' appointment.

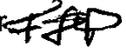
Attached, please find a current list of Directors, and Statement of Interest to Serve. (Note: There are no other current Statements of Interest on file with the Clerk to the Board.)

The Economic Development Commission also wants to take this opportunity to gratefully acknowledge the dedication and contributions of our board members.

FP/mr
Attachments



MEMO

TO: Mr. Barry Richardson, Chairman
Warren County Board of Commissioners
From: Fred Papa, Director 
Date: May 20, 2010
RE: Recommendation for EDC Board Re-appointments

At our meeting on May 17, 2010, the Directors of the Economic Development Commission voted to recommend the re-appointments of the following board members whose terms will expire in June, 2010. All are eligible to serve an additional three-year term:

Sallie D. White, serving her first term
Robert F. Burton, serving his second term
Peter J. Deschenes, serving his second term

If appointed, these terms would begin immediately, and expire in June, 2013.

Attached, please find a current list of Directors, and Statements of Interest to Serve. (Note: There are no other current Statements of Interest on file with the Clerk to the Board.)

The Economic Development Commission also wants to take this opportunity to gratefully acknowledge the dedication and contributions of our board members.

FP/mr
Attachments

Meeting Date: June 7, 2010

Item # 9-C

SUBJECT: Appointment to Board/Commission Membership

REQUESTED BY: Lake Gaston Weed Control Council

SUMMARY: On recommendation of Commissioner Ross, the following individuals are submitted for appointment/re-appointment for a three (3) year term expiring June 2013 to the above referenced Council.

Peter J. Deschenes, Sr.	3rd term
Larry Wayne Robinson	1st term

FUNDING SOURCE: N/A

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. EDC_____
2. Citizens Advisory _____
3. Weed Control Council _____
4. _____

Your full name Peter Jon Deschenes, Sr
Date of Birth 6/9/45 Sex Male Race _____
Mailing Address 136 Holly Point
City and Zip Code Littleton, 27850
Street Address same
City and Zip Code _____
Home Phone 252-586-3144 Work Phone _____
Job Title Retired
Company or Agency _____
Email Address stugaville@embargmail.com

Do you live in the county? Yes No

Please list your County Commissioner District 2
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended Salem High School, Salem, Mass
Name and Address of College Attended Univ of Maine, Orono, Maine
Degree Received Bach of Arts & Science

Please list any military experience N/A

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

If you are presently serving as an elected or appointed official, please explain: EDC; Citizens Advisory, Weed Control Council _____

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience Bell System, Procurement Director _____

Volunteer Experience Past President: Cities In Schools, Greensboro, NC; Lake Gaston Assoc; Lake Gaston Water Safety Council; Current Chair, Lake Gaston Stakeholders Board _____

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: Reappointment _____

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Peter Jon Deschenes, Sr. Peter Jon Deschenes, Sr.
Date 5-19-2010 _____

Please feel free to attach a resume if so desired.

This "Statement of Interest to Serve" will remain active for six (6) months from date received in the County Manager's office.

STATEMENT OF INTEREST TO SERVE

If you are a Warren County resident and would like to volunteer your time and expertise to your community, please complete and return to:

Warren County Board of Commissioners
c/o Clerk to the Board
PO Box 619
Warrenton, NC 27589

Please list in order of preference the Boards and Commissions for which you would be willing to serve:

1. Weed Control Council
2. _____
3. _____
4. _____

Your full name Larry Wayne Robinson
Date of Birth 10-3-45 Sex male Race White
Mailing Address 126 Malcolm Street Macon NC 27551
City and Zip Code Macon 27551
Street Address 126 Malcolm Street
City and Zip Code Macon 27551
Home Phone 252-257-4844 Work Phone N/A
Job Title Retired
Company or Agency N/A
Email Address N/A

Do you live in the county? Yes No

Please list your County Commissioner District District 2
(This information can be obtained from the Board of Elections at (252) 257-2114).

Educational Background

Name and Address of High School Attended John Graham Warrenton NC
Name and Address of College Attended N/A
Degree Received High School Diploma

Please list any military experience N/A

(This form will remain active for six (6) months from date received in Co. Manager's office.)

If you are presently serving as an elected or appointed official, please explain: N/A

Please list all past employers and volunteer experience you have had which may be beneficial in evaluating your qualifications.

Work Experience 25 yrs. Howell Steel Service Weldon, N.C.
14 yrs. N.C. Dept. of Corr.

Volunteer Experience Deacon in Church / Scout Leader /
Worked in Relay for Life / Mason

How did you become aware of Warren County volunteer opportunities? (Please circle appropriate response)

Newspaper Current Warren County Volunteer Other

If other, please explain: Was Told By Commishnen U.S. Ross

If I am appointed to serve on one or more boards, I will agree by signing an Affirmation of Understanding, to attend the required number of meetings each calendar year and not to exceed unexcused absences by more than 25% or three (3) meetings in any calendar years.

Signature Larry Wayne Robinson
Date 6-2-10

Please feel free to attach a resume if so desired.

Meeting Date: May 3, 2010

Agenda Item # 10

SUBJECT: Request to be heard before the Board

REQUESTED BY: Thomas H. McCaffity

**SUMMARY: Mr. McCaffity wishes to address the Board relative to a tax issue
(see attached letter).**

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED: N/A

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



April 5, 2010
108 Deerfield Farms Rd.
Norlina, NC 27563

Warren County Commissioners
P.O. Box 619
Warrenton, NC 27589

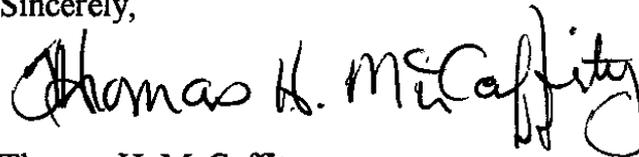
Dear Commissioners:

I am hereby requesting to be heard on the May agenda referencing a certified letter received from the Warren County Tax Administration. I am a Warren County employee concerned about tax garnishment procedures.

Attached is a letter that I forwarded to the Warren County Tax Administrator on March 15, 2010.

I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads "Thomas H. McCaffity". The signature is written in a cursive style with a large, looped "y" at the end.

Thomas H. McCaffity
252-438-2416
252-213-0232

Enclosure

108 Deerfield Farms Rd.
Norlina, NC 27563

March 15, 2010

Warren County Tax Administrator
PO Box 240
Warrenton, NC 27589

To whom it may concern:

On or about December 20, 2009, my wife, contacted the Warren County Tax Collector's office inquiring as to whether there were any taxes owed for 2009. At that time, she was told that no payments were due and that we were paid in full for 2009 for both real estate and property taxes.

On March 9, 2010, I received a Notice of Attachment and Garnishment for \$33.78 plus a \$30.00 garnishment fee. On March 10, 2010, I visited the Warren County Tax Collector's office for clarification of this notice and was informed that two notices were sent, the original notice and then a final notice. I assured the clerk that we did not receive either notice and did not understand why after calling in December and requesting all outstanding bills that now I was receiving a garnishment notice. The clerk suggested that we contact our postal carrier to check delivery. I then requested a copy of the two notices that were sent - I only received one notice - a computer printout (postmarked March 10) on March 11.

As a Warren County employee, I was told that the tax collectors office could immediately garnish wages as soon as they are outstanding. I suggested that a phone call could have easily resolved this minimal amount due and that there was a \$300 credit sitting in the Warren County Tax Collector's Office for our 2010 taxes that could have been used to make this payment. It seems that as an employee of Warren County, a courteous telephone call could have been made prior to a garnishment notice. However, I was told that this again is not your policy. As a public servant for Warren County, I assured the clerk supervisor that I had not received either notice however her attitude towards me was unprofessional and showed a lack of concern for a county employee who was respectfully trying to resolve this matter reasonably. The disregard that she showed me is unacceptable, and I would like to know what the grievance procedures are for Warren County.

Strangely enough, today, on March 15, 2010, I received the "original" Final Notice (that according to the clerk supervisor was sent earlier), postmarked March 9, 2010 and mailed from Durham, NC 27713 (I presume from your third party billing agency). As I told, Bonnie, we did not receive any notices and did in fact call for all 2009 taxes due prior to the end of the year.

Therefore, I would appreciate the notice of attachment and garnishment to be revoked and the \$30 fee waived since our first notification of the tax bill was received March 9, 2010 in the garnishment letter.

I look forward to hearing from you soon. I can be reached at 252-213-0232 or 252-438-2416.

Sincerely,



Thomas H. McCaffity

TO: MCCAFFITY, THOMAS HENRY
108 DEERFIELD FARMS RD.
NORLINA, NC 27563
DEFENDANT-TAXPAYER

Tax Office Account No.: 26211

AND: COUNTY OF WARREN-PAYROLL
RE: GARNISHMENT
PO BOX 185
WARRENTON, NC 27589
GARNISHEE

TAKE NOTICE:

That this is to attach and garnishee any wages, rents, bank deposits, debts, or any other thing of value, now due or to become due to the Taxpayer. The person having same in his possession shall become liable for the taxes of the taxpayer to the extent of the amount he owes or has in his possession but not more than 10% of wages or other compensation for personal services in any one pay period, shall be liable to attachment and garnishment for failure to pay taxes.

The above named taxpayer's indebtedness to this taxing unit, on account of duly assessed ad valorem taxes, interest and cost, is as follows:

YEAR	TAXES	INTEREST	LIEN COST	TOTAL
2009	31.94	1.84		33.78

GARNISHMENT FEE: \$30.00
REMIT THIS AMOUNT \$63.78

TO: WARREN COUNTY TAX COLLECTOR
Post Office Box 240
Warrenton, North Carolina 27589

Phone Number (252) 257-3337

That a copy of applicable laws are attached: _____

R E D m t k
Warren County Tax Administrator

Date: 2/26/10

Served: _____, by delivering copies of this notice of attachment and garnishment to each of the following named:

Deputy County Tax Collector

WARREN COUNTY TAX COLLECTOR
 PO BOX 240
 WARRENTON, NC 27589



WARREN COUNTY VEHICLE TAX NOTICE

THIS IS YOUR FINAL NOTICE BEFORE A BLOCK IS PLACED ON YOUR TAG RENEWAL

Our records indicate that this office has not received payment for the vehicle tax notice that was due two months ago. Payment for this tax must be received by the end of this month to avoid additional interest and the blocking of your vehicle registration.

- Effective immediately this office will begin enforced collection methods such as wage garnishments, bank attachment, and levy or sale of your vehicle on this account and any other delinquent accounts.
- When paying this bill, please be prepared to pay any other delinquent bills owed.
- For immediate removal of the registration block, payment must be made with cash or money order.
- **Checks are not accepted for blocked motor vehicles.**



T1 P1 *****SNGLP
 ##-0001-##-128-124-143
 MCCAFFITY THOMAS HENRY
 MCCAFFITY ARLENE TERRY
 108 DEERFIELD FARMS RD
 NORLINA NC 27563-9495

ACCOUNT NO.	RECORD NUMBER	BILLING DATE	DUE DATE
26211 1606	68899	12/01/2009	IMMEDIATELY - PAST DUE

Request for MAV-2 Receipt Must include a self-addressed stamped envelope.

Questions concerning payment (252) 257-3337
 Questions concerning value, ownership, etc. (252) 257-4158

RETURN CHECK FEE: A penalty of 10% of the amount of check(s) returned by the bank because of insufficient funds or non existence of an account (Min. \$25.00 - Max. \$1,000) as provided by NCGS 105-357 (b)(2). Tax receipts are null and void if payment is made with a check that fails to clear the bank.

PAY BY CREDIT CARD or ELECTRONIC CHECK:
 Real Estate, Personal Property & Motor Vehicle Taxes



CALL 1-800-605-2315
 OR VISIT US ONLINE

www.warrencountync.com or www.officialpayments.com

Vehicle Year: 00
 Vehicle Make: TOYT
 Vehicle Model: CAMRY 4S
 Vehicle Plate: YYA8203
 Vehicle VIN: 4T1BG22K5YU619577
 Vehicle Value: \$4,840

TAXING DISTRICT	RATE PER \$100 VALUE	AMOUNT DUE
WARREN COUNTY	0.6000	\$29.04
SOUL CITY FIRE INTEREST	0.0600	\$2.90
		\$1.84
TOTAL TAX		\$33.78
TOTAL DUE		\$33.78

After authorization of your payment, you will be given a confirmation number to keep for your records. Providers charge a fee for this service.

OFFICE HOURS: 8:30 AM - 5:00 PM, MONDAY - FRIDAY - WHEN CALLING PLEASE HAVE YOUR ACCOUNT NUMBER
 OFFICE ADDRESS: 548 W RIDGEWAY STREET TAX ADMINISTRATION WARRENTON, NC 27589

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

FINAL NOTICE - WARREN COUNTY VEHICLE TAX NOTICE

ACCOUNT NO.	RECORD NUMBER	VEHICLE PLATE	BILLING DATE	DUE DATE	TOTAL AMT DUE
26211 1606	68899	YYA8203	12/01/2009	IMMEDIATELY - PAST DUE	\$33.78
					AMOUNT PAID

MAKE CHECK PAYABLE & REMIT TO:
 (Include the account # on your check)

WARREN COUNTY TAX COLLECTOR
 PO BOX 240
 WARRENTON NC 27589-0240



PLEASE MAIL ADDRESS CHANGES & CORRESPONDENCE TO:
 WARREN COUNTY TAX COLLECTOR
 PO BOX 240
 WARRENTON NC 27589

MCCAFFITY THOMAS HENRY
 MCCAFFITY ARLENE TERRY
 108 DEERFIELD FARMS RD
 NORLINA NC 27563-9495

R. Edwin Mitchum
Tax Administrator



548 W. Ridgeway Street
Post Office Box 240
Warrenton, North Carolina 27589
Phone: (252) 257-3337
Fax: (252) 257-9369

COUNTY OF WARREN
OFFICE OF THE TAX ADMINISTRATOR

March 22, 2010

Thomas H. McCaffity
108 Deerfield Farms Road
Norlina, NC 27563-9495

Re: Account no: 26211

Dear Mr. McCaffity:

The original bill for the Camry was part of the December billing that was mailed late November 2009. This billing date was 12/1/09 and had a due date of 12/31/2009 and interest was applied on January 6, 2010. At that point the bill was considered delinquent. According to the North Carolina G.S. 105-366(b) we can start collections procedures any time after interest accrues. Unfortunately we are not able to give a courtesy call to every employee that is delinquent. Your garnishment was processed consistent with all other Warren County employees. The fact the delinquent letter may have been received after the garnishment letter is a coincidence.

We can only apply prepaid taxes on what is designated when the payment is received. We cannot apply prepayments toward your delinquent vehicle taxes. .

Very Truly Yours,

A handwritten signature in black ink that reads "Eddie Mitchum".

Eddie Mitchum
Warren County Tax Administrator

Meeting Date: June 7, 2010

Item # 11

SUBJECT: Change Order #1 Ephraim Place CDBG Housing Project

**REQUESTED BY: Cathy Alston-Kearney, Executive Director
Warren Family Institute and CDBG Project Administrator**

SUMMARY: Change Order to the Harris Construction contract is to install crossing conduit under the roadbed to accommodate electrical utility installation. This change order increases project cost by \$3,441.60 and can be covered with USDA funds.

FUNDING SOURCE: USDA

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval.

NOTES:

Warren Family Institute

INCORPORATED



Post Office Box 150 - Warrenton, North Carolina 27589
252.257.1134 (voice) / 252.257.2584 (fax)

INTEROFFICE MEMORANDUM

TO: LINDA J. WORTH, COUNTY MANAGER
FROM: CATHY ALSTON-KEARNEY, EXECUTIVE DIRECTOR *CAK*
SUBJECT: EPHRIAM PLACE CHANGE ORDER AND REQUEST FOR PAYMENT
DATE: 5/26/2010
CC: ANGELENA KEARNEY DUNLAP

{ Enclosed are four copies of Change Order No. 1 to the Harris Construction contract for your approval. The change is needed to install crossing conduit under the roadbed to accommodate electrical utility installation. The utility company will supply the materials. The increased cost of \$3441.60 can be covered with USDA funds.

I have also enclosed Periodical Estimate for Partial Payment No. 2 in the amount of \$64,223.09 which I approved. A funds requisition has been submitted to USDA. Funds will be forwarded to the County once received. We will need to use the remaining CDBG funds in payment of the next invoice as they must be expended by June 15, 2010.



AECOM
701 Corporate Center Drive
Suite 475
Raleigh, NC 27607
www.aecom.com

RECEIVED MAY 25 2010

919 854 6200 tel
919 854 6259 fax

March 24, 2010

Warren Family Institute
115 East Market Street
Warrenton, NC 27589

Attn: Ms. Cathy Alston-Kearney
Executive Director

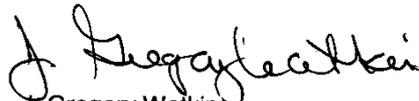
**Subject: Ephraim Place Subdivision
CDBG Project No. 03-C-1187
AECOM Project No. 92710**

Dear Ms. Alston-Kearney:

Enclosed herewith are four (4) copies of Change Order No. 1 in the contract with Jame C. Harris Construction. Please take the necessary actions to have this approved on the County's behalf and signed in the space provided for acceptance. Kindly return two (2) copies to this office for file and distribution.

Very truly yours,

AECOM Technical Services of North Carolina, Inc.


J. Gregory Watkins

JGW/

cc: Project File 3.0

Enclosures

AECOM TECHNICAL SERVICES OF NORTH CAROLINA, INC.
701 CORPORATE CENTER DRIVE, SUITE 475
RALEIGH, NORTH CAROLINA 27607

CONTRACT CHANGE ORDER

PROJECT Ephraim Place Subdivision DATE May 20, 2010
 CDBG Project 03-C-1187 PROJECT NO. 92710
 OWNER Warren County, North Carolina CHANGE ORDER NO. 1

TO: (Contractor) James C. Harris Contractor, LLC
 You are hereby requested to make the following changes in this contract in compliance with the provisions of the attached and/or original Contract Documents.

Item No.	Description of Changes	Additions	Deductions
A.	See attached Schedule 2200-2	\$3,441.60	

Original Contract Amount	\$201,331.19
Net Change by Previous Change Orders	\$ -0-
Net Change this Change Order	\$ 3,441.60
New Contract Amount	\$204,772.79

The Contract Time will be n/a by n/a calendar days.

The Completion Date as of this Change Order is 8/5/2010

RECOMMENDED FOR ACCEPTANCE:

AECOM TECHNICAL SERVICES OF NC, INC.

BY: *Steve Perry* Date: 5-20-10

ACCEPTED: CONTRACTOR: James C. Harris Contractor, LLC

BY: *[Signature]* Date: 5-24-10

ACCEPTED: OWNER: Warren County, North Carolina

BY: *Cathy Boston-Karney* Date: _____

CHANGE ORDER SCHEDULE

PROJECT: Ephraim Place Subdivision	DATE: May 20, 2010
	PROJECT #: 92710
OWNER: Warren County, North Carolina	DIVISION:
	CHANGE ORDER #:

ITEM NUMBER	DESCRIPTION	UNIT PRICE	QUANTITY ADDED	QUANTITY DEDUCTED	AMOUNT
A.	Added Lump Sum cost to tunnel under curb and gutter to install 180 LF of conduit for Progress Energy incoming power feed. See attached.	Lump Sum	Lump Sum		\$3,441.60

Sent: Friday, May 14, 2010 11:39 AM
To: Scruggs, Steve
Cc: calstonkearney@yahoo.com; Woodlief, Wayne
Subject: Re: FW: EP conduits

Curb and gutter is in and has to be tunneled under in six places. This is the biggest extra cost. Fine grading has been done back of curb. Sidewalk has been mostly graded but not poured. Let me know. Thanks.

----- Original Message -----

From: Scruggs, Steve
To: James C. Harris, Jr.
Cc: calstonkearney@yahoo.com ; Woodlief, Wayne
Sent: Friday, May 14, 2010 10:41 AM
Subject: FW: FW: EP conduits

Jimmy:

Please see Ms. Kearney's email below. I agree with her that the price of \$19.12 per foot is high for installing the conduit, especially since the conduit material has been provided. Please review you construction cost and see if you can reduce the installation cost.

Thanks!

Steve Scruggs, P.E.

Water Group, Southeast Region

D 919.854.6250 C 919.819.9352

steve.scruggs@aecom.com

AECOM
701 Corporate Center Drive, Suite 475

Raleigh, N.C. 27607

T 919-854-6200 F 919-854-6259

www.aecom.com

From: Cathy Alston-Kearney [mailto:calstonkearney@yahoo.com]
Sent: Friday, May 14, 2010 9:59 AM

To: Scruggs, Steve
Subject: Re: FW: EP conduits

Steve:

This cost at \$19.12 per square foot seems a little high based on the normal rate for installing piping of this size. I understand the going price is about \$10psf and would approve a cost closer to that figure. Please discuss with Jim Harris and let me know if there is a specific reason we should consider paying more than \$1800 for this.

Cathy

--- On Wed, 5/12/10, Scruggs, Steve <steve.scruggs@aecom.com> wrote:

From: Scruggs, Steve <steve.scruggs@aecom.com>
Subject: FW: EP conduits
To: calstonkearney@yahoo.com
Cc: "Woodlief, Wayne" <Wayne.Woodlief@aecom.com>
Date: Wednesday, May 12, 2010, 5:53 PM

Cathy:

Below is Jim Harris's price for installing the conduit for Progress Energy. Please let me know if this is acceptable.

Thanks!

Steve Scruggs, P.E.

Water Group, Southeast Region

D 919.854.6250 C 919.819.9352

steve.scruggs@aecom.com

AECOM
701 Corporate Center Drive, Suite 475

Raleigh, N.C. 27607

T 919-854-6200 F 919-854-6259

www.aecom.com

Meeting Date: June 7, 2010

Item # 12

SUBJECT: Detention Center Health Services Agreement

REQUESTED BY: Sheriff Johnny Williams & Captain Shawn Bridges

SUMMARY: Amendment #1 to Health Services Agreement dated July 16, 2007 between County and Southern Health Partners, Inc of Delaware is submitted for Board consideration and approval.

Contract period:	July 1, 2010, through June 30, 2011
Base annualized fee:	\$70,195.80
Base monthly fee:	\$5,849.65
Per diem rate greater than 40:	\$2.43
Annual outside cost pool limit:	\$15,000.00

FUNDING SOURCE: General Fund – Detention Center Departmental Budget

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval.

NOTES:



MAY 24 2010

May 17, 2010

WARREN COUNTY MANAGER'S OFFICE

Capt. Shawn Bridges
Warren County Detention Facility
Post Office Box 449
Warrenton, NC 27589

Re: Health Services Agreement

Dear Capt. Bridges:

We appreciate the opportunity to work with you and Warren County in managing the medical needs of the inmates at the Warren County Detention Facility. Please allow this correspondence to confirm the renewal and extension of our Health Services Agreement with **no rate increase** for the twelve-month period effective July 1, 2010, through June 30, 2011.

As a procedural matter, I am enclosing duplicate, executed originals of a contract Amendment to formally acknowledge the 2010-2011 contract renewal. Unless the parties agree to further amend or modify our Agreement, the following pricing terms will remain in effect through June 30, 2011.

Contract period:	July 1, 2010, through June 30, 2011
Base annualized fee:	\$70,195.80
Base monthly fee:	\$5,849.65
Per diem rate greater than 40:	\$2.43
Annual outside cost pool limit:	\$15,000.00

Note Section 6.1 of the enclosed Amendment incorporates recent updates to our standard contract language whereby our Agreement may be automatically extended from year to year without the necessity of a formal contract Amendment. Going forward, SHP will continue its usual process of negotiating mutually agreeable renewal terms with County prior to the beginning of each contract year and will confirm the same informally by letter rather than by Amendment.

At your earliest convenience, please have the Amendment signed and return one fully-executed original to our corporate office at the following address:

Southern Health Partners, Inc.
811 Broad Street, Suite 500
Chattanooga, TN 37402

Should you have any questions or concerns, feel free to contact me directly in our North Carolina regional office by telephone at 704-972-1533 or by email at carmen.hamilton@southernhealthpartners.com.

Sincerely,

SOUTHERN HEALTH PARTNERS, INC.

Carmen Hamilton
Contracts Manager

/cph
Enclosures

AMENDMENT #1
TO
HEALTH SERVICES AGREEMENT

This AMENDMENT #1, to Health Services Agreement dated July 16, 2007, between Warren County, North Carolina (hereinafter referred to as "County", and Southern Health Partners, Inc., a Delaware Corporation, (hereinafter referred to as "SHP"), is entered into as of the ____ day of _____, 2010.

WITNESSETH:

WHEREAS, County and SHP desire to amend the Health Services Agreement dated July 16, 2007, between County and SHP.

NOW THEREFORE, in consideration of the covenants and promises hereinafter made, the parties hereto agree as follows:

Section 6.1 is hereby replaced in its entirety by the following:

6.1 Term. This Agreement shall commence on July 16, 2007. The term of this Agreement shall end on June 30, 2011, and shall be automatically extended for additional one-year terms, subject to county funding availability, unless either party provides written notice to the other of its intent to terminate at the end of this period.

Section 7.1 is hereby replaced in its entirety by the following:

7.1 Base Compensation. County will pay to SHP the annualized base price of \$70,195.80 during the term of this Agreement effective July 1, 2010, through June 30, 2011, payable in monthly installments. Monthly installments during the term of this Agreement effective July 1, 2010, through June 30, 2011, will be in the amount of \$5,849.65 each. SHP will bill County approximately thirty days prior to the month in which services are to be rendered. County agrees to pay SHP prior to the tenth day of the month in which services are rendered. In the event this Agreement should commence or terminate on a date other than the first or last day of any calendar month, compensation to SHP will be prorated accordingly for the shortened month.

Section 7.2 is hereby replaced in its entirety by the following:

7.2 Increases in Inmate Population. County and SHP agree that, effective July 1, 2010, the annual base price is calculated based upon an average daily inmate population of up to 40. If the average daily inmate population exceeds 40 inmates, then the compensation payable to SHP by County shall be increased by a per diem rate of \$2.43 for each inmate over 40. The average daily inmate resident population shall be calculated by adding the population or head count totals taken at a consistent time each day and dividing by the number of counts taken. The excess over an average of 40, if any, will be multiplied by the per diem rate and by the number of days in the month to arrive at the increase in compensation payable to SHP for that month. In all cases

where adjustments become necessary, the invoice adjustment will be made on the invoice for a subsequent month's services. For example, if there is an average population for any given month of 45 inmates, resulting in an excess of five (5) inmates, then SHP shall receive additional compensation of five (5) times the per diem rate times the number of days in that month. The resulting amount will be an addition to the regular base fee and will be billed on a subsequent monthly invoice.

This per diem is intended to cover additional cost in those instances where minor, short-term changes in the inmate population result in the higher utilization of routine supplies and services. However, the per diem is not intended to provide for any additional fixed costs, such as new fixed staffing positions that might prove necessary if the inmate population grows significantly and if the population increase is sustained. In such cases, SHP reserves the right to negotiate for an increase to its staffing complement and its contract price in order to continue to provide services to the increased number of inmates and maintain the quality of care. This would be done with the full knowledge and agreement of the Sheriff and other involved County officials, and following appropriate notification to County.

IN WITNESS WHEREOF, the parties have executed this Agreement in their official capacities with legal authority to do so.

WARREN COUNTY, NC
BY:

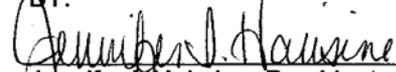
Date: _____

ATTEST:

Date: _____

SOUTHERN HEALTH PARTNERS, INC.

BY:



Jennifer I. Hairsine, President

Date: 5-17-10

Meeting Date: June 7, 2010

Item # 13-A

SUBJECT: Home & Community Care Block Grant for Older Adults

REQUESTED BY: Arnetta Yancey, Director Warren County Senior Center

SUMMARY: Funding Agreement for Provision of County Based Aging Services for July 1, 2010 through June 30, 2011 is presented for Board's review and approval. The Plan directs collocation and coordination of services between Warren County Social Services and Warren County Senior Center as the Department of Aging.

FUNDING SOURCE: Home & Community Care Block Grant & General Fund Match

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval.

NOTES:

**See related
document on CD**

**Home and Community Care Block Grant for
Older Adults**

FY JULY 1, 2010 THRU JUNE 30, 2010

WARREN COUNTY PLAN



**WARREN COUNTY
SENIOR CENTER
DEPARTMENT OF SOCIAL SERVICES**

Meeting Date: June 7, 2010

Item # 13-B

SUBJECT: KARTS FY 2010-2011 Contract for Services

REQUESTED BY: Arnetta Yancey, Director Warren County Senior Center

SUMMARY: Funding Agreement between KARTS Transportation Services and Warren County Senior Center for July 1, 2010 through June 30, 2011 is presented for Board's review and approval. The contract has no increase in fares for the 2nd fiscal year in a row.

FUNDING SOURCE: Home & Community Care Block Grant & ROAP Grant Funds

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval.

NOTES:

See related
document on CD

KARTS

POST OFFICE BOX 246
HENDERSON, NORTH CAROLINA 27538

PUBLIC TRANSPORTATION
TELEPHONE: 252-438-2573

May 14, 2010

Arnetta Yancey
Warren County Senior Center
435 W. Franklin Street
Warrenton, NC 27589

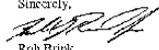
Dear Arnetta:

Enclosed you will find two (2) original, signed, service agreements for the period July 1, 2010 through June 30, 2011. As you will see there has been no increase in rates for the second fiscal year in a row. Please sign and date both copies. Keep one for your records and return one original to my attention at the address listed.

Thank you for your continued partnership with KARTS. We look forward to another successful year meeting your transportation needs.

If you have any questions, please do not hesitate to call me at (252) 438-2573, ext. 26.

Sincerely,


Rob Brink
Executive Director

Enclosures

SUBJECT: Personnel Matters

REQUESTED BY: Elgin Lane, Human Resources Manager

SUMMARY: It is presented to approve establishment of a new grant funded, time limited, Income Maintenance Caseworker II position. Each county has received an allocation of \$35,000 with additional funds allocated according to current caseload – Warren County’s total amount is \$62,366 (100% federal funds).

A new grant-funded, time-limited Income Maintenance Caseworker II position at Salary Grade 18 with a salary range of \$27,639 - \$44,354.

FUNDING SOURCE: DoD Appropriations Act of 2010

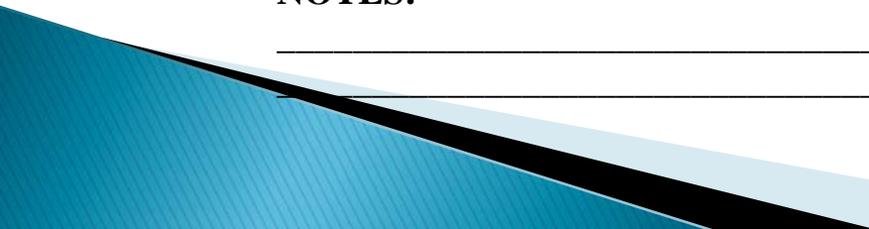
APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval with the understanding that when Federal funds are exhausted, the position will be terminated.

NOTES:





**WARREN COUNTY
HUMAN RESOURCES DEPARTMENT**

P.O. Box 619
Warrenton, NC 27589
Elgin J. Lane
Human Resources Manager
elane@co.warren.nc.us

Telephone:
252-257-7132

Fax:
252-257-5971

www.warrencountync.com

MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Elgin J. Lane, Human Resources Manager
Elgin J. Lane
DATE: May 24, 2010
RE: Establishment of New Grant Funded, Time Limited Income Maintenance Caseworker Position

On December 19, 2009, the President signed into law the Department of Defense (DoD) Appropriations Act of 2010, which appropriated contingency funding to states for the costs associated with administering the Food and Nutrition Services Program. These are 100 percent federal funds and do not require a County match. The contingency funds are intended to help address the growing strain on existing resources related to the administration of the Food and Nutrition Services Program. These funds are also intended to supplement current County funds for Food and Nutrition Services. An example of supplementing the Food and Nutrition Services Program would be to hire additional staff to support this program.

Each County received an allocation of \$35,000 and then the balance was distributed to Counties based on current caseload numbers. Therefore, Warren County received a total allocation of \$62,366.

Mr. Jeffrey Woodard, Social Services Director is proposing that the \$62,366 be used to hire a new Income Maintenance Caseworker II in the Department of Social Services' Food Stamp Unit. This new position would be a full-time, time-limited position. Once the federal funds are exhausted, the County will not be asked to continue to support this position with the use of County general funds. The new Income Maintenance Caseworker II will be responsible for interviewing applicants to determine their eligibility for the Food Stamps program; redetermining eligibility for continued assistance; verifying and documenting information; preparing reports; and maintaining records and files, etc.

I recommend that the Board consider and approve:

- A new grant-funded, time-limited Income Maintenance Caseworker II position at Salary Grade 18 with a salary range of \$27,639 - \$44,354.

Thanks in advance for your consideration and approval.

Meeting Date: June 7, 2010

Item # 14-B

SUBJECT: Personnel Matters

REQUESTED BY: Elgin Lane, Human Resources Manager

SUMMARY: It is presented on recommendation of the Personnel Committee to approve the appointment of Mr. James Stephens to fill the vacant Library Director position with a starting salary of \$61,500 effective June 16, 2010, and a moving expense reimbursement not to exceed \$2,000.

FUNDING SOURCE: General Fund

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:



**WARREN COUNTY
HUMAN RESOURCES DEPARTMENT**

P.O. Box 619
Warrenton, NC 27589
Elgin J. Lane
Human Resources Manager
elane@co.warren.nc.us

Telephone:
252-257-7132

Fax:
252-257-5971

www.warrencountync.com

MEMORANDUM

TO: Warren County Board of Commissioners
FROM: *Elgin J. Lane*
Elgin J. Lane, Human Resources Manager
DATE: May 24, 2010
RE: Candidate for Library Director

The Personnel Committee recommends Mr. James Stephens to the Board of Commissioners to fill the Library Director position. We are recommending a starting salary of \$61,500 and a moving expense reimbursement up to \$2,000.

Contingent upon the approval of the Board, Mr. Stephens has accepted a tentative offer of employment and will be available to begin work on June 16, 2010.

Your consideration of appointing Mr. Stephens to fill this position is greatly appreciated.

cc: Susan Thompson, Library Board Chair

Jay Stephens

PROFESSIONAL EXPERIENCE

Osceola Library System

Kissimmee, Florida

Library Director

12/2009-Present

Supervisor of all operations for a library system with a main library and six branches, a 90 member staff, and a \$15 million budget. Reporting to a seven member advisory board.

- Engaged in developing a new long range plan for library services.
- Working with staff to create a county-wide reading event for the community.
- Building a partnership with the Osceola County Schools.
- Pursuing grant opportunities to support library programs and services.
- Planning for the construction of the new West Osceola Branch Library.
- Designing staff development, incentive, and continuing education opportunities.

Rockingham County Public Library

Eden, North Carolina

Library Director

12/2004-11/2009

Supervised all operations for a library system with an administration building, five branches, a bookmobile and home delivery van, a 36 member staff, and a \$1.7 million budget. Reported to a twelve member library board of trustees.

- Increased circulation by 8% from 2004 to 2009.
- Oversaw major facility improvements at two branch libraries.
- Increased staff development opportunities.
- Partnered with the North Carolina Community Foundation to establish both gift and endowment funds for the library's long-term capital needs.
- Created the Rockingham County Reads community reading program.
- Developed a five-year plan for the improvement of library services.
- Received the "Program Excellence Honors" award from the national Reading Is Fundamental organization for the Drop-In Library program.
- Received the "Outstanding Newsletter" award from the North Carolina Public Library Directors Association.

Danville Public Library

Danville, Virginia

Library Director

06/2001-12/2004

Supervised all operations for a library system with a main library, one branch library, a law library, a 19 member staff, and a \$950,000 budget.

- Increased circulation by 13% over a period of 3½ years.
- Received the "Outstanding New Facility" award from the Virginia Public Library Directors Association for the new Westover Branch Library.
- Received the "Outstanding Staff Development" award from the Virginia Public Library Directors Association for two consecutive years.
- Managed the library's migration to an online library catalog.
- Led a revitalization of the Friends of the Library, enrolling 160 members.

Roanoke County Public Library

Roanoke, Virginia

Reference and Adult Services Coordinator

05/1996-05/2001

Supervised the reference, adult services, adult programming, and collection development areas for a library system with a headquarters library and five branches.

- Planned all adult programs for the entire library system.
- Responsible for system-wide collection development.
- Wrote grant applications to support library programs.
- Developed and taught computer classes for the public.

Continued

Roanoke City Public Library System

Roanoke, Virginia

Branch Manager

11/1993-05/1996

Managed the library system's largest branch library, supervising a staff of three employees.

- Consistently ranked first in circulation levels among all branch libraries.
- Oversaw a remodeling of the library's meeting room.
- Wrote a library column for a local civic league newsletter.

EDUCATION

Certificate in Non-Profit Management

Duke University

2006

Master of Library and Information Studies

University of North Carolina at Greensboro

1993

Master of Arts in Liberal Studies

Hollins University

1991

Bachelor of Arts in Philosophy and Religion

Roanoke College

1989

CERTIFICATIONS

Certified Librarian

State Library of North Carolina

2004

Certified Librarian

Library of Virginia

1993

PUBLICATIONS

Surviving the Loss of State Aid

The Bottom Line: Managing Library Finances

Vol. 18, No. 3, 2005

The Most Important Card

Reidsville Review

September 2, 2005

Public Library: Something for Everyone

Eden Daily News

April 10, 2005

Danville Readers Can

Evince Magazine

August 2001

Computer Camp

101 Computer Projects for Libraries

2000

Meeting Date: June 7, 2010

Item # 15

SUBJECT: Declare Surplus Property

REQUESTED BY: Clerk to the Board of Commissioners

SUMMARY: It is presented to declare certain items as surplus property and authorize sale via GovDeals online auction. Any items not purchased shall be authorized for discard.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend approval.

NOTES:

*STATE OF NORTH CAROLINA
COUNTY OF WARREN*

*RESOLUTION
SALE OF SURPLUS
WARREN COUNTY PROPERTY*

WHEREAS, the County of Warren has certain property which is no longer needed and may lawfully dispose of such property through declaring "Surplus Property" and sale by auction, bid, and/or electronic advertisement.

NOW, THEREFORE, BE IT RESOLVED THAT, pursuant to Article 12, North Carolina General Statute 160A-268, the Warren County Board of Commissioners will sell through internet based auction the following property declared Surplus Property:

Office Furnishings:

desks, chairs, tables, voting booths, hand towel dispensers, stainless steel & white folding paper towel dispensers, toilet paper holders, mirror, library book return, folding massage table, Sun Pics color printers, 11 AMP floor sweeper, file cabinet, window 110 AC unit, credenza, sofas, Crown Vic cage/prisoner petition, miscellaneous items.

BE IT FURTHER RESOLVED, The Board of Commissioners authorizes the County Manager (or designee) to dispose of this property and incur those costs incidental to sell property; and that advertising, describing the property, the method for bidding and the date, time and place for the award of bid will be placed in the Warren Record and displayed electronically, otherwise appropriately advertised according to law.

ADOPTED this the 7th day of June 2010.

WARREN COUNTY BOARD OF COMMISSIONERS

Barry Richardson, Chairman

ATTEST:

*Angelena Kearney-Dunlap
Clerk to the Board*

Desk #4 ~ 5-Drawer Light Pecan Wood Finish Desk w/Filing Drawer and Dual Writing Boards



3 ~ Grey Office Chairs w/Dual Armrests



Desk #5 ~ 4-Drawer Desk w/Left Side Retractable Table 30w x 50h x 29l



6 ~ Rolling Office Chairs



Square White Millimean Table 36x36 and 5 ft Round Wood Table



Desk #6 ~ 4-Drawer Wood Desk 30w x 60h x 29 1/2l



9 ~ Portable Voting Booths



22 ~ Bay West Roll Hand Towel Dispensers



9 ~ Chrome Toilet Paper Holders and 24x36 American Specialties SS Band Mirror



12 ~ Bradley Stainless Steel Folding Paper Towel Dispensers and 3 ~ White Folding Paper Towel Dispensers



Desk #1 ~ 5-Drawer Dark Pecan Wood
Finish w/Dual Writing Boards
30w x 60l x 29 1/2h



Desk#2 ~ 5-Drawer Light Pecan Wood
Finish w/Dual Writing Boards and
Serving Counter 42w x 60l x 29 1/4h



Library Book Return w/Side CD, VHS,
DVD Return w/Keys



Folding Massage Table 24"x72" Open



Desk #3 ~ 3-Drawer Metal Desk
w/Writing Table and Left Side Pull Out
Spring Loaded Table 30w x 60l x 28 1/2l



Desk #7 ~ 5-Drawer Desk w/1 File
Drawer and Dual Writing Boards w/1/4"
Glass Top 34w x 60h x 30 1/2l



3 ~ New Sun Pics Color Printers Model
CPRN360



11 Amp Windsor Maximatic Floor
Sweeper Model # MX28 w/3 Adjustable
Levels



5 ~ 4-Drawer File Cabinets
(2-brown, 2-grey and 1-beige)



Quiet Master Friedrich Window 110 AC
Unit



4-Drawer Credenza w/Sliding Doors in Middle



6' Green Vinyl Couch



5' Sitting Couch



10 ~ Couching Stackable Chairs



3 ~ Older Model Square Crown Vic Cage (Prisoner Petition)



1~Cyclonetic Oil Burner Model # JB20-10, 11-18 GPH
1~Carlin Oil Burner Model # 1150FFD, 20-35 GPH
1~Carlin Oil Burner Model # 801CRD-W, 11.4-19.8 GPH



Desk #4 ~ 5-Drawer Light Pecan Wood
Finish Desk w/Filing Drawer and Dual
Writing Boards



Desk #5 ~ 4-Drawer Desk w/Left Side
Retractable Table 30w x 50h x 29l



Square White Millimean Table 36x36 and
5 ft Round Wood Table



3 ~ Grey Office Chairs w/Dual Armrests



6 ~ Rolling Office Chairs



Desk #6 ~ 4-Drawer Wood Desk 30w x
60h x 29 1/2l



Meeting Date: June 7, 2010

Item # 16

SUBJECT: Amendment to County Attorney Contract

REQUESTED BY: Karlene Turrentine, County Attorney

SUMMARY: As previously discussed, County Attorney Turrentine presents Contract for services for Warren County Attorney with amendments as follows:

Effective Date:	July 1, 2010
Retainer fee:	\$400 per month (No Change)
Hourly rate:	\$92.50 (increase from \$85/hr.)

FUNDING SOURCE: General Fund

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Recommend Approval.

NOTES:

STATE OF NORTH CAROLINA

COUNTY OF WARREN

**CONTRACT FOR LEGAL SERVICES
FOR WARREN COUNTY**

THIS AGREEMENT, executed and entered into this ____ day of _____, 2010, by and between the COUNTY OF WARREN, a political subdivision of the State of North Carolina, hereinafter referred to as the "County" and KARLENE S. TURRENTINE hereinafter referred to as the "Attorney."

WITNESSETH

WHEREAS the County, by and through its undersigned Chairman of the Warren County Board of Commissioners, pursuant to and authorized by NCGS § 153-114, does hereby contract with and employ the undersigned Attorney for legal services as the County Attorney for Warren County; and

WHEREAS, the Board of Commissioners for Warren County, agrees to cooperate fully with the County Attorney in every way, including referring all legal matters to the Attorney's attention for prompt disposition;

WHEREAS, said Attorney agrees to accept this contract and to use her best professional judgment in the handling of the legal affairs of the County.

NOW THEREFORE BE IT RESOLVED, in consideration of the mutual covenants contained herein and other valuable considerations, receipt of which is acknowledged from each party to the other, County and Attorney agree as follows:

EMPLOYMENT AND COMPENSATION

Said Attorney agrees to send by electronic mail the County an itemized statement for legal services on or before the last calendar day of the month, and agrees that said statements are due and payable within fifteen (15) days of receipt.

The County agrees, by and through the undersigned, to compensate Attorney as follows:

- a. To pay a non-refundable retainer fee of \$400.00 per month, commencing with the execution of this contract. Payment of said retainer obligates the Attorney to attend the regular monthly county commissioners' meeting, unless a conflict or other extenuating circumstance arises that prohibits the attorney from attending the regularly scheduled meeting and reasonable notice of same has been tendered to the Board. The Chairman of the County Board of Commissioners is to determine the necessity for the appearance of the Attorney at the Commissioners' meeting, and is authorized

to release the Attorney from attendance in the event the Chairman determines the Attorney's presence is not necessary. In all events, however, the Attorney is free to attend all meetings of the County Board of Commissioners even though matters of a legal nature may not rise.

b. To pay said Attorney at the rate of One Hundred and No/100 Dollars \$92.50 per hour for all legal services provided on behalf of Warren County which do not come within the scope of services provided under paragraph (a) above. Those services subject to billing on an hourly basis are: (1) drafting of correspondence, briefs, memoranda, letters and any other written documentation necessitated pursuant to occupying the position of County Attorney; (2) all research and other investigations required in serving as County Attorney; (3) attendance at all special called meetings requiring the attendance of the County Attorney (not to include the regular monthly county commissioners' meeting), other meetings and/or forums required in the course of performing in the position of County Attorney; (4) all telephone calls made or received during the course of completing specific tasks as County Attorney; and (5) appearance as County Attorney in all hearings, proceedings, and before all Courts as required.

These matters enumerated as being encompassed in the hourly billing structure set out above are not all inclusive. Any additional work by the County Attorney not falling within those general services described in paragraphs (a) or (b) shall also be billed at an hourly rate.

c. To pay for all expenses of said Attorney in providing legal services for the County, whether investigative or administrative or otherwise, and including, but not limited to, filing fees, telephone calls, costs of court, obtaining various records requiring payment in advance and all other expenses incurred by the Attorney while conducting County business. An itemized accounting of said expenses shall be given by the Attorney with her monthly billing to the County.

d. To pay expenses associated with the County Attorney's attendance of seminars, training sessions, or continuing legal education (CLE) courses related to the services to be provided under this contract. County Attorney's attendance of such seminars shall be approved in advance by the Board of Commissioners. The County shall pay, in advance, the expense incurred in connection with such seminars for registrations, tuition, materials, and lodging. The cost of transportation and meals while attending such seminars shall be the responsibility of the County Attorney.

TERM

This Agreement Shall commence on July 1, 2010, and shall renew each July 1st unless the County shall notify Attorney in writing on or before June 1 of the same year.

Either party may terminate this contract at will upon a thirty (30) day written notice. At the time of termination of this Contract, Attorney will be entitled to - compensation for all hours worked for the County prior to an effective termination.

AMENDMENTS

No amendment or modification of this Agreement shall be deemed effective or enforceable unless and until executed in writing by the County and Attorney with the same formality attending execution of this Agreement.

WAIVER & ESTOPPEL

No Terms or conditions of this agreement shall be deemed to have been waived, nor shall there be any estoppel to enforce any provisions of this Agreement except by written instrument of the party charged with such waiver or estoppel executed with the same formality attending execution of this agreement.

VALIDITY

This agreement, having been executed and delivered in the State of North Carolina, its validity, interpretation, performance and enforcement shall be governed by the laws of that State, and should any part of the agreement for any reason be declared invalid, the validity and binding effect of any remaining portion of this agreement shall remain in full force and effect as if it had been executed with the invalid provision eliminated.

IN WITNESS THEREOF, the County of Warren has caused this Contract for Legal Services to be signed and executed in its behalf by its Chairperson, and duly attested to by its County Clerk and the Attorney has signed and executed this Agreement, both in duplicate, the day and year first written.

Barry Richardson, Chairman

Karlene S. Turrentine, Attorney

ATTEST _____

Angelena Kearney-Dunlap
Clerk to the Board

Meeting Date: June 7, 2010

Item # 17

SUBJECT: Animal Control Services

REQUESTED BY: Walter Gardner, Mayor, Town of Warrenton

SUMMARY: Town of Warrenton requests County provide contracted Animal Control services per attached. Presented for Board's information and direction.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

Due to limited staff and resources in the Animal Control Department, recommend further discussions of this request with Town Officials, County & Town Managers, and Attorneys to determine specific needs of the Town and best direction to proceed to meet those needs.

NOTES:

Walter M. Gardner, Jr.
Mayor

John Freeman
Administrator

TOWN OF WARRENTON
Historically Great - Progressively Strong
P O Box 281
Warrenton, NC 27589-0281

Resolution Requesting the Services of Warren County Animal Control

Whereas, the Town of Warrenton periodically needs to control animals within Town limits, and

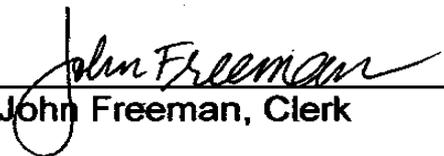
Whereas the Town of Warrenton accepts the rules and regulations of Warren County and its Department of Animal Control regarding animal control, and agrees to abide by those rules and regulations,

Now Therefore, it is resolved by the Board of Commissioners that Warren County Animal Control be requested to provide its services to the Town of Warrenton.

Adopted this 10th day of May, 2010 at Warrenton, North Carolina during a regular meeting of the Board of Commissioners of the town of Warrenton.



Walter M. Gardner, Mayor
Town of Warrenton



John Freeman, Clerk

Meeting Date: June 7, 2010

Item # 18-A

SUBJECT: Amendment to Board Meeting Schedule

REQUESTED BY: Ken Krulik, Planner/Zoning Administrator

SUMMARY: Schedule a public hearing to hear citizen comments regarding request from Freshwater Pearl to abandon an existing easement/extension of Thoroughfare Drive in Lake Gaston Estates Subdivision.

Suggested date & time: Tuesday, July 6, 2010 at 9:30 am

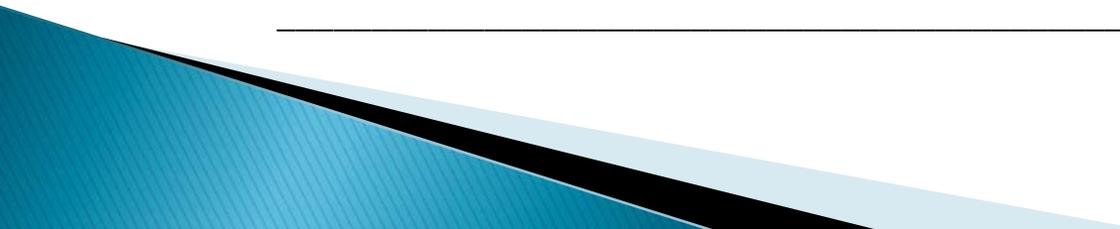
FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Meeting Date: June 7, 2010

Item # 18-B

SUBJECT: Amendment to Board Meeting Schedule

REQUESTED BY: Clerk to the Board

SUMMARY: Request to cancel June 16, 2010 regular work session due to limited items of business to discuss.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



June 2010 Schedule

June 14th – 6:30 pm Budget Public Hearing

June 16th – **Work Session (suggested to cancel)**

June 17th – 1pm-4pm Budget Work Session

June 22nd – 10:00 am Budget Special Meeting

All meetings are in the County Courthouse.

Meeting Date: June 7, 2010

CONSENT AGENDA Item # 19

SUBJECT: 4th of July Fireworks Display

REQUESTED BY: Christopher Wright, Fire Marshal/EM Director

SUMMARY: An annual event hosted by Long Bridge Volunteer Fire Department, is presented with a request to waive \$60.00 special use permit fee. Proof of liability insurance follows.

FUNDING SOURCE: N/A

APPLICABLE STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/3/2010

PRODUCER Phone: 440-248-4711 Fax: 440-248-5406
Britton-Gallagher and Associates, Inc.
6240 SOM Center Rd.
Cleveland OH 44139

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
East Coast Pyrotechnics Inc.
P. O. Box 209
Catawba SC 29704

INSURERS AFFORDING COVERAGE NAIC #
INSURER A: Lexington Insurance Co.
INSURER B: Granite State Insurance Co. 23809
INSURER C: Axis Surplus Ins Company
INSURER D: Companion Property & Casualty
INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TRN ADPL LTR INBRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENTL AGGREGATE LIMIT APPLIES PER POLICY <input checked="" type="checkbox"/> PROJECT LOC	33056803	9/30/2009	9/30/2010	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$1,000,000 MED EXP (Any one person) \$50,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS GARAGE LIABILITY ANY AUTO	CA96568590	9/30/2009	9/30/2010	COMBINED SINGLE LIMIT (E & accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$1,000,000 PROPERTY DAMAGE (Per accident) \$ AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY AGG \$
C	EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR CLAIMS MADE DEDUCTIBLE \$ RETENTION \$	EAU732895	9/30/2009	9/30/2010	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000 \$ \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	SCW6129366	9/30/2009	9/30/2010	WKS STATL TOLY LIMITS OTH- ER \$ E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

FIREWORKS DISPLAY DATE: JULY 3, 2010 (RAIN DATE: 7/10/10)
ADDITIONAL INSURED: 1) LONG BRIDGE FIRE DEPARTMENT, 2) WARREN COUNTY, 3) SOUTH SHORES REALITY, 4) SANDRA SHEARIN (PROPERTY OWNER)

CERTIFICATE HOLDER

LONG BRIDGE FIRE DEPARTMENT
PO BOX 593
LITTLETON NC 27850

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. SUCH FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



Meeting Date: June 7, 2010

Item # 20-A

SUBJECT: County Manager's Report

REQUESTED BY: Linda T. Worth, Warren County Manager

SUMMARY: County Manager has been granted authorization to approve contracts up to but not to exceed \$50,000. Submitted for Board's information:

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



Click to see entire document.

MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Linda T. Worth, County Manager *LW*
DATE: June 1, 2010
RE: Notice of Agreement Approved by the Manager

Pursuant to the contracting authority granted to me by the Board of County Commissioners, please be advised that the following Agreement has been extended an additional year:

Warren County Public Utilities

North Carolina Department of Transportation
Division Five
2612 North Duke Street
Durham, NC 27704

The Maintenance Agreement between the NC Department of Transportation (NC DOT) and the County of Warren for Pump Station #1 (NC DOT Welcome Center Pump Station) and Pump Station #2 (Oliver Pump Station) has been extended an additional year per the terms of the original Agreement approved by the Warren County Board of Commissioners on 6/1/09.

Under the terms of the original agreement:

- 1) Pump Station #1:
Warren County shall continue to own and be responsible for the maintenance of Pump Station #1 and associated sewer lines. NC DOT will reimburse Warren County 100% of maintenance and/or repair costs of the sewer line and pump station and will be responsible for all costs of power and telephone as long as NC DOT is the exclusive user.
- 2) Pump Station #2:
Warren County shall continue to own and be responsible for the maintenance of Pump Station #2 and associated sewer lines. NC DOT will reimburse Warren County for its share of maintenance and/or repair costs of the sewer line and pump station based on water usage figures, which will also include power. The telephone bill will be divided based on the number of users.

Warren County's share of the costs associated with the operation and maintenance of both Pump Stations is budgeted annually in the Public Utility Department's Enterprise budget.

Attachment

Meeting Date: June 7, 2010

Item # 20-B

SUBJECT: County Manager's Report

REQUESTED BY: Linda T. Worth, Warren County Manager

SUMMARY: County Manager's Report of activities for May, 2010.

FUNDING SOURCE:

APPLICABLE LOCAL ORDINANCE &/or GENERAL STATUTE:

FOLLOW-UP REQUIRED:

COUNTY MANAGER'S RECOMMENDATION:

NOTES:



MEMORANDUM

TO: Warren County Board of Commissioners
FROM: Linda T. Worth, County Manager *LW*
DATE: June 1, 2010
RE: May Status Report

Following is a recap of my work activities for the month of May 2010:

Administration

- Prepared for and attended Board of County Commissioners regular monthly meeting (5/3/10)
- Participated in Audit of the County's CDBG Water Hook-Up Demonstration Project with representatives of the US Department of Housing & Urban Development; NC Department of Commerce, Division of Community Assistance; and Julie Reid, Grant Administrator, with Kerr-Tar COG (5/5/10)
- Attended Kerr Lake Regional Water System Advisory Board Meeting (5/10/10)
- Met with Ken Blackman, Director of Lake Area Recovery Center, and Com. Bill Harris, LARC Board Member, to discuss need for public water at the Center (5/10/10)
- Participated in Blue Cross/Blue Shield Implementation Meeting with HR Manager and County Payroll Specialist (5/11/10)
- Participated in Loan Closing with Southern Bank for New Tech School (5/12/10)
- Prepared for and Conducted Noise Ordinance Review Committee's first meeting (5/12/10)
- Prepared for and attended Board of County Commissioners' Special Meeting and first FY 11 Budget Work Session (5/13/10)
- Met with Personnel Committee to discuss finalist to fill the vacant Library Director position (5/13/10)
- Met with EDC Director to discuss economic development issues (5/17/10)
- Attended Customer Service Committee Meeting (5/18/10)
- Attended Employee Enrollment Meeting with Blue Cross/Blue Shield (5/21/10)
- Participated in Conference Call with Cathy Alston Kearney, of Warren Family Institute, and other interested parties to discuss funding opportunities for the Old Jail Restoration Project (5/21/10)
- Met with representative of Granville Communications to discuss Fire Radio System (5/21/10)
- Met with representative of BB&T Insurance to review renewal quotes for County insurance coverage (5/24/10)
- Attended Senior Citizens Center Advisory Board Orientation Session (5/25/10)
- Participated in the loan closing with BB&T for County Renovation Projects (5/26/10)
- Conducted monthly Department Head meeting (5/26/10)
- Prepared for and attended Board of County Commissioners' second FY 11 Budget Work Session (5/27/10)

Project Updates

Construction/Renovation Projects

Former Library Building and Mental Health Building Renovation Projects

This project is approximately 99% complete at this time. Planning for the move of the Tax Office back to Courthouse Square has begun. However, the move will not take place until revisions are made to the handicapped ramp at the former Library to make it Building Code compliant as well as replacement of the glass windows on the north side of the building facing the entrance to the Courthouse with unbreakable glass as required by Building Code. No work has begun on the former Mental Health Building renovation project. However the loan was closed on 5/26/10 with BB&T for these two projects along with the EMS satellites and Armory Renovations.

EMS Satellite Facilities

Grading has been finalized, concrete footings have been poured, masonry work has been completed, rough-in plumbing has been installed and framing has begun at the Afton EMS facility. This facility is approximately 30 - 35% complete at this time. The Davis-Bugg Road EMS site has been cleared in preparation for site improvements.

Soul City Pump Station Rehab Project

This project is approximately 80% complete at this time. We anticipate substantial completion of this project on or before 6/21/10.

Wastewater Treatment Plant Rehab Project

There have been no new developments with our efforts to obtain funding from the NC Department of Commerce, Division of Community Assistance (DCA) to make critical repairs and upgrades to Warren County's regional wastewater treatment plant that was constructed in the late 1970's. We are continuing to look for other sources of funding for this project.

Public Utilities Water Meter Replacement Project

Warren County has been awarded American Recovery and Reinvestment Act (ARRA) funding in the amount of \$371,030 to facilitate meter replacements from manual to radio read meters to increase efficiencies and reduce operational costs in Water and Sewer Regional District and Water and Sewer District I. Work commenced on March 8, 2010 and the project is scheduled to be completed on or before August 4, 2010.

CDBG Projects

We have requested and received approval from the Division of Community Assistance to amend the County's CDBG Water Hook-Up Demonstration Project to hook-up four additional homes to the County water system which would result in our exceeding our goal of 18 homes by seven homes. A public hearing on the proposed amendment is scheduled for June 7, 2010 prior to the regular monthly meeting.

The infrastructure improvements have begun in the Ephraim Place Subdivision CDBG Project. James C. Harris Contractor, LLC is the general contractor awarded the contract for this phase of the project. This project is anticipated to be completed on or before June 30, 2010 barring any unforeseen circumstances.

Other Activities

- Participated in Warren County's Annual Benefits & Wellness Fair (5/6/10)
- Participated in SEMAA Awards Ceremony at Warren County High School (5/15/10)
- Attended NCACC County Assembly Day Activities in Raleigh (5/19/10)
- Attended Kerr-Tar COG Monthly Board Meeting (5/27/10)
- Attended County Foreclosure Sale for Peck Mfg. Property at which time no bids other than the County's were received (5/28/10)
- Participated in Senior Center's Age Strong, Live Long Program Celebrating Older Americans (5/28/10)

Closed Session

In accordance with

NC GS 143-318.11(a)(7)

to discuss

***Personnel Matters / County Manager's
Performance Evaluation***